

McKenzie Special Schools - SSO Annual Financial Report

(This form must be submitted to the director of schools/designee by June 30 of each school year
– Pursuant to section 49-2-604, TCA)

School Year Ending June 30, 20____ (school year that ended June 30)

Organization Name _____

President _____ Email _____

Treasurer _____ Email _____

1. Objectives and activities that were completed by the organization during the SY:

2. SSO fund balance at the ***beginning of the school year*** (July 1): \$ _____

3. Money raised during the school year (activities, donations received, fundraisers, etc.):

A.	_____	\$ _____
B.	_____	\$ _____
C.	_____	\$ _____
D.	_____	\$ _____
E.	_____	\$ _____

Total revenue for the school year \$ _____

4. Money spent during the school year (purchases, donations made, activity expenses, etc.):

A.	_____	\$ _____
B.	_____	\$ _____
C.	_____	\$ _____
D.	_____	\$ _____
E.	_____	\$ _____

Total expenditures for the school year \$ _____

5. Funds in the SSO account at ***end of school year*** (June 30): \$ _____

6. **Attach a copy of the SSO June 30th bank statement.**

** A separate sheet may be attached to show revenue and expenses if additional room is needed or an accounting software is used to generate the financial report. SSO monthly financial review forms may also be included.

Prepared By: _____ Date: _____
(Name and Title of SSO representative)