

OFFICIAL MINUTES

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of the **REGULAR MEETING** of the Greenwich Township Board of Education held
October 29, 2025 in the Nehaunsey Middle School library.

The meeting was called to order by Vice President, Meghann Myers at 6:30pm

Flag Salute

Roll Call:

<input type="checkbox"/> Mrs. Erin Herzberg, School Board President (Absent)	Chairperson: Policy Gloucester County/State Board Association Representative Negotiations Strategic Planning
<input checked="" type="checkbox"/> Ms. Meghann Myers, School Board Vice-President	Chairperson: Building & Grounds Curriculum & Instruction
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski	Chairperson: Budget & Finance Policy
<input type="checkbox"/> Mr. John Goetaski (Absent)	Chairperson: Strategic Planning Budget & Finance Building & Grounds Curriculum & Instruction
<input checked="" type="checkbox"/> Mr. Michael Hasenpat	Building & Grounds Budget & Finance Strategic Planning Negotiations
<input type="checkbox"/> Mrs. Roseanne Lombardo (Absent)	Chairperson: Curriculum & Instruction Policy Paulsboro Board of Education Representative
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	Chairperson: Negotiations Gloucester County/State Board Association Alternate

Quorum YES

Also present was Chief School Administrator, Mr. Ryan Hudson and Mr. Scott A. Campbell, Business Administrator/Board Secretary.

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the **Courier Post** and the **Township Clerk**. It was also posted in the Greenwich Township School Buildings. (Audiotaping Regulations - "The proceedings of this meeting were being audiotaped.")

Standing Statement of Unanimous Consent

By unanimous consent of the Board of Education, the agenda items listed for this meeting are hereby approved for consideration and action without objection. All members present have reviewed the agenda and agree to proceed with the order of business as presented.

This unanimous consent shall be recorded by roll call in the official minutes of the meeting.

1 Motion (Vernacchio/Myers) to approve universal consent.
2 Roll call vote:
3 Chapkowski- yes
4 Hasenpat- yes
5 Vernacchio- yes
6 Myers - yes
7

8 *Andrew Chapkowski asked if transportation was included in the agenda item under Budget and*
9 *Finance. Scott A. Campbell responded that it was not included.*
10

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12 **1. MINUTES**
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14 A.
15 September 24, 2025 – Regular Meeting
16 September 24, 2025 – Executive Session Meeting
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18
19

20 **2. COMMITTEE REPORTS**
21

22 A. Committee meetings were held on October 15, 2025 at the Nehaunsey Middle School
23

Policy	5:30pm
Budget	6:00pm
Building and Grounds	6:30pm
Curriculum and Instruction	7:00pm
Strategic Planning	7:30pm
Negotiations	8:00pm

24
25 *The next committee meetings are set for November 12, 2025 at Nehaunsey Middle School.*
26

27 **3. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**
28

29 A. Bills Lists
30

31 Recommend that the bills as presented by the Business Administrator in the following amounts are
32 ordered paid covering 09/22/2025 to 10/24/2025 totaling the amount of \$1,838,357.38 (Attachment)
33

34 B. Voided Checks
35

36 None

C. Student Activities Account

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3 Approval of the Student Activities Account Monthly Bank Reconciliation for the month of July 2025,
4 August 2025 & September 2025. (Attachment)

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6 **4. ADMINISTRATIVE/PRINCIPALS REPORTS**

7 **A.**

8 1. School Health Services Monthly Report as of September 30, 2025 for Broad Street School.
9 (Attachment)

10 2. School Health Services Monthly Report as of September 30, 2025 for Nehaunsey Middle School.
11 (Attachment)
12

13 **B.**

14

MONTHLY ATTENDANCE	
Broad Street	97.36%
Nehaunsey	96.28%

15

Broad Street School Enrollment – September 2025	
Grade Pre-K	42
Grade K	39
Grade 1	44

Grade 2	35
Grade 3	41
Grade 4	45
Grade 5	32
Total Enrollment: 278	

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Nehaunsey Middle School Enrollment – September 2025	
Grade 6	37
Grade 7	46
Grade 8	40
TOTAL ENROLLMENT: 123	

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4 **MONTHLY ENROLLMENT:**

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GCIT	88
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PAULSBORO HIGH SCHOOL	80
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3 MONTHLY DRILLS :

Date	Time/*Location	Duration	Action/Drill	Weather Conditions
9/10/2025	10:00 am/ BSS	7 minutes	Fire Drill	Cloudy
9/15/2025	8:35 am/NMS	5 minutes	Fire Drill	Warm, Sunny
9/24/2025	12:41 pm/NMS	10 minutes	Lockdown Drill	Hot, Cloudy
9/25/2025	9:00 am/BSS	15 minutes	Bus Evacuation Drill	Cloudy
9/26/2025	7:30 am/BSS	5 minutes	Hold Drill	Cloudy
9/26/2025	1:30 pm/NMS	15 minutes	Bus Evacuation Drill	Warm, Cloudy
*NMS/Nehaunsey Middle School *BSS/Broad Street School				

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1 MONTHLY EVENT OVERVIEW: September 2025

DATE:	EVENT	BUILDING
September 10	Back to School Night	BSS
September 11	Back to School Night	NMS
September 24	Picture Day	BSS
September 30 - October 3	Book Fair/Ice Cream Social	BSS

2

3 C.

4 1. Student Discipline, Violence/Vandalism, HIB as of September 2025

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Infraction/Referrals/Reports	Number of Incidents this Month		2024-2025 Total-To-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	1	0	1
Harassment, Intimidation, or Bullying	0	0	0	0
Lunch Detention	15	0	15	0
Out-School-Suspension(OSS)	0	1	0	1

Restricted Study	0	0	0	0
Violence, Vandalism, Substance Abuse	0	0	0	0

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2 2. Completed Investigation Reports as of October 29, 2025- NONE

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4 **5. SUPERINTENDENT RECOMMENDATIONS**

5 **A.**

6 1. Recommend approval for the following SCIP committee members attending the meetings at a rate of
7 \$35.00 per hour, as necessary, as per the GTEA agreement for the 2025 - 2026 school year.

8

Broad Street School	Nehaunsey Middle School
Stephanie Beckett	Nichole Leach
Megan Ballinger	Kim Chila
Collen Moran	Josh Bomze
Patricia New	Joe Santone
	Christina Lord

9

10 2. RESOLVED that the Board of Education approves the Greenwich Township School District Corrective
11 Action Plan (CAP) for both Broad Street School and Nehaunsey Middle School addressing Chronic
12 Absenteeism for the 2025-2026 school year. (Attachment)

13

14 3. Recommend approval of the Greenwich Township School Nursing Service Plan for the 2025 - 2026
15 School Year. (Attachment)

16

1 4. Recommend approval of Tosha Pena as a substitute secretary for the 2025 - 2026 school year at the
2 rate of \$22.00 per hour pending receipt of all necessary paperwork including criminal history background
3 check and physical.

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5 5. Recommend approval of Erica Koons as a substitute secretary for the 2025 - 2026 school year at the
6 rate of \$22.00 per hour pending receipt of all necessary paperwork including criminal history background
7 check and physical.

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9 6. Recommend approval of Harley Sarmiento as a substitute secretary for the 2025 - 2026 school year at
10 the rate of \$22.00 per hour pending receipt of all necessary paperwork including criminal history
11 background check and physical.

12

13 7. Recommend approval to hire Robin Polinski, Special Education K teacher, Broad Street School, for the
14 2025 - 2026 school year at the salary of \$61,779.00 (prorated), Step D, MA+15, tentative start date of
15 January 5, 2026 pending receipt of all new hire documents, including Criminal History Review, and in
16 accordance with the GTEA and GTSD policies and regulations.

17

18 8. Recommend approval to hire Mary Sullivan, Full Time Preschool Aide, Broad Street School, for the
19 2025 - 2026 school year at the salary of \$37,941.00 (prorated), tentative start date of January 5, 2026
20 pending receipt of all new hire documents, including Criminal History Review, and in accordance with the
21 GTEA and GTSD policies and regulations.

22

23 9. Recommend approval to hire Olivia Catando, Pre School teacher, Broad Street School, for the 2025 -
24 2026 school year at the salary of \$57,279.00 (prorated), Step A, tentative start date of January 5, 2026
25 contingent upon passing the Praxis and receipt of the Certificate of Eligibility from the New Jersey
26 Department of Education and in accordance with the GTEA and GTSD policies and regulations.

27

28 10. Recommend approval of the submission for the 2025-2026 Preschool Expansion Aid Projected
29 Enrollment and Operational Plan to the New Jersey Department of Education, Division of Early Childhood
30 Education Office.

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32 B.

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RESOLUTION

34

Greenwich Township Board of Education

35

Submission of 2025 - 2026 Statement of Assurances

36

New Jersey Quality Single Accountability Continuum

37 WHEREAS, the Greenwich Township Board of Education of the County of Gloucester is undergoing
38 evaluation under NJ QSAC for the 2025 - 2026 school year and is required under NJ QSAC to annually
39 perform a review of its compliance with all applicable provisions, and

40

41 WHEREAS, N.J.A.C. 6A:30-3.2 (f) requires participating school districts to hold a public meeting to
42 approve the submission of the district's Statement of Assurances with respect to this process, and

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2 WHEREAS, the Greenwich Township Board of Education in the County of Gloucester has reviewed the
3 Statement of Assurances and hereby approves these documents.

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5 Now THEREFORE BE IT RESOLVED, that the Greenwich Township Board of Education does hereby
6 authorize the Superintendent of Schools to submit the attached Statement of Assurances to the
7 Commissioner of Education in compliance with the provisions of the N.J.A.C. 6A:30-32 (f). (Attachment)

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9 **6. POLICY & REGULATION**

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11 A. Recommend approval of the first and second readings of the following Policies and/or Regulations:
12 (Attachment)

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Number	Type	Section	Title	1st Reading	2nd Reading
3232	N	Teaching Staff Members	TUTORING SERVICES	x	
4230	R	Support Staff	OUTSIDE ACTIVITIES	x	
5330.04	N/M	Students	ADMINISTRING AN OPIOID ANTIDOTE	x	
5230	R	Students	LATE ARRIVAL AND EARLY DISMISSAL	x	
5130	R/M	Students	WITHDRAWAL FROM SCHOOL	x	
5112	R	Students	ENTRANCE AGE	x	
P3152	R	Teaching Staff Members	WITHHOLDING AN INCREMENT		x

P3216	R	Teaching Staff Members	DRESS AND GROOMING		x
P3437	R	Teaching Staff Members	MILITARY LEAVE		x
P4152	R	Support Staff	WITHHOLDING AN INCREMENT		x

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2 **7. CURRICULUM & INSTRUCTION**

3 A. Recommend approval of the following Field Trips:

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Grade and/or Group	Destination	Date	Estimate Related Cost Including Transportation
6th & 7th Grade	Edelman Fossil Park, Museum & Quarry	6/5/2026	\$2780.00 (trip) and \$676.00 (2 Buses)
8th Grade	Philadelphia (Old City & Spirit of Philadelphia Boat Trip)	5/29/2025	\$1610.00 (trip) and \$525.00 (1 Bus)

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6 **8. BUDGET & FINANCE**

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8 **A.**

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10 1. Recommend retroactive approval of the contract between Gloucester County Vocational Technical
11 School District and the Greenwich Township School District for tuition reimbursement for the 2025 - 2026
12 school year. (Attachment)

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14 **9. Building and Grounds**

15

16 A. Recommend approval of the following Use of Facilities Requests.

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Group	Date of Use	Weekend Use	Time	Location	Purpose	Notes
Gibbstown Basketball	Monday -Friday November 2025 - January 2026	No	4:00pm- 9:00pm	Nehaunsey Gym	Youth Basketball	
Gibbstown Basketball	Mon/Wed/Fridays January - March 2026	No	4:00pm- 9:00pm	Broad Street Gym	Youth Basketball	
Gibbstown PTO	Tues. 11/25 - Friday 12/5/25	No	8:00am- 3:00pm	Broad Street Library	Holiday Shop	
Gibbstown PTO	Friday 12/5/2025	No	5:00pm - 9:00pm	Broad Street Library	Holiday Shop Family Night	
** Gibbstown Softball- UPDATED	Tues. & Thursdays 1/12/26 thru 4/17/26	No	5:00pm - 9:00pm	Broad Street Gym only- No longer using Nehaunsey Gym	Indoor Youth Softball Practice	Originally requested use of both Gyms.
GTEA	Thurs. 2/12/26 (Alternate date: Wed. 2/11/2026	No	5:00pm - 8:30pm	Nehaunsey Gym	Drum2BFit Fitness Night	Youth Basketball will be notified they will not be able use the Nehaunsey Gym on this evening
Guardian Angels	Thurs. 12/4/25	No	4:00pm - 9:00pm	Broad Street Auditorium	Christmas Program	

10. Student Safety Data Systems Presentation

Mr. John Tirico gave a presentation on the Student Safety Data System Report, Period 2 from the 2024 - 2025 school year (Attachment)

11. NJSLA Testing Results Presentation

Superintendent, Ryan Hudson, Principal, Alisa Whitcraft and Director of Special Services, John Tirico presented the preliminary results of the NJSLA testing for 2024 - 2025 for ELA and Math (Attachment)

12. OLD BUSINESS

A.

Andrew Chapkowski raised the question: We put a request for bid for the before and after school care. Scott A. Campbell responded, yes I have it and it will be presented to the committee at the November meeting.

13. NEW BUSINESS

CONGRATULATIONS BROAD STREET SCHOOL TOP DOGS FOR THE MONTH OF SEPTEMBER 2025.

STUDENT NAME	GRADE	TEACHER
Kevin Bagby	Preschool	Mrs. Beckett
Kanoa Worley	Preschool	Mrs. Reale
Noah Domenech	Preschool	Mrs. Walsh
Rhett Gedling	Kindergarten	Mrs. Fowler
Sebastian Barilaro	Kindergarten	Ms. Barker
Vincenzo Harris	Grade 1	Mrs. Exley
Maxwell Garren	Grade 1	Mrs. Maxie
Kelce Craig	Grade 1	Mrs. Nastase
Jacqueline Kizitaff	Grade 2	Ms. Nigro
Cooper Pipczynski	Grade 2	Ms. Sanders

Stella Malara	Grade 3	Mrs. Ballinger
Amelia Sampson	Grade 3	Ms. Pezzino
Alexa Riggs	Grade 4	Mr. Camacho
Layla Davila	Grade 4	Mrs. Fried
Franklin Yandach	Grade 5	Mrs. Vicino

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2 **SPOTLIGHT ON TEAM MEMBERS OF THE MONTH OF September 2025**

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Broad Street School	Nehaunsey Middle School
Stephen Wehrle	Charlie DeVault
Denise Murphy	Chrissy Eiserman
Sharon Salvatore	Clarence Newton
Carinne Sayegh	Jenn Ellick
Kate Mancuso	Jenn Spera
Stacy Podolski	Joe Santone
Anthony Camacho	Nicole Leach
Heather Crisostomo	
Suzanne Pezzino	
Kate Caruso	

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6 * Team members are nominated by their peers and staff in recognition of something they did that made
7 our district just a little better!!!!

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1 **14. CORRESPONDENCE**

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3 None at this time

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5 **15. PUBLIC - AGENDA/NON-AGENDA ITEMS**

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7 This is the time when anyone from the public who wishes to speak to the Board may do so.
8 Please state your name, address and phone number. The Board recognizes the value of public
9 comment on educational issues and the importance of allowing members of the public to express
10 themselves on school matters of community interest. The Board will follow Policy #0167 – Public
11 Participation in Board Meetings, which allows members of the public three (3) minutes to address
12 the Board.

13
14 ***Vanessa Fritz, 27 N. Raupo Avenue, Gibbstown-***

15 *Asked about Broad Street School Field Trips will continue? Alisa Whitcraft responded we will.*

16
17 ***Kristen Ridgway, 23 Adalisa Avenue, Gibbstown-***

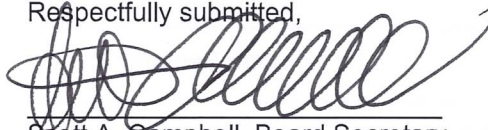
18 *Raised safety concerns for crossing guards, vehicles have failed to stop for the crossing guards.*
19 *Just wanted to bring to the board's attention and ask what steps may be taken or what*
20 *partnerships can be taken with local law enforcement. Ryan Hudson responded our local PD*
21 *does its best to be at Broad Street everyday. Ridgway responded with the police make their*
22 *presence more visible with lights on. We have to be very diligent in protecting our children.*
23 *Whitcraft responded that she will reach out to the police department again and recommended the*
24 *parents reach out to the police department as well. Chapkowski recommended better signage of*
25 *the rules and directions for drop off and pick up.*

26
27 **16. ADJOURNMENT**

28
29 Motion: (Chapkowski/Vernacchio) to adjourn the meeting at 7:28pm

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31 Motion carried by unanimous voice vote.

32
33 Respectfully submitted,

34 
35
36
37 Scott A. Campbell, Board Secretary

38
39 *Next Board of Education Regular Meeting is scheduled for November 19, 2025 at 6:30 pm.*