Dear Parent /Guardian:

ONLINE REGISTRATION has started.

Registration is the process of notifying the School that your child will attend the 2022-2023 school year. If your child is planning to attend our Middle School you must register before June 1, 2022.

To facilitate the enrollment process, we are providing you with a step-by-step process.

Here are some important points that you need to know:

* Our on-line registration process will require an email address.

(If you do not have an email address, you must create one prior to being able to register on-line.)

* Once you have your email address, send it to our registrar’s office, to the attention of Mrs. Garner. Please be aware that it will take 24 hours for the system to process your information.

Please call **(251) 221-2344** to very that your address is officially in the system.

* Once you have your email confirmed your:

**USER NAME** is: the Enrolling Parent/guardian email address.

**PASSWORD** is: the oldest Student’s birthday.

PLEASE keep in contact with our school for additional information.

If you need assistance in Spanish, please contact:

Yohana Carrillo at **(251) 221-5184**