

MEETING MINUTES


VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Regular Meeting – May 08, 2025 Vernonia Schools, 1000 Missouri Ave., Vernonia, OR 97064


- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order 6:00 pm by Greg Kintz. MEETING CALLED TO ORDER
- Board Present:** Greg Kintz, Amy Cieloha, Joanie Jones, Stacey Pelster, Tony Holmes, and Javoss McGuire. BOARD PRESENT
- Board Absent:** Susan Wagner BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; Nate Underwood, Middle/High School Principal; Michelle Eagleson, Elementary School Principal; Susanne Myers, Special Education Director; Marie Knight, Business Manager; Barb Carr, Administrative Assistant; and Kendra Schlegel, Licensed Staff. STAFF PRESENT
- Visitors Present:** Alicia Normand, Scott Laird, Billi Kohler, and Lisa Curry VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** Stacey Pelster moved to approve the agenda as presented. Javoss McGuire seconded the motion. Motion passed unanimously with those in attendance. AGENDA REVIEW
- 3.0 RECESS to BUDGET MEETING** at: 6:01 p.m. MEETING RECESSED
- 4.0 RETURN TO BOARD MEETING:** at 6:43 p.m. MEETING RECONVENED
- 5.0 PUBLIC COMMENT:** Stacey Pelster stated she was happy to see all the names on the ballots. PUBLIC COMMENT
- 6.0 SHOWING CASING of SCHOOLS**
- 6.1 Administrative Reports:** Administrator reports were provided to the Board prior to the meeting. ADMINISTRATOR REPORTS
- Joanie Jones thanked Michelle Eagleson for the Kindergarten registration event.
- Greg Kintz shared that board members can hand out certificates to special students they know at graduation. Barb Carr shared that board members do not need to attend practice on Friday, June 6th. Please arrive at 11:00 a.m. on the day of graduation. Board members will be given direction from Mrs. Ward upon arrival. BOARD MEMBERS ATTENDANCE AT GRADUATION
- 6.1.1 Out of State Travel:** Jim Helmen shared that Nate Underwood is out ill and may join the meeting virtually. In the meantime, Mr. Helmen shared information with the Board about student out of state travel, which is on the agenda for approval. OUT OF STATE TRAVEL INFORMATION SHARED
- 7.0 BUSINESS REPORTS:**
- 7.1 Superintendent Report:** The superintendent report was provided to the Board prior to the meeting. SUPERINTENDENT REPORT
- Jim Helmen recognized our certified staff and shared the activities this week in their honor. There were not questions from the Board on his report.
- 7.1.1 Staffing Update:** Jim Helmen shared that Tamorah Sook, Instructional Assistant is retiring and 4th grade teacher, Amanda Stonier, is resigning. Both are effective at the end of the year. STAFFING UPDATE
- 7.2 Financial Report:** Marie Knight shared the financial report prior to the meeting. There were no questions from the Board. FINANCIAL REPORT
- 7.3 Maintenance Report:** Mark Brown's report was provided to the Board prior to the meeting. A comment was made to ensure the restrooms of the snack shack are supplied prior to events. MAINTENANCE REPORT

8.0	BOARD REPORTS/ BOARD DEVELOPMENT:	
8.1	COMMITTEE REPORTS	COMMITTEE REPORTS
	8.1.1 Safety Committee: No report	SAFETY COMMITTEE
	8.1.2 Policy Committee: Updated policies both 1 st reading and 2 nd reading	POLICY COMMITTEE
	8.1.3 Scholarship Committee: Javoss McGuire reported that the committee met and made their selection. The committee plans to meet again to review current documents. A question was asked if the low number of applicants was across the board this year? Nate Underwood stated that staff have mentioned students are not motivated to complete work even when opportunities are been provided.	SCHOLARSHIP COMMITTEE
8.2	NWRESD Zone 4 Board of Directors Election: Jim Helmen shared that our board must endorse candidates per the ESD policy BBE. The one candidate seeking election to the NWRESD's board is Michelle Graham from Scappoose.	NWRESD BOARD OF DIRECTORS CANDIDATE
8.3	OSBA Update: Greg Kintz reported to the Board on the bills currently in legislation.	OSBA UPDATE
9.0	OTHER INFORMATION and DISCUSSION	OTHER INFORMATION
9.1	<p>Integrated Guidance Plan: Jim Helmen shared the final Integrated Guidance document with the board. The following items were reviewed:</p> <ul style="list-style-type: none"> • Aligned Programs & Common Goals • Planning Processes • Equity Lens, Tools and Decision Making • Community Engagement Highlights • Needs Assessment Highlights • Needs Assessment Outcomes • Priorities & Strategies to Achieve Outcomes • Key Investments & Budget <p>The Board appreciated the amount of work put into the Integrated Guidance Plan. The Board is being asked to approve the document which is a requirement of the State.</p>	INTEGRATED GUIDANCE PLAN PRESENTED
9.2	<p>Policy Updates: The following policies were presented as a first reading.</p> <p>IGBHD – Program Exemptions JGAB – Use of Restraint or Seclusion JGE – Expulsion JHC – Student Health Services & Requirements KBA – Public Records KBA-AR – Public Health Services & Requirements KL – Public Complaints</p> <p>The board was asked to review the policies and bring any questions to the next meeting.</p>	POLICY UPDATES – 1 st READING
9.3	<p>Policy Updates: The following policies were presented as a second reading.</p> <p>IGDJ – Interscholastic Activities IMB – District Improvement Program IGBHE – Expanded Options Program IKF – Graduation Requirements IK – Academic Achievement JEA – Compulsory Attendance</p>	POLICY UPDATES – 2 nd READING
10.0	ACTION ITEMS:	
10.1	Out of State Travel: Stacey Pelster moved to approve out of state travel in 2025-26 for Senior Disneyland Trip (Spring Break 2026), Germany High School Trip (Spring Break 2026), and the 8 th Grade Close-Up Trip to DC (April 2026). Amy Cieloha seconded the motion. Motion passed unanimously with those in attendance.	OUT OF STATE TRAVEL APPROVED
10.2	Retirement & Resignation: Amy Cieloha moved to accept the retirement of classified staff member Tamorah Sook effective June 11, 2025 and the resignation of Amanda Stonier effective June 13, 2025. Joanie Jones seconded the motion. Motion passed unanimously with those in attendance.	SOOK RETIREMENT & STONIER RESIGNATION APPROVED

- 10.3 NWRESD Zone 4 Board of Directors:** Joanie Jones moved to endorse candidate Michelle Graham as presented, to fulfill the vacancy of NWRESD Zone 4 from July 1, 2025 through June 30, 2029. Javoss McGuire seconded the motion. Motion passed unanimously with those in attendance. NWRESD BOARD CANDIDATE ENDORSED
- 10.4 Integrated Guidance Plan Approval:** Stacey Pelster moved to approve the 2025-2027 Integrated Guidance Plan as presented and reviewed. Joanie Jones seconded the motion. Motion passed unanimously with those in attendance. INTEGRATED GUIDANCE PLAN APPROVED
- 10.5 Policy Approval:** Javoss McGuire moved to approve the policies presented as 2nd reading in item 9.3. Stacey Pelster seconded the motion. Motion passed unanimously with those in attendance. POLICIES APPROVED
- 11.0 MONITORING BOARD PERFORMANCE:** Nothing discussed. BOARD PERFORMANCE
- 12.0 CONSENT AGENDA:** CONSENT AGENDA
- 12.1** Minutes of 04/10/25 Regular Meeting, the 04/17/25 Special Meeting, and the 04/28/25 Scholarship Committee Meeting.
- Stacey Pelster moved to approve the consent agenda as presented. Javoss McGuire seconded the motion. Motion passed unanimously with those in attendance. CONSENT AGENDA APPROVED
- 13.0 OTHER ISSUES:** OTHER ISSUES
- 13.1** Joanie Jones volunteered to join the next agenda setting meeting. This will take place on Wednesday, June 4th 5:00 p.m.
- 14.0 MEETING ADJOURNED** at 7:38 p.m. ADJOURNED

Submitted by Barb Carr, Administrative Assistant


Board Chair


District Clerk