

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
November 15, 2023
7:00 p.m. Library**

I. CALL TO ORDER – OPENING STATEMENT

This meeting is called to order at 7:00 p.m. with the following opening statement read by Mr. Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and the Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

II. THE PLEDGE OF ALLEGIANCE

III. ROLL CALL

Roll call was taken by Matthew Herzer as follows:

Mr. Christopher Keiser - President	Present
Mr. Michael Reaves - Vice President	Present
Dr. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Present
Mr. Netz Sacro	Absent

Also present:

Dr. Michele Cone, Superintendent	Present
Mr. Matthew Herzer, Board Secretary	Present

IV. PUBLIC COMMENT

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO

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THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Kathy Smith asked if accepting the donation of a painting had any local significance to it.

Dr. Cone reported that it was donated to the district by a local artist.

V. APPROVAL OF MINUTES

Motion by Mr. Keiser and seconded by Dr. Kipp-Newbold to approve the November 18, 2023 regular and executive session minutes.

Motion approved on all call vote

VI. WRITTEN COMMUNICATIONS

None

VII. CHIEF SCHOOL ADMINISTRATOR'S REPORT

- Enrollment 82
- HIB-0
- Suspension-0
- Updates:
 - Service Learning Projects
 - Upcoming special events

VIII. BOARD COMMITTEE REPORTS

Curriculum & Instruction Committee: Grade 8 is to attend a Camp Bernie trip in the spring. The MOA is still pending, there is a relationship with a child abuse program and the behavioral threat manual is complete and in place.

Policy & Legislation Committee: Three policies were discussed, two relating to staff's right to privacy and one on education for homeless youth that contains mainly language changes.

Finance, Facilities, & Transportation Committee: Discussed security drills, the donation of a painting and the snow removal contract.

Personnel Committee: Discussed stipends, Trep\$ coming back and the hiring of a sub custodian.

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Negotiations Committee: Negotiated a contract

IX. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Keiser and seconded by Ms.. Lemley to approve adding the addendum items to the Consent Agenda.

Motion approved on unanimous roll call vote.

Motion made by Mr. Reaves and seconded by Mr. Keiser to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

Motion made by Mr. Keiser and seconded by Mr. Reaves to approve the Consent Agenda.

Motion approved on unanimous roll call vote.

Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy

Finance:

1. Motion to approve the bill list dated November 15, 2023 in the amount of \$231,623.56.

2. Motion to approve and file the Treasurer's and Board Secretary report for September 2023 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.20.
 - i.
3. Motion to approve Matarazzo Excavation & Masonry, LLC to provide salting and snow plowing services for the 2023-2024 school year.
4. Motion to approve the 2024-2025 Budget calendar.

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- Motion to accept a donation of a painting from the estate of Carl Burger, Hunterdon County artist.

Facilities:

- Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
November 14, 2023	Fire

- Motion to approve the use of Califon School Facilities:

Sponsor of Event	Dates	Event
PTA	December 13, 2023 (Snow Date Dec. 20)	PTA Holiday Luncheon

*adhering to COVID related restrictions. **Based on Custodial Availability

Transportation:

Personnel:

- Motion to amend October 18, 2023 motion for the girls and boys basketball stipend as follows:

Position	Compensation
Boys Basketball Coach	\$2300 total *
Girls Basketball Coach	\$2300 total *

*(\$1150 per staff if shared)

- Motion to approve the following stipend positions for the 2023-2024 school year:

Name	Position Club/Activity	Compensation
Kelly Baker & MaryJane Medea	Trep\$ Coordinator (2)	\$1000 total/\$500 per staff member

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Kelly Baker, Peggy Ippolito, Lori Montesion, Daria Bracuti	Dance Chaperones/4 dances	\$50 per dance/staff member
Tracy Denkovic, Kelly Baker, Lori Montesion, Daria Bracuti	Concert Chaperones/3 concerts	\$40 per concert/staff member
Shared by: Tristan Downey & Mike Bruton	Boys Basketball Coach	\$1150.00 per staff member*
Alison DeMarco	Girls Basketball Coach	\$2,300.00 *

* stipend will be prorated in the event of sports cancelation due to COVID related matters or low enrollment.

3. Motion to approve parent volunteer, Nina Tramutola, for the girls basketball team.
4. Amend contractual hours for evening custodian, Christian Aponte, from 4 hours/ day to 5 hours/day beginning on November 16, 2023.
5. Motion to approve Ed Belenguer as substitute custodian at \$15.00/hour for the 23-24 school year pending criminal history background check.

Curriculum and Instruction:

1. Motion to accept the Health Report for October 2023.
2. Motion to approve the Child Abuse Prevention (C.A.P.) Elementary and Teen programs for the 3-24 school year, all costs to be funded through the C.A.P. grant.
3. Motion to approve the following staff members professional development conferences / workshops.

Name	Date	Workshop/Conference
Dr. Michele Cone	11/29/2023	MOA Seminar Flemington, NJ
Dr. Michele Cone	11/17/2023	Safety Speaker Series

4. Motion to approve *Art Goes to School* program from the Hunterdon County Cultural Heritage Commission at no cost to the district.
5. Motion to approve the following field trips:

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Destination	Transportation Cost	Cost per pupil	Class/Club/Activity
Voorhees HS	\$30.00	\$0	8th Grade Orientation
YMCA Camp Bernie	\$368 (all costs funded by a grant)	\$45 (all costs funded by a grant)	Grades 6-8

6. Motion to approve the 4th grade on site basket making workshop provided by Hunterdon County Division of Parks and Recreation. Workshop will take place on 12/4/23 with a snow date of 12/11/2023. Budgeted Cost of \$97.

Policy:

1. Motion to approve Califon Public School District first reading for the following policies:

P 3324	Right of Privacy
P 4324	Right of Privacy
P & R 5116	Education of Homeless Children and Youths-Rev

2. Motion to approve Califon Public School District second reading for the following policies:

P 2270	Religion In Schools (Revised)
P 3161	Examination for Cause (Revised)
P & R 3212	Attendance (M) Revised
P 4161	Examination for Cause (Revised)
P & R 4212	Attendance (M) Revised

X. OLD BUSINESS

Mr. Reaves expressed the Board's gratefulness for the donation of the painting.

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XI. NEW BUSINESS

None

XII. PUBLIC COMMENT (all school-related topics; time limits: 3 min. /person)

AT THIS TIME, COMMENT IS INVITED ON ALL SCHOOL-RELATED TOPICS. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Kathy Smith asked if there was an update to the High Impact Tutoring Grant and what the results of the recent school board election was.

XIII. BOARD COMMENT

Dr. Cone responded that the High Impact Tutoring Grant was a competitive grant that the board did not receive. The official results have not been received from the county yet.

XIV. EXECUTIVE SESSION

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty

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NOW THEREFORE BE IT RESOLVED that the Board of Education adjourns to executive session at 7:22 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Motion made by Mr. Reaves and seconded by Ms. Lemley to enter Executive Session.

Motion approved with full board consent via all call vote.

XV. RECONVENE

Motion made by Mr. Reaves and seconded by Ms. Lemley to end the executive session at 7:33 pm and reconvene the public session with full board consent via all call vote.

XVI. ADJOURNMENT

Motion made by Mr. Keiser and seconded by Mr. Reaves to adjourn the meeting at 7:35 pm.

Motion approved on a unanimous all call vote.

Respectfully submitted

Matthew Herzer
Board Secretary