

# Calhoun County High School



## ENROLLMENT APPLICATION

### **Vision**

Our vision is to be the premier, competitive school district recognized globally for embracing the needs of each student.

### **Mission**

The mission of Calhoun County Public Schools is to empower all students to compete and succeed in an ever-changing global society

*Empower. Compete. Succeed.*

ID# \_\_\_\_\_  
Code/Entry Date: \_\_\_\_\_  
SS# \_\_\_\_\_  
Teacher: \_\_\_\_\_

## Calhoun County High School

135 Saints Avenue

St. Matthews, SC 29135

Phone: 803-874-3071 / Fax: 803-655-5948

Student's Name: \_\_\_\_\_  
Last Name First Name Middle

Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_\_ Race: \_\_\_\_\_ Grade: \_\_\_\_\_

HOME PHONE \_\_\_\_\_ or Nearest Phone & Name of Person \_\_\_\_\_

Address \_\_\_\_\_

If PO Box – Name of Street or Road \_\_\_\_\_

Name of Adult(s) With Whom Child Lives: \_\_\_\_\_ Relationship \_\_\_\_\_

Are you the Legal Guardian? \_\_\_\_\_

If you are the legal guardian, do you have legal documentation? Yes or No

(\*\*Copy has to be placed in student's file) \_\_\_\_\_ Date filed in permanent Record \_\_\_\_\_

### FAMILY INFORMATION

Mother's Name _____	Father's Name _____
Address _____	Address _____
Cell Phone _____	Cell Phone _____
Marital Status: Single ( ) Married ( ) Separated ( ) Divorced ( ) or Deceased ( )	Marital Status: Single ( ) Married ( ) Separated ( ) Divorced ( ) or Deceased ( )
Highest Grade Completed _____	Highest Grade Completed _____
Occupation _____	Occupation _____
Place of Employment _____	Place of Employment _____
Address of Employment _____	Address of Employment _____
Work Phone _____	Work Phone _____
Work Hours _____	Work Hours _____

### EMERGENCY CONTACT WHEN PARENTS CANNOT BE REACHED

**\*Please make sure correct numbers are on file.  
If any changes, please let the office know as soon as possible.**

#1 Contact Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_  
Address (Include Street or Road Name – No P.O. Boxes) \_\_\_\_\_

#2 Contact Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_  
Address (Include Street or Road Name – No P.O. Boxes) \_\_\_\_\_

## Calhoun County Public Schools Student Enrollment Form

For Office Use Only

- Long Form Birth Certificate
- SS Card (Optional)
- Picture ID of parent or guardian
- Two (2) Proofs of residency

- SC Immunization Certificate
- Medicaid Card (If Applicable)
- HS Transcript (If Available)

**Student's Legal Name as appears on birth certificate**

_____ / _____ / _____ / _____			
Last	First	Middle	(Jr. II, III, etc.)
Grade _____	Male ( <input type="checkbox"/> ) Female ( <input type="checkbox"/> )	_____ / _____ / _____	_____ / _____ / _____
Last Year	Entering	Birthdate	Social Security #

**Student's Mailing Address**

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Number Street Apt City Zip Code

**Student's Residence Address**

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Guardianship** \_\_\_\_\_ **Is this the legal guardian?** Yes \_\_\_ No \_\_\_

Child lives with \_\_\_\_\_

Home Telephone \_\_\_\_\_

**Transportation**

AM Transportation \_\_\_\_\_ / \_\_\_\_\_

PM Transportation \_\_\_\_\_

**\*If your child will be picked up or delivered to an address other than home, please identify approved residence.**

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Telephone # \_\_\_\_\_

Race: Check all that apply. Can be more than more.

- |  |   |
|--|---|
| American Indian or Alaska Native (I) ( ) | Native Hawaiian or other Pacific Islander (P) ( ) |
| Asian (A) ( )                            | White (W) ( )                                     |
| Black or African American(B) ( )         |   |

Ethnicity: Select only one

- |                           |                                   |
|---------------------------|-----------------------------------|
| American Indian (I) ( )   | Hawaiian-Pacific Islander (P) ( ) |
| Asian (A) ( )             | White (W) ( )                     |
| African American(B) ( )   | Hispanic (H) ( )                  |
| Two or More Races (M) ( ) |                                   |

Is student Spanish or Latino? Yes \_\_\_ No \_\_\_

**Student's Parent/Guardian: (Father)**

Natural Parent ( ) Grandparent ( ) Step Parent ( ) Legal Guardian ( ) Foster Parent ( ) Other : \_\_\_\_\_

Last		First		
Middle Address (if different from student)				
Number	Street	Apt.	City	Zip Code
Day Phone		Evening Phone		Cell Phone

**Student's Parent/Guardian (Mother)**

Natural Parent ( ) Grandparent ( ) Step Parent ( ) Legal Guardian ( ) Foster Parent ( ) Other : \_\_\_\_\_

Last		First		
Middle Address (if different from student)				
Number	Street	Apt.	City	Zip Code
Day Phone		Evening Phone		Cell Phone

**Please Select the School You Are Registering Your Child/Children**

St. Matthews K-8

Sandy Run K-8

Calhoun County High

**Migrant**

Has your family moved in the last 36 months to seek or obtain agricultural or fishing-related work? Yes ( ) No ( )

**Emergency Contacts**

Name	Telephone Number	Relationship to Student
Name	Telephone Number	Relationship to Student
Name	Telephone Number	Relationship to Student



**Medical Alerts**

Please list any medical conditions or allergies that may affect your child at school:

**Medical Providers**

_____ / _____	_____
Dentist	Telephone Number
_____ / _____	_____
Physician	Telephone Number

**Special Programs/Situations**

Has student previously been served in a Special Education Program? Yes ( ) No ( )  
Does he/she have a current Individual Education Plan (IEP) Yes ( ) No ( )  
If yes, list programs, school and dates: \_\_\_\_\_  
Did student have a 504 Plan? Yes ( ) No ( )  
Has student been identified as Gifted and Talented? Yes ( ) No ( )  
Did student leave previous school due to special problems? Yes ( ) No ( ) Discipline \_\_\_\_\_ Attendance \_\_\_\_\_  
Academic \_\_\_\_\_  
Has student ever been expelled or recommended for expulsion from another school? Yes ( ) No ( )  
If yes, please explain, include school(s) and dates: \_\_\_\_\_

**Night time residence (McKinney-Vento)**

Please indicate if the student's night time residence is any of those listed:  
Shelters, transitional housing, awaiting foster care? Yes ( ) No ( )  
Double up – sharing the housing of other persons due to economic hardship, loss of housing  
or other reasons such as domestic violence? Yes ( ) No ( )  
Unsheltered – car, park, campground, temporary trailers including FEMA trailers, abandoned or sub-standard  
buildings? Yes ( ) No ( )  
Hotel/Motel? Yes ( ) No ( )

**Previous School Attended**

Most recent school \_\_\_\_\_ Telephone #: ( ) \_\_\_\_\_  
Other \_\_\_\_\_ Telephone #: ( ) \_\_\_\_\_

**Other Information**

Name of sibling(s) currently attending this school district:

**Note:** According to requirements of Title VI of the Civil Rights Act of 1964, if a language other than English is spoken at home, the following questions must be asked at the time of registration. For students whose primary language is other than English, a copy of this completed enrollment form must be forwarded to ESL Coordinator in the Office of Academic Development & Enhancement at the time of enrollment.

What is the primary language spoken in your home? \_\_\_\_\_

If English is not the primary language spoken in your home, is there a family member in the residence who understands English?

\_\_\_\_\_/\_\_\_\_\_  
Name Relationship to Student

I certify that I am the legal guardian of this student. This student resides with me in the Calhoun County Public School District. All information provided is correct.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Printed Name Signature Date

## **What Do I Need to Register My Child for School?**

- 1. Two Proofs of address** – These documents may be a current lease agreement, utility bill, telephone bill (can be a contracted cell phone bill), cable bill, correspondence from DSS or SS or pay stub.
- 2. SC immunization certificate**
- 3. Long Form Birth Certificate**
- 4. SS Card (Optional)**
- 5. Medicaid Card (If Applicable)**
- 6. Picture ID of parent or guardian**
- 7. Most recent transcript for middle and high schools, if available.**
- 8. If someone other than the parent is enrolling a student, you must provide LEGAL documentation that shows you are the legal guardian. This document must be issued by DSS, family court or an attorney. Notarized, typed or hand-written statements are not acceptable.**

## **¿Qué necesito para inscribir a mi hijo en la escuela?**

- 1. Dos comprobantes de domicilio: estos documentos pueden ser un contrato de arrendamiento actual, una factura de servicios públicos, una factura telefónica (puede ser una factura de teléfono celular contratada), una factura por cable, una correspondencia de DSS o SS o un recibo de pago.**
- 2. Certificado de inmunización SC**
- 3. Certificado de Nacimiento de Forma Larga**
- 4. Tarjeta SS (opcional)**
- 5. Tarjeta de Medicaid (si corresponde)**
- 6. Identificación con foto del padre o tutor**
- 7. Transcripción más reciente para escuelas intermedias y secundarias, si está disponible.**
- 8. Si alguien que no sea el padre está inscribiendo a un estudiante, debe proporcionar documentación LEGAL que demuestre que usted es el tutor legal. Este documento debe ser emitido por el DSS, el tribunal de familia o un abogado. Declaraciones notariadas, mecanografiadas o escritas a mano no son aceptables.**

## Home Language Survey (HLS)

The Civil Rights Act of 1964, Title VI, Language Minority Compliance Procedures, requires school districts and charter schools to determine the language(s) spoken in each student's home in order to identify their specific language needs. This information is essential in order for schools to provide meaningful instruction for all students as outlined Plyler v. Doe, 457 U.S. 202 (1982).

The purpose of this survey is to determine the primary or home language of the student. The HLS must be given to all students enrolled in the school district / charter school. The HLS is administered one time, upon initial enrollment in South Carolina, and remains in the student's permanent record.

Please note that the answers to the survey below are student-specific. If a language other than English is recorded for ANY of the survey questions below, the W-APT will be administered to determine whether or not the student will qualify for additional English language development support.

### Please answer the following questions regarding the language spoken by the student:

1. What is the native language of the **student**? \_\_\_\_\_
2. What language(s) is spoken most often by the **student**? \_\_\_\_\_
3. What language(s) is spoken by the **student** in the home? \_\_\_\_\_
4. In what language do you wish to have communication from the school? \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Parent/Guardian Name:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

By signing here, you certify that responses to the three questions above are specific to your student. You understand that if a language other than English has been identified, your student will be tested to determine if they qualify for English language development services, to help them become fluent in English. If entered into the English language development program, your student will be entitled to services as an English learner and will be tested annually to determine their English language proficiency.

Name: \_\_\_\_\_ Date: \_\_\_\_\_



## **Policy IJNDB Use of Technology Resources In Instruction**

*Issued 10/18*

Purpose: To establish the board's vision and the basic structure for the use of technology resources in instruction.

### **Electronic Technology and Instruction**

The technology mission of Calhoun School District is to incorporate technology into the educational program in order to improve instruction, prepare students to become productive members of a changing society, provide continuous access to information for all, and provide efficient, effective information management.

The district believes that this educational opportunity also demands personal responsibility and an understanding of the acceptable use policy for the Internet by students, parents/legal guardians, and staff. Failure to follow acceptable use rules will result in the loss of the privilege to use this educational tool.

It must be recognized that while the district has established acceptable use policies, there may be unacceptable material or communications that students can access due to the inability to control materials available on other computer systems. The district does not condone the use of such materials.

A district technology committee will annually review the status of the utilization of technology in achieving our mission statement. The committee will update the district technology plan, prepare recommended appropriate policies, and make recommendations to the superintendent.

See IJNDB-E(1) for Parent Permission Letter and IJNDB-E(2) for Internet Network Access Agreement.

Adopted 9/16/96; Revised 10/15/18

#### Legal References:

##### Federal Law:

Children's Internet Protection Act of 2000, 47 U.S.C.A. Section 254(h).

The Digital Millennium Copyright Act of 1998, 17 U.S.C.A. Section 512 - Limitations on liability relating to material online.

##### S.C. Code, 1976, as amended:

Section 10-1-205 - Computers in public libraries; regulation of Internet access.

Section 16-3-850 - Encountering child pornography while processing film or working on a computer.

Section 16-15-305 - Disseminating, procuring or promoting obscenity unlawful; definitions; penalties; obscene material designated contraband.

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## **Calhoun County Public Schools**

# Calhoun County Public Schools

## Department of Technology

### STUDENT COMPUTER AND EQUIPMENT CARE POLICY

The purpose of this policy is to set forth policies and guidelines for access to Calhoun County Public Schools (CCPS) district computer system and acceptable and safe use of the Internet, including electronic communications. The use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges and payments for damages and repairs.

#### 1. Student Responsibilities and Commitment

- a. CCPS will provide every student an educational device and operational equipment. The device provided will have applications and software pre-installed and is ready to use for learning.
- b. Devices and equipment loaned to students remain the property of CCPS and are expected to be returned, regardless of condition.
- c. Files stored on CCPS devices, networks, or cloud services are CCPS property and are subject to review or monitoring.
- d. Students are expected to keep and return the devices in good condition.
- e. If devices or equipment are damaged beyond normal wear-and-tear, you may be charged for repair or replacement.

#### 2. Parent/Guardian Responsibilities

- a. **Accept Liability:** Students or parents/guardians are responsible for the cost of repair or replacement at the date of loss if the property is: (i) not returned, (ii) intentionally damaged (iii) lost because of negligence and/or (iv) stolen, but not reported to school and police within 2 weeks.

#### 3. Device Care

- a. Defacing CCPS issued equipment is strictly prohibited. This includes, but is not limited to, marking, painting, drawing or marring any surface of the devices or any stitching on the case as well as putting stickers or additional markings on the devices, cases, batteries or power cord/chargers. If such action occurs, students or parents/guardians may be billed for the cost of repair/replacement.
- b. Keep your device in the CCPS case at all times. The device stays in the case, even to charge.
- c. Protect the device from extreme heat or cold, food and drinks and small children and pets.

#### 4. In event of a device being lost or stolen:

- a. **Device Lost:**
  - i. Students or parents/guardians must report it to a teacher or administrator immediately. The circumstances of each situation involving lost equipment will be investigated individually.
  - ii. Students or parents/guardians may be billed for damaged or lost equipment.
- b. **Device Stolen:**
  - i. If equipment is stolen, a police report must be filed and a copy of the report must be provided to the school by the student or parent within 2 weeks of the date of theft.
  - ii. If there is not clear evidence of theft, or the equipment has been lost due to student negligence, the student/family will be responsible for the full cost of replacing the item(s). (Failure to report the theft and follow the proper filing procedure may result in a bill for full replacement cost.)

\_\_\_\_\_  
Student or Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Location

# Calhoun County Public Schools

## Department of Technology

### Student Acceptable Use Policy

Computer use in Calhoun County Public Schools serves the purpose of allowing students, faculty, and staff improved communication, access to research, and the use of innovative instructional tools. In order to insure proper operation of the tools and devices provided by the district, the following policies and procedures must be followed.

1. The following excerpt from Calhoun County Public Schools Board Policy FILE: IJNDB-E(2), which refers to the Use of Technology Resources in Instruction, should be followed:
  - to use the Internet and devices in support of education and research, consistent with the educational objectives of Calhoun County Public Schools
  - to be considerate of others and use appropriate language for school situations as indicated by the school code of conduct
  - to not knowingly degrade or disrupt network services or equipment, as such activity is considered a crime under state and federal law; this includes, but is not limited to, tampering with computer hardware or software, vandalizing data, invoking computer viruses, attempting to gain access to restricted (Jailbreak, root kits, etc.) or unauthorized services (social media, peer-to-peer file sharing, etc.), or violating copyright laws
  - to immediately report any problems or breaches of these responsibilities to a responsible teacher
  - not to divulge Personal Identifiable Information (PII) over the Internet
2. Software should only be installed on a device by District Technology Personnel. Software will only be installed, if it has academic instructional value or will work to improve the integrity/performance of the device.
3. I will use technology in accordance with the laws of the United States and the State of South Carolina:
  - Criminal acts – These include, but not limited to, “hacking” or attempting to access computer systems without authorization, harassing email, cyberbullying, cyberstalking, child pornography, vandalism, and/or unauthorized tampering with computer systems.
  - Libel laws – Publicly defaming people through the published material on the internet, email, etc.
  - Copyright violations – Copying, selling or distributing copyrighted material without the express written permission of the author or publisher (users should assume that all materials available on the internet are protected by copyright) engaging in plagiarism.
4. If I choose to use social media:
  - I understand my professional career also includes my digital reputation
  - I understand all online actions leave a permanent record and remain online, even if deleted.
  - I will adhere to FERPA and copyright regulations when posting student activities.
  - I will refrain from posting student photos/videos on my personal social media accounts.

I understand and will abide by the above Acceptable Use Policy. Should I commit a violation, I understand that the consequences of my actions could include suspension of computer privileges, disciplinary action, and/or referral to law enforcement.

\_\_\_\_\_  
Student or Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Location

Revised: August 2021

# Photograph/Videotape Permission Form

Please indicate below your preference for Photograph/Videotape Publicity Permission

\_\_\_\_ **I DO grant** Calhoun County Public Schools the unlimited right to use and/or reproduce photographs, likenesses, name, or the voice of my child in any legal manner and for the internal or external promotional and informational activities of Calhoun County Public Schools. I also agree to allow my child's works and/or photograph to be published on the Calhoun County Public Schools websites. I waive any and all present or future compensation rights to the use of the above stated materials.

Student: \_\_\_\_\_ Parent/Legal guardian: \_\_\_\_\_ Date:  
\_\_\_\_\_

\_\_\_\_ **I DO NOT grant** Calhoun County Public Schools permission to use and/or reproduce photographs, likenesses, name, or the voice of my child in any legal manner and for the internal or external promotional and informational activities and website of Calhoun County Public Schools.

Student: \_\_\_\_\_ Parent/Legal guardian: \_\_\_\_\_ Date:  
\_\_\_\_\_

**JRA-E**

**FERPA DIRECTORY INFORMATION OPT-OUT FORM**

**Periodically, we receive requests for your child’s information from third-party representatives. If you do not want us to share this information, please check the opt-out box on the other side of this notification.**

---

First Name (Printed): \_\_\_\_\_

Last Name (Printed): \_\_\_\_\_

**NOTICE OF DIRECTORY INFORMATION OPT OUT**

In accordance with the *Federal Educational Rights and Privacy Act of 1974* (FERPA), as amended, a student’s education records are maintained as confidential and, except for a limited number of special circumstances listed in that law, will not be released to a third party without the parent/student’s prior written consent. The law, however, does allow schools to release student “directory information” without obtaining the prior consent of the parent/student. If you do not want the release of certain types of directory information without your prior consent, you may choose to “opt-out” of this FERPA exception by signing the Form below. Directory information of a student who has opted-out from the release of directory information, in accordance with this policy/procedure for opting out, will remain flagged until the student requests that the flag be removed by completing and submitting a revocation of the opt out to the School.

**TO: [School Name]** \_\_\_\_\_

I request the withholding of the following personally identifiable information identified as Directory Information under FERPA. I understand that upon submission of this Form, the information checked cannot be released to third parties without my written consent or unless the School is required by law or permitted under FERPA to release such information without my prior written consent; and that the checked directory information will not otherwise be released from the time the School receives my Form until my opt- out request is rescinded. I understand that I may not opt out of use of my student ID number because it is necessary identifying information for the School. I further understand that if directory information is released prior to the School receiving my opt- out request, the School may not be able to stop the disclosure of my directory information. I understand that I may request and challenge how my directory information is used by contacting the School.

**CHECK HERE TO OPT OUT OF ALL DIRECTORY INFORMATION IDENTIFIED BELOW (This means that the information listed below will not be shared with any third-party representatives)**

**or**

**CHECK THE INDIVIDUAL BOXES BELOW TO SELECTIVELY OPT OUT OF INFORMATION SHARING**

- Name
- Telephone listing (s)
- Photograph
- Date of birth
- Place of birth
- Permanent or home address
- e-mail address
- Dates of attendance
- most recent institution attended
- Weight / height
- Enrollment Status (e.g. full-time/part-time)
- Class standing (e.g. sophomore)
- Most recent educational agency or institution attended
- Participation in officially recognized activities and sports
- Degree(s) received
- Awards and honors received

Signature: \_\_\_\_\_  
*If under 18, a parent or guardian must sign to opt the student out*

**Calhoun County High School**  
150 Saints Avenue  
St. Matthews, SC 29135  
Phone: (803) 874-3071 Fax: (803) 874-1553



## TRANSCRIPT REQUEST

Please send to us a complete transcript for the following student (s) who has/have enrolled at Calhoun County High School.

**Student:** \_\_\_\_\_

**Grade:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**SS#:** \_\_\_\_\_

**TO:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Fax:** \_\_\_\_\_

Please include the following:

- Birth Certificate
- Discipline
- Immunization
- Social Security Card
- Complete Grades (Including present grading period)
- Date of Withdrawal
- Standardized Test Scores
- Attendance Record (Excused/Unexcused Absences)
- Psychological Report
- Other information concerning placement for Special Education or Academically Gifted programs if applicable.

**Thank you for your Assistance**

\_\_\_\_\_  
**Signature of School Official**

\_\_\_\_\_  
**Date**

**I give my permission for the release of all school records for the above named student.**

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**

**FOR OFFICE USE ONLY**

**Date Request Mailed:** \_\_\_\_\_ **Date Records Received:** \_\_\_\_\_



# Calhoun County High School Student Data Sheet

*(Please Print)*

Student Name: \_\_\_\_\_  
                                    LAST                                    FIRST                                    MIDDLE

Birth Date: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Current Grade: \_\_\_\_\_ Sex: \_\_\_\_\_

Street Address: \_\_\_\_\_  
\_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Home Telephone Number: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Father's Work Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Mother's Work Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Father's E-Mail: \_\_\_\_\_ Mother's E-Mail: \_\_\_\_\_

**LIST NAMES AND AGES OF SIBLINGS:**

<u>NAME</u>	<u>AGE</u>
_____	_____
_____	_____
_____	_____

**Career Path (Choose One):**

- Tech Prep (2 Year Technical College)
- College Prep (4 Year College)

**Career Interest (Choose One):**

- Liberal Arts
- Engineering
- Health and Human Services
- Business and Marketing
- Industry



## AR IKA-R Grading/Assessment Systems

Issued 6/18

### Grading Scales

#### Grades six through 12

Student progress in grades six through 12 is reported for all subjects as follows:

Letter Grade	Numerical Average
A	90 - 100
B	80 - 89
C	70 - 79
D	60 - 69
F	Below 60

### State Uniform Grading Scale (Grades Nine through 12)

Numerical breaks for letter grades, weightings for specified courses, and a conversion chart for computing grade point ratios follows.

South Carolina Uniform Grading Scale Conversions				
Numerical Average	Letter Grade	College Prep	Honors	AP/IB/Dual Credit
100	A	5.000	5.500	6.000
99	A	4.900	5.400	5.900
98	A	4.800	5.300	5.800
97	A	4.700	5.200	5.700
96	A	4.600	5.100	5.600
95	A	4.500	5.000	5.500
94	A	4.400	4.900	5.400
93	A	4.300	4.800	5.300
92	A	4.200	4.700	5.200
91	A	4.100	4.600	5.100
90	A	4.000	4.500	5.000
89	B	3.900	4.400	4.900
88	B	3.800	4.300	4.800
87	B	3.700	4.200	4.700
86	B	3.600	4.100	4.600
85	B	3.500	4.000	4.500
84	B	3.400	3.900	4.400
83	B	3.300	3.800	4.300
82	B	3.200	3.700	4.200
81	B	3.100	3.600	4.100
80	B	3.000	3.500	4.000
79	C	2.900	3.400	3.900
78	C	2.800	3.300	3.800
77	C	2.700	3.200	3.700
76	C	2.600	3.100	3.600
South Carolina Uniform Grading Scale Conversions				
Numerical Average	Letter Grade	College Prep	Honors	AP/IB/Dual Credit
75	C	2.500	3.000	3.500

South Carolina Uniform Grading Scale Conversions				
Numerical Average	Letter Grade	College Prep	Honors	AP/IB/Dual Credit
74	C	2.400	2.900	3.400
73	C	2.300	2.800	3.300
72	C	2.200	2.700	3.200
71	C	2.100	2.600	3.100
70	C	2.000	2.500	3.000
69	D	1.900	2.400	2.900
68	D	1.800	2.300	2.800
67	D	1.700	2.200	2.700
66	D	1.600	2.100	2.600
65	D	1.500	2.000	2.500
64	D	1.400	1.900	2.400
63	D	1.300	1.800	2.300
62	D	1.200	1.700	2.200
61	D	1.100	1.600	2.100
60	D	1.000	1.500	2.000
59	F	0.900	1.400	1.900
58	F	0.800	1.300	1.800
57	F	0.700	1.200	1.700
56	F	0.600	1.100	1.600
55	F	0.500	1.000	1.500
54	F	0.400	0.900	1.400
53	F	0.300	0.800	1.300
52	F	0.200	0.700	1.200
51	F	0.100	0.600	1.100
0-50	F	0.000	0.000	0.000
50	WF	0.000	0.000	0.000
50	FA	0.000	0.000	0.000
-	WP	0.000	0.000	0.000
-	P	0.000	0.000	0.000
-	NP	0.000	0.000	0.000
-	AU	0.000	0.000	0.000

When a student successfully recovers the credit for a failed course, a "P" will be recorded as the letter grade. When a student fails to recover the credit for a failed course, an "NP" will be entered as the letter grade. When a student is allowed to audit a course, an "AU" will be recorded for the letter grade. The course and grade information will display on the student's transcript.

### Conversion Process

All report cards and transcripts will use numerical grades for courses carrying Carnegie units. Transcripts and report cards will show course title and level/type of course taken. The grading scale will be printed on the report card.

When transcripts are received from accredited out-of-state schools (or in-state from accredited sources other than the public schools) and numerical averages are provided, those averages must be used in transferring the grades to the student's record. If letter grades with no numerical averages are provided, the following equivalents will be used to transfer the grades into the student's record:

A = 95

B = 85

C = 75

D = 65

F = 50

If the transcript indicates that the student has earned a passing grade in any course with a numerical average lower than 60, the average will be converted to a numerical grade of 65.

If the transcript shows that the student has earned a grade of "P" (passing) or "F" (failing), that grade will be converted to a numerical grade based upon information secured from the sending institution as to the approximate numerical value of the "P" or the "F."

If no numerical average can be obtained from the sending institution, the receiving school will calculate the student's cumulative transfer GPA and the corresponding number equivalent will be assigned to replace the "P."

If no numerical average can be obtained from the sending institution on the "F," the grade entered will be a 50.

The district will consider a student's transcript along with additional supporting evidence such as course syllabi, lesson plans, schedules, textbooks, or other instructional resources to validate course credits from homeschools.

For international students, the district will attempt to gather as much course information as possible from the sending school, including course syllabi, standards, end-of-course assessment results, or other instructional resources to determine the course credits that are the best match.

The district will allow a student to audit a course for no grade. The student must obtain permission before taking the class and must agree to follow all school and classroom attendance, behavior, participation, and course requirements. The course will be marked for "no credit" and "not included in GPA" at the student level. Students should not take the end-of-course examination in an audited class.

### **End-of-Course Testing**

In courses requiring state end-of-course testing, the district will apply the mandatory 20 percent weighting of the end-of-course test to the student's final grade. The student will be allowed to take the examination only once, at the end of the regular course duration and not at the end of an extended period granted through the credit recovery option. The school will treat students who repeat the course as though they were taking the course for the first time and all requirements will apply.

### **Honors Courses**

Honors courses are intended for students exhibiting superior abilities in the particular course content area. The honors curriculum places emphasis on critical and analytical thinking, rational decision-making, and inductive and deductive reasoning. Honors courses should not encourage a student to graduate early but should extend course opportunities at the high school level.

The district may designate honors courses and give the assigned weighting under the following conditions:

- An honors course must have a curriculum that extends, accelerates, and enriches the College Preparatory (CP) course study in rigor, complexity, challenges, and creativity as outlined in the *Profile of the South Carolina Graduate*.
- Instructional practices for advanced learners must demonstrate appropriate differentiation that will enhance the delivery of instruction while strengthening the components outlined in the *Profile of the South Carolina Graduate*.
- Assessments must align with the honors level curriculum and instructional best practices, to include pre-assessment, formative assessment, and summative assessment.

One-half of a quality point (.5) will be added to the CP weighting for honors courses that meet all three criteria listed above. These criteria apply to all courses, including those offered online and in other nontraditional settings, as well as those recorded on a transcript from an out-of-state-school accredited under the board of education of that state or the appropriate regional accrediting agency. This is applicable even if the district does not offer the course being transferred.

### **Advanced Placement (AP) and International Baccalaureate (IB) Courses**

The following criteria apply to the College Board's Advanced Placement (AP) courses and to International Baccalaureate (IB) courses, including those offered online and in other nontraditional settings, as well as those recorded on a transcript from an out-of-state-school accredited under the board of education of that state or the appropriate regional accrediting agency:

- Only AP or IB courses can be awarded a full quality point above the CP weighting. Seminar or support courses for AP or IB may be weighted as honors but not as AP or IB courses.
- An AP course can carry only one credit with the quality point above the CP weighting.
- A standard-level (SL) IB course can carry only one quality point weighting per course. However, two quality points of IB credit can be granted for higher-level (HL) courses in the IB program that require a minimum of 240 hours of instruction.

### **Dual Credit Courses**

Dual credit courses, whether the course is taken at the school site where the student is enrolled or at a post-secondary institution, are defined as those courses for which the student has received permission from his/her home school to earn both Carnegie units and college credits for those particular courses. One quality point will be added to the CP weighting for dual credit courses that are applicable to baccalaureate degrees, associate degrees, or certification programs that lead to an industry credential offered by accredited institutions.

College remediation and orientation classes for dual credit will be weighted as CP.

All dual credit courses earned in South Carolina should be transcribed with the 1.0 quality point weight when the student transfers to a new school. Dual credit courses earned out of state may or may not carry quality point weightings. When a student transfers, the weight applied at the sending institution according to that state's regulations will be applied to the student's transcript. The district will not change the weight of a dual credit course to match South Carolina's process.

### **Grade Point Averages (GPA)**

The uniform grading scale and system for figuring GPA and class rank will apply to all courses carrying Carnegie units, including units earned at the middle/junior high school level.

As applicable, the district will recalculate GPAs already earned by students based on the three-decimal-point scale as outlined in this administrative rule.

Grade point averages will be figured uniformly in all schools using the following formula. The formula will yield each student's GPA which can then be ranked from highest to lowest rank in class. Computations will be rounded to the third decimal place as outlined in the state's uniform grading policy. All diploma candidates are included in the ranking.

$$\text{GPA} = \frac{\text{sum (quality points x units)}}{\text{sum of units attempted}}$$

The board will determine the criteria for determining honor graduates, to include valedictorian or salutatorian, and may establish earlier cutoffs (e.g., the seventh semester of high school, the third nine weeks of the senior

year) when determining a rank for any local purpose. However, class rank for LIFE Scholarships is determined at the conclusion of the spring semester of the senior year.

### **Course Withdrawals**

With the first day of enrollment as the baseline, students who withdraw from a course within three days in a 45-day course, five days in a 90-day course, or 10 days in a 180-day course will do so without penalty.

Students who withdraw from a course after the specified time of three days in a 45-day course, five days in a 90-day course, or 10 days in a 180-day course will be assigned a WF and the F (as a 50) will be calculated in the student's overall grade point average.

The three, five, and 10-day limitations for withdrawing from a course without penalty do not apply to course or course level changes approved by the administration of a school. Students who withdraw with administrative approval will be given a WP. The district will establish withdrawal limitations for distance learning courses.

Students who drop out of school or are expelled after the allowed period for withdrawal, but before the end of the grading period, will be assigned grades in accordance with the following:

- The student will receive a WP if he/she was passing the course. The grade of WP will carry no Carnegie units and no quality points to be factored into the student's GPA.
- The student will receive a WF if he/she was failing the course. The grade of WF will carry no Carnegie units but will be factored into the student's GPA as a 50.

If a student fails a course due to excessive absences and is unable to successfully make up the work or demonstrate proficiency in the course, the school will record an FA on his/her transcript. The grade of FA will carry no Carnegie units but will be factored into the student's GPA as a 50.

### **Retaking Courses**

Students in grades nine through 12 may retake a course at the same level of difficulty if they earned a D or F in that course. The student's transcript will reflect all courses taken and the grades earned. However, only one course attempt and the highest grade earned for the course will be calculated in the GPA.

The student may retake the course either during the current school year or during the next school year but no later than the next school year. In addition, the student must retake the course before he/she has enrolled in the next sequential course (unless granted approval by the administration to do so).

A student who has taken a course for a Carnegie unit prior to his/her ninth grade year may retake that course regardless of the grade earned. A student who retakes a high school credit course from middle school must complete it before the beginning of the second year of high school. In this case, only the highest grade will be used in figuring the student's GPA.

Issued 6/18/18

Calhoun County Public Schools

## Policy IKC Class Rankings/Grade Point Averages

Issued 10/19

Purpose: To establish the basic structure for determining class rank

Each high school senior, upon receiving a diploma, will be ranked in his/her class. The district will determine class rankings by the final grade point average in all subjects. All rankings will be determined by quality points earned in all subjects. All courses have quality points based on level of course study and grade earned.

### Valedictorian/Salutatorian

The valedictorian and salutatorian will be determined by final GPA, including the last semester of his/her senior year. The salutatorian will be the senior student with the second highest grade point average. Eligibility for the Valedictorian and Salutatorian requires that the student be enrolled for the final four (4) continuous semesters in the same high school in Calhoun County School District. The student must have the 9GR of the graduating class in order to receive any honors recognition at graduation. The students should not have retaken any coursework in grades nine through 12 for the purpose of raising their grade.

### Grading Scale

A-100-90	B-89-80	C-79-70	D-(69-60)	F-59-0
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\*\*All elective courses will receive college prep weighting

### Principals Certification

By June 30th following graduation, the high school principal will certify each graduate's rank. This certification must be made prior to preparing final transcripts of a graduate's permanent record.

Adopted 9/96; Revised 8/28/17, 7/24/18, 10/28/19

Calhoun County Public Schools

## Policy IKA Grading/Assessment Systems

Issued 3/17

Purpose: To establish the board's vision for grading and assessment of student academic progress.

Students respond more positively to the opportunity for success than to the threat of failure. The district seeks, therefore, through learner objectives and its instructional program, to make achievement both recognizable and possible for students. The district should emphasize achievement in its process of evaluating student performance.

Regularly issued report cards, combined with scheduled parent-teacher conferences, serve to promote a process of continuous evaluation of student performance. This process informs students and their parent/legal guardian and provides a basis for bringing about change in student performance if such change seems necessary.

### Statewide Uniform Grading Scale

The school will follow the statewide uniform grading scale as approved by the State Board of Education. This uniform grading scale and the system for calculating grade point averages (GPAs) and class rank will apply to all courses carrying Carnegie units, including units earned at the middle/junior high school level.

The uniform grading scale is as follows:

- A 90 - 100
- B 80 - 89
- C 70 - 79
- D 60 - 69
- F 59 and below

All report cards and transcripts will use numerical grades for courses carrying Carnegie units.

Cf. IKAB, IKC, IKI

Adopted 2/6/78; Revised 11/6/78, 9/16/96, 2/07, 3/20/17

Legal references:

S.C. Code, 1976, as amended:

Section 59-5-68 - Uniform grading scale.

Section 59-18-310(B) - Development or adoption of statewide assessment program to measure student performance.

Section 59-18-320 - Review of field test; general administration of test; accommodations for students with disabilities; adoption of new standards.

State Board of Education Regulations:

R43-234 - Defined program, grades 9-12.

R43-262 - Assessment program.

## Policy IKF Graduation Requirements

Issued 10/19

The South Carolina State Board of Education (SBE) regulates the South Carolina state high school diploma. A state high school diploma from this district is based upon the satisfactory completion of the number of units required by state law. A unit of work is the amount of credit earned when the student satisfactorily completes a minimum of 120 hours of instruction in a given subject area.

The district must offer a standards-based academic curriculum organized around a career cluster system that provides students with education pathways and endorsements. Coursework must be aligned with the student's diploma pathway. When applicable, students will be offered national industry certifications or credentials.

### Endorsements

Students will have the opportunity to earn endorsements within their high school diploma pathway, which will identify a particular area of focus. Endorsements may be added to a student's uniform diploma; however, earning an endorsement is not a requirement for graduation. To earn a graduation endorsement, the student's program of study must meet certain criteria, including SBE-approved pathways, specific courses, and other South Carolina Department of Education (SCDE) guidelines.

Students in the district may graduate from high school by meeting the requirements outlined in administrative rule IKF-R.

Cf. IKFC

Adopted 9/17/84; Revised 3/17/86, 8/6/86, 9/19/88, 11/1/90, 9/16/96, 9/21/98, 10/28/19

Legal References:

S.C. Code of Laws, 1976, as amended:

Section 59-17-130 - American Sign Language counts as world language credit.

Section 59-26-70 - No commission or agency to require foreign language as a prerequisite to receive a regular high school diploma.

Section 59-29-80 - Courses in physical education; ROTC programs; marching band.

Section 59-29-190 - Advanced placement courses for academically talented students.

Section 59-29-240 - Civics test requirement.

Section 59-39-100 - Issuance of uniform diplomas by accredited high school; units required.

Section 59-39-110 - Accelerated program of study.

S.C. State Board of Education Regulations:

R43-234 - Defined program grades 9-12 and graduation requirements.

R43-235 - Employability credential for students with disabilities.

R43-259 - Adult education.



## AR IKF-R Graduation Requirements

Issued 10/19

The student must complete a study of and pass a final examination on the provisions and principles of the United States Constitution, the Declaration of Independence, the Federalist papers, and American institutions and ideals. This instruction must be given for a period of at least one year or its equivalent, either within the required course in U.S. History and Constitution or within another course.

The student must pass a high school credit course in science in which an end-of-course examination is administered.

The student must be enrolled for a minimum of one semester immediately preceding his/her graduation except in the case of a bona fide change of residence. Units earned in a summer school program do not satisfy this requirement.

The student must take the U.S. Citizenship and Immigration test as part of the U.S. Government course, provided there is no cost to the school or district for administering the test. Students are not required to meet a minimum score.

### Credits

A student must earn 24 units of credit in state-approved courses for graduation.

The unit requirements are distributed as follows:

<u>Subject</u>	<u>Credit units</u>
English/Language arts	4
Mathematics	4
Science	3
U.S. History and Constitution	1
Economics	1/2
U.S. Government	1/2
Other social studies	1
PE, Junior ROTC, or Marching Band	1
*Computer science	1
**Foreign language or Career and technology education	1
Electives	7
<b>Total</b>	<b>24</b>

*\*Keyboarding can no longer be substituted for one-half of the computer science requirement for incoming freshman in the 2018-2019 school year.*

*\*One unit of foreign language or occupational elective is required for graduation. Students planning to attend a four-year college or university must take two or three years of the same foreign language as part of their entrance requirement. Students planning to attend a two-year institution or who are planning to enter the workforce immediately upon graduation should earn at least one unit in an occupational (vocational) area.*

### Awarding of High School Credit

A school may also award and accept credit towards a high school diploma for the following:

- in units of one-fourth, one-half, and a whole; for example, an academic standards-based course that requires a minimum of 120 hours of instruction (one unit), 60 hours of instruction (one-half unit), and 30 hours of instruction (one-fourth unit)
- a course that has been approved by the South Carolina Department of Education in a proficiency-based system
- those gateway courses that are a part of the end-of-course examination program only if the student takes the course approved by the school in which he/she is enrolled and meets all the stipulated requirements of the program
- courses in summer programs that meet all the regulatory requirements for courses offered for students in grades nine through 12

- a course that is approved by the district, whether the school offers the particular course or not, if the student receives prior approval
- locally designed subject-area courses, elective courses, and CATE courses under conditions as outlined in State Board of Education regulations
- the PE credit if the PE course meets all statutory requirements including the personal fitness and wellness component and the lifetime fitness component
- the one-half unit of credit carried by the keyboarding course for half of the required computer science unit for students enrolled in high school prior to the 2018-2019 school year; keyboarding can no longer be substituted for one-half of the computer science requirement for incoming freshman in the 2018-2019 school year
- the American Sign Language course as the required unit in a foreign language
- a college course that a student in grades nine through 12 takes under the district's dual credit arrangement

### **Residency**

The student must attend the high school issuing the diploma for at least the semester immediately preceding graduation except in the case of a bona fide change of residence where the sending school will not grant the diploma. Two units earned in a summer school program do not satisfy this requirement.

### **Participation in Graduation Exercises**

To be eligible to participate in the school's graduation, the student must have fully satisfied the requirements to receive a state high school diploma, a state high school certificate, or a district special education certificate (for non-diploma students). Students who fail to meet these requirements are not allowed to participate in the graduation ceremony.

Additionally, in order to participate in the ceremony, the student must have satisfied all financial obligations to the school and must not be suspended or expelled from school at the time of graduation.

*\*Keyboarding can no longer be substituted for one-half of the computer science requirement for incoming freshman in the 2018-2019 school year.*

Issued 5/23/00, Revised 11/25/08, 12/8/15, 9/16/19, 10/28/19

Calhoun County Public Schools

## File IKF-E Application for Early Graduation

The Calhoun County Public School Board of Education does not encourage attempts to complete a course of study for high school graduation in less than four full academic years. However, the Board will accept modification of the four-year attendance requirement for high school graduation provided the student has satisfactorily completed the requirements for graduation as set forth by the State Board of Education and have obtained college or career readiness. Students planning to graduate early must notify their school counselor by the first day of the first semester of their senior year.

In order to apply for early graduation, a student must have completed six semesters or three years of high school attendance and have successfully completed the terms of the district's Early Graduation Requirements. The student must have the 9GR of the graduating class in order to receive any honors recognition at graduation.

The following procedures must be followed when a student requests early graduation:

- The student and parent(s) set up a conference with the student's counselor at or before the required time limit (the first day of the student's first semester as a senior) to do the following:
  - Academic credit check: A cumulative GPA of 3.0 is required to apply for early graduation, with no lower than a "C" on any course listed on the high school transcript to date and be in compliance with the attendance policy.
  - The student must have met the Career or College Readiness criteria outlined by the state
  - Document reasons for early graduation that align with post-high school plans
    1. Give parental/guardian permission form for early graduation, which must be completed by the first day of the student's first semester as a senior. This form is returned to the counselor.
    2. A "5-year plan" outlining the student's educational and/or employment goals for the next five years. This plan may be part of the student's formal letter.
    3. Documentation that the student has been in contact with a post-secondary institution if the student is planning to continue his/her education immediately upon graduation, or a letter from an employer stating that the student is or will be employed immediately upon graduation.
    4. Set up a tentative course schedule to ensure graduation requirements can be met.
    5. The parent/guardian and student request a conference with the principal.
- Following the conference with the student, parent/guardian(s), counselor, and principal, the student's request to graduate early will be forwarded to the Deputy Superintendent for final approval following a recommendation by a committee comprised of the following:
  - Two district level designees of the superintendent
  - The student's high school counselor
  - The student's principal
  - One of the student's current teachers
- The student's counselor will notify the student and parent/guardian(s) of the final decision of the superintendent's committee.

### Remaining Eligible Once Approved

- Once approved for early graduation, the student must maintain a minimum "C" average in the remaining courses and no lower than a 3.0 cumulative GPA. Failure to do so will result in the student being required to remain enrolled with a full schedule through the end of their fourth year.
- Once approved for early graduation, the student must meet with his/her counselor twice each year to monitor academic progress and attendance. A student's plan may be terminated or adjusted at any meeting if criteria are not being met.
- If an early graduate intends to participate in the graduation ceremony, they must indicate that intention on their final checkout form completed the last day of attendance, if not sooner. Early graduates' names will be included in the graduation program as an Early Graduate.

### EARLY GRADUATION REQUEST FORM

To the Principal of Calhoun County High School:

Regarding the early graduation of \_\_\_\_\_, we, the parent/guardian of the student named above, have discussed the pros and cons of early graduation from high school. After discussing this issue with our child and reviewing the requirements, we request that our student, named above, be allowed to graduate early, upon completion of all requirements.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

I, \_\_\_\_\_, hereby request the privilege of graduating from high school after three years (six semesters) of attendance. I assume full responsibility for meeting all the requirements and deadlines. My parent/guardian approves my plan and will set up a conference with my counselor.

Signature of student: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: It is the parent/guardian's responsibility to contact the student's counselor to schedule this conference.**

### EARLY GRADUATION CONFERENCE FORM

Conference with Counselor by the first day of the student's senior year

The following should be completed

Credit Check \_\_\_\_\_

Document reasons for how early graduation fits into post high school plans \_\_\_\_\_

Set up a final tentative schedule \_\_\_\_\_

Give student Early Graduation Request Form \_\_\_\_\_

Parent/guardian set up conference with principal \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Counselor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Final approval of the student's request to graduate early will be made by the superintendent's committee on early graduation. This committee includes the school principal, the student's counselor, one teacher, and two District Office administrators designated by the superintendent.

Deputy Superintendent Conference Date \_\_\_\_\_

Deputy Superintendent's Final Decision \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Deputy Superintendent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Calhoun County Public Schools



*The School District of Calhoun County* 125  
Herlong Avenue, P.O. Box 215  
St. Matthews, SC 29135  
Phone (803) 655-7310 \* FAX (803) 655-7276

### **Consent to Bill Private Insurance and Medicaid**

The Calhoun County School District and the South Carolina Department of Education (SCDE) have my permission to provide services to my child and release and exchange medical, psychological, and other personally-identifiable confidential information, as necessary, to the South Carolina Department of Health and Human Services (SCDHHS) and any applicable third-party insurer regarding billable services provided to my child. I understand the purpose of this consent is to bill Medicaid and/or private third-party insurer for services under the Individuals with Disabilities Education Act (IDEA).

By signing this form, I give the District and the SCDE my permission to bill and receive payment from Medicaid and any third-party insurer for diagnostic and psychological evaluation services, behavioral health services, nursing services, and other health-related screenings and treatment services billable to Medicaid or a third-party insurer with or without the requirement of an individualized education program (IEP). The District provided me written notification consistent with the IDEA regulation at 34 C.F.R. §§ 300.154(d)(2)(v) and 300.503(e), prior to my signing this consent to release information to bill Medicaid or any third-party insurer and prior to accessing Medicaid or my child's third-party insurance benefits.

I further understand that the District must provide me annual written notification of my rights relative to Medicaid or any third-party insurer accessing my child's information and before the District and the SCDE access my benefits to pay for services under the IDEA. This consent for release of information to bill Medicaid and any third-party insurer is a one-time consent and is not required annually thereafter, unless there is a change in the type or amount of services to be provided to my child or a change in the cost of the services to be charged to Medicaid or a third-party insurer. I understand that Medicaid and third-party insurance reimbursement for billable services provided by the District and the SCDE will not affect any other Medicaid services or insurance benefits for which my child is eligible. I understand that my child will receive the services listed in the IEP regardless of whether my child is covered by public or private insurance programs and regardless of whether I provide consent to access those benefits. I understand that my refusal to consent to the SCDHHS or any third-party insurer accessing my child's personally-identifiable information does not relieve the District of its responsibility to ensure that all required services in my child's IEP are provided at no cost to me.

I understand that this consent is voluntary on my part and may be revoked at anytime. If I later revoke consent, the revocation is not retroactive (i.e., it does not negate an action that occurred after the consent was given and before the consent was revoked).

I also understand that the District and the SCDE will operate under the guidelines of the IDEA and the Family Educational Rights and Privacy Act (FERPA) to ensure confidentiality regarding my child's treatment and provision of services.

Student's Name:

DOB:

Medicaid #:

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**MEMBERS OF HOUSEHOLD, INCLUDING PARENT(S)**

NAME	Relationship to Child	Age	Highest Grade Completed (If currently in school, name of school)

**ACADEMIC INFORMATION**

**Name and Address of Last Two School Attended**

1. \_\_\_\_\_ Date Withdrawn: \_\_\_\_\_  
 \_\_\_\_\_  
 2. \_\_\_\_\_ Date Withdrawn: \_\_\_\_\_  
 \_\_\_\_\_

Last Date in Attendance At Previous School \_\_\_\_\_ Did Child Attend Kindergarten? \_\_\_\_\_

**Was Child Previously Enrolled in Any Special Programs? (Gifted, Speech, Resource, LD, EH, EM, Special Needs, etc.)** \_\_\_ No \_\_\_ Yes, If so which one \_\_\_\_\_

**Has your child ever attended school in Calhoun County?** \_\_\_ Yes \_\_\_ No  
 If so where \_\_\_\_\_

What Language is Primarily Spoken in the Home? \_\_\_ English \_\_\_ Spanish \_\_\_ Other

**Does the student have medical conditions/problems that the school should be aware of?**  
 If yes, please explain \_\_\_\_\_

**TRANSPORTATION: \_\_\_ Walker \_\_\_ Car Rider \_\_\_ Bus Rider Office Use Only: Bus # \_\_\_\_\_**

Who Brings Child? \_\_\_\_\_ Picks Up Child \_\_\_\_\_ Phone: \_\_\_\_\_

**Name(s) of Other Person(s) Who Will Pick Up Child:**

**Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**SPECIFIC DIRECTIONS TO YOUR HOME FROM SCHOOL:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**\*NOTE TO PARENT OR LEGAL GUARDIAN: We at Calhoun County High School think the following is vital to the well-being and safety of each student. Please complete and sign the following:**

The following persons have permission to transport my child from school. No other person is allowed to pick up my child unless written permission is given by the parent and/or guardian.

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

\*\*\*\*\*

In case of legal separation or divorce, legal documentation must be kept on file in the office stating who has custody and/or who is restrained from having contact with the child. If applicable to you, please complete the following:

**RESTRAINING ORDER ISSUED AGAINST: Name** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Copy Placed in Student's File:** \_\_\_\_\_ **Yes** or \_\_\_\_\_ **No**

**Signature of Parent/Guardian Enrolling This Student:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**INFORMATION LISTED BELOW SHOULD ACCOMPANY THE APPLICATION:**

1. **Official Birth Certificate** (*Hospital paper with feet print is not acceptable.*)
2. **Current South Carolina Certificate of Immunization** (*long sheet, not pink card.*)
3. **Copy of Social Security Card**
4. **Copy of Transcript/Report Card**
5. **Proof of Residence** (*Telephone Bill, Utility Bill, or Rent Statement - No Exceptions/Substitutions*)
6. **Home Language Survey**
7. **Proof of withdrawal from prior school and/or school district**

**\*No Application Will Be Accepted Without All Of The Above Information**

<b>OFFICE USE ONLY</b>	
_____ <b>Birth Certificate</b>	
_____ <b>SC Certificate of Immunization</b>	
_____ <b>Social Security</b>	
_____ <b>Transcript/Report Card</b>	
_____ <b>Proof of Residence</b>	
_____ <b>Transcript Request (Date Sent _____)</b>	
_____ <b>Proof of withdrawal from prior school and/or school district</b>	
_____ <b>Signature</b>	_____ <b>Date</b>