

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Tuesday, April 28, 2026
10:00 AM – Cooperative Office

<https://us02web.zoom.us/j/89691287012?pwd=jmhPQ3rFUPqv8hDXyQcNI05ucbzWvy.1>

Meeting ID: 896 9128 7012

Passcode: 658692

AGENDA

1. Call to Order
2. Staff Representative-Liz Pepion, CSCT Mental Health Therapist, Victor Elementary
3. Consent Agenda
 - A. Minutes
 - B. Warrants
 - C. Resignations-
 - a. McKenzie Pearson, SBMH Outpatient Therapist, Lone Rock School District (See attached)
 - b. Michelle Parisi, BVEC Pre-School Para Professional (See attached)
 - D. New Hires-
 - a. Kimberly Waggener, BVEC Business Manager
 - E. Next Meeting: May 26, 2026
4. Public Comment-
5. Correspondence/Communications-
6. Board Action-
 - A. Collective Bargaining Agreement (July 1, 2026-June 30, 2028)
 - B. Contract Renewals for 2026-2027 Certified Staff (See attached)
 - C. Contract Renewals for 2026-2027 Classified Staff (See attached)
7. Information and Discussion
 - A. Upcoming Changes to CSCT Reimbursement Model
8. Adjourn

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Tuesday, March 24, 2026
10:00 AM – Cooperative Office/Zoom

MINUTES - FINAL

1. **Call to Order** -Mr. Stiegler called the meeting to order at 10:02 AM. Board members in attendance: Ms. Weems, Mr. Fiske, Mr. Stiegler. Board members not in attendance: Mr. Biesiot, Mr. Konen. BVEC administration in attendance: Ms. Rammell and Ms. Gillespie. Staff in attendance: Erin Bauer, Heather Berry joined by Zoom for part of the meeting. Board Clerk: Jill Reynolds.
2. **Staff Representative**-Erin Bauer, Speech Language Pathologist/Stevensville Elementary, discussed how well things were going with Speech in the schools with a second full time Speech Pathologist, Alivia French. Ms. French is in her second year as a Speech Therapist for Stevensville. Ms. Bauer said she was having fun this year now that her caseload was just under fifty students when it used to be seventy students. She also talked about how well the training that she and Alivia did with the para educators on how to work with students who have minimal verbal abilities and autism related speech issues.
3. **Consent Agenda** – Mr. Fiske made a motion to approve the consent agenda. Ms. Weems seconded the motion. Consent agenda approved by unanimous vote.
 - A. Minutes
 - B. Warrants
 - C. Resignations-None
 - D. New Hires-None
 - E. Next Meeting: April 28, 2026
4. **Public Comment** – None.
5. **Correspondence/Communications** – None.
6. **Board Action** – None.
7. **Information and Discussion**
 - A. BVEC Audit Exit Conference – Ms. Rammell spoke to the history of unmodified audit results for the cooperative and the work Ms. Reynolds has done to continue this. Mr. Stiegler spoke about the rarity of having no findings on audits.
 - B. STAR Training – Mr. Stiegler would like to know who else in our member districts is using STAR Training and if there is any interest in combining resources. Ms. Rammell explained that STAR training is evidence-based training for students with autism that is research-based, widely used, and has been shown to increase engagement and readiness for academic learning. This is a valuable tool for students with autism as well as some students without autism. It is also a valuable tool for both general and special education teachers. There was discussion on who could do the training,

04/06/26
10:59:26

BITTERROOT VALLEY SPECIAL ED COOP
Claim Approval List
For the Accounting Period: 4/26

Page: 1 of 2
Report ID: AF100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
12393	101394 KIRK L. CREWS, M.D.	639.00						
	CSCT Medical Director 24-25							
1	04/01/26 Medical Director Apr 2025	639.00*		115 8 160-2144		330	3	
12394	101582 PACIFIC SOURCE ADMINISTRATORS	50.00						
	Health Insurance Cobra Administration							
1	0047817 04/01/26 Health Insurance Cobra Admini	50.00*		115 12 456-2500		260	777	
12398	101587 KATIE LEWIS	27.44						
	Mileage Reimbursement 2025							
1	10808 03/16/26 Mileage Reimbursement 2025	27.44*		115 3 456-2150		581	777	
12399	100881 MONTANA SCHOOL BOARDS ASSOCIATION	300.00						
	MTSBA Collective Bargaining Training - Director and Business Mgr							
1	19371 01/20/26 MTSBA Training - Bus Manager	150.00*		115 12 456-2500		581	777	
2	19372 01/20/26 MTSBA Training -Director	150.00*		115 9 456-2490		581	777	
12400	101537 ROCK CREEK TELETHERAPY	3,928.33						
	PT Services March 2026							
	OT ServicesMarch 2026							
1	2423 04/01/26 OT PT Services 2026	3,928.33*		115 4 280-2160		320	20	
12402	101347 BMO FINANCIAL GROUP	3,128.37						
	PCard transactions March 2026 035976							
79	Speech License and Assoc	28.00*		115 3 456-2150		810	777	
82	Speech Q Interactive substest	97.50*		115 3 456-2150		610	777	
83	Speech Supplies	123.55*		115 3 456-2150		610	777	
84	Lone Rock MH Supplies	42.35		115 40 160-2144		610	3	
85	Victor Ele CSCT Supplies	38.87		115 45 160-2144		610	3	
91	Office Solutions - copier	69.03*		115 12 456-2500		550	777	
98	offsiite storage BVEC	75.00		115 12 456-2600		451	777	
132	Zoom Subscription	88.14		115 8 160-2144		650	3	
155	Office Supplies	214.75		115 12 456-2500		610	777	
157	Town of Stevi Water/Sewage	68.50*		115 12 456-2600		421	777	
160	Town of Stevi Water/Sewage	68.49*		115 1 456-2600		421	777	
161	NW Energy gas/electric	113.74		115 12 456-2600		412	777	
163	NW Energy gas/electric	113.73*		115 1 456-2600		412	777	
164	PS Cleaning	550.00*		115 1 456-2600		430	777	
165	Office cleaning	110.00		115 12 456-2600		430	777	
170	Sp Ed Dest Notice	39.56		115 12 456-2500		540	777	
179	Spectrum Internet	240.00*		115 12 456-2500		531	777	
180	Amazon Web Svcs-Big Sistah	244.18		115 8 160-2144		535	3	

04/06/26
10:59:26

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Page: 2 of 2
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* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
190	Survey Monkey Renewal	468.00		115 8 160-2144		535	3	
191	Adobe for AG	16.04*		115 18 160-2144		650	3	
198	AG Resource Book	21.99*		115 18 160-2144		610	3	
202	OT PT Supplies	255.75*		115 4 456-2160		610	777	
203	Postage Stamps for office	41.20		115 12 456-2500		532	777	
# of Claims 6		Total: 8,073.14	# of Vendors 6					

04/20/26
10:10:00

BITTERROOT VALLEY SPECIAL ED COOP
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Page: 1 of 1
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
12390		134 FLORENCE-CARLTON SCHOOL	6,457.67					
		Match Reimbursement April 2026						
1		04/01/26 Match Reimbursement 4/26	6,457.67		115 8 160-2144		800	3
12391		404 VICTOR PUBLIC SCHOOLS	5,765.50					
		Match Reimbursement April 2026						
1		04/01/26 Match Reimbursement 4/26	5,765.50		115 8 160-2144		800	3
12392		101398 MAJESTIC BUS SERVICE, INC	5,893.72					
		ROUTE TRANSPORTATION COSTS Apr 2026						
1		10894 04/01/26 PS Transportation Apr 26	5,828.71		110 1 280-2700		513	
2		Fuel Surcharge	65.01		110 1 280-2700		513	
12395		101541 BITTERROOT LAUNDRY & CLEANERS	88.02					
		MAT RENTAL April 2026						
1		179836 04/09/26 PS MAT RENTAL Apr 26	55.42*		115 1 456-2600		430	777
2		Office mat rental Apr 26	32.60		115 12 456-2600		430	777
12403		101588 GRANITE TECHNOLOGY SOLUTIONS	1,305.42					
		Phones						
		Monthly IT support for monitoring laptops, security, et.						
2		49344 03/20/26 Monthly IT Maintenance	1,163.40*		115 12 456-2600		300	777
3		48357 Phones	142.02*		115 12 456-2500		531	777
12404		101597 NEXUS CPA GROUP, PLLC	4,225.00					
		Data Collection Form						
		Final audit progress billing						
1		566 04/07/26 Data collection form for feder	1,250.00*		115 12 456-2315		300	777
2		Fnal audit progreess bill	2,975.00*		115 12 456-2315		300	777
12405		101588 GRANITE TECHNOLOGY SOLUTIONS	593.75					
		Remote support regarding issues with security emails not being received. set up DMARD with School Insites (Web Support)						
2		49244 04/10/26 Remote support for March 2026	593.75*		115 12 456-2600		300	777
		# of Claims	7					
		Total:	24,329.08					
		# of Vendors	6					

BVEC Monthly Finance Review

25-26 Full Year Forecast

				Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 110	Transportation	Beginning Reserve	\$ 5,484					
		Revenue	\$ 58,433	\$ 59,287	(854)			
		Expenditures	\$ 58,630	\$ 59,287	657	99%		
		Gain/Loss	\$ (197)	\$ -	\$ (197)			
		Ending Reserve	\$ 5,287					

				Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 114	Retirement	Beginning Reserve	\$ 361,333					
		Revenue	\$ 198,142	\$ 198,686	(544)			
		Expenditures	\$ 183,067	\$ 198,686	15,619	92%		
		Gain/Loss	\$ 15,075	\$ -	\$ 15,075			
		Ending Reserve	\$ 376,408					

				Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 115	Mental Health	Beginning Reserve	\$ 360,152					
		Revenue	\$ 385,095	\$ 436,530	(51,435)			
		CSCT Stabilization Grants	\$ 28,746					
		District Contributions	\$ 120,503	\$ 120,503	-			
		Match Reimbursements	\$ 114,907	\$ 139,815	24,908	82%		
		Expenditures	\$ 404,346	\$ 423,742	19,396	95%		
		Gain/Loss	\$ 15,091	\$ (6,524)	\$ (7,131)			
		Ending Reserve	\$ 375,243					

				Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 115	Special Education	Beginning Reserve	\$ 343,487			-		
		Carry Over	\$ 155,500			-		
		Revenue	\$ 819,571	812,829	6,743			
		IDEA Allocations to Districts	\$ 506,256	506,256	0			
		Expenditures	\$ 351,575	\$ 373,017	21,442	94%		
		Gain/Loss	\$ (38,260)	\$ (66,445)	\$ 28,185			<i>Budget included using \$60K of reserves</i>
		Ending Reserve	\$ 294,925					

				Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 115	Preschool	Beginning Reserve	\$ -	\$ -				
		Carry Over	\$ 7,739	\$ 7,739				
		Revenue	\$ 29,925	\$ 29,619	306			
		IDEA Allocation to Darby	\$ 6,925	\$ 6,925	-			
		Expenditures	\$ 41,042	\$ 30,433	(10,609)	135%		
		Gain/Loss	\$ (10,303)	\$ -	\$ (10,303)			
		Ending Reserve	\$ -					

				Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 182	Special Education	Beginning Reserve	\$ 109,221					
		Revenue	\$ 915,022	\$ 913,286	1,736			
		Expenditures	\$ 874,300	\$ 906,042	31,742	96%		
		Gain/Loss	\$ 40,722	\$ 7,244	\$ 33,478			
		Ending Reserve	\$ 149,943					

SBMH Financial Analysis

Full Year Forecast 2025-26

District	REIMBURSED				Total Reimbursed
	Medicaid	HMK	Private Insurance	Self-Pay	
Florence	\$ 147,630	\$ 7,383	\$ -	\$ -	\$ 155,012
Victor	\$ 166,196	\$ 6,281	\$ -	\$ -	\$ 172,477
Total CSCT	\$ 313,826	\$ 13,663	\$ -	\$ -	\$ 327,489
Florence Outpatient	\$ 8,887	\$ -	\$ -	\$ -	\$ 8,887
Lone Rock Outpatient	\$ 35,176	\$ 7,258	\$ -	\$ -	\$ 42,434
Victor Outpatient	\$ 3,964	\$ 2,327	\$ -	\$ -	\$ 6,290
Total Outpatient	\$ 48,026	\$ 9,584	\$ -	\$ -	\$ 57,611
Total SBMH	\$ 361,852	\$ 23,248	\$ -	\$ -	\$ 385,100

Percent of reimbursements

94% 6% 0% 0%

Due to time lag of reimbursements, these dollars include forecasts dollars

District	EXPENDITURES YTD				Total Exp	Gain/(Loss)
	PR/Benefits	Admin/OH/ Other	District Match			
Florence	\$ 106,102	\$ 22,916	\$ 55,549		\$ 184,566	\$ (29,554)
Victor	\$ 100,507	\$ 22,916	\$ 59,120		\$ 182,543	\$ (15,106)
Total CSCT	\$ 206,609	\$ 45,832	\$ 114,668		\$ 367,109	\$ (44,659)
Florence Outpatient	\$ 20,303	\$ 22,916			\$ 43,219	\$ (34,332)
Lone Rock Outpatient	\$ 46,064	\$ 22,916			\$ 68,980	\$ (26,546)
Victor Outpatient	\$ 16,919	\$ 22,916			\$ 39,835	\$ (33,545)
Total Outpatient	\$ 83,286	\$ 68,747	\$ -		\$ 152,034	\$ (94,423)
Total SBMH	\$ 289,895	\$ 114,579	\$ 114,668		\$ 519,142	\$ (139,082)

Percent of Expenditures

56% 22% 22%

District	District Contributions *	YTD CSCT Grant	Total Other Funding
Florence	\$ 60,000	\$ 14,373	\$ 74,373
Victor	\$ 50,000	\$ 14,373	\$ 64,373
Total CSCT	\$ 110,001	\$ 28,746	\$ 138,747
Lone Rock	\$ 10,503		\$ 10,503
Total SBMH	\$ 120,504	\$ 28,746	\$ 149,250

BEGINNING RESERVE	\$ 360,152
CHANGE	\$ 15,208
ENDING RESERVE	\$ 375,360

April 22nd 2026

Dear Jenny,

Please accept this notice of my resignation from my position as paraeducator at BVEC preschool. I will be fulfilling my contract for the 2025-2026 school year and will not be returning in the fall. My husband and I will be moving to Minnesota to be closer to family.

I am very grateful for my time at the preschool. It has been a wonderful time of learning and growth and I have appreciated the opportunity to contribute to this community through the good work of the Co Op. I will miss it! Thank you for your support and encouragement these last four years.

If there is any way I can assist in this transition please let me know.

Sincerely,

Michelle Parisi

Dear Jenny,

I am writing to share that I will be resigning from my position as Mental Health Therapist at Lone Rock School effective at the end of my current contract. I care deeply about the students and adults in this wonderful school community and will do all I can to support a smooth transition. I would be happy to share that this position is opening up with fellow counselors, and would love the opportunity to meet with the incoming therapist to ensure a warm hand off.

I am grateful for the chance to grow as a mental health professional under the guidance of the wonderful people at The Bitterroot Valley Education Cooperative. I admire the tireless way everyone in this organization shows up to support students, families, and school folks all along the valley. The co-op is an incredible resource for our communities, I am so glad I was able to be part of it for the past two years.

Best wishes,

McKenzie Pearson

**Special Education Contract Renewals
2026-2027**

Name	Position	FTE
Berry, Heather	Preschool Teacher	1.0
Hildebrand, Cami	School Psychologist	1.0
Lampi, Paula	School Psychologist	0.9
Schroeder, Wendy	School Psychologist	1.0
Yerian, Madison	School Psychologist	1.0
Bauer, Erin	Speech	1.0
Boehm, Kristine	Speech	1.0
French, Alivia	Speech	1.0
Gideon, Karen	Speech	1.0
Gordon, Jade	Speech	1.0
Larson, Alyssa (if she returns)	OT	0.6
Mutchler, Kim	OT	0.8
Wood, Wendi (if she returns)	PT	0.8

Classified

TBD PS Para to replace Michelle Parisi	Para	0.8
Capser, Julie	Para	0.8

Mental Health Contract Renewals

Name	Position	FTE
Chadwick, Lucy	Therapist	1.0
TBD	Therapist	0.8
Pepion, Liz	Therapist	1.0
Porter, Barbara	BC	1.0

Classified

Goodwin, Peter	BC	1.0
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