

# SHONTO PREPARATORY SCHOOLS

Haleebee Na'nitin Binahjį' Da'ólta'í Binitsékees dóó Bina'nitin Bidziil Empowering Student Learning Through Quality Education

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### **Shonto Governing Board of Education, Inc. REGULAR BOARD MEETING MINUTES** July 7, 2017

CALL TO ORDER:Ms. Martha Tate, Board President, called the meeting to order at 1:16 PM.INVOCATION:Mr. Kenneth Y. Begishe gave the invocation.MEMBERS PRESENT:Mr. Royd Lee, Mr. Ms. Martha Tate, Tom Franklin, Jr., & Mr. Kenneth Y. Begishe.

#5398 ADOPTION OF AGENDA

Mr. Kenneth Y. Begishe moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following item:

That the Governing Board adopts the agenda with the deletion of item # 10.A. Personnel Report For Certified Staff item # 1.a-b.

The motion was approved by a vote of (4, 0, 0) CV

#5399 SUPERINTENDENT'S REPORT

Mr. Tom Franklin, Jr. moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves the Superintendent's Report as presented.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following items:

#5400 APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF JUNE 9, 2017

That the Governing Board approves the minutes of the June 9, 2017 Regular Board Meeting as presented.

#5401 APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING OF JUNE 20, 2017

That the Governing Board approves the minutes of the June 20, 2017 Special Board Meeting as presented.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following items:

#5402 RATIFICATION OF THE JUNE 2017 BOARD EXPENDITURE REPORT

That the Governing Board accepts and ratifies the June 2017 Board Expenditure Report as presented.

#5403 RATIFICATION OF THE JUNE 2017 MONTHLY EXPENDITURE REPORT

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That the Governing Board accepts and ratifies the June 2017 Monthly Expenditure Report as presented.

#5404 RATIFICATION OF THE JUNE 2017, FY 2016-17 ACCOUNTS PAYABLE VOUCHERS

That the Governing Board accepts and ratifies the FY 2016-17 June 2017 Accounts Payable Vouchers #1147, 1159, 1164, 1165, 1166, 1167, 1168, 1171, 1172, 1173, 1176, 1177, & 1178 in the amount of \$271,505.68.

#5405 RATIFICATION OF THE JUNE 2017, FY 2016-17 PAYROLL VOUCHERS

That the Governing Board accepts and ratifies the FY 2016-17 June 2017 Payroll Vouchers #43, 1149, 1150, 44, 1151, 1154, 1155, 1157, 46, 1156, 1158, 47, 1160, 1161, 48, 1162, 1163, 49, 1169, 1170, 50, 1174 & 1175 in the amount of \$1,102,734.24.

#5406 RATIFICATION OF THE JUNE 2017 STUDENT ACTIVITIES FUND 850 REPORT

That the Governing Board accepts and ratifies the June 2017 Student Activities Fund 850 Report.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following items:

#5407 APPROVAL OF THE 1<sup>ST</sup> READING OF THE BOARD POLICY ON SEX OFFENDERS ON SCHOOL CAMPUS

That the Governing Board approves the first reading of the Board Policy on Sex Offenders on School Campus as presented.

#5408 APPROVAL OF THE 2<sup>ND</sup> READING OF THE BOARD POLICY ON INTERNET ACCEPTABLE USE POLICY

That the Governing Board approves the second reading of the Board Policy on Internet Acceptable Use as presented.

#5409 APPROVAL OF THE 2<sup>ND</sup> READING OF THE BOARD POLICY ON TECHNOLOGY ACCEPTABLE USE POLICY FOR EMPLOYEES

That the Governing Board approves the second reading of the Board Policy on Technology Acceptable Use as presented.

#5410 APPROVAL OF THE 3<sup>RD</sup> READING OF THE BOARD POLICY ON SEXUAL HARASSMENT

That the Governing Board approves the third reading of the Board Policy on the Sexual Harassment as presented

The motion was approved by a vote of (4, 0, 0) CV

#5411 APPROVAL OF 2017-18 RESIDENTIAL PROGRAM STUDENT AND PARENT HANDBOOK

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Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following item:

That the Governing Board approves the Residential Student and Parent Handbook as presented.

The motion was approved by a vote of (4, 0, 0) CV

#### #5412 APPROVAL OF UPDATE OF STUDENT ACTIVITIES CLUB/SPONSOR HANDBOOK

Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following item:

That the Governing Board approves the update of the Student Activities Club/Sponsor Handbook as presented.

The motion was defeated by a vote of (1, 3, 0) CV Mr. Royd Lee, Mr. Tom Franklin, Jr., & Mr. Kenneth Y. Begishe opposed.

#5413 APPROVAL OF THE ADOPTION OF THE 2017-18 CHARTER HIGH SCHOOL BUDGET TO FULFILL THE ADE REQUIREMENTS

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the adoption of the 2017-18 Charter High School Budget as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5414 APPROVAL OF THE SY 2017-18 CONSOLIDATED SCHOOLWIDE BUDGET FOR THE GRANT SCHOOL

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the SY 2017-18 Consolidated School Wide Budget for the Grant School as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5415 APPROVAL OF USE OF INTEREST FUNDS TO PURCHASE PRINTS FROM MR. JACK ISAAC IN THE AMOUNT OF \$6,000

Mr. Kenneth Begishe moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following item:

That the Governing Board approves the use of interest funds to purchase prints from Mr. Jack Issac in the amount of \$6,000, with each print having and original signature when purchased.

The motion was approved by a vote of (4, 0, 0) CV

#5416 APPROVAL OF A THREE MONTH CONTRACT WITH HEINFELD & MEECH FOR FY 2017-18

Mr. Tom Franklin, Jr. moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves a three month contract with Heinfeld & Meech for FY 2017-18.

The motion was approved by a vote of (4, 0, 0) CV

#5417 APPROVAL OF SOLE SOURCE VENDORS FOR FY 2017-18

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Mr. Tom Franklin, Jr. moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves the Sole Source Vendors for FY 2017-18 as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5418 APPROVAL OF CONSORTIUM PROCUREMENT CONTRACTS FOR FY 2017-18

Mr. Tom Franklin, Jr. moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves the Consortium Procurement Contracts for FY 2017-18 as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5419 APPROVAL OF ADDITIONAL CONTINGENCY ALLOWANCE FOR HOUSING RENOVATION PROJECT IN THE AMT OF \$50,000

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves the additional contingency allowance for the Housing Renovation Project in the amount of \$50,000 as presented.

The motion was approved by a vote of (4, 0, 0) CV

#5420 APPROVAL OF POSITION ADDITION/MODIFICATIONS TO THE ORGANIZATIONAL CHART FOR SY 2017-18

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves the following additions and changes:

- 1. Addition of Position for Computer Maintenance Technician II, 12 month, classified pay schedule, Supervised by the PreK-8 Principal
- 2. Position Modification for the Computer Maintenance Technician I, 12 month, classified pay schedule, Supervised by the PreK-8 Principal
- 3. Position Modification for the Lead Housekeeping Technician, 12 month, exempt classified pay schedule, Supervised by the Director of Support Services
- 4. Position Modification for the Housekeeping Technician, 12 month, exempt classified pay schedule, Supervised by the Lead Housekeeping Technician through the Director of Support Services

The motion was approved by a vote of (4, 0, 0) CV

#5421 APPROVAL OF TRAVEL TO THE FRAMEWORK FOR TEACHING CONFERENCE IN PORTLAND, OR ON 9/28-30/17

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves travel for Lemual Adson, Frederick Fout, Melanie Dewakuku, and Gwen Todacheene to attend the Framework for Teaching Conference in Portland, OR on September 28-30, 2017.

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#### #5422 APPROVAL OF THE PERSONNEL REPORT FOR ADMINISTRATIVE STAFF

#### 1. ADMINISTRATIVE CONTRACT SALARY INCREASE FOR SY 2017-2018:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Salary Increase:

	Name	Position	Purpose	Location	Funding Source	<u>Salary</u>	Effective Dates:
a.	Secakuku, Jason	Director of Support Services	Salary Increase:	Shonto Preparatory Schools	District	Administrative:	07/01/2017 – 06/30/2018

The motion was approved by a vote of (3, 1, 0) CV Mr. Tom Franklin, Jr. opposed.

### 2. <u>APPROVAL OF VACATION LEAVE CARRYOVER:</u>

Mr. Kenneth Y. Begishe moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following Vacation Leave Carryover:

	<u>Name</u>	Position	Purpose	Location	Funding Source	<u>Salary</u>	Effective Dates:
a.	Fout, Frederick	Elementary Principal	Vacation Leave Carryover	Elementary School	ISEP	30 hours; /hour	07/10/2017

The motion was approved by a vote of (4, 0, 0) CV

### 3. APPROVAL FOR RETROACTIVE SHORT-TERM CONTRACT:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Retroactive Short-Term Contract:

	Name	Position	Purpose	Location	Funding Source	<u>Salary</u>	Effective Dates:
a.	Dewakuku, Melanie	Director of ESS	Delegated PreK8 Principal for 2017 Summer School	Elementary School	ISEP	/hour; 8 hours/day	06/29/2017 – 07/17/2017

The motion was approved by a vote of (4, 0, 0) CV

#5423 APPROVAL OF THE PERSONNEL REPORT FOR CERTIFIED STAFF

#### 1. PART-TIME EMPLOYMENT OFFER FOR SY 2017-2018:

Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following Part-Time Employment Offer:

	Name	Position	Location	Funding Source	Salary		Effective Dates:
a.	Barlow, Betty	Substitute Teacher	Shonto Preparatory School	Charter/ISEP	Part-Time: per half day	1 2	07/31/2017 – 05/25/2018

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### 2. ESTABLISHMENT OF VOLUNTEER STUDENT TEACHING POSITIONS FOR SY 2017-18:

Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following Student Teaching Positions:

	Position Title	Purpose	Location	Funding Source	<u>Salary</u>	Effective Dates:
a.	Batt, Marissa	Student Teaching – placement to be determined	Elementary School	ISEP	Volunteer – Pending Background Adjudication	01/02/2018 - 04/27/2018
Ь.	Borzabadi, Sophia	Student Teaching – placement to be determined	Elementary School	ISEP	Volunteer – Pending Background Adjudication	01/02/2018 - 04/27/2018
c.	House, Jacob	Student Teaching – placement to be determined	Elementary School	ISEP	Volunteer – Pending Background Adjudication	01/02/2018 - 04/27/2018
d.	Kroeger, Marissa	Student Teaching – placement to be determined	Elementary School	ISEP	Volunteer – Pending Background Adjudication	08/21/2017 - 12/08/2017

The motion was approved by a vote of (4, 0, 0) CV

### 3. APPROVAL OF RETROACTIVE SHORT-TERM CONTRACTS:

Mr. Kenneth Y. Begishe moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following Short-Term Contracts:

	<u>Name</u>	Purpose	Location	Funding Source	<u>Salary</u>	Effective Dates:
a.	Graham, Elouise	Girl Bullying and Empowerment Conference	Elementary School	ISEP	per hour; 8 hours per day; 4 days	06/29/2017 – 07/02/2017
b.	Boles, Carol Graymountain, Lucy Haviland, Marlita Meyers, Geneva Slick, Ethel	ASCD on Teaching Excellence	Elementary School	ISEP	per hour; 8 hours per day; 4 days	06/29/2017 – 07/02/2017
c.	Begaye, Belinda	Attend Leading Change Conference	High School	Charter	per day; 5 days	06/13/2017 – 06/17/2017
d.	Anagal, Judy Graymountain, Alice Tsosie, LaVerne Yazzie, Carlotta	Dine Studies & Language Curriculum Work	Shonto Preparatory School	District	per hour; 6 hours per day; 8 days	07/05/2017 – 07/07/2017; 07/17/2017 – 07/21/2017

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### 4. <u>APPROVAL OF SHORT-TERM CONTRACTS:</u>

Mr. Kenneth Y. Begishe moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following Short-Term Contracts:

	Name	Purpose	Location	Funding Source	<u>Salary</u>	Effective Dates:
a.	Anagal, Judy Begay, Laverne Begaye, Lena Belinte-Dougi, Elrena Benale, Wanda Black, Katherine P. Boles, Carol S. Chee, Elizabeth Clauschee, Miranda David, Kimberly El-Hajj, Carmelita Fout, Gerlie Graymountain, Alice Graymountain, Lucy S. Herder, Shirley Johnson, Smibert Kelly, Sophia Kellywood, Reid Lane, Lois Laughter, Cheryl Laughter, Freida Laughter, Marlene Lynch, David Meyers, Geneva Miles, Harrison Numkena, Louise Pennel Suzanne Secody, Leola Sells, Margaret Sells, Regina Slick, Ethel Smith, Frank Tsosie, LaVerne Tunney, Sarah Yazzie, Seraphine Young, Lita	Deconstructing Mission/Vision	Elementary School	ISEP	per hour; 8 hours per day; 2 days	07/27/2017 - 07/28/2017
b.	Etsitty, Gerald	National Association of School Psychologist Summer Conference	Elementary School	ESS	per hour; 8 hours per day; 3 days	07/24/2016 – 07/26/2017
c.	Begay, Laverne Black, Katherine Herder, Shirley	I Teach K	Elementary School	ISEP	per hour; 8 hours per day; 4 days	07/10/2017 – 07/13/2017

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#### #5424 APPROVAL OF THE PERSONNEL REPORT FOR CLASSIFIED STAFF

#### 1. TRANSFER OF POSITION FOR SY 2017-2018:

Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following Transfer of Position:

	Name	Position	Location	Funding Source	Salary	Effective Dates:
a.	Tsosie, Trace	Maintenance Worker II	Shonto Preparatory School	District	Classified: per hour	07/10/2017 – 06/30/2018

The motion was approved by a vote of (4, 0, 0) CV

### 2. CONTRACT OFFER FOR SY 2017-18:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Contract Offer:

	Name	Position	Location	Funding Source	Salary	Effective Dates:
a.	Dugi, Pedro	Food Service Cook	Shonto Preparatory School	District	Classified: per hour	07/31/2017 – 05/25/2018

The motion was approved by a vote of (4, 0, 0) CV

### 3. POSITION REASSIGNMENT FOR SY 2017-18:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Position Reassignment:

	Name	Position	Purposed Position	Location	Funding Source	<u>Salary</u>	Effective Dates:
a.	Sloan, Everson	Maintenance	Computer Maintenance Technician II	Elementary School	ISEP	Classified:	07/10/2017 – 06/30/2018

The motion was approved by a vote of (3, 0, 1) CV Mr. Tom Franklin, Jr. abstained.

### 4. SPECIALIZED CONTRACT SALARY INCREASE FOR SY 2017-18:

Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following Salary Increase:

	Name	Position	Purpose	Location	Funding Source	<u>Salary</u>	Effective Dates:
a.	Holiday, Marlon	Facilities Manager	Salary Increase:	Shonto Preparatory Schools	District	Specialized:	07/01/2017 – 06/30/2018

The motion failed and no action was taken with a vote of (2, 2, 0) CV Mr. Royd Lee & Mr. Tom Franklin, Jr. opposed.

#### 5. PART-TIME EMPLOYMENT OFFER FOR SY 2017-18:

Mr. Tom Franklin, Jr. moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Employment Offer:

	<u>Name</u>	Position	Location	Funding Source	<u>Salary</u>	Effective Dates:
a.	Clitso, Willis	Substitute Security Officer	Shonto Preparatory School	District	Part-Time: per hour	07/01/2017 - 06/30/2018

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### 6. <u>APPROVAL OF SHORT-TERM CONTRACTS:</u>

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following Short-Term Contracts:

	Name	Purpose	Location	Funding Source	<u>Salary</u>	Effective Dates:
a.	Landscape Worker (10)	Assist housing to clean, landscape/community areas of quarters.	Shonto Preparatory School	District	per hour; 8 hours per day; 10 days	07/10/2017 – 07/21/2017
b.	Summer Student Workers (10)	Assist various departments on campus. SY1617 SPTHS Students; 16+ years	Shonto Preparatory School	District	per hour; 8 hours per day; 10 days	07/24/2017 – 08/04/2017

The motion was approved by a vote of (4, 0, 0) CV

### 7. APPROVAL OF RETROACTIVE SHORT-TERM CONTRACTS:

Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following Retroactive Short-Term Contracts:

	Name	<b>Position</b>	Purpose	Location	Funding Source	<u>Salary</u>	Effective Dates:
a.	Peaches, Bruce Redshirt, Fabian Yazzie, Martin	Bus Driver (3)	Assist with Summer Enrichment Program as Carpentry Instructors	Elementary School	ISEP	per hour; 2 hours per day; 16 days	06/05/2017 – 06/29/2017
b.	Kee, Helen	Teacher Assistant (1)	ASCD on Teaching Excellence	Elementary School	ISEP	per day; 8 hours per day; 4 days	06/29/2017 – 07/02/2017
c.	Nez, Shirene Morgan, Lance	Teacher Assistant (3)	DS&L Curriculum Work	Shonto Preparatory School	District	per hour; 6 hours per day; 8 days	07/05/2017 – 07/07/2017; 07/17/2017 – 07/21/2017

The motion was approved by a vote of (4, 0, 0) CV

### 8. APPROVAL OF SHORT-TERM CONTRACTS:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Short-Term Contracts:

	<u>Name</u>	Position	<u>Purpose</u>	Location	Funding Source	<u>Salary</u>	Effective Dates:
a.	Austin, Matilda Biakeddy, Bridget Brown, LaRena Bryant, Berlinda Clitso, Romero Clitso, Teresa Dewakuku, Kirkland Kee, Berlinsea Kee, Helen Laughter, Christie Laughter, Christine Laughter, Felicia	Classified Staff	Deconstructing Mission/Vision	Elementary School	ISEP	per hour; 8 hours per day; 2 days	07/27/2017 – 07/28/2017
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Laughter, Melissa Laughter, Seth Littleman, Alyce Lowe, Brittany Morgan, Lance Nez, Shirene Smallcanyon, Kay Yazzie, Leta

b.	Morgan, Lance	Teacher Assistant (1)	SDE Differentiated Instruction	Elementary School	ISEP	per day; 8 hours per day; 4 days	07/11/2017 – 07/14/2017
c.	Dewakuku, Kirkland	Teacher Assistant (1)	AZ Technology Access Program Assistive Technology	Elementary School	ISEP	per day; 8 hours per day; 3 days	07/23/2017 – 07/25/2017
d.	Bryant, Berlinda Lowe, Brittany Kee, Berlinsea	Teacher Assistant (3)	I Teach K	Elementary School	ISEP	per day; 8 hours per day; 4 days	07/10/2017 – 07/13/2017

The motion was approved by a vote of (4, 0, 0) CV

#### 9. CONTRACT NON-RENEWAL:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Non-Renewal:

	Name	Position	Purpose	Location	Funding Source	Effective Dates:
a.	Benally, Arlene	Dine Studies & Language Classroom Monitor	Did not fulfill SY1617 Contract in meeting minimum educational requirements.	Shonto Preparatory School	ISEP	05/25/2017

The motion was approved by a vote of (4, 0, 0) CV

#5425 ENTER INTO EXECUTIVE SESSION FOR LEGAL ADVICE

Mr. Royd Lee moved and Mr. Tom Franklin, Jr. seconded a motion to approve the following item:

That the Governing Board enter into Executive Session for legal advice at 3:20 PM.

The motion was approved by a vote of (4, 0, 0) CV

#### #5426 EXIT EXECUTIVE SESSION

Mr. Tom Franklin, Jr. moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board exits out of Executive Session at 4:22 PM.

The motion was approved by a vote of (4, 0, 0) CV

### #5427 ADJOURNMENT

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion for adjournment:

That the Governing Board adjourn the Regular Meeting at 4:40 PM.

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CERTIFICATION

**RECORDED BY:** 

Ms. Cassandra Burtel, Administrative Assistant Office of the Superintendent

APPROVED BY:

Ms. Martha Tate, Board President Shonto Governing Board of Education, Inc.

CONCURRED BY:

Mr. Lemual Adson, Superintendent Shonto Preparatory Schools

> August 11, 2017 Date

Second: Mr. Kenneth Y. Begishe

Motion: Mr. Royd Lee

VOTE: <u>4</u> in favor, <u>0</u> opposed and <u>0</u> abstained.