

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**April 17, 2017**

The Liberty Center Local Board of Education met in regular session beginning at 7:00 p.m. in the High School Media Center with board members Jeff Benson, Tim Bowers, Neal Carter, Todd Spangler, and John Weaver present.

Mr. Larry Black, High School Principal, introduced the High School Competition Cheerleading Team members and coaches; commending them for taking first place in Division IV at the State Cheerleading Championships held on March 5<sup>th</sup>. He also commended Ryan Demaline who won the OATACC State Indoor Track and Field Championship in the Shot Put with a throw of 56'11" and Caleb Carpenter who qualified for the State Wrestling Tournament at 195 lbs. for the second year in a row. Neither Demaline nor Carpenter were at the meeting.

**#31-17 Approve Minutes**

The motion was made by Mr. Benson and seconded by Mr. Bowers to accept the minutes of the regular meeting of the Liberty Center Board of Education held on March 20, 2017.

VOTE: Ayes: Mr. Benson, Mr. Bowers, Mr. Carter, Mr. Spangler, Mr. Weaver  
Nays: None – Motion Carried

**Treasurer's Report-Mrs. Jenell Buenger** reported that the audit is finally complete and the post audit conference was held last week between the auditors, herself, and Dr. Hug. She said all board members should have received a copy of the audit via their email. Mrs. Buenger went on to explain the items in the management letter. She said investments with maturities of less than three months had been incorrectly classified. Non-depreciable capital assets were overstated due to construction-in-progress being double booked. Land was incorrectly classified as a depreciable asset, and contracts payable were overstated on the financial statements. Mrs. Buenger said these issues were all related to our GAAP reporting, and will be corrected by Sammy Stamm, who prepares our GAAP documents.

**#32-17 CFO/Treasurer's Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mr. Carter and seconded by Mr. Spangler that the board approves the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- FIN SUM
- Check Register
- Investment Report
- Budget vs Actual

Accept the following donation with Thanks:  
\$50.00 from Janice Rohrs for the Spring Sports Complex

VOTE: Ayes: Mr. Bowers, Mr. Carter, Mr. Spangler, Mr. Benson, Mr. Weaver  
Nays: None – Motion Carried

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**Principals' Reports**

**Mr. Larry Black, High School Principal reported:**

- All Juniors took the ACT Test on March 21. This was an on-line test, which was a new experience for most of the students.
- English Language Arts end-of-course testing took place on March 22 and 29. The testing was done on-line for the second year in a row. Mr. Black commended the tech department for their help and preparation, as there were no issues with technology.
- Several students took part in a job fair sponsored by the FCEDC. Students were given the opportunity to meet employers, interview with up to three companies, and a meet and greet was then held for students to network and hand out resumes. He said the program was well organized and the students that participated were very pleased.
- The musical *Honk!* will be presented in the Little Theater on Friday, Saturday, and Tuesday, April 28, 29, and May 2. Tickets can be reserved by calling or emailing the high school office or can be purchased during regular school hours. All tickets are \$10.00 each.
- The 2017 class of the National Honor Society will be inducted on Friday, April 21<sup>st</sup> at 6:30 p.m. in the Little Theater.
- The Henry County Sheriff's office is sponsoring a "Mock Crash" to promote safety in vehicles during prom season. This event will take place on April 28<sup>th</sup> at 9:30 a.m. at the Henry County Fairgrounds. Members of the Junior and Senior classes will attend.
- All required state testing will be done by May 10<sup>th</sup>.

**Dr. Marcia Rozevink, Middle School Principal, reported:**

- She received a note from Kathy Sonnenberg at the Liberty Center Public Library stating that circulation was way up with the implementation of the EBook cards for Liberty Center staff and students.
- Math teachers in the Middle School are currently searching for a math program that will align to the state standards and give us vertical alignment for grades 5-8.
- The science teachers in grades 5-8 have worked on vertically aligning science this year. They found a great hybrid series online with a workbook and live labs, called Ohio Fusion.
- Dr. Rozevink is meeting with departments this month to discuss next year's curricular needs. They will be discussing how to more efficiently vertically align our curriculum to meet the standards, while not overlapping or leaving anything out.
- The book study on, *The Growth Mindset Coach* has been an eye-opener for her. She said the book talks about how mistakes are opportunities for learning. It says that learning should not be neat; learning is messy and full of peaks and pitfalls, and two steps forward and one step back. The book also discusses building positive relationships with parents, which is another area her staff is trying to improve on.

**Mrs. Kelly Hartbarger, Elementary Principal,** was not at the meeting, but Mr. Black read her prepared report. Mrs. Hartbarger reported that the Elementary is currently accepting Kindergarten registrations for the 2017-18 school year. Parents are urged to call Rita at the elementary office to schedule a time. Kindergarten screening will be May 1 through 2 at the Elementary building, which is a change from past years. Also, the Elementary will complete state testing the weeks of April 24 and May 1. Mrs. Hartbarger reported the end-of-

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year events are happening and parents should be looking for details in their children's newsletters.

**Superintendent's Report- Dr. Tod Hug**

Dr. Hug told the board he has conducted several tours of the new school building. He said the tours take about 1 ½ hours and people have been very complimentary on the design and construction of the project. Dr. Hug also said we are waiting to finalize the bids for the loose furnishings. Once the bids are finalized we will probably need to have a special board meeting to approve the GMP #3.

**Facilities Report- Mr. Neal Carter and Mr. Todd Spangler**

Mr. Spangler reported that the terrazzo floors, casework, stairs, and brick veneer all are in process. He added that the crews would start digging the footer for the bus garage soon. He reminded everyone that the groundbreaking began just one year ago this month!

**#33-17 Superintendent's Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Spangler that the Board approves the Superintendent's Consent Agenda items as follows:

Commend Ryan Demaline for winning the Individual Shot Put title at the Division 2/3 OATACC State Indoor Track and Field Championships on March 4, 2017.

Commend Caleb Carpenter for qualifying for the Individual State Wrestling Tournament at 195 lbs. on March 9, 2017.

Commend the Liberty Center High School Competition Cheerleading Team for earning the top spot in the State Cheerleading Championships in Division IV on March 5, 2017.

Approve Mr. Short and FFA Students to attend the State FFA Convention in Columbus, Ohio, from May 4-5, 2017.

Approve the following board policies as reviewed by the board's policy committee:

#100

#160

#1530

#1619

#1619.01

#1619.03

#2460

#3220

#3223

#3419

#3419.01

#3419.30

#4419

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#4419.01  
#4419.03  
#5330  
#5330.02  
#5330.03  
#5830  
#6605  
#7540  
#7540.01  
#7540.02  
#8330  
#9700

Approve Coach Tim Davis and the High School Girls' Basketball Team to attend Basketball Camp at Adrian College from July 12-14, 2017.

Approve the 2017 graduating Seniors from Liberty Center High School, contingent upon successful completion of graduation requirements established by the State Department of Education, and the Liberty Center Board of Education.

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mr. Benson, Mr. Bowers, Mr. Weaver  
Nays: None - Motion Carried

**#34-17 Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mr. Carter and seconded by Mr. Benson that the Board approves the Superintendent's Consent Agenda items as follows:

Approve the following individuals as chaperones for the 2017 Camp Willson trip, contingent upon completion of all necessary paperwork:

Tim Romine  
Dave Elieff

Offer the following contracts to certified staff members, beginning with the 2017-18 school year, subject to assignment by the Superintendent. Salary and benefits will be per the LCCTA Negotiated Agreement:

**One-Year Contracts**

Lori Giesige  
Luke Hutchinson  
Carrie Pratt  
Brandon Readshaw  
Stephanie Sager

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**Two-Year Contracts**

Nicole Carter  
Stephanie Echler  
Brittany Edwards  
Jill Evans  
Brett Green  
Jacob Rupp  
Danett Setmire

**Three-Year Contracts**

Lauren Carl  
Tracy Krueger  
Dawn Mericle  
Annette Niekamp  
Amber Pingle  
Carey Pogan  
Elizabeth Rees  
Melissa Smith

**Continuing Contracts**

Jodi Biederstedt  
Casey Mohler

Offer the following contracts to classified staff members as Education Aides, beginning with the 2017-18 school year, subject to assignment by the Superintendent. Salary and benefits will be per the OAPSE Negotiated Agreement:

**Two Year Contracts**

Diana Smith

**Continuing Contracts**

Cindy Oberhaus  
Karen Riester

Non-renew all 2016-17 Supplemental contracts as of June 30, 2017.

Offer Kathy Delagrange a continuing contract as a Bus Driver, effective April 20, 2017. Her salary and benefits will be per the OAPSE Negotiated Agreement.

Offer Sue Pinson a continuing contract as a Lunchroom Aide, effective Aug. 25, 2017.

Approve Jessica Capretta as a substitute Custodian for the 2016-17 school year, pending completion of all necessary paperwork.

Accept the resignation of Katelyn Goble, Middle School Counselor, effective August 17, 2017.

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Accept the resignation of Tyler Short, Vocational Agriculture Teacher, effective August 17, 2017.

Approve the resignation of Melissa Zenz, Intervention Specialist, effective August 17, 2017.

Approve the following individuals as volunteers to the Baseball program, pending completion of all necessary paperwork:

Robb Shadday

Toby Geahlen

VOTE: Ayes: Mr. Spangler, Mr. Benson, Mr. Bowers, Mr. Carter, Mr. Weaver

Nays: None - Motion Carried

**New Business**

Dr. Hug announced the date of the annual Staff Appreciation Breakfast is Thursday, May 25, 2017, beginning at 8:00 a.m. in the Cafeteria. Also, Dr. Hug invited all board members to attend the graduation ceremony at The Liberty Education Center (LEC) on May 24<sup>th</sup>.

**Board Members' Committee Reports**

**Policy Committee-Mr. Tim Bowers**

Mr. Bowers asked Dr. Hug when the cell phone policy would be revisited. Dr. Hug said all policies will be reviewed in February-March of 2018 and any changes would then be in effect for the next contract year.

**#35-17 Executive Session**

The motion was made by Mr. Bowers and seconded by Mr. Spangler that the Board enter Executive Session at 7:32 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

VOTE: Ayes: Mr. Benson, Mr. Bowers, Mr. Carter, Mr. Spangler, Mr. Weaver

Nays: None – Motion Carried

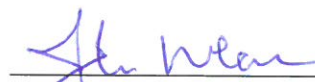
The board returned from Executive Session at 8:01 p.m.

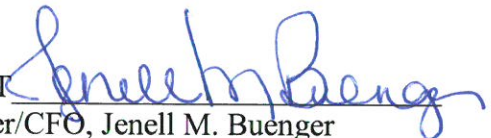
**#36-17 Adjournment**

It was moved by Mr. Carter and seconded by Mr. Benson to adjourn the April 17, 2017 regular meeting of the Liberty Center Local Board of Education at 8:01 p.m.

VOTE: Ayes: Mr. Bowers, Mr. Carter, Mr. Spangler, Mr. Benson, Mr. Weaver

Nays: None – Motion Carried

  
\_\_\_\_\_  
President, John Weaver

ATTEST   
Treasurer/CFO, Jenell M. Buenger