

Janie Howard Wilson PTO Sign-In

Friday January 10, 2025

Name	E-Mail	Phone	Signature
Karen Kaylor			
Shirley Morse			
Pam Grier			
Aimee Poirier			Aimee Poirier
Beth Small			Beth Small
Dani Queria Benyard			Dani Benyard
Brittany Alexander			Brittany Alexander



January 10, 2025

PTO Meeting Agenda

Welcome & Greetings- Griffiths

- I. Review minutes from December
- II. Administration Report
- III. Budget- Update on Community Business Partner letters- Danford
- IV. Fundraising Ideas
 - a. Cookies
 - b. Business partner baskets
 - c. Color Run
 - i. T-shirts
 - ii. Powder
- V. Teacher Treats
 - a. January - Hot Cocoa Bar/ white powder donuts
 - b. February- Mini flowers with chocolate
 - c. March- Pie (March 14)
 - d. April- Cookie Bar
- VI. Bug Club Certificate- Griffiths
- VII. PTO memberships
 - a. Current membership number- 77 students- 17 staff members
- VIII. Community Business Partners- Danford
 - a. Tier Levels and Amounts
 - i. White- \$25.00
 - ii. Blue- \$50.00
 - iii. Silver- \$100.00
 - b. Rollout Plan Discussion for January
 - i. Still need to finalize the list
 - ii. Supplies
 - iii. Cash donation

- IX. Teacher Appreciation Week
- a. May 5th-9th

Thank you for your dedication to PTO!



Janie Howard Wilson PTO Meeting Minutes

January 10, 2025

Welcome and Introductions

Kim Griffiths; Betty Finnell; Brittany Alexander; Karen Danford; Aimee Poirier; LaShonda Mose; Don'Queria Benyard

Review of Minutes from December:

Approved By: Karen Danford

Second By: Aimee Poirier

Administrative Report:

- Thank you to the Lake Wales Care Center. We had three classrooms with new desks and chairs in our fourth grade. We have two more classrooms to complete and then our entire fourth grade and one second grade class will have new desks!
- Our second quarter AR celebration was a success. The students enjoyed making their own edible Christmas trees!
- Thank you to our fifth-grade families for coming out last night. We also want to thank Mr. Lewis for coming and sharing about Bok N. to the families.
- Open enrollment has started, and we want to thank Bok N.; Bok S. and Roosevelt for providing tours to our students. McLaughlin is supposed to reach out to schedule a tour.
- Our Dinner with Santa was a huge success and thanks to all our families and our staff. It is a true team effort and we appreciate the support.
- The third annual spelling bee was a fun event. Congratulations to Nia Kelly a fifth-grade student who won the spelling bee. However, one of our second-grade students stayed in and made the competition extremely competitive for two of our fifth graders in the bonus round with middle school level words. Thank you to Dr. Hutto for assisting with this event!
- PCSB came for their yearly visit and they continue to express their appreciation for the success of the student performance improving and the work being done on the campus. We will be starting our charter renewal draft next year. We appreciate the support given by Candy Amato and her team!
- Our 3rd-5th grade paint along was a success! The students enjoyed their holiday painting activity. Later this month, we will be partnering with the LW Art Center for an evening paint along for the family.
- The third through fifth graders were able to attend a winter holiday dance before break and all students were able to participate in the holiday shop this year.
- We have kicked off this year with our first graders starting their exhibition projects. We will be sharing them along with their performance in February.

- Our progress monitoring is mostly complete. We had only 10 makeups when we returned from break. Thank you to our families for ensuring their child was present at school. This month, we will be completing the iReady and Reading Plus assessments as well as Acaletics for grades 2-5.

Budget:

- The budget is updated as of 01/09/20245. This includes the Penny Wars as well as the cost for awarding the fifth graders for their winning.
- There were no questions.

Fundraising Ideas:

- Mrs. Finnell has spoken to the Cookie company about sending information. This will be shared at the next meeting.
- There have been many fundraisers from the teams.
- Ag will be doing beef jerky fundraiser
- Next month, we need to make a final decision for either the cookies and/or the color run.
 - Make a decision in February and fundraise for Color Run in March to have in April as March is the PTO fundraising month.

Teacher Treats:

- December- We will do a holiday cake
- January- White powdered donuts with hot chocolate
- February- Mini Flowers with chocolate
- March- Mini Pie for Pie Day
- April – Cookie Bar for teachers
- Shared the flyers for Teacher Appreciation Week and will finalized at the next meeting

Bringing Up the Grade Awards vs. Most Improved:

- In the third quarter we will start with “BUG” Awards for the third and fourth quarter awards instead of most improved
- Reading and Math only if the grades improve from the previous quarter to the next.
- Administration will meet with Grade chairs to explain.
- Quarter Two awards will continue with the Most Improved

PTO Memberships:

- Need to increase memberships
 - Currently at 76 families
 - 17 staff members have joined.
 - Need to continue to increase membership

Community Business Partners:

- Mrs. Danford has drafted the letters and sent to administration
- The goal is to have the letters sent out this month.
- Mrs. Danford will provide an update at the next meeting.

EXPENSE	4-Dec	BALANCE AS OF 11/30/23	\$2873.76 - \$2697.87 (22/23 YR END, INCLUDES 21/22 YR END = \$175.89)	2873.76				X	JAN
DEPOSIT	5-Dec		WALMART-SNACKS & BEVERAGES FOR PTO STAFF TREATS			(\$204.22)		X	JAN
EXPENSE	8-Dec		SPIRIT NIGHT F/R - LOCCORTO'S			\$29.00		X	DEC
		BALANCE AS OF 12/31/23	SAC MEETING - REPRESENTMENTS \$2690.11 - \$2697.87 (22/23 YR END, INCLUDES 21/22 YR END + 8.43 + 204.22 OUTSTANDING = \$204.89	2690.11		(\$8.43)		X	JAN
DEPOSIT	8-Jan		PTO MEMBERSHIP DUES/DONATION			\$77.89		X	JAN
DEPOSIT	12-Jan		BRAKE BURGER-SPIRIT NIGHT DONATION			\$6.00		X	JAN
DISBURSEMENT	17-Jan		CORRECTION ON C/C 4553 - FRANCIS L DEAN - INSURANCE ON OBSTACLE COURSE INFLATABLE FOR FALL FEST			(\$440.00)		X	JAN
DEPOSIT	23-Jan		MEMBERSHIP FEE			\$5.00		X	JAN
EXPENSE	24-Jan		SNACKS FOR PTO MONTHLY STAFF TREAT			(\$152.86)		X	JAN
		BALANCED AS OF 01/31/24	\$2186.14 - \$2697.87 (22/23 YR END, INCLUDES 21/22 YR END = (\$511.73)	2186.14		(\$152.86)		X	JAN
EXPENSE	9-Feb		WALMART - SOCCER CONCESSIONS - PRE K - CODED TO PTO SHOULD HAVE BEEN CODED TO PRE-K			(\$37.38)		X	FEB
EXPENSE	12-Feb		WALMART - SNACKS FOR MONTHLY STAFF TREATS			(\$60.39)		X	FEB
REVERSAL	29-Feb		WALMART - SOCCER CONCESSIONS - PRE K - CODED TO PTO SHOULD HAVE BEEN CODED TO PRE K			\$37.38		X	FEB
		BALANCED AS OF 02/29/24	\$2125.75 - \$2697.87 (22/23 YR END, INCLUDES 21/22 YR END - OUTSTANDING \$37.38 = (\$609.50)	2125.75				X	APR
DEPOSIT	5-Mar		COLOR RUN F/R			\$76.00		X	MAR
DEPOSIT	6-Mar		SPIRIT NIGHT - LOCCORTO'S			\$26.00		X	MAR
DEPOSIT	19-Mar		COLOR RUN F/R			\$60.00		X	MAR
DEPOSIT	21-Mar		PTO MEMBERSHIP			\$5.00		X	MAR
DEPOSIT	26-Mar		COLOR RUN F/R			\$30.00		X	MAR
DEPOSIT	27-Mar		COLOR RUN F/R			\$90.00		X	MAR
DEPOSIT	27-Mar		COLOR RUN F/R			\$60.00		X	MAR
DEPOSIT	28-Mar		COLOR RUN F/R			\$30.00		X	MAR
DEPOSIT	28-Mar		COLOR RUN F/R			\$240.00		X	MAR
		BALANCED AS OF 03/31/24	\$2742.75 - \$2697.87 (22/23 YR END, INCLUDES 21/22 YR END - OUTSTANDING \$37.38 = \$72.50	2742.75		\$240.00		X	MAR
DEPOSIT	1-Apr		COLOR RUN F/R			\$185.00		X	APR
DEPOSIT	4-Apr		COLOR RUN F/R			\$90.00		X	APR
TRANSFER	9-Apr		TRANSFER DEPOSIT OF \$120.00 FROM PTO TO CHEER (THIS TRANSFER SHOULD HAVE BEEN TRANSFERRED FROM NENHS			(\$120.00)		X	APR
EXPENSE	12-Apr		WALMART - MONTHLY STAFF TREATS			(\$113.12)		X	APR
EXPENSE	15-Apr		WALMART - STAFF APPRECIATION GIFTS FOR PTO			(\$39.98)		X	APR
EXPENSE	17-Apr		AMAZON - BALLOON TIES - PTO COLOR RUN			(\$39.96)		X	APR
EXPENSE	17-Apr		WALMART - POPSICLES FOR PTO COLOR RUN \$2695.69 - \$2697.87 (22/23 YR END, INCLUDES 21/22 YR END = \$(2.18)	2695.69		(\$9.00)		X	APR
		BALANCED AS OF 04/30/24						X	APR
DEPOSIT	2-May		BRAKE BURGER-SPIRIT NIGHT DONATION			\$9.57		X	MAY
EXPENSE	5-May		PUBLIX - LUNCHESES FOR TEACHER APPRECIATION WEEK			(\$643.40)		X	MAY
DEPOSIT	8-May		REFUND FOR SALES TAX - PUBLIX - LUNCHESES TEACHER			\$42.10		X	MAY

