

**MINUTES-DRAFT**  
**GOVERNING BOARD MEETING-THATCHER UNIFIED SCHOOL DISTRICT No. 4**  

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**Thursday, January 9, 2025 5:30 p.m.**  
**District Administrative Center, 3490 West Main Street, Thatcher, Arizona**

*Dr. Gary Sorensen, President*  
*Kate McCluskey, Member*

*Dr. Debbie Chapman, Clerk*  
*Susan Hancock, Member*

*J. Travis Smith, Member*  
*Matt Petersen, Superintendent*

**Administer Oath of Office**

Dr. Sorensen swore in board members Dr. Debbie Chapman, J. Travis Smith, Kate McCluskey and Susan Hancock

**Election of Governing Board Officers-President**

Dr. Debbie Chapman moved to nominate Dr. Gary Sorensen to continue as board president.

Second by Kate McCluskey.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Election of Governing Board Officers-Clerk**

J. Travis Smith moved to nominate Dr. Debbie Chapman to continue as board clerk.

Second by Kate McCluskey.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

The meeting was called to order by Board President Dr. Gary Sorensen at 5:42 p.m. All board members are present. Pledge of allegiance led by Kent Hancock.

**Approval of the Agenda and Minutes of December 12, 2024**

Motion by Dr. Debbie Chapman to approve the agenda and minutes as submitted.

Second by Kate McCluskey.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Summary of Current Events & Activities**

Superintendent Petersen advises-

- Staff recognition-Governing Board appreciation month. Cake to celebrate!
- Enrollment to date:
  - JDPS 425, last year 427
  - TES 545, last year 536
  - TMS 269, last year 294
  - THS 499, last year 492
  - EOA 59, last year 60
  - Total: 1797, last year 1809
- TMS lights

**Call to the Public**

N/A

**Approval/Ratification of Financial Matters**

Motion by Dr. Debbie Chapman to approve/ratify payroll and expense vouchers dated (December 13, 2024 thru January 9, 2025) & budget balance reports ending (December 31, 2024).

Second by J. Travis Smith.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Approval of Staff Changes (\*Contingent on file clearance, as applicable)**

Motion J. Travis Smith to approve staff changes as submitted.

Classified:	Inclusion Aides:	Sandy Porter/TES, Carley Keith/JDPS, Rebekah Hunt/TK-Preschool
	Other:	Kim Rhodes/THS CTE Career Tech Extra Duty, Christopher Morris/Sub Janitor, Candace DeLeon/Sub Janitor
Transfers:		Abigail McCargish/transfer from JDPS Inclusion Aide to Kindergarten Instructional Aide, Kelly Montoya/transfer from JDPS Instructional Aide to an Inclusion Aide at JDPS
Resignations:		Ashlin Baum/JDPS Preschool Inclusion Aide, Kimberly Mattice/TES Inclusion Aide, Tiffany Draper/School Nurse, McKenna Griffiths/JDPS Inclusion Aide, Mia Gallosa/JDPS Preschool Inclusion Aide
Extra-Curricular	TMS Baseball: SY 24/25	Mark Wren/Volunteer, Dustin Seale/Volunteer
	TMS Track: SY 24/25	Rachel Allen/Coach
	TMS Softball: SY 24/25	Alissa Provencio/Volunteer, Savannah Solberg/Volunteer
	THS X-Cntry: SY 25/26	Eric Haller/Head Coach, Tia Palmer/Assistant Coach, Wesley Pena/Assistant Coach

Second by Kate McCluskey.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Fundraiser-THS Boys Tennis**

Motion by Dr. Debbie Chapman to approve the THS boys' tennis fundraiser.

Second by Kate McCluskey.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Approval of 2025 Regular Meeting Dates and Times**

Motion by J. Travis Smith to approve the 2025 regular meeting dates and times.

Second by Dr. Debbie Chapman.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Annual Approval and Authorization, General Operating Procedures-DG Banking Services & DK Payment Procedures**

Motion by J. Travis Smith to approve the annual authorization and general operating procedures to policies DG-banking services and DK-payment procedures.

Second by Kate McCluskey.

Discussion by J. Travis Smith.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Approval of Sole Source Vendors**

Motion by Dr. Debbie Chapman to approve the sole source vendors.

Second by J. Travis Smith.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Approval of Policy DGA Signatories**

Motion by Kate McCluskey to approve Matt Petersen, Clay Bowman and Angie Adams as policy DGA signatories.

Second by Dr. Debbie Chapman.

Discussion by J. Travis Smith.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Approval of Policy JJF Student Activities Fund**

Motion Kate McCluskey to approve Mary Lane as Treasurer for policy JJF student activity accounts.

Second by Dr. Debbie Chapman.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Authorization to Dispose of District General Fixed Assets**

Motion by Dr. Debbie Chapman approving and authorizing disposal of district general fixed assets.

Second by J. Travis Smith.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Approval of THS Wrestling (Boys & Girls) to Deming, New Mexico January 22, 2025**

Motion by Dr. Debbie Chapman to approve THS Wrestling out of state travel to Deming, New Mexico on January 22, 2025.

Second by Kate McCluskey.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Approval of THS Football Coaches to Las Vegas, Nevada for Glazier Coaching Clinic February 20-23, 2025**

Motion by J. Travis Smith to approve THS Football coaches out of state travel to Las Vegas, Nevada to attend Glazier Coaching Clinic on February 20-23, 2025.

Second by Dr. Debbie Chapman.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Approval of THS Track Replacement Project**

Motion by Dr. Debbie Chapman to approve the THS track replacement project.

Second by J. Travis Smith.

Discussion by J. Travis Smith.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, Kate McCluskey, J. Travis Smith, Dr. Gary Sorensen)

**Information/Discussion ASBA Policy Advisory 808-FIRST READING-(information)**

- Policy Advisory No. 808---Regulation IHB-R Special Instructional Programs  
Board members will review policy advisory 808

**UPCOMING EVENTS/CALENDAR REVIEW/FUTURE AGENDA ITEMS**

Next regularly scheduled board meeting:

February 13, 2025 @ 5:30 p.m.  
District Administrative Center  
3490 West Main Street  
Thatcher, Arizona 85552

**ADJOURNMENT**

There being no further business to discuss, motion by Susan Hancock to adjourn at 6:02 p.m.

Second by Kate McCluskey.

Voted, passed, unanimous.

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Dr. Gary Sorensen, President

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Dr. Debbie Chapman, Clerk