



Sugar Valley Rural Charter School

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Board of Trustees Meeting January 18, 2022

The Sugar Valley Rural Charter School Board of Trustees held a voting Board Meeting on Tuesday, January 18, 2022. Ms. Doyle called the meeting to order at 6:05p.m.

Roll Call

Ms. Garverick	Present	Ms. Meixel	Present
Ms. Downing	Present	Ms. Mitchell	Present
Mr. Miller	Present	Mr. Smith	Present
Mr. Rossman	Present	Ms. Mauck	Present
Ms. Doyle	Present	Ms. Weaver	Present

HEARING OF VISITOR

Minutes

1. Resolved that the Board of Trustees approve the minutes of the regular meeting held on Tuesday, December 14, 2021. Ms. Downing moved, seconded by Mr. Rossman. Motion passed (7-0).

Finance

1. Resolved that the Board of Trustees approve the payment of bills from the general account (12/17/2021 – 01/14/2022) in the amount of \$210,764.86 and from the cafeteria account (12/17/2021 – 01/10/2022) in the amount of \$92,452.80 as presented. Ms. Meixel moved, seconded by Mr. Miller. Motion passed (7-0).

Action Items

1. Resolved that the Board of Trustees appoint Heidi Doyle as acting secretary until Mary Jude Weaver returns from vacation per email vote December 21, 2021. Ms. Meixel moved, seconded by Mr. Rossman. Motion passed (7-0).
2. Resolved that the Board of Trustees approve payment of \$9,477.00 to Continental Wireless for 25 Motorola handheld radios per email vote December 20, 2021. Pricing reflects government contract pricing. Ms. Doyle moved, seconded by Ms. Meixel. Motion passed (7-0).
3. Resolved that the Board of Trustees approve the following policies.
 - 210 – Use of Medications
 - 210.1 – Possession/use of asthma inhaler/epinephrine auto injectors
 - 212 – Reporting Student Progress
 - 218 – Student Discipline
 - 234 – Pregnant/Parent/Married Students
 - 626.5 – Federal Programs-ProcurementMs. Mitchell moved, seconded by Mr. Rossman. Motion passed (7-0).
4. Resolved that the Board of Trustees approve the removal of the following policies.
 - 205 – Adults Enrolling in Secondary School Classes
 - 235.1 – Cell Phone and Other Electronic Communication Devices Use
 - 241 – Higher Education Courses/EnrollmentMr. Rossman moved, seconded by Ms. Downing. Motion passed (7-0).
5. Resolved that the Board of Trustees approve the salary adjustment for Jeremy Rossman to reflect a 2020-2021 salary of \$57,590.40 and a base salary of \$50,880.00 for the Technology Director position. Ms. Doyle moved, seconded by Mr. Miller, Mr. Rossman abstained. Motion passed (7-0-1).
6. Resolved that the Board of Trustees approve the payment of \$18,649.00 to VIG Solutions for 50 Dell Computers. Pricing reflects government contract pricing, funds will come from a grant. Ms. Meixel moved, seconded by Ms. Downing. Motion passed (7-0).

7. Resolved that the Board of Trustees approve the agreement with Icon Fire Solutions to provide inspections and testing for fire suppression systems in the gymnasium and D building with a total annual cost of \$3,620.00. Ms. Doyle moved, seconded by Ms. Mitchell. Motion passed (7-0).
8. Resolved that the Board of Trustees approve the following payments for gym project to be paid by the JSSB loan.
 - \$1,479.81 to Silvertip
 - \$22,250.94 to HLA
 - \$6,265.44 to HLA
 - \$33,839.28 to Lobar
 - \$27,205.81 to TRA
 - \$6,581.88 to Allied Mechanical
 Ms. Downing moved, seconded by Mr. Miller. Motion passed (7-0).
9. Resolved that the Board of Trustees approve the following change orders for gym project to be paid by the JSSB loan.
 - Change order 1 – Spire AVL
 Mr. Miller moved, seconded by Ms. Meixel. Motion passed (7-0).
10. Resolved that the Board of Trustees add approve HLA prepare bid documents and start bid process for HVAC upgrade project to the agenda for meeting. Ms. Downing moved, seconded by Mr. Miller. Motion passed (7-0).
11. Resolved that the Board of Trustees approve HLA prepare bid documents and start bid process for HVAC upgrade project. Ms. Meixel moved, seconded by Ms. Mitchell. Motion passed (7-0).

Informational Items

Our Health and Safety Plan was reviewed by Administration, no changes were made. The plan can be found on our website.

Committee Reports

Property – Mr. Miller, Ms. Downing, Mr. Deavor, Ms. Kennedy

Starting bid process for HVAC upgrade

Started classes in gym last week with temporary occupancy permit

Community Involvement – Ms. Downing, Ms. Mitchell, Mr. Stugart, Ms. Nixon

None

Curriculum –Mr. Rossman, Ms. Doyle, Ms. Kennedy, Ms. Hampton, Mr. Stugart, Mr. Phillips

None

VoTech/Ag/Env. – Ms. Doyle, Ms. Meixel, Mr. Bechdel, Ms. Nixon

Fleece to Shawl competition was last week

Finance – Ms. Garverick, Mr. Miller, Ms. Weaver, Mr. Deavor, Ms. Kennedy, Ms. Mauck

Budget process for next year has started

Will schedule a committee meeting in late February

Personnel – Ms. Mitchell, Ms. Garverick, Ms. Kennedy, Ms. Hampton

None

Policy – Ms. Meixel, Ms. Garverick, Ms. Downing, Ms. Kennedy

Moving policies into BoardDocs

Charter Renewal – Mr. Rossman, Ms. Garverick, Ms. Nixon, Ms. Hampton

None

Administrative Report

3rd MP has started

Enrollments continue

Parent/Teacher conferences are in February

Kindergarten registration are scheduled for March

Observations of teachers continues

Tracie is scheduled to present to the KCSD Board in March

Solicitor's Report

None

Executive Director's Report

None

Secretary/Treasurer Report

None

Adjournment:

Mr. Rossman moved, seconded by Mr. Miller at 7:20pm. Motion passed (7-0).

Mary Jude Weaver
Board Secretary/Treasurer