

AGENDA

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

July 21, 2026

6:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER
2. OPENING PRAYER
3. PLEDGE OF ALLEGIANCE
4. RECOGNITIONS

ITEMS FOR CONSENT

5. REVIEW OF MINUTES – **SEE ATTACHMENT**

- a. June 8, 2026, 4:00 p.m. – School Board Workshop
- b. June 8, 2026, Immediately Following Workshop at 4:00 p.m. – Special School Board Meeting
- c. June 23, 2026, 4:30 p.m. – School Board Financial Workshop
- d. June 23, 2026, 6:00 p.m. – Regular School Board Meeting

ACTION REQUESTED: The Superintendent recommends approval.

6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

- a. Personnel 2025 – 2026 – **SEE PAGE #4**

ACTION REQUESTED: The Superintendent recommends approval.

- b. Personnel 2026 – 2027 - **SEE PAGE #7**

ACTION REQUESTED: The Superintendent recommends approval.

7. AGREEMENTS/CONTRACT/PROJECT APPLICATIONS

- a. 2026 – 27 Cafeteria Prices – **SEE PAGE #9**

Fund Source: N/A

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- b. 2026 – 2027 Insurance Rates – **SEE PAGE #11**

Fund Source: General Fund

Amount: See Rate Sheet

ACTION REQUESTED: The Superintendent recommends approval.

c. MHarts Consulting Agreements – **SEE PAGE #19**

Fund Source: Title II Grant (Pending Grant Allocation)

Amount: \$35,000.00

ACTION REQUESTED: The Superintendent recommends approval.

d. MOA Between Gadsden County School Board & Florida Department of Health – **SEE PAGE #34**

Fund Source: General Funds

Amount: \$100,100.00

ACTION REQUESTED: The Superintendent recommends approval.

e. Purchase Order Subscription Services from Raptor Technologies – **SEE PAGE #41**

Fund Source: General Funds

Amount: \$16,821.00

ACTION REQUESTED: The Superintendent recommends approval.

f. Memorandum of Understanding Between the Gadsden County School Board and Elder Care Services, Inc. – **SEE PAGE #45**

Fund Source: N/A

Amount: None

ACTION REQUESTED: The Superintendent recommends approval.

g. Inter-District Contractual Agreement for the Transfer of Exceptional Student Education (ESE) Students Between the School Board of Gadsden County and the School Board of Leon County – **SEE PAGE #52**

Fund Source: N/A

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

h. Contractual Agreement between the School Board of Gadsden County and More Ability Therapy Services, LLC – **SEE PAGE #59**

Fund Source: FEFP

Amount: \$60.00 per hour (for actual hours worked) Occupational Therapy

\$45.00 per hour (for actual hours worked) Occupational Therapy Assistant

ACTION REQUESTED: The Superintendent recommends approval.

i. Memorandum of Understanding (North Florida Medical Centers, Inc.) – **SEE PAGE #69**

Fund Source: N/A

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

8. SCHOOL FACILITY/PROPERTY

a. Purchase Order Request for Mark's Lawn Maintenance, Inc.- **SEE PAGE #73**

Fund Source: General Funds

Amount: \$45,500.00

ACTION REQUESTED: The Superintendent recommends approval.

- b. Purchase Order Request for PPM Sports Turf for Pest and Weed Control Services for Athletic Fields – District Wide – **SEE PAGE #76**

Fund Source: General Funds

Amount: GCHS - \$16,266.25
WGMS - \$13,477.75
HMS - \$2,816.00

ACTION REQUESTED: The Superintendent recommends approval.

- c. Water Treatment Program Agreement – **SEE PAGE #80**

Fund Source: General Funds

Amount: \$24,354.60

ACTION REQUESTED: The Superintendent recommends approval.

- d. Brooks Building Solutions HVAC Maintenance Agreement – **SEE PAGE #83**

Fund Source: General Funds

Amount: \$720,000.00

ACTION REQUESTED: The Superintendent recommends approval.

- e. Purchase Order Request for Brightly Software, Inc. – **SEE PAGE #91**

Fund Source: General Funds

Amount: \$17,699.00

ACTION REQUESTED: The Superintendent recommends approval.

- f. Direct Purchase Orders – **SEE PAGE #99**

Fund Source: Special Facilities Construction Funds

Amount: \$4,042,512.57

ACTION REQUESTED: The Superintendent recommends approval.

- g. Guaranteed Maximum Price (GMP) Submittal No. 2 – **SEE PAGE # 101**

Fund Source: PECO Funds

Amount: \$17,958,511.00

ITEMS FOR DISCUSSION

9. EDUCATIONAL ISSUES

- a. Student Code of Conduct Updates and Changes – **SEE PAGE #114**

Fund Source: N/A

Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

10. CITIZEN COMMENTS AND CONCERNS

11. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

12. SCHOOL BOARD REQUESTS AND CONCERNS

13. ADJOURNMENT



THE GADSDEN COUNTY SCHOOL DISTRICT

Educating Every Student Today, Making Gadsden Stronger Tomorrow

Elijah Key, Superintendent of Schools

35 Martin Luther King, Jr. Blvd Quincy, Florida 32351

Main: (850) 627-9651 or Fax: (850) 627-2760

www.GadsdenSchools.org

July 21, 2026

The School Board of
Gadsden County, Florida
Quincy, Florida 32351

Dear School Board Members:

I am recommending that the attached list of personnel actions be approved, as indicated. I further recommend that all appointments to grant positions be contingent upon funding.

Item 6A Instructional and Non-Instructional Personnel 2025-2026

Item 6B Instructional and Non-Instructional Personnel 2026-2027

The following reflects the total number of full-time employees in this school district for the 2026-2027 school term, as of July 21, 2026.

<u>Description Per DOE Classification</u>	<u>DOE Object#</u>	<u>#Employees July 2026</u>
Classroom Teachers and Other Certified	120 & 130	229.00
Administrators	110	54.00
Non-Instructional	150, 160, & 170	322.00
		<u>605.00</u>
Part Time Instructional		2.00
Part Time Non-Instructional		3.00
Total		<u>5.00</u>
100% Grant Funded		149.00
Split Grant Funded		22.00
Total Grant Funded of 605 Employees		<u>171.00</u>

Sincerely,

Elijah Key, Jr.
Superintendent of Schools

Cathy S. Johnson
DISTRICT NO. 1
Havana, FL 32333
Midway, FL 32343

Steve Scott
DISTRICT NO. 2
Quincy, FL 32351
Havana, FL 32333

Leroy McMillan.
DISTRICT NO. 3
Chattahoochee, FL 323324
Greensboro, FL 32330

Charlie D. Frost
DISTRICT NO. 4
Gretna, FL 32332
Quincy, FL 32352

Stacey Hannigon
DISTRICT NO. 5
Quincy, FL 32351
Midway, FL 32343

AGENDA ITEM 6A INSTRUCTIONAL AND NON-INSTRUCTIONAL 2025/2026**INSTRUCTIONAL**

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
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NON INSTRUCTIONAL

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
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**REQUESTS FOR LEAVE, RESIGNATION, TRANSFERS, RETIREMENTS, TERMINATIONS OF EMPLOYMENT:
LEAVE**

<u>Name</u>	<u>Location/Position</u>	<u>Beginning Date</u>	<u>End Date</u>
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RESIGNATION

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Boyd, Aaliyah	JASMS	Teacher	06/30/2026
Carr, Mary	District/ESE	School Social Worker	06/30/2026
Floyd, Camry	JASMS	Principal	06/30/2026
Williams, Shereka	JASMS	Teacher on Special Assignment	06/30/2026

TRANSFERS

<u>Name</u>	<u>Location/Position Transferring From</u>	<u>Location/Position Transferring To</u>	<u>Effective Date</u>
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DROP RETIREMENT

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
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RETIREMENT

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Brinson, William	CPA	Teacher	06/30/2026
Joseph, Sandra	CES	Teacher	06/30/2026

TERMINATION

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
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AGENDA ITEM 6B INSTRUCTIONAL AND NON-INSTRUCTIONAL 2026/2027

INSTRUCTIONAL- ANNUAL (AC)

James, Pearlean

NON- INSTRUCTIONAL- ANNUAL (NA)

MAINTENANCE

Jackson, Amari

AGENDA ITEM 6B INSTRUCTIONAL AND NON-INSTRUCTIONAL 2026/2027**INSTRUCTIONAL**

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Dakay, Daphne	GBES	Teacher	08/03/2026
Gonzales, Jackielyn	GBES	Teacher	08/03/2026

NON INSTRUCTIONAL

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Giuliano, Anabella	SSES	Assistant Principal	07/06/2026
Williams, Shereka	GTC	Coordinator	07/01/2026

REQUESTS FOR LEAVE, RESIGNATION, TRANSFERS, RETIREMENTS, TERMINATIONS OF EMPLOYMENT: LEAVE

<u>Name</u>	<u>Location/Position</u>	<u>Beginning Date</u>	<u>End Date</u>
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RESIGNATION

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Bradwell, Marquita	JASMS	Educational Paraprofessional	07/07/2026
Curry, Qvaunda	GCHS	Teacher	07/31/2026
Knight, Shirley*	GBES	Lib/Media Specialist	07/31/2026
Summerwell, Rochelle	JASMS	Teacher	07/30/2026

*End date correction of May 26, 2026, Board's meeting

TRANSFERS

<u>Name</u>	<u>Location/Position Transferring From</u>	<u>Location/Position Transferring To</u>	<u>Effective Date</u>
Amoako, Richard	JASMS/Teacher	WGMS/Teacher	08/03/2026
Anderson, Pamela	WGMS/Principal	GWM/Principal	07/01/2026
Banks, Tunya	CPA/SFS Worker	GBES/SFS Worker	08/07/2026
Brown Jr., Aaron	SSES/Ed. Paraprofessional	WGMS/Ed. Paraprofessional	08/03/2026
Canidate, Tyeise	JASMS/Teacher	WGMS/Teacher	08/03/2026
Commodore, Shirley	JASMS/Teacher	WGMS/Teacher	08/03/2026
Cox, Elisa	JASMS/Custodial Assistant	GEMS/Custodial Assistant	07/13/2026
Cox, Lakisha	JASMS/SFS Worker	WGMS/SFS Worker	08/07/2026
Demons, Tamita	JASMS/Teacher	WGMS/Teacher	08/03/2026
Dennard, Deshanda	CPA/SFS Worker	HMS/SFS Worker	08/07/2026
Dixon, Anthony	CPA/Custodial Assistant	SSES/Custodial Assistant	07/13/2026
Donaldson, Nekitrae	JASMS/Teacher	WGMS/Teacher	08/03/2026
Drummond, Shara	JASMS/Teacher	WGMS/Teacher	08/03/2026
Dubose, Patricia	JASMS/Attendance Assistant	HMS/Attendance Assistant	08/03/2026
Dudley, Ronnie	CPA/SFS Worker	WGMS/SFS Worker	08/07/2026
Evans, Lee	CPA/Teacher	WGMS/Teacher	08/03/2026
Fitzgerald, Tamra	JASMS/Teacher	WGMS/Teacher	08/03/2026
Francis Collins, Keyshonda	JASMS/SFS Manager	GWM/SFS Manager	08/06/2026
Germany, Christopher	SSES/AOSA	HMS/AOSA	07/01/2026
Goodson, Sandra	JASMS/Teacher	GWM/Teacher	08/03/2026
Gunn, Jeanne	CPA/School Counselor	GBES/School Counselor	08/03/2026
Harrell, Frances	CPA/Office Manager	GTC/Office Manager	07/01/2026
Harris, Gekettia	JASMS/Secretary	District/FACE/Secretary	07/01/2026
Henderson, Angela	JASMS/ESE Self-Help Aide	WGMS/ESE Self-Help Aide	08/03/2026
Kenon-Franklin, Bridget	GWMES/Teacher	WGMS/Teacher	08/03/2026
Kirkland, Nahketah	JASMS/Reading Coach	SSES/Reading Coach	08/03/2026
Knight, Joyce	JASMS/ESE Self-Help Aide	SSES/ESE Self-Help Aide	08/03/2026
Jackson, Rolanda	JASMS/Teacher	WGMS/Teacher	08/03/2026
James, Pearlean	JASMS/Teacher	HMS/Teacher	08/03/2026
Jeruto, Kibor	JASMS/Teacher	WGMS/Teacher	08/03/2026
King, Marcelete	JASMS/Teacher	GCHS/Teacher	08/03/2026
Kirkland, Germaine	GWM/Principal	WGMS/Principal	07/01/2026
Lewis, Pierre	JASMS/Assistant Principal	WGMS/Assistant Principal	07/06/2026
Lewis-Safford, Debra	JASMS/Ed. Paraprofessional	WGMS/Ed. Paraprofessional	08/03/2026
Mandela, Judith	CPA/Teacher	HMS/Teacher	08/03/2026
Maynor, Shontesska	WGMS/Teacher	HMS/Teacher	08/03/2026

McCloud, Albert	CPA/SFS Manager	SSES/SFS Assistant Manager	08/07/2026
McCloud Jr., Daniel	JASMS/Custodian	WGMS/Custodian	07/01/2026
McNeal, Kimberly	JASMS/Teacher	WGMS/Teacher	08/03/2026
Mitchell, Jennifer	JASMS/SFS Worker	WGMS/SFS Worker	08/07/2026
Moss, Travis	JASMS/Teacher	HMS/Teacher	08/03/2026
Murphy, Sallie	CES/Assistant Principal	GBES/Assistant Principal	07/06/2026
Nelson, Davia	GWMS/Teacher	WGMS/Teacher	08/03/2026
Pace, Cornelius	JASMS/Teacher	WGMS/Teacher	08/03/2026
Paul, Jamila	GBES/School Counselor	GEMS/School Counselor	08/03/2026
Paul, Terrance	JASMS/SFS Worker	GBES/SFS Worker	08/07/2026
Rittman, Brenda	WGMS/Assistant Principal	GWM/Assistant Principal	07/06/2026
Rittman, Jarvis	HMS/Teacher	WGMS/Teacher	08/03/2026
Robinson, Shanterria	GWM/Assistant Principal	WGMS/Assistant Principal	07/06/2026
Sailor, Angelia	JASMS/SFS Worker	GBES/SFS Worker	08/07/2026
Samson, Marilyn	JASMS/Teacher	WGMS/Teacher	08/03/2026
Serwaa, Abigail	JASMS/Teacher	GEMS/Teacher	08/03/2026
Simmons-Russ, Catina	CPA/Drop Prev Coordinator	GBES/Principal	07/01/2026
Spates, Carla	JASMS/Office Manager	WGMS/Office Manager	07/01/2026
Stephens, Farah	GWM/SFS Manager	GBES/SFS Assistant Manager	08/07/2026
Thomas, Dedra	JASMS/Custodial Assistant	GBES/Custodial Assistant	07/13/2026
White, Diane	JASMS/Teacher	CES/Teacher	08/03/2026
Williams, Pamela	CPA/SFS Worker	GWM/SFS Worker	08/07/2026
Williams, Shannique	WGMS/Teacher	GEMS/Teacher	08/03/2026
Wilson-Lewis, Sonja	GWM/Assistant Principal	SSES/AOSA	07/01/2026
Wynn, Vira	JASMS/Ed. Paraprofessional	WGMS/Ed. Paraprofessional	08/03/2026
Yates, Amanda	GCA/Teacher	GBES/Teacher	08/03/2026
Zackery, Faye	CPA/Secretary	District/Fin & Safe Schools/ Secretary	07/13/2026

DROP RETIREMENT

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
<u>RETIREMENT</u>			
<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Hinson, Doris	SSS	Reading Coach	07/30/2026

TERMINATION

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
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SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO: 7a

DATE OF SCHOOL BOARD MEETING: 07/21/2026

TITLE OF AGENDA ITEM: 2026-27 Cafeteria Prices

DIVISION: Business & Finance

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:
(Type and Double Space)

The Cafeteria prices for 2026-2027 are being presented for Board approval. Prices remain the same as the prior school year.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Marleni Bruner *MB*

POSITION: Director of Finance

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered



THE SCHOOL BOARD OF GADSDEN COUNTY

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35 Martin Luther King, Jr. Blvd Quincy, Florida 32351

Main: (850) 627-9651 or Fax: (850) 627-2760

www.GadsdenSchools.org

2026 – 2027 SCHOOL TERM CAFETERIA PRICES

All students eat **FREE** BREAKFAST and LUNCH!
Please encourage your students to eat.

BREAKFAST	Paid	Reduced	Free
Elementary	free	free	0.00
Middle	free	free	0.00
High	free	free	0.00
Staff	3.00	N/A	N/A
Visitor	5.50	N/A	N/A

LUNCH	Paid	Reduced	Free
Elementary	free	free	0.00
Middle	free	free	0.00
High	free	free	0.00
Staff	5.00	N/A	N/A
Visitor	8.50	N/A	N/A

- Board Policy 8.40 states that “Students, employees of the Board, Board members, and the invited guest of school principals are the only persons who may eat in the school cafeteria.”
- The invited guest of school principals would include special programs such as Grandparents Day and the like.
- Presented to the Board for adoption on July 21, 2026.

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO: 7b

DATE OF SCHOOL BOARD MEETING: 07/21/2026

TITLE OF AGENDA ITEM: 2026-2027 Insurance Rates

DIVISION: Business & Finance

 This is a **CONTINUATION** of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:
(Type and Double Space)

The health insurance increase for CHP is 3.5%. The options from the Finance Department were presented to the Insurance Committee on Friday, July 10, 2026. Options for the Board's consideration are attached.

As of Friday, July 10, the District is waiting to hear if there will be an increase to the board life insurance premium from 0.23 cents to 0.29 cents per \$1,000.

There are no increases to the rates for dental and vision policies which will remain the same through 10/1/2027.

FUND SOURCE: General Fund

AMOUNT: See Rate Sheet

PREPARED BY: Marleni Bruner *MB*

POSITION: Director of Finance

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered



June 15, 2026

Elijah Key
Gadsden County School District
35 Martin Luther King Jr. Blvd
Quincy, FL 32351

Group: Gadsden County School District
Group Number: 00072

Dear Elijah Key:

Thank you for choosing Capital Health Plan to provide health care coverage for your employees. Our commitment is to provide you and your employees with comprehensive benefits, excellent service, and affordable rates. We understand your business is unique and that your health coverage needs may change over time. As such, the renewal period is an opportunity to review all of the options and make changes if it makes sense to you. If you have any questions when reviewing these materials, please contact your agent or your Capital Health Plan Representative. To renew your current benefit plan or change the benefit plan, please do the following:

- Please complete and sign the Large Employer Application & Renewal Agreement for the selected benefit plan along with the Enrollment Summary. Return these documents to us by the **15th of the month prior to the effective date of the proposal**. If these documents are not received by the effective date, this proposal may be voided by Capital Health Plan.
- You must distribute the attached Summary of Benefits and Coverage (SBC) document for the health plan you offer to your employees. The SBC(s) should be provided with your open enrollment materials or, if enrollment is automatic, employees should receive a copy at least 30 days prior to your anniversary date. SBCs are available for download directly from CHP's website at www.capitalhealth.com/sbc.

Listed below are renewal rates for your current plan and alternate plan options effective 10/1/2026.

Option	Benefit Plan	Employee Only	Employee + Spouse	Employee + Child(ren)	Family	% Renewal Increase
Current	Capital Selection MHP (\$15/\$15/\$30/\$50/\$50/\$50 Rx)	\$904.63	\$1809.99	\$1538.04	\$2623.71	3.50%
Alt. I	Value Selection HDHP (\$15/\$15/\$50/\$100/\$100/\$100 Rx)	\$667.66	\$1335.85	\$1135.14	\$1936.42	3.50%

We look forward to serving you in the next contract year and welcome you to contact us if we can be of any assistance. I can be reached at (850) 383-3329 or via e-mail at djsisk@chp.org

Sincerely,

Deborah Sisk, Account Executive

2025-26 TO 2026-27 INSURANCE RENEWAL RATE COMPARISON

HEALTH INSURANCE - CHP CAPITAL SELECTION			
	2025-26 RATE	2026-27 RATE	INCREASE 3.5%
EMPLOYEE	\$ 874.04	\$ 904.63	\$ 30.59

EMPLOYEE & SPOUSE	\$ 1,748.78	\$ 1,809.99	\$ 61.21
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EMPLOYEE & CHILD/REN	\$ 1,486.03	\$ 1,538.04	\$ 52.01
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EMPLOYEE & FAMILY	\$ 2,534.99	\$ 2,623.71	\$ 88.72
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DENTAL LOW OPTION - THE STANDARD
Rate remains the same until 10/1/2027.

VISION - THE STANDARD
Rate remains the same until 10/1/2027.

LIFE - THE STANDARD
Waiting on confirmation from census.

	Current	Proposed
Salary	\$0.23/\$1K	\$0.29/\$1K
Example: \$30,000	\$6,900.00	\$8,700.00
\$50,000	\$11,500.00	\$14,500.00

HEALTH INSURANCE - CHP VALUE SELECTION			
	2025-26 RATE	2026-27 RATE	INCREASE 3.5%
	\$ 645.08	\$ 667.66	\$ 22.58

	\$ 1,290.67	\$ 1,335.85	\$ 45.18
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	\$ 1,096.75	\$ 1,135.14	\$ 38.39
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	\$ 1,870.92	\$ 1,936.42	\$ 65.50
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DENTAL HIGH OPTION - THE STANDARD
Rate remains the same until 10/1/2027.

**GADSDEN COUNTY SCHOOL DISTRICT
EE DEDUCTIONS
2025-2026**

Attachment 4

MANDATORY DEDUCTIONS		
Description	Amount	Payee
Federal Income Taxes	Individual W-4	Internal Revenue Service
Social Security and Medicare	7.65% of salary	Internal Revenue Service
Florida Retirement	3% of salary	State of Florida
DROP, Retirement, Leave Payouts		
Vendor	Amount	Links and Booklet Page #
MidAmerica - Special Pay Plan	Payout without Taxes	Page 58 www.MyMidAmerica.com
VOLUNTARY DEDUCTION OPTIONS		
A. HEALTH or MEDICAL INSURANCE		
Vendor	Amount	Links and Booklet Page #
Capital Health Plan \$192.29	\$165.42/month - Employee Only	Capital Selection Page 11 www.capitalhealth.com
Capital Health Plan \$141.92	\$122.09/month - Employee Only	Value Selection Page 17 www.capitalhealth.com
B. DENTAL INSURANCE		
Vendor	Amount	Links and Booklet Page #
The Standard Insurance Company	0.00/month - Employee Only	Low Option Page 25 www.standard.com
The Standard Insurance Company	7.96/month - Employee Only	High Option Page 26 www.standard.com
C. LIFE INSURANCE		
Vendor	Amount	Links and Booklet Page #
Texas Life	Based on age and coverage	Page 48 www.texaslife.com
The Standard Insurance Company	No Cost for 1 times contract	Page 47 www.standard.com
UNUM	Based on age and coverage	www.unum.com
D. VISION INSURANCE		
Vendor	Amount	Links and Booklet Page #
AFLAC	Based on age and coverage	Page 39 www.aflac.com
The Standard Life Insurance Company	7.43/month - Employee Only	Page 28 www.standard.com
E. DISABILITY INSURANCE		
Vendor	Amount	Links and Booklet Page #
AFLAC	Based on age and coverage	Page 39 www.aflac.com
American Fidelity	Based on age and coverage	Page 42 - 43 www.americanfidelity.com
UNUM	Based on age and coverage	www.unum.com
F. CANCER INSURANCE		
Vendor	Amount	Links and Booklet Page #
AFLAC	Based on age and coverage	Page 39 www.aflac.com
American Fidelity	Based on age and coverage	Page 45 www.americanfidelity.com
G. CRITICAL ILLNESS INSURANCE		
Vendor	Amount	Links and Booklet Page #
AFLAC	Based on age and coverage	Page 39 www.aflac.com
American Fidelity	Based on age and coverage	Page 46 www.americanfidelity.com
Unum	Based on age and coverage	
H. HOSPITAL INDEMNITY INSURANCE		
Vendor	Amount	Links and Booklet Page #
AFLAC	Based on age and coverage	Page 39 www.aflac.com
American Fidelity	Based on age and coverage	www.americanfidelity.com
I. ACCIDENT INSURANCE		
Vendor	Amount	Links and Booklet Page #
AFLAC	Based on age and coverage	Page 39 www.aflac.com
American Fidelity	Based on age and coverage	Page 44 www.americanfidelity.com
UNUM	Based on age and coverage	www.unum.com
Unreimbursed Medical Expenses		
Vendor	Amount	Links and Booklet Page #
American Fidelity	Employee's needs for co-pay, etc.	www.americanfidelity.com
SUPPLEMENTAL RETIREMENT - PRETAX SAVINGS PLANS		
Vendor	Amount	Links and Booklet Page #
ASPIRE	Determined by Employee	Page 61
ASPIRE ROTH	Determined by Employee	Page 61
AXA EQUITABLE	Determined by Employee	Page 61
LIFE INSURANCE OF THE SOUTHWEST	Determined by Employee	Page 61
LINCOLN NATIONAL ANNUITY	Determined by Employee	Page 61
VOYA 403B	Determined by Employee	Page 61

[illegible]

2025-26 TO 2026-27

INSURANCE RENEWAL FISCAL IMPACT - Board Minimum (75%) All

[illegible]

Health and Dental Employee Cost

2025-2026 Health and Dental Employee Cost

CHP Capital Selection Plan			
	Rate	Employer Cost	Employee Cost
Employee	\$874.04	\$681.75	\$192.29
Employee and Spouse	\$1,748.78	\$814.28	\$935.50
Employee and Children	\$1,486.03	\$773.93	\$712.10
Employee and Family	\$2,534.99	\$935.02	\$1,599.97
CHP Value Selection Plan			
	Rate	Employer Cost	Employee Cost
Employee	\$645.08	\$503.16	\$141.92
Employee and Spouse	\$1,290.67	\$600.97	\$689.70
Employee and Children	\$1,096.75	\$571.19	\$525.56
Employee and Family	\$1,870.92	\$690.06	\$1,180.86
Dental Insurance - Low Option			
	Low Option	Employer Cost	Employee Cost
Employee	\$21.28	\$21.28	\$0.00
Employee and Spouse	\$53.04	\$21.28	\$31.76
Employee and Children	\$52.40	\$21.28	\$31.12
Employee and Family	\$91.40	\$21.28	\$70.12
Dental Insurance - High Option			
	Rate	Employer Cost	Employee Cost
Employee	\$30.60	\$21.28	\$9.32
Employee and Spouse	\$64.20	\$21.28	\$42.92
Employee and Children	\$63.48	\$21.28	\$42.20
Employee and Family	\$104.32	\$21.28	\$83.04
Life Insurance			
	Rate	Employer Cost	Employee Cost
	0.19/ \$1,000	0.19/ \$1,000	0.00

2025-26 TO 2026-27
INSURANCE RENEWAL RATE IMPACT

	HEALTH INSURANCE - CHP CAPITAL SELECTION				Usage
	2025-26 RATE	2026-27 RATE	INCREASE 3.5%		
EMPLOYEE	\$ 874.04	\$ 904.63	\$ 30.59	404	
EMPLOYEE & SPOUSE	\$ 1,748.78	\$ 1,809.99	\$ 61.21	5	
EMPLOYEE & CHILD/REN	\$ 1,486.03	\$ 1,538.04	\$ 52.01	18	
EMPLOYEE & FAMILY	\$ 2,534.99	\$ 2,623.71	\$ 88.72	1	

	HEALTH INSURANCE - CHP VALUE SELECTION				Usage
	2025-26 RATE	2026-27 RATE	INCREASE 3.5%		
	\$ 645.08	\$ 667.66	\$ 22.58	19	
	\$ 1,290.67	\$ 1,335.85	\$ 45.18	0	
	\$ 1,096.75	\$ 1,135.14	\$ 38.39	0	
	\$ 1,870.92	\$ 1,936.42	\$ 65.50	2	

CHP		Monthly VS
Monthly CS		
\$ 365,470.52	\$ 12,685.54	
\$ 9,049.95	\$ -	
\$ 27,684.72	\$ -	
\$ 2,623.71	\$ 3,872.84	
\$ 404,828.90	\$ 16,558.38	
	\$ 421,387.28	
	\$ 5,056,647.36	

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7c

DATE OF SCHOOL BOARD MEETING: July 21, 2026

TITLE OF AGENDA ITEM: MHarts Consulting Agreement

DIVISION:

x This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

This item was originally approved for \$75,000.00 pending grant allocation on May 26, 2026, to serve all administrative leaders at our school sites. Due to funding cuts, this item is being resubmitted with a revised Leadership Ready Agreement between the School Board of Gadsden County and MHarts Consulting for the 2026-2027 academic school year. This agreement will serve seven (7) administrators @ \$5,000.00 each for twelve High Performance Leadership Coaching Sessions and four group workshop sessions with veteran principal mentors. Year 1 Cohort participants will engage with the Change Management Coaching Curriculum, and new participants will engage with the High-Performance Coaching Curriculum. The expected outcome is to provide the district with a trained cadre of high performing principal leaders who can share researched best practices and demonstrate impactful school improvement in the areas of teacher engagement, effective student achievement, and positive school community engagement. Document 1 is the Consulting Agreement and Document 2 is the Executive Summary.

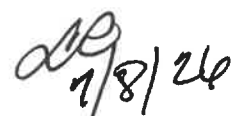
FUND SOURCE: Title II Grant (Pending Grant Allocation)

AMOUNT: \$35,000.00

PREPARED BY: Kysha Washington-Hopkins



POSITION: Director of Professional Learning



INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

2 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered: Document 1, page 6 and Document 2, page 7

CHAIRMAN'S SIGNATURE: page(s) numbered: Document 2, page 7

REVIEWED BY: _____



Consulting Agreement

THIS CONSULTING AGREEMENT ("Agreement") is entered into by and between Gadsden County School District (hereinafter the "School District") and MHartsconsulting Services, LLC. ("Consultant").

WHEREAS the Consultant desires to perform certain services for the School District on the terms and conditions set forth herein, and the School District desires the Consultant to perform such services.

NOW, THEREFORE, the parties tending to be legally bound hereby agree as follows:

Section I: Scope of Services and Deliverables

1.1 Services and Deliverables Consultant will provide the following consulting services and deliverables ("Services"):

1. Consultation, coaching, and facilitation as required by the Director of Professional Learning for supporting school based leaders.
 - a. **High Performance Leadership Coaching Services:** Includes leadership assessment, virtual coaching services, collaboration with appropriate supervisors and district personnel; follow-up with participants for accountability.
 - b. **Training:** Virtual panel workshops(scheduled at the participant's and district's discretion) with experienced and veteran principal leaders for four sessions.
2. Delivery of workshop-related handouts as training resources.
 - a. Training resources will be made available electronically, as needed and are the property of the consultant.

2. Services Terms and Conditions

A. Term: August 3, 2026, to January 4, 2027, unless canceled earlier by the District in its sole discretion at any time per the cancellation policy below.

B. Location where Services are to be performed: TBD. Travel and hotel expenses are excluded from this SOW. If there are any, they must be pre-approved and in accordance with the District's travel and expense policy for contractors, which will be provided to the Consultant.

3. Compensation

C. Invoicing and Payment: Invoices shall be submitted to the Director of Professional Development.

Consultant will be issued a Purchase Order and will include the Purchase Order number on each invoice. Invoices shall be paid 30 calendar days of receipt to the Director of Professional Development which will be the same invoice date. The District may cancel this SOW at any time upon 30 days' notice (including via email). The district shall only be responsible for paying invoices for services performed prior to such cancellation.

Leadership READY! is a comprehensive four month leadership development program designed to empower current and aspiring principals with the aptitude needed to cultivate, foster and drive school improvement and student success. It includes leadership assessment, meeting times, and collaboration with appropriate supervisors and district personnel. The total cost of the program is \$35,000 which will be invoiced upfront and is to be paid upon initiation of the contract.

- Total program cost of \$35,000 includes the cost for seven (7) administrators at \$5000 each for 12 individual sessions of coaching and 4 group sessions with veteran principal mentors. Travel costs are excluded from the pricing.
- All sessions will be scheduled at the participant's convenience. Cancellations must be made within 24 hours of the appointment time for a reschedule. If not, the session will be billable.

Section II: Confidentiality

2.1 Restrictions. Consultant acknowledges that in order to perform the Services called for in this Agreement, it may be necessary for the District to disclose to Consultant certain Confidential and Proprietary Information. Consultant agrees that it shall not disclose, transfer, copy, or allow access to any such Confidential and Proprietary Information to any person or entity other than specifically designated employees of the Gadsden County School District or use the same for any purposes (other than in performance of the Services) either during or after the end of the Term, except as authorized by the District. The District reserves all rights and interest in Confidential and Proprietary Information. Consultant agrees that all files, letters, memoranda, reports, records, data, sketches, drawings, laboratory notebooks, program listings or other written, photographic, electronic, or other tangible material containing Confidential and Proprietary Information, whether created by Consultant or others, which shall come into Consultant's possession and/or control, shall be and are the exclusive property of the Gadsden County School District to be used by Consultant only in the performance of the Services.

2.2 Definitions. As used herein, the term "Confidential and Proprietary Information" shall include, but is not limited to all technical and business information identified by the District as confidential prior to disclosure and all information, whether or not in writing, of a private, secret, or confidential nature concerning the District's business, business relationships or financial affairs, including, but not limited to, work product, inventions, products, software, including object code and source code, research, clinical, technical or non-technical data, designs, specifications, formulas, patterns, compilations, programs, devices, ideas, legal matters, technology, techniques, databases, methods, techniques, drawings, processes, personnel data, financial data, financial plans, business plans, marketing plans, product plans, or lists of actual or potential customers or suppliers.

Confidential and Proprietary Information does not include such information which (i) is in the Consultant's possession, without an obligation of confidentiality with respect thereto, prior to disclosure under this Agreement, (ii) is or subsequently becomes part of the public domain through no act or omission of the Consultant, (iii) is disclosed to the Consultant by a third party having no obligation of confidentiality thereto, provided the Consultant did not have actual or constructive notice that such information was wrongfully disclosed by such third party; or (iv) is independently developed by the Consultant without access to or use of the Confidential and Proprietary Information.

Section III: Insurance: Taxes

3.1 State and Federal Taxes; Insurance. The consultant is an independent contractor, not the District's employee. As an independent contractor, Consultant shall be responsible for all withholding taxes, social security, social insurance, unemployment or disability insurance, benefits or similar items, and/or other amounts due to its independent contractor and/or Consultant status. Consultant, at Consultant's sole cost and expense, shall insure Consultant's activities in connection with the obligations under this Agreement and obtain, keep in force, and maintain general liability, automobile liability, workers' compensation, and professional liability insurance in sufficient amounts and coverages that a prudent Consultant would carry for performing the Services set forth in this Agreement. In the event Consultant fails to carry such insurance or such insurance coverage lapses while this Agreement is in effect, Consultant does hereby indemnify and hold harmless the District, its subsidiaries, affiliates, agents, and employees, from and against any such damages, claims, and expenses arising out of or resulting from work conducted by Consultant and Consultant's agents or employees.

Section IV: Warranty: Indemnification

4.1 No Conflict. Consultant represents and warrants that Consultant has no obligations to any third party that will in any way limit or restrict its ability to perform the Services. Consultant agrees that Consultant will not disclose to the District, nor make use in the performance of the Services, any trade secrets, or other proprietary information of any third party, unless Consultant may do so without Consultant or the District incurring any obligation (past or future) to such third party for such work or any future application thereof.

4.2 Ownership Rights. Consultant represents and warrants that (i) Except for materials provided by the District Group, Consultant is and will be the sole author of all works employed by Consultant in preparing any and all deliverables; (ii) Consultant has and will have full and sufficient right to assign or grant the rights and/or licenses granted in the deliverables granted pursuant to this Agreement; (iii) All deliverables do not and will not infringe any patents, copyrights, trademarks, or other intellectual property rights (including trade secrets) or similar rights of any third party, nor has any claim of such infringement been threatened or asserted, nor is such a claim pending against the Consultant.

4.3 Indemnification. Consultant shall defend, indemnify and hold harmless the District and its officers, directors, employees, and agents from and against any and all actions, causes of action, claims, demands, damages, costs, liabilities, and expenses, whatsoever, including attorneys' fees and related disbursements, incurred by reason of (a) any failure by Consultant to perform any covenant or agreement set forth herein, or (b) breach by Consultant of any representation, warranty or covenant under this Agreement.

Section V: Miscellaneous

5.1 Remedies. Consultant acknowledges that Consultant's breach of the obligations contained in Section 2 of this Agreement would cause the District irreparable harm that could not be reasonably or adequately compensated in damages in an action at law. If Consultant breaches or threatens to breach any of the provisions contained in Section 2 of this Agreement, the District shall be entitled to (and Consultant agrees not to oppose the District's request for an injunction, without bond, restraining Consultant from committing such breach. The District's right to exercise its option to obtain an injunction shall not limit its right to any other remedies, including damages.

5.2 Governing Law. This Agreement shall be governed and construed in all respects in accordance with the laws of the State of Florida, without regard to its principles of conflicts of laws.

5.3 Independent Contractor Status. Consultant is an independent contractor and shall not represent to any third party that Consultant is an officer or employee of the District, nor shall Consultant enter into any agreement involving the District, incur any obligations on the District's behalf, or commit the District in any manner without the District's prior consent. Nothing herein shall be deemed to cause this Agreement to create an agency, partnership, or joint venture between the parties. It is expressly understood that the Consultant has no authority to bind the District or to incur any liability on behalf of the District.

5.4 Notices. All notices required or permitted hereunder shall be in writing addressed to the respective parties as set forth herein, unless another address shall have been designated in accordance with this Section, and, unless otherwise specified, shall be delivered by hand, by courier with confirmation of delivery, by e-mail, by facsimile or by registered or certified mail, postage prepaid. In the case of notices to the District, notices shall be sent to Kameelah Weeks. All notices shall be effective upon receipt. If notices are delivered via email they should be delivered to hopkinsk@gcpsmail.com (if to District) and mhartsconsulting@gmail.com (if to Consultant).

5.5 No Waiver. No failure by either party to exercise, or to delay in exercising, any rights hereunder shall operate as a waiver hereof, nor shall any single or partial exercise of any right hereunder by either party preclude any other or future exercise of that right or any other right hereunder by that party.

5.6 Entire Agreement. This Agreement together with all exhibits, appendices or other attachments, which are incorporated herein by reference, constitutes the entire agreement of the parties with regard to the subject matter hereof, and replaces and supersedes all other agreements or understandings, whether oral or in writing, except those prior sections of consulting agreements between Consultant and District that survive expiration of such consulting agreements. This Agreement may be modified only in writing and shall be enforceable in accordance with its terms when signed by the party sought to be bound.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives, on the date and year written.

Gadsden County School District

Name: _____

Date: _____

MHartsconsulting LLC

Name: _____

Date: _____

Executive Summary:

➤ Why Leadership READY!

Leadership READY!, a 4 month leadership development program, is the evolution of last year's leadership coaching and mentoring offering for 7 school based leaders.

Based on their feedback, surveys, leadership needs assessments, program reviews and collaboration with district leaders, there is a growing need for a comprehensive district leadership development offering to provide Gadsden County School leaders with the following:

- Research based leadership skills along with district and peer community support
- Coaching and mentoring to navigate the uncertainties of providing effective school leadership
- Internal, sustainable and scalable leadership development model to support leaders at every level
- A standardized leadership curriculum to promote high performing leadership skills- a leadership offering specific to Gadsden County School District

A comprehensive coaching, mentoring, and leadership training program, **Leadership READY!** is designed to prepare current and aspiring leaders to have the skills and resources needed to foster, support and drive school improvement and student success. It promotes developing a strong pipeline of leaders to provide the district with a strong foundation pool for future leadership roles.

➤ Research-Based Foundation

The program aligns with the findings in the latest Wallace Foundation study on equity-centered leadership, data on eight (8) urban schools which emphasized the need for systematic structures, processes and procedures for school-based leaders (Molle, Halverson, Mason, [et.al](#), 2026). At the heart of recommendations include, but are not limited to the following:

- Developing internal principal residency programs;
- Establishing and sustaining affinity groups for aspiring school leaders;
- Providing leadership preparation for building sustainability.

The core leadership curriculum is based on research conducted by Brendon Burchard on high performance habits as well as the leadership competencies defined by Florida's Education Leadership Standards.

➤ Program Retention, End of Year Outcomes and Testimonials

All 8 of the participants indicated that they would be interested in participating in the leadership program if it was renewed for the 2026-2027 academic year.

Here are responses and testimonials from participants and as well as other reviewers:

Respondent	Question: Please provide your assessment of the program and your experience thus far. Would you recommend the program to others? If so, why so? If not, why not?
Christopher Germany, Principal, Stewart Street Elementary	<i>"The coaching session was especially beneficial, as it offered meaningful feedback, practical strategies, and an opportunity to reflect on my leadership strengths and areas for growth. The coach created a supportive environment that encouraged open discussion and intentional planning for improvement."</i>
Pierre Lewis, Assistant Principal, James A. Shanks MS	<i>"This program has meant a great deal to me during this stage of my leadership journey. It has allowed me to slow down and think instead of constantly moving from one task to the next. The conversations are real and connected to what actually happens in schools. I value the honest feedback and the chance to talk through situations with someone who truly understands the role."</i> <i>It has helped me feel more secure in my decisions and more aware of how my actions impact staff and students. Leadership can feel isolating, and having someone to process with has made a difference."</i> <i>I would recommend this program without hesitation. It gives you support while also challenging you to grow into a stronger leader."</i>
AS Luckey, Teacher, West Gadsden Middle	<i>"Yes, I would. I am thankful for the opportunity to be part of this program. I really enjoyed it and feel like I've grown significantly as a leader. I'm already seeing myself applying what I've learned and continuing to develop in that direction."</i>

Sallie Murphy, Assistant Principal, Chattahoochee Elementary	<i>"Yes, I would recommend this program for future leaders. Dr. Hart[s] has been a huge asset to me not only for my growth in my first year in administration, but also for my personal growth as well. It can sometimes be hard to find the time for our sessions, but I am always thankful that I did. She even went out of her way when I expressed my struggles with a group of students that I was working with, to set up times for me to meet with a past colleague who had been in my shoes. It was extremely helpful to me."</i>
Tawanda Scott (AP) West Gadsden Middle School	<i>"It was immensely valuable to speak with experts that can guide leaders to be their best selves. I would highly recommend this program, especially [with] Dr. Harts at the helm. She is an amazingly gifted leader."</i>
Pamela Jones, Principal, Gadsden County HS	<i>"I have had the opportunity to work with Dr. Hart[s] as I transitioned to a new administrative team. She has helped us to work through this new dynamics of leadership as we joined mid-school year. The experience has been great, as we are learning our various styles and way of work that when put together, helps our campus to flow in the right direction."</i>
Zola Akins, Principal, Chattahoochee Elementary	<i>"This program has helped me grow in confidence, vision, and purpose as a school leader. In addition, it has provided me with skills that are useful for everyday decision making when it comes to academics and school culture. The experience has been one that is positive and helpful with my journey as a school principal. Conversations happened that could be applied to my daily decision making. My overall experience was positive and the program was really effective. "</i>
Shereka Hutley -AP of discipline- James A. Shanks Middle School	<i>"My sessions with Ms. Harts have catapulted my drive to becoming an all-around leader. It has helped me understand that knowing all aspects of a leader is very important to enhance any educational platform I choose to be a part of. It has also given me the opportunity to think outside the box of being a traditional leader. My educational journey will be a journey that will have no limits. I am evolving to be a staple educational stakeholder with this coaching session."</i>
Pamela Anderson, Principal, West Gadsden Middle and Gadsden Elementary Magnet	<i>"Thus far this program has been very beneficial and yes, I would recommend this program due to non-evaluative support, advice on complex challenges and the opportunity to develop strategic skills."</i>
Kysha Washington-Hopkins, Director of Professional Learning	<i>"This program has helped our district as we are striving to equip our leaders with the tools needed to improve school culture, teacher and student morale, along with teacher and student achievement. Our leaders have been actively engaged and find this support very helpful."</i>

Participant	Noticeable Leadership Achievement
Assistant Principal	Selected the District AP of the Year/Principal on Special Assignment
Assistant Principal	Applied for doctoral program Led change in discipline practices for students due to comparison of low reading scores and sub-population expelled; Decided to get reading endorsement
Assistant Principal	Decided to complete doctorate; re-engaged in working on thesis
Assistant Principal	Led Curriculum Alignment of two Grade Levels
Principal	Led culture change using the growth mindset model; grade level reading scores higher than district average
Principal	Exited program due to role change
Teacher on Special Assignment as an AP	Took the FELE for the first time; Retake scheduled
Teacher	Enrolling to study for Masters Degree; enrolled in Reading endorsement

➤ Mean Comparison (Growth from Pre-Assessment → Post Assessment)

All participants completed a Pre and Post Leadership Assessment on five leadership competency areas: (1) Vision & Strategy; (2) Decision-Making; (3) Emotional Intelligence; (4) Developing Others; and (5) Adaptability & Change Leadership. They could choose from a lichert scale of 1-5; 1 strongly disagree and 5 strongly agree.

Below is a comparison of their mean score based on the responses. Overall, there has been an increase in their confidence as leaders in each of the areas. Coupled with their testimonials on the program outcomes, the program seems to have made a positive impact on their leadership development.

Leadership Competency	Pre-Leadership Assessment	Post-Leadership Assessment	Change (+)
Vision & Strategy	4.43	4.71	0.28
Decision-Making	4.29	4.57	0.28
Emotional Intelligence	4.29	4.57	0.28
Developing Others	3.86	4.43	0.57
Adaptability & Change Leadership	4.29	4.57	0.28

➤ Expected Outcomes:

As a result of the trainings and interactive workshops, participants will be expected to provide the following at the end of the program:

- **Leadership Assessment:** Participants will identify gaps in their leadership competencies and provide strategies to address them.
- **Leadership Mentorship Development and Retention:** Providing the district with a trained cadre of high performing principal leaders who can share researched best practices and demonstrate impactful school improvement in the areas of teacher engagement, effective student achievement, and positive school community outcomes.

Pricing

Services	Cost
A. High Performance Leadership Coaching Services: Includes leadership assessment, virtual coaching services, collaboration with appropriate supervisors and district personnel; follow-up with participants for accountability. • Year 1 Cohort Participants will receive the Change Management ("Charge") Coaching Curriculum (12 individual sessions per participant) • New Participants will receive the High	

Performance Coaching Curriculum (12 individual sessions per participant) All sessions will be scheduled at the participant's convenience. Cancellations must be made within 24 hours of the appointment for a reschedule. If not, the session will be billable. B. Training: Virtual panel workshops(scheduled at the participant's and district's discretion) with experienced and veteran principal leaders for four group sessions. C. Delivery of workshop-related handouts as training resources. Training resources will be made available electronically, as needed and are the property of the consultant.	
B. VALUE ADD- Weekly Motivational Leadership Newsletter (included) for all participants and leaders who opt-in.	No Cost
Total Program Costs: Includes the cost for seven (7) administrators at \$5000 each for 12 individual sessions of coaching and 4 group workshop sessions with veteran principal mentors.	\$35,000* *These fees exclude hotel and travel expenses which will be based on the allocated costs per district policy.

This proposal is accepted and agreed upon by the Gadsden School District to be executed by their duly authorized representatives, on the date and year written.

By: _____

Superintendent, Gadsden County School District

By: _____

Board Chair, Gadsden County School District

Date: _____

Date: _____

References:

Burchard, B. (2017) High performance habits: how extraordinary people become that way.

Grissom, Jason A., Anna J. Egalite, and Constance A. Lindsay. (2021). "How Principals Affect Students and Schools: A Systematic Synthesis of Two Decades of Research." New York: The Wallace Foundation. Available at <http://www.wallacefoundation.org/principalsynthesis>.

Molle, D., Halverson, R., Mason, D., Diamond, J. B., Gomez, L., & Jones, W. (2026, January). *Promising practices for the design and implementation of equity-centered leader pathways: Moving from abstract commitments to tangible systems*. University of Wisconsin–Madison. Available at <https://wallacefoundation.org/report/promising-practices-design-and-implementation-equity-centered-leader-pathways-moving?p=1>

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7d

DATE OF SCHOOL BOARD MEETING: July 21, 2026

TITLE OF AGENDA ITEM: MOA Between Gadsden County School Board & Florida
Department of Health.

DIVISION: Office of the Assistant Superintendent for support Services

X This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

The purpose of this agreement is to outline duties and responsibilities between the Gadsden
County Health Department and the Gadsden County School Board during the 2026 – 2027
school year.

FUND SOURCE: General Funds

AMOUNT: \$100,100.00 (Quarterly payments will be made of \$25,025.00)

PREPARED BY: Dr. Sylvia R. Jackson 

POSITION: Assistant Superintendent of Support Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

2 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered 5

CHAIRMAN'S SIGNATURE: page(s) numbered 5

REVIEWED BY:

School Health Services
Memorandum of Agreement
Between
Gadsden County School Board
And
Florida Department of Health
Gadsden County Health Department
MOA# - (2026-2027)

The Gadsden County School Board (GCSB) envisions communities where children and youth lead positive, secure, and happy young lives while developing the skills, knowledge, and competencies necessary for fulfilling contributing adult lives. The GCSB is committed to a future where all children and youth live in families and communities that promote their positive development. The Gadsden County School District (GCSD) agrees to collaborate with the State of Florida, Department of Health, Gadsden County Health Department (DOH-Gadsden) to deliver health care and health education programs in a safe and supportive learning environment.

Each party agree to:

1. Promote a coordinated effort between GCSD and DOH-Gadsden staff to achieve maximum health and academic success of students and staff.
2. Comply with relevant state and federal laws, rules, and regulations governing handling, storage, and access to student records to include the Health Insurance Portability Accountability Act, as well as all regulations promulgated thereunder (45 CFR Parts 160, 162, and 164) and the Family Educational Rights and Privacy Act, as well as all regulations promulgated thereunder (34 CFR Part 99).
3. Develop cooperative procedures for administering health care data collection, record keeping, and immunization compliance.
4. Jointly plan and provide training opportunities for DOH-Gadsden and GCSD personnel.

Gadsden County Schools agree to:

1. Pay DOH-Gadsden \$100,100 annually to ensure that as many GCSD school clinics will have healthcare staff assigned as possible. The timesheets that document the daily attendance of the employees of DOH-Gadsden in the schools must be signed by an authorized administrator of the respective schools in which the service is rendered. This documentation must accompany the quarterly invoice submitted to GCSD. This amount shall be paid in four (4) quarterly installments of \$25,025. Please note that all invoices or notices sent to the GCSD will require a minimum of seven (7) days and a maximum of fifteen (15) days to process once the invoice is received from DOH-Gadsden.
2. Provide DOH-Gadsden staff access to the district phone messaging service to relay Back to-School information for students and their families' concerning immunizations and school physical requirements and any health advisories that become necessary to protect the students and faculty. Provide phone support to school clinic staff located at onsite school clinics.
3. Provide daily janitorial and requested maintenance services to each school clinic facility.
4. Provide and maintain building infrastructure wiring, data phone cabling, and electrical connections for school clinics.
5. Provide data support, troubleshooting, network, and port addressing to each school clinic sufficient to support establishment and connectivity for an on-site firewall-created internal isolated zone to the Florida Department of Health's (FDOH) network over county circuits.
6. Maintain general liability insurance covering all onsite electronic equipment under circumstances of occupational injury, employee disloyalty, and general liability. A review and determination of fault is required before assumption of any liability and a certificate must be provided upon request. Where determination of fault is with DOH-Gadsden, DOH is self-insured to the limit required by Florida law, and a certificate of insurance shall be provided upon request.
7. Appoint a School Health Coordinator from the GCSD to serve as a liaison with DOH-Gadsden. The School Health Coordinator's duties should include but not be limited to coordination of service delivery, resolving billing issues, facilitating timely communication, and MOA monitoring.
8. Supply, provide, refresh, and maintain the following IT resources and services.
 - a. All software, hardware, licensing, and technology peripherals connected to DOH's internal zones which are used in the onsite school clinics, power and path cables needed to connect to the building infrastructure.
 - b. All network switches and firewalls supporting DOH's internal zone.

- c. Current and up-to-date antivirus and intrusion detection software required to protect assets with the internal zone from exploits.
 - d. All troubleshooting, patching, maintenance, configuration, and desktop support (includes user access management) of internal zone equipment, including firewall and all connected hosts.
 - e. Provide DOH-Gadsden school clinic staff with a Gadsden School District login and password.
 - f. Provide DOH-Gadsden school clinic staff access to GSCD's chosen student information system (FOCUS) to maintain and record student health information.
9. GCSD School Health Coordinator will collaborate and assist with the annual and biannual school health plan.
- a. Participate in quarterly staff meetings.
10. All special requests for DOH clinic nurses' participation in school events will be sent through the liaison (i.e. school, sports, and special Olympic physicals) in a timely manner for FDOH Central Office approval to participate.

Florida Department of Health in Gadsden County agrees to:

1. Provide Comprehensive Health Care (s. 381.0057, F.S.) at schools listed below: [These services include basic health services (s. 381.0057, F.S) and student health management, interventions, and classes to reduce risk taking behaviors, violence, and injury prevention along with nutritional classes and basic medical services. Comprehensive school health can also provide referrals for abused children and children at high risk for delinquent behavior and their parents. Comprehensive school health services provide more in-depth health management through the increased use of registered nurses (RN) for assessments, intervention, case management, and improving access to health care through referrals to insurance programs and family physicians.]
 - Chattahoochee Elementary
 - Gadsden Elementary Magnet
 - George W Munroe Elementary
 - Greensboro Elementary
 - Havana Magnet School
 - Stewart Street Elementary
 - West Gadsden Middle School
 - Gadsden High School
2. Provide immunization services and cumulative review to all GCSD schools.
3. DOH-Gadsden school health employees shall work from 7:30 a.m. to 4:00 p.m. on school days except for occasional mandatory meeting days.

4. Provide hearing, vision, scoliosis, and BMI (body mass index) screenings as appropriate to kindergarten, 1st, 3rd, and 6th grade students only. All other student screenings will be on an as-needed basis.
5. Provide blood borne pathogen, medication in-service training, and infection control training for professional development.
6. Provide and maintain connectivity to a Virtual Private Network interface our secure FTP site for GCSD to FOCUS (current student information application) for weekly data upload, incorporating all reasonable associated costs.
7. Adhere to the Gadsden County School Board District Adult User Internet guidelines.
8. Assist GCSD in identifying health issues and statistics that may be used to support grants for health initiatives.
9. Provide the GCSD Financial Office with quarterly invoices or written notice of agreed upon monetary funds with due date enclosed. The invoice or notice shall include documentation describing the services rendered. The invoice shall itemize the services in detail indicating DOH-Gadsden's expenditures that tie to the payments by GCSB. Attached documentation shall substantiate DOH-Gadsden's expenditures. DOH-Gadsden will invoice approximately:
 - September 30, 2026
 - December 30, 2026
 - March 30, 2027
 - June 30, 2027
10. Retain all required financial documents for five (5) years after district makes the final payment and all other pending matters are closed.
11. Attend the schools IEP (Individualized Education Plan), FEPA (Free Appropriate Public Education) and 504 Plan meetings.

Gadsden County Schools and the Florida Department of Health in Gadsden County mutually agree that:

1. The parties hereto contemplate that term of this Agreement be for the period of July 1, 2026, through June 30, 2027. This Agreement shall be reviewed annually to determine its continuation and or need for modification as required by law. Any party wishing to terminate this contract prior to its expiration date shall provide the other party with sixty (60) days written notice.
2. The parties hereto acknowledge and understand that they have a duty to and will cooperate with the inspector general in any investigation, audit, inspection, review, or hearing pursuant to Section 20.055 (5), Florida Statutes.

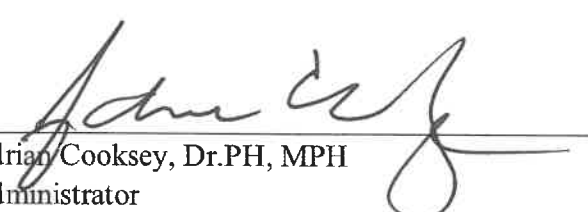
IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representative's.

Chairman
Gadsden County School Board

Date

ATTEST By: Elijah Key
Superintendent of Schools

Date



Adrian Cooksey, Dr.PH, MPH
Administrator
Gadsden County Health Department

Date

6/29/26

SUMMARY SHEET
RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD
AGENDA
AGENDA ITEM NO. _____

DATE OF SCHOOL BOARD MEETING: _____

TITLE OF AGENDA ITEM: MOA Between Gadsden County School Board
and Florida Department of Health

DIVISION: _____ This is a CONTINUATION of a current project, grant,
etc.

PURPOSE AND SUMMARY OF ITEM: The purpose of this agreement is
to outline duties and responsibilities between the Gadsden County
Health Department and the Gadsden County School Board during the
2025-2026 school year.

FUND SOURCE: N/A

AMOUNT: \$100,100

PREPARED BY:

POSITION: District Assessment Coordinator/Health Coordinator _____

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER
_____ 2 _____ Number of ORIGINAL SIGNATURES NEEDED by preparer.
SUPERINTENDENT'S SIGNATURE: page(s) numbered _____
CHAIRMAN'S SIGNATURE: page(s) numbered _____
REV

1 SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7e

DATE OF SCHOOL BOARD MEETING: July 21, 2026

TITLE OF AGENDA ITEM: Purchase and Subscription Services from Raptor Technologies

DIVISION: School Safety Department

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

Raptor Technologies Visitor Management System to include:

Raptor VisitorSafe Site License, Tablet License, Raptor EventSafe and Raptor Link

Brother Printer Badge Rolls (3 pack)

Brother Label Printer

One time fee for implementation (per location)

Remote web and phone-based training

Shipping and handling fees

***The above listed summary and items will be purchased for all (8) school sites and the district office. Total of (9) locations.**

*As shown in the invoice, there is a one cost of \$7,416 for equipment and supplies and then a annual recurring cost of \$9,405.00

FUND SOURCE: General Funds

AMOUNT: \$16,821.00

PREPARED BY: Lt. Tiffany Parsons-Buckhalt

TB

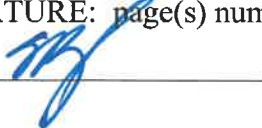
POSITION: District School Safety Specialist

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

1 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered 2

CHAIRMAN'S SIGNATURE: page(s) numbered

REVIEWED BY: 



PURCHASE AND SUBSCRIPTION SERVICES AGREEMENT

EFFECTIVE DATE: 7/1/2026

INITIAL TERM: 36 months

This Purchase and Subscription Services Agreement (the "**Subscription Agreement**") is made effective as of the Effective Date set forth above and is by and between Raptor Technologies, LLC, its subsidiaries, or affiliated entities (collectively referred to as "Raptor"), having offices at 2900 North Loop W, Suite 900, Houston, Texas 77092, and Gadsden County School District ("Customer") having offices at 35 Martin Luther King Jr Blvd, Quincy, FL 32351.

Each of Raptor and Customer are referred to as a "Party" and collectively as the "Parties."

Capitalized terms used in this Subscription Agreement but not otherwise defined in this Subscription Agreement have the meanings set forth in the General Terms (defined below).

In consideration of the mutual covenants and conditions set forth below, Raptor and Customer agree as follows:

"**Terms**" means the subscription Agreement General Terms and Conditions, a copy of which can be found at

https://raptortech.com/Raptor_Technologies_General_Terms_and_Conditions.pdf

(the "General Terms") and the Subscription Agreement Service-Specific Terms and Conditions, a copy of which can be found at

https://raptortech.com/Raptor_Technologies_Service_Specific_Terms.pdf

Access Grant to Raptor Technology. Subject to Customer's compliance with the Agreement, Raptor grants to Customer a non-exclusive, non-transferable, non-sublicenseable, revocable right to access the Raptor Platform for the purpose of using the Raptor Technology purchased during the applicable Term purchased under this Subscription Agreement.

Fees. Customer will pay to Raptor the fees which may include the Annual Software Access Fee and Annual Subscription Services Fees ("Annual Subscription Fees") and one-time purchases of equipment, supplies and services as set forth in the attached Quote and on an invoice during the Term. For an annual subscription billing during the Term, the Annual Subscription Fee may be increased from the previous annual period by the higher of the change in the CPI Index for the preceding 12 months or five percent (5%).

This transaction is not a GSA Schedule sale unless otherwise specified in the Quote or on the Invoice.

Payment Terms.

Fees are due and payable within Net 30 days of Customer's receipt of the applicable Invoice. All amounts payable by Customer to Raptor hereunder are exclusive of any sales, use and other taxes or duties, however designated (collectively "Taxes"). Customer will be solely responsible for payment of any Taxes, except for those taxes based on the income of Raptor. Customer will provide Raptor its state-issued Direct Pay Exemption Certificate (or equivalent certificate), if applicable, upon execution of this Agreement. In the event an applicable taxing authority, as a result of an audit or otherwise, assesses additional Taxes at any time, Customer and not Raptor will be solely responsible for payment of such additional Taxes and all costs associated with such assessment, including without limitation, interest, penalties, and attorney's fees. Customer will not withhold any Taxes from any amounts due Raptor. Should Customer be required under any applicable law or regulation, to withhold or deduct any portion of the payments due to Raptor hereunder, then the sum due to Raptor will be increased by the amount necessary to yield to Raptor an amount equal to the sum Raptor would have received had no withholdings or deductions been made.

Customer acknowledges and agrees that it has reviewed the Subscription Agreement, the Terms and all documents comprising the Agreement, prior to the execution of this subscription Agreement.

BY SIGNING BELOW, EACH PARTY REPRESENTS IT HAS READ AND AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS.

RAPTOR TECHNOLOGIES, LLC

Gadsden County School District

Signed: _____

Signed: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Quote #: Q-126421-1
Effective Date: 7/1/2026
Date: 6/4/2026 11:34 AM
Expires On: 7/4/2026
Payment Terms: Net 30
Federal Tax ID #: 45-4914152

To:
 Gadsden County School District
 35 Martin Luther King Jr Blvd
 Quincy, FL 32351
 United States

From:
 Dylan Stockberger
 dylan.stockberger@raptortech.com

Subscription Term: 36 Months **Billing Frequency:** Annual

One-time Costs

PRODUCT	DESCRIPTION	UNIT PRICE	QTY	TOTAL YEAR-1 PRICE
QL 3-Pack Label Rolls	Brother Printer Badge Rolls - 3-pack	USD 39.00	9	USD 351.00
Visitor Management Brother Printer	Brother Label Printer	USD 220.00	9	USD 1,980.00
Implementation Fee	One-time fee for implementation (per location).	USD 370.00	9	USD 3,330.00
Remote Training	Remote web and phone-based training.	USD 1,350.00	1	USD 1,350.00
Shipping and Handling Fee	Required on all new orders.	USD 45.00	9	USD 405.00
One-time Costs SUBTOTAL:				USD 7,416.00
One-time Costs TOTAL:				USD 7,416.00

Raptor Recurring Costs

PRODUCT	DESCRIPTION	UNIT PRICE	QTY	TOTAL YEAR-1 PRICE
Raptor VisitorSafe Suite	Raptor VisitorSafe Suite Annual Per Site License. Includes Raptor VisitorSafe, Tablet License, Raptor EventSafe, and RaptorLink.	USD 1,045.00	9	USD 9,405.00
Raptor Recurring Costs SUBTOTAL:				USD 9,405.00
Raptor Recurring Costs TOTAL:				USD 9,405.00

SUBTOTAL: USD 16,821.00

TOTAL: USD 16,821.00

RECURRING COSTS IN THIS QUOTE: USD 9,405.00

Quote Notes:

TERMS AND CONDITIONS FOR NEW AND EXISTING CUSTOMERS:

By making a payment based on this Quote and/or submitting a Purchase Order for any products or services provided by Raptor Technologies, LLC (or any affiliate), the general terms available at [https://raptortech.com/Raptor Technologies General Terms and Conditions.pdf](https://raptortech.com/Raptor_Technologies_General_Terms_and_Conditions.pdf), including applicable additional terms linked or referenced therein (collectively, the "Terms"), shall apply to such products or services, unless: (a) the parties have otherwise entered into a separate agreement with terms applicable to the use of such products or services or (b) the parties are subject to a purchasing cooperative which includes terms applicable to the use and provision of such products and services. In the event of any doubt, the Terms shall govern. The Terms may be updated from time to time by Raptor.

You may sign electronically; or you may print, sign and scan all pages of the document and email to dylan.stockberger@raptortech.com or fax to 713-880-2577.

Issuing a purchase order for payment? Please email to dylan.stockberger@raptortech.com.

Remit check payments to: Dept. 141, P.O. Box 4458, Houston, TX 77210-4458.

For any other questions, email
dylan.stockberger@raptortech.com.

To order additional or replacement equipment and supplies with a credit card, visit www.shop.raptortech.com.

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7f

DATE OF SCHOOL BOARD MEETING: July 21, 2026

TITLE OF AGENDA ITEM:

Memorandum of Understanding between the Gadsden County School Board and Elder Care Services, Inc.

DIVISION:

Exceptional Student Education

Yes This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

The purpose of providing its Volunteers with meaningful service opportunities with clients of the district. All services expected must conform to the regulations governing the National Foster Grandparent Program as published in the Federal Register.

FUND SOURCE: N/A

AMOUNT: None

PREPARED BY: Kesandra Brown 

POSITION: Director of Exceptional Student Education and Student Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

2 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered 7

CHAIRMAN'S SIGNATURE: page(s) numbered 6, 7

REVIEWED BY: _____



This agreement shall take effect upon receipt of signatures and may be terminated or revised at the request of either party.

Elder Care Volunteer Coordinator

Name: _____

Title: _____

Signature: _____

Date: _____

Chairman of the Gadsden County District Board

Name: _____

Title: _____

Signature: _____

Date: _____

Superintendent of Gadsden County School District

Name: _____

Title: _____

Signature: _____

Date: _____

Memorandum of Understanding

Elder Care Services, Inc., Foster Grandparent Program enters into this agreement with the Gadsden County School Board (hereafter referred to as the Station) for the purpose of providing its Volunteers with meaningful service opportunities with clients of the Station. All services expected must conform to the regulations governing the National Foster Grandparent Program as published in the Federal Register.

This agreement shall be in effect for the school year period beginning August 1, 2026 and ending July 31, 2027 unless otherwise requested.

Each party has designated the following persons to serve as liaison for their respective organizations and all formal communications shall be conducted with their knowledge.

Station Representative:	
Position Held:	
Program Representative:	Jocelyne Fliger
Position Held:	CEO/President

Section I

Elder Care Services, Inc., Foster Grandparent Program agrees to:

1. Designate a Program Coordinator to serve as liaison with the Station.
2. Recruit, interview and enroll volunteer(s) to maintain **THIRTY-FIVE (35) IN K-12 and Pre-K** volunteer position(s) and volunteer positions at the Station. The volunteer(s) will provide services as directed by the Station to clients assigned to them by Station staff.
3. Provide not less than 40 hours of orientation and training – of which 20 hours must be pre-service orientation – and an average of 4 hours monthly of in-service training. Provide orientation to volunteer station staff prior to placement of volunteers and at other times as needed
4. Work with the Station supervisor of the volunteer(s) regarding the volunteers' interactions with clients according to criteria and procedures to be jointly agreed upon by the Station and the Program (Assignment Plan). It is understood that the Station has the authority to direct, schedule, instruct, and coordinate the activities of all volunteers assigned to it.

5. Prior to placement, all Foster Grandparent (FGP) Volunteers will be pre-screened in accordance with federal and state guidelines, including: National Sexual Offender Public Website (NSOPW) and Level II Criminal History Checks in accordance with the Corporation for National Service Guidelines. If sites are required to conduct background checks or rechecks specific to Florida Statutes that govern their station it is the sole responsibility of the station to conduct these checks. Personal references and prior employment may be checked if needed.
6. Furnish adequate accident and liability insurance coverage as required by the Senior Service Corps guidelines.
7. Arrange physical examinations for all volunteers, initially prior to assignment, and annually thereafter.
8. In cooperation with the Program Advisory Council arrange, for appeal procedures to resolve problems arising between volunteers, the Station and/or the Program.
9. Retain full responsibility for the management and fiscal control of the project.
10. Ensure a written Letter of Agreement is signed authorizing in-home service by the volunteer(s). Ensure a plan specifying activities to be performed by the volunteer is current.
11. Provide the Station with a Statement of Service on a monthly basis.
12. Monitor travel site expense to ensure that transportation costs are incurred through volunteer assignments and volunteer service. Provided there are sufficient funds available, project funds cover a limit of \$89 (200 miles @ 58.5 cents per mile) per volunteer per month.
13. Establish a probationary period of three (3) months or 90 calendar days within which newly assigned volunteers shall be evaluated as to their performance. Acceptance of an assigned volunteer beyond this period shall constitute an agreement of satisfactory performance unless otherwise communicated in writing prior to the end of this probationary period.

SECTION II

The Station agrees to:

1. Designate Station Representative (above) to act as liaison with the Program.
2. Designate a person to supervise the day-to-day activities of the volunteer(s) and evaluate their performance. Assist in documenting performance problems of the volunteer and work with Program staff on determining and implementing corrective disciplinary procedures.

3. Inform the Program of the Station's acceptance of a volunteer at the end of the three (3) months probationary period. Further, the station should notify the Program of problems with the performance of any volunteer during the probationary period or at any time necessary for the satisfactory delivery of services to Station clients.
4. Direct and arrange schedules for the volunteer(s) that utilizes their skills and training.
5. Provide for adequate health and safety protection of volunteers. In consultation with the Program, make investigations and reports regarding accidents and injuries involving volunteers.
6. Assist the Program staff in responding to emergencies that may occur when volunteers are on duty.
7. Assist the Program in developing and implementing the necessary record keeping and communications systems required by both parties.
8. Collect and validate appropriate volunteer reports for submission to the Program, i.e., time sheets, travel vouchers, Assignment Plans, Outcome Forms, evaluations, etc.
9. Develop or utilize existing Assignment Plans with specific goals and objectives for services to each Station client.
10. Inform the Program in a timely fashion of problems that may develop between volunteers and Station staff or Station clients.
11. Allow the Program staff access to volunteer sites or client information as necessary in the conduct of the Program's monitoring responsibility, within the confidentiality restrictions imposed by the Station.
12. Facilitate each volunteer first visit when assigned to a new Station client.
13. Participate in training for teachers or other Station staff conducted or sponsored by the Program to improve the delivery of services to Station clients and to improve the communication and the relationship between the parties concerned.
14. Assist in recruitment, orientation instruction and other project related activities to enhance services to Station clients.
15. Have the right to request the Program to reassign the volunteer at any time.
16. Provide suggested donation/in-kind contribution(s) of non-federal funds for share of cost to the Program: As Able.

17. Ensure that Foster Grandparents serve in a volunteer capacity and verify that they will not displace paid or contracted employees.
18. Maintain programs and activities to which Foster Grandparents are assigned are accessible to persons with disabilities, limited English proficiency, and provide reasonable accommodations to allow participation. The Volunteer Station will maintain the programs and activities to which Foster Grandparents volunteers are assigned accessible to persons with disabilities (including mobility, hearing, vision, mental, and cognitive impairments or addictions and diseases) and/or limited English language proficiency and provide reasonable accommodation to allow persons with disabilities to participate in programs and activities
19. The volunteer station will not discriminate against Foster Grandparents on the basis of race, color, national origin, limited English proficiency, sex, sexual orientation, age, political affiliation, religion, or disability or on the basis of disability, if the volunteer is a qualified individual with a disability.
20. The station verifies that it is a public agency, secular or faith-based private non-profit organization, or proprietary health care organization that accepts the responsibility for assignment and supervision of Foster Grandparents. Each volunteer station must be licensed or otherwise certified, when required, by the appropriate state or local government.
21. Volunteers are prohibited from engaging in political activities while on duty or resulting in identification or involvement of the volunteer project with the political activity. Prohibited political activities include: electoral activities, voter registration, voter transportation to polls, and efforts to influence legislation and labor or anti-labor organizations or related activities.
22. Volunteers may not give religious instruction, conduct worship services, or engage in any form of religious practice while on duty.
23. Elder Care Services and its employees, nor any volunteer station, may request or receive compensation from the beneficiaries of Senior Corps volunteers. No volunteer can receive a fee for service from the service recipients, their legal guardians, members of their families, or friends.

SECTION III

The Program and Station mutually agrees:

1. Termination at will.

This Agreement may be terminated by either party upon no less than thirty (30) days written notice with or without cause.



2. It is understood that the volunteer assignments are not contingent upon a voluntary donation from the station or upon a prescribed amount of donation.
3. Re-negotiation or modification.

Modifications of provisions of this Agreement shall only be valid when they have been reduced to writing and duly signed. The parties agree to re-negotiate this Agreement if Federal and/or State revision of any applicable laws or regulations make changes in this agreement necessary.

If the number of volunteers stated in this contract remains inaccurate for four or more months, an addendum should be signed to adjust the amount of volunteers to a more consistent and mutually agreeable number.

4. **Special Provisions:** None.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their undersigned officials as duly authorized.

Elder Care Services, Inc.
Senior Volunteer Programs

Station

BY: Jocelyne Fliger

BY: _____

SIGNATURE: _____

SIGNATURE: _____

TITLE: CEO/President

TITLE: _____

ADDRESS: 2518 W. Tennessee St.

ADDRESS: _____

Tallahassee, FL 32304

DATE: _____

DATE: _____

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7g

DATE OF SCHOOL BOARD MEETING: July 21, 2026

TITLE OF AGENDA ITEM:

Inter-District Contractual Agreement for the Transfer of Exceptional Student Education (ESE) Students Between the School Board of Gadsden County and the School Board of Leon County

DIVISION:

Exceptional Student Education

Yes This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

This Contractual Agreement for Inter-County Transfer of Exceptional Students by the School Board of Leon County and the School Board Gadsden County. The School Board of Leon County provides and operates special programs for properly identified special education students from Gadsden County. The special program contract is for Hearing Impaired, and other students specifically identified by individual contract. Students are placed at the following school site: Lincoln High School and Everhart

FUND SOURCE: N/A

AMOUNT:

PREPARED BY: Kesandra Brown



POSITION: Director of Exceptional Student Education and Student Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

2 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENTS' SIGNATURE: page(s) numbered 5

CHAIRMAN'S SIGNATURE: page(s) numbered 5, 6

SCHOOL BOARD ATTORNEY: page(s) numbered _____



This form is to be uplicated on light blue paper.

REVIEWED BY: _____

**CONTRACTUAL AGREEMENT
FOR INTER-COUNTY
TRANSFER OF EXCEPTIONAL STUDENTS**

This agreement entered into the 12th day of August, 2026, by the School Board of Leon County and the School Board of Gadsden County is for the purpose of defining the responsibilities of each as it relates to exceptional students who reside in one county and attend schools in the other and delineating the conditions under which the contract shall be executed.

- I. The School Board of Leon County agrees to make available exceptional student education services in certain exceptional education programs and assignments within certain grade levels at specific sites in the district. Those programs, assignments, grade levels and sites are as follows:

PROGRAM ASSIGNMENT
Special Day School

GRADE LEVEL
PK-12

SITE
Everhart

*The DHH 9-12 grade program at Lincoln High School is available under this contract to the current Gadsden-zoned student, O.M., until the student meets graduation criteria or graduates, whichever is first. The DHH program at Lincoln High School is not otherwise available under this contract to any other Gadsden County students.

Parents and home zone school sites must in all cases contact the Gadsden County ESE Director. The ESE Director will contact the Leon County School ESE Director for all Leon County school assignments. Gadsden County school sites may not directly contact Leon County school site administrators.

The School Board of Gadsden County and the parents will develop an individual educational plan (IEP) for exceptional students in conjunction with the School Board of Leon County. As determined by the IEP, those exceptional students in need of programs, assignments, grade levels and at sites included herein may be served by the School Board of Leon County. Only if programs, facilities and personnel are available will students be considered.

- II. In providing these Special Education Programs, the School Board of Leon County shall be responsible for:

2757 W. Pensacola Street • Tallahassee, Florida 32304-2998 • Phone (850) 487-7100 • Fax (850) 414-5194 • www.leonschools.net
"No person shall on the basis of sex, gender identity, marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability, military status or genetic information be denied employment, receipt of services, access to or participation in school activities or programs if qualified to receive such services, or otherwise be discriminated against or placed in a hostile environment in any educational program or activity including those receiving federal financial assistance, except as provided by law." No person shall deny equal access or a fair opportunity to meet to, or discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the United States Code as a patriotic society.

"EXCELLENCE BEGINS IN LEON COUNTY SCHOOLS"

- A. Provision and maintenance of adequate and appropriate facilities to house the program(s);
 - B. Provision of sufficient certified instructional and qualified non-instructional personnel, necessary for a quality program, including teacher, therapists, and a supervisor or coordinator;
 - C. Notifying and obtaining the agreement of the participating district in any decision regarding the assignment of instructional staff in excess of the approved staffing ratio of the School Board of Leon County in order to provide appropriate instruction for a student from the participating district.
 - D. Provision of necessary equipment, materials and supplies for each student;
 - E. Provision of all other direct and indirect services necessary to conduct a quality program, except those responsibilities specifically designated in this agreement as the responsibility of the participating county;
 - F. Provision of dismissal or reevaluation information for students from the School Board of Gadsden County.
 - G. Initiating and conducting annual Individual Education Plan meeting and reevaluation consideration meeting in accordance with 6A-6.0331, FAC and in conjunction with the School Board of Gadsden County.
- III. As a participating school district, the School Board of Gadsden County is responsible for all of the following:
- A. Provision of transportation for those students from its county who are enrolled in the program. The transportation schedule shall enable students to participate in the program for at least the minimum number of hours required for the age or grade group;
 - B. Provision of the evaluation information and eligibility process conducted in accordance with Florida State Board of Education Administrative Rules 6A-6.0331, FAC and 6A-6.03013, FAC;
 - C. Provision of the assignment and dismissal process in accordance with 6A-6.03028, FAC, 6A-6.0311, FAC and 6A-6.0331, FAC;
 - D. Initiating and conducting an Individual Education Plan meeting in accordance with 6A-6.0331, FAC and in conjunction with the School Board of Leon County;

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"No person shall on the basis of sex, gender identity, marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability, military status or genetic information be denied employment, receipt of services, access to or participation in school activities or programs if qualified to receive such services, or otherwise be discriminated against or placed in a hostile environment in any educational program or activity including those receiving federal financial assistance, except as provided by law." No person shall deny equal access or a fair opportunity to meet to, or discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the United States Code as a patriotic society.

"EXCELLENCE BEGINS IN LEON COUNTY SCHOOLS"

- E. Legal costs incurred through the due process procedure as a result of a student's assignment;
 - F. The salary of personnel required to instruct students from the participating district in excess of the approved staffing ratio of the School Board of Leon County;
 - G. Adhering to the school calendar and hours designated by the School Board of Leon County.
- IV. Funding for exceptional student programs shall follow the procedure specified within this section:
- A. The School Board of Leon County shall:
 - 1. Provide the **2025-2026** formula calculation for the Regional Funding Fee;
 - 2. Provide an invoice after the February FTE period to June 1 based on a formula using discretionary tax dollars in the general fund (FEFP calculation) projected total weighted FTE for contracted students multiplied by the Regional Funding Fee; and the salary of any teacher, related service provider, classroom paraprofessional/aide, sign language interpreter or classroom support personnel required for individual instruction as a result of the behavior and/or communication needs of a **Gadsden County** student;
 - 3. Submit or receive funds as an adjustment to the "Regional Funding Fee" following the June FTE and end-of-year close out, provided the actual end of year formula factors creates an under or over payment of \$100 or more for the current fiscal year.
 - B. The School Board of **Gadsden County** is responsible for all of the following:
 - 1. Receive all FTE funds generated from Transportation of their students to Leon County; **all community-based instruction and/or field trips will be invoiced separately by the Leon County Transportation Department.**
 - 2. Submit payment to the School Board of Leon County based on the statement of account described under IV A of this section. This payment shall arrive no later than **June 30, 2027**;

3. Submit or receive funds as an adjustment to the Regional Funding Fee payment projections and actual salary reimbursement for any teacher related services provider, classroom aide, interpreter or classroom support personnel required for instruction as a result of the behavior and/or communication needs of a Gadsden County student, if actual weighted FTE creates an under or over payment of \$100 or more. This adjustment will be made following the June FTE and prior to October 1, 2026.

This Agreement shall take effect August 12, 2026 and continue until May 27, 2027 for the regular 2026-2027 school year. This contract supersedes any previous agreements. The School Board of Leon County and the School Board of Gadsden County shall abide by Section 1001.42(4)(d)(3.), Florida Statutes, for Settlement of Disagreements, which states "In the event an agreement cannot be reached relating to any phase of the project or activity, the matter may be referred jointly by the cooperating school boards, or by any individual school board of the cooperating districts, to the Department of Education for decision under regulations of the state board, and its decision shall be binding on all school boards of the cooperating districts".

Extended School Year Services (ESY)

- I. Services and dates of services for Extended School Year (ESY) will be determined by the IEP team based on the State of Florida Indicators for Extended School Year.
- II. The School Board of Leon County agrees to make available extended school year exceptional student education services for students who are being served under this contract based upon IEP team determination. Extended School Year services are defined as any services provided outside of the adopted Leon County School Board Calendar. All provisions agreed upon in the yearly contractual agreement are extended for extended school year services, i.e., among other things, Gadsden County will be required to pay for all costs associated with the employment of any related service provider, classroom paraprofessional and/or aide, sign language interpreter or classroom support personnel required for individual instruction as a result of the behavior and/or communication needs for ESY services.
- III. Funding: Extended School Year services will be provided by Leon County for Gadsden County students for a cost of thirty-five dollars (\$35) per student per hour of ESY services.
- IV. Transportation: Transportation for those students from Gadsden County, who are determined to be in need of ESY services, will be provided by the School Board of Gadsden County.

2757 W. Pensacola Street • Tallahassee, Florida 32304-2998 • Phone (850) 487-7100 • Fax (850) 414-5194 • www.leonschools.net
"No person shall on the basis of sex, gender identity, marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability, military status or genetic information be denied employment, receipt of services, access to or participation in school activities or programs if qualified to receive such services, or otherwise be discriminated against or placed in a hostile environment in any educational program or activity including those receiving federal financial assistance, except as provided by law." No person shall deny equal access or a fair opportunity to meet to, or discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the United States Code as a patriotic society.

"EXCELLENCE BEGINS IN LEON COUNTY SCHOOLS"

The agreement executed the day and year first written above.

THE SCHOOL BOARD OF GADSDEN COUNTY, FLORIDA

BY: _____

DATE: _____

THE SCHOOL BOARD OF LEON COUNTY, FLORIDA

BY: _____

DATE: _____

Dr. Marcus Nicolas , Chair

BY: _____

DATE: _____

Rocky Hanna, Superintendent

2757 W. Pensacola Street • Tallahassee, Florida 32304-2998 • Phone (850) 487-7100 • Fax (850) 414-5194 • www.leonschools.net
"No person shall on the basis of sex, gender identity, marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability, military status or genetic information be denied employment, receipt of services, access to or participation in school activities or programs if qualified to receive such services, or otherwise be discriminated against or placed in a hostile environment in any educational program or activity including those receiving federal financial assistance, except as provided by law." No person shall deny equal access or a fair opportunity to meet to, or discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the United States Code as a patriotic society.

"EXCELLENCE BEGINS IN LEON COUNTY SCHOOLS"

This agreement shall take effect upon receipt of signatures and may be terminated or revised at the request of either party.

Chairman of the Gadsden County District Board

Name: Leroy McMillan

Title: Chairperson

Signature: _____

Date: _____

Superintendent of Gadsden County School District

Name: Elijah Key, Jr.

Title: Superintendent

Signature: _____

Date: _____

Superintendent of Gadsden County School District

Name: Rocky Hanna

Title: Superintendent

Signature: _____

Date: _____

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7h

DATE OF SCHOOL BOARD MEETING: July 21, 2026

TITLE OF AGENDA ITEM:

Contractual agreement between the School Board of Gadsden County and More Ability Therapy Services, LLC.

DIVISION:

Exceptional Student Education

Yes This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: (Type and Double Space)

This contract will provide Occupational Therapy Services to Exceptional Students in Gadsden Schools. The therapist will provide needed services (but not limited to intervention services, assessments, evaluations, consulting, collaboration, and support to families, school staff and administrators), in a position not filled by the School Board of Gadsden County.

FUND SOURCE: FEFP

AMOUNT:

\$60.00 per hour (for actual hours worked) Occupational Therapy

\$45.00 per hour (for actual hours worked) Occupational Therapy Assistant

PREPARED BY: Kesandra Brown 

POSITION: Director of Exceptional Student Education and Student Services

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

2 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered 4, 5

CHAIRMAN'S SIGNATURE: page(s) numbered 4, 5

SCHOOL BOARD ATTORNEY: page(s) numbered _____

This form is to be **duplicated on light blue paper.**

REVIEWED BY: _____


7/13/26

MORE ABILITY THERAPY SERVICES, LLC
Agreement to Provide Occupational Therapy Services for
Gadsden County School Board

This contract is effective August 3, 2026 by and between, More Ability Therapy Services, LLC hereinafter referred to as "the CONTRACTOR" and Gadsden County School Board hereinafter referred to as "the AGENCY".

Whereas the CONTRACTOR is dutifully qualified to practice Occupational Therapy Services in the state of Florida,

Whereas the AGENCY desires Occupational Therapy Services for eligible students with special needs,

Whereas the CONTRACTOR and the AGENCY desire to enter into a service agreement whereby the CONTRACTOR shall provide Occupational Therapy Services upon the following terms and conditions:

1. The CONTRACTOR shall provide Services to eligible students enrolled with The Gadsden County School Board. The Administrator of the CONTRACTOR and the Director or their designee for the AGENCY shall determine the schedule of days, hours, and locations for services performed under this Agreement.
2. The CONTRACTOR shall be licensed by the State of Florida to perform Occupational Therapy services. All Occupational Therapists and Occupational Therapy Assistants will meet and maintain the certification, licensure and qualification requirements to perform Occupational Therapy services.
3. The CONTRACTOR will be fingerprinted and have their background checked upon request by the AGENCY consistent with the requirements of Florida Statutes, as a prerequisite for the CONTRACTOR to be on school property and/or have access to students.
4. During the term of this Agreement, the CONTRACTOR shall maintain professional liability Insurance for Occupational Therapists and Occupational Therapy Assistants which will hold harmless the school district for possible incidents which may occur during treatment provided by the contractor.
5. The CONTRACTOR shall provide the Agency with copies of the professional licenses and liability insurance of Occupational Therapists and assistants who provide Services under this Agreement.
6. The CONTRACTOR shall complete Medicaid Billing for services provided as requested by the Director or their designee for the AGENCY. The CONTRACTOR shall submit monthly medicaid billing of therapy services rendered under contract.
7. The CONTRACTOR will train and supervise Occupational Therapists and Occupational Therapy Assistants with implementation of IEP goals and all other responsibilities within their scope of practice.
8. The CONTRACTOR will prepare 9-week IEP progress notes for incorporation into the educational records of the students receiving therapy.
9. The CONTRACTOR will submit biweekly service vouchers of services provided.
10. The CONTRACTOR will provide teletherapy services upon request of The School Board of Gadsden County.

11. Services provided by the CONTRACTOR and authorized by the AGENCY shall be compensated at the following rate: **\$60.00 per hour** for Occupational Therapist and **\$45.00 per hour** for Occupational Therapist Assistant. This rate shall be applied to all treatment sessions, documentation, and/or meetings associated with each student up to 37.5 hours per week.

12. The CONTRACTOR shall maintain a student schedule and the total hours of services provided. A statement of services rendered by the CONTRACTOR shall be submitted to the AGENCY. Upon verification of the Services, the AGENCY will make payments to the CONTRACTOR within fourteen (14) days from the date of receipt of the CONTRACTOR'S statement.

13. Contingency Clause - payment contingent upon accurate biweekly submission of service logs with school based administrative signature. If service logs are found to be inaccurate by the AGENCY, the AGENCY will notify the CONTRACTOR immediately so that necessary corrections can be made for timely submission.

Payments shall be made payable to:

**More Ability Therapy Services, LLC
4724 Stoney Trace
Tallahassee, FL 32309
F.E.I.N. 46-4476931**

14. This agreement shall be constructed for all purposes under the laws of the State of Florida and may not be changed, modified, altered, or amended except by a written instrument signed by both parties.

15. The CONTRACTOR and the leadership of the AGENCY or their respective designees shall attempt to resolve any questions or disagreements arising out of the administration or performance of this agreement before any litigation is instituted.

16. The relationship between the AGENCY and the CONTRACTOR, its employees and agents, shall be that of an independent contractor, and not that of employer/employee.

17. The term of this Agreement shall commence on August 3, 2026 and expire June 30, 2027.

18. Either party may terminate this Agreement without cause upon thirty (30) days written notice to the other party.

In witness Whereof, the parties hereto have set their hands and seals this day and year written above.

Gadsden County School Board

BY: _____ Date: _____

Print Name, Title: _____

Superintendent of Gadsden County Schools

Gadsden County School Board

BY: _____ Date: _____

Print Name, Title: _____

Chairman of School Board

More Ability Therapy Services, LLC.

BY: _____ Date: 5/11/26

Print Name, Title: Deandrea Lee, OTR/L, Owner

This agreement shall take effect upon receipt of signatures and may be terminated or revised at the request of either party.

Chairman of the Gadsden County School District Board

Name: Leroy McMillan

Title: Chairperson

Signature: _____

Date: _____

Superintendent of the Gadsden County School District

Name: Elijah Key, Jr.

Title: Superintendent

Signature: _____

Date: _____

More Ability Therapy Services, LLC,

Name: Deandrea Lee

Title: Owner/Therapist 2

Signature: _____

Date: _____



HEALTHCARE PROVIDERS SERVICE
ORGANIZATION PURCHASING GROUP
Certificate of Insurance



Print Date : 2/03/2026

PRODUCER	BRANCH	PREFIX	POLICY NUMBER	POLICY PERIOD
018098	970	HPG	0737748675	From: 02/03/26 to 02/03/27 at 12:01 AM Standard Time
Named Insured and Address: Jessica Stowell 310 Talwood Dr Tallahassee, FL 32312-2738				Program Administered by: Healthcare Providers Service Organization 1100 Virginia Drive, Suite 250 Fort Washington, PA 19034-3278 1-800-982-9491 www.hpsso.com
Medical Specialty: Occupational Therapist Assistant				Insurance Provided by: American Casualty Company of Reading, Pennsylvania 151 N. Franklin Street Chicago, IL 60606
				Code: 80721

Excludes Cosmetic Procedures

Professional Liability ("PL"): ☒ **Occurrence** ☐ **Claims Made and Reported**

Limits of Liability

\$1,000,000 each claim / \$3,000,000 aggregate

PL Limits of Liability above include the following:

*Healthcare Providers Services Liability *Placement Services Liability *Formal Review Board Activities Liability *Good Samaritan Services Liability

Abuse and Molestation Sublimits of Liability:

Damages (included within PL Limits of Liability shown above)

\$25,000 aggregate

Defense Costs (included within PL Limits of Liability shown above)

\$100,000 aggregate

PL Supplementary Benefits

Licensure Defense Expenses

Up to \$200 per hour / \$25,000 aggregate

Licensure Proceeding Supplemental Costs

\$500 each insured / \$500 aggregate

Subpoena Assistance Costs

\$10,000 each subpoena / \$10,000 aggregate

Assault (includes workplace violence counseling)

\$25,000 each assault incident / \$25,000 aggregate

Patient First Aid Medical Expenses

\$10,000 aggregate

Services to Animals Property Damage

\$10,000 aggregate

Media Expense

\$25,000 aggregate

Information Privacy (HIPAA) Fines & Penalties

\$25,000 aggregate

Workplace Liability: Occurrence

Workplace Liability Aggregate Limit of Liability

\$1,000,000 aggregate

(included within PL Aggregate Limit of Liability, above)

Bodily Injury and Property Damage

\$1,000,000 each occurrence

(included within Workplace Aggregate, above)

Personal and Advertising Injury

\$1,000,000 any one person or entity

(included within Workplace Aggregate, above)

Fire and Water Sublimit of Liability

\$150,000 aggregate

(included within Bodily Injury and Property Damage each occurrence Limit, above)

Residential Personal Liability

\$1,000,000 aggregate

(In addition to the Workplace Aggregate, above)

Workplace Liability Supplementary Benefit

Non-Patient Medical Expenses

\$25,000 each person

PL and GL/WPL (as applicable) Supplementary Benefit:

Proceeding Expense Reimbursement

\$1,000 each insured per day / \$25,000 each insured per proceeding

Total \$336.33

Base Premium \$ 333.00 FIGA Emergency \$ 3.33

Premium reflects Self Employed, Full Time

Policy Forms and Endorsements (Please see attached list)

Doug Worman, Chief Executive Officer

Stathy Darcy, Secretary

Keep this Certificate of Insurance in a safe place. It and proof of payment are your proof of coverage. There is no coverage in force unless the premium is paid in full. To activate your coverage, please remit premium in full by the effective date of this Certificate of Insurance.

Coverage Change Date:

Endorsement Date:

Master Policy: 188711433

CNA101440 (07-23)

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Page 1



HEALTHCARE PROVIDERS SERVICE
ORGANIZATION PURCHASING GROUP
Certificate of Insurance



Your professional liability insurance contains insuring agreements that may be written on an occurrence or a claims made and reported basis. With respect to any claims made and reported coverage such coverage applies only to claims first made against the insureds and reported to the Insurer during the policy period or any applicable extended reporting period in accordance with the provisions of this policy. Please discuss with your Program Administrator.

DEFENSE WITHIN LIMITS: WHERE DEFENSE WITHIN LIMITS IS INDICATED BELOW OR BY ENDORSEMENT, THE AMOUNT OF MONEY AVAILABLE TO PAY SETTLEMENTS OR JUDGMENTS AGAINST YOU UNDER SUCH SPECIFIED COVERAGE PART WILL BE REDUCED AND MAY BE EXHAUSTED BY DEFENSE EXPENSES, INCLUDING BUT NOT LIMITED TO FEES PAID TO ATTORNEYS TO DEFEND YOU.

The application for the policy and any and all supplementary information, materials, and statements submitted therewith shall be maintained on file by us or our Program Administrator and will be deemed attached to and incorporated into the policy as if physically attached.

POLICY FORMS & ENDORSEMENTS

The following are the policy forms and endorsements that apply to your current professional liability policy.

FORM #	FORM DESCRIPTION
CNA101429 (07-23)	General Terms and Conditions
CNA101432 (07-23)	Healthcare Providers Professional Liability Coverage Part (Occurrence)
CNA101436 (07-23)	Workplace Liability Coverage Part
CNA81753 (03-15)	Coverage & Cap on Losses from Certified Acts Terrorism
CNA81758FL (01-21)	Notice - Offer of Terrorism Coverage & Disclosure of Premium
CNA101458 (07-23)	HIPAA Proceedings Supplementary Benefits Endorsement
CNA101577 (07-23)	Biometric Privacy Exclusion Endorsement
CNA101512FL (07-23)	Cancellation and Non Renewal Amendatory Endorsement - Florida
CNA101521FL (07-23)	Amendatory Endorsement (General Terms & Conditions) - FL
CNA62825FL (09-12)	Policyholder Notice - Florida
CNA62832FL (09-12)	Policyholder Notice - FL
CNA77863FL (02-14)	Policyholder Notice - Electronic policy transmission
CNA101441 (07-23)	Cosmetic Procedures Exclusion Endorsement
CNA101443 (07-23)	Media Event Expenses Supplementary Benefits Endorsement
CNA101450 (07-23)	Entity, Employees or Independent Contractor Exclusion Endorsement
CNA101463 (07-23)	Personal Liability Coverage Endorsement

PLEASE REFER TO YOUR CERTIFICATE OF INSURANCE FOR THE POLICY FORMS & ENDORSEMENTS SPECIFIC TO YOUR STATE AND YOUR POLICY PERIOD.

For FL residents: The surcharge shown on the Certificate of Insurance is the FL Insurance Guaranty Association Emergency Assessment

Form #:CNA101440 (07-23)
Master Policy #: 188711433

Named Insured:Jessica Stowell
Policy #: 0737748675



DEANDREA VONTRESE LEE

License Number: OT9334

Data As Of 7/15/2026

Profession	Occupational Therapist
License	OT9334
License Status	Clear/Active
License Expiration Date	2/28/2027
License Original Issue Date	09/24/1999
Address of Record	35 Martin Luther King Jr Blvd QUINCY, FL 32351
Discipline on File	No
Public Complaint	No

Secondary Locations

No secondary locations found.

Discipline/Admin Action

Emergency Actions

No Emergency Actions Found

Discipline Cases

No Discipline Found

Public Complaints

No Public Complaint Found

If a link does not appear for the case number, we do not have a scanned copy of the final order available in our database. To obtain a paper copy, please contact Public Records by clicking the link below:

[Discipline Public Records Request](#)

You may also contact Public Records by telephone at (850) 245-4252, option 4 or by written correspondence at:
Division of Medical Quality Assurance
Public Records
4052 Bald Cypress Way, Bin C01
Tallahassee, FL 32399-3251

Please include the following:

1. Full name and license number of the practitioner;
2. Name and address where documents are to be sent; and
3. If you require certification of the documents, a \$25 fee will be charged, in addition to the duplicating charges. Certification of the requested records will not be done unless specifically requested. An invoice will be sent to you and payment will be expected within thirty days. Upon receipt of payment, material will be sent to you.

The information on this page is a secure, primary source for license verification provided by the Florida Department of Health, Division of Medical Quality Assurance. This website is maintained by Division staff and is updated immediately upon a change to our licensing and enforcement database.

Secondary Locations

No secondary locations found.

Discipline/Admin Action

Emergency Actions

No Emergency Actions Found

Discipline Cases

No Discipline Found

Public Complaints

No Public Complaint Found

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JESSICA LEE STOWELL

License Number: OTA15393

Data As Of 7/14/2025

Profession	Occupational Therapy Assistant
License	OTA15393
License Status	Clear/Active
License Expiration Date	2/28/2027
License Original Issue Date	07/14/2016
Address of Record	35 Martin Luther King Blvd. QUINCY, FL 32351
Discipline on File	No
Public Complaint	No

Secondary Locations

No secondary locations found.

Discipline/Admin Action

Emergency Actions

No Emergency Actions Found

Discipline Cases

No Discipline Found

Public Complaints

No Public Complaint Found

If a link does not appear for the case number, we do not have a scanned copy of the final order available in our database. To obtain a paper copy, please contact Public Records by clicking the link below:

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1. Full name and license number of the practitioner;
2. Name and address where documents are to be sent; and
3. If you require certification of the documents, a \$25 fee will be charged, in addition to the duplicating charges. Certification of the requested records will not be done unless specifically requested. An invoice will be sent to you and payment will be expected within thirty days. Upon receipt of payment, material will be sent to you.

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SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7i

DATE OF SCHOOL BOARD MEETING: July 21, 2026

TITLE OF AGENDA ITEM: Memorandum of Understanding (North FL Medical Centers, Inc.)

DIVISION: Academic Services

 X This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

The Memorandum of Understanding will allow North Florida Medical Centers, Inc. to provide preventive dental care which includes exams, cleanings, fluoride treatments and sealants for children grades PreK-5th at no cost to the parents, guardians or school board. Services are provided via a Mobil Dental Clinic.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Lisa Robinson

POSITION: Assistant Superintendent, Academic Services PreK-12

ls 7/15/26

INSTRUCTIONS TO BE COMPLETED BY PREPARER

 1 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered 3
CHAIRMAN'S SIGNATURE: page(s) numbered 3

Memorandum of Understanding between Gadsden County School Board and North Florida Medical Centers, Inc.

This Agreement is made and entered into on _____, 2026, by North Florida Medical Centers, Inc., a Federally Qualified Health Centers, (hereinafter referred to as "NPMC"), and The School Board of Gadsden County, Florida, a government entity, (hereinafter referred to as "School Board"), as follows:

RECITALS

WHEREAS, NPMC is a Florida non-profit organization that qualifies for tax-exempt status under IRS 501(c) (3); and

WHEREAS, NPMC owns and operates a Mobile Dental Clinic in Gadsden County, the purpose of which is to provide preventive dental care which includes exams, cleanings, fluoride treatments and sealants for school-aged children in grades that may include pre-K-5th that attend Gadsden County elementary schools at no cost to parents, guardians or the school board; and

WHEREAS, NPMC desires to coordinate with the School Board for the purpose of providing said dental services to the children attending the Gadsden County School system, whose parents consent to the delivery of said services to their children.

NOW, THEREFORE, in consideration of the mutual covenants herein contained and other good and valuable consideration, receipt of which is hereby acknowledged, it is mutually agreed as follows:

AGREEMENT

(1) This Agreement shall commence on August 1, 2026 and shall terminate on July 31, 2027. Either party may terminate this Agreement, for any reason, upon thirty (30) days written notice to the other party.

(2) The School Board agrees that NPMC shall be permitted to use Mobile Dental Equipment to set up a dental Clinic within Gadsden County elementary schools. The equipment is owned by NPMC and on school property for the purpose of NPMC providing preventive dental care, which includes exams, cleanings, fluoride treatments, and sealants for school-aged children in grades that may include K-5th grade, whose parents have consented in writing to the delivery of said dental services to their children by NPMC at no cost to parents, guardians or the school board.

(3) NPMC represents that it has in effect and agrees that it shall maintain at all times, while this Agreement remains in effect, liability insurance with a minimum limit of no less than \$1,000,000.00. The School Board shall be added as a named insured under such coverage. NPMC will supply a copy of said policy upon a request from the School Board.

(4) NPMC hereby agrees to indemnify, hold harmless, release, acquit, discharge and defend at its sole cost and expense the School Board, its Superintendent, Board Members, employees and agents, or any other person associated with the School Board, their successors and assigns, from and against all claims, costs, losses, damages, obligations, judgements, attorneys' fees and attachments caused by, arising from, or resulting from the operation of NPMC or its employees, contractors, agents or any other individuals acting on behalf of NPMC of the dental equipment and the delivery of dental services to students while on property owned by the School Board, caused by NPMC's negligence.

(5) Pursuant to Florida Statutes Section 1012.465, commonly known as "The Jessica Lunsford Act," any officers, directors, employees, volunteers, providers or agents of NFMC, or any other individuals acting on behalf of NFMC, who are permitted access on school grounds when students are present or who have direct contact with students of Gadsden County schools shall comply with the Jessica Lunsford Act. NFMC will provide the School Board fingerprinting records for all individuals noted above.

(6) The school principal shall have the final decision regarding the scheduling of dental services at the school.

ASSIGNMENT and AMENDMENTS

Neither this Agreement nor any right created hereby shall be assignable by either party without the prior written consent of the other. Nothing in this Agreement, expressed or implied, is intended to confer upon any person, other than the parties hereto and their successors, any rights or remedies under or by reason of this Agreement. This Agreement may be amended or modified at any time and in all respects by written mutual agreement by the parties.

NOTICES

Any notice, communication, request, reply, or advice (hereinafter severally and collectively called "notice") in this Agreement provided or permitted to be given, made, or accepted by either party to the other must be in writing and may be given or be served by depositing the same in the United States mail, addressed to the party to be notified, postage prepaid and registered or certified with return receipt requested or by delivering the same in person to such party. Notice deposited in the mail in the manner hereinabove described shall be effective only if and when received by the parties to be notified at the addresses indicated on the signature page.

PARTIES IN INTEREST

All the terms and provisions of this Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties, their successors and assigns.

INTEGRATED AGREEMENT

This Agreement constitutes the entire agreement between the parties hereto, and there are no agreements, understandings, restrictions, warranties, or representations between the parties other than those set forth herein or herein provided for.

CHOICE OF LAW

It is the intention of the parties that the laws of the State of Florida should govern the validity of this Agreement, the construction of its terms, and the interpretation of the rights and duties of the parties. The parties consent and agree that venue for any legal proceedings arising from the Agreement shall be Leon County, Florida.

ATTORNEYS FEES

The prevailing party to a dispute between or litigation among, any of the parties, if said dispute or litigation relates to this agreement, shall be entitled to reimbursement from the non-prevailing party or parties for such prevailing parties' reasonable costs and expenses, including reasonable attorneys' fees. For purposes of this agreement, the prevailing party shall be deemed to be the party who obtains substantially the results sought, whether by settlement, mediation, arbitration, dismissal or judgment. For purposes of this agreement, the terms reasonable attorneys' fees shall include without limitation the actual attorneys' fees incurred in retaining counsel for advice, negotiations, suit, appeal, or any other legal proceedings, including mediation and arbitration

RECORDS

To the extent that NFMC meets the definition of "contractor" under Section 119.0701, Florida Statutes, in addition to other contract requirements provided by law, Provider must comply with public record laws, including the following provisions of Section 119.0701, Florida Statutes:

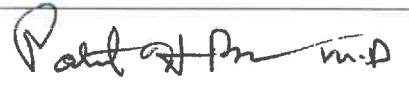
1. Keep and maintain public records required by the School Board to perform service.
2. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, F.S., or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
4. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of NFMC or keep and maintain public records required by the School Board to perform the service. If NFMC transfers all public records to the School Board upon completion of the contract, NFMC shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If NFMC keeps and maintains public records upon completion of the contract, NFMC shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

ENTIRE AGREEMENT

The foregoing constitutes the entire agreement and understanding of the parties on the subject hereof and supersedes all prior agreements and understandings relating to the subject matter hereof.

This agreement is executed on _____, 2026.

Signed and executed by:

 	
Lane M. Lunn President / CEO North Florida Medical Centers, Inc.	Patrick H. Brown, M.D.
ATTEST:	The School Board of Gadsden County, FL
By:	By:
Elijah Key Superintendent	Printed Name: Leroy McMillian Title: Board Chair

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8a

DATE OF SCHOOL BOARD MEETING: July 21, 2026

TITLE OF AGENDA ITEM: Purchase Order Request for Mark's Lawn Maintenance, Inc.

DIVISION: Facilities

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: This is a request for School Board approval to issue a purchase order to Mark's Lawn Maintenance, Inc. in the amount of \$45,500.00. Attached is the proposal for the athletic field's maintenance at Gadsden County High, West Gadsden Middle and Havana Magnet Schools.

FUND SOURCE: General Funds

AMOUNT: \$45,500.00

PREPARED BY: Brenton Hudson *BEH*

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered

REVIEWED BY: *SH*



Mark's Lawn Maintenance, Inc.

P. O. Box 180306

Tallahassee, FL 32318

Phone (850) 524-2771

E-mail: markslawninc@yahoo.com

TO: Gadsden County School District, Department of Facilities

DATE: April 20, 2026

RE: Athletic Field Maintenance for Fiscal Year 2026-2027

Athletic Field Maintenance – Fiscal Year 2026-2027

East Gadsden High School
27001 Blue Star Highway, Havana, FL 32333

\$20,800.00 annually
(to be billed at \$1,733.33 per month)

West Gadsden Middle School
200 Providence Road, Quincy, FL 32351

\$20,800.00 annually
(to be billed at \$1,733.33 per month)

Fields Included in Above Cost:

Football
Football Practice
Softball
Baseball

Havana Magnet School
1210 Kemp Road, Havana FL 32333

\$3,900.00 per year
(to be billed at \$325.00 per month)

Field Included in Above Cost:

Football field only

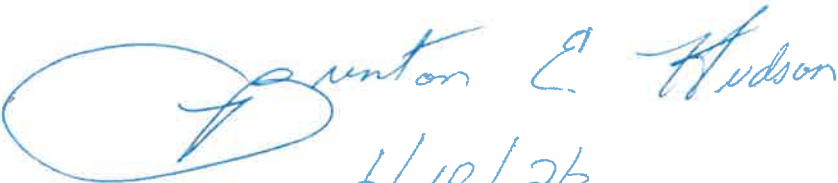
Scope of Services:

- Athletic playing surfaces grass height shall be maintained between $\frac{3}{4}$ " to $1\frac{1}{4}$ ". A minimum of one mowing per week with additional mowings as required during growing season. Athletic fields are over-seeded during the winter; therefore, athletic playing surfaces must be mowed year-round to maintain between $\frac{3}{4}$ " to $1\frac{1}{4}$ " grass height. Cutting height may be lowered for extenuating circumstances such as: in winter, prior to over seeding to allow seed to have soil contact and in spring, to aid in elimination of ryegrass.

Gadsden County School District
Athletic Fields Maintenance FY 2026-2027
Page Two

Scope of Services Continued:

- Grassed area between track and fence is included in mowing area.
- All activities will be coordinated with maintenance department.
- Edge or weed eat along edge of track.
- Spray herbicides or weed eat along fence lines of above fields.
- Athletic field irrigation system will be tested to make sure it is working properly. This includes checking all zones for leaks, clogged nozzles, coverage, broken pipes/heads, etc. Mark's Lawn will coordinate with maintenance department when watering schedule is adjusted to make sure sprinklers do not run during a scheduled event.
- Mark's Lawn will keep maintenance department informed of any conditions that could adversely affect the athletic fields.


6/10/26

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8b

DATE OF SCHOOL BOARD MEETING: July 21, 2026

TITLE OF AGENDA ITEM: Purchase Order Request for PPM Sports Turf for Pest and Weed Control Services for Athletic Fields – District Wide

DIVISION: Facilities

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: The Gadsden County School District has received approval from Leon County Schools to continue to piggyback on their Bid #2417-2025 and Weed Control Services for Athletic Fields – District Wide for fiscal year 2026-2027. This request is for School Board approval to extend the agreement for the 2026-2027 fiscal year with PPM Sports Turf for pest and weed control services and issue a purchase order in the amount of \$32,560.00. These services would be utilized at Gadsden County High, West Gadsden Middle and Havana Magnet. Attached is a copy of the price sheet that incorporates a price escalation approved on July 1, 2026, and the proposals for Gadsden County High, West Gadsden Middle and Havana Magnet.

FUND SOURCE: General Funds

AMOUNT:
GCHS - \$16,266.25
WGMS - \$13,477.75
HMS - \$2,816.00

PREPARED BY: Brenton Hudson *BEH*

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered

REVIEWED BY: *[Signature]*



PROPOSAL SUBMITTED TO:	Proposal Date:	6/8/2026
	PROPOSED SERVICE LOCATION: Gadsden County High School	
Gadsden County Schools ATT: Brent Hudson, Facilities 35 Martin Luther King Jr. Blvd. Quincey, FL 32351	Football Field = 2.5 Baseball Field = 2.7 Softball Field = 1.25 Practice Field = 2	

Sports Turf Proposal for 2026-2027

Season / Month	DESCRIPTION OF APPLICATION:	Acreage	Cost/Acre:	Total:
Spring Pre/Post March	Pre/Postemergent for Broadleaf and Grassy Weed control.	8.45	\$197.50	\$1,668.88
Insecticide - FA/MC	Insecticide using Topchoice Mole Crickets.	8.45	\$325.00	\$2,746.25
Postemergence #1	Postemergence herbicide application for sedge control.	8.45	\$190.00	\$1,605.50
Postemergence #2	Postemergence herbicide application for sedge control.	8.45	\$190.00	\$1,605.50
Fall Pre/Post March	Pre/Postemergent for Broadleaf and Grassy Weed control.	8.45	\$197.50	\$1,668.88
Fertilizer #1	Fertilizer with slow release nitrogen @ 1 lb/N	8.45	\$165.00	\$1,394.25
Fertilizer#2	Fertilizer with slow release nitrogen @ 1 lb/N	8.45	\$165.00	\$1,394.25
Fertilizer#3	Fertilizer with slow release nitrogen @ 1 lb/N	8.45	\$165.00	\$1,394.25
Fertilizer#4	Fertilizer with slow release nitrogen @ 1 lb/N	8.45	\$165.00	\$1,394.25
Fertilizer#5	Fertilizer with slow release nitrogen @ 1 lb/N	8.45	\$165.00	\$1,394.25
Bid Reference	We agree to allow you to piggyback on our bid agreement with Leon County Schools			
	Bid #2417-2025 Pest and Weed Control Services for Athletic Fields District Wide.			
*Contact me if you have any questions or concerns regarding this information. After your review please sign below and return a copy to me by email or fax. Thank you for your valued business.		Total:		\$16,266.25

Best Regards,

Jimmy Evans, President

Yes, We agree to the above proposal.

Signature/Title

Brent E. Hudson / Director

Date

6/10/26

Customer



PROPOSAL SUBMITTED TO:		Proposal Date:		6/8/2026	
		PROPOSED SERVICE LOCATION: West Gadsden Middle			
Gadsen County Schools ATT: Brent Hudson, Facilities 35 Martin Luther King Jr. Blvd. Quincey, FL 32351		Football Field = 2.5 Baseball Field = 2.7 Softball Field = 1.25 Practice Field = 2			
Sports Turf Proposal for 2026-2027					
Season / Month	DESCRIPTION OF APPLICATION:	Acreage:	Cost/Acre:	Total:	
Spring Pre/Post March	Pre/Postemergent for Broadleaf and Grassy Weed control.	8.45	\$197.50	\$1,668.88	
Insecticide - FA/MC	Insecticide using Topchoice for Mole Crickets.	8.45	\$325.00	\$2,746.25	
Postemergence #1	Postemergence herbicide application for sedge control.	8.45	\$190.00	\$1,605.50	
Postemergence #2	Postemergence herbicide application for sedge control.	8.45	\$190.00	\$1,605.50	
Fall Pre/Post March	Pre/Postemergent for Broadleaf and Grassy Weed control.	8.45	\$197.50	\$1,668.88	
Fertilizer #1	Fertilizer with slow release nitrogen @ 1 lb/N	8.45	\$165.00	\$1,394.25	
Fertilizer #2	Fertilizer with slow release nitrogen @ 1 lb/N	8.45	\$165.00	\$1,394.25	
Fertilizer #3	Fertilizer with slow release nitrogen @ 1 lb/N	8.45	\$165.00	\$1,394.25	
Bid Reference	We agree to allow you to piggyback on our bid agreement with Leon County Schools				
	Bid #2417-2025 Pest and Weed Control Services for Athletic Fields District Wide.				
*Contact me if you have any questions or concerns regarding this information. After your review please sign below and return a copy to me by email or fax. Thank you for your valued business.		Total:		\$13,477.75	
Best Regards,		Jimmy Evans, President			
Yes, We agree to the above proposal.					
Customer Signature/Title <i>Brent Hudson / Director</i>		Date <i>6/10/26</i>			

PROPOSAL SUBMITTED TO:		Proposal Date:	6/8/2026	
		PROPOSED SERVICE LOCATION: Havana Magnet School		
Gadsden County Schools				
ATT: Brent Hudson, Facilities		Football Field = 2.56		
35 Martin Luther King Jr. Blvd.				
Quincey, FL 32351				
Sports Turf Proposal for 2026-2027				
Season / Month	DESCRIPTION OF APPLICATION:	Acreage:	Cost/Acre:	Total:
Spring Pre/Post March	Pre/Postemergent for Broadleaf and Grassy Weed control.	2.56	\$197.50	\$505.60
Insecticide - FA/MC	Insecticide using Topchoice for Mole Crickets.	2.56	\$325	\$832.00
Postemergence #1	Postemergence herbicide application for sedge control.	2.56	\$190	\$486.40
Postemergence #2	Postemergence herbicide application for sedge control.	2.56	\$190	\$486.40
Fall Pre/Post March	Pre/Postemergent for Broadleaf and Grassy Weed control.	2.56	\$197.50	\$505.60
Bid Reference	We agree to allow you to piggyback on our bid agreement with Leon County Schools			
	Bid #2417-2025Pest and Weed Control Services for Athletic Fields District Wide.			
*Contact me if you have any questions or concerns regarding this information. After your review please sign below and return a copy to me by email or fax. Thank you for your valued business.		Total:		\$2,816.00
Best Regards,		Jimmy Evans, President		
Yes, We agree to the above proposal.		Customer		
Signature/Title <i>Brent P. Hudson / Director</i>		Date <i>6/10/26</i>		

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8c

DATE OF SCHOOL BOARD MEETING: July 21, 2026

TITLE OF AGENDA ITEM: Water Treatment Program Agreement

DIVISION: Maintenance and Facilities

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: This request is for School Board approval to issue a purchase order to Chem-Aqua for an annual cost of \$24,354.60 to be paid for in 12 equal billings of \$2,029.60 each for a total agreement price of \$24,354.60. The sole purpose of this agreement is to provide a professional water treatment program for the system(s). The systems covered by this agreement are cooling towers and closed loop systems. Closed loop systems will be serviced quarterly. Chem-Aqua's Water Treatment Program is an important step in achieving efficient operation and extending the useful life of valuable cooling and heating equipment.

FUND SOURCE: General Funds

AMOUNT: \$24,354.60

PREPARED BY: Brenton Hudson *BEH.*

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered

REVIEWED BY: *[Signature]*



Water Treatment Program Agreement

For

**Gadsden County School District
805 South Stewart St
Quincy FL 32351**

The Chem-Aqua Water Treatment Program is an important step in achieving efficient operation and extending the useful life of valuable cooling and heating equipment.

By this AGREEMENT Gadsden County School (hereinafter referred to as "Customer") agrees to purchase and Chem-Aqua, Inc. (hereinafter referred to as "Chem-Aqua"), agrees to provide a professional Water Treatment Program for the SYSTEM(S) for an annual cost of \$24,354.60 to be paid for in 12 equal billings of \$2,029.60 each for a total agreement price of \$24,354.60. The systems covered by this agreement are cooling towers and closed loop systems. Closed loop systems will be serviced quarterly.

The term of this AGREEMENT shall be for 12 months starting 8/1/2026 and ending 7/31/2027. This price quotation includes product, service, equipment and freight; but does not include any taxes or handling fees that may be applicable.

Chem-Aqua will have a representative call on Customer and provide directions for the initial application of the treatment chemicals. Thereafter, a representative will visit Customer monthly to check the cooling towers and quarterly checks on the closed loop systems, collect water samples, and test the treated waters. A written report documenting the results of the service visits and any recommendations will be provided to the designated personnel of customer.

Customer agrees to follow the recommendations provided by Chem-Aqua on the water treatment program and to maintain the necessary feed and control devices to insure proper application and functioning of the water treatment chemicals. Customer will purchase or otherwise provide and install the required equipment. Chem-Aqua will provide assistance for the installation if requested by Customer.

Customer agrees to permit Chem-Aqua reasonable access to its premises and the system to allow Chem-Aqua personnel to perform their services.

Customer agrees to perform routine cleaning of the systems covered in this agreement.

Customer agrees to perform maintenance and repairs of equipment as recommended by equipment manufacturer or mechanical contractor. If repairs to the system are required to permit Chem-Aqua's products to effectively protect Customer's equipment, Customer agrees to cause such repairs to be made at its expense. Customer agrees to inform Chem-Aqua of modifications to the system or any design elements in the system such as dead legs that would affect the flow of water through the equipment.

Chem-Aqua's treatment of biological growth is for the purpose of reducing the risk of that growth causing damage to the equipment, or otherwise interfering with the operation of the system, and is not meant to protect against health risks from exposure to biological growth.

This contract does not include Legionella risk assessments or a Legionella risk management program. Chem-Aqua is providing the services described in this agreement only, and no services relating to Legionella Risk Management beyond normal minimization of biological fouling.

Chem-Aqua has no responsibility for damages to the system or conditions such as scale or corrosion, which existed prior to the start of the Water Treatment Program, or for damages due to customer's failure to properly operate, maintain or repair equipment. Chem-Aqua is not responsible for damages due to Customer's failure to implement recommendations made by Chem-Aqua. Neither party shall be liable for any consequential, indirect, or incidental losses of any type, including lost profits, loss of business, loss of use, or loss of data.

This AGREEMENT is effective as of the date it is signed and shall remain in effect until cancelled by either party submitting a thirty (30) day written notice of cancellation. Customer will be responsible for payment of all products/equipment shipped and services rendered prior to cancellation of program. Upon cancellation, Customer must return all Chem-Aqua supplied equipment (which has not been separately purchased.) If business conditions warrant, Chem-Aqua may implement a general price increase to Customer. Chem-Aqua must provide 60 day written notice to Customer prior to any such price increase.

AGREED TO on this 2nd day of July, 2026

By: Zachary Golden
(Chem-Aqua Representative)

By: _____
(Customer Representative)

Zachary Golden
Chem-Aqua Representative Name (Print)
Chem-Aqua, Inc.
P.O. Box 152170
Irving, TX 75015-2170
1-866-209-3373

Customer Representative Name (Print)

Appendix 1: Equipment

All equipment provided by Chem-Aqua will remain the property of Chem-Aqua

Appendix 2: Additional Services

Initial treatment for the closed systems is included. Any treatment loss due to leaks or repairs will need to be purchased outside of the contract agreement.

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8d

DATE OF SCHOOL BOARD MEETING: July 21, 2026

TITLE OF AGENDA ITEM: Brook's Building Solutions HVAC Maintenance Agreement Renewal

DIVISION: Maintenance and Facilities

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: Request for School Board approval of a purchase order issued to Brooks Building Solutions for a Three-Year Full Comprehensive HVAC Maintenance Agreement Renewal. The current agreement is \$204,956.00 per year, or \$614,868.00 across three years. The proposed renewal is approximately \$240,000.00 per year, or \$720,000.00 across three years. The increase is approximately \$35,044.00 per year and is driven by added chiller risk as warranty coverage expires. Attached is a maintenance agreement that includes the services that would be provided to both Gadsden County High and West Gadsden Middle Schools.

FUND SOURCE: General Funds

AMOUNT: \$720,000.00

PREPARED BY: Brenton Hudson *BEH.*

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered

REVIEWED BY: *[Signature]*



**Gadsden County School District
Three-Year Full Comprehensive HVAC Maintenance Agreement Renewal
East Gadsden High School & West Gadsden Middle School**

Prepared for: Gadsden County School District Leadership

Prepared by: Brian McGuffin, Brooks Building Solutions

Purpose: Present the value, cost justification, and risk-management benefits of renewing a three-year full comprehensive HVAC maintenance agreement

Procurement vehicle: OMNIA Partners cooperative purchasing contract, Region 4 ESC Contract #R240901

Executive Positioning

This renewal should be viewed as a budget protection, operational reliability, and risk-management decision. The full comprehensive agreement gives the district predictable HVAC costs, keeps critical equipment maintained, and helps protect against larger covered repair expenses as equipment continues to age.

1. Cost Comparison and Renewal Impact

The table below compares the current agreement, approximate renewal, three-year impact, and repair activity from the current term. The renewal increase is tied to expiring chiller warranties and added chiller insurance exposure.

Cost Category	Annual Cost	Three-Year Cost	What This Shows
Current full comprehensive agreement	\$204,956.00	\$614,868.00	Provides budget protection and comprehensive HVAC coverage.
Approximate renewal full comprehensive agreement	\$240,000.00	\$720,000.00	Increase reflects expiring chiller warranties and added insurance exposure.
Approximate increase for renewal	\$35,044.00	\$105,132.00	Added risk tied to covering chillers without manufacturer warranty protection.
Documented labor/material costs during current term	\$43,442.96	\$130,328.87	Does not include chiller warranty claims covered by warranty.
Potential exposure without comprehensive coverage	Variable / unbudgeted	Could exceed planned budget	Older equipment and expired warranties increase future repair risk.

Cost Comparison Message

The current agreement is \$204,956.00 per year, or \$614,868.00 across three years. The proposed renewal is approximately \$240,000.00 per year, or \$720,000.00 across three years. The increase is approximately \$35,044.00 per year and is driven by added chiller risk as warranty coverage expires.

Important Warranty Context

The documented labor and material costs do not include chiller warranty claims where warranty covered labor and material. As those warranties expire, future cost exposure increases, making comprehensive coverage more important.

2. Labor and Material Cost Trend

The labor and material cost history shows a declining repair trend during the current agreement period. The 2026 amount is year-to-date and should be presented as a partial-year figure.

Year	Labor & Material Cost	Change From Prior Year	Message
2024	\$78,336.64	Baseline year	Highest repair activity during the period.
2025	\$47,683.23	\$30,653.41 decrease / 39.1%	Repair activity decreased compared with 2024.
2026 YTD	\$4,309.00	Partial-year figure	Minimal repair activity so far in 2026.

Maintenance Trend Message

The repair trend supports the value of preventive maintenance. However, the historical totals do not include chiller warranty claims absorbed by warranty coverage. As equipment ages, the full comprehensive agreement helps protect the district from future covered repair costs.

3. What the Full Comprehensive Agreement Provides

- Three inspections and one annual inspection per year.
- Quarterly filter replacement.
- Annual belt replacement.
- Annual condenser coil cleaning.
- Covered parts, materials, and labor included under the full comprehensive coverage level.
- Current level of coverage in place for the district.
- Important risk protection now that chiller warranties have expired.
- Helps cover repair cost exposure that previously may have been reduced by manufacturer warranty claims on chillers.

4. Why a Three-Year Agreement Is Stronger Than a One-Year Agreement

Decision Area	Three-Year Full Comprehensive Agreement	One-Year / Short-Term Approach
Budget control	Predictable HVAC spending across multiple budget cycles.	Annual uncertainty and exposure to future price changes.
Risk management	Places repair risk inside a defined agreement structure.	Leaves the district more exposed to unplanned repair costs.
Administrative efficiency	Reduces repeated annual approval, negotiation, and purchasing work.	Requires more frequent approval and paperwork.
Service continuity	Supports long-term maintenance planning and consistency.	Can create gaps or changes in scope from year to year.
Equipment aging	Aligns coverage with aging chillers and increasing failure probability.	May not adequately protect the district as equipment ages.
Procurement path	OMNIA State Approved Contract	May require more frequent purchasing review.

5. Catastrophic Failure Scenario Without Full Comprehensive Coverage

Scenario: A major chiller serving classroom areas has a compressor failure during peak cooling season. Without full comprehensive coverage, the district may be responsible for diagnosis, expedited parts, refrigerant recovery and recharge, compressor replacement, rigging, overtime labor, and possible temporary cooling.

Potential Event	Estimated Exposure Without Full Comprehensive Coverage	Operational Impact
Major compressor failure	Approximately \$25,000 to \$75,000+	Possible loss of cooling to occupied learning areas.
Large refrigerant leak and circuit repair	Approximately \$10,000 to \$40,000+	Extended downtime while system is repaired and recharged.
Controls or electrical failure	Approximately \$10,000 to \$30,000+	System may be unable to operate reliably until repairs are complete.
Full chiller replacement scenario	Approximately \$150,000 to \$300,000+	Major capital impact and possible schedule disruption.

Important Clarification

The figures above are planning examples only and are not a formal quote. They show the type of financial exposure the district could face without full comprehensive coverage.

6. OMNIA Cooperative Purchasing Path

- The prior agreement was structured using the OMNIA cooperative purchasing contract.
- Brooks Building Solutions can again utilize the OMNIA Partners public-sector cooperative purchasing contract for the next three-year agreement.
- The governance clause used in Brooks proposals references Region 4 ESC Contract #R240901, OMNIA, for Daikin Applied services, parts, and equipment.
- Using OMNIA helps support a streamlined, pre-established public-sector procurement path, subject to the district purchasing requirements and approval process.

7. Recommendation

Approve a new three-year Full Comprehensive HVAC Maintenance Agreement for East Gadsden High School and West Gadsden Middle School using the OMNIA cooperative purchasing contract.

- Maintains predictable HVAC operating costs for the district.
- Protects the district from large covered repair expenses as equipment continues to age.
- Preserves a structured preventive maintenance program.
- Reduces the need for repeated annual contract approvals.
- Provides district leadership with a clear risk-management recommendation for critical school infrastructure.

8. Key Sales Points for the Comprehensive Agreement

- The current annual contract value is \$204,956.00, and the prior three-year term totaled \$614,868.00.
- The proposed renewal is approximately \$240,000.00 per year, or \$720,000.00 over the next three years, because chiller warranties are expiring and Brooks must carry additional chiller insurance exposure.
- Over the current term, documented labor and material cost activity totaled \$130,328.87.
- Labor and material costs declined from \$78,336.64 in 2024 to \$47,683.23 in 2025, with only \$4,309.00 year-to-date in 2026.
- This trend supports the position that preventive maintenance has helped keep the equipment operating properly and has limited repair activity year after year.
- The historical labor and material cost totals do not show chiller warranty claims where warranty coverage paid for labor and material.
- As the equipment gets older and the chillers are no longer under warranty, future repairs are likely to become more frequent and more expensive.
- A full comprehensive agreement helps protect the district from the cost associated with covered labor, materials, and parts needed for those future repairs.
- The agreement can continue to be handled through the OMNIA cooperative purchasing contract, which was used previously.

9. Closing Summary

The three-year full comprehensive maintenance agreement is the strongest option because it combines budget predictability, operational stability, preventive maintenance, and protection against significant repair exposure. The repair trend demonstrates the value of consistent maintenance, while aging equipment, expiring chiller warranties, and previous warranty-covered chiller claims make continued comprehensive coverage at approximately \$240,000 per year even more important for the next term. This agreement gives the district a structured, proactive way to protect critical HVAC infrastructure and plan confidently for future operating costs.

Respectfully,
Brian McGuffin
Brooks Building Solutions

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8e

DATE OF SCHOOL BOARD MEETING: July 21, 2026

TITLE OF AGENDA ITEM: Purchase Order Request for Brightly Software Inc.

DIVISION: Facilities

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: This is a request for School Board approval to issue a purchase order to Brightly Software, Inc. in the amount of \$ 17,699.00. This is annual renewal for the IoT solution to manage our work order management system.

FUND SOURCE: General Funds

AMOUNT: \$17,699.00

PREPARED BY: Brenton Hudson *BEH*

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered

REVIEWED BY: 



PREPARED FOR

Gadsden County Public Schools ("Customer")

PREPARED BY

Brightly Software Inc ("Company")

4242 Six Forks Road, Suite 1400

Raleigh, NC 27609

PUBLISHED ON

April 27, 2026



Q-464069

April 27, 2026
Gadsden County Public Schools

Thank you for your continued support of our market leading solutions for improving educational operations. We are excited about providing you with online tools that will help you save money, increase efficiency and improve services. We are dedicated to providing best in class solutions that are built exclusively for the unique needs of educational institutions, including the following for Gadsden County Public Schools:

Bill To Address:

Aviance Moore
35 Martin L King Blvd
Quincy , FL
32351-4400
United States

Ship To Address:

Aviance Moore
35 Martin L King Blvd
Quincy , FL
32351-4400
United States

Subscription Term: 12 months (07/01/2026 - 06/30/2027)

Cloud Services			
Item	Start Date	End Date	Investment
Asset Essentials Core Plus	7/1/2026	6/30/2027	17,699.00 USD
Asset Essentials Analytics	7/1/2026	6/30/2027	Included
Renewal:			17,699.00 USD



Order terms

BY SIGNING THIS ORDER FORM, WHETHER BY ELECTRONIC OR WRITTEN SIGNATURE, YOU ARE PLACING A BINDING ORDER FOR THE OFFERINGS SHOWN. IF THE INDIVIDUAL ENTERING INTO THIS AGREEMENT IS ACCEPTING ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, THE INDIVIDUAL REPRESENTS THAT THEY HAVE THE AUTHORITY TO BIND SUCH ENTITY AND ITS AFFILIATES TO THE TERMS AND CONDITIONS OF THIS AGREEMENT. IN WHICH CASE THE TERM "CUSTOMER" SHALL REFER TO SUCH ENTITY AND ITS AFFILIATES. IF THE INDIVIDUAL ACCEPTING THIS AGREEMENT DOES NOT HAVE SUCH AUTHORITY OR DOES NOT AGREE WITH THE TERMS AND CONDITIONS SET FORTH HEREIN, THE INDIVIDUAL MUST NOT ACCEPT THIS AGREEMENT AND MAY NOT USE THE OFFERINGS.

- A. The "Effective Date" of the Agreement between Customer and Brightly Software, a Siemens Company ("Siemens") is the date Customer accepts this Order
- B. Proposal expires in sixty (60) days.
- C. The Siemens entity entering into this Agreement is Brightly Software, Inc., a Delaware corporation, and the notice address shall be Corporate Trust Center, 1209 Orange Street, Wilmington, DE 19801 USA, Attn: Brightly Software.
- D. By accepting this Order, and notwithstanding anything to the contrary in any other purchasing agreement, Customer agrees to pay all relevant Subscription Fees for the full Subscription Term defined above.
- E. Payment terms: Net 30
- F. This Order and its Offerings will be subject to the terms and conditions of the Terms of Service (the Base Terms together with any applicable Supplemental Terms) found at <http://brightlysoftware.com/terms> (<http://brightlysoftware.com/terms>) ("Agreement"), unless Customer has a separate written agreement executed by Brightly Software, Inc. for the Offerings, in which case the separate written agreement will govern its defined Term. Acceptance is expressly limited to the terms of the Agreement. No other terms and conditions will apply. The terms of any purchase order or other document from Customer are excluded and such terms will not apply to the Order and will not supplement or modify the Agreement irrespective of any language to the contrary in such document.
- G. Where the Customer is a state, local, or public education entity created by the laws of the applicable state, Siemens and Customer agree that the provisions of the State, Local Government, and Higher Education Addendum ("SLED Addendum") found at <http://brightlysoftware.com/terms> (<http://brightlysoftware.com/terms>) take precedence over any conflicting terms in the Agreement to the extent the deviations set forth therein are required by applicable law.
- H. Siemens shall invoice Customer and Customer agrees to pay Siemens the amount specified on this Order. Quantities purchased may not be decreased during the relevant Subscription Term. Customer is responsible for providing complete and accurate billing and contact information to Siemens and notifying Siemens promptly of any changes to such information.
- I. If Customer is paying by credit card or Automated Clearing House ("ACH"), Customer shall establish and maintain valid and updated credit card information or a valid ACH auto debit account (in each case, the "Automatic Payment Method"). Upon establishment of such Automatic Payment Method, Siemens is hereby authorized to charge any applicable fees, including any processing fees, using such Automatic Payment Method.
- J. Customer is responsible for paying all taxes associated with its purchases hereunder. Siemens shall invoice Customer and Customer shall pay that amount unless Customer provides Siemens with a valid tax exemption certificate, direct pay permit, or other government-approved documentation. Notwithstanding the foregoing, Customer is responsible for, and, to the extent permitted by law, will indemnify Siemens for: 1) any encumbrance, fine, penalty or other expense which Siemens may incur as a result of Customer's failure to pay any taxes



- required hereunder, and 2) any taxes, including withholding taxes, resulting from making an Offering available to Users in geographic locations outside the country in which Customer is located as per the Order. For clarity, Siemens is solely responsible for taxes assessable against Siemens based on its income, property and employees.
- K. Siemens maintains the right to increase fees within the Subscription Term for Recurring Fee Offerings by an amount not to exceed the greater of prices shown in the investment table or the applicable CPI and other applicable fees and charges every 12 months. Any additional or renewal Subscription Terms will be charged at the then-current rate.
- L. In the event Customer purchases the Cloud Services (including any renewals thereof) through an authorized reseller of Siemens, the terms and conditions of this Agreement shall apply and supersede any other agreement except for any terms and conditions related to fees, payment or taxes. Such terms and conditions shall be negotiated solely by and between Customer and such authorized reseller. In the event Customer ceases to pay the reseller, or terminates its agreement with the reseller, Siemens shall have the right to terminate Customer's access to the Cloud Services at any time upon thirty (30) days' notice to Customer unless Customer and Siemens have agreed otherwise in writing.

Cloud Services

- A. Billing frequency: Annual
- B. Cloud Services Offerings will be subject to the terms and conditions of the General Software and Cloud Supplemental Terms found at <http://brightlysoftware.com/terms> (<http://brightlysoftware.com/terms>).
- C. Any Offerings identified as Cloud Services on this Order shall automatically renew for additional periods equal to the expiring Subscription Term or one year, whichever is longer, unless either party has provided written notice of its intent to terminate the Cloud Service subscription not less than forty-five (45) days prior to the expiration of the then-current Subscription Term.
- D. During the Term, Siemens shall, as part of Customer's Subscription Fees provide telephone and email support ("Support Services") 24 hours/day, 7 days/week.
- E. Siemens shall use commercially reasonable efforts to make its Software or Cloud Service available 99.9% of the time for each full calendar month during the Subscription Term, determined on twenty-four (24) hours a day, seven (7) days a week basis (the "Service Standard"). The Service Standard availability for access and use by Customer(s) excludes unavailability when due to: (a) any access to or use of the Cloud Service by Customer or any Account User that does not strictly comply with the terms of the Agreement or the Documentation; (b) any failure of performance caused in whole or in part by Customer's delay in performing, or failure to perform, any of its obligations under the Agreement; (c) Customer's or its Account User's Internet connectivity; (d) any Force Majeure Event; (e) any failure, interruption, outage, or other problem with internet service or non-Cloud Service; (f) Scheduled Downtime; or (g) any disabling, suspension, or termination of the Cloud Service by Siemens pursuant to the terms of the Agreement. "Scheduled Downtime" means, with respect to any applicable Cloud Service, the total amount of time (measured in minutes) during an applicable calendar month when such Cloud Service is unavailable for the majority of Customer's Account Users due to planned Cloud Service maintenance. To the extent reasonably practicable, Siemens shall use reasonable efforts to provide eight (8) hours prior notice of Cloud Service maintenance events and schedule such Cloud Service maintenance events outside the applicable business hours.
- F. USE OF APIS. Customer is authorized to use any Application Programming Interface that is either: i) identified as a Cloud Services Offering, or ii) identified as published in the Documentation (collectively the "APIs") as part of any Offering for Customer's internal business purposes only. Customer may not use the APIs to enable unauthorized use of the Cloud Services. Customer may purchase a separate license to use certain published APIs to develop



software for use solely in conjunction with the Cloud Services. Customer is prohibited from reselling any software developed through the use of the APIs unless (a) Customer is separately authorized to do so as a member of a Siemens partner program, or (b) Customer has purchased an Offering which include APIs that explicitly allows Customer to develop software for Customer's internal use or for resale under terms and conditions at least as protective as this Agreement. Customer may not otherwise modify, adapt, or merge the Offerings. Siemens has no obligations or liability for software developed by Customer using the APIs. Customer is prohibited from using unpublished APIs under any circumstances.

- G. Siemens reserves the right to block IP addresses originating from a Denial of Service (DoS) attack. Siemens shall notify Customer should this condition exist and inform Customer of its action. Once blocked, an IP address shall not be able to access the Cloud Service and the block may be removed once Customer is satisfied corrective action has taken place to resolve the issue. Siemens also reserves the right to suspend or terminate service if Customer: 1) performs load tests, network scans, penetration tests, ethical hacks or any other security auditing procedure on the Cloud Service, 2) interferes with or disrupts the integrity or performance of the Cloud Service or data contained therein, or 3) otherwise violates the use restrictions under this Agreement.
- H. Customer is entitled to access and use the Offerings only as explicitly described in the Documentation. These Offerings are intended for Customer's internal business operations only. There are no additional Entitlements or rights to use the Offerings or their related APIs beyond what is specified. Any other access or use is strictly prohibited under the Terms.
- I. At the time of this Order, the implementation of the requirements of the Cyber Resilience Act EU 2024/2847 ("CRA") is not yet mandatory in the European Union (EU) due to its transitional periods. Not all clarifications on measures that the Customer and contractor will take to implement the new requirements within the project implementation can currently be completed. Therefore, the parties agree that the project scope and contract price agreed upon at the time of Agreement conclusion do not yet include any necessary measures to implement the CRA requirements. Siemens will present the implementation of these measures together with an adjustment of the contract price and schedules considering any additional expenses of the contractor in the appropriate project phases through the Change Request procedure.
- J. **AI in Offerings.** Where an Offering includes artificial intelligence, machine learning, or generative AI features, Customer's use of such features is governed by the Artificial Intelligence Terms of Use located at <https://www.siemens.com/en-us/company/customer-partner-terms/sw-terms/ai/> (<https://www.siemens.com/en-us/company/customer-partner-terms/sw-terms/ai/>). Where the Artificial Intelligence Terms of Use listed above reference the "Universal Customer Agreement," "UCA," or "End User License Agreement," "EULA," such references shall be deemed to refer to the Agreement as described in this Order.

Additional information

- A. Prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice. For customers based in the United States, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Customer. Tax exemption certifications can be sent to accountsreceivable@brightlysoftware.com (<mailto:accountsreceivable@brightlysoftware.com>).
- B. Billing frequency other than annual is subject to additional processing fees.
- C. Provide Siemens with the purchase order number, if applicable. Acceptance of this Order without a purchase order number indicates that a purchase order is not necessary. Please reference Q-464069 on any applicable purchase order and email to Purchaseorders@Brightlysoftware.com (<mailto:Purchaseorders@Brightlysoftware.com>)



D. Company can provide evidence of insurance upon request.



Signature

Presented to:

Gadsden County Public Schools - Q-464069

April 27, 2026, 11:08:35 AM

Accepted by:

Brenton E. Hudson

Printed Name

Brenton E. Hudson

Signed Name

Facility Director

Title

6/10/26

Date

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO: 8f

DATE OF SCHOOL BOARD MEETING: 7/21/2026

TITLE OF AGENDA ITEM: Direct Purchase Orders

DIVISION: Business & Finance

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:
(Type and Double Space)

The Board has already approved the Guaranteed Maximum Price (GMP) contract for the building of the Quincy Pre-K through 8th grade school. However, as a cost savings measure, the District can engage in direct purchase orders (DPOs) which will reduce taxes. The attached document is the current list of DPOs that need to be approved by the Board.

FUND SOURCE: Special Facilities Construction Funds

AMOUNT: \$4,042,512.57

PREPARED BY: Marleni Bruner MB

POSITION: Director of Finance

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered

Quincy PK8 School
DPO List

Vendor	Subcontractor	Vendor ID	Request Date	DPO Amount	GCSD PO #	Approval Date	Presented to Board
Ferguson US Holdings Inc	Gulf Coast Utility Contractors	FERGUSON001	03/06/26	\$ 207,909.56	0200001026	03/11/26	
Polymershapes	Miller Glass	POLYMERS00	03/20/26	\$ 215,838.81	0200001032	03/26/26	
Oldcastle Building Envelope, Inc	Miller Glass	OLDCASTL00	03/20/26	\$ 273,833.81	0200001031	03/25/26	
O'Keefe's, Inc.	Miller Glass	O'KEEFE00	03/26/26	\$ 200,353.71	0200001038	03/31/26	
Total Security Solutions	Miller Glass	TOTAL SE00	04/10/26	\$ 25,880.00	0200001041	04/15/26	
YKK AP America Inc	Miller Glass	YKK AP A00	04/09/26	\$ 326,263.00	0200001040	04/15/26	
Oldcastle Building Envelope, Inc	Miller Glass	OLDCASTL00	04/28/26	\$ 255,226.11	0200001044	05/07/26	
Ring Power Corporation	Universal Electric	RING POW000	04/29/26	\$ 208,620.00	0200001043	05/07/26	5/26/2026
				<u>\$ 1,713,925.00</u>			
Air-Tech of Pensacola Inc	Therma Save	AIR-TECH000	05/11/26	\$ 577,119.00	0200001046	05/15/26	
Anixter Inc	Universal Electric	ANIXTER 000	04/29/26	\$ 316,450.00	0200001048	05/19/26	
Anixter Inc	Universal Electric	ANIXTER 000	05/08/26	\$ 2,025,543.57	0200001048	05/15/26	
Brooks Building Solutions	Therma Save	BROOKS B000	05/28/26	\$ 448,551.00	0200001050	06/02/26	
Daikin Applied	Therma Save	DAIKIN A000	05/28/26	\$ 674,849.00	0200001051	06/02/26	7/21/2026
				<u>\$ 4,042,512.57</u>			
				\$ 5,756,437.57			

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 8g

DATE OF SCHOOL BOARD MEETING: July 21, 2026

TITLE OF AGENDA ITEM: Guaranteed Maximum Price (GMP) Submittal NO.2

DIVISION: Maintenance and Facilities

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: It is understood that through the recently concluded State of Florida Legislative Session, as part of the fiscal year 2026-2027 budget, Gadsden County Schools will receive an additional \$17,958,511 to go towards the construction of the new K-8 school campus located at 1400 West King Street, Quincy, FL 32351. Allstate Construction & CSI Contracting are pleased to submit another Guaranteed Maximum Price (GMP No. 2) for Gadsden County School District's approval in the upcoming July board meeting so that we can incorporate more of the project scope. The Exhibit A - GMP Amendment is attached for GCSD's approval.

FUND SOURCE: PECO Funds

AMOUNT: \$17,958,511.00

PREPARED BY: Brenton Hudson *BEH.*

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered

CHAIRMAN'S SIGNATURE: page(s) numbered

REVIEWED BY: 



July 13, 2026

Mr. Brenton Hudson
Gadsden County School District
35 Martin Luther King Jr. Blvd.
Quincy, FL 32351
Email: HUDSONBRE@gcpsmail.com

Re: Guaranteed Maximum Price (GMP) Submittal
Project: Gadsden Quincy K-8 School

Dear Mr. Hudson,

It is understood that through the recently concluded State of Florida Legislative Session, as part of the fiscal year 2026-2027 budget, Gadsden County Schools will receive an additional \$17,958,511 to go towards the construction of the new K-8 school campus located at 1400 West King Street, Quincy, FL 32351.

Allstate Construction & CSI Contracting are pleased to submit another Guaranteed Maximum Price (GMP No. 2) for Gadsden County School District's approval in the upcoming July board meeting so that we can incorporate more of the project scope. The Exhibit A – GMP Amendment is attached for GCSD's approval.

The following information is a summary of the project, at this point in time:

Funding

- Due to timing of the project funding, project scope was initially reduced to accommodate the available funds until more funds became available. Project scope was largely divided into two GMPs:
 - GMP No. 1
 - GMP No. 2

The gymnasium renovation work is being deferred until the balance of funding becomes available, in which this would be GMP No. 3.

Summary of Overall Project Scope

- Replacement campus for 1,500 students.
- Site Development (22-acre site).
- Balance of asbestos abatement and building demolition.
- New construction of buildings totaling approximately 180,000 sqft of gross floor area.
- Enhanced Hurricane Protection Area (EHPA) for the Cafetorium, Kitchen & Common Area Restrooms (see 'A1' area designation on plans or sheet S-003).
- Addition and Renovations to the existing Gymnasium building.

Early Work Phase

- There was already a smaller, early work package performed to complete limited asbestos abatement, demolition and create a temporary bus loop. This was the scope for the Amendment dated 5/16/2025.
- Previous amendment included a credit of \$178,896

Preconstruction Phase Services

- Preconstruction services were completed at the time of GMP No. 1.
- Previous amendment included a credit of \$84,563.

Summary of Limited Project Scope – GMP No. 1 (previously approved)

- GMP No. 1 total is \$72,733,408 (includes \$3,154,074 contingency)
- Balance of asbestos abatement and building demolition
- Site Development (22-acre site)
- General Conditions / Staffing
- Structural (concrete, masonry, steel)
- Envelope (roofing, exterior wall systems, glass, doors)
- Gypsum Board Assemblies
- Elevator
- Fire Sprinkler, Plumbing, Mechanical, and Electrical

Summary of Limited Project Scope - GMP No. 2 (this Amendment)

- GMP No. 2 total is \$17,598,511 (includes \$1,318,804 contingency).
- Lead Abatement Associated with the Old ROTC Gun Range Located on the North Side of the Site
- Miscellaneous Site & Building Concrete "Bid Package: 03B" (non-structural)
- Cabinets and Casework
- Interior Finishes (Acoustic Ceilings, Resinous Flooring, Wall and Floor Tile, Resilient and Carpet Flooring, Painting, Acoustic Wall Panels, and Window Shades)
- Building and Site Specialties, Including Signage and Operable Partitions
- Aluminum Canopies
- Food Service Equipment
- Low Voltage Systems (Data Communications, Security/Access Control, Fire Alarm, Audio-Visual, and Intercom)
- Exterior Improvements (Fencing and Landscaping)

Summary of Scope Not Included (to be in GMP No. 3, pending balance of funding)

- Addition and Renovations to the Existing Gymnasium Building

Cumulative Pricing Summary

Preconstruction Phase Services	\$329,661	Ref. Agreement dated 10/23/2023
Early Work - Limited Asbestos & Demo	\$864,772	Ref. Amendment dated 5/16/2025
Savings from Early Work Phase	-\$178,896	Ref. Amendment dated 12/11/2025
New Construction - GMP No. 1	\$72,733,408	Ref. Amendment dated 12/11/2025
Savings from Preconstruction Phase Services	-\$84,563	Ref. Amendment dated 12/11/2025
New Construction - GMP No. 2	\$17,958,511	This amendment
Existing Gym Addition & Renovations	Pending	Future amendment contingent on funds
Cumulative Total	\$91,622,893	

Schedule

- Notice to Proceed date was January 19, 2026
- Duration from Notice to Proceed and receipt of permits to Substantial Completion is 699 calendar days
- Substantial Completion date is December 19, 2027

Next Step

We are requesting that the enclosed Exhibit A – GMP Amendment be approved by the Board in the July meeting, signed and returned so that we may proceed quickly with issuing of subcontracts.

In closing, thank you again for the trust that Gadsden County School District has placed in the Allstate/CSI and DAG/Fitzgerald team, and will continue working diligently together with you to ensure a successful project.

Sincerely,

ALLSTATE CONSTRUCTION, INC.



Chris Marshall
Senior Project Manager



Document A133® – 2019 Exhibit A

Guaranteed Maximum Price Amendment

This Amendment dated the 13th day of July in the year 2026, is incorporated into the accompanying AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 23rd day of October in the year 2023 (the "Agreement")

(In words, indicate day, month, and year.)

for the following **PROJECT**:

(Name and address or location)

Gadsden Quincy K-8 School
1400 W. King Street
Quincy, FL 32351

THE OWNER:

(Name, legal status, and address)

Gadsden County School Board
35 Martin Luther King Boulevard
Quincy, FL 32351

THE CONSTRUCTION MANAGER:

(Name, legal status, and address)

Allstate Construction, Inc.
5718 Tower Road
Tallahassee, FL 32303

TABLE OF ARTICLES

- A.1 GUARANTEED MAXIMUM PRICE**
- A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**
- A.3 INFORMATION UPON WHICH AMENDMENT IS BASED**
- A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS**

ARTICLE A.1 GUARANTEED MAXIMUM PRICE

§ A.1.1 Guaranteed Maximum Price

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed Seventeen Million, Nine Hundred Fifty-Eight Thousand, Five Hundred Eleven dollars (\$

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

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User Notes:

(1430997857)

17,958,511), subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price. Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.

(Provide itemized statement below or reference an attachment.)

Reference Detailed Estimate (4 pages, dated 7/13/2026)

§ A.1.1.3 The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.

§ A.1.1.4 The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.

§ A.1.1.5 Alternates

§ A.1.1.5.1 Alternates, if any, included in the Guaranteed Maximum Price:

Item	Price
N/A	

§ A.1.1.5.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement.

(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
N/A		

§ A.1.1.6 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
N/A		

§ A.1.1.7 Summary of Phased Pricing is as follows:

Preconstruction Phase Services	\$329,661	Ref. Agreement dated 10/23/2023
Early Work - Limited Asbestos & Demo	\$864,772	Ref. Amendment dated 5/16/2025
Savings from Early Work Phase	-\$178,896	Ref. Amendment dated 12/11/2025
New Construction - GMP No. 1	\$72,733,408	Ref. Amendment dated 12/11/2025
Savings from Preconstruction Phase Services	-\$84,563	Ref. Amendment dated 12/11/2025
New Construction - GMP No. 2	\$17,958,511	This amendment
Existing Gym Addition & Renovations	Pending	Future amendment contingent on funds
Cumulative Total	\$91,622,893	

ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ A.2.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

☐ The date of execution of this Amendment.

☒ Established as follows:

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User Notes:

(1430997857)

(Insert a date or a means to determine the date of commencement of the Work.)

Notice to Proceed was issued by Owner effective January 19, 2026.

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of execution of this Amendment.

§ A.2.2 Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

§ A.2.3 Substantial Completion

§ A.2.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

☒ Not later than Six Hundred Ninety-Nine (699) calendar days from the date of commencement of the Work.

☐ By the following date: December 19, 2027

§ A.2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
N/A	

§ A.2.3.3 If the Construction Manager fails to achieve Substantial Completion as provided in this Section A.2.3, liquidated damages, if any, shall be assessed as set forth in Section 6.1.6 of the Agreement.

ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED

§ A.3.1 The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

§ A.3.1.1 The following Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
----------	-------	------	-------

§ A.3.1.2 The following Specifications:

(Either list the Specifications here, or refer to an exhibit attached to this Amendment.)

Reference Section 5 – List of Documents (29 pages, from GMP No. 1 dated 12/11/2025)

Section	Title	Date	Pages
---------	-------	------	-------

§ A.3.1.3 The following Drawings:

(Either list the Drawings here, or refer to an exhibit attached to this Amendment.)

Reference Section 5 – List of Documents (29 pages, from GMP No. 1 dated 12/11/2025)

Number	Title	Date
--------	-------	------

§ A.3.1.4 The Sustainability Plan, if any:

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(If the Owner identified a Sustainable Objective in the Owner's Criteria, identify the document or documents that comprise the Sustainability Plan by title, date and number of pages, and include other identifying information. The Sustainability Plan identifies and describes the Sustainable Objective; the targeted Sustainable Measures; implementation strategies selected to achieve the Sustainable Measures; the Owner's and Construction Manager's roles and responsibilities associated with achieving the Sustainable Measures; the specific details about design reviews, testing or metrics to verify achievement of each Sustainable Measure; and the Sustainability Documentation required for the Project, as those terms are defined in Exhibit C to the Agreement.)

	Title	Date	Pages
	NA		
	Other identifying information:		
	§ A.3.1.5 Allowances, if any, included in the Guaranteed Maximum Price:		
	(Identify each allowance.)		
	Reference Section 2 – Clarifications & Section 3 – Detailed Estimate (22 pages, from GMP No. 1 dated 12/11/2025)		
	(Table deleted)		
	§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based:		
	(Identify each assumption and clarification.)		
	Reference Section 2 – Review Notes & Clarifications (22 pages, from GMP No. 1 dated 12/11/2025)		
	§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information:		
	(List any other documents or information here, or refer to an exhibit attached to this Amendment.)		

ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS

§ A.4.1 The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:
(List name, discipline, address, and other information.)

This Amendment to the Agreement entered into as of the day and year first written above.

OWNER (Signature)	CONSTRUCTION MANAGER (Signature)
(Printed name and title)	(Printed name and title)

Group	Phase	Description	Quantity	Total Cost/Unit	Total Amount
01000.000		GENERAL REQUIREMENTS			
	01560.000	Temporary Barriers			
		Temp Floor Protection	144,813.00 sqft	0.50 /sqft	72,040
		Temporary Barriers			72,040
	01611.300	Software Licensing			
		Project Management Software	1.00 lsum	27,500.00 /lsum	27,500
		Software Licensing			27,500
		GENERAL REQUIREMENTS			99,540
02000.000		EXISTING CONDITIONS			
	02800.000	Hazardous Materials			
		Lead Abatement - ROTC Gun Range	1.00 lsum	325,000.00 /lsum	325,000
		Hazardous Materials			325,000
		EXISTING CONDITIONS			325,000
03000.000		CONCRETE			
	03310.000	Concrete			
		Concrete - Provisional at Aluminum Canopies	1.00 lsum	160,000.00 /lsum	160,000
		Concrete "B"	1.00 lsum	547,400.00 /lsum	547,400
		Concrete			707,400
		CONCRETE			707,400
06000.000		WOOD & PLASTICS			
	06410.000	Architectural Cabinets			
		Cabinets	1.00 lsum	584,260.00 /lsum	584,260
		Cabinets	1.00 lsum	163,233.00 /lsum	163,233
		Cabinets - Uppers	1.00 lsum	71,470.00 /lsum	71,470
		Bonds	1.00 lsum	34,220.00 /lsum	34,220
		Architectural Cabinets			853,183
		WOOD & PLASTICS			853,183
07000.000		THERMAL & MOISTURE			
	07950.000	Expansion Joint Covers			
		Expansion Joint Covers - Interior	1.00 lsum	112,758.00 /lsum	112,758
		Expansion Joint Seals Fire-Rated	1.00 lsum	238,398.00 /lsum	238,398
		Expansion Joint Covers			351,156
		THERMAL & MOISTURE			351,156
08000.000		OPENINGS			
	08310.000	Access Doors			
		Access Panels	1.00 lsum	13,330.00 /lsum	13,330
		Access Doors			13,330
		OPENINGS			13,330
09000.000		FINISHES			
	09510.000	Acoustical Ceilings			
		Acoustical Ceilings	1.00 lsum	717,580.00 /lsum	717,580
		Acoustical Ceilings	1.00 lsum	290,709.00 /lsum	290,709
		Acoustical Ceilings - Music-Wing & Mini-Gym Wing	1.00 lsum	65,962.00 /lsum	65,962
		Acoustical Ceilings			1,074,251
	09672.300	Resin Flooring			
		Epoxy Flooring	1.00 lsum	126,539.00 /lsum	126,539
		Epoxy Flooring	1.00 lsum	76,965.00 /lsum	76,965
		Epoxy Flooring	1.00 lsum	8,666.00 /lsum	8,666
		Epoxy Flooring - Music-Wing & Mini-Gym Wing	1.00 lsum	31,257.00 /lsum	31,257
		Resin Flooring			243,427
	09680.000	Flooring			
		Resilient & Carpet Flooring	1.00 lsum	736,042.00 /lsum	736,042
		Resilient & Carpet Flooring - Music Wing & Mini-Gym Wing	1.00 lsum	47,605.00 /lsum	47,605
		Add Wall Tile	1.00 lsum	43,945.00 /lsum	43,945
		Add Linoleum & Rubber Flooring	1.00 lsum	218,101.00 /lsum	218,101
		Floor Polishing	1.00 lsum	42,210.00 /lsum	42,210
		Flooring			1,087,903
	09720.000	Wall Coverings			
		Wall Coverings - Not Included	- -	0.00 /-	0
	09770.000	Special Wall Surfacing			
		Padded Wall Surfacing - FF&E - Not Included	- -	0.00 /-	0

Group	Phase	Description	Quantity	Total Cost/Unit	Total Amount
10000.000	09840.000	Acoustical Wall Panels			
		Acoustical Wall Panels	1.00 Isum	10,450.00 /Isum	10,450
		Acoustical Wall Panels - Music Wing & Mini-Gym Wing	1.00 Isum	49,490.00 /Isum	49,490
		Acoustical Wall Panels			59,940
	09910.000	Painting			
		Painting	1.00 Isum	298,000.00 /Isum	298,000
		Painting	1.00 Isum	197,000.00 /Isum	197,000
		Painting - Music Wing & Mini-Gym Wing	1.00 Isum	34,000.00 /Isum	34,000
		Painting - Wall Tile	(1.00) Isum	10,000.00 /Isum	(10,000)
		Painting			519,000
		FINISHES			2,984,521
		SPECIALTIES			
	10050.000	Specialties			
		Building & Site Accessories	1.00 Isum	710,034.00 /Isum	710,034
		Building & Site Accessories	1.00 Isum	358,166.00 /Isum	358,166
		Building & Site Accessories - Music Wing & Mini-Gym Wing	1.00 Isum	7,500.00 /Isum	7,500
		Specialties			1,075,700
	10140.000	Signage			
		Signage	1.00 Isum	115,995.00 /Isum	115,995
		Signage - Music Wing & Mini-Gym Wing	1.00 Isum	4,900.00 /Isum	4,900
		Signage - Building-Mounted, Monument, Pylon	1.00 Isum	133,475.00 /Isum	133,475
		Fire Department Maltese Cross	1.00 Isum	502.00 /Isum	502
		"No Storage This Area"	1.00 Isum	8,500.00 /Isum	8,500
		"Gates Must Remain Unlocked When Occupied"	1.00 Isum	1,300.00 /Isum	1,300
		Signage			264,672
	10222.600	Operable Partitions			
		Operable Partitions	1.00 Isum	154,345.00 /Isum	154,345
		Operable Partitions	1.00 Isum	57,995.00 /Isum	57,995
		Operable Partitions			212,340
	10260.000	Wall & Door Guards			
		Corner Guards & End Guards - Not Included	- -	0.00 /-	0
	10410.000	Emergency Access Cabinets			
		Emergency Key Cabinet "Knox Box"	1.00 Isum	1,716.00 /Isum	1,716
		Emergency Access Cabinets			1,716
	10511.300	Lockers			
		Lockers - FF&E - Not Included	- -	0.00 /-	0
		Locker Benches - FF&E - Not Included	- -	0.00 /-	0
	10561.300	Metal Storage Shelving			
		Metal Storage Shelving - FF&E - Not Included	- -	0.00 /-	0
	10732.600	Canopies			
		Aluminum Canopies	1.00 Isum	627,194.00 /Isum	627,194
		Aluminum Canopies	1.00 Isum	283,485.00 /Isum	283,485
		Canopies			910,679
	10820.000	Grilles & Screens			
		Aluminum Screen Enclosure	1.00 Isum	12,000.00 /Isum	12,000
		Grilles & Screens			12,000
		SPECIALTIES			2,477,107
11000.000	EQUIPMENT				
11310.000	Residential Appliances				
	Residential Appliances - FF&E - Not Included	- -	0.00 /-	0	
11400.000	Food Service Equipment				
	Food Service Equipment	1.00 Isum	1,256,877.00 /Isum	1,256,877	
	Food Service Equipment	1.00 Isum	77,229.00 /Isum	77,229	
	Food Service Equipment	1.00 Isum	54,077.00 /Isum	54,077	
	Food Service Equipment - Alternate No. 10	1.00 Isum	82,083.00 /Isum	82,083	
	Allowance - Reconcile Utility Distribution System	1.00 Isum	28,500.00 /Isum	28,500	
	Food Service Equipment			1,498,766	
11610.000	Theater & Stage Equipment				
	Stage Curtains & Rigging - Not Included (Design Pending)	- -	0.00 /-	0	
11980.000	Security Equipment				
	Metal Detectors - FF&E - Not Included	- -	0.00 /-	0	
	EQUIPMENT			1,498,766	
12000.000	FURNISHINGS				

Group	Phase	Description	Quantity	Total Cost/Unit	Total Amount
13000.000	12210.000	Window Treatment			
		Window Shades	1.00 Isum	122,108.00 /Isum	122,108
		Window Shades - Music Wing & Mini-Gym Wing	1.00 Isum	2,850.00 /Isum	2,850
		Window Treatment			124,958
	12350.000	Specialty Casework			
		Specialty Casework - Band & Orchestra - FF&E - Not Included	- -	0.00 /-	0
		Upholstery - Not Included	- -	0.00 /-	0
	12930.000	Site Furnishings			
		Bike Racks - FF&E - Not Included	- -	0.00 /-	0
		FURNISHINGS			124,958
		SPECIAL CONSTRUCTION			
	13050.000	Special Construction			
		Allowance - Exhaust Fan for Commercial Dishwasher	1.00 Isum	24,500.00 /Isum	24,500
		Allowance - Pending Scope Adjustments (e.g. Learning Nodes, Innovation Center features)	1.00 Isum	1,000,000.00 /Isum	1,000,000
		Special Construction			1,024,500
23000.000		SPECIAL CONSTRUCTION			1,024,500
		HVAC			
	23010.000	HVAC			
26000.000		HVAC - Hydronic Piping Service for Gym	1.00 Isum	180,000.00 /Isum	180,000
		HVAC			180,000
		HVAC			180,000
		ELECTRICAL			
	27100.000	Structured Cabling System			
		Communications Cabling System	1.00 Isum	470,000.00 /Isum	470,000
		Communications Cabling System	1.00 Isum	103,516.00 /Isum	103,516
		Communications Cabling System - Music Wing & Mini-Gym Wing	1.00 Isum	2,005.00 /Isum	2,005
		Communications Cabling System - for Site LED Sign	1.00 Isum	1,895.00 /Isum	1,895
		Allowance - Communications for Elevator	1.00 Isum	3,000.00 /Isum	3,000
		Structured Cabling System			580,416
	27400.000	Audio-Video System			
		Audio-Video System	1.00 Isum	167,608.00 /Isum	167,608
		Audio-Video System - Music Wing	1.00 Isum	15,978.00 /Isum	15,978
31000.000		Smart Board Systems	79.00 room	6,562.00 /room	518,398
		Sound Reinforcement Systems	93.00 room	2,493.00 /room	231,849
		Audio-Video System			933,833
	27510.000	Intercom System			
		Intercom System	1.00 Isum	456,000.00 /Isum	456,000
		Intercom System - Music Wing & Mini-Gym Wing	1.00 Isum	22,000.00 /Isum	22,000
		Intercom System			478,000
	27512.900	Emergency Responder Radio Communications System			
		Pre-Design RF Grid Surveying, Testing & Reporting	1.00 Isum	5,125.00 /Isum	5,125
		ERRCS	1.00 Isum	155,445.00 /Isum	155,445
		Emergency Responder Radio Communications System			160,570
	28100.000	Access Control System			
		Access Control, Intrusion Alarm & Video Surveillance Systems	1.00 Isum	199,900.00 /Isum	199,900
		Access Control, Intrusion Alarm & Video Surveillance Systems - Music Wing & Mini-Gym Wing	1.00 Isum	19,900.00 /Isum	19,900
		Allowance - Reconcile Card Readers	1.00 Isum	340,000.00 /Isum	340,000
		Access Control System			559,800
	28310.000	Fire Alarm System			
		Fire Alarm System	1.00 Isum	240,880.00 /Isum	240,880
		Fire Alarm System - Music Wing & Mini-Gym Wing	1.00 Isum	9,525.00 /Isum	9,525
		Allowance - Reconcile FACP, Fiber Optic & Conduit	1.00 Isum	60,200.00 /Isum	60,200
		Fire Alarm System			310,605
		ELECTRICAL			3,023,224
		SITE			
	32310.000	Fencing			
		Fencing	1.00 Isum	262,820.00 /Isum	262,820
		Fencing	1.00 Isum	582,167.00 /Isum	582,167

Group	Phase	Description	Quantity	Total Cost/Unit	Total Amount
	32310.000	Fencing			
		Fencing - Twin-Wire Mesh & Picket Fences	1.00 lsum	68,705.00 /lsum	68,705
		Fencing - Twin-Wire Mesh & Picket Fences	1.00 lsum	38,509.00 /lsum	38,509
		Fencing			952,201
	32900.000	Landscaping			
		Landscaping	1.00 lsum	304,043.00 /lsum	304,043
		Temp Mowing & Watering	15.13 acre	3,964.24 /acre	59,979
		Sodding	475,000.00 sqft	0.63 /sqft	299,250
		Sodding	183,973.00 sqft	0.63 /sqft	115,903
		Landscaping			779,175
		SITE			1,731,376

Estimate Totals

Description	Amount	Totals	Rate
General Liability Insurance	84,662		
Builder's Risk Insurance - Adjust	280,000		
Payment & Performance Bonds	101,788		
Contingency	841,747		
Contingency - Cost Escalation	565,541		
Construction Manager's Fee	690,712		4.000 %
Total		17,958,511	

PROJECT PRICING SUMMARY

Gadsden Quincy K-8 School

11/25/2025

A. CONSTRUCTION COMPONENTS

1. Early Work - Limited Asbestos & Demo	\$864,772	
2. Savings from Early Work Phase	-\$178,896	
3. Construction (GMP - pending review)	\$97,429,971	
4. Gym Addition & Renovations	Included	
5. Preconstruction Savings	-\$84,563	
SUBTOTAL		\$98,031,284

B. PROFESSIONAL FEES

1. Design Professional Fees	\$5,341,923	
2. Design Fee Adjustment	\$1,703,754	
3. Structural, MEP Engineering	included above	
4. Civil Engineering	included above	
5. Special Inspection Threshold Services (see Inspections below)	-	
6. Life Cycle Cost Analysis (HVAC)	included above	
7. Interior Design	included above	
8. FF&E Design	included in FF&E below	
9. Acoustic Engineering	included above	
10. A/V Consultant	included above	
11. Other Design Consultants	-	
12. Construction Manager Preconstruction	Included in Construction	
SUBTOTAL		\$7,045,677

C. SURVEYING / TESTING

1. Topographical Survey (already paid by Owner) (confirm value)	\$19,500	
2. Initial Geotechnical Survey (already paid by Owner) (confirm value)	\$19,400	
3. Additional Geotech	16,188	
4. Cultural Resources Survey	30,000	
5. Construction Materials Testing	included in construction	
6. HVAC Commissioning	80,000	
7. Electrical Commissioning	5,000	
8. HVAC System Testing	included in construction	
SUBTOTAL		\$170,088

D. HAZARDOUS MATERIALS

1. Hazardous Materials Surveying & Workplan (asbestos etc) - by Owner	5,000	
2. Asbestos Abatement Monitoring & Air Clearances - by Owner	45,000	
3. Asbestos Abatement	in construction	
SUBTOTAL		\$50,000

E. PERMITTING / IMPACT FEES / ENVIRONMENTAL FEES / INSPECTIONS

1. Building Plan Review Fees	by DOE	
2. Building Permit & Inspection Fees	\$150,000	
3. Special / Threshold Inspection Services	\$65,000	
4. Power & Fiber Re-Routing / Connection Fees	798,000	
5. Sanitary Sewer / Lift Station	included in construction	
6. Water Connections	150,000	
7. Concurrency Fees	n/a	
8. Stormwater Management, FDEP Water & Sewer	2,500	
SUBTOTAL		\$1,165,500

F. FF&E (FURNISHINGS / FIXTURES / EQUIPMENT)

SUBTOTAL	\$4,483,670
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G. CONTINGENCY

1. Construction Contingency (\$4,208,707 included in GMP)	
2. Owner Contingency - 0%	
SUBTOTAL	\$0

PROJECT TOTAL	\$110,946,219
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PROJECT BUDGET	<u>110,950,347</u>
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VARIANCE TO BUDGET	\$4,128
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SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 9a

DATE OF SCHOOL BOARD MEETING: July 21, 2026

TITLE OF AGENDA ITEM: Student Code of Conduct Updates and Changes

DIVISION: Administrative Services

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

The purpose of this agenda item is to request Board approval of the 2026-2027 Student Code of Conduct to include the attached changes.

FUND SOURCE: NA

AMOUNT: NA

PREPARED BY: Elijah Key, Jr.

POSITION: Superintendent of Schools

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

REVIEWED BY: _____

Cover Page	Change of Year from 2025-26 to 2026-27
Pgs. 2&3	Removed School Year
Pg. 15	2.23 (ZZZ) Leaving School Grounds or the Site of Any School Activity without permission - This will include leaving the secure area of any school without permission.
Pg. 34	Alternative Education Center Academy – The district has one (1) Alternative Education Center– Gadsden County School District has developed an academy for grades 6-12 on each secondary campus. This center These Academies...
Pg. 36	School Board Hearing – Hearing by the School Board with the parent/guardian and School Board staff where staff and parent/guardian are given the opportunity to speak before the Board (Available for Expellable Level IV Offenses only)
Pg. 38	It is the responsibility of the student to notify and/or deliver to his/her parent/guardian all written communications from the school. failure to do so may result in further disciplinary action.
Pg. 38	In the absence of extenuating circumstances, the Principal may, at his/her discretion, recommend an alternative school placement in an academy or other programs...
Pg. 38	At this time, the Assistant Superintendent for Support Services, acting as the Superintendent's ... and make a recommendation to the Superintendent for expulsion or for the student to return to school.
Pg.39	PLACEMENT PROCEDURES IN ALTERNATIVE EDUCATION CENTERS A SCHOOL ACADEMY
Pg.39	All Alternative Educational Academy center-packets and appeals must be signed in at the Office of the Assistant Superintendent for Support Services for review by the third (3rd) school day following the most recent infraction resulting in the hearing packet. No student should remain suspended for more than seven (7) ten 10 days without a due process hearing or administrative placement at an alternative school action by the District. Refer to the Discipline Guidelines for Students with Disabilities (IEP/504) for those students involved with Level II, III, and IV infractions that indicate disciplinary action of referral to the Office of the Assistant Superintendent for Support Services.
Pg. 39	Special Note: No students should be in Out of School Suspension for more than 10 consecutive days. After the 10th day students return to home school if no official action has been requested or taken within the suspension period.
Pg.39	Placement of Students at an Alternative Academy Schools
Pg.39	Within twenty-four (72) hours of suspending a student for the purpose of transferring to an Alternative Education Center placement in an Academy

Pg. 39	The Parent Conference Checklist contained in the Alternative Education Centers' Academy Admissions
Pg.39	<u>No student should remain suspended for more than seven (10) days without a due process hearing or administrative placement at an Alternative Education Center Academy.</u>
Pg. 40	Once an Alternative Education Center Academy
Pg. 40	Students that have attended an Alternative Center Academy will be contacted
Pg.40	<u>Alternative Education Centers/Programs School's Academy</u>
Pg. 40	Carter Parramore Academy alternative center The Academy at each respective secondary school will serve 6th through 12 th grade
Pg. 40	Students will be assigned to this alternative center an academy for a period of 45 to 180 school days based on a profile of behaviors as follows:
Pg. 40	Note: Students assigned to the Alternative Center an Academy during a school year will retain their special/magnet assignment from the sending school,
Pg.40	<u>ALTERNATIVE ACADEMY CENTER DISCIPLINE MATRIX</u>
Pg.40	Elimination of range of suspension to the maximum number of days of suspension for Minor Violations and Disruptive Behaviors.
pg.42	Note: Students who attend the Alternative Education Center are assigned to an Academy will be assigned interventions/discipline when they violate the Code of Student Conduct while at Alternative School... When a student returns to his/her home school student discipline rubric returns to zero. Alternative Centers Academies must follow guidelines for students with disabilities.
Pg. 59	Hoodies (pullover or zipper) are not allowed at any school.
Pg. 60	Outer garments for cold weather are permissible. Hooded sweatshirts are allowed but hoods may not be worn during school hours.
Pg. 62	Wireless communication devices include, but are not limited to, cell phones, tablets, and/or auxiliary/ancillary devices such as watches and ear devices for listening buds.