

OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING of the GOVERNING BOARD
Tuesday, December 12, 2023
AGENDA

TIME: 4:00pm

PLACE: District Conference Room

CALL TO ORDER AND ROLL CALL

BOARD MEMBERS:

Mr. Doug Mederos, President
Mr. John Mendonca, Clerk
Mr. Joey Benevedes, Trustee
Mr. Mark Nunes, Trustee
Mr. Joseph Meneses, Trustee

PLEDGE OF ALLEGIANCE

(1.0) ANNUAL ORGANIZATIONAL BUSINESS OF THE BOARD OF TRUSTEES

1.1 Assumption of Chair by Board Secretary

1.2 Swearing in of new or incumbent Board Members.

1.3 Election of the Board President.

Motion by _____ Second _____ Action _____

1.4 Election of the Board Clerk.

Motion by _____ Second _____ Action _____

1.5 Appointment of Secretary to the Board.

Motion by _____ Second _____ Action _____

1.6 Authorization of Order Signatures.

Motion by _____ Second _____ Action _____

1.7 Designation of Regular Meeting Time and Dates.

Motion by _____ Second _____ Action _____

1.8 Appointment of Board Representative for Election of County Committee Members on School Board Organization.

Motion by _____ Second _____ Action _____

(2.0) APPROVAL OF AGENDA

Motion by _____ Second _____ ACTION ()

(3.0) APPROVAL OF MINUTES

The minutes of the regular meeting held on November 14, 2023 is presented for Board approval.

Motion by _____ Second _____ ACTION ()

(4.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted **(5) minutes** to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.

(Action cannot be taken on anything that is not already on the agenda).

(5.0) CORRESPONDENCE:

Letter from California State Controller, dated October 25, 2023

(6.0) ADMINISTRATORS' REPORTS

- *Superintendent's Report*
 - *New LCAP template update-Update Board Priorities*
 - *Land acquisition for parking overflow*
- *Principal Report*
 - *Enrollment update*
 - *SPED update*

(7.0) BUSINESS SERVICES

- 1.) Approval authorization to pay vouchers as presented.

Motion by _____ Second _____ ACTION ()

- 2.) Approval of Budget Revisions as presented.

Motion by _____ Second _____ ACTION ()

- 3.) Approval of the First Interim budget report for 2023-2024

Motion by _____ Second _____ ACTION ()

(8.0) DISTRICT ADMINISTRATION

- 1.) Approval of updated procurement procedures for nutritional services

Motion by _____ Second _____ ACTION ()

2.) Approval of new inter-district transfers and renewals for the 23/24SY.

Motion by _____ Second _____ ACTION ())

3.) Approval of surplus item: 2000 Ford F150 single cab VIN: 11488

Motion by _____ Second _____ ACTION ())

4.) Approval of Athletic Director Job Description.

Motion by _____ Second _____ ACTION ())

5.) Approval of Annual Developer Fees Report

Motion by _____ Second _____ ACTION ())

6.) Approval of OVUESD Safety Plan

Motion by _____ Second _____ ACTION ())

7.) Approval of external walk-in freezer quote.

Costs: 48,453.30-66,000 depending on quote

Funding Source: KIT funds

Motion by _____ Second _____ ACTION ())

8.) Approval of Quote for an Ag Trailer for the Ag Program.

Costs: 29,835

Funding Source: \$8500 AIG, \$10000, \$11335 Arts, Music, Instructional Materials

Motion by _____ Second _____ ACTION ())

(9.0) CLOSED SESSION

1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

(10.0) RECONVENE IN REGULAR SESSION

1.) Employment, Resignations, Transfers, Termination, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

Motion by _____ Second _____ ACTION ())

(11.0) ORGANIZATIONAL BUSINESS

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

(12.0) ADJOURNMENT

Motion by _____ Second _____ ACTION ()

ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING

January 23, 2024 @ 4:00 pm Conference Room

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact **Heather Pilgrim, Ed.S., Superintendent**, at least one week in advance of the meeting, at 688-2908. Requests made closer to the meeting may not be able to be accommodate.

CERTIFICATION OF DISTRICT CLERK ELECTION

Instructions: Pursuant to Education Code 35143(e), at the annual meeting the governing board shall elect one of its members as clerk of the district.

WE HEREBY CERTIFY that, at a meeting of the Governing Board of the
OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

held on December 12, 2023

(insert name)
board member, was duly elected clerk of the district.

Signatures of Members of the Board

Complete the remaining officer positions that apply to your district below.

Pursuant to Education Code 35022, governing boards consisting of five (5) or more members shall, at each annual meeting, elect a president from among its members.

(insert name)
board member, was duly elected board president.

(insert name)
board member, was duly elected board vice president.

Distribute as follows:

Copy to: Vanessa Cantu, Business Services
Tulare County Office of Education
Vanessa.cantu@tcoe.org

**AUTHORIZED SIGNATURES
FOR CALENDAR YEAR 2024**

This form is for Tulare County Office of Education use only.

OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

In accordance with Education Code §42633, the governing board of the above school district hereby files with the county superintendent of schools the verified signature of each person authorized to sign orders in its name.

At a special/regular meeting of the governing board of the above-captioned school district, held on the 12 day of December, 2023, the following person(s), or a majority of them, each and every one of whom is an OFFICER or EMPLOYEE of the school district and whose signature appears opposite their name below, was/were authorized to sign orders in the name of said governing board.

THIS AUTHORIZATION SUPERSEDES ALL PREVIOUS AUTHORIZATIONS.

Type or Print Name Here:

Signature Here:

1. Doug Mederos

2. John Mendonca

3. Joseph Meneses

4. Mark Nunes

5. Joey Benevedes

6. _____

7. _____

8. _____

9. _____

10. _____

BY ORDER OF THE GOVERNING BOARD OF THE
OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

Date:

By _____

Clerk/Secretary of the Board

Distribute as follows:

Copy to: Vanessa Cantu, Business Services
Tulare County Office of Education
Vanessa.cantu@tcoe.org

Oak Valley Union Elementary School District 2024 School Board Meeting Dates

Second & Fourth Tuesday of each month unless listed otherwise.
All meetings are held in the District Conference Room.

January 23	4pm
February 13	4pm
February 27	4pm
March 12	4pm
April 9	4pm
April 23	4pm
May 14	4pm
May 28	4pm
June 11	4pm
June 25	4pm
July 23	4pm
August 6	10am
August 27	4pm
September 10	4pm
September 24	4pm
October 8	4pm
October 22	4pm
November 12	4pm
December 13 (Friday)	4pm

1. 5

BOARD REPRESENTATIVE TO VOTE IN 2024 ELECTION OF COUNTY COMMITTEE MEMBERS
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OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

Pursuant to Education Code §35023, at its annual organizational meeting, this governing board has selected the following board member:

(insert name)

as its representative to participate in the 2024 election of members to the County Committee on School District Organization.

It is understood that the responsibility of the above representative is to take part in the 2024 election of county committee members.

Date:

By _____
Clerk/Secretary of the Board

Distribute as follows:

Copy to: Vanessa Cantu, Business Services
Tulare County Office of Education
Vanessa.cantu@tcoe.org

5.0

OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

REGULAR MEETING of the GOVERNING BOARD

Tuesday, November 14, 2023

MINUTES

TIME: 4:03pm

PLACE: Main Office Conference Room

CALL TO ORDER AND ROLL CALL

BOARD MEMBERS:

Mr. Doug Mederos, President	Present
Mr. John Mendonca, Clerk	Present
Mr. Joey Benevedes, Trustee	Present
Mr. Mark Nunes, Trustee	Present
Mr. Joseph Meneses, Trustee	Present

PLEDGE OF ALLEGIANCE

(1.0) APPROVAL OF AGENDA

Motion by J. Meneses Second M. Nunes ACTION (5-0)

(2.0) APPROVAL OF MINUTES

The minutes of the regular meeting held on October 24, 2023 are presented for Board approval.

Motion by J. Meneses Second J. Mendonca ACTION (5-0)

(3.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted **(5) minutes** to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.

(Action cannot be taken on anything that is not already on the agenda).

Supt. Pilgrim introduced Cherie Nunes, 4th grade teacher, Janelle Simoes, 1st grade teacher and Danielle Soto, PTO representative. Mrs. Soto presented the PTO Breakfast with Santa flyer to each board member inviting them to come to one of their largest fundraisers of the school year.

(4.0) CORRESPONDENCE: NONE

(5.0) ADMINISTRATORS' REPORTS

1. Superintendent Report

- **TK Construction Update**

Supt. Pilgrim stated that the TK Construction was going well and that they are on track to finish on time.

- **Land Acquisition Update**

Supt. Pilgrim explained that legal council is reviewing options on how to move forward but that she submitted paperwork to the Planning Commission as the first step.

2. Principal Report

- **Enrollment**

Principal Espinoza stated that our current enrollment is 576 students.

- **Upcoming events**

Principal Espinoza invited each board member to the upcoming school events. The Turkey Trot on November 17th, Breakfast with Santa on December 9th and the Oak Valley Christmas Program on December 19th.

(6.0) BUSINESS SERVICES

- 1.) Approval authorization to pay vouchers as presented.

Motion by J. Benevedes Second M. Nunes ACTION (5-0)

- 2.) Approval of Budget Revisions as presented. **None**

Motion by _____ Second _____ ACTION ()

(7.0) DISTRICT ADMINISTRATION

- 1.) Approval of Annual Organizational Meeting date: December 12, 2023.

Motion by J. Benevedes Second J. Mendonca ACTION (5-0)

(8.0) CLOSED SESSION

- 1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

(9.0) RECONVENE IN REGULAR SESSION

- 1.) Employment, Resignations, Transfers, Termination, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

Classified Hire: Kristen Cabrera, RSP Instructional Aide to assist the SLP, part-time

Motion by M. Nunes Second J. Mendonca ACTION (5-0)

(10.0) ORGANIZATIONAL BUSINESS

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

Electric bus information

(11.0) ADJOURNMENT @ 5:18pm

Motion by J. Benevedes Second J. Meneses ACTION (5-0)

ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING
December 12, 2023 @ 4:00pm School Office conference room

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact **Heather Pilgrim, Ed.S., Superintendent**, at least one week in advance of the meeting, at **688-2909**. Requests made closer to the meeting may not be able to be accommodated.



MALIA M. COHEN
California State Controller

October 25, 2023

M. Green and Company LLP
P.O. Box 3330
Visalia , CA 93278

Re: Rejection Letter – Fiscal Year 2021-22 Oak Valley Union Elementary Audit Report

The State Controller's Office (SCO) has completed our desk review of the referenced entity's annual audit report for the fiscal year ended June 30, 2022. The review found that the audit report did not meet the minimum reporting standards contained in the audit guide, *2021-22 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, and prescribed in Title 5, *California Code of Regulations*, Section 19810.

The attachment to this letter describes the exception(s) noted during the review. The SCO recommends that you correct the exception(s) and modify your report within 30 days from receipt of this letter. Upon receipt, of the revised report, the SCO will review it and notify you and the auditee of the review results. The audit fee percentage stipulated in the audit contract must be withheld until the audit report is certified.

It is important to ensure that a copy of the revised audit report is provided to each recipient of the originally issued audit report. Therefore, your transmittal letter to the SCO must confirm that the revised reports are being forwarded to all recipients, particularly the California Department of Education.

Submit one copy of the revised audit report within 30 days to:

State Controller's Office
Division of Audits
School District Audits
Post Office Box 942850
Sacramento, CA 94250-5874

M. Green and Company LLP

October 25, 2023

Page 2

Revised reports must be mailed or submitted electronically to the SCO's file transfer protocol (FTP) site. It is acceptable to submit only the page(s) requiring revision. You may send by FTP or email your revised page(s) to the SCO at leaaudits@sco.ca.gov.

If you have any questions regarding this letter or any other local education agency (LEA) audit issue, please contact a member of my LEA staff by telephone at (916) 324-6442 or by e-mail at leaaudits@sco.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "J. James", written over a horizontal line.

Joel James, Chief
Financial Audits Bureau
Division of Audits

Attachment

cc: Superintendent, Oak Valley Union Elementary
Tulare County Superintendent of Schools
Raquel Tucker, Education Fiscal Services Consultant
California Department of Education

ATTACHMENT

Oak Valley Union Elementary Exception(s)

The exception(s) on this attachment must be corrected before this audit report is certified by the State Controller's Office.

1. The Schedule of Average Daily Attendance did not display the audit adjustment due to audit finding, #2022-001. The schedule should display additional columns for the Second Period and Annual Reports, reflecting the final average daily attendance after audit finding adjustments, shown by grade span. [2021-22 K-12 Audit Guide, Report Components 4.b.]
2. The Summary of Auditor's Results did not include identification of major federal programs with AL numbers. [Uniform Guidance §200.515(d)(1)(vii)]
3. The state compliance finding, #2022-001 included a statement of the number of units of ADA, by grade span that were determined to have been inappropriately reported for apportionment. However, it is missing an estimate of their dollar value. [2021-22 K-12 Audit Guide, Report Components 6.a.5]

*** FINAL ***
 Batch No 472
 Audit
 Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
014278	A Plus Roofing Company	PV-240297	11/2/2023		A1457		010-81500-0-00000-85000-62000-0-0000	\$85,100.00	A	
							Re-roof portables class plus additional repairs			
							Total Check Amount:	\$85,100.00		
014276	Averest, LLC	PV-240298	11/2/2023		29699		010-07230-0-00000-36000-58000-0-0000	\$420.00		
							Annual DOT Enrollment			
							Total Check Amount:	\$420.00		
013075	CALIF TURF EQUIPT. & SUP. INC	PV-240299	11/2/2023		608655		010-00000-0-00000-82000-43000-0-0000	\$412.10	H	
							Service Lazer EFT Kohler			
							010-00000-0-00000-82000-56000-0-0000	\$410.08	H	
							Total Check Amount:	\$822.18		
013198	CLASSIC CHARTER	PV-240300	11/2/2023		164549		010-11000-0-11100-10000-58000-0-0000	\$2,874.00	L	
							8th Grade trip to Holocaust Mus			
							Total Check Amount:	\$2,874.00		
014202	COALITION FOR ADEQUATE SCHOOL	PV-240322	11/2/2023		20005003		010-00000-0-00000-82000-58000-0-0000	\$345.00		
							LP CASH Technical Training			
							Total Check Amount:	\$345.00		
013121	COUNTY OF TULARE	PV-240320	11/2/2023		None		010-00000-0-00000-83000-58000-0-0000	\$7,492.39		
							SRO Expense August 9 to Sept 30, 2023			
							Total Check Amount:	\$7,492.39		
014280	David Morehead	PV-240310	11/2/2023		0001		010-81500-0-00000-81100-56000-0-0000	\$967.74	J	
							Stairs in Cafeteria Pantry			
							Total Check Amount:	\$967.74		
014274	E.R.C Equipment Repair Company	PV-240301	11/2/2023		240032 3915		010-81500-0-00000-82000-64000-0-0000	\$11,879.44	F	
							Toyota Forklift			
							010-58117-0-00000-82000-64000-0-0000	\$14,519.31	F	
							Total Check Amount:	\$26,398.75		

*** FINAL ***

Batch No 472

Audit Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
014252	Ernie Flores	PV-240303	11/2/2023		1426		010-00000-0-00000-82000-43000-0-0000 Custodial Shirts	\$1,050.28	H	
								Total Check Amount:		
								\$1,050.28		
014035	FIRST QUALITY PRODUCE	PV-240305	11/2/2023		398584		130-53100-0-00000-37000-47000-0-0000 Fresh Fruits & Veg	\$872.20		
								Total Check Amount:		
								\$872.20		
014052	GUTIERREZ, GABRIELA	PV-240306	11/2/2023		None		010-00000-0-00000-72000-52000-0-0000 Milage Reimbursement for October	\$361.23		
								Total Check Amount:		
								\$361.23		
014250	Kirk Purcaro	PV-240307	11/2/2023		None		356-77100-0-00000-85000-62900-0-0000 7 Inspection Visits for TK Classroom	\$2,380.00		
								Total Check Amount:		
								\$2,380.00		
013465	LANGUE PLUMBING, INC.	PV-240308	11/2/2023		879802/881140		010-00000-0-00000-82000-43000-0-0000 Supplies for Ice Makes, 700 wing supplies	\$353.33		
								Total Check Amount:		
								\$353.33		
	LANGUE PLUMBING, INC.		11/2/2023		879802/881140		010-00000-0-00000-82000-43000-0-0000	\$51.78		
								Total Check Amount:		
								\$405.11		
014231	LEAF CAPITAL FUNDING LLC	PV-240309	11/2/2023		1740/1739		010-00000-0-00000-91000-74390-0-0000 Copier Lease/ 1 Printer Lease	\$28.57	G	
								Total Check Amount:		
								\$28.57		
	LEAF CAPITAL FUNDING LLC		11/2/2023		1740/1739		010-00000-0-00000-91000-74390-0-0000	\$226.25	G	
								Total Check Amount:		
								\$254.82		
014174	MESA ENERGY SYSTEMS, INC	PV-240304	11/2/2023		6200567-c-002		010-90112-0-00000-81100-58000-0-0000 Progress Billing thur 10/31 for Thermo Replacement	\$39,634.00	A	
								Total Check Amount:		
								\$39,634.00		
013152	OFFICE DEPOT	PV-240311	11/2/2023		677001		010-00000-0-00000-27000-43000-0-0000 Colored Paper for Front office	\$85.14		
								Total Check Amount:		
								\$85.14		
014101	R & L CROW DISTRIBUTING	PV-240312	11/2/2023		October		130-53100-0-00000-37000-47000-0-0000 Milk Products	\$627.20	J	
								Total Check Amount:		
								\$85.14		

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
014101	R & L CROW DISTRIBUTING	PV-240312	11/2/2023		October		130-53100-0-00000-37000-47000-0-0000	\$456.32	J	
	R & L CROW DISTRIBUTING		11/2/2023		October	Milk Products	130-53100-0-00000-37000-47000-0-0000	\$614.00	J	
	R & L CROW DISTRIBUTING		11/2/2023		October		130-53100-0-00000-37000-47000-0-0000	\$509.00	J	
	R & L CROW DISTRIBUTING		11/2/2023		October		130-53100-0-00000-37000-47000-0-0000	\$648.20	J	
	R & L CROW DISTRIBUTING		11/2/2023		October		130-53100-0-00000-37000-47000-0-0000	\$532.52	J	
	R & L CROW DISTRIBUTING		11/2/2023		October		130-53100-0-00000-37000-47000-0-0000	\$640.22	J	
	R & L CROW DISTRIBUTING		11/2/2023		October		130-53100-0-00000-37000-47000-0-0000	\$614.00	J	
	R & L CROW DISTRIBUTING		11/2/2023		October		130-53100-0-00000-37000-47000-0-0000	\$530.00	J	
							Total Check Amount:	\$5,171.46		
014221	SECOLIA FLORAL INTERNATIONAL	PV-240313	11/2/2023		106197		010-58126-4-11100-10000-43000-0-0000	\$186.29		
						Florals for Ag Class				
							Total Check Amount:	\$186.29		
013829	SISC III	PV-240321	11/2/2023		Nov		010-00000-0-00000-00000-95028-0-0000	\$1,049.50	G	
	SISC III		11/2/2023		Nov		010-00000-0-00000-00000-95024-0-0000	\$84,560.21	G	
							Total Check Amount:	\$85,609.71		
013683	SMART & FINAL	PV-240314	11/2/2023		None		130-53100-0-00000-37000-43000-0-0000	\$54.06		
	SMART & FINAL		11/2/2023		None	Cafeteria Supplies	010-26000-0-11100-40000-43000-0-0000	\$238.66		
	SMART & FINAL		11/2/2023		None	Elop Cooking Camp Supplies	010-26000-0-11100-40000-43000-0-0000	\$78.27		
							Total Check Amount:	\$370.99		
013683	SMART & FINAL	PV-240317	11/2/2023		None		* 010-07200-0-11100-24950-43000-0-0201	\$60.92		
						Supplies for PIQUE meeting				
							Total Check Amount:	\$60.92		
012489	SOUTHERN CALIF EDISON	PV-240323	11/2/2023		Oct		010-00000-0-00000-82000-55000-0-0000	\$13,480.71		
						Electric Usage 10/03-10/31				
							Total Check Amount:	\$13,480.71		

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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012222	SVSCO	PV-240318	11/2/2023		7457		130-53100-0-00000-37000-47000-0-0000	\$1,414.79		
							Food products for Cafeteria			
							Total Check Amount:	\$1,414.79		

013932	U.S. BANK CORPORATE PAYMENT	PV-240324	11/2/2023		October		010-00000-0-00000-82000-43000-0-0000	\$1,117.78	M	
							Operation/Mailing/Tk Supplies/ELOP/REAP			
							010-00000-0-00000-72000-43000-0-0000	\$1,132.85	M	
							010-11000-0-11100-10000-43000-0-0000	\$1,474.47	M	
							010-63000-0-11100-10000-43000-0-0000	\$4,474.22	M	
							010-00000-0-00000-72000-58000-0-0000	\$16.98	M	
							010-58126-4-11100-10000-43000-0-0000	\$390.36	M	
							010-00000-0-00000-72000-59000-0-0000	\$52.60	M	
							130-53100-0-00000-37000-47000-0-0000	\$236.26	M	
							010-00000-0-11100-10000-43000-0-0000	\$619.72	M	
							010-00000-0-00000-72000-52000-0-0000	\$443.91	M	
							010-26000-0-11100-40000-43000-0-0000	(\$2,431.00)	M	
							010-26000-0-11100-40000-58000-0-0000	\$8,319.00	M	
							Total Check Amount:	\$15,847.15		

013708	WIZIX TECHNOLOGY GROUP, INC.	PV-240319	11/2/2023		367211		010-00000-0-11100-10000-56000-0-0000	\$304.51		
							Printer Usage for October			
							Total Check Amount:	\$304.51		

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Total District Payment Amount: \$291,909.37										

*** FINAL ***
 Batch No 474
 Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
014187	AMAZON SALES INC	PV-240347	11/16/2023		MEMP/QCJM		010-00000-0-00000-27000-43000-0-0000	\$62.22		
	AMAZON SALES INC		11/16/2023		MEMP/QCJM	Supplies:Little Mermaid, Student Store, General	010-00000-0-00000-72000-43000-0-0000	\$58.17		
	AMAZON SALES INC		11/16/2023		MEMP/QCJM		010-26000-0-11100-40000-43000-0-0000	\$73.69		
	AMAZON SALES INC		11/16/2023		MEMP/QCJM		010-00000-0-00000-82000-43000-0-0000	\$64.52		
	AMAZON SALES INC		11/16/2023		MEMP/QCJM		010-58126-4-11100-10000-43000-0-0000	\$387.46		
	AMAZON SALES INC		11/16/2023		MEMP/QCJM		010-63000-0-11100-10000-43000-0-0000	\$142.46		
	AMAZON SALES INC		11/16/2023		MEMP/QCJM		010-11000-0-11100-10000-43000-0-0000	\$146.16		
	AMAZON SALES INC		11/16/2023		MEMP/QCJM		010-00000-0-00000-31400-43000-0-0000	\$14.97		
	AMAZON SALES INC		11/16/2023		MEMP/QCJM		010-00000-0-11100-10000-43000-0-0000	\$349.31		
							Total Check Amount:	\$1,298.96		
013740	AMERICAN FIDELITY ASSURANCE	PV-240346	11/14/2023		Oct		010-00000-0-00000-00000-95024-0-0000	\$59.38	G	
	AMERICAN FIDELITY ASSURANCE		11/14/2023		Oct	Dist Paid Disability Insurance HP & ME	010-00000-0-00000-00000-95024-0-0000	\$95.38	G	
							Total Check Amount:	\$154.76		
013671	AT & T	PV-240377	11/20/2023		20831491/1492		010-00000-0-00000-72000-59000-0-0000	\$32.00		
	AT & T		11/20/2023		20831491/1492	Phone Service Charge	010-00000-0-00000-72000-59000-0-0000	\$173.93		
							Total Check Amount:	\$205.93		
014234	BOVEE ENVIRONMENTAL MANAGE, INC	PV-240348	11/16/2023		63415		010-00000-0-00000-82000-56000-0-0000	\$550.00		
						Microbial Inspection				
							Total Check Amount:	\$550.00		
013911	CALIFORNIA WATER SERVICES	PV-240349	11/16/2023		052661		010-81500-0-00000-81100-58000-0-0000	\$5,427.48	L	
						MO ROUTINE MAINT/ LAB FEES/ SUPPLIES				
							Total Check Amount:	\$5,427.48		
014280	David Morehead	PV-240351	11/16/2023		Privacy Walls		010-81500-0-00000-81100-58000-0-0000	\$1,495.00	J	
						Build Privacy Walls for Locker Room				
							Total Check Amount:	\$1,495.00		

Accounts Payable Final Prelist - 11/20/2023 3:22:37PM

*** FINAL ***

Batch No 474

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
014282	Debbie Almeida	PV-240350	11/16/2023				010-41270-4-11100-10000-58000-0-0000 Reimbursement for 4th grade Field Trip	\$279.00			
								Total Check Amount:			
								\$279.00			
014275	Donnas Instruction Hub, LLC	PV-240352	11/16/2023				010-07230-0-00000-36000-58000-0-0000 12 hrs of Behind the Wheel for Salcedo	\$1,140.00			
								Total Check Amount:			
								\$1,140.00			
013390	ENVIRO CLEAN	PV-240355	11/16/2023				010-00000-0-00000-82000-43000-0-0000 Custodial Supplies	\$2,410.26			
								Total Check Amount:			
								\$2,410.26			
013760	EWING IRRIGATION PRODUCTS, INC	PV-240353	11/16/2023				010-00000-0-00000-82000-43000-0-0000 Supplies for TK grounds	\$478.51			
							010-00000-0-00000-82000-43000-0-0000	\$78.61			
								Total Check Amount:			
								\$557.12			
014222	EXTREME CANOPY	PV-240354	11/16/2023				010-11000-0-11100-10000-44000-0-0000 3 Canopy covers, 3 canopy frame,	\$2,710.76			
								Total Check Amount:			
								\$2,710.76			
014035	FIRST QUALITY PRODUCE	PV-240356	11/16/2023				130-53100-0-00000-37000-47000-0-0000 FRESH FRUITS AND VEGETABLES	\$864.00			
								Total Check Amount:			
								\$864.00			
013661	FRESNO MOBILE RADIO, INC.	PV-240375	11/17/2023				010-07230-0-00000-36000-58000-0-0000 Jan-Dec 2024 2 way radio Service	\$1,296.00			
								Total Check Amount:			
								\$1,296.00			
014279	FTF Systems, LLC	PV-240357	11/16/2023				010-67620-0-11100-10000-44000-0-0000 Automated School Hydroponics Rack	\$6,926.00			
								Total Check Amount:			
								\$6,926.00			
014179	GOLD STAR FOODS INC	PV-240358	11/16/2023				130-53100-0-00000-37000-47000-0-0000 Food Products for Cafeteria	\$844.47			
								Total Check Amount:			
								\$6,926.00			

*** FINAL ***
 Batch No 474
 Audit Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
014039	Imperial Bag & Paper Co LLC	PV-240376	11/16/2023		15101046		130-53100-0-00000-37000-43000-0-0000 Paper products for Cafeteria	\$705.89		
Total Check Amount:								\$844.47		
014231	LEAF CAPITAL FUNDING LLC	PV-240359	11/16/2023		15580675/15580676		010-00000-0-00000-91000-74390-0-0000 38 Printers Lease	\$31.08	G	
014231	LEAF CAPITAL FUNDING LLC		11/16/2023		15580675/15580676		010-00000-0-00000-91000-74390-0-0000	\$1,159.07	G	
Total Check Amount:								\$705.89		
012699	LOZANO SMITH	PV-240378	11/20/2023		2202736		010-00000-0-00000-72000-58000-0-0000 Research for potential land Acquisition	\$2,598.75	L	
Total Check Amount:								\$2,598.75		
013395	MANAGIN ASSOCIATES INCORPORATED	PV-240361	11/16/2023		14149		356-77100-0-00000-85000-62100-0-0000 TK Classroom 6% Construction Admin	\$2,159.23		
Total Check Amount:								\$2,159.23		
013968	MOTOR CARS, INC.	PV-240360	11/16/2023		NONE		010-58117-0-00000-82000-64000-0-0000 Used 2021 Ford F-250 For Student Transport	\$26,714.01	A	
013968	MOTOR CARS, INC.		11/16/2023		NONE		010-67620-0-00000-82000-64000-0-0000	\$21,856.92	A	
Total Check Amount:								\$48,570.93		
014047	ONPOINT	PV-240362	11/16/2023		6080/6089/6079		010-07200-0-00000-24200-58000-0-0102 Onpoint Consulting/Back Up Server/Prof Develop	\$23,122.50	A	
014047	ONPOINT		11/16/2023		6080/6089/6079		010-07200-0-00000-24200-58000-0-0102	\$5,670.00	A	
014047	ONPOINT		11/16/2023		6080/6089/6079		010-74350-0-11100-10000-58000-0-0000	\$28,033.00	A	
Total Check Amount:								\$56,825.50		
013738	PARENT INSTTT. FOR QUALITY EDU	PV-240373	11/17/2023		9W-10-0818		010-07200-0-11100-24950-58000-0-0202 Signature Family Engagement 23-24	\$12,500.00		
Total Check Amount:								\$12,500.00		

*** FINAL ***

Batch No 474

Audit Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
014267	Porterville Adult School	PV-240363	11/16/2023	240025	None		010-07230-0-00000-36000-58000-0-0000	\$295.00		
							Bus Driver Training Postall			
							Total Check Amount:	\$295.00		
014076	RES-COM PEST CONTROL	PV-240364	11/16/2023		2177102		010-00000-0-00000-82000-55000-0-0000	\$150.00		
							Monthly Pest Service			
							Total Check Amount:	\$150.00		
014260	Ricks Vending & Distributing	PV-240374	11/17/2023	240009	137645		010-11000-0-11100-10000-43000-0-0000	\$239.14		
							Supplies for Student Store			
							Total Check Amount:	\$239.14		
014077	RIGO SIGNS	PV-240365	11/16/2023		22416		010-00000-0-00000-82000-43000-0-0000	\$86.20		
							12" Magnets for Truck			
							Total Check Amount:	\$86.20		
013683	SMART & FINAL	PV-240366	11/16/2023	240002	None		130-53100-0-00000-37000-43000-0-0000	\$27.76		
							Cafeteria Supplies			
							010-07200-0-11100-24950-43000-0-0201	\$31.95		
							Supplies for PIQUE meeting/Coffee with Principal			
							010-07200-0-11100-24950-43000-0-0201	\$65.92		
							Total Check Amount:	\$125.63		
012478	SocCalGas	PV-240368	11/16/2023		Oct		010-00000-0-00000-82000-55000-0-0000	\$265.49		
							Natural Gas October-9 to November 8			
							Total Check Amount:	\$265.49		
013502	SOUTHWEST SCHOOL & OFFICE SUPP	PV-240370	11/16/2023	240001	None		010-00000-0-11100-10000-43000-0-0000	\$74.90		
							Classroom supplies			
							Total Check Amount:	\$74.90		
012222	SYSCO	PV-240369	11/16/2023		30795/17865		130-53100-0-00000-37000-47000-0-0000	\$2,115.06		
							Food products for Cafeteria			
							130-53100-0-00000-37000-47000-0-0000	\$1,343.15		
							Total Check Amount:	\$1,343.15		

Accounts Payable Final Prelist - 11/20/2023 3:26:20PM

*** FINAL ***

Batch No 474

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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014183	Tyger Bates, CPA	PV-240371	11/16/2023		1434		010-00000-0-00000-73500-58000-0-0000 Consulting, Budget Revision, Budget workbook updat	\$357.50		
								Total Check Amount:		
										\$3,458.21

013862	VAST NETWORKS	PV-240372	11/16/2023		49139		010-00000-0-00000-72000-59000-0-0000 SGBPS PTP W/TCOE	\$295.00		
								Total Check Amount:		
										\$295.00

Accounts Payable Final Prelist - 11/20/2023 3:26:20PM

*** FINAL ***

Batch No 474

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
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Total District Payment Amount: \$156,057.26

*** FINAL ***
 Batch No 475
 Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
014140	BAKER SUPPLIES AND REPAIRS	PV-240379	11/30/2023		10070		010-00000-0-00000-82000-56000-0-0000 Service Power Mate Edger	\$75.00	H	
Total Check Amount:								\$75.00		
014281	Capitol Energy Systems	PV-240381	11/30/2023		240037 1143		010-00000-0-00000-82000-43000-0-0000 3 Thermostats	\$893.58		
Total Check Amount:								\$893.58		
014256	Capturing Kids Hearts	PV-240380	11/30/2023		240008 75184		010-633320-0-11100-10000-58000-0-0000 Capturing Kids Heart Training Up to 50 participant	\$26,400.00		
Total Check Amount:								\$26,400.00		
013390	ENVIRO CLEAN	PV-240383	11/30/2023		147154/150		010-00000-0-00000-82000-43000-0-0000 Custodial Supplies:Paper bag/Facial Tissue	\$1,297.31		
Total Check Amount:								\$1,724.00		
013760	EWING IRRIGATION PRODUCTS, INC	PV-240382	11/30/2023		5025/5110		010-00000-0-00000-82000-43000-0-0000 Supplies for Irrigation	\$94.42		
Total Check Amount:								\$3,021.31		
014064	KOONITZ, LISA	PV-240384	11/30/2023		None		010-00000-0-11100-10000-43000-0-0000 Reimbursement for Student Supplies	\$73.17		
Total Check Amount:								\$73.17		
013883	MCGRAW-HILL SCHOOL ED HOLDINGS	PV-240385	11/30/2023		240028 993001		010-65000-0-57600-11900-43000-0-0000 Correc 10 Workbooks	\$245.19		
Total Check Amount:								\$245.19		
012477	MORRIS LEVIN	PV-240386	11/30/2023		122040		010-00000-0-00000-82000-56000-0-0000 Replace Gas Shutoff Valve	\$277.74		
Total Check Amount:								\$277.74		

Total Check Amount: \$277.74

*** FINAL ***
 Batch No 475
 Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
014147	NAVIGATE360, LLC	PV-240387	11/30/2023		16180		010-07200-0-11100-10000-58000-0-0101 Unlimited Licen:Alice Training,Personal Safe,Welln	\$2,446.90		
							Total Check Amount:	\$2,446.90		
013152	OFFICE DEPOT	PV-240388	11/30/2023		87002		010-67620-0-11100-10000-43000-0-0000 Confrence Table for PD room	\$480.41		
							Total Check Amount:	\$480.41		
013683	SMART & FINAL	PV-240389	11/30/2023		240002	None	130-53100-0-00000-37000-43000-0-0000 Cafeteria Supplies	\$97.71		
						None	010-00000-0-00000-72000-43000-0-0000 Supplies for Deep pit	\$607.33		
							Total Check Amount:	\$705.04		
012222	SYSCO	PV-240391	11/30/2023		845184		130-53100-0-00000-37000-47000-0-0000 Food Products for Cafeteria	\$2,044.40		
							Total Check Amount:	\$2,044.40		
013693	TULARE COUNTY SUPT. OF SCHOOLS	PV-240394	11/30/2023		240936		010-07200-0-00000-31300-58000-0-0404 Psych Services for 16 days August/Sept	\$18,512.00		
							010-07200-0-11100-10000-58000-0-0301 ELA/ELD Consulting days Gunningung	\$9,062.50		
							Total Check Amount:	\$27,574.50		
012184	WHITES MUSIC CENTER INC	PV-240392	11/30/2023		588745		010-58126-4-11100-10000-43000-0-0000 Repair band instruments	\$72.42		
							010-58126-4-11100-10000-58000-0-0000	\$1,630.00		
							Total Check Amount:	\$1,702.42		
013708	WIZIX TECHNOLOGY GROUP, INC.	PV-240393	11/30/2023		372452		010-00000-0-11100-10000-56000-0-0000 Printer Usage for November	\$143.20		
							Total Check Amount:	\$143.20		

*** FINAL ***
 Batch No 475

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Total District Payment Amount: \$66,216.02										

Budget Revision Report

Bdg Revision Final

Control Number: 120657219

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Fund: 0100 General Fund			
Revenues			
LCFF Sources			
010-00000-0-00000-00000-80110-0-0000	\$5,498,222.00	\$70,867.00	\$5,569,089.00
010-00000-0-00000-00000-80410-0-0000	\$367,257.00	\$2,422.00	\$369,679.00
010-14000-0-00000-00000-80120-0-0000	\$1,667,162.00	(\$24,487.00)	\$1,642,675.00
Total:	\$7,532,641.00	\$48,802.00	\$7,581,443.00
Federal Revenues			
010-30100-3-00000-00000-82900-0-0000	\$0.00	\$13,226.00	\$13,226.00
010-30100-4-00000-00000-82900-0-0000	\$71,437.00	(\$6,720.00)	\$64,717.00
010-33100-0-50010-00000-81810-0-0000	\$97,103.00	\$32,516.00	\$129,619.00
010-40350-4-00000-00000-82900-0-0000	\$9,135.00	(\$1,858.00)	\$7,277.00
010-41270-3-00000-00000-82900-0-0000	\$0.00	\$2,050.00	\$2,050.00
010-42030-4-00000-00000-82900-0-0000	\$18,265.00	(\$678.00)	\$17,587.00
010-58117-0-00000-00000-82900-0-0000	\$0.00	\$41,714.00	\$41,714.00
010-58126-3-00000-00000-82900-0-0000	\$0.00	\$2,559.00	\$2,559.00
Total:	\$195,940.00	\$82,809.00	\$278,749.00
Other State Revenues			
010-26000-0-00000-00000-85900-0-0000	\$820,019.00	\$35,676.00	\$855,695.00
010-60530-0-00000-00000-85900-0-0000	\$0.00	\$59,978.00	\$59,978.00
010-63320-0-00000-00000-85900-0-0000	\$111,290.00	\$21,635.00	\$132,925.00
010-65460-0-00000-00000-85900-0-0000	\$0.00	\$43,411.00	\$43,411.00
010-65470-0-00000-00000-85900-0-0000	\$0.00	\$12,332.00	\$12,332.00
010-67620-0-00000-00000-85900-0-0000	\$0.00	\$6,881.00	\$6,881.00
010-67700-0-00000-00000-85900-0-0000	\$0.00	\$94,464.00	\$94,464.00
010-70320-0-00000-00000-85200-0-0000	\$100,000.00	(\$100,000.00)	\$0.00
010-90112-0-00000-00000-85900-0-0000	\$65,904.00	\$65,904.00	\$131,808.00
Total:	\$1,097,213.00	\$240,281.00	\$1,337,494.00
Other Local Revenues			
010-65000-0-50010-00000-87920-0-0000	\$218,365.00	\$9,792.00	\$228,157.00

Control Number: 120657219

Account Classification

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Total:	\$218,365.00	\$9,792.00	\$228,157.00

Total Revenues

\$9,044,159.00 \$381,684.00 \$9,425,843.00

Expenditures

Certificated Salaries

010-00000-0-00000-27000-13000-0-0000	\$123,120.00	(\$291.00)	\$122,829.00
010-00000-0-00000-71500-13000-0-0000	\$176,040.00	(\$683.00)	\$175,357.00
010-00000-0-11100-10000-11000-0-0000	\$849,964.00	\$130,314.00	\$980,278.00
010-00000-0-11100-10000-11002-0-0000	\$86,400.00	(\$433.00)	\$85,967.00
010-00000-0-11100-21400-19000-0-0000	\$6,750.00	(\$1,068.00)	\$5,682.00
010-07200-0-00000-31300-12000-0-0401	\$83,510.00	\$216.00	\$83,726.00
010-07200-0-11100-10000-11000-0-0103	\$74,441.00	\$1,496.00	\$75,937.00
010-07200-0-11100-10000-11000-0-0108	\$26,247.00	(\$7,836.00)	\$18,411.00
010-07200-0-11100-10000-11000-0-0304	\$220,618.00	\$16,116.00	\$236,734.00
010-07215-0-11100-10000-11000-0-0308	\$94,218.00	\$77,251.00	\$171,469.00
010-14000-0-11100-10000-11000-0-0000	\$1,238,679.00	(\$74,984.00)	\$1,163,695.00
010-26000-0-11350-40000-11000-0-0000	\$29,046.00	\$10,614.00	\$39,660.00
010-40350-4-11100-10000-11000-0-0000	\$9,600.00	\$2,410.00	\$12,010.00
010-65000-0-57600-11900-11000-0-0000	\$99,850.00	\$16,572.00	\$116,422.00
010-74350-0-11100-10000-11000-0-0000	\$68,123.00	\$15,504.00	\$83,627.00
Total:	\$3,186,606.00	\$185,198.00	\$3,371,804.00

Classified Salaries

010-00000-0-00000-27000-24000-0-0000	\$24,855.00	\$48,361.00	\$73,216.00
010-00000-0-00000-31400-22000-0-0000	\$22,486.00	(\$1,785.00)	\$20,701.00
010-00000-0-00000-71100-29000-0-0000	\$2,160.00	(\$160.00)	\$2,000.00
010-00000-0-00000-72000-24000-0-0000	\$104,315.00	\$1,705.00	\$106,020.00
010-00000-0-00000-82000-22000-0-0000	\$187,938.00	\$33,521.00	\$221,459.00
010-00000-0-11100-10000-21000-0-0000	\$78,976.00	(\$7,988.00)	\$70,988.00
010-00000-0-11100-24203-22000-0-0000	\$29,281.00	\$2,464.00	\$31,745.00
010-07200-0-00000-24200-29000-0-0102	\$58,789.00	\$153.00	\$58,942.00
010-07200-0-11100-10000-21000-0-0302	\$190,966.00	(\$4,187.00)	\$186,779.00
010-07200-0-11100-10000-21000-0-0303	\$23,202.00	\$96.00	\$23,298.00
010-07200-0-11100-10000-21000-0-0401	\$23,004.00	\$73.00	\$23,077.00

Budget Revision Report

Control Number: 120657219

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-07200-0-11100-24200-22000-0-0307	\$13,155.00	\$728.00	\$13,883.00
010-07230-0-00000-36000-22000-0-0000	\$63,157.00	(\$5,803.00)	\$57,354.00
010-11000-0-11100-10000-21000-0-0000	\$53,225.00	(\$2,624.00)	\$50,601.00
010-26000-0-11100-40000-21000-0-0000	\$81,000.00	(\$81,000.00)	\$0.00
010-26000-0-11100-40000-29000-0-0000	\$0.00	\$81,000.00	\$81,000.00
010-26000-0-11350-24203-22000-0-0000	\$0.00	\$1,275.00	\$1,275.00
010-26000-0-11350-40000-21000-0-0000	\$31,940.00	\$4,477.00	\$36,417.00
010-26000-0-11350-40000-24000-0-0000	\$0.00	\$1,613.00	\$1,613.00
010-63320-0-00000-24900-22000-0-0000	\$9,594.00	(\$191.00)	\$9,403.00
010-63320-0-11100-10000-21000-0-0000	\$9,002.00	\$1,437.00	\$10,439.00
010-65000-0-57600-11900-21000-0-0000	\$46,466.00	\$28,910.00	\$75,376.00
010-67620-0-11100-10000-21000-0-0000	\$68,984.00	\$3,408.00	\$72,392.00
010-74350-0-11100-10000-21000-0-0000	\$89,854.00	(\$61,469.00)	\$28,385.00
010-81500-0-00000-81100-22000-0-0000	\$122,504.00	(\$2,340.00)	\$120,164.00
Total:	\$1,334,853.00	\$41,674.00	\$1,376,527.00

Employee Benefits

010-00000-0-00000-27000-31010-0-0000	\$23,382.00	\$78.00	\$23,460.00
010-00000-0-00000-27000-32020-0-0000	\$6,631.00	\$12,892.00	\$19,523.00
010-00000-0-00000-27000-33013-0-0000	\$1,774.00	\$7.00	\$1,781.00
010-00000-0-00000-27000-33022-0-0000	\$1,541.00	\$2,998.00	\$4,539.00
010-00000-0-00000-27000-33023-0-0000	\$361.00	\$701.00	\$1,062.00
010-00000-0-00000-27000-34010-0-0000	\$18,124.00	(\$1,716.00)	\$16,408.00
010-00000-0-00000-27000-34020-0-0000	\$8,947.00	\$17,838.00	\$26,785.00
010-00000-0-00000-27000-35010-0-0000	\$62.00	(\$1.00)	\$61.00
010-00000-0-00000-27000-35020-0-0000	\$13.00	\$24.00	\$37.00
010-00000-0-00000-27000-36010-0-0000	\$1,782.00	\$6.00	\$1,788.00
010-00000-0-00000-27000-36020-0-0000	\$327.00	\$739.00	\$1,066.00
010-00000-0-00000-27000-37010-0-0000	\$355.00	\$2.00	\$357.00
010-00000-0-00000-27000-37020-0-0000	\$72.00	\$141.00	\$213.00
010-00000-0-00000-31400-32020-0-0000	\$5,999.00	(\$476.00)	\$5,523.00
010-00000-0-00000-31400-33022-0-0000	\$1,394.00	(\$111.00)	\$1,283.00
010-00000-0-00000-31400-33023-0-0000	\$326.00	(\$26.00)	\$300.00
010-00000-0-00000-31400-35020-0-0000	\$11.00	(\$1.00)	\$10.00
010-00000-0-00000-31400-36020-0-0000	\$362.00	(\$61.00)	\$301.00

Budget Revision Report

Bdg Revision Final

Control Number: 120657219

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-00000-0-00000-31400-37020-0-0000	\$66.00	(\$6.00)	\$60.00
010-00000-0-00000-71100-33022-0-0000	\$134.00	(\$10.00)	\$124.00
010-00000-0-00000-71100-33023-0-0000	\$31.00	(\$2.00)	\$29.00
010-00000-0-00000-71100-34020-0-0000	\$67,102.00	\$3,011.00	\$70,113.00
010-00000-0-00000-71100-36020-0-0000	\$31.00	(\$2.00)	\$29.00
010-00000-0-00000-71500-33013-0-0000	\$2,542.00	(\$52.00)	\$2,490.00
010-00000-0-00000-71500-35010-0-0000	\$87.00	(\$1.00)	\$86.00
010-00000-0-00000-71500-36010-0-0000	\$2,552.00	(\$52.00)	\$2,500.00
010-00000-0-00000-72000-32020-0-0000	\$27,832.00	\$357.00	\$28,189.00
010-00000-0-00000-72000-33022-0-0000	\$6,467.00	\$69.00	\$6,536.00
010-00000-0-00000-72000-33023-0-0000	\$1,513.00	\$19.00	\$1,532.00
010-00000-0-00000-72000-34020-0-0000	\$26,841.00	(\$23.00)	\$26,818.00
010-00000-0-00000-72000-35020-0-0000	\$52.00	\$1.00	\$53.00
010-00000-0-00000-72000-36020-0-0000	\$1,518.00	\$20.00	\$1,538.00
010-00000-0-00000-72000-37020-0-0000	\$303.00	\$5.00	\$308.00
010-00000-0-00000-82000-32020-0-0000	\$43,141.00	\$7,805.00	\$50,946.00
010-00000-0-00000-82000-32020-0-0000	\$10,026.00	\$2,019.00	\$12,045.00
010-00000-0-00000-82000-33022-0-0000	\$2,345.00	\$589.00	\$2,934.00
010-00000-0-00000-82000-34020-0-0000	\$73,365.00	(\$3,909.00)	\$69,456.00
010-00000-0-00000-82000-35020-0-0000	\$81.00	\$20.00	\$101.00
010-00000-0-00000-82000-36020-0-0000	\$2,353.00	\$592.00	\$2,945.00
010-00000-0-00000-82000-37020-0-0000	\$470.00	\$118.00	\$588.00
010-00000-0-11100-10000-31010-0-0000	\$146,963.00	\$22,710.00	\$169,673.00
010-00000-0-11100-10000-32010-0-0000	\$42,806.00	\$2,864.00	\$45,670.00
010-00000-0-11100-10000-32020-0-0000	\$21,071.00	(\$2,148.00)	\$18,923.00
010-00000-0-11100-10000-33012-0-0000	\$9,948.00	\$1,060.00	\$11,008.00
010-00000-0-11100-10000-33013-0-0000	\$13,484.00	\$1,976.00	\$15,460.00
010-00000-0-11100-10000-33022-0-0000	\$4,897.00	(\$496.00)	\$4,401.00
010-00000-0-11100-10000-33023-0-0000	\$1,145.00	(\$116.00)	\$1,029.00
010-00000-0-11100-10000-34010-0-0000	\$199,364.00	(\$2,752.00)	\$196,612.00
010-00000-0-11100-10000-35010-0-0000	\$465.00	\$68.00	\$533.00
010-00000-0-11100-10000-35020-0-0000	\$40.00	(\$5.00)	\$35.00
010-00000-0-11100-10000-36010-0-0000	\$13,535.00	\$1,984.00	\$15,519.00
010-00000-0-11100-10000-36020-0-0000	\$1,149.00	(\$116.00)	\$1,033.00
010-00000-0-11100-10000-37010-0-0000	\$2,703.00	\$397.00	\$3,100.00

Budget Revision Report

Bdg Revision Final

Control Number: 120657219

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-00000-0-11100-10000-37020-0-0000	\$230.00	(\$24.00)	\$206.00
010-00000-0-11100-21400-31010-0-0000	\$1,290.00	(\$205.00)	\$1,085.00
010-00000-0-11100-21400-33013-0-0000	\$98.00	(\$16.00)	\$82.00
010-00000-0-11100-21400-36010-0-0000	\$98.00	(\$16.00)	\$82.00
010-00000-0-11100-21400-37010-0-0000	\$19.00	(\$2.00)	\$17.00
010-00000-0-11100-24203-32020-0-0000	\$7,813.00	\$657.00	\$8,470.00
010-00000-0-11100-24203-33022-0-0000	\$1,815.00	\$153.00	\$1,968.00
010-00000-0-11100-24203-33023-0-0000	\$424.00	\$36.00	\$460.00
010-00000-0-11100-24203-34020-0-0000	\$12,347.00	(\$1,251.00)	\$11,096.00
010-00000-0-11100-24203-35020-0-0000	\$15.00	\$1.00	\$16.00
010-00000-0-11100-24203-36020-0-0000	\$427.00	\$35.00	\$462.00
010-00000-0-11100-24203-37020-0-0000	\$85.00	\$7.00	\$92.00
010-07200-0-00000-24200-32020-0-0102	\$15,685.00	\$41.00	\$15,726.00
010-07200-0-00000-24200-33022-0-0102	\$3,645.00	\$2.00	\$3,647.00
010-07200-0-00000-24200-33023-0-0102	\$852.00	\$1.00	\$853.00
010-07200-0-00000-24200-34020-0-0102	\$17,894.00	(\$194.00)	\$17,700.00
010-07200-0-00000-24200-36020-0-0102	\$855.00	\$1.00	\$856.00
010-07200-0-00000-31300-32010-0-0401	\$22,280.00	\$58.00	\$22,338.00
010-07200-0-00000-31300-33012-0-0401	\$5,178.00	\$13.00	\$5,191.00
010-07200-0-00000-31300-33013-0-0401	\$1,211.00	\$3.00	\$1,214.00
010-07200-0-00000-31300-34010-0-0401	\$18,124.00	(\$44.00)	\$18,080.00
010-07200-0-00000-31300-36010-0-0401	\$1,215.00	\$4.00	\$1,219.00
010-07200-0-11100-10000-31010-0-0103	\$14,218.00	\$286.00	\$14,504.00
010-07200-0-11100-10000-31010-0-0108	\$4,910.00	(\$1,463.00)	\$3,447.00
010-07200-0-11100-10000-31010-0-0304	\$42,138.00	\$3,078.00	\$45,216.00
010-07200-0-11100-10000-32010-0-0108	\$144.00	(\$47.00)	\$97.00
010-07200-0-11100-10000-32020-0-0302	\$50,950.00	(\$1,117.00)	\$49,833.00
010-07200-0-11100-10000-32020-0-0303	\$6,191.00	\$25.00	\$6,216.00
010-07200-0-11100-10000-32020-0-0401	\$6,138.00	\$19.00	\$6,157.00
010-07200-0-11100-10000-33012-0-0108	\$33.00	(\$10.00)	\$23.00
010-07200-0-11100-10000-33013-0-0103	\$1,079.00	\$22.00	\$1,101.00
010-07200-0-11100-10000-33013-0-0108	\$380.00	(\$113.00)	\$267.00
010-07200-0-11100-10000-33013-0-0304	\$3,199.00	\$234.00	\$3,433.00
010-07200-0-11100-10000-33022-0-0302	\$11,840.00	(\$260.00)	\$11,580.00
010-07200-0-11100-10000-33022-0-0303	\$1,439.00	\$5.00	\$1,444.00

Budget Revision Report

Control Number: 120657219

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-07200-0-11100-10000-33022-0-0401	\$1,427.00	\$4.00	\$1,431.00
010-07200-0-11100-10000-33023-0-0302	\$2,769.00	(\$61.00)	\$2,708.00
010-07200-0-11100-10000-33023-0-0303	\$337.00	\$1.00	\$338.00
010-07200-0-11100-10000-33023-0-0401	\$334.00	\$1.00	\$335.00
010-07200-0-11100-10000-34010-0-0103	\$18,124.00	(\$44.00)	\$18,080.00
010-07200-0-11100-10000-34010-0-0304	\$54,372.00	\$1,210.00	\$55,582.00
010-07200-0-11100-10000-34020-0-0303	\$17,894.00	(\$1,106.00)	\$16,788.00
010-07200-0-11100-10000-34020-0-0401	\$12,861.00	(\$29.00)	\$12,832.00
010-07200-0-11100-10000-35010-0-0103	\$37.00	\$1.00	\$38.00
010-07200-0-11100-10000-35010-0-0108	\$13.00	(\$4.00)	\$9.00
010-07200-0-11100-10000-35010-0-0304	\$110.00	\$8.00	\$118.00
010-07200-0-11100-10000-35020-0-0302	\$95.00	(\$2.00)	\$93.00
010-07200-0-11100-10000-36010-0-0103	\$1,083.00	\$22.00	\$1,105.00
010-07200-0-11100-10000-36010-0-0108	\$382.00	(\$114.00)	\$268.00
010-07200-0-11100-10000-36010-0-0304	\$3,211.00	\$235.00	\$3,446.00
010-07200-0-11100-10000-36020-0-0302	\$2,780.00	(\$61.00)	\$2,719.00
010-07200-0-11100-10000-36020-0-0303	\$338.00	\$1.00	\$339.00
010-07200-0-11100-10000-36020-0-0401	\$335.00	\$1.00	\$336.00
010-07200-0-11100-10000-37010-0-0103	\$216.00	\$5.00	\$221.00
010-07200-0-11100-10000-37010-0-0108	\$77.00	(\$23.00)	\$54.00
010-07200-0-11100-10000-37010-0-0304	\$642.00	\$46.00	\$688.00
010-07200-0-11100-10000-37020-0-0302	\$555.00	(\$12.00)	\$543.00
010-07200-0-11100-10000-37020-0-0303	\$67.00	\$1.00	\$68.00
010-07200-0-11100-24200-32020-0-0307	\$3,510.00	\$194.00	\$3,704.00
010-07200-0-11100-24200-33022-0-0307	\$815.00	\$46.00	\$861.00
010-07200-0-11100-24200-33023-0-0307	\$191.00	\$10.00	\$201.00
010-07200-0-11100-24200-34020-0-0307	\$5,547.00	(\$562.00)	\$4,985.00
010-07200-0-11100-24200-35020-0-0307	\$6.00	\$1.00	\$7.00
010-07200-0-11100-24200-36020-0-0307	\$191.00	\$11.00	\$202.00
010-07200-0-11100-24200-37020-0-0307	\$38.00	\$2.00	\$40.00
010-07200-0-11302-10000-31010-0-0104	\$13,793.00	(\$1.00)	\$13,792.00
010-07200-0-11302-10000-34010-0-0104	\$18,124.00	(\$44.00)	\$18,080.00
010-07215-0-11100-10000-31010-0-0308	\$17,996.00	\$14,755.00	\$32,751.00
010-07215-0-11100-10000-33013-0-0308	\$1,366.00	\$1,120.00	\$2,486.00
010-07215-0-11100-10000-34010-0-0308	\$18,124.00	\$13,815.00	\$31,939.00

Budget Revision Report

Control Number: 120657219

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-07215-0-11100-10000-35010-0-0308	\$48.00	\$38.00	\$86.00
010-07215-0-11100-10000-36010-0-0308	\$1,372.00	\$1,124.00	\$2,496.00
010-07215-0-11100-10000-37010-0-0308	\$274.00	\$224.00	\$498.00
010-07230-0-00000-36000-32020-0-0000	\$16,850.00	(\$1,998.00)	\$14,852.00
010-07230-0-00000-36000-33022-0-0000	\$3,916.00	(\$360.00)	\$3,556.00
010-07230-0-00000-36000-33023-0-0000	\$916.00	(\$84.00)	\$832.00
010-07230-0-00000-36000-34020-0-0000	\$16,999.00	(\$1,987.00)	\$15,012.00
010-07230-0-00000-36000-35020-0-0000	\$31.00	(\$2.00)	\$29.00
010-07230-0-00000-36000-36020-0-0000	\$919.00	(\$84.00)	\$835.00
010-07230-0-00000-36000-36020-0-0000	\$184.00	(\$17.00)	\$167.00
010-07230-0-00000-36000-37020-0-0000	\$14,201.00	(\$701.00)	\$13,500.00
010-11000-0-11100-10000-33022-0-0000	\$3,300.00	(\$163.00)	\$3,137.00
010-11000-0-11100-10000-33023-0-0000	\$772.00	(\$38.00)	\$734.00
010-11000-0-11100-10000-35020-0-0000	\$27.00	(\$2.00)	\$25.00
010-11000-0-11100-10000-36020-0-0000	\$774.00	(\$38.00)	\$736.00
010-11000-0-11100-10000-37020-0-0000	\$154.00	(\$7.00)	\$147.00
010-14000-0-11100-10000-31010-0-0000	\$222,334.00	(\$19,037.00)	\$203,297.00
010-14000-0-11100-10000-32010-0-0000	\$20,457.00	\$4,785.00	\$25,242.00
010-14000-0-11100-10000-33012-0-0000	\$4,754.00	\$1,112.00	\$5,866.00
010-14000-0-11100-10000-33013-0-0000	\$17,991.00	(\$1,238.00)	\$16,753.00
010-14000-0-11100-10000-34010-0-0000	\$253,735.00	(\$46,676.00)	\$207,059.00
010-14000-0-11100-10000-35010-0-0000	\$620.00	(\$42.00)	\$578.00
010-14000-0-11100-10000-36010-0-0000	\$18,059.00	(\$1,243.00)	\$16,816.00
010-14000-0-11100-10000-37010-0-0000	\$3,607.00	(\$238.00)	\$3,369.00
010-26000-0-11100-31400-32020-0-0000	\$3,890.00	(\$3,890.00)	\$0.00
010-26000-0-11100-31400-33022-0-0000	\$904.00	(\$904.00)	\$0.00
010-26000-0-11100-31400-33023-0-0000	\$212.00	(\$212.00)	\$0.00
010-26000-0-11100-31400-35020-0-0000	\$8.00	(\$8.00)	\$0.00
010-26000-0-11100-31400-36020-0-0000	\$212.00	(\$212.00)	\$0.00
010-26000-0-11100-31400-36020-0-0000	\$42.00	(\$42.00)	\$0.00
010-26000-0-11100-31400-37020-0-0000	\$0.00	\$50.00	\$50.00
010-26000-0-11100-40000-31020-0-0000	\$0.00	\$100.00	\$100.00
010-26000-0-11100-40000-32020-0-0000	\$0.00	\$150.00	\$150.00
010-26000-0-11350-24203-33022-0-0000	\$0.00	\$79.00	\$79.00
010-26000-0-11350-24203-33023-0-0000	\$0.00	\$19.00	\$19.00

Budget Revision Report

Bdg Revision Final

Control Number: 120657219

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-26000-0-11350-24203-35020-0-0000	\$0.00	\$1.00	\$1.00
010-26000-0-11350-24203-36020-0-0000	\$0.00	\$19.00	\$19.00
010-26000-0-11350-24203-37020-0-0000	\$0.00	\$4.00	\$4.00
010-26000-0-11350-40000-31010-0-0000	\$5,548.00	(\$486.00)	\$5,062.00
010-26000-0-11350-40000-32010-0-0000	\$0.00	\$1,804.00	\$1,804.00
010-26000-0-11350-40000-32020-0-0000	\$0.00	\$1,625.00	\$1,625.00
010-26000-0-11350-40000-33012-0-0000	\$0.00	\$816.00	\$816.00
010-26000-0-11350-40000-33013-0-0000	\$421.00	\$154.00	\$575.00
010-26000-0-11350-40000-33022-0-0000	\$1,980.00	\$378.00	\$2,358.00
010-26000-0-11350-40000-33023-0-0000	\$463.00	\$88.00	\$551.00
010-26000-0-11350-40000-35010-0-0000	\$15.00	\$5.00	\$20.00
010-26000-0-11350-40000-35020-0-0000	\$16.00	\$3.00	\$19.00
010-26000-0-11350-40000-36010-0-0000	\$423.00	\$154.00	\$577.00
010-26000-0-11350-40000-36020-0-0000	\$465.00	\$89.00	\$554.00
010-26000-0-11350-40000-37010-0-0000	\$84.00	\$31.00	\$115.00
010-26000-0-11350-40000-37020-0-0000	\$93.00	\$18.00	\$111.00
010-40350-4-11100-10000-31010-0-0000	\$1,604.00	\$251.00	\$1,855.00
010-40350-4-11100-10000-32010-0-0000	\$0.00	\$87.00	\$87.00
010-40350-4-11100-10000-33013-0-0000	\$139.00	\$18.00	\$157.00
010-40350-4-11100-10000-36010-0-0000	\$140.00	\$18.00	\$158.00
010-40350-4-11100-10000-37010-0-0000	\$28.00	\$4.00	\$32.00
010-63320-0-00000-24900-32020-0-0000	\$2,560.00	\$225.00	\$2,785.00
010-63320-0-00000-24900-33022-0-0000	\$595.00	\$52.00	\$647.00
010-63320-0-00000-24900-33023-0-0000	\$139.00	\$9.00	\$148.00
010-63320-0-00000-24900-35020-0-0000	\$4.00	\$1.00	\$5.00
010-63320-0-00000-24900-36020-0-0000	\$131.00	\$21.00	\$152.00
010-63320-0-00000-24900-37020-0-0000	\$28.00	\$2.00	\$30.00
010-63320-0-11100-10000-32020-0-0000	\$2,402.00	\$107.00	\$2,509.00
010-63320-0-11100-10000-33022-0-0000	\$558.00	\$25.00	\$583.00
010-63320-0-11100-10000-33023-0-0000	\$131.00	\$8.00	\$139.00
010-63320-0-11100-10000-34020-0-0000	\$0.00	\$5,510.00	\$5,510.00
010-63320-0-11100-10000-35020-0-0000	\$4.00	\$1.00	\$5.00
010-63320-0-11100-10000-36020-0-0000	\$94.00	\$43.00	\$137.00
010-63320-0-11100-10000-37020-0-0000	\$26.00	\$1.00	\$27.00
010-65000-0-57600-11900-31010-0-0000	\$19,072.00	\$3,165.00	\$22,237.00

Budget Revision Report

Control Number: 120657219

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-65000-0-57600-11900-32020-0-0000	\$12,397.00	\$7,713.00	\$20,110.00
010-65000-0-57600-11900-33013-0-0000	\$1,448.00	\$238.00	\$1,686.00
010-65000-0-57600-11900-33022-0-0000	\$2,880.00	\$1,793.00	\$4,673.00
010-65000-0-57600-11900-33023-0-0000	\$674.00	\$419.00	\$1,093.00
010-65000-0-57600-11900-34010-0-0000	\$18,124.00	(\$338.00)	\$17,786.00
010-65000-0-57600-11900-35010-0-0000	\$50.00	\$8.00	\$58.00
010-65000-0-57600-11900-35020-0-0000	\$24.00	\$14.00	\$38.00
010-65000-0-57600-11900-36010-0-0000	\$1,045.00	\$648.00	\$1,693.00
010-65000-0-57600-11900-36020-0-0000	\$487.00	\$610.00	\$1,097.00
010-65000-0-57600-11900-37010-0-0000	\$291.00	\$47.00	\$338.00
010-65000-0-57600-11900-37020-0-0000	\$135.00	\$84.00	\$219.00
010-67620-0-11100-10000-32020-0-0000	\$18,405.00	\$909.00	\$19,314.00
010-67620-0-11100-10000-33022-0-0000	\$4,277.00	\$211.00	\$4,488.00
010-67620-0-11100-10000-33023-0-0000	\$1,001.00	\$50.00	\$1,051.00
010-67620-0-11100-10000-35020-0-0000	\$35.00	\$1.00	\$36.00
010-67620-0-11100-10000-36020-0-0000	\$1,005.00	\$49.00	\$1,054.00
010-67620-0-11100-10000-37020-0-0000	\$201.00	(\$55.00)	\$146.00
010-67700-0-11100-10000-31010-0-0000	\$16,965.00	(\$1.00)	\$16,964.00
010-67700-0-11100-10000-34010-0-0000	\$0.00	\$16,219.00	\$16,219.00
010-67700-0-11100-10000-35010-0-0000	\$45.00	(\$1.00)	\$44.00
010-67700-0-11100-10000-37010-0-0000	\$259.00	(\$1.00)	\$258.00
010-74350-0-11100-10000-31010-0-0000	\$13,012.00	\$2,961.00	\$15,973.00
010-74350-0-11100-10000-32020-0-0000	\$23,973.00	(\$16,400.00)	\$7,573.00
010-74350-0-11100-10000-33013-0-0000	\$988.00	\$225.00	\$1,213.00
010-74350-0-11100-10000-33022-0-0000	\$5,571.00	(\$3,811.00)	\$1,760.00
010-74350-0-11100-10000-33023-0-0000	\$1,302.00	(\$890.00)	\$412.00
010-74350-0-11100-10000-34010-0-0000	\$18,124.00	(\$44.00)	\$18,080.00
010-74350-0-11100-10000-35010-0-0000	\$35.00	\$7.00	\$42.00
010-74350-0-11100-10000-35020-0-0000	\$45.00	(\$31.00)	\$14.00
010-74350-0-11100-10000-35020-0-0000	\$991.00	\$226.00	\$1,217.00
010-74350-0-11100-10000-36010-0-0000	\$1,308.00	(\$895.00)	\$413.00
010-74350-0-11100-10000-36020-0-0000	\$198.00	\$45.00	\$243.00
010-74350-0-11100-10000-37010-0-0000	\$261.00	(\$178.00)	\$83.00
010-81500-0-00000-81100-32020-0-0000	\$32,684.00	(\$695.00)	\$31,989.00
010-81500-0-00000-81100-33022-0-0000	\$7,596.00	(\$146.00)	\$7,450.00

Budget Revision Report

Bdg Revision Final

Control Number: 120657219

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-81500-0-00000-81100-33023-0-0000	\$1,777.00	(\$35.00)	\$1,742.00
010-81500-0-00000-81100-34020-0-0000	\$34,893.00	(\$3,358.00)	\$31,535.00
010-81500-0-00000-81100-35020-0-0000	\$62.00	(\$2.00)	\$60.00
010-81500-0-00000-81100-36020-0-0000	\$1,783.00	(\$34.00)	\$1,749.00
010-81500-0-00000-81100-37020-0-0000	\$356.00	(\$7.00)	\$349.00
Total:	\$2,119,336.00	\$46,638.00	\$2,165,974.00

Books and Supplies

010-00000-0-00000-71100-43000-0-0000	\$1,000.00	\$200.00	\$1,200.00
010-00000-0-00000-82000-43000-0-0000	\$85,000.00	(\$5,000.00)	\$80,000.00
010-00000-0-00000-82000-44000-0-0000	\$8,000.00	\$5,000.00	\$13,000.00
010-07200-0-00000-24200-43000-0-0102	\$800.00	\$100.00	\$900.00
010-07200-0-00000-24200-43000-0-0405	\$0.00	\$400.00	\$400.00
010-07200-0-00000-24200-44000-0-0102	\$0.00	\$11,626.00	\$11,626.00
010-07200-0-11100-24950-43000-0-0202	\$2,500.00	(\$2,500.00)	\$0.00
010-26000-0-11100-40000-44000-0-0000	\$20,000.00	(\$10,000.00)	\$10,000.00
010-26000-0-11350-10000-43000-0-0000	\$1,000.00	(\$1,000.00)	\$0.00
010-26000-0-11350-40000-43000-0-0000	\$0.00	\$1,000.00	\$1,000.00
010-30100-3-11100-10000-43000-0-0000	\$0.00	\$12,479.00	\$12,479.00
010-30100-4-00000-24950-43000-0-0000	\$0.00	\$8,900.00	\$8,900.00
010-30100-4-11100-10000-44000-0-0000	\$67,400.00	(\$20,940.00)	\$46,460.00
010-41270-3-11100-10000-43000-0-0000	\$0.00	\$1,934.00	\$1,934.00
010-42030-4-11100-10000-43000-0-0000	\$17,233.00	(\$640.00)	\$16,593.00
010-54660-0-00000-37000-47000-0-0000	\$0.00	\$22,330.00	\$22,330.00
010-58126-3-11100-10000-43000-0-0000	\$0.00	\$2,414.00	\$2,414.00
010-58126-4-11100-10000-43000-0-0000	\$37,821.00	(\$8,743.00)	\$29,078.00
010-58126-4-11100-10000-44000-0-0000	\$0.00	\$4,018.00	\$4,018.00
010-60530-0-11100-10000-43000-0-0000	\$0.00	\$59,817.00	\$59,817.00
010-63000-0-11100-10000-41000-0-0000	\$30,000.00	\$4,000.00	\$34,000.00
010-63000-0-11100-10000-43000-0-0000	\$32,095.00	\$7,905.00	\$40,000.00
010-63320-0-11100-10000-43000-0-0000	\$0.00	\$5,000.00	\$5,000.00
010-65000-0-57600-11900-43000-0-0000	\$0.00	\$1,200.00	\$1,200.00
010-67620-0-11100-10000-43000-0-0000	\$0.00	\$19,000.00	\$19,000.00
010-67620-0-11100-10000-44000-0-0000	\$0.00	\$13,000.00	\$13,000.00
010-70280-0-00000-37000-43000-0-0000	\$0.00	\$5,302.00	\$5,302.00

Budget Revision Report

Bdg Revision Final

Control Number: 120657219

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-70320-0-00000-37000-43000-0-0000	\$0.00	\$400.00	\$400.00
010-74350-0-11100-10000-43000-0-0000	\$0.00	\$95,000.00	\$95,000.00
010-74350-0-11100-10000-44000-0-0000	\$25,000.00	\$235,524.00	\$260,524.00
010-81500-0-00000-81100-44000-0-0000	\$0.00	\$2,000.00	\$2,000.00
Total:	\$327,849.00	\$469,726.00	\$797,575.00

Services, Other Operating Expenses

010-00000-0-00000-71100-52000-0-0000	\$1,000.00	(\$1,000.00)	\$0.00
010-00000-0-00000-71100-53000-0-0000	\$5,750.00	\$800.00	\$6,550.00
010-00000-0-00000-72000-54500-0-0000	\$50,000.00	\$8,000.00	\$58,000.00
010-07200-0-00000-24200-58000-0-0102	\$72,208.00	(\$11,626.00)	\$60,582.00
010-07200-0-11100-10000-57100-0-0403	\$2,971.00	\$4,442.00	\$7,413.00
010-07200-0-11100-24950-58000-0-0202	\$10,000.00	\$2,500.00	\$12,500.00
010-26000-0-00000-27000-56000-0-0000	\$0.00	\$17,000.00	\$17,000.00
010-26000-0-11100-10000-56000-0-0000	\$31,000.00	(\$31,000.00)	\$87,000.00
010-26000-0-11100-40000-51000-0-0000	\$187,000.00	(\$100,000.00)	\$31,000.00
010-26000-0-11100-40000-56000-0-0000	\$0.00	\$31,000.00	\$222,342.00
010-26000-0-11100-40000-58000-0-0000	\$25,000.00	\$197,342.00	\$30,000.00
010-26000-0-11350-40000-58000-0-0000	\$16,000.00	\$14,000.00	\$30,000.00
010-30100-4-11100-10000-58000-0-0000	\$0.00	\$5,700.00	\$5,700.00
010-33100-0-57600-31200-58000-0-0000	\$0.00	\$22,131.00	\$22,131.00
010-33100-0-57600-31404-58000-0-0000	\$0.00	\$2,920.00	\$2,920.00
010-33100-0-57600-31405-58000-0-0000	\$0.00	\$2,700.00	\$2,700.00
010-40350-4-11100-10000-57100-0-0403	(\$2,971.00)	(\$4,442.00)	(\$7,413.00)
010-58126-4-11100-10000-52000-0-0000	\$0.00	\$225.00	\$225.00
010-58126-4-11100-10000-58000-0-0000	\$0.00	\$4,500.00	\$4,500.00
010-65000-0-50010-31200-58000-0-0000	\$1,361.00	(\$1,361.00)	\$0.00
010-65000-0-57600-31200-58000-0-0000	\$22,131.00	(\$22,131.00)	\$0.00
010-65000-0-57600-31404-58000-0-0000	\$2,920.00	(\$2,920.00)	\$0.00
010-65000-0-57600-31405-58000-0-0000	\$2,700.00	(\$2,700.00)	\$0.00
010-65460-0-57600-31300-58000-0-0000	\$0.00	\$43,411.00	\$43,411.00
010-67620-0-11100-10000-58000-0-0000	\$0.00	\$2,000.00	\$2,000.00
010-70320-0-00000-85000-58000-0-0000	\$30,000.00	(\$400.00)	\$29,600.00
010-73110-0-11100-10000-58000-0-0000	\$0.00	\$1,833.00	\$1,833.00
010-74350-0-11100-10000-58000-0-0000	\$0.00	\$35,000.00	\$35,000.00

Budget Revision Report

Bdg Revision Final

Control Number: 120657219

Account Classification

Account Classification	Approved / Revised	Change Amount	Proposed Budget
010-81500-0-00000-81100-58000-0-0000	\$60,000.00	\$25,400.00	\$85,400.00
Total:	\$517,070.00	\$243,324.00	\$760,394.00

Capital Outlay

010-58117-0-00000-82000-64000-0-0000	\$0.00	\$41,714.00	\$41,714.00
010-67620-0-00000-82000-64000-0-0000	\$0.00	\$23,000.00	\$23,000.00
010-67620-0-00000-85000-61700-0-0000	\$0.00	\$15,200.00	\$15,200.00
010-67620-0-00000-85000-62000-0-0000	\$0.00	\$54,100.00	\$54,100.00
010-78151-0-00000-85000-62000-0-0000	\$0.00	\$200,000.00	\$200,000.00
010-81500-0-00000-81100-64000-0-0000	\$0.00	\$4,600.00	\$4,600.00
010-81500-0-00000-82000-64000-0-0000	\$0.00	\$12,000.00	\$12,000.00
010-81500-0-00000-85000-61700-0-0000	\$0.00	\$400.00	\$400.00
010-81500-0-00000-85000-62000-0-0000	\$0.00	\$85,100.00	\$85,100.00
Total:	\$0.00	\$436,114.00	\$436,114.00

Other Outgo

010-00000-0-00000-91000-74390-0-0000	\$0.00	\$5,000.00	\$5,000.00
010-00000-0-00000-92000-71420-0-0000	\$12,922.00	(\$780.00)	\$12,142.00
Total:	\$12,922.00	\$4,220.00	\$17,142.00

Direct Support/Indirect Costs

010-00000-0-00000-72100-73100-0-0000	(\$43,985.00)	(\$64,112.00)	(\$108,097.00)
010-00000-0-00000-72100-73500-0-0000	\$0.00	(\$28,865.00)	(\$28,865.00)
010-26000-0-00000-72100-73100-0-0000	\$30,082.00	\$13,361.00	\$43,443.00
010-30100-3-00000-72100-73100-0-0000	\$0.00	\$747.00	\$747.00
010-30100-4-00000-72100-73100-0-0000	\$4,037.00	(\$380.00)	\$3,657.00
010-33100-0-50010-72100-73100-0-0000	\$5,488.00	\$1,837.00	\$7,325.00
010-40350-4-00000-72100-73100-0-0000	\$516.00	(\$204.00)	\$312.00
010-41270-3-00000-72100-73100-0-0000	\$0.00	\$116.00	\$116.00
010-42030-4-00000-72100-73100-0-0000	\$1,032.00	(\$38.00)	\$994.00
010-58126-3-00000-72100-73100-0-0000	\$0.00	\$145.00	\$145.00
010-60530-0-00000-72100-73100-0-0000	\$0.00	\$161.00	\$161.00
010-63320-0-00000-72100-73100-0-0000	\$0.00	\$7,512.00	\$7,512.00
010-67620-0-00000-72100-73100-0-0000	\$0.00	\$7,936.00	\$7,936.00
010-74350-0-00000-72100-73100-0-0000	\$0.00	\$32,919.00	\$32,919.00

Budget Revision Report

3dg Revision Final

Control Number: 120657219

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Total Expenditures	\$7,495,806.00	\$1,398,029.00	\$8,893,835.00
Other Financing Sources/Uses			
Contributions			
010-00000-0-00000-00000-89800-0-0000	(\$2,184,294.00)	(\$196,337.00)	(\$2,380,631.00)
010-07200-0-00000-00000-89800-0-0000	\$1,453,643.00	\$86,540.00	\$1,540,183.00
010-07215-0-00000-00000-89800-0-0000	\$241,547.00	(\$53,712.00)	\$187,835.00
010-07230-0-00000-00000-89800-0-0000	\$181,104.00	(\$3,967.00)	\$177,137.00
010-65000-0-50010-00000-89800-0-0000	\$0.00	\$35,869.00	\$35,869.00
010-67700-0-00000-00000-89800-0-0000	\$0.00	\$30,419.00	\$30,419.00
010-81500-0-00000-00000-89800-0-0000	\$308,000.00	\$101,188.00	\$409,188.00
Total:	\$0.00	\$0.00	\$0.00

Budgeted Unappropriated Fund Balance before this adjustment: **\$6,149,454.67**

Total Adjustment to Unappropriated Fund Balance: **(\$1,016,345.00)**

Budgeted Unappropriated Fund Balance after this adjustment: **\$5,133,109.67**

Budget Revision Report

30 Oak Valley Union Elementary School I
 Fiscal Year: 2024
 Bdg Revision Final

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 12/6/2023
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Control Number: 120657219

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Fund: 1300 Cafeteria Special Revenue Fund			
Revenues			
Federal Revenues			
130-53100-0-00000-00000-82200-0-0000	\$300,000.00	\$100,000.00	\$400,000.00
Total:	\$300,000.00	\$100,000.00	\$400,000.00
Other State Revenues			
130-53100-0-00000-00000-85200-0-0000	\$100,000.00	\$100,000.00	\$200,000.00
Total:	\$100,000.00	\$100,000.00	\$200,000.00
Other Local Revenues			
130-53100-0-00000-00000-86340-0-0000	\$0.00	\$2,000.00	\$2,000.00
130-53100-0-00000-00000-86600-0-0000	\$1,000.00	\$3,000.00	\$4,000.00
Total:	\$1,000.00	\$5,000.00	\$6,000.00
Total Revenues	\$401,000.00	\$205,000.00	\$606,000.00
Expenditures			
Classified Salaries			
130-53100-0-00000-37000-22000-0-0000	\$137,371.00	\$26,604.00	\$163,975.00
Total:	\$137,371.00	\$26,604.00	\$163,975.00
Employee Benefits			
130-53100-0-00000-37000-32020-0-0000	\$36,651.00	\$6,926.00	\$43,577.00
130-53100-0-00000-37000-33022-0-0000	\$8,517.00	\$1,649.00	\$10,166.00
130-53100-0-00000-37000-33023-0-0000	\$1,992.00	\$386.00	\$2,378.00
130-53100-0-00000-37000-34020-0-0000	\$17,894.00	(\$47.00)	\$17,847.00
130-53100-0-00000-37000-35020-0-0000	\$69.00	\$13.00	\$82.00
130-53100-0-00000-37000-36020-0-0000	\$1,439.00	\$948.00	\$2,387.00
130-53100-0-00000-37000-37020-0-0000	\$400.00	\$77.00	\$477.00
Total:	\$66,962.00	\$9,952.00	\$76,914.00
Books and Supplies			
130-53100-0-00000-37000-43000-0-0000	\$20,000.00	(\$1,000.00)	\$19,000.00
130-53100-0-00000-37000-44000-0-0000	\$1,000.00	\$1,000.00	\$2,000.00

Budget Revision Report

Bdg Revision Final

Control Number: 120657219

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Direct Support/Indirect Costs			
130-53100-0-00000-72100-73500-0-0000	\$0.00	\$28,865.00	\$28,865.00
Total:	\$21,000.00	\$0.00	\$21,000.00
Total Expenditures	\$225,333.00	\$65,421.00	\$290,754.00

Budgeted Unappropriated Fund Balance before this adjustment:

\$322,227.62

Total Adjustment to Unappropriated Fund Balance:

\$139,579.00

Budgeted Unappropriated Fund Balance after this adjustment:

\$461,806.62

7.3

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2024-25 Projection (C)	% Change (Cols. E-C/C) (D)	2025-26 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	7,581,443.00	.34%	7,607,371.00	1.43%	7,716,424.00
2. Federal Revenues	8100-8299	0.00	0.00%		0.00%	
3. Other State Revenues	8300-8599	117,282.00	0.00%	117,282.00	0.00%	117,282.00
4. Other Local Revenues	8600-8799	70,000.00	0.00%	70,000.00	0.00%	70,000.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	(475,476.00)	(26.39%)	(350,000.00)	0.00%	(350,000.00)
6. Total (Sum lines A1 thru A5c)		7,293,249.00	2.08%	7,444,653.00	1.46%	7,553,706.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				3,192,296.00		3,369,113.00
b. Step & Column Adjustment				176,817.00		98,494.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						85,000.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,192,296.00	5.54%	3,369,113.00	5.45%	3,552,607.00
2. Classified Salaries						
a. Base Salaries				940,063.00		1,035,957.00
b. Step & Column Adjustment				23,502.00		24,089.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				72,392.00		30,000.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	940,063.00	10.20%	1,035,957.00	5.22%	1,090,046.00
3. Employee Benefits	3000-3999	1,921,891.00	4.79%	2,013,864.00	6.45%	2,143,809.00
4. Books and Supplies	4000-4999	313,541.00	3.03%	323,041.00	2.64%	331,570.00
5. Services and Other Operating Expenditures	5000-5999	1,011,830.00	3.03%	1,042,488.00	2.64%	1,070,010.00
6. Capital Outlay	6000-6999	158,000.00	13.92%	180,000.00	(100.00%)	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	17,142.00	(29.17%)	12,142.00	0.00%	12,142.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(136,962.00)	(100.00%)	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	45,000.00	0.00%	45,000.00	0.00%	45,000.00
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		7,462,801.00	7.49%	8,021,605.00	2.79%	8,245,184.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(169,552.00)		(576,952.00)		(691,478.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		5,200,153.82		5,030,601.82		4,453,649.82
2. Ending Fund Balance (Sum lines C and D1)		5,030,601.82		4,453,649.82		3,762,171.82
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00				
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	0.00				
d. Assigned	9780	0.00				
e. Unassigned/Unappropriated						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2024-25 Projection (C)	% Change (Cols. E-C/C) (D)	2025-26 Projection (E)
1. Reserve for Economic Uncertainties	9789	0.00				
2. Unassigned/Unappropriated	9790	5,030,601.82		4,453,649.82		3,762,171.82
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		5,030,601.82		4,453,649.82		3,762,171.82
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	5,030,601.82		4,453,649.82		3,762,171.82
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00				
b. Reserve for Economic Uncertainties	9789	0.00				
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves (Sum lines E1a thru E2c)		5,030,601.82		4,453,649.82		3,762,171.82
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Moving a staff from Restricted to Unrestricted						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2024-25 Projection (C)	% Change (Cols. E-C/C) (D)	2025-26 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%		0.00%	
2. Federal Revenues	8100-8299	328,835.00	(17.33%)	271,845.00	0.00%	271,845.00
3. Other State Revenues	8300-8599	1,615,740.00	(11.24%)	1,434,148.00	0.00%	1,434,148.00
4. Other Local Revenues	8600-8799	228,157.00	0.00%	228,157.00	0.00%	228,157.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	475,476.00	(26.39%)	350,000.00	0.00%	350,000.00
6. Total (Sum lines A1 thru A5c)		2,648,208.00	(13.75%)	2,284,150.00	0.00%	2,284,150.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				489,036.00		503,707.00
b. Step & Column Adjustment				14,671.00		15,111.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						(85,000.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	489,036.00	3.00%	503,707.00	(13.87%)	433,818.00
2. Classified Salaries						
a. Base Salaries				465,514.00		402,695.00
b. Step & Column Adjustment				9,573.00		9,812.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				(72,392.00)		(30,000.00)
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	465,514.00	(13.49%)	402,695.00	(5.01%)	382,507.00
3. Employee Benefits	3000-3999	594,764.00	3.01%	612,692.00	(5.46%)	579,251.00
4. Books and Supplies	4000-4999	779,599.00	(67.63%)	252,318.00	2.64%	258,979.00
5. Services and Other Operating Expenditures	5000-5999	871,092.00	(31.20%)	599,351.00	0.00%	599,351.00
6. Capital Outlay	6000-6999	506,114.00	(100.00%)	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	108,097.00	(100.00%)	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%		0.00%	
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		3,814,216.00	(37.84%)	2,370,763.00	(4.93%)	2,253,906.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		(1,166,008.00)		(86,613.00)		30,244.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		1,268,515.85		102,507.85		15,894.85
2. Ending Fund Balance (Sum lines C and D1)		102,507.85		15,894.85		46,138.85
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00				
b. Restricted	9740	302,508.57		221,246.57		262,460.57
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2024-25 Projection (C)	% Change (Cols. E-C/C) (D)	2025-26 Projection (E)
2. Unassigned/Unappropriated	9790	(200,000.72)		(205,351.72)		(216,321.72)
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		102,507.85		15,894.85		46,138.85
E. AVAILABLE RESERVES						
1. General Fund)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
Moved staff from Restricted to unrestricted						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2024-25 Projection (C)	% Change (Cols. E-C/C) (D)	2025-26 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	7,581,443.00	.34%	7,807,371.00	1.43%	7,716,424.00
2. Federal Revenues	8100-8299	328,835.00	(17.33%)	271,845.00	0.00%	271,845.00
3. Other State Revenues	8300-8599	1,733,022.00	(10.48%)	1,551,430.00	0.00%	1,551,430.00
4. Other Local Revenues	8600-8799	298,157.00	0.00%	298,157.00	0.00%	298,157.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		9,941,457.00	(2.14%)	9,728,803.00	1.12%	9,837,856.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				3,681,332.00		3,872,820.00
b. Step & Column Adjustment				191,488.00		113,605.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,681,332.00	5.20%	3,872,820.00	2.93%	3,986,425.00
2. Classified Salaries						
a. Base Salaries				1,405,577.00		1,438,652.00
b. Step & Column Adjustment				33,075.00		33,901.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	1,405,577.00	2.35%	1,438,652.00	2.36%	1,472,553.00
3. Employee Benefits	3000-3999	2,516,655.00	4.37%	2,626,556.00	3.67%	2,723,060.00
4. Books and Supplies	4000-4999	1,093,140.00	(47.37%)	575,359.00	2.64%	590,549.00
5. Services and Other Operating Expenditures	5000-5999	1,882,922.00	(12.80%)	1,641,839.00	1.68%	1,669,361.00
6. Capital Outlay	6000-6999	664,114.00	(72.90%)	180,000.00	(100.00%)	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	17,142.00	(29.17%)	12,142.00	0.00%	12,142.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(28,865.00)	(100.00%)	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	45,000.00	0.00%	45,000.00	0.00%	45,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		11,277,017.00	(7.84%)	10,392,368.00	1.03%	10,499,090.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(1,335,560.00)		(863,565.00)		(661,234.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		6,468,669.67		5,133,109.67		4,489,544.67
2. Ending Fund Balance (Sum lines C and D1)		5,133,109.67		4,469,544.67		3,808,310.67
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	302,508.57		221,246.57		262,460.57
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2024-25 Projection (C)	% Change (Cols. E-C/C) (D)	2025-26 Projection (E)
2. Unassigned/Unappropriated	9790	4,830,601.10		4,248,298.10		3,545,850.10
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		5,133,109.67		4,469,544.67		3,808,310.67
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	5,030,601.82		4,453,649.82		3,762,171.82
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z	(200,000.72)		(205,351.72)		(216,321.72)
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		4,830,601.10		4,248,298.10		3,545,850.10
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		42.84%		40.86%		33.77%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds						
(Column A: Fund 10, resources 3300-3499, 6500-6540 and 6546 objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00				
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form A1, Estimated P-2 ADA column, Lines A4 and C4; enter projections)						
		541.15		546.96		546.96
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		11,277,017.00		10,392,368.00		10,499,090.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		11,277,017.00		10,392,368.00		10,499,090.00
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		4%		4%		4%
e. Reserve Standard - By Percent (Line F3c times F3d)		451,080.68		415,694.72		419,963.60
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		80,000.00		80,000.00		80,000.00
g. Reserve Standard (Greater of Line F3e or F3f)		451,080.68		415,694.72		419,963.60
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	246,026.00	246,026.00	43,745.95	328,835.00	82,809.00	33.7%
3) Other State Revenue		8300-8599	1,375,459.00	1,375,459.00	533,189.70	1,615,740.00	240,281.00	17.5%
4) Other Local Revenue		8600-8799	218,365.00	218,365.00	42,635.90	228,157.00	9,792.00	4.5%
5) TOTAL, REVENUES			1,839,850.00	1,839,850.00	619,571.55	2,172,732.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	342,677.00	443,936.00	108,453.51	489,036.00	(45,100.00)	-10.2%
2) Classified Salaries		2000-2999	410,208.00	488,394.00	99,954.57	465,514.00	22,880.00	4.7%
3) Employee Benefits		3000-3999	523,730.00	579,828.00	69,241.58	594,764.00	(14,936.00)	-2.6%
4) Books and Supplies		4000-4999	319,699.00	319,699.00	518,283.16	779,599.00	(459,900.00)	-143.9%
5) Services and Other Operating Expenditures		5000-5999	630,884.00	630,884.00	159,343.33	871,092.00	(240,208.00)	-38.1%
6) Capital Outlay		6000-6999	70,000.00	70,000.00	273,496.74	506,114.00	(436,114.00)	-623.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	43,985.00	43,985.00	12,205.34	108,097.00	(64,112.00)	-145.8%
9) TOTAL, EXPENDITURES			2,341,183.00	2,576,726.00	1,240,978.23	3,814,216.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(501,333.00)	(736,876.00)	(621,406.68)	(1,641,484.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	308,000.00	308,000.00	0.00	475,476.00	167,476.00	54.4%
4) TOTAL, OTHER FINANCING SOURCES/USES			308,000.00	308,000.00	0.00	475,476.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(193,333.00)	(428,876.00)	(621,406.68)	(1,166,008.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,268,515.85	1,268,515.85		1,268,515.85	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,268,515.85	1,268,515.85		1,268,515.85		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,268,515.85	1,268,515.85		1,268,515.85		
2) Ending Balance, June 30 (E + F1e)			1,075,182.85	839,639.85		102,507.85		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	1,133,522.95	1,025,136.95		302,508.57		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(58,340.10)	(185,497.10)		(200,000.72)		
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
LCFF Transfers								
Unrestricted LCFF								
Transfers - Current Year	0000	8091						
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
FEDERAL REVENUE								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	97,103.00	97,103.00	28,755.00	129,619.00	32,516.00	33.5%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	71,437.00	71,437.00	12,940.61	77,943.00	6,506.00	9.1%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	9,135.00	9,135.00	0.00	7,277.00	(1,858.00)	-20.3%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	18,265.00	18,265.00	0.00	17,587.00	(678.00)	-3.7%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290	10,000.00	10,000.00	2,050.34	12,050.00	2,050.00	20.5%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	40,086.00	40,086.00	0.00	84,359.00	44,273.00	110.4%
TOTAL, FEDERAL REVENUE			246,026.00	246,026.00	43,745.95	328,835.00	82,809.00	33.7%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/IP Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	100,000.00	100,000.00	0.00	0.00	(100,000.00)	-100.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00		
Lottery - Unrestricted and Instructional Materials		8560	37,439.00	37,439.00	22,980.27	37,439.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	(34,880.16)	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	1,238,020.00	1,238,020.00	545,089.59	1,578,301.00	340,281.00	27.5%
TOTAL, OTHER STATE REVENUE			1,375,459.00	1,375,459.00	533,189.70	1,615,740.00	240,281.00	17.5%
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	218,365.00	218,365.00	42,635.90	228,157.00	9,792.00	4.5%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			218,365.00	218,365.00	42,635.90	228,157.00	9,792.00	4.5%
TOTAL, REVENUES			1,839,850.00	1,839,850.00	619,571.55	2,172,732.00	332,882.00	18.1%
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	342,677.00	443,936.00	108,453.51	489,036.00	(45,100.00)	-10.2%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			342,677.00	443,936.00	108,453.51	489,036.00	(45,100.00)	-10.2%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	274,395.00	356,296.00	42,450.62	252,059.00	104,237.00	29.3%
Classified Support Salaries		2200	135,813.00	132,098.00	36,746.95	130,842.00	1,256.00	1.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	1,613.25	1,613.00	(1,613.00)	New
Other Classified Salaries		2900	0.00	0.00	19,143.75	81,000.00	(81,000.00)	New
TOTAL, CLASSIFIED SALARIES			410,208.00	488,394.00	99,954.57	465,514.00	22,880.00	4.7%
EMPLOYEE BENEFITS								
STRS		3101-3102	306,030.00	325,372.00	17,953.23	331,312.00	(5,940.00)	-1.8%
PERS		3201-3202	79,311.00	104,081.00	23,132.09	95,646.00	8,415.00	8.1%
OASDI/Medicare/Alternative		3301-3302	36,425.00	44,990.00	10,112.96	43,724.00	1,266.00	2.8%
Health and Welfare Benefits		3401-3402	89,035.00	89,035.00	14,302.53	107,024.00	(17,989.00)	-20.2%
Unemployment Insurance		3501-3502	378.00	477.00	104.06	476.00	1.00	0.2%
Workers' Compensation		3601-3602	10,363.00	13,140.00	3,030.86	13,876.00	(736.00)	-5.6%
OPEB, Allocated		3701-3702	2,188.00	2,753.00	605.85	2,705.00	47.00	1.7%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
TOTAL, EMPLOYEE BENEFITS			523,730.00	579,828.00	69,241.58	594,764.00	(14,936.00)	-2.6%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	30,000.00	30,000.00	31,313.85	34,000.00	(4,000.00)	-13.3%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	177,299.00	177,299.00	175,461.51	387,267.00	(209,968.00)	-118.4%
Noncapitalized Equipment		4400	112,400.00	112,400.00	311,507.80	336,002.00	(223,602.00)	-198.9%
Food		4700	0.00	0.00	0.00	22,330.00	(22,330.00)	New
TOTAL, BOOKS AND SUPPLIES			319,699.00	319,699.00	518,283.16	779,599.00	(459,900.00)	-143.9%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	187,000.00	187,000.00	0.00	87,000.00	100,000.00	53.5%
Travel and Conferences		5200	0.00	0.00	225.00	225.00	(225.00)	New
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	39,000.00	39,000.00	0.00	56,000.00	(17,000.00)	-43.6%
Transfers of Direct Costs		5710	(2,971.00)	(2,971.00)	0.00	(7,413.00)	4,442.00	-149.5%
Transfers of Direct Costs - interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	407,855.00	407,855.00	159,118.33	735,280.00	(327,425.00)	-80.3%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			630,884.00	630,884.00	159,343.33	871,092.00	(240,208.00)	-38.1%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	15,590.74	15,600.00	(15,600.00)	New
Buildings and Improvements of Buildings		6200	0.00	0.00	253,461.00	339,200.00	(339,200.00)	New
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	70,000.00	70,000.00	4,445.00	151,314.00	(81,314.00)	-116.2%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			70,000.00	70,000.00	273,496.74	506,114.00	(436,114.00)	-623.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	43,985.00	43,985.00	12,205.34	108,097.00	(64,112.00)	-145.8%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			43,985.00	43,985.00	12,205.34	108,097.00	(64,112.00)	-145.8%
TOTAL, EXPENDITURES			2,341,183.00	2,576,726.00	1,240,978.23	3,814,216.00	(1,237,490.00)	-48.0%
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	308,000.00	308,000.00	0.00	475,476.00	167,476.00	54.4%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			308,000.00	308,000.00	0.00	475,476.00	167,476.00	54.4%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			308,000.00	308,000.00	0.00	475,476.00	(167,476.00)	-54.4%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	7,532,641.00	7,532,641.00	2,000,102.04	7,581,443.00	48,802.00	0.6%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	117,282.00	117,282.00	21,365.66	117,282.00	0.00	0.0%
4) Other Local Revenue		8600-8799	70,000.00	70,000.00	290,173.26	70,000.00	0.00	0.0%
5) TOTAL, REVENUES			7,719,923.00	7,719,923.00	2,311,640.96	7,768,725.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	2,939,448.00	3,052,198.00	900,180.09	3,192,296.00	(140,098.00)	-4.6%
2) Classified Salaries		2000-2999	810,656.00	875,509.00	259,474.88	940,063.00	(64,554.00)	-7.4%
3) Employee Benefits		3000-3999	1,857,253.00	1,890,189.00	464,792.23	1,921,891.00	(31,702.00)	-1.7%
4) Books and Supplies		4000-4999	303,715.00	303,715.00	105,575.04	313,541.00	(9,826.00)	-3.2%
5) Services and Other Operating Expenditures		5000-5999	1,008,714.00	1,008,714.00	280,709.54	1,011,830.00	(3,116.00)	-0.3%
6) Capital Outlay		6000-6999	158,000.00	158,000.00	39,579.00	158,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	12,922.00	12,922.00	5,762.79	17,142.00	(4,220.00)	-32.7%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(43,985.00)	(43,985.00)	(12,205.34)	(136,962.00)	92,977.00	-211.4%
9) TOTAL, EXPENDITURES			7,046,723.00	7,257,262.00	2,043,668.23	7,417,801.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			673,200.00	462,661.00	267,772.73	350,924.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	45,000.00	45,000.00	0.00	45,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(308,000.00)	(308,000.00)	0.00	(475,476.00)	(167,476.00)	54.4%
4) TOTAL, OTHER FINANCING SOURCES/USES			(353,000.00)	(353,000.00)	0.00	(520,476.00)		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)								
			320,200.00	109,661.00	267,772.73	(169,552.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	5,200,153.82	5,200,153.82		5,200,153.82	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,200,153.82	5,200,153.82		5,200,153.82		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,200,153.82	5,200,153.82		5,200,153.82		
2) Ending Balance, June 30 (E + F1e)			5,520,353.82	5,309,814.82		5,030,601.82		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	5,520,353.82	5,309,814.82		5,030,601.82		
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	5,498,222.00	5,498,222.00	1,583,181.04	5,569,089.00	70,867.00	1.3%
Education Protection Account State Aid - Current Year		8012	1,667,162.00	1,667,162.00	417,055.00	1,642,675.00	(24,487.00)	-1.5%
State Aid - Prior Years		8019	0.00	0.00	(134.00)	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	367,257.00	367,257.00	0.00	369,679.00	2,422.00	0.7%
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8044	0.00	0.00	0.00	0.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			7,532,641.00	7,532,641.00	2,000,102.04	7,581,443.00	48,802.00	0.6%
LCFF Transfers								
Unrestricted LCFF								
Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			7,532,641.00	7,532,641.00	2,000,102.04	7,581,443.00	48,802.00	0.6%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Donated Food Commodities		8221	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
Title I, Part A, Basic	3010	8290						
Title I, Part D, Local Delinquent Programs	3025	8290						
Title II, Part A, Supporting Effective Instruction	4035	8290						
Title III, Part A, Immigrant Student Program	4201	8290						
Title III, Part A, English Learner Program	4203	8290						
Public Charter Schools Grant Program (PCSGP)	4610	8290						
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290						
Career and Technical Education	3500-3599	8290						
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319						
Special Education Master Plan								
Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	20,288.00	20,288.00	0.00	20,288.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	94,994.00	94,994.00	21,365.66	94,994.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		

2023-24 First Interim
General Fund
Unrestricted (Resources 0000-1999)
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Career Technical Education Incentive Grant Program	6387	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
All Other State Revenue	All Other	8590	2,000.00	2,000.00	0.00	2,000.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			117,282.00	117,282.00	21,365.66	117,282.00	0.00	0.0%
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	60,000.00	60,000.00	46,941.99	60,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	227,745.70	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	10,000.00	10,000.00	15,485.57	10,000.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			70,000.00	70,000.00	290,173.26	70,000.00	0.00	0.0%
TOTAL, REVENUES			7,719,923.00	7,719,923.00	2,311,640.96	7,768,725.00	48,802.00	0.6%
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	2,578,874.00	2,662,778.00	776,813.98	2,804,702.00	(141,924.00)	-5.3%
Certificated Pupil Support Salaries		1200	77,324.00	83,510.00	22,834.35	83,726.00	(216.00)	-0.3%
Certificated Supervisors' and Administrators' Salaries		1300	277,000.00	299,160.00	99,395.36	298,186.00	974.00	0.3%
Other Certificated Salaries		1900	6,250.00	6,750.00	1,136.40	5,682.00	1,068.00	15.8%
TOTAL, CERTIFICATED SALARIES			2,939,448.00	3,052,198.00	900,180.09	3,192,296.00	(140,098.00)	-4.6%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	342,011.00	369,373.00	73,866.64	354,743.00	14,630.00	4.0%
Classified Support Salaries		2200	292,809.00	316,017.00	113,164.40	345,142.00	(29,125.00)	-9.2%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	119,602.00	129,170.00	55,701.94	179,236.00	(50,666.00)	-38.8%
Other Classified Salaries		2900	56,434.00	60,949.00	16,741.90	60,942.00	7.00	0.0%
TOTAL, CLASSIFIED SALARIES			810,656.00	875,509.00	259,474.88	940,063.00	(64,554.00)	-7.4%
EMPLOYEE BENEFITS								
STRS		3101-3102	503,808.00	520,517.00	152,146.51	540,718.00	(20,201.00)	-3.9%
PERS		3201-3202	288,809.00	311,699.00	91,275.68	334,909.00	(23,210.00)	-7.4%
OASDI/Medicare/Alternative		3301-3302	121,140.00	129,056.00	38,645.48	138,101.00	(9,045.00)	-7.0%
Health and Welfare Benefits		3401-3402	877,070.00	858,946.00	162,010.89	834,483.00	24,463.00	2.8%
Unemployment Insurance		3501-3502	1,861.00	1,948.00	576.26	2,050.00	(102.00)	-5.2%
Workers' Compensation		3601-3602	54,150.00	56,699.00	16,766.33	59,687.00	(2,988.00)	-5.3%
OPEB, Allocated		3701-3702	10,815.00	11,324.00	3,371.08	11,943.00	(619.00)	-5.5%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,857,253.00	1,890,189.00	464,792.23	1,921,891.00	(31,702.00)	-1.7%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	270,919.00	270,919.00	78,001.79	264,119.00	6,800.00	2.5%
Noncapitalized Equipment		4400	32,796.00	32,796.00	27,573.25	49,422.00	(16,626.00)	-50.7%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			303,715.00	303,715.00	105,575.04	313,541.00	(9,826.00)	-3.2%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	23,500.00	23,500.00	4,442.83	22,500.00	1,000.00	4.3%
Dues and Memberships		5300	12,500.00	12,500.00	10,099.20	13,300.00	(800.00)	-6.4%
Insurance		5400-5450	55,000.00	55,000.00	53,837.89	63,000.00	(8,000.00)	-14.5%
Operations and Housekeeping Services		5500	200,000.00	200,000.00	81,451.61	200,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	48,500.00	48,500.00	11,482.90	48,500.00	0.00	0.0%
Transfers of Direct Costs		5710	2,971.00	2,971.00	0.00	7,413.00	(4,442.00)	-149.5%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	650,243.00	650,243.00	116,469.59	641,117.00	9,126.00	1.4%
Communications		5900	16,000.00	16,000.00	2,925.52	16,000.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,008,714.00	1,008,714.00	280,709.54	1,011,830.00	(3,116.00)	-0.3%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	75,000.00	75,000.00	0.00	75,000.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	83,000.00	83,000.00	39,579.00	83,000.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			158,000.00	158,000.00	39,579.00	158,000.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for instruction Under Interdistrict								
Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	12,922.00	12,922.00	3,399.76	12,142.00	780.00	6.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	2,363.03	5,000.00	(5,000.00)	New
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			12,922.00	12,922.00	5,762.79	17,142.00	(4,220.00)	-32.7%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	(43,985.00)	(43,985.00)	(12,205.34)	(108,097.00)	64,112.00	-145.8%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	(28,865.00)	28,865.00	New
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(43,985.00)	(43,985.00)	(12,205.34)	(136,962.00)	92,977.00	-211.4%
TOTAL, EXPENDITURES			7,046,723.00	7,257,262.00	2,043,868.23	7,417,801.00	(160,539.00)	-2.2%
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	45,000.00	45,000.00	0.00	45,000.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			45,000.00	45,000.00	0.00	45,000.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%

2023-24 First Interim
General Fund
Unrestricted (Resources 0000-1999)
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	(308,000.00)	(308,000.00)	0.00	(475,476.00)	(167,476.00)	54.4%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(308,000.00)	(308,000.00)	0.00	(475,476.00)	(167,476.00)	54.4%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(353,000.00)	(353,000.00)	0.00	(520,476.00)	(167,476.00)	47.4%

2023-24 First Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	7,532,641.00	7,532,641.00	2,000,102.04	7,581,443.00	48,802.00	0.6%
2) Federal Revenue		8100-8299	246,026.00	246,026.00	43,745.95	328,835.00	82,809.00	33.7%
3) Other State Revenue		8300-8599	1,492,741.00	1,492,741.00	554,555.36	1,733,022.00	240,281.00	16.1%
4) Other Local Revenue		8600-8799	288,365.00	288,365.00	332,809.16	298,157.00	9,792.00	3.4%
5) TOTAL, REVENUES			9,559,773.00	9,559,773.00	2,931,212.51	9,941,457.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	3,282,125.00	3,496,134.00	1,008,633.60	3,681,332.00	(185,198.00)	-5.3%
2) Classified Salaries		2000-2999	1,220,864.00	1,363,903.00	359,429.45	1,405,577.00	(41,674.00)	-3.1%
3) Employee Benefits		3000-3999	2,380,983.00	2,470,017.00	534,033.81	2,516,655.00	(46,638.00)	-1.9%
4) Books and Supplies		4000-4999	623,414.00	623,414.00	623,858.20	1,093,140.00	(469,726.00)	-75.3%
5) Services and Other Operating Expenditures		5000-5999	1,639,598.00	1,639,598.00	440,052.87	1,882,922.00	(243,324.00)	-14.8%
6) Capital Outlay		6000-6999	228,000.00	228,000.00	313,075.74	664,114.00	(436,114.00)	-191.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	12,922.00	12,922.00	5,762.79	17,142.00	(4,220.00)	-32.7%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	(28,865.00)	28,865.00	New
9) TOTAL, EXPENDITURES			9,387,906.00	9,833,988.00	3,284,846.46	11,232,017.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			171,867.00	(274,215.00)	(353,633.95)	(1,290,560.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	45,000.00	45,000.00	0.00	45,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(45,000.00)	(45,000.00)	0.00	(45,000.00)		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			126,867.00	(319,215.00)	(353,633.95)	(1,335,560.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	6,468,669.67	6,468,669.67		6,468,669.67	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,468,669.67	6,468,669.67		6,468,669.67		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,468,669.67	6,468,669.67		6,468,669.67		
2) Ending Balance, June 30 (E + F1e)			6,595,536.67	6,149,454.67		5,133,109.67		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		

2023-24 First Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	1,133,522.95	1,025,136.95		302,508.57		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	5,462,013.72	5,124,317.72		4,830,601.10		
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	5,498,222.00	5,498,222.00	1,583,181.04	5,569,089.00	70,867.00	1.3%
Education Protection Account State Aid - Current Year		8012	1,667,162.00	1,667,162.00	417,055.00	1,642,675.00	(24,487.00)	-1.5%
State Aid - Prior Years		8019	0.00	0.00	(134.00)	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	367,257.00	367,257.00	0.00	369,679.00	2,422.00	0.7%
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8044	0.00	0.00	0.00	0.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			7,532,641.00	7,532,641.00	2,000,102.04	7,581,443.00	48,802.00	0.6%
LCFF Transfers								
Unrestricted LCFF								
Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			7,532,641.00	7,532,641.00	2,000,102.04	7,581,443.00	48,802.00	0.6%
FEDERAL REVENUE								

2023-24 First Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	97,103.00	97,103.00	28,755.00	129,619.00	32,516.00	33.5%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	71,437.00	71,437.00	12,940.61	77,943.00	6,506.00	9.1%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	9,135.00	9,135.00	0.00	7,277.00	(1,858.00)	-20.3%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	18,265.00	18,265.00	0.00	17,587.00	(678.00)	-3.7%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290	10,000.00	10,000.00	2,050.34	12,050.00	2,050.00	20.5%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	40,086.00	40,088.00	0.00	84,359.00	44,273.00	110.4%
TOTAL, FEDERAL REVENUE			246,026.00	246,026.00	43,745.95	328,835.00	82,809.00	33.7%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	100,000.00	100,000.00	0.00	0.00	(100,000.00)	-100.0%
Mandated Costs Reimbursements		8550	20,288.00	20,288.00	0.00	20,288.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	132,433.00	132,433.00	44,345.93	132,433.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%

2023-24 First Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	(34,880.16)	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	1,240,020.00	1,240,020.00	545,089.59	1,580,301.00	340,281.00	27.4%
TOTAL, OTHER STATE REVENUE			1,492,741.00	1,492,741.00	554,555.36	1,733,022.00	240,281.00	16.1%
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	60,000.00	60,000.00	46,941.99	60,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	227,745.70	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%

2023-24 First Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	10,000.00	10,000.00	15,485.57	10,000.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	218,365.00	218,365.00	42,635.90	228,157.00	9,792.00	4.5%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			288,365.00	288,365.00	332,809.16	298,157.00	9,792.00	3.4%
TOTAL, REVENUES			9,559,773.00	9,559,773.00	2,931,212.51	9,941,457.00	381,684.00	4.0%
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	2,921,551.00	3,106,714.00	885,267.49	3,293,738.00	(187,024.00)	-6.0%
Certificated Pupil Support Salaries		1200	77,324.00	83,510.00	22,834.35	83,726.00	(216.00)	-0.3%
Certificated Supervisors' and Administrators' Salaries		1300	277,000.00	299,160.00	99,395.36	298,186.00	974.00	0.3%
Other Certificated Salaries		1900	6,250.00	6,750.00	1,136.40	5,682.00	1,068.00	15.8%
TOTAL, CERTIFICATED SALARIES			3,282,125.00	3,496,134.00	1,008,633.60	3,681,332.00	(185,198.00)	-5.3%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	616,406.00	725,669.00	116,317.26	606,802.00	118,867.00	16.4%
Classified Support Salaries		2200	428,422.00	448,115.00	149,911.35	475,984.00	(27,869.00)	-6.2%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	119,602.00	129,170.00	57,315.19	180,849.00	(51,679.00)	-40.0%
Other Classified Salaries		2900	56,434.00	60,949.00	35,885.65	141,942.00	(80,993.00)	-132.9%
TOTAL, CLASSIFIED SALARIES			1,220,864.00	1,363,903.00	359,429.45	1,405,577.00	(41,674.00)	-3.1%
EMPLOYEE BENEFITS								
STRS		3101-3102	809,638.00	845,889.00	170,099.74	872,030.00	(26,141.00)	-3.1%
PERS		3201-3202	367,920.00	415,760.00	114,407.77	430,555.00	(14,795.00)	-3.6%
OASDI/Medicare/Alternative		3301-3302	157,565.00	174,046.00	48,758.44	181,825.00	(7,779.00)	-4.5%
Health and Welfare Benefits		3401-3402	966,105.00	947,981.00	176,313.42	941,507.00	6,474.00	0.7%
Unemployment Insurance		3501-3502	2,239.00	2,425.00	680.32	2,526.00	(101.00)	-4.2%
Workers' Compensation		3601-3602	64,513.00	69,839.00	19,797.19	73,563.00	(3,724.00)	-5.3%
OPEB, Allocated		3701-3702	13,003.00	14,077.00	3,976.93	14,649.00	(572.00)	-4.1%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%

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General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
TOTAL, EMPLOYEE BENEFITS			2,380,983.00	2,470,017.00	534,033.81	2,516,655.00	(46,638.00)	-1.9%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	30,000.00	30,000.00	31,313.85	34,000.00	(4,000.00)	-13.3%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	448,218.00	448,218.00	253,463.30	651,386.00	(203,168.00)	-45.3%
Noncapitalized Equipment		4400	145,196.00	145,196.00	339,081.05	385,424.00	(240,228.00)	-165.5%
Food		4700	0.00	0.00	0.00	22,330.00	(22,330.00)	New
TOTAL, BOOKS AND SUPPLIES			623,414.00	623,414.00	623,858.20	1,093,140.00	(469,726.00)	-75.3%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	187,000.00	187,000.00	0.00	87,000.00	100,000.00	53.5%
Travel and Conferences		5200	23,500.00	23,500.00	4,667.83	22,725.00	775.00	3.3%
Dues and Memberships		5300	12,500.00	12,500.00	10,099.20	13,300.00	(800.00)	-6.4%
Insurance		5400-5450	55,000.00	55,000.00	53,837.89	63,000.00	(8,000.00)	-14.5%
Operations and Housekeeping Services		5500	200,000.00	200,000.00	81,451.61	200,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	87,500.00	87,500.00	11,482.90	104,500.00	(17,000.00)	-19.4%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,058,098.00	1,058,098.00	275,587.92	1,376,397.00	(318,299.00)	-30.1%
Communications		5900	16,000.00	16,000.00	2,925.52	16,000.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,639,598.00	1,639,598.00	440,052.87	1,882,922.00	(243,324.00)	-14.8%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	15,590.74	15,600.00	(15,600.00)	New
Buildings and Improvements of Buildings		6200	75,000.00	75,000.00	253,461.00	414,200.00	(339,200.00)	-452.3%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	153,000.00	153,000.00	44,024.00	234,314.00	(81,314.00)	-53.1%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			228,000.00	228,000.00	313,075.74	664,114.00	(436,114.00)	-191.3%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict								
Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	12,922.00	12,922.00	3,399.76	12,142.00	780.00	6.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								

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Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	2,363.03	5,000.00	(5,000.00)	New
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			12,922.00	12,922.00	5,762.79	17,142.00	(4,220.00)	-32.7%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	(28,865.00)	28,865.00	New
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	(28,865.00)	28,865.00	New
TOTAL, EXPENDITURES			9,387,906.00	9,833,988.00	3,284,846.46	11,232,017.00	(1,398,029.00)	-14.2%
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	45,000.00	45,000.00	0.00	45,000.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			45,000.00	45,000.00	0.00	45,000.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								

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Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(45,000.00)	(45,000.00)	0.00	(45,000.00)	0.00	0.0%

Resource	Description	2023-24 Projected Totals
2600	Expanded Learning Opportunities Program	1,924.07
6300	Lottery: Instructional Materials	73,864.42
6547	Special Education Early Intervention Preschool Grant	65,888.00
6762	Arts, Music, and Instructional Materials Discretionary Block Grant	36,813.88
7028	Child Nutrition: Kitchen Infrastructure Upgrade Funds	.44
7435	Learning Recovery Emergency Block Grant	116,453.86
9010	Other Restricted Local	7,563.90
Total, Restricted Balance		302,508.57

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	300,000.00	300,000.00	51,023.44	400,000.00	100,000.00	33.3%
3) Other State Revenue		8300-8599	100,000.00	100,000.00	19,487.93	200,000.00	100,000.00	100.0%
4) Other Local Revenue		8600-8799	1,000.00	1,000.00	10,596.84	6,000.00	5,000.00	500.0%
5) TOTAL, REVENUES			401,000.00	401,000.00	81,108.21	606,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	127,195.00	137,371.00	35,928.72	163,975.00	(26,604.00)	-19.4%
3) Employee Benefits		3000-3999	63,326.00	66,962.00	16,461.68	76,914.00	(9,952.00)	-14.9%
4) Books and Supplies		4000-4999	221,000.00	221,000.00	65,129.79	221,000.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	20,000.00	20,000.00	2,849.66	20,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	28,865.00	(28,865.00)	New
9) TOTAL, EXPENDITURES			431,521.00	445,333.00	120,369.85	510,754.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(30,521.00)	(44,333.00)	(39,261.64)	95,246.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(30,521.00)	(44,333.00)	(39,261.64)	95,246.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	366,560.62	366,560.62		366,560.62	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			366,560.62	366,560.62		366,560.62		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			366,560.62	366,560.62		366,560.62		
2) Ending Balance, June 30 (E + F1e)			336,039.62	322,227.62		461,806.62		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
		9740	336,039.62	322,227.62		461,806.62		
c) Committed								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		
FEDERAL REVENUE								
Child Nutrition Programs		8220	300,000.00	300,000.00	51,023.44	400,000.00	100,000.00	33.3%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			300,000.00	300,000.00	51,023.44	400,000.00	100,000.00	33.3%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	100,000.00	100,000.00	19,487.93	200,000.00	100,000.00	100.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			100,000.00	100,000.00	19,487.93	200,000.00	100,000.00	100.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	2,000.00	2,000.00	New
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,000.00	1,000.00	2,326.28	4,000.00	3,000.00	300.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	8,270.56	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,000.00	1,000.00	10,596.84	6,000.00	5,000.00	500.0%
TOTAL, REVENUES			401,000.00	401,000.00	81,108.21	606,000.00		
CERTIFICATED SALARIES								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	127,195.00	137,371.00	35,928.72	163,975.00	(26,604.00)	-19.4%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			127,195.00	137,371.00	35,928.72	163,975.00	(26,604.00)	-19.4%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	33,936.00	36,651.00	9,535.59	43,577.00	(6,926.00)	-18.9%
OASDI/Medicare/Alternative		3301-3302	9,730.00	10,509.00	2,748.53	12,544.00	(2,035.00)	-19.4%
Health and Welfare Benefits		3401-3402	17,894.00	17,894.00	3,532.20	17,847.00	47.00	0.3%
Unemployment Insurance		3501-3502	64.00	69.00	17.98	82.00	(13.00)	-18.8%
Workers' Compensation		3601-3602	1,332.00	1,439.00	522.93	2,387.00	(948.00)	-65.9%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OPEB, Allocated		3701-3702	370.00	400.00	104.45	477.00	(77.00)	-19.3%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			63,326.00	66,962.00	16,461.68	76,914.00	(9,952.00)	-14.9%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	20,000.00	20,000.00	8,612.50	19,000.00	1,000.00	5.0%
Noncapitalized Equipment		4400	1,000.00	1,000.00	1,131.42	2,000.00	(1,000.00)	-100.0%
Food		4700	200,000.00	200,000.00	55,385.87	200,000.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			221,000.00	221,000.00	65,129.79	221,000.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	7,000.00	7,000.00	1,110.79	7,000.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	13,000.00	13,000.00	1,738.87	13,000.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			20,000.00	20,000.00	2,849.66	20,000.00	0.00	0.0%
CAPITAL OUTLAY								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	28,865.00	(28,865.00)	New
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	28,865.00	(28,865.00)	New
TOTAL, EXPENDITURES			431,521.00	445,333.00	120,369.85	510,754.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8916	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2023-24 Projected Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students)	461,806.62
Total, Restricted Balance		461,806.62

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.00	0.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	0.00	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	18,756.58	18,756.58		18,756.58	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			18,756.58	18,756.58		18,756.58		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			18,756.58	18,756.58		18,756.58		
2) Ending Balance, June 30 (E + F1e)			18,756.58	18,756.58		18,756.58		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	18,756.58	18,756.58		18,756.58		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		
REVENUES								
Sale of Equipment and Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%
CAPITAL OUTLAY								
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2023-24 Project Year Totals
8210	Student Activity Funds	18,756.58
Total, Restricted Balance		18,756.58

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,350.00	2,350.00	8,025.01	2,400.00	50.00	2.1%
5) TOTAL, REVENUES			2,350.00	2,350.00	8,025.01	2,400.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	31,136.29	42,331.00	(42,331.00)	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299,7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	31,136.29	42,331.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			2,350.00	2,350.00	(23,111.28)	(39,931.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	10,503.00	10,503.00	New
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	10,503.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,350.00	2,350.00	(23,111.28)	(29,428.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	(110,542.46)	(110,542.46)		(110,542.46)	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			(110,542.46)	(110,542.46)		(110,542.46)		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			(110,542.46)	(110,542.46)		(110,542.46)		
2) Ending Balance, June 30 (E + F1e)			(108,192.46)	(108,192.46)		(139,970.46)		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed		9740	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(108,192.46)	(108,192.46)		(139,970.46)		
FEDERAL REVENUE								
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
School Facilities Apportionments		8545	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	2,350.00	2,350.00	1,487.55	2,400.00	50.00	2.1%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	6,537.46	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,350.00	2,350.00	8,025.01	2,400.00	50.00	2.1%
TOTAL, REVENUES			2,350.00	2,350.00	8,025.01	2,400.00		
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	31,136.29	42,331.00	(42,331.00)	New
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	31,136.29	42,331.00	(42,331.00)	New
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	31,136.29	42,331.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
To: State School Building Fund/County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.00	10,503.00	10,503.00	New
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	10,503.00	10,503.00	New
INTERFUND TRANSFERS OUT								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	10,503.00		

Resource	Description	2023-24 Projected Totals
Total, Restricted Balance		0.00

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 170,686.00
- 2. Contracted general administrative positions not paid through payroll
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. 0.00
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

- 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 7,418,229.00

C. Percentage of Plant Services Costs Attributable to General Administration

- (Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 2.30%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

- Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. 0.00
- Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

- Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

- 1. Other General Administration, less portion charged to restricted resources or specific goals
(Functions 7200-7600, objects 1000-5999, minus Line B9) 354,994.00
- 2. Centralized Data Processing, less portion charged to restricted resources or specific goals
(Function 7700, objects 1000-5999, minus Line B10) 0.00

3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000 - 5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000 - 5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	28,536.05
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	383,530.05
9. Carry-Forward Adjustment (Part IV, Line F)	(59,996.95)
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	323,533.11
B. Base Costs	
1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	6,558,931.00
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	674,290.00
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	550,232.00
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	706,855.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	330,696.00
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000 - 5999, minus Part III, Line A3)	24,000.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	1,212,161.95
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	281,889.00
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	10,339,054.95
C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment (For information only - not for use when claiming/recovering indirect costs) (Line A8 divided by Line B19)	3.71%
D. Preliminary Proposed Indirect Cost Rate (For final approved fixed-with-carry-forward rate for use in 2025-26 see www.cde.ca.gov/tg/ac/ic/) (Line A10 divided by Line B19)	3.13%
Part IV - Carry-forward Adjustment	
The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates	

the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	383,530.05
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	55,788.50
2. Carry-forward adjustment amount deferred from prior year(s), if any	0.00
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (5.99%) times Part III, Line B19); zero if negative	0.00
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (5.99%) times Part III, Line B19) or (the highest rate used to recover costs from any program (10.24%) times Part III, Line B19); zero if positive	(179,990.84)
D. Preliminary carry-forward adjustment (Line C1 or C2)	(179,990.84)
E. Optional allocation of negative carry-forward adjustment over more than one year	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	1.97%
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment (\$-89995.42) is applied to the current year calculation and the remainder (\$-89995.42) is deferred to one or more future years:	2.84%
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment (\$-119993.89) is applied to the current year calculation and the remainder (\$-119993.89) is deferred to one or more future years:	3.13%
LEA request for Option 1, Option 2, or Option 3	3
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	(59,996.95)

Approved indirect cost rate: 5.99%

Highest rate used in any program: 10.24%

Note: In one or more resources, the rate used is greater than the approved rate.

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except 4700 & 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	2600	725,252.00	43,443.00	5.99%
01	3010	73,539.00	4,404.00	5.99%
01	3310	122,294.00	7,325.00	5.99%
01	4035	6,965.00	312.00	4.48%
01	4127	11,369.00	681.00	5.99%
01	4203	16,593.00	994.00	5.99%
01	5810	40,235.00	2,410.00	5.99%
01	6053	59,817.00	161.00	0.27%
01	6332	125,413.00	7,512.00	5.99%
01	6762	132,481.00	7,936.00	5.99%
01	7435	549,559.00	32,919.00	5.99%
13	5310	281,889.00	28,865.00	10.24%

Section I - Expenditures	Funds 01, 09, and 62			2023-24 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	11,277,017.00
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	351,165.00
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999 except 6600, 6910	622,400.00
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	5,000.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	45,000.00
6. All Other Financing Uses	All	9100	7699	0.00
		9200	7651	
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	0.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00

<p>9. Supplemental expenditures made as a result of a Presidentially declared disaster</p>	<p>Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.</p>		<p>0.00</p>
<p>10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)</p>	<p style="background-color: #cccccc;"> </p>		<p>672,400.00</p>
<p>D. Plus additional MOE expenditures:</p>	<p>1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)</p> <p>All</p>	<p>All</p>	<p>1000-7143, 7300-7439 minus 8000-8699 0.00</p>
<p>2. Expenditures to cover deficits for student body activities</p>	<p>Manually entered. Must not include expenditures in lines A or D1.</p>		<p>0.00</p>
<p>E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)</p>	<p style="background-color: #cccccc;"> </p>		<p>10,253,452.00</p>
<p>Section II - Expenditures Per ADA</p>			<p>2023-24 Annual ADA/Exps. Per ADA</p>
<p>A. Average Daily Attendance (Form AI, Column C, sum of lines A6 and C9)*</p>	<p style="background-color: #cccccc;"> </p>		<p>542.09</p>
<p>B. Expenditures per ADA (Line I.E divided by Line II.A)</p>	<p style="background-color: #cccccc;"> </p>		<p>18,914.67</p>
<p>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</p>	<p style="text-align: center;">Total</p>		<p style="text-align: center;">Per ADA</p>

<p>A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE calculation). (Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)</p>		
<p>1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)</p>		
<p>2. Total adjusted base expenditure amounts (Line A plus Line A.1)</p>		
<p>B. Required effort (Line A.2 times 90%)</p>		
<p>C. Current year expenditures (Line I.E and Line II.B)</p>		
<p>D. MOE deficiency amount, if any (Line B minus Line C) (if negative, then zero)</p>		
	6,683,695.00	12,520.27
	0.00	0.00
	6,683,695.00	12,520.27
	6,015,325.50	11,268.24
	10,253,452.00	18,914.67
	0.00	0.00

<p>E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)</p>	MOE Met	
<p>F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2025-26 may be reduced by the lower of the two percentages)</p>	0.00%	0.00%
<p>*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 ADA is extracted. Manual adjustment may be required to reflect estimated Annual ADA.</p>		
<p>SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)</p>		
<p>Description of Adjustments</p>	Total Expenditures	Expenditures Per ADA
<p> </p>	<p> </p>	<p> </p>
<p> </p>	<p> </p>	<p> </p>
<p> </p>	<p> </p>	<p> </p>
<p> </p>	<p> </p>	<p> </p>
<p>Total adjustments to base expenditures</p>	0.00	0.00

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: -2.0% to +2.0%

1A. Calculating the District's ADA Variances

DATA ENTRY: Budget Adoption data that exist for the current year will be extracted; otherwise, enter data into the first column for all fiscal years. First Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

Fiscal Year		Budget Adoption	First Interim	Percent Change	Status
		Budget (Form 01CS, Item 1A)	Projected Year Totals (Form AI, Lines A4 and C4)		
Current Year (2023-24)	District Regular	547.02	546.96		
	Charter School	0.00	0.00		
	Total ADA	547.02	546.96	0.0%	Met
1st Subsequent Year (2024-25)	District Regular	547.00	547.00		
	Charter School				
	Total ADA	547.00	547.00	0.0%	Met
2nd Subsequent Year (2025-26)	District Regular	547.00	547.00		
	Charter School				
	Total ADA	547.00	547.00	0.0%	Met

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

2A. Calculating the District's Enrollment Variances

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	Budget Adoption (Form 01CS, Item 3B)	First Interim CBEDS/Projected		
Current Year (2023-24)	District Regular	576.00	565.00	
	Charter School			
	Total Enrollment	576.00	565.00	(1.9%)
1st Subsequent Year (2024-25)	District Regular	572.00	575.00	
	Charter School			
	Total Enrollment	572.00	575.00	.5%
2nd Subsequent Year (2025-26)	District Regular	573.00	575.00	
	Charter School			
	Total Enrollment	573.00	575.00	.3%

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Enrollment projections have not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA		Enrollment		Historical Ratio of ADA to Enrollment
	Unaudited Actuals (Form A, Lines A4 and C4)	CBEDS Actual (Form 01CS, Item 2A)	CBEDS Actual (Form 01CS, Item 2A)	Historical Ratio of ADA to Enrollment	
Third Prior Year (2020-21)					
District Regular	562		576		
Charter School					
Total ADA/Enrollment	562		576		97.6%
Second Prior Year (2021-22)					
District Regular	530		569		
Charter School					
Total ADA/Enrollment	530		569		93.1%
First Prior Year (2022-23)					
District Regular	533		566		
Charter School					
Total ADA/Enrollment	533		566		94.2%
				Historical Average Ratio:	95.0%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):					95.5%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA		Enrollment		Ratio of ADA to Enrollment	Status
	(Form AI, Lines A4 and C4)	CBEDS/Projected (Criterion 2, Item 2A)	CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment		
Current Year (2023-24)						
District Regular	541		565			
Charter School	0					
Total ADA/Enrollment	541		565		95.8%	Not Met
1st Subsequent Year (2024-25)						
District Regular	547		575			
Charter School						
Total ADA/Enrollment	547		575		95.1%	Met
2nd Subsequent Year (2025-26)						
District Regular	547		575			
Charter School						
Total ADA/Enrollment	547		575		95.1%	Met

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected P-2 ADA to enrollment ratio exceeds the standard in any of the current year or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation:
(required if NOT met)

We predict our attendance rate will have a slight increase.

4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's LCFF Revenue Standard Percentage Range:

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)		Percent Change	Status
	Budget Adoption (Form 01CS, Item 4B)	First Interim Projected Year Totals		
	Current Year (2023-24)	7,532,641.00		
1st Subsequent Year (2024-25)	7,631,282.00	7,607,371.00	(.3%)	Met
2nd Subsequent Year (2025-26)	7,863,374.00	7,716,424.00	(1.9%)	Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - LCFF revenue has not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits	Total Expenditures	
	(Form 01, Objects 1000- 3999)	(Form 01, Objects 1000- 7499)	
Third Prior Year (2020-21)	4,537,534.11	5,114,419.74	88.7%
Second Prior Year (2021-22)	4,680,375.25	5,676,745.25	82.4%
First Prior Year (2022-23)	5,921,891.00	7,410,123.34	79.9%
	Historical Average Ratio:		83.7%

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	4%	4%	4%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	79.7% to 87.7%	79.7% to 87.7%	79.7% to 87.7%

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits	Total Expenditures		
	(Form 01i, Objects 1000- 3999)	(Form 01i, Objects 1000- 7499)		
Current Year (2023-24)	6,054,250.00	7,417,891.00	81.6%	Met
1st Subsequent Year (2024-25)	6,418,934.00	7,976,695.00	80.5%	Met
2nd Subsequent Year (2025-26)	6,786,462.00	8,200,184.00	82.8%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption. Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column. Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption	First Interim	Percent Change	Change Is Outside Explanation Range
	Budget (Form 01CS, Item 6B)	Projected Year Totals (Fund 01) (Form MYPI)		

Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)

Current Year (2023-24)	246,026.00	328,835.00	33.7%	Yes
1st Subsequent Year (2024-25)	246,026.00	271,845.00	10.5%	Yes
2nd Subsequent Year (2025-26)	246,026.00	271,845.00	10.5%	Yes

Explanation:
(required if Yes)

2023-24 the school received an additional USDA one time grant. There is also a carry over of \$13,226 for prior year Title funds

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)

Current Year (2023-24)	1,492,741.00	1,733,022.00	16.1%	Yes
1st Subsequent Year (2024-25)	1,326,817.00	1,551,430.00	16.9%	Yes
2nd Subsequent Year (2025-26)	1,327,431.00	1,551,430.00	16.9%	Yes

Explanation:
(required if Yes)

Prop 28 was not budgeted at Adopted budget and the amount for Community school was updated.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)

Current Year (2023-24)	288,365.00	298,157.00	3.4%	No
1st Subsequent Year (2024-25)	288,365.00	298,157.00	3.4%	No
2nd Subsequent Year (2025-26)	288,365.00	298,157.00	3.4%	No

Explanation:
(required if Yes)

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)

Current Year (2023-24)	623,414.00	1,093,140.00	75.3%	Yes
1st Subsequent Year (2024-25)	628,741.00	575,359.00	-8.5%	Yes
2nd Subsequent Year (2025-26)	645,339.00	590,549.00	-8.5%	Yes

Explanation:
(required if Yes)

There will be an increase in expenses due to one time grants.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)

Current Year (2023-24)	1,639,588.00	1,682,922.00	14.8%	Yes
1st Subsequent Year (2024-25)	1,540,806.00	1,641,839.00	6.6%	Yes
2nd Subsequent Year (2025-26)	1,581,483.00	1,669,361.00	5.6%	Yes

Explanation:
(required if Yes)

Contracts have been increase due to one time grants.

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption	First Interim	Percent Change	Status
	Budget	Projected Year Totals		
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2023-24)	2,027,132.00	2,360,014.00	16.4%	Not Met
1st Subsequent Year (2024-25)	1,861,208.00	2,121,432.00	14.0%	Not Met
2nd Subsequent Year (2025-26)	1,861,822.00	2,121,432.00	13.9%	Not Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2023-24)	2,263,012.00	2,976,062.00	31.5%	Not Met
1st Subsequent Year (2024-25)	2,169,547.00	2,217,198.00	2.2%	Met
2nd Subsequent Year (2025-26)	2,226,822.00	2,259,910.00	1.5%	Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. **STANDARD NOT MET** - One or more projected operating revenue have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

<p>Explanation: Federal Revenue (linked from 6A if NOT met)</p>	<p>2023-24 the school received an additional USDA one time grant. There is also a carry over of \$13,226 for prior year Title funds</p>
<p>Explanation: Other State Revenue (linked from 6A if NOT met)</p>	<p>Prop 28 was not budgeted at Adopted budget and the amount for Community school was updated.</p>
<p>Explanation: Other Local Revenue (linked from 6A if NOT met)</p>	

- 1b. **STANDARD NOT MET** - One or more total operating expenditures have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

<p>Explanation: Books and Supplies (linked from 6A if NOT met)</p>	<p>There will be an increase in expenses due to one time grants.</p>
<p>Explanation: Services and Other Exps (linked from 6A if NOT met)</p>	<p>Contracts have been increase due to one time grants.</p>

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year. Statute exclude the following resource codes from the total general fund expenditures calculation: 3212, 3213, 3214, 3216, 3218, 3219, 3225, 3226, 3227, 3228, 5316, 5632, 5633, 5634, 7027, and 7690.

DATA ENTRY: Enter the Required Minimum Contribution if Budget data does not exist. Budget data that exist will be extracted; otherwise, enter budget data into lines 1, if applicable, and 2. All other data are extracted.

	Required Minimum Contribution	First Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	275,762.97	409,186.00	Met
2. Budget Adoption Contribution (information only) (Form 01CS, Criterion 7)		308,000.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
<input type="checkbox"/>	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
<input type="checkbox"/>	Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
District's Available Reserve Percentages (Criterion 10C, Line 9)	42.8%	40.8%	33.8%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	14.3%	13.6%	11.3%

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000- 7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	
Current Year (2023-24)	(169,552.00)	7,462,801.00	2.3%	Met
1st Subsequent Year (2024-25)	(576,952.00)	8,021,695.00	7.2%	Met
2nd Subsequent Year (2025-26)	(691,478.00)	8,245,184.00	8.4%	Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals		Status
	(Form 011, Line F2)	(Form MYPI, Line D2)	
Current Year (2023-24)	5,133,109.67		Met
1st Subsequent Year (2024-25)	4,469,544.67		Met
2nd Subsequent Year (2025-26)	3,808,310.67		Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund		Status
	(Form CASH, Line F, June Column)		
Current Year (2023-24)	5,381,840.91		Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level		District ADA
5% or \$80,000 (greater of)	0	to 300
4% or \$80,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

¹ Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
District Estimated P-2 ADA (Current Year, Form A1, Lines A4 and C4, Subsequent Years, Form MYPI, Line F2, if available.)	541.15	546.96	546.96
District's Reserve Standard Percentage Level:	4%	4%	4%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?

Yes

2. If you are the SELPA AU and are excluding special education pass-through funds:

a. Enter the name(s) of the SELPA(s):

	Current Year Projected Year Totals (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223)	0.00		

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
1. Expenditures and Other Financing Uses (Form 01i, objects 1000-7999) (Form MYPI, Line B11)	11,277,017.00	10,392,368.00	10,499,090.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	11,277,017.00	10,392,368.00	10,499,090.00

- 4. Reserve Standard Percentage Level
- 5. Reserve Standard - by Percent
(Line B3 times Line B4)
- 6. Reserve Standard - by Amount
(\$80,000 for districts with 0 to 1,000 ADA, else 0)
- 7. District's Reserve Standard
(Greater of Line B5 or Line B6)

4%	4%	4%
451,080.68	415,694.72	419,963.60
80,000.00	80,000.00	80,000.00
451,080.68	415,694.72	419,963.60

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year		
	Projected Year Totals (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00		
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	0.00		
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	5,030,601.82	4,453,649.82	3,762,171.82
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	(200,000.72)	(205,351.72)	(216,321.72)
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8. District's Available Reserve Amount (Lines C1 thru C7)	4,830,601.10	4,248,298.10	3,545,850.10
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	42.84%	40.88%	33.77%
District's Reserve Standard (Section 10B, Line 7):	451,080.68	415,694.72	419,963.60
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

55. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0% or -\$20,000 to +\$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the First Interim's Current Year data will be extracted. Enter First Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, the First Interim's Current Year data will be extracted. If Form MYPI exists, the data will be extracted into the First Interim column for the 1st and 2nd Subsequent Years. If Form MYPI does not exist, enter data for 1st and 2nd Subsequent Years. Click on the appropriate button for item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2023-24)	(308,000.00)	(475,476.00)	54.4%	167,476.00	Not Met
1st Subsequent Year (2024-25)	(300,000.00)	(300,000.00)	0.0%	0.00	Met
2nd Subsequent Year (2025-26)	(300,000.00)	(300,000.00)	0.0%	0.00	Met
1b. Transfers In, General Fund *					
Current Year (2023-24)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2024-25)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2025-26)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2023-24)	45,000.00	45,000.00	0.0%	0.00	Met
1st Subsequent Year (2024-25)	45,000.00	45,000.00	0.0%	0.00	Met
2nd Subsequent Year (2025-26)	45,000.00	45,000.00	0.0%	0.00	Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify restricted programs and contribution amount for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

Explanation:
(required if NOT met)

Contribution for Title II and a contribution to RMA.

1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

No

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

No

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

1a. Does your district have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

Yes

1b. If Yes, identify the interfund borrowings:

Modernization project began 2023-24 but is projected to be funded in 2025.

S4. Contingent Revenues

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

1c. MET - Projected transfers out have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multi-year commitments¹ and their annual required payment for the current fiscal year and two subsequent fiscal years. Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

¹ Include multi-year commitments, multi-year debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If Budget Adoption data exist (Form 01CS, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no Budget Adoption data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multi-year) commitments?
(If No, skip items 1b and 2 and sections S6B and S6C)

No

b. If Yes to Item 1a, have new long-term (multi-year) commitments been incurred since budget adoption?

N/A

2. If Yes to Item 1a, list (or update) all new and existing multi-year commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2023-24
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (do not include OPEB):				
TOTAL:				0

Type of Commitment (continued)	Prior Year (2022-23)	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
	Annual Payment (P & I)	Annual Payment (P & I)	Annual Payment (P & I)	Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (continued):				

Total Annual Payments:	0	0	0	0
Has total annual payment increased over prior year (2022-23)?	No	No	No	No

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent fiscal years.

Explanation:
(Required if Yes
to increase in total
annual payments)

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

n/a

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1 a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

b. If Yes to item 1a, have there been changes since budget adoption in OPEB liabilities?

No

c. If Yes to item 1a, have there been changes since budget adoption in OPEB contributions?

2 OPEB Liabilities

a. Total OPEB liability

b. OPEB plan(s) fiduciary net position (if applicable)

c. Total/Net OPEB liability (Line 2a minus Line 2b)

	Budget Adoption (Form 01CS, Item S7A)	First Interim
a. Total OPEB liability	782,092.00	782,092.00
b. OPEB plan(s) fiduciary net position (if applicable)	0.00	0.00
c. Total/Net OPEB liability (Line 2a minus Line 2b)	782,092.00	782,092.00

d. Is total OPEB liability based on the district's estimate or an actuarial valuation?

e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation.

Actuarial	Actuarial
Jun 30, 2021	Jun 30, 2021

3 OPEB Contributions

a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method

Current Year (2023-24)

1st Subsequent Year (2024-25)

2nd Subsequent Year (2025-26)

	Budget Adoption (Form 01CS, Item S7A)	First Interim
Current Year (2023-24)	0.00	0.00
1st Subsequent Year (2024-25)	0.00	0.00
2nd Subsequent Year (2025-26)	0.00	0.00

b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)

Current Year (2023-24)

1st Subsequent Year (2024-25)

2nd Subsequent Year (2025-26)

Current Year (2023-24)	13,373.00	15,126.00
1st Subsequent Year (2024-25)	13,426.00	15,171.00
2nd Subsequent Year (2025-26)	13,791.00	15,583.83

c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

Current Year (2023-24)

1st Subsequent Year (2024-25)

2nd Subsequent Year (2025-26)

Current Year (2023-24)	40,867.00	18,000.00
1st Subsequent Year (2024-25)	39,688.00	18,540.00
2nd Subsequent Year (2025-26)	39,688.00	19,095.00

d. Number of retirees receiving OPEB benefits

Current Year (2023-24)

1st Subsequent Year (2024-25)

2nd Subsequent Year (2025-26)

Current Year (2023-24)	0	1
1st Subsequent Year (2024-25)	1	1
2nd Subsequent Year (2025-26)	1	1

4. Comments:

S7B. Identification of the District's Unfunded Liability for Self-Insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

- 1 a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)
- b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities?
- c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions?

2 Self-Insurance Liabilities

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a. Accrued liability for self-insurance programs		
b. Unfunded liability for self-insurance programs		

3 Self-Insurance Contributions

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a. Required contribution (funding) for self-insurance programs		
Current Year (2023-24)		
1st Subsequent Year (2024-25)		
2nd Subsequent Year (2025-26)		
b. Amount contributed (funded) for self-insurance programs		
Current Year (2023-24)		
1st Subsequent Year (2024-25)		
2nd Subsequent Year (2025-26)		

4 Comments:

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues, and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of budget adoption?

No

If Yes, complete number of FTEs, then skip to section S8B.
If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2022-23)	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Number of certificated (non-management) full-time-equivalent (FTE) positions	33.0	34.0	34.0	33.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

Yes

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

Sep 12, 2023

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

Yes

If Yes, date of Superintendent and CBO certification:

Sep 12, 2023

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

Yes

If Yes, date of budget revision board adoption:

Oct 24, 2023

4. Period covered by the agreement:

Begin Date: Jul 01, 2023

End Date: Jun 30, 2024

5. Salary settlement:

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
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Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Yes	Yes	Yes
-----	-----	-----

One Year Agreement

Total cost of salary settlement	258,110	265,853	273,829
% change in salary schedule from prior year	8.0%		

or

Multiyear Agreement

Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

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Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
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7. Amount included for any tentative salary schedule increases

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Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

Certificated (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Yes	Yes	Yes
575,673	645,732	678,019
100.0%	100.0%	100.0%
5.0%	5.0%	5.0%

Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

No

If Yes, amount of new costs included in the interim and MYPs

--	--	--

If Yes, explain the nature of the new costs:

--

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

Certificated (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Yes	Yes	Yes
	107,861	113,605
3.0%	3.0%	3.0%

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

Certificated (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

No	No	No
No	No	No

Certificated (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of budget adoption?

If Yes, complete number of FTEs, then skip to section S8C.
If No, continue with section S8B.

No

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2022-23)	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Number of classified (non-management) FTE positions	32.0	30.0	30.0	30.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

Yes

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

[]

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

[]

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

Yes
Oct 24, 2023

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date: [] End Date: []

5. Salary settlement:

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?	Yes	Yes	Yes

One Year Agreement

Total cost of salary settlement	[]	[]	[]
% change in salary schedule from prior year	[]	[]	[]

or

Multiyear Agreement

Total cost of salary settlement	[]	[]	[]
% change in salary schedule from prior year (may enter text, such as "Reopener")	[]	[]	[]

Identify the source of funding that will be used to support multiyear salary commitments:

[]

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

[]

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
--	---------------------------	----------------------------------	----------------------------------

7. Amount included for any tentative salary schedule increases

--	--	--

Classified (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Yes	Yes	Yes
326,524	343,050	359,992
100.0%	100.0%	100.0%
0.0%	5.0%	5.0%

Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

No		
----	--	--

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

Classified (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Yes	Yes	Yes
	33,075	33,901
2.5%	2.5%	2.5%

Classified (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
No	No	No
No	No	No

Classified (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

Classified staff does not have CSEA agreement.

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of budget adoption?

N/A

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2022-23)	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Number of management, supervisor, and confidential FTE positions	8.0	8.0	8.0	8.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

n/a

If Yes, complete question 2.

If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?

n/a

If Yes, complete questions 3 and 4.

Negotiations Settled Since Budget Adoption

2. Salary settlement:

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Yes	Yes	Yes

Total cost of salary settlement

Change in salary schedule from prior year
(may enter text, such as "Reopener")

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)

Management/Supervisor/Confidential

Health and Welfare (H&W) Benefits

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

1. Are costs of H&W benefit changes included in the interim and MYPs?

Yes	Yes	Yes
100.0%	100.0%	100.0%
0.0%	0.0%	0.0%

2. Total cost of H&W benefits

3. Percent of H&W cost paid by employer

4. Percent projected change in H&W cost over prior year

Management/Supervisor/Confidential

Step and Column Adjustments

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

1. Are step & column adjustments included in the interim and MYPs?

2. Cost of step & column adjustments

3. Percent change in step and column over prior year

Yes	Yes	Yes
2.5%	2.5%	2.5%

Management/Supervisor/Confidential

Other Benefits (mileage, bonuses, etc.)

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

1. Are costs of other benefits included in the interim and MYPs?

2. Total cost of other benefits

No	No	No

3. Percent change in cost of other benefits over prior year

--	--	--

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?
If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

Fund 35 will be negative because the district is providing a bridge fund loan for the Modernization project.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review. DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

- A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

- A2. Is the system of personnel position control independent from the payroll system?

- A3. Is enrollment decreasing in both the prior and current fiscal years?

- A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

- A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

- A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

- A7. Is the district's financial system independent of the county office system?

- A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (if Yes, provide copies to the county office of education.)

- A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of School District First Interim Criteria and Standards Review

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	546.96	546.96	541.15	546.96	0.00	0.0%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)					0.00	
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)					0.00	
4. Total, District Regular ADA (Sum of Lines A1 through A3)	546.96	546.96	541.15	546.96	0.00	0.0%
5. District Funded County Program ADA						
a. County Community Schools	.94	.94	.94	.94	0.00	0.0%
b. Special Education-Special Day Class					0.00	
c. Special Education-NPS/LCI					0.00	
d. Special Education Extended Year					0.00	
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools					0.00	
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]					0.00	
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	.94	.94	.94	.94	0.00	0.0%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	547.90	547.90	542.09	547.90	0.00	0.0%
7. Adults in Correctional Facilities					0.00	
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education Grant ADA						
a. County Group Home and Institution Pupils					0.00	
b. Juvenile Halls, Homes, and Camps					0.00	
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]					0.00	
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0.0%
2. District Funded County Program ADA						
a. County Community Schools					0.00	
b. Special Education-Special Day Class					0.00	
c. Special Education-NPS/LCI					0.00	
d. Special Education Extended Year					0.00	
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools					0.00	
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]					0.00	
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0.0%
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0.0%
4. Adults in Correctional Facilities					0.00	
5. County Operations Grant ADA					0.00	
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
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C. CHARTER SCHOOL ADA

Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools.
Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.

FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.

1. Total Charter School Regular ADA					0.00	
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils					0.00	
b. Juvenile Halls, Homes, and Camps					0.00	
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]					0.00	
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0.0%
3. Charter School Funded County Program ADA						
a. County Community Schools					0.00	
b. Special Education-Special Day Class					0.00	
c. Special Education-NPS/LC1					0.00	
d. Special Education Extended Year					0.00	
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools					0.00	
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0.0%
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0.0%

FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.

5. Total Charter School Regular ADA					0.00	
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils					0.00	
b. Juvenile Halls, Homes, and Camps					0.00	
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]					0.00	
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0.0%
7. Charter School Funded County Program ADA						
a. County Community Schools					0.00	
b. Special Education-Special Day Class					0.00	
c. Special Education-NPS/LC1					0.00	
d. Special Education Extended Year					0.00	
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools					0.00	
f. Total, Charter School Funded County Program ADA						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.0%
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0.0%
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	0.00	0.00	0.00	0.00	0.00	0.0%

OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

Procurement Procedures*

This sample Procurement Procedure provides agencies with an example of how to document their procurement transactions in accordance with federal, state, local, and tribal laws and regulations. All agencies are required to develop their own procurement procedures.

*This sample Procurement Procedures document was developed by the CDE using samples provided by USDA and California program operators. **The procedures are not inclusive and will vary among agencies.** Please consult with your legal counsel before finalizing your procurement procedures.

Procurement Procedures General Information

Procurement is a multistep process for acquiring the best possible goods and services at the lowest possible price. The OVUESD will purchase goods and services for use in the School Nutrition Programs in compliance with Title 2, *Code of Federal Regulations* (2 *CFR*), sections 200.318–200.326; Title 7, *Code of Federal Regulations* (7 *CFR*), parts 210 and 220; and all applicable state and local rules.

When making procurement decisions, the OVUESD will follow the following four fundamental principles of procurement:

1. Comply with the Buy American Provision by purchasing, to the maximum extent possible, agricultural commodities and products grown and processed in the United States.
2. Understand and comply with federal, state, and local requirements.
3. Ensure that full and open competition exists to the maximum extent possible as outlined in 2 *CFR*, Section 200.319(a).
4. Award contracts to responsible and responsive bidders.

Methods of Procurement (only refer to applicable procurement methods)

1. Micropurchase Method (2 *CFR*, Section 200.320[a])

Micropurchases may be awarded without soliciting competitive quotations or comparing prices among qualified suppliers if the following two conditions are met:

- The aggregate value of a single transaction is \$10,000 or less.

- OVUESD staff considers the price to be reasonable. Documentation (e.g., receipts and invoices) must be maintained for three years plus the current program year or until the next California Department of Education (CDE) review, to document costs that are reasonable.

The OVUESD will distribute micropurchases equitably among qualified suppliers to the extent practical. The OVUESD will ensure that purchases are made at a variety of stores. The OVUESD will not limit its purchases to only one store unless it is not practical to equitably distribute (e.g., due to the distance of another store from the district office).

Micropurchases are not intended to be used to avoid a small, informal or formal procurement.

2. **Small Purchase Method (2 CFR, Section 200.320[b])**

The small purchase method is used to procure goods and services when the aggregate value of the purchase is equal to or less than the small purchase threshold adhered to by the OVUESD. The OVUESD does not have a local small purchase threshold; therefore, the OVUESD is required to adhere to the federal small purchase threshold of \$250,000, effective August 1, 2018. The OVUESD will check the Federal Acquisition Regulation (FAR), Part 2, on the FAR web page at <https://www.acquisition.gov/?q=browsefar> annually on January 1 to verify the federal small purchase threshold.

The OVUESD will follow the following steps when conducting procurements using the small purchase method:

- **Step 1:** The OVUESD Program Operator will develop and provide a clear and accurate description of the technical requirements of the goods or services to be procured from potential sources per 2 CFR, Section 200.319(c)(1), including the requirement to comply with the Buy American Provision per 7 CFR, sections 210.21(d) and 220.16(d) when procuring food. The same specifications will be provided to each potential vendor so that each vendor can provide price quotes on the same goods or services.
- **Step 2:** Price or rate quotations will be obtained from a minimum of two responsible and responsive sources. Price quotes must be documented in writing per OVUESD policy.

OVUESD Small Purchase Quotation forms and other forms of written quotes submitted by potential vendors will be retained by the OVUESD Program Operator with other related procurement documentation (e.g., invoices) for the term of the contract plus extensions and three additional school years, or until the next review by the CDE, whichever is longer.

- **Step 3:** The OVUESD Program Operator will evaluate the written quotes received based on stated evaluation criteria in order to determine responsiveness.
- **Step 4:** The OVUESD Program Operator will evaluate the written responses and references received based on stated evaluation criteria to determine responsibility.
- **Step 5:** The OVUESD Program Operator will award small purchases to the lowest priced responsible and responsive vendor.
- **Step 6:** The OVUESD Program Operator will monitor the contract to ensure goods or services solicited for are the ones received and all deliverables are met per 2 *CFR*, Section 200.318(b).

The OVUESD will check for any changes to the micropurchase and small purchase thresholds approved by the federal awarding agency, the U.S. Department of Agriculture (USDA).

3. Formal Purchase Methods (2 *CFR*, Section 200.320[c][d])

The formal purchase method, used to procure goods and services when the estimated purchase price is above the federal small purchase threshold, is currently set at above \$250,000 effective August 1, 2018. Both Invitation for Bid (IFB) and Request for Proposal (RFP) methods are used by the OVUESD. The OVUESD Program Operator will check the FAR, Part 2, web page at <https://www.acquisition.gov/?q=browsefar> annually on January 1 to verify the federal small purchase threshold.

The terms of formal contracts will be one year. Renewal options will be mutually agreed between OVUESD and the awarded contractor.

The OVUESD will complete the following steps when conducting formal procurements:

- **Step 1:** The OVUESD Program Operator will describe how it performs a **cost or price analysis (2 *CFR*, Section 200.323)** for every procurement in excess of the federal small purchase threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the OVUESD Program Operator will make independent estimates before receiving bids or proposals to ensure the bids or proposals received are reasonable.

- **Step 2:** The OVUESD Program Operator will develop a written solicitation, which will incorporate:
 - A clear and accurate description of the technical requirements for the goods or services to be procured per 2 *CFR*, sections 200.319(c)(1) and 200.320(c)(d).
 - The requirement to comply with the Buy American Provision per 7 *CFR*, sections 210.21(d) and 220.16(d)
 - All requirements that the offerors must fulfill and all other factors (IFBs and RFPs) and their relative importance (RFPs only) used in evaluating bids or proposals per 2 *CFR*, sections 200.319(c)(2) and 200.320(c)(d) to judge responsive and responsible firms
 - Instructions for responding vendors
 - The general terms and conditions of the contract
- **Step 3:** The OVUESD purchasing manager will advertise the solicitation in print and on websites 5 days prior to the deadline for submission of bids and proposals.
- **Step 4:** The OVUESD and purchasing manager will open bids resulting from IFBs at the time and place prescribed in the solicitation. RFPs will be opened according to OVUESD's determination.

The OVUESD Program Operator and purchasing manager will evaluate offers from responding firms by using the evaluation criteria outlined in the solicitation for both IFBs and RFPs. If there is not a minimum of two respondents, the OVUESD Program Operator and purchasing manager will review the solicitation to ensure that it is not limiting competition as outlined in 2 *CFR*, Section 200.319, and consider expanding advertising efforts before reissuing the solicitation or accepting the single bid.

The offers will be ranked based on cost only for IFBs and on evaluation criteria (i.e., technical criteria) and cost for RFPs for all responsible and responsive responders. OVUESD Program Operator and purchasing manager must describe their written method used to conduct a technical evaluation of all proposals received, as required by 2 *CFR*, Section 200.320(d)(1) for RFPs only. The OVUESD purchasing manager will negotiate the technical aspects of each RFP prior to negotiating the cost aspect of the RFP. Any or all bids may be rejected if there is sound documented reason.

- **Step 5: Responsible and Responsive Contractors (2 CFR, Section 200.318[h])**

The OVUESD will award contracts only to responsive and responsible contractors possessing the ability to conform to all of the SFA's stated terms and conditions and to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. OVUESD defines responsive as respondent conforms to all of OVUESD's stated terms and conditions and defines responsible as respondent is capable of performing successfully under the terms and conditions of the contract.

- **Step 6:** The OVUESD Program Operator will award the contract to the responsible and responsive bidder who offers the lowest price for IFBs. All IFBs will result in a firm, fixed-price contract.

For RFPs, the OVUESD Program Operator will award the contract to the responsible and responsive respondent whose proposal is most advantageous to the OVUESD, with price and other factors considered. All RFPs will result in either a fixed-price or cost reimbursable contract. **Cost plus a percentage of cost contracts will never be used.**

- **Step 7:** The OVUESD Program Operator will monitor the contract per 2 *CFR*, Section 200.318[b] by:
 - Overseeing deliveries to ensure that the goods solicited for were received
 - Periodic on-site visits to ensure services solicited are being satisfactorily performed
 - Reviewing the contract's terms, conditions, and deliverables monthly to ensure that they are being met and done so in accordance with all federal, state, and local rules
 - Ensuring that discounts, rebates, and credits in cost reimbursable contracts are provided

4. Noncompetitive Procurement Method (2 *CFR*, Section 200.320[f])

The OVUESD will only enter into a noncompetitive agreement when one or more of the following circumstances apply:

- The item is available only from a single source.
- An emergency exists, and the urgency for the requirement will not permit a delay resulting from competitive solicitation.

- The OVUESD received prior approval from the CDE after submitting a written request to the CDE with justification for conducting a noncompetitive procurement.
- After solicitation from a number of sources, competition is determined inadequate.

Purchasing Cooperatives and Intergovernmental Procurement (2 CFR, Section 200.318[e])

The OVUESD may choose to make purchases through a cooperative agreement with a group of other schools to increase purchasing power or the OVUESD may piggyback on contracts awarded to a vendor from another school district when all procurement principles are followed.

While intergovernmental agreements can benefit the OVUESD, the OVUESD may only enter into an intergovernmental agreement with a local government (e.g., school district). OVUESD may also join or piggyback onto a cooperative when that agreement was procured and awarded consistent with federal and state procurement regulations.

The OVUESD purchasing manager and local counsel will carefully review the solicitation issued by a cooperative. The OVUESD purchasing manager and local counsel will ensure the procurement of the contract, and the contract itself, complies with applicable federal, state, and local procurement rules. The OVUESD purchasing manager and local counsel will confirm that the addition of their purchasing power to the procurement does not create a material change in scope or in services.

For cooperative purchasing, the OVUESD purchasing manager must maintain a copy of the solicitation and contract, proof of advertising, and bid award documents (e.g., evaluation documentation) from the lead entity on file for the term of the contract, plus any extensions, and three additional school years.

For piggybacking, the OVUESD purchasing manager must obtain prior written permission from the lead entity awarding the bid and the vendor who was awarded the bid. A copy of the solicitation and contract, including the piggyback clause, proof of advertising, and bid award documents (e.g., evaluation documentation) must be retained for the term of the contract plus extensions and three additional school years.

A copy of all documents listed above will be made available during a procurement review.

Buy American Provision (7 CFR, sections 210.21[d] and 220.16[d]; U.S. Department of Agriculture Policy Memorandum SP 38-2017)

Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 Public Law 105-336 added a provision, Section 12(n), to the National School Lunch Act (NSLA) (42 *United States Code* Section 1760[n]), that requires all school food authorities (SFA) to purchase, to the maximum extent practical, domestic commodities or products. Section 12(n) of the NSLA defines a domestic commodity or product as an agricultural commodity (i.e., meat/meat alternate [M/MA], grain, fruit, vegetable, and fluid milk) or processed product (i.e., processed food product that includes components that contribute to a reimbursable meal, such as a chicken patty that contains an M/MA and grain component) that is processed in the United States using substantial agricultural commodities that are produced in the United States. Substantial means that over 51 percent of the final processed product consists of agricultural commodities that are grown domestically. Products from Guam, American Samoa, Virgin Islands, Puerto Rico, and the Northern Mariana Islands are allowed under this provision as territories of the United States.

When funds are used from the nonprofit school food service account, SFAs must ensure that procurement transactions for food products comply with the Buy American Provision requirement in 7 *CFR*, sections 210.21(d) and 220.16(d), whether food products are purchased by SFAs or entities that are purchasing on their behalf.

Note: The SFA is not required to adhere to the domestic requirement for foods that are not creditable food components.

In compliance with this policy, the OVUESD Program Operator will ensure that the solicitation and contract language include the requirement for domestic agricultural commodities and products and retain records documenting any exceptions in advance of accepting deliveries. Implementation of the Buy American Provision by OVUESD Program Operator will be ensured by:

- Including the Buy American Provision requirement in food bid specifications, IFBs, RFPs, contracts, purchase orders, and other procurement documents issued
- Monitoring the contract to ensure that the domestic products solicited are the ones received
- Requiring suppliers to provide certification of domestic origin for all food products, from bids and proposals through receipts and invoices
- Conducting monthly reviews on storage facilities to ensure the domestic products received are the ones solicited for and awarded

Exceptions to the Buy American Provision will be used as a last resort and are only allowable for one of the two exceptions listed below and outlined in further detail in the USDA Policy Memorandum SP 38-2017: Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program.

- The product is not produced or manufactured in the United States in sufficient and reasonably available quantities of a satisfactory quality.
- Competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product as determined by OVUESD over 20 percent higher.

Note: Ingredients used to flavor, enhance, or prepare products (e.g., oil, yeast, spices, condiments, salad dressing) must also comply with the Buy American Provision requirement **only if** the first ingredient (or second after water) is one of the five components (breads/grains, fruits, vegetables, M/MA, and fluid milk) that contribute to a reimbursable meal. If the first ingredient in these products is not one of the five components that contribute to a reimbursable meal, the product does not have to comply with the Buy American Provision requirement. For example, catsup with tomato paste as the first ingredient must comply with the Buy American Provision requirement since tomato paste is creditable as a red/orange vegetable, **even though catsup is not a creditable item**. Mustard with distilled white vinegar as the first ingredient does not need to comply with the Buy American Provision requirement since vinegar is not a component that contributes to a reimbursable meal. Additionally, nonagricultural products such as paper, water, packaging, and labor do not need to comply with the Buy American Provision requirement.

The OVUESD Program Operator or vendor must document exceptions to the Buy American Provision requirement prior to accepting each and every nondomestic agricultural commodity or product. This documentation must be on file for at least the current year plus three years, and must be made available during an on-site administrative review and an off-site procurement review.

The documented exception will include the following:

- A description of the nondomestic item
- Alternative domestic commodities or products that the OVUESD Program Operator considered or the vendor offered and the reason they were not substituted for the nondomestic item
- A synopsis of what third-party verification (e.g., USDA Agricultural Marketing Service Run a Custom Report web page at <https://marketnews.usda.gov/mnp/fv-report-config-step1?type=termPrice>) was done by the vendor or the OVUESD Program Operator to determine cost and availability
- Documentation by the vendor or the OVUESD Program Operator outlining the price of both domestic and nondomestic commodities or products or lack of availability to justify the exception

- The dates that the: (1) vendor informed the OVUESD Program Operator of the nondomestic commodity or product, (2) OVUESD Program Operator agreed to accept this food item in advance of delivery, and (3) commodity or product was received by the OVUESD

Small and Minority Businesses, Women's Business Enterprises (2 CFR, Section 200.321)

The OVUESD purchasing manager will ensure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible by taking the following affirmative steps:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists
2. Assuring that small and minority businesses and women's business enterprises are solicited whenever they are potential sources
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises
5. Using the services and assistance, as appropriate, of organizations such as the Small Business Administration and the Minority Business Development of the Department of Commerce
6. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section

Duplication of Goods or Services (2 CFR, Section 200.318[d])

The OVUESD will avoid the acquisition of unnecessary or duplicative items by determining whether the goods or services are necessary and ensuring that their purchase does not duplicate items or bids that the OVUESD already has in place. The OVUESD Program Operator will provide the OVUESD purchasing manager with documentation justifying that the purchase of all goods and services requested are required and not duplicative prior to conducting a procurement.

Competition (2 CFR, Section 200.319[a][1–5, 7])

The OVUESD will conduct all procurement transactions in a manner providing full and open competition. Situations where competition is limited will be avoided by the OVUESD. Some of these situations include but are not limited to:

- Placing unreasonable requirements on firms in order for them to qualify to do business
- Requiring unnecessary experience and excessive bonding
- Organizational conflicts of interest
- Specifying only a brand name product instead of allowing an equivalent product to be offered
- Any arbitrary action in the procurement process

When a procurement has been properly conducted, and there is only one respondent, OVUESD will evaluate the scope of work or services requested to determine whether they were too restrictive by contacting potential respondents who did not participate, and by reviewing the requested services for possible modification. OVUESD will then resolicit. If, after the second solicitation, there is only one respondent, OVUESD will move forward with that award.

Brand Name or Equivalent (2 CFR, Section 200.319[a][6])

When using a brand name or product code in the specification, the OVUESD will adhere to the following procedures:

- The OVUESD Program Operator will ensure that the description in the specification will always include a clause that an equivalent product is acceptable.
- A copy of the specified brand or code will be posted on the OVUESD website by the purchasing manager so vendors can verify that the product they are bidding on is actually an equal.
- Vendors bidding an item as an equal product to the brand name specified will be required to provide the OVUESD Program Operator with a product specification sheet and a sample case of the product for taste testing and verification by all **OVUESD nutrition department staff and a selected number of students** to ensure that the product is an equal product to the brand name specified.

Contractor Involvement (2 CFR, Section 200.319[a])

The OVUESD will ensure objective contractor performance and eliminate unfair competitive advantage by excluding contractors that develop or draft specifications, requirements, statements of work, and IFBs and RFPs from competing for such procurements. The OVUESD Program Operator will maintain documentation to prove that the appropriate procurement procedures were used and that the final selection is the most efficient and economical for the OVUESD .

Clear and Accurate Description of Technical Requirements Required (2 CFR, Section 200.319[c][1-2])

The OVUESD will have written procedures for procurement transactions. These procedures will ensure that all solicitations incorporate a clear and accurate description of the technical requirements for the material, product, or service being procured and will not contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service being procured and minimum essential characteristics and standards. A **brand name** or **equivalent** description may be used as a means to define the performance or other salient requirements of procurement. The specific desired features of the named brand must be clearly stated, along with all requirements which the offerors must fulfill, and all other factors to be used in evaluating bids or proposals.

Bid Protest (2 CFR, Section 200.318[k])

The OVUESD is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the OVUESD of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

All solicitations over the Simplified Acquisition Threshold must include bid protest language. The OVUESD accepts a prospective bidder's protest to a bid award if the protesting party believes the award is not in compliance with the law, does not follow bid procedures, or does not meet bid specifications. A protest must be filed with the OVUESD designated point of contact for that bid. Such protests must be made in writing and received by the OVUESD Business Services Office within five working days of bid award date and shall include all documents supporting or justifying the protest. The protesting party must mail or deliver copies of the protest to the OVUESD Business Services Office. A bidder's failure to file the protest documents in a timely manner shall constitute a waiver of their right to protest the award of the contract.

Maintenance of Records (2 CFR, Section 200.318[i])

The OVUESD will maintain records sufficient to detail the history of the procurement. These records will include, but are not necessarily limited to, the following: Rationale for the method of procurement, selection of contract type, contractor selection or rejection, a copy of the solicitation and contract, the basis for the contract price (the bidding history), rationale and approval for noncompetitive procurements, any contract amendments, billing and payment records, and a history of contractor claims and for the full term of the contract plus extensions and three additional school years, or until the next review by the CDE. The CDE and USDA reviewers shall have full access to and the right to examine all procurement documentation occurring during this time period.

Contract Management (2 CFR, Section 200.318[b])

The OVUESD must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. OVUESD will perform the following tasks to ensure compliance: complete periodic checks to ensure proper performance, review company reports regularly, apply corrective measures to regulatory risks and follow up to ensure corrections are completed.

Certifications (including, but not limited to 2 CFR, Appendix II)

The OVUESD will require any successful respondent to provide proof of having and maintaining, during the life of any contract with the OVUESD, Public Liability and Property Damage Insurance to protect themselves and the OVUESD from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations any contract that the OVUESD enters into.

The OVUESD will not enter into a contract with any company or individual that has been debarred or suspended. The OVUESD will require that vendors and potential vendors certify their compliance with the Lunsford Act, which prohibits anyone required to register as a sex offender under Article 27A of Chapter 4 of the General Statutes from knowingly being on the premises of any school.

Vendors that are awarded contracts are required to submit a completed Debarment and Suspension Certificate, and Disclosure of Lobbying Activities. These forms must be completed prior to commencement of work.

Continuing Education/Training Standards (7 CFR, sections 210.30[b][3],[c][1–5], [d][1–6], [e][1–2])

The OVUESD operates the School Nutrition Programs (SNP) and must ensure that all SNP directors (7 CFR, Section 210.30[b][3]), SNP managers (7 CFR, Section

210.30[c][1–5]), and staff (7 *CFR*, Section 210.30[d][1–6]) with responsibility for SNP, complete their required annual trainings. The annual training should include, but is not limited to, the following topics as applicable: training in procurement procedures, and any other specific topics identified by USDA Food and Nutrition Service as needed to address program integrity or other critical issues. Annual training requirements for SNP managers, directors, and staff are summarized under 7 *CFR*, Section 210.30[e][1–2].

Contact Information

For questions and concerns regarding procurement solicitations, contract evaluations, and awards, please contact the following OVUESD staff:

Purchasing Manager: 559-688-2002
Food Service Director: 559-688-2909

This institution is an equal opportunity provider.



Heather Pilgrim <h.pilgrim@oakvalleyschool.org>

Ford F-150 info

2 messages

Lionel Preciado <lionel.preciado@oakvalleyschool.org>
To: Heather Pilgrim <h.pilgrim@oakvalleyschool.org>

Thu, Nov 30, 2023 at 8:52 AM

- 1) Year: 2000
- 2) Make: Ford
- 3) Model: F-150 single cab
- 4) transmission(manuel)
- 5) VIN: 1FTZ1726YKA11488
- 6) Plate # 1044970
- 7) mileage: 63359
- 8) Color: white

Heather Pilgrim <h.pilgrim@oakvalleyschool.org>
To: Lionel Preciado <lionel.preciado@oakvalleyschool.org>

Thu, Nov 30, 2023 at 10:42 AM

Thank you. If you can get me the Kelly blue book on it please. Thank you

[Quoted text hidden]

--

Heather Pilgrim, Ed.S.

Superintendent

Oak Valley Union Elementary School District

24500 Rd. 68, Tulare, CA 93274

559-688-2002

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ATHLETIC DIRECTOR FOR OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

Job Description

Athletic Director Definition:

Under the supervision of the Principal, the Athletic Director will direct, coordinate and organize the Athletic Department. The Athletic Director must be able to communicate with teachers, coaches, parents, and administration. The Athletic Director is responsible for the inventory of equipment and uniforms and to work with coaches to create a positive working environment for students.

Typical Duties of the Athletic Director:

Organize all sports teams

- Communicate Days, Times and Deadlines to all sports teams.
- Create the competition calendar and make appropriate announcements at the school.
- Create coaching binders for each coach.
- Maintain the Gym Use Calendar by submit facilities requests.
- Organize all home competitions including equipment, facilities, water, referees, etc.

Keep all sports and Coaches organized (use binders)

- Organize and maintain Emergency Forms on file (in a coaching binder).
- Ensure all coaches and students have received required trainings.
- Organize and maintain all practice and game schedules.
- Maintain the First Aid bag so it is ready for every game.
- Ensure all coaches are fingerprinted and CPR Certified is recommended.

Maintain the Philosophy of Athletes

- Organize the athletes so that teams are balanced and equal in terms of competitiveness.
- Ensure the coaches maintain the sportsmanship code of conduct.
- Have the ability to teach and demonstrate professionalism is very important.
- Ensure every student is made aware of athletic and academic rules.

Maintain Program

- Maintain the website so it includes all practice and game schedules.
- Organize and maintain the inventory of uniforms and equipment.
- Attend home games - supervise
- Perform other duties as assigned.

Salary: \$500 Annual Stipend

Board Approved December 12, 2023

**ANNUAL REPORT OF DEVELOPER FEES
AS REQUIRED BY GOVERNMENT CODE SECTIONS 66001 AND 66006**

School District Name: Oak Valley UESD
Reporting Period: July 1, 2022- June 30, 2023
Date Report Made Available to the Public: November 28, 2023
Date Report Presented to the Board: December 12, 2023

DESCRIPTION OF THE TYPE AND AMOUNT OF THE FEE

This District has levied school facilities fees pursuant to various resolutions, the most recent of which is dated March 24, 2020. These resolutions were adopted under the authority of Government Code Section 65995 for the purpose of funding the construction or reconstruction of school facilities.

The purpose of the fees imposed and collected on new residential, commercial and industrial development within the District is to fund additional school facilities required to serve the students of the District generated by that new development. There is a proportional, reasonable relationship between the new development upon which the fees are charged and the need for additional school facilities by reason of the fact that additional students will be generated by additional development within the District and the District does not have student capacity in the existing school facilities to accomodate these new students. The School Facilities Needs Assessment and Fee Justification Study dated February 2020 establishes this relationship.

The amount collected by this District is \$4.08 per square foot of assessable space of residential construction: and \$.66 per square foot of covered and enclosed space of commercial/industrial construction; but subject to the District's determination that a particular project is exempt from all or part of these fees.

Pursuant to Education Code Section 17623 and an agreement with the District(s) sharing territory with the District, generally only 66.6% of the maximum fee specified above is distributed to this District.

**ANNUAL DEVELOPER FEE REPORT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED 2023**

DESCRIPTION	ACCOUNT CODE	TOTALS	PROJECT NO. 1	PROJECT NO. 2	PROJECT NO. 3	PROJECT NO. 4	PROJECT NO. 5
BEGINNING BALANCE		22,769.60	-	-	-	-	-
REVENUE							
Mitigation/Developer Fees (Schedule A)	8681	2,892.27	-	-	-	-	-
Interest Income	8660	500.48	-	-	-	-	-
Other Income	8699	-	-	-	-	-	-
TOTAL REVENUE		3,392.75	-	-	-	-	-
EXPENDITURES							
Salaries & Benefits Administration	1000-3999	-	-	-	-	-	-
Services, Other Operating Expenses Travel & Conference	5000-5999	-	-	-	-	-	-
Rentals, Leases and Repairs		-	-	-	-	-	-
Other Services & Operating Expenses		15,910.00	-	-	-	-	-
Capital Outlay	6000-6599	-	-	-	-	-	-
Sites & Improvements of Sites Buildings & Improvements		-	-	-	-	-	-
TOTAL EXPENDITURES		15,910.00	-	-	-	-	-
OTHER FINANCING SOURCES/USES							
Transfers Out (Schedule C)	7610-7629	-	-	-	-	-	-
Uses	7630-7699	-	-	-	-	-	-
TOTAL OTHER SOURCES/USES		-	-	-	-	-	-
ENDING BALANCE		\$ 10,252.35	\$ -	\$ -	\$ -	\$ -	\$ -

**Annual Developer Fee Report
Project Status Report
Project Name: Modernizarion
Project Number: 1**

Estimated Start Date:	June-25
Estimated Completion Date:	July-26
Estimated Cost:	1,740,000
Are funds currently available to complete the project? (Circle One)	YES
	NO

PROJECT DESCRIPTION - Describe in detail the nature and scope of the public improvement project (e.g., "construction of one new classroom of approximately 1000 square feet at Lincoln Elementary School').

Modernization of classroom and restroom

FUNDING SOURCES/REQUIREMENTS - Indicate funding sources and requirements for the public improvement project.

Funding Sources	Estimated Amounts	%	Estimated to be Received by	Collections to Date
Developer Fees	50,000			50,520
State Funds	1,044,900			
General Obligation Bonds				
Other:	656,660			
Other:				
Other:				
Total	\$ 1,751,560	0%		\$ 50,520

Comments:

District Receive \$202,874 in June 2020 in design funds

Oak Valley Union Elementary School District

Comprehensive School Safety Plan



Oak Valley Union Elementary School
24500 Road 68 Tulare, CA
(559) 688-2908

Draft for Board Approval December 2023

NOTE: Tactical information is excluded from the public inspection document. A "Public Inspection Log" will be used to record the name, address, phone number and method used for verifying the identity of all individuals requesting to inspect this plan. This document is not available for inspection on the internet.

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A. Statement of Purpose

This Emergency preparedness plan for Oak Valley Elementary School has been written in compliance with California Education Code, Title 5 Education, Section 560, which requires all public schools to have a written disaster preparedness plan, which is to be reviewed annually. This plan was developed in cooperation with Federal and State guidelines with teacher assistance.

The plan includes specific courses of action to be taken in case an emergency situation develops. Each employee of Oak Valley Elementary School is expected to become familiar with this plan in order to carry out his/her responsibilities in an emergency. California law declares that all public employees are civil defense workers subject to such civilian defense activities as may be assigned to them by their supervisors or by law.

The major objective of emergency preparedness is to save lives and protect property in the event of a disaster. This plan has developed with this in mind.

B. Child Abuse Reporting Procedures

Oak Valley Union Elementary employees are “mandated reporters” meaning they have an individual duty to report known or suspected abuse or neglect relating to children, elders or dependent adults. All employees are required to comply with state law by successfully completing an annual Keenan training program within the required timelines.

IMPORTANT NOTE: With the passage of AB 1432 in September, 2014, all school districts, county offices of education, and charter schools are required to:

1. Annually train, using the online training module provided by the State Department of Social Services, or other training, employees and persons working on their behalf who are mandated reporters, as defined in Penal Code 11165.7, on the mandated reporting requirements.
2. Develop a process for all persons required to receive training under the bill to provide proof of completing this training within the first 6 weeks of each school year or within 6 weeks of that person's employment.

The training method and process used to assure compliance with AB 1432 should be outlined in this section, in addition to the procedures your school uses for reporting cases of suspected child abuse or neglect.



SUSPECTED CHILD ABUSE REPORT
 (Pursuant to Penal Code section 11166)

To Be Completed by Mandated Child Abuse Reporters
 PLEASE PRINT OR TYPE

CASE NAME: _____

CASE NUMBER: _____

A. REPORTING PARTY	NAME OF MANDATED REPORTER		TITLE		MANDATED REPORTER CATEGORY			
	REPORTER'S BUSINESS/AGENCY NAME AND ADDRESS <small>Street City St</small>				DID MANDATED REPORTER WITNESS THE INCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO			
	REPORTER'S TELEPHONE (DAYTIME)		SIGNATURE		TODAY'S DATE			
B. REPORT NOTIFICATION	<input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROBATION		<input type="checkbox"/> COUNTY WELFARE / CPS (CWS Protective Services)		AGENCY			
	ADDRESS <small>Street City St</small>				DATE/TIME OF PHONE CALL			
	OFFICIAL CONTACTED - NAME AND TITLE				TELEPHONE			
C. VICTIM One report per victim	NAME (LAST, FIRST, MIDDLE)		BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY		
	ADDRESS <small>Street City St</small>				TELEPHONE			
	PRESENT LOCATION OF VICTIM			SCHOOL		CLASS	GRADE	
	<input type="checkbox"/> PHYSICALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> DEVELOPMENTALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO	OTHER DISABILITY (SPECIFY)			PRIMARY LANGUAGE SPOKEN IN HOME		
	IN FOSTER CARE? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF VICTIM WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE: <input type="checkbox"/> DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> FAMILY FRIEND <input type="checkbox"/> GROUP HOME OR INSTITUTION <input type="checkbox"/> RELATIVE'S HOME			TYPE OF ABUSE (CHECK ONE OR MORE): <input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT <input type="checkbox"/> OTHER (SPECIFY)			
	RELATIONSHIP TO SUSPECT			PHOTOS TAKEN? <input type="checkbox"/> YES <input type="checkbox"/> NO	DID THE INCIDENT RESULT IN THIS VICTIM'S DEATH? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNK			
D. INVOLVED PARTIES	VICTIM'S BLOODLINE							
	1. NAME	BIRTHDATE	SEX	ETHNICITY	NAME	BIRTHDATE	SEX	ETHNICITY
	2. _____	_____	_____	_____	_____	_____	_____	_____
	3. _____	_____	_____	_____	_____	_____	_____	_____
D. INVOLVED PARTIES	VICTIM'S PARENTS/GUARDIANS							
	NAME (LAST, FIRST, MIDDLE)		BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY		
	ADDRESS <small>Street City St</small>				HOME PHONE	BUSINESS PHONE		
	NAME (LAST, FIRST, MIDDLE)		BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY		
ADDRESS <small>Street City St</small>				HOME PHONE	BUSINESS PHONE			
D. INVOLVED PARTIES	SUSPECT							
	SUSPECT'S NAME (LAST, FIRST, MIDDLE)		BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY		
	ADDRESS <small>Street City St</small>				TELEPHONE			
OTHER RELEVANT INFORMATION								
E. INCIDENT INFORMATION	IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF MULTIPLE VICTIMS, INDICATE NUMBER.							
	DATE/TIME OF INCIDENT			PLACE OF INCIDENT				
	NARRATIVE DESCRIPTION (What victim(s) said/what the mandated reporter observed/what person accompanying the victim(s) said/similar or past incidents involving the victim(s) or suspect)							

DO NOT submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code section 11169 to submit to DOJ a Child Abuse or Severe Neglect Indexing Form BCIA 5583 if (1) an active investigation was conducted and (2) the incident was determined to be substantiated.



SUSPECTED CHILD ABUSE REPORT (Pursuant to Penal Code section 11166)

DEFINITIONS AND GENERAL INSTRUCTIONS FOR COMPLETION OF FORM BCIA 8572

All Penal Code (PC) references are located in Article 2.5 of the California PC. This article is known as the Child Abuse and Neglect Reporting Act (CANRA). The provisions of CANRA may be viewed at: <http://leginfo.ca.gov/faces/codes.xhtml> (specify "Penal Code" and search for sections 11164-11174.3). A mandated reporter must complete and submit form BCIA 8572 even if some of the requested information is not known. (PC section 11167(a).)

I. MANDATED CHILD ABUSE REPORTERS

Mandated child abuse reporters include all those individuals and entities listed in PC section 11165.7.

II. TO WHOM REPORTS ARE TO BE MADE ("DESIGNATED AGENCIES")

Reports of suspected child abuse or neglect shall be made by mandated reporters to any police department or sheriff's department (not including a school district police or security department), the county probation department (if designated by the county to receive mandated reports), or the county welfare department. (PC section 11165.9.)

III. REPORTING RESPONSIBILITIES

Any mandated reporter who has knowledge of or observes a child, in his or her professional capacity or within the scope of his or her employment, whom he or she knows or reasonably suspects has been the victim of child abuse or neglect shall report such suspected incident of abuse or neglect to a designated agency immediately or as soon as practically possible by telephone and shall prepare and send a written report thereof **within 36 hours** of receiving the information concerning the incident. (PC section 11166(a).)

No mandated reporter who reports a suspected incident of child abuse or neglect shall be held civilly or criminally liable for any report required or authorized by CANRA. Any other person reporting a known or suspected incident of child abuse or neglect shall not incur civil or criminal liability as a result of any report authorized by CANRA unless it can be proven the report was false and the person knew it was false or made the report with reckless disregard of its truth or falsity. (PC section 11172(a).)

IV. INSTRUCTIONS

SECTION A – REPORTING PARTY: Enter the mandated reporter's name, title, category (from PC section 11165.7), business/agency name and address, daytime telephone number, and today's date. Check yes/no whether the mandated reporter witnessed the incident. The signature area is for either the mandated reporter or, if the report is telephoned in by the mandated reporter, the person taking the telephoned report.

IV. INSTRUCTIONS (continued)

SECTION B – REPORT NOTIFICATION: Complete the name and address of the designated agency notified, the date/time of the phone call, and the name, title, and telephone number of the official contacted.

SECTION C – VICTIM (One Report per Victim): Enter the victim's name, birthdate or approximate age, sex, ethnicity, address, telephone number, present location, and, where applicable, enter the school, class (indicate the teacher's name or room number), and grade. List the primary language spoken in the victim's home. Check the appropriate yes/no box to indicate whether the victim may have a developmental disability or physical disability and specify any other apparent disability. Check the appropriate yes/no box to indicate whether the victim is in foster care, and check the appropriate box to indicate the type of care if the victim was in out-of-home care. Check the appropriate box to indicate the type of abuse. List the victim's relationship to the suspect. Check the appropriate yes/no box to indicate whether photos of the injuries were taken. Check the appropriate box to indicate whether the incident resulted in the victim's death.

SECTION D – INVOLVED PARTIES: Enter the requested information for Victim's Siblings, Victim's Parents/Guardians, and Suspect. Attach extra sheet(s) if needed (provide the requested information for each individual on the attached sheet(s)).

SECTION E – INCIDENT INFORMATION: If multiple victims, indicate the number and submit a form for each victim. Enter date/time and place of the incident. Provide a narrative of the incident. Attach extra sheet(s) if needed.

V. DISTRIBUTION

Reporting Party: After completing form BCIA 8572, retain a copy for your records and submit copies to the designated agency.

Designated Agency: *Within 36 hours* of receipt of form BCIA 8572, the initial designated agency will send a copy of the completed form to the district attorney and any additional designated agencies in compliance with PC sections 11166(j) and 11166(k).

ETHNICITY CODES

1 Alaskan Native	6 Caribbean	11 Guamanian	16 Korean	22 Polynesian	27 White-Armenian
2 American Indian	7 Central American	12 Hawaiian	17 Laotian	23 Samoan	28 White-Central American
3 Asian Indian	8 Chinese	13 Hispanic	18 Mexican	24 South American	29 White-European
4 Black	9 Ethiopian	14 Hmong	19 Other Asian	25 Vietnamese	30 White-Middle Eastern
5 Cambodian	10 Filipino	15 Japanese	21 Other Pacific Islander	26 White	31 White-Romanian

C. Disaster Response Procedures

EARTHQUAKE EMERGENCY PROCEDURES AND PROCEDURES TO ALLOW THE USE OF SCHOOL FACILITIES FOR MASS CARE AND WELFARE SHELTERS DURING DISASTERS OR OTHER EMERGENCIES.

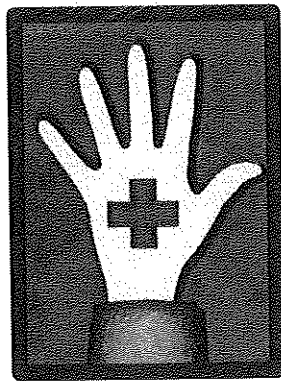
Plans shall address, at a minimum, the following types of emergencies and disasters:

1. Fire on or off school grounds which endangers students and staff
2. Earthquake or other natural disasters
3. Environmental hazards
4. Attack or disturbance, or threat of attack or disturbance, by an individual or group
5. Bomb threat or actual detonation
6. Biological, radiological, chemical, and other activities, or heightened warning of such activities
7. Medical emergencies and quarantines, such as a pandemic influenza outbreak

Oak Valley Union Elementary School District

**Oak Valley Union Elementary
24500 Road 68
Tulare, CA
(559) 688-2908**

**Administrator's
Redbook**



**Adapted from San Diego East Region
Readiness & Emergency Management for Schools
& Marin County Schools Model Emergency Management Plan**

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OATH OR AFFIRMATION

Oak Valley Union Elementary School District – Administrative Regulation 4112.3

All public employees are disaster service workers. As such, before beginning employment with the District, employees must take the oath or affirmation required by law. In the event of natural, manmade or war-caused emergencies which result in conditions of disaster or extreme peril to life, property and resources, all District employees are subject to disaster service activities as assigned to them by their supervisors.

Government Code – 3100

It is hereby declared that the protection of the health and safety and preservation of the lives and property of the people of the state from the effects of natural, manmade, or war-caused emergencies which result in conditions of disaster or in extreme peril to life, property, and resources is of paramount state importance requiring the responsible efforts of public and private agencies and individual citizens. In furtherance of the exercise of the police power of the state in protection of its citizens and resources, all public employees are hereby declared to be disaster service workers subject to such disaster service activities as may be assigned to them by their supervisors or by law. (Amended by Stats. 1971, Ch. 38.)

USE OF SCHOOL FACILITIES

Oak Valley Union Elementary School District - Board Policy 3516

The Board shall grant the use of school buildings, grounds and equipment to public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The Board shall cooperate with such agencies in furnishing and maintaining whatever services it deems necessary to meet the community's needs.

EMERGENCY TELEPHONE NUMBERS

EMERGENCY		911
LAW ENFORCEMENT		Phone
Tulare County Sheriff's Office		559-733-6211
FIRE		Phone
Tulare County Fire		559-734-7477
HOSPITALS		Address
Kaweah Delta Medical Center		400 W Mineral King Ave, Visalia, CA 93291 (559) 624-2000
Tulare Adventist		869 N Cherry St, Tulare, CA 93274 (559) 688-0821
OTHER SERVICES		Phone
Life Star Ambulance Dispatch		559-687-3314
Animal Control		559-636-4050
Poison Control		800-222-1222
Tulare County Environmental Health		800-834-7121
Tulare County Public Health and Human Services		800-834-7121
Tulare County Office of Education		559-733-6300
Tulare County Office of Emergency Services		559-624-7495
		Phone
Southern California Edison	Electricity	800-655-4555
Southern California Gas	Gas	800-427-2200
ALTERNATE STUDENT RETRIEVAL SITE		
Tulare Irrigation District	6826 Avenue 240, Tulare	559-686-3425

SITUATIONAL COMMUNICATION PLANS

In the event of any emergency situation during school hours, what communication procedures are in place on your site? Develop a clear plan for the following aspects of emergency response.

911 Calls	<ul style="list-style-type: none">● When placing a 911 call: give your name, school name, and school address● Give specific location of shooter, intruder, fire, hazardous material or other emergency● Indicate location of incident command post
Mass Notification to Parents	<u>During an emergency:</u> Send a Teleparent message updating parents on what is taking place and what they need to do.
	<u>After an emergency:</u> Send a Teleparent message updating parents on what occurred, their next steps for their child, and who to contact for any questions.

BUILDING INFORMATION

SCHOOL SITE

DOCUMENT DATE

Oak Valley	2023-2024
------------	-----------

EMERGENCY UTILITY SHUT-OFFS

Refer to campus map for additional information

UTILITY		YES	NO	LOCATION
Electrical	Total main electrical shutoff	X		South exterior wall of Cafeteria
Gas	Total main gas shutoff	X		West side of Admin Bld. patio area
Water	Total main water shutoff	X		Next to fence between Music room and 700 Building
Knox Box		X		West side of Cafeteria next to Southwest doors
Sprinkler	Total sprinkler water shutoff	X		South East Corner of School. Next to water treatment building.

ALARM COMPANY INFORMATION

Company Name	Giottos	
Office Phone	688-7618	
Emergency Phone	688-7618	
Responsible Parties	Superintendent	Principal
Locations of Control Panels	Admin, Cafeteria, Learning Center	Bus Barn, Room 809

EMERGENCY SUPPLIES

TYPE	LOCATION
Emergency Supply Kit	<p>Emergency Supply Kits are located in a red backpack and will be found in each classroom, the Office, Library/Computer Lab, Cafeteria, Bus Barn, Special Services and both Boys and Girls Locker Rooms. They are also accessible in the classrooms used by the Heart program after school.</p> <p>There is a mobile Emergency First Aid Kit in the Health Office in the Office Building.</p>

INCIDENT COMMAND POST

PREPARATION:

Principal, Office Staff, Support Staff

1. Update teacher Crisis Envelopes with:
 - a. Emergency evacuation plan
 - b. Evacuation Absence Lists
 - c. Class lists to be updated each trimester
 - d. ID tag
 - e. Teacher name sign
 - f. Pencil
2. Advise Staff/Parents of Emergency Plan.
3. Plan for students with special needs.
4. Meet with teachers and review duties and special assignments.
5. Conduct drills putting emergency teams into full operation.
6. Have prerecorded message for use during an emergency. Keep login information in emergency Response Box.
7. Update Emergency Response Boxes with:
 - a. Student lists with parent phone numbers (each semester)
 - b. Lists of students with special needs
 - c. Lists of staff members and phone numbers (cell and home)
8. Each year in October, review and update emergency plan.

EMERGENCY:

Principal or designee:

1. Enactment of entire school emergency operation.
2. Activate emergency alarms/announcements.
3. Activate all emergency teams
4. Immediately proceed to Incident Command Post with cell phone and district emergency radio.
5. Establish communication with the Superintendent as to the status of emergency. Report condition of students, staff, and school facilities.
6. Determine Student Release Area and communicate location to team members.
7. Responsible for all communications, bulletins, announcements both internal to staff and students as well as external to the news media and the community.
8. Phone, e-mail and/or P.A. announcements every 15-20 minutes, if possible.
9. Maintain communication with liaison between emergency personnel and the Incident Command Post.
10. Give the directive to begin documentation of the incident to assigned personnel.

MEDICAL TEAM

PREPARATION:

1. Keep all first aid kits updated and complete.
2. Develop triage procedures and forms.
3. Notify and update all team members of location of first aid supplies.

EMERGENCY:

1. Check in with evacuation area leader.
2. Report to the first aid center.
3. Take student "health logs" to the first aid/triage area.
4. Take a walkie-talkie for communication with Incident Command Post.
5. Activate triage and administer first aid as necessary.
6. Maintain communication with the Incident Command Post and notify of any staff and student injuries.
7. Assist emergency services with injured.
8. Maintain complete records of staff and/or students injured; nature or first aid administered; time, reason, destination, and names of all persons removed from site for emergency treatment.
9. Team members shall provide information regarding any first aid administered to accompany and person evacuated for further treatment.
10. Medical Team should always defer to directions given by emergency personnel.

Emergency Buddies

Name	Room	Name	Room
Kirk	101	Duran	102
Dominguez	103	Garcia	203
Morgan	201	Simoes	202
Stovall	302	Cota	301
Rocha	303	Wallace	403
deCampos	401	Hernandez	402
Almeida	604	Koontz	603
Medrano-Gonzalez	601	Nunes	602
Pena	504	Orosco	503
Weatherford	502	Barnes/Martin	501
Mendez	709	Barthelemy	710
Willey	706	Lancaster	707
DoCanto	705	Mustin	703
Godoy	702	Parriera	708
Pitigliano	806	Tobias	809
Smith	IRC	Hornung	803
Fonseca	Band	Horton	Band

Procedures

1. Report to assigned area.
2. Take count of your students
3. Send runner to administration with count.
4. Check on buddy teacher to make sure they do not need assistance.
If your buddy class is not present, alert administration immediately.

Emergency Phone Tree

Espinoza Calls	Espinoza Calls	Espinoza Calls
Kirk 101	Duran 102	Dominguez 103
Morgan 201	Simoaes 202	Garcia 203
Cota 301	Stovall 302	Rocha 303
DeCampos 401	Hernandez 402	Wallace 403
Barnes/Martin 501	Weatherford 502	Maravilla 807/ext.727
Orosco 503	Pena 504	Smith IRC
Medrano 601	Nunes 602	Koontz 603 & Almeida 604
Barthelemy 710	Mendez 709	Parriera 708
Lancaster 707	Willey 706 &	DoCanto 705
<u>Fonseca/Horton 127</u> <u>Bus Barn 128</u> <u>Cafeteria 126</u>	Mustin 703 <u>STEM Lab 704</u>	<u>Godoy 702</u> <u>Library 120</u> <u>Smith 121</u>
Call Michell 110 or Breann 114 To Confirm Tree Has Been Completed	Call Michell 110 or Breann 114 To Confirm Tree Has Been Completed	Call Michell 110 or Breann 114 To Confirm Tree Has Been Completed

** The names underlined may not be present at all times. The CLASSROOM TEACHER in next to last box should call the office person to confirm the tree went through. Underlined staff do not need to forward the call.

EMERGENCY EVACUATION SUPPORT PERSONNEL ABSENCE LIST

- This list should include all district/staff members not regularly assigned to a classroom. Include custodians, nutrition staff, aides, AM/PM personnel, resource teachers, nurses/health aides, psychologist, itinerant teachers, etc. It should be updated as necessary.
- Mark the name of any support person who is absent.
- Mark the name of any support person who did not report to the evacuation site. Include the possible location of the employee, if known.

Name(s)
**Present at
Evacuation Site
Absent**
**No show/
Location**

Esther Huizar			
Claudia Farias			
Miriam Gonzalez			
Almary Bravo			
Maria Gonzalez			
Celeste Gonzalez			
Lionel Preciado			
Israel Flores			
Lillian Fischer			
Morgan Coz			
Cecilia Salcedo			
Luis Vela			
Brian Viera			
Dyllon Postell			
Jennifer Frietas			
Teryn Aguiar			
Gloria Azevedo			
Dymond Bernard			
Adriana Carillo			
Shelley DelReal			

SITE EMERGENCY PROCEDURES FOR SPECIAL NEEDS STUDENTS

1. Procedures for special needs students may need to be implemented in emergency situations such as fire, earthquake, bomb threats, etc.
2. At the beginning of each school year, an Individual Emergency Procedures Plan must be completed to accommodate each student who requires additional assistance due to a disability. This includes students with physical impairments who may require:
 - a wheelchair on a daily basis
 - specialized equipment
 - physical assistance to evacuate in a timely manner
3. Each plan requires that support staff be designated as specialized assistants during times of emergency.
4. The Site Safety Specialist is responsible for:
 - identifying all students who will require additional assistance
 - working with the designated certificated staff (classroom teachers) and the principal to ensure that coverage and a plan is completed for each student

*** Since new students may arrive at any time during the school year, this assignment will be continuous throughout the year.**
5. See the Emergency Action Plan binder in the Health Office for a complete list of students with special needs and plans to accommodate them. Emergency Action Plans are also included in the Crisis Response Kit and each teacher is provided with their student's information.

Individual Student Emergency Procedures Plan

Student: Jessica Orellano

Room #:
Varies

Teacher: Middle school

Designated Specialized Assistants: PE aides/SpEd aides
(identify two staff in this area)

Required Equipment or Physical Assistance Needed to Evacuate in a Timely Manner *(complete below)*

Take wheel chair/golf cart to Jessica's location to assist in incidents where fast transport is needed

Individual Student Emergency Procedures Plan

Student: Kevin Guizar

Room #: 101

Teacher: Kirk

Designated Specialized Assistants: Student Service team/SpEd staff
(identify two staff in this area)

Required Equipment or Physical Assistance Needed to Evacuate in a Timely Manner *(complete below)*

Support behavioral needs to ensure safety. May include holding hand or physically prompting as needed

GENERAL EMERGENCY ACTIONS

Emergency AcZons are a set of simple direcZves and alert level procedures that may be implemented across a number of emergency situaZons. When an emergency occurs, it is criZcal that staff members take immediate steps to protect themselves and others. With Emergency AcZons in place, staff can follow specific direcZons without having to learn extensive protocols for each of several dozen different emergency situaZons. The Incident Commander will decide which Emergency AcZons to implement, based on the situaZon.

The most common immediate emergency acZons below are listed below. Staff members must become familiar with each emergency acZon and be prepared to perform assigned responsibilities. All students must be taught what to do when any of the common emergency acZons are implemented.

Type	DefiniFon
STA TUS	<p>ALL CLEAR communicates to students and staff that the emergency is over and normal school operaZons can resume.</p>
	<p>EMERGENCY DAMAGE ASSESSMENT is the inspecZon process used immediately following an emergency (typically will students and staff are under an EVACUATION order) to determine if it is safe to resume occupancy of school faciliZes. An EMERGENCY DAMAGE ASSESSMENT should be performed following any event with the potenZal to cause damage school faciliZes or equipment.</p>
RES TRI CTE D MO VE ME NT & ACC	<p>LOCKDOWN is iniZated to isolate students and school staff from danger on or near the campus when movement within the school and within rooms on the campus might put students and staff in jeopardy. LOCKDOWN is used to prevent intruders from entering occupied areas of the buildings.</p> <ul style="list-style-type: none"> ● Lock the doors; ● Close and lock windows, and close blinds or cover windows; ● Turn off lights; ● Silence all electronic devices; ● Remain silent; ● Use strategies to silently communicate with first responders if possible, ● Hide along the wall closest to the exit but out of the view from the hallway (allowing for an ambush of the intruder and for possible escape if the intruder enters the room); and ● Remain in place unZl the release from lockdown by school administraZon or evacuated by law enforcement.
	<p>SECURE CAMPUS is implemented as a precauZonary measure to ensure the safety of students and staff when there is danger in the surrounding community or a bomb threat is made against the school. SECURE CAMPUS requires that all students and staff take shelter in school buildings and lock all exterior doors. Classroom instrucZon and/or acZvity may conZnue as long as all classroom and office doors are locked and all students and staff remain inside through the duraZon of that event. The school perimeter should be secured.</p>
	<p>SHELTER IN PLACE is implemented when there is a need to isolate students and staff from the outdoor environment to prevent exposure to airborne contaminants. The procedures include closing and sealing doors, windows and vents; shugng down the classroom/building heaZng, venZlaZon and air condiZoning systems to prevent exposure to the outside air; and turning off pilot lights. SHELTER IN PLACE allows for the free movement of staff and students within the building, although one should not leave the room unZl further instrucZons are received. Those in bungalows and buildings with exterior passageways must remain in the classroom while SHELTER IN PLACE is insZtuted. It is appropriate for, but not limited to, gas leaks, external chemical release, dirty bombs and hazardous material spills.</p>

ESS	<p>TAKE COVER is implemented when it is necessary to move to and take refuge in the best shielded areas within the school buildings. It is appropriate for, but not limited to, severe windstorms and tornados.</p> <ul style="list-style-type: none"> ● Move students and staff into the school’s permanent buildings, on the ground floor. ● Group students/staff together at the furthest point away from windows on the floor. <ul style="list-style-type: none"> ✓ Face the wall with backs to the windows ✓ Crouch down on knees and elbows ✓ Hands covering the back of their head/neck <ul style="list-style-type: none"> ● If a tornado warning or potenZally damaging windstorm occurs at dismissal, delay dismissal. <p>An order to TAKE COVER should remain in place unZl the NaZonal Weather Service has lized the warning.</p>
	<p>DUCK, COVER AND HOLD ON is the acZon taken during an earthquake to protect students and staff from flying and falling debris. DUCK, COVER AND HOLD ON is an appropriate acZon for use during an earthquake or explosion. Immediate EVACUATION and an EMERGENCY DAMAGE ASSESSMENT must be performed prior to occupancy of any of the site’s buildings, following any event prompZng the use of DUCK, COVER AND HOLD ON.</p>
EVA CU A TIO N	<p>EVACUATION is implemented when condiZons make it unsafe to remain inside the building(s). This acZon provides for the orderly movement of students and staff along prescribed routes from inside school buildings to a designated outside area of safety.</p> <p>OFF-SITE EVACUATION is implemented when it is unsafe to remain on the school campus, and evacuaZon to an off-site assembly area is required. This acZon provides for the orderly movement of students and staff along prescribed routes from inside school buildings to a designated area of safety off campus. In some situaZons OFF-SITE EVACUATION may require the use of busing. STRUCTURED REUNIFICATION should be used following any OFF-SITE EVACUATION.</p> <p>EARLY RELEASE Certain situaZons may require releasing students from school at a Zme when parents expect their children to be at the school site. EARLY RELEASE may be implemented when circumstances make keeping students at school inadvisable. EARLY RELEASE must be authorized by the district superintendent or designee. During an EARLY RELEASE, students follow normal dismissal procedures.</p>
REU NIFI CAT ION	<p>STRUCTURED REUNIFICATION is the process used to reunify children with their parents, guardians or caregivers, following a school emergency. Regular dismissal procedures are not followed. STRUCTURED REUNIFICATION requires:</p> <ul style="list-style-type: none"> ● Maintaining accurate informaZon on the locaZon of each child. ● PrevenZng unauthorized individuals from having access to or removing children. ● Verifying the idenZty of individuals coming to take custody of children. ● Verifying each individual has the legal right to take custody the child for which they have asked. ● Keeping record of who each student is released to, the method used to verify their idenZty and the Zme of the pick-up.

EMERGENCY ACTION

ALL CLEAR

ALL CLEAR is used to conclude other immediate actions taken upon an emergency to notify staff and students that normal school operations can resume. **ALL CLEAR** signifies that the emergency is over. This is the final ACTION used to conclude the following actions:

- **DUCK, COVER and HOLD ON**
- **EVACUATION and REVERSE EVACUATION**
- **LOCKDOWN**
- **SHELTER IN PLACE**
- **STANDBY**
- **TAKE COVER**

ANNOUNCEMENT:

1. Make the following announcement in person directly or over the public address system:

Example: "Your attention please. (Pause) **ALL CLEAR.** (Pause) **ALL CLEAR.** (Pause) **ALL CLEAR.** (Pause). It is now OK to resume normal school activities. Thank you all for your cooperation."

2. Use messengers with oral or written word as an alternate means of staff notification.
3. Use Parent Telephone Notification System, if appropriate.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Determine that the emergency is over and it is safe to resume classes. It may be necessary to talk to first responders to make this determination.
- Make the **ALL CLEAR** announcement.
- Send home with students for their parents/guardians a brief written description of the emergency, how it was handled and, if appropriate, what steps are being taken in its aftermath.

STAFF ACTIONS:

- As soon as the **ALL CLEAR** announcement has been made, return to the classroom or to desks and chairs, unlock doors and windows, and immediately begin discussions and activities in classrooms to assist students in addressing fear, anxiety and other concerns.
- Use Parent Telephone Alert System, if appropriate.

EMERGENCY ACTION

LOCKDOWN

LOCKDOWN is initiated to isolate students and school staff from danger when there is a crisis inside the building and movement within the school might put students and staff in jeopardy. **LOCKDOWN** is used to prevent intruders from entering occupied areas of the building. The concept of **LOCKDOWN** is no one in, no one out. All exterior doors are locked, and students and staff must remain in the classrooms or designated locations at all times. Teachers and other school staff are responsible for accounting for students and ensuring that no one leaves the safe area. **LOCKDOWN** is not normally preceded with an announcement. This ACTION is considered appropriate for, but is not limited to, the following types of emergencies:

- Gunfire
- Rabid animal at large
- Extreme violence outside the classroom

LOCKDOWN differs from **SHELTER-IN-PLACE** because it does not involve shutting down the HVAC systems and does not allow for the free movement within the building.

ANNOUNCEMENT:

1. Make an announcement in person directly or over the public address system:

Example: "Attention please. We have an emergency situation and must implement **LOCKDOWN** procedures. Students go immediately to the nearest classroom. Teachers lock classroom doors and keep all students inside the classroom until further notice. Do not open the door until notified by an administrator or law enforcement."

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Make the announcement. Instruct teachers and staff to immediately lock doors and remain in the classroom or secured area until further instructions are provided.
- Call 911. Provide location, status of campus, all available details of situation.
- When clearance is received from appropriate agencies, give the **ALL CLEAR** instruction to indicate that it is safe to unlock the doors and return to the normal class routine.
- Send home with students a brief written description of the emergency, how it was handled and, if appropriate, what steps are being taken in its aftermath.

STAFF ACTIONS:

- If it is safe to clear the hallways, bathrooms and open areas, direct students to the closest safe classroom.
- Immediately lock doors and instruct students to lie down on the floor.
- Close any shades and/or blinds if it appears safe to do so.
- Remain quiet and calm in the classroom or secured area until further instructions are provided by the principal or law enforcement.

STUDENT ACTIONS:

- Move quickly and quietly to the closest safe classroom.

If rooms are locked, immediately hide in the closest safe zone: bathroom, janitorial closet, office area, Library. Lock the door or move furniture or trash can to bar access to the room. Remain quiet until further instructions are provided by the principal or police.

SECURE CAMPUS is implemented when the threat of violence or police action in the surrounding community requires precautionary measures to ensure the safety of staff and students. When a campus is in **SECURE CAMPUS** status, classroom instruction and/or activity may continue as long as all classroom and office doors are locked and all students and staff remain inside **through the duration of that event**. Outer gates and other entrance/exit points can be closed (**NOT LOCKED**) to deter a potential perpetrator from entering school grounds.

This response is considered appropriate for, but not limited to, the following types of emergencies:

- Potential threat of violence in the surrounding community
- Police activity in the surrounding community

A **SECURE CAMPUS** response may be elevated to **LOCKDOWN** in which case, instruction immediately ceases and students and staff follow **LOCKDOWN** procedures.

Secure Campus is a precautionary measure against the threat of potential violence in the surrounding community. Secure Campus requires locking all classroom/office doors and closing entrance and exit points on the school's perimeter. The objective is to protect against a potential community threat coming onto campus. Secure Campus differs from Lockdown in that it allows classroom instruction to continue.

SECURE CAMPUS:

- Is intended to prevent a potential community threat from entering campus
- Heightens school safety while honoring instructional time
- Requires that all exterior classroom / office doors are locked
- Requires that no one goes in or out for **any** reason
- Requires that students and staff remain in Secure Campus status until **ALL CLEAR** is issued by administration

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Assume Incident Command role
- Make public address announcement. Instruct teachers and staff to immediately lock doors and remain in the classroom or secured area until further instructions are provided

Example:

“Your attention please. Due to reported police activity in the surrounding community, please implement **SECURE CAMPUS procedures immediately.”**

-REPEAT-

- Instruct Office Manager/Secretary to call law enforcement non emergency number, inform them of Secure Campus status, and gather more specific information regarding the potential threat. If information is difficult to obtain, put site administrator on the call and ask to speak with Dispatch/Communications Supervisor
- Designate assigned individual to lock all doors leading into administration building
- Designate assigned individual to close (**NOT LOCK**) all entrance and exit points on the campus perimeter
- Contact school resource officer or other security personnel and provide available information
- When able, alert Superintendent’s office
- Maintain heightened state of readiness in case potential community threat intensifies and school elevates response to **LOCKDOWN**
- If students are out at break , recess, or lunch and situation is deemed imminent, announce **SECURE CAMPUS** status and ask that all students return to assigned classrooms immediately
- If students are out at break, recess, or lunch and situation is **NOT** deemed imminent, initiate **SECURE CAMPUS** immediately upon conclusion of break
- If possible, provide periodic updates to staff via public address, e-mail, or other agreed upon means. Continue updates even if there is no change in the situation

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Depending on the timing of the situation, consider deactivating the passing period bells. Students and staff must remain inside as long as the threat persists
- After the emergency has been neutralized, initiate **ALL CLEAR**
- Through whatever means is most effective, provide parents/guardians with a brief description of the emergency, how it was handled, and if appropriate, what steps are being taken in its aftermath

STAFF ACTIONS:

- Move to the door and instruct any passing students to return to assigned classroom immediately
- Close and lock the door
- Continue class instruction or activity as normal
- Enforce the no entrance; no exit protocol. Remain in classroom or secured area and wait for further instructions
- Be alert to the possibility that response may elevate to **LOCKDOWN**
- Do **NOT** call office to ask questions; Incident Command will send out periodic updates
- Wait for another action or, if **ALL CLEAR** is issued, return to normal class routine

STAFF ACTIONS: IF STUDENTS ARE ENGAGED IN CLASS ACTIVITY ON AN OUTLYING FIELD (PE OR OTHER ACTIVITY):

- Gather students together and organize into an orderly formation
- Inform students that as part of **SECURE CAMPUS** procedures, the class will move immediately to a pre-determined classroom location
- Proceed to on-campus shelter location as quickly as possible

STAFF ACTIONS: IF STUDENTS ARE ENGAGED IN CLASS ACTIVITY ON AN OUTLYING FIELD (PE OR OTHER ACTIVITY):

- Once inside, take attendance to ensure all present students are accounted for
- By classroom phone, cell phone, walkie-talkie, or 2-way radio, contact designated ICS Command to report class location and any absent or missing students
- Implement all classroom policies and procedures for **SECURE CAMPUS** status
- Maintain order in all areas of shelter or assembly. Do not release students to parent/guardian unless instructed by Incident Commander
- Wait for another action or, if **ALL CLEAR** announcement is issued, return to normal class routine

EMERGENCY ACTION

SHELTER IN PLACE

SHELTER IN PLACE is a short-term measure implemented when there is a need to isolate students and staff from the outdoor environment to prevent exposure to airborne contaminants. The procedures include closing and sealing doors, windows and vents; shutting down the classroom/building heating, ventilation and air conditioning systems to prevent exposure to the outside air; and turning off pilot lights.

SHELTER IN PLACE allows for the free movement of staff and students within the building, although one should not leave the room until further instructions are received. Those in bungalows and buildings with exterior passageways must remain in the classroom while **SHELTER IN PLACE** is instituted. It is appropriate for, but not limited to, gas leaks, external chemical release, dirty bombs and hazardous material spills.

ANNOUNCEMENT:

1. Make an announcement in person directly or over the public address system:

Example: "Attention please. We have a hazard in the community and are instituting **SHELTER IN PLACE** procedures. Students and staff should remain inside with windows and doors securely closed and air conditioning units turned off. Those who are outside should immediately move to the protection of an inside room. Do not go outdoors until you receive further instructions."

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Make an announcement on the public address system. Give clear instructions, remain calm and convey reassurance that the situation is under control.
- When clearance is received from appropriate agencies, give the **ALL CLEAR** instruction to indicate that the normal school routine can resume.
- Make arrangements for central HVAC shutdown, as necessary.

TEACHER and STAFF ACTIONS:

- Immediately clear students from the halls. Stay away from all doors and windows.
- Keep all students in the classroom until further instructions are received. Assist those needing special assistance.
- Secure individual classrooms: a) close and lock doors and windows; b) shut down the classroom HVAC system; c) turn off local fans in the area; d) seal gaps under doors and windows with wet towels or duct tape; e) seal vents with aluminum foil or plastic wrap; and f) turn off sources of ignition, such as pilot lights.
- Take attendance and call report in to school secretary. Wait for further instructions.

STUDENT ACTIONS:

- Proceed to the classroom, if it is safe to do so. If not, follow teacher or staff directions to nearby classrooms or other rooms (e.g., auditorium, library, cafeteria, multi-purpose room). If these are unsafe, follow instructions to proceed to an alternative indoor location.

□ EMERGENCY ACTION

TAKE COVER

TAKE COVER is implemented when it is necessary to move to and take refuge in the best- shielded areas within the school buildings. It is appropriate for, but not limited to, the following:

- Actual enemy attack or imminent threat of attack
- Severe windstorm with little or no warning

Enemy Attack

ANNOUNCEMENT:

1. A three (3) minute undulating siren tone will sound for schools near an Attack Warning Siren.
2. If not near an Attack Warning Siren, make the following announcement in person directly or over the school public address system:

Example: "Attention please. (Pause) **TAKE COVER** (Pause) **TAKE COVER**.
(Pause) **TAKE COVER** (Pause) **Enemy attack imminent.**"

3. Sound continuing short buzzer or bell signals.
4. Use messengers with oral or written word as an alternate means of faculty notification.

Natural Disasters

ANNOUNCEMENT:

1. Make the following announcement in person directly or over the school public address system:

Example: "Attention please. (Pause) **TAKE COVER** (Pause) **TAKE COVER**.
(Pause) **TAKE COVER** (Pause) **Severe windstorm imminent.**"

2. Sound continuing short buzzer or bell signals.
3. Use messengers with oral or written word as an alternate means of faculty notification.

EMERGENCY ACTION

DUCK, COVER AND HOLD ON

DUCK, COVER AND HOLD ON is the action taken during an earthquake to protect students and staff from flying and falling debris. It is appropriate action for:

- Earthquake
- Explosion

ANNOUNCEMENT:

The following announcement will be made over the public address system and by teachers in classrooms:

Example: **"Attention please. We are experiencing seismic activity. For your protection, follow DUCK, COVER AND HOLD ON procedures. Get under a table or desk, away from windows and anything that could fall and hurt you. Hold that position until the shaking stops or until you receive further instructions."**

STAFF AND STUDENT ACTIONS:

Inside

- Arrange desks so that they do not face windows.
- Instruct students to move away from windows.
- Immediately drop to the floor under desks, chairs or tables. With back to windows, place head between knees, hold on to a table leg with one hand and cover the back of the neck with the other arm.
- Remain in place until shaking stops or for at least 20 seconds. When quake is over, leave building. Do not run. Avoid routes with architectural overhangs. Do not re-enter building until declared safe by competent authority.

Outside

- Instruct students to move away from buildings, trees, overhanging wires and **DUCK, COVER and HOLD ON.**
- Upon the command **DUCK, COVER AND HOLD ON**, immediately move away from objects which might topple over, drop to the ground or get under a table close by, place head between knees, and cover back of neck with arms and hands.
- Remain in place until shaking stops or for at least 20 seconds.

EMERGENCY ACTION

EVACUATION

EVACUATION is implemented when conditions make it unsafe to remain in the building. This **ACTION** provides for the orderly movement of students and staff along prescribed routes from inside school buildings to a designated outside area of safety. **EVACUATION** is considered appropriate for, but is not limited to, the following types of emergencies:

- Fire
- Bomb threat
- Chemical accident
- Explosion or threat of explosion
- Post earthquake

See next page for how to assist those with disabilities during an evacuation.

See also: **OFF-SITE EVACUATION**, which is implemented when it is not safe to remain on the school campus and **REVERSE EVACUATION**, when it is unsafe to remain outside.

ANNOUNCEMENT:

1. Fire alarm (bell or horn signal).
2. Provided time is available, make an announcement over the public address system:

Example: "Attention please. We need to institute an **EVACUATION** of all buildings. Teachers are to take their students to their designated Assembly Area. Students please remain with your teacher."

3. Implement Special Needs Evacuation Plan (see **Section II – Preparedness**).
4. Use messengers with oral or written word to deliver additional instructions to teachers in hold areas.

PRINCIPAL/SITE ADMINISTRATOR:

- The Assembly Area should be a safe location on the school campus away from the building and emergency response equipment that may arrive at the school. If unsafe for the current emergency, designate an alternate Assembly Area.
- When clearance to return to the buildings is determined or received from appropriate agencies, announce **ALL CLEAR** to return to classrooms and resume school activities.
- Send home with students for their parents/guardians a brief written description of the emergency, how it was handled and, if appropriate, what steps are being taken in its aftermath.

STAFF ACTIONS:

- Instruct students to leave the building in an orderly manner using the designated evacuation routes and reassemble in the assigned Assembly Area.
- Take the emergency backpack and student roster when leaving the building and take attendance when the class is reassembled in a safe location. Report attendance to the Incident Commander/designee.

Remain in the Assembly Area until further instructions are given.

- Wait for another ACTION or the **ALL CLEAR** instruction to return to school buildings and normal class routine.

HOW TO ASSIST THOSE WITH DISABILITIES DURING AN EVACUATION

The needs and preferences of non-ambulatory individuals will vary. Those at ground floor locations may be able to exit without help. Others may have minimal ability to move, and lifting may be dangerous. Some non-ambulatory people also have respiratory complications. Remove them from smoke and vapors immediately

To alert visually-impaired individuals

- Announce the type of emergency.
- Offer your arm for guidance.
- Tell person where you are going, obstacles you encounter.
- When you reach safety, ask if further help is needed.

To alert individuals with hearing limitations

- Turn lights on/off to gain person's attention -OR-
- Indicate directions with gestures -OR-
- Write a note with evacuation directions.

To evacuate individuals using crutches, canes or walkers

- Evacuate these individuals as injured persons.
- Assist and accompany to evacuation site, if possible -OR-
- Use a sturdy chair (or one with wheels) to move person -OR-
- Help carry individual to safety.

To evacuate individuals using wheelchairs

- Give priority assistance to wheelchair users with electrical respirators
- Most wheelchairs are too heavy to take downstairs; consult with the person to determine the best carry options.
- Reunite person with the wheelchair as soon as it is safe to do so.

EMERGENCY ACTION

OFF-SITE EVACUATION

OFF-SITE EVACUATION is implemented when it is unsafe to remain on the school campus, and evacuation to an off-site assembly area is required. This ACTION provides for the orderly movement of students and staff along prescribed routes from inside school buildings to a designated area of safety. **OFF-SITE EVACUATION** is considered appropriate for, but is not limited to, the following types of emergencies:

- Fire
- Bomb threat
- Chemical accident
- Explosion or threat of explosion
- Post earthquake

OFF-SITE EVACUATION may require **DIRECTED TRANSPORTATION**.

See also **EVACUATION** and **REVERSE EVACUATION**, implemented when it is unsafe to remain outside.

ANNOUNCEMENT:

1. Fire alarm (bell or horn signal).
2. Make an announcement over the public address system:

Example: "Attention please. We need to institute an **OFF-SITE EVACUATION**. Teachers are to take their students to the designated offsite assembly area. Students are to remain with their teacher."

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Determine the safest method for evacuating the campus.
- Call 911. Provide school name and location of off-site evacuation, reason for evacuation, number of staff and students being evacuated.
- Evacuate by using the shoulder of Road 68 or the fields on the south side of school connecting Oak Valley to Tulare Irrigation District.
 - Call the following in order to inform them of evacuation:
 - Wayne Fox: 686-3425 or 707-8928
 - Aaron Fukuda: 686-3425 or 707-8928
 - Marco Crenshaw: 686-3425
 - Kathi Artis: 686-3425
- Students line up with teacher or buddy class if teacher is involved as an ICS officer upon arriving at site. Line up should take place behind the office building (see map).
- Once all students are accounted for or reported missing, group leaders have buddy teacher watch class and report to ICS team for information. Students will be asked to sit. If whether is poor, students will be directed to sit inside one of the back buildings.
- Teachers will dismiss students with a buddy and a pass to go to First Aid if needed (see map for location). If student is in dire need of first aid, student will be sent with an Aide and not a student.
- Teachers can send students two at a time to restroom (see map for nearest locations). Students must return before another pair is sent.

- Teachers are asked to monitor students to make sure cell phones are NOT in use. All information will go through the ICS team as communication needs to be clearly given in order to maintain a safe and effective evacuation.
- Teachers should keep their own cell phones on and are welcome to let their immediate family know that they are ok but are not authorized to give out any information regarding the incident until permission is given by the ICS team.
- If it is not safe to return to campus, students will be taken home from the alternate site. The ICS team will provide and collect student release forms at the intake gate. The forms will be given to parent/guardians. After the form is completed, it will be sent by runner to the teacher who will complete their portion and return student with runner to the outtake gate. If the outtake gate is locked, the ICS team will determine an alternate release site. Students will be released to parents by student release group with proper identification provided by person picking up student.
- If a student is missing, teacher should mark this on the release form. The ICS team will escort the parent to a waiting area staged with counselor while student is located.
- Once all parents/guardians are picked up, the student release team will begin making contact with families of students not picked up. The ICS team will make arrangements for students whose parents or guardians are not able to pick them up.
- **If the campus is clear to return, students will be escorted back to campus and teachers should return all students to the classroom. The same release protocol will take place as the off site evacuation, except that students may be called from class by the office instead of having a runner retrieve them. In this case, students will be brought to the gate by the office (next to the kindergarten playground). The student release team will release students from there.**
- Send home with students for their parents/guardians a brief written description of the emergency, how it was handled and, if appropriate, what steps are being taken in its aftermath.

STAFF ACTIONS:

- Take attendance before leaving campus. Bring Go Kit with you. Instruct students to evacuate the building, following designated routes, and assemble in their assigned offsite Assembly Area. Bring along the emergency classroom backpack.
- If walking to a nearby site, keep students lined up in an orderly fashion and walk away from the danger. The procession should follow the safest route to the evacuation site.
- Take the student roster when leaving the building. Take attendance when the class is reassembled in a safe offsite location. Report attendance to Principal/designee.

Remain in place until further instructions are given.

EMERGENCY RESPONSES

This section establishes procedures to be followed that will minimize or nullify the effects of the 44 emergencies listed below. The response procedures are intended primarily as a ready reference for all staff to be studied and practiced prior to the occurrence of an emergency.

The emergencies outlined in this section are:

- o Accident at School
- o Active Shooter/Armed Assailant
- o Aircraft Crash
- o Air Pollution Alert
- o Allergic Reaction
- o Animal Disturbance
- o Biological Agent Release
- o Bomb Threat
- o Bus Accident
- o Chemical Accident (offsite)
- o Chemical Accident (onsite)
- o Civil Disobedience
- o Death of a Student
- o Death of a Staff Member
- o Dirty Bomb.....
- o Earthquake
- o Explosion.....
- o Fire (offsite)
- o Fire (onsite)
- o Flood
- o Gas Odor/Leak
- o Hazardous Materials
- o Hostage Situation
- o Intruder
- o Irrational Behavior
- o Kidnapping
- o Medical Emergency
- o Missing Student
- o Motor Vehicle Crash
- o Pandemic Influenza
- o Poisoning / Contamination
- o Public Demonstration
- o Sexual Assault
- o Storm/Severe Weather
- o Student Riot
- o Suicide Attempt
- o Suspicious Package
- o Terrorist Attack/War
- o Threat Level Red.....
- o Threats/Assaults
- o Tsunami
- o Utility Failure

EMERGENCY RESPONSE

ACCIDENT AT SCHOOL

Whether an accident is unintentional and results in minor injury or is the result of aggressive behavior on campus, it is important to complete a written report of the incident. Accident Report and Behavioral Incident Report forms are available at the school office.

STAFF ACTIONS:

- Report accident to principal and school office.
- Provide for immediate medical attention, including performing necessary life-sustaining measures (CPR, etc.), until trained Emergency Medical Services technicians arrive.
- For relatively minor events, take students to school office or school nurse for assistance.
- Complete an Accident Report or Behavioral Incident Report to document what occurred.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Provide appropriate medical attention. Call 911, if needed.
- Contact parents, guardians as appropriate to seek appropriate follow-up services, if needed.

OTHER PREVENTATIVE/SUPPORTIVE ACTIONS:

- Post general procedures in the clinic explaining when parents are to be notified of minor mishaps.
- Provide staff with a one-page list of emergency procedures in case of an accident or injury on the playground or in the building (e.g., First Aid Manual, Bloodborne Pathogen Program).
- Provide each teacher with information about students in his/her classroom having special medical or physical needs; such conditions might include allergies, fainting, seizures, or diabetes; include procedures that the teacher may follow in these specific emergencies.

EMERGENCY RESPONSE Active Shooter/Armed Assailant

ACTIVE SHOOTER / ARMED ASSAILANT SITUATIONS

"Active shooter situations" are defined as those where an individual or individuals is "actively engaged in killing or attempting to kill people in a confined and populated area." *Active shooters / armed assailants frequently use firearms but attacks of this type can also be made with other types of weapons (knives, swords, etc.).*

These situations are unpredictable and evolve quickly. Because of this, individuals must be prepared to deal with an active shooter / armed assailant situation before law enforcement personnel arrive on the scene.

No single response fits all *active shooter / armed assailant situations*; therefore it is essential all members of the school staff know their options for response and are prepared to act decisively to protect their students and themselves.

ACTIONS – ALL SCHOOL STAFF

1. All employees are authorized to **take immediate action** to protect themselves and students if they see or hear anything that causes them to believe an active shooter / armed assailant situation is occurring or is to about to occur.
 - a. **Act immediately** if you or your students:
 - hear a sound that might be gunfire.
 - see something that looks like a weapon being carried or used on or near the campus.
 - sense any other indication of active shooter / armed assailant threat.
 - b. **Quickly evaluate** which option (Run, Hide or Fight) will best protect you and your students.
 - c. **Be decisive.** Communicate your plan to your students and act quickly.
 - d. **Call 911 and the School Office** as soon as it is safe to do so.

2. **Options: Run, Hide or Fight**
 - a. **Run:** If you can get yourself and your students safely away from danger, do so immediately.
 - Do not evacuate unless you...
 - know with certainty, the exact location of assailant (do not trust unofficial, second hand accounts),
 - **and** can visualize a route that will get your students and yourself safely off campus,
 - Don't carry anything with you.
 - Police may mistake an item in your hands as a weapon.
 - Leave everything behind.
 - If you encounter people along the way...
 - Adults: Warn them and take them with if you can but don't stop if they refuse to come.
 - Students: Warn any students you encounter and take them with if you. You may use reasonable force to take a student with you *if you can do so without endangering yourself or the other students in your care.*
 - Place terrain and buildings between you and the assailant to cover your escape.
 - Keep going until you are certain you are out of danger.
 - Call 911 as soon as it is safe to do so.
 - Keep your students with you. Call (insert phone #) to report your location and obtain instructions.

- b. Hide:** If you do not know the exact location of the assailant, get your students and yourself into the most secure location available and **LOCKDOWN**.
- Lock the doors
 - Close and lock windows and close blinds or cover windows;
 - Turn off lights;
 - Barricade the doors with heavy furniture; be sure your barricade covers any glass in or near the door;
 - Silence all electronic devices;
 - Remain silent;
 - Position occupants spread out and out of line of site from room entrance.
 - Prepare to take action if the assailant attempts to get in the room;
 - Use text or email to communicate your location, the number of students or staff with you, if you have any wounded and the extent of the injuries;
 - Call 911 as soon as it is safe to do so.
 - Remain in place until evacuated by identifiable law enforcement officers.
- c. FIGHT: Never seek out confrontation with an active shooter / armed assailant.** If you are confronted by an active shooter / armed assailant and you have no safer option, take immediate action to disrupt or incapacitate the assailant. **If you choose the FIGHT option, commit to your actions.**
- If you are in **LOCKDOWN (Hide)**, prepare yourself and your students for the possibility that the assailant may attempt to get in the room you are in.
 - Construct a strong barricade.
 - If you have another way out (a window or back door) use it while the assailant is attempting to get in.
 - If no other exit is available be prepared to disrupt the assailant by throwing objects at the assailant and running for the exit as soon as the assailant enters the room.
 - a. Use items in the environment as improvised weapons (fire extinguishers, staplers, books, cups, etc.)
 - Staff members may consider using aggressive and violent force to surprise and overwhelm the assailant.
- 3. Call 911 and initiate a school-wide LOCKDOWN** announcement as soon as you can do so safely. Work with the people you are with to do both calls simultaneously if possible.
- a. Provide as much information as possible (slow down – be calm):
- State the emergency: “I hear gunfire.” “I saw...”
 - Give information on people who are wounded.
 - Location of the assailant (if known):
 - Description of the assailant (if known):
 - Your precise location: “room _”
 - The number of children with you:
- b. Keep the line open, even if you can't talk, unless instructed by the dispatcher to end the call.

4. Special Topics

- a. Injuries: Your response to injured persons will need to vary given the specific circumstances that are present and the response option (Run, Hide or Fight) you are engaged in.
 - *Run* – If you encounter injured persons while you are trying to get out of danger...
 - And you have children with you, you must place their safety ahead of the injured person. Take note of where the injured person is and report the location as soon as you get to safety.
 - *Hide* – If someone is injured where you are hiding, secure the room before tending to the wounded.
 - As soon as it is safe to do so, apply first aid using any supplies that are available. If necessary, use articles of clothing as improvised dressing for wounds and apply direct pressure to control bleeding.
 - *Fight* – This is always the option of last resort because the probability of injury is highest when you are in close proximity to the assailant. Commit to your plan. Do not stop to tend to the wounded until it is safe to do so.
 - If your intention is to disrupt the assailant to allow as many people to escape as possible, stick to that plan.
 - If your plan is to incapacitate the assailant, keep fighting until the assailant is incapacitated and the weapon and assailant are under control.
- b. Law Enforcement: If you encounter law enforcement officers...
 - Immediately raise your hands in the air and display your open palms.
 - Don't run up to officers or attempt to hug or talk to them.
 - Don't talk unless they ask you a question.
 - Do exactly what they tell you to do.
- c. Weapons: If the assailant loses control of a weapon, exercise extreme care when securing it:
 - Do not pick up the weapon. Law enforcement may shoot you if they see you holding a weapon.
 - Secure the weapon by placing an empty trash can over it and sliding it to a location where it can be kept covered and under control until a law enforcement officer can take possession of it.
- d. Ongoing Communication: (School and district staff should develop means to safely provide updates to staff to keep them informed during the incident.)
- e. Extended Day Programs / After School Activities: (School sites must also plan for and train all district / site staff involved with student activities and extracurricular programs.)

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Follow the All Staff guidance described above.
- Call 911 and initiate a **LOCKDOWN** announcement as soon as you can do so safely. Work with nearby staff to do them simultaneously if at all possible.
 - Include as much actionable information on the announcement as possible.
 - *Example "LOCKDOWN, LOCKDOWN, LOCKDOWN. Man with a gun on campus. LOCKDOWN now."*
 - If you have surveillance capabilities, and can safely provide real time announcements, broadcast continuous and accurate information on the location of the assailant. This will disrupt and distract the assailant. It will also provide people on campus with information they can use to better evaluate their options.
 - *Example: "The gunman is now in the D wing headed south. He is armed with a shotgun and is wearing a hooded jacket and blue jeans."*
- Notify the district office after you call 911.
- If possible assist emergency personnel.
 - Assist police in entering the school;
 - Provide officers with keys, maps and any other information requested.

DISTRICT STAFF ACTIONS

- **Emergency Operations Center (EOC)**
 - Activate the district's Emergency Operations Center
 - Dispatch a back-up ICS team to take over responsibility for ICS functions from site staff who will be impacted by this emergency.
- **Offsite Reunification**
 - The Operations Section should prepare an off-site evacuation site for reunification.
 - This should be at a location large enough to accommodate the evacuation, with parking available for parents coming to get their kids. Movie theater complexes work well for this type of emergency.
 - Once the assailant is neutralized emergency responders will begin to treat and evacuate the wounded.
 - School staff and students will remain in lockdown until evacuated on a room by room basis.
 - Buses should be placed on standby for evacuation.
 - Teams and materials should be mobilized to conduct an orderly reunification in which all students and staff are accounted for.
- **Crisis Intervention**
 - A Mental Health strike team should also be assembled to assist with stabilizing acutely impacted students, staff and parents during reunification.
 - This team will also provide ongoing support throughout the recovery phase of the emergency response.
 - Psychoeducational materials should also be developed / selected by the Planning Section for distribution to parents and other caregivers to assist them in supporting crisis recovery.
 - Mental Health staff should also be involved in plans related to reopening the school following an active shooter / armed assailant event.

EMERGENCY RESPONSE

AIRCRAFT CRASH

Emergency response will depend on the size of the aircraft, nature of the crash, and proximity to the school. If it is safe to remain inside the building, all students should be kept in the school under supervision. The crash may also result in an explosion, chemical spill or utility interruption.

Aircraft crashes into the school

STAFF ACTIONS:

- Notify Principal.
- Move students away from immediate vicinity of the crash.
- **EVACUATE** students from the building using primary and/or alternate fire routes to a safe assembly area away from the crash scene. Take class roster/nametags and emergency backpack.
- Check school site to assure that all students have evacuated.
- Take attendance at the assembly area.
- Report missing students to the Principal /designee and emergency response personnel.
- Maintain control of the students a safe distance from the crash site.
- Care for the injured, if any.
- Escort students back to the school site when emergency response officials have determined it is safe to return to the building.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Notify police and fire department (call 911).
- Determine immediate response procedures, which may include **EVACUATION, or OFF-SITE EVACUATION** that may include the use of busses or alternate transportation.
- Notify District Superintendent, who will contact the Office of Emergency Services.
- Arrange for first aid treatment and removal of injured occupants from building.
- Secure area to prevent unauthorized access until the Fire Department arrives. Ensure that students and staff remain at a safe distance from the crash.
- Account for all building occupants and determine extent of injuries.
- Do not re-enter building until the authorities provide clearance to do so.

Aircraft crashes near school

STAFF ACTIONS:

- Notify Principal.
- Move students away from immediate vicinity of the crash.
- Remain inside with students unless subsequent explosions or fire endanger the building.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Notify police and fire department (call 911).
- Initiate **SHELTER IN PLACE**, if warranted.
- Initiate **Take Cover** for students and staff outside or direct them to designated area until further instructions are received.
- Ensure that students and staff remain at a safe distance from the crash.
- Notify District Superintendent, who will contact the Office of Emergency Services.
- Fire department officials will secure area to prevent unauthorized access. Do not enter affected areas until the appropriate authorities provide clearance to do.

EMERGENCY RESPONSE

AIR POLLUTION ALERT

Severe air pollution may affect students and staff who are susceptible to respiratory problems.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Remain indoors with students.
- Develop and maintain a file of students and staff who have or are susceptible to respiratory problems. The file should contain data on the location of such persons at different times during the day.
- Meet with physical education teachers and other teachers directing strenuous activity programs and determine alternate programs available during an air pollution episode.
- When notified by the district office or news media of a smog advisory, inform all staff to stay indoors and minimize physical activity.
- Cancel all athletic competitions and practices and any other activities that require strenuous physical activity such as marching band, pep squad etc.
- Instruct employees to minimize strenuous physical activity.
- Cancel any events that require the use of vehicles.
- Urge staff and high school students to minimize use of vehicles.

STAFF ACTIONS:

- Remain indoors with students.
- Minimize physical activity.
- Keep windows and doors closed.
- Resume normal activities after the All Clear signal is given.

EMERGENCY RESPONSE

ALLERGIC REACTION

There are many types of medical conditions that may trigger an allergic reaction, among them anaphylactic shock, diabetes and sickle cell anemia. Possible symptoms of an allergic reaction include skin irritation or itching, rash, hives, nasal itching or sneezing, localized swelling, swollen tongue, restlessness, sweating, fright, shock, shortness of breath, vomiting, cough and hoarseness. School nurses have a specialized health care plan for certain conditions and should be contacted for any sign of allergic reaction.

STAFF ACTIONS:

- If imminent risk, call 911.
- Send for immediate help (First Aid, CPR, medical) and medication kit (for known allergies).
- Notify principal.
- Assist in getting "Epi" (Epinephrine) pen for individuals who carry them (usually in backpack) and prescription medications (kept by school nurse).
- If an insect sting, remove stinger immediately.
- Assess situation and help student/staff member to be comfortable.
- Move student or adult only for safety reasons.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- If imminent risk, call 911 (always call 911 if using "Epi" pen).
- Notify parent or guardian.
- Administer medication, by order of a doctor, if appropriate; apply ice pack to affected area, keep victim warm or take other actions as indicated.
- Observe for respiratory difficulty.
- Attach a label to the person's clothing indicating: time & site of insect sting or food ingested name of medicine, dosage and time administered.

OTHER PREVENTATIVE/SUPPORTIVE ACTIONS:

- Keep an "Epi" pen in the school office and notify staff as to location.
- Emergency health card should be completed by parents for each child and should be easily accessible by school personnel.
- Provide bus drivers with information sheets for all known acute allergic reactors.

If there is a rabid or uncontrollable animal on campus, implement this procedure when any wild animal threatens the safety of the students and staff

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Isolate the students from the animal. Close doors and lock tables as a means to isolating the animal.
- If the animal is outside, keep students inside and institute **Secure Campus**.
- If the animal is inside, initiate an **EVACUATION** outside to a protected area away from the animal
- Contact the Marin Humane Society for assistance in removing the animal.
- If the animal injures anyone, seek medical assistance from the school nurse.
- Notify parent/guardian and recommended health advisor.

STAFF/TEACHER ACTIONS:

- If the animal is outside, keep students inside. Lock doors and keep students away from the windows.
- If the animal is inside, **EVACUATE** students to a sheltered area away from the animal.
- Notify the principal if there are any injuries.

This is an incident involving the discharge of a biological substance in a solid, liquid or gaseous state. Such incidents may include the release of radioactive materials. A biological agent can be introduced through:

- postal mail, via a contaminated letter or package
- a building's ventilation system
- a small explosive device to help it become airborne
- a contaminated item such as a backpack, book bag, or other parcel left unattended
- the food supply
- aerosol release (for example, with a crop duster or spray equipment)

Defense against biological release (e.g. anthrax, smallpox, plague, ricin etc.) is difficult because usually appear after some time has lapsed. Indicators that may suggest the release of a biological or chemical substance include multiple victims suffering from: watery eyes, choking or breathing difficulty, twitching or the loss of coordination. Another indicator is the presence of distressed animals or dead birds. Determine which scenario applies and implement the appropriate response procedures.

Outside the building

STAFF ACTIONS:

- Notify principal.
- Move students away from immediate vicinity of danger (if outside, implement **Take Cover**).
- Segregate individuals who have been topically contaminated by a liquid from unaffected individuals. Send affected individuals to a designated area medical attention.
- Follow standard student assembly, accounting and reporting procedures.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Initiate **SHELTER IN PLACE**.
- Shut off HVAC units.
- Move to central location where windows and doors can be sealed with duct tape.
- Call 911. Provide location and nature of the emergency and school actions taken.
- Notify District Superintendent of the situation.
- Turn on a battery-powered commercial radio and listen for instructions.
- Complete the Biological and Chemical Release Response Checklist
- Remain inside the building until the Department of Health or Fire Department determines it is safe to leave.
- Arrange for psychological counseling for students and staff.

Inside the building

STAFF ACTIONS:

- Notify principal or site administrator.
- Segregate individuals who have been topically contaminated by a liquid from unaffected individuals.
- Implement **EVACUATION** or **OFF-SITE EVACUATION**, as appropriate. Send affected individuals to a designated area for medical attention.
- Follow standard student assembly, accounting and reporting procedures.
- Prepare a list of those who are in the affected area to provide to emergency response personnel.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Initiate **EVACUATION** of building or **OFF-SITE EVACUATION** to move students away from immediate vicinity of danger.
- Move up-wind from the potential danger.
- Call 911. Provide exact location and nature of emergency.
- Designate security team to isolate and restrict access to potentially contaminated areas.
- Wait for instructions from emergency responders-- Health or Fire Department.
- Notify District Superintendent of the situation.
- Arrange for immediate psychological counseling for students and staff.
- Complete the Biological and Chemical Release Response Checklist
- Wait to return to the building until it has been declared safe by local HazMat or appropriate agency.

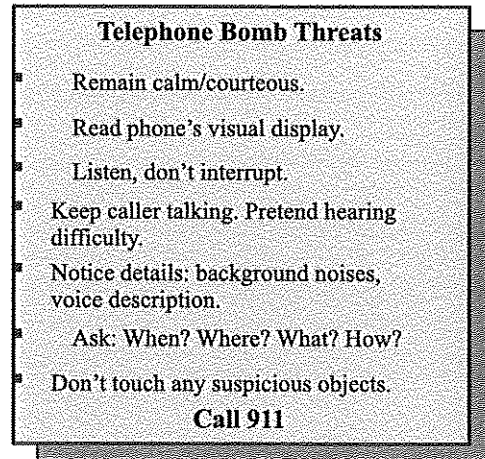
THOSE WHO HAVE DIRECT CONTACT WITH BIOLOGICAL AGENT:

- Wash affected areas with soap and water.
- Immediately remove and contain contaminated clothing
- Do not use bleach on potentially exposed skins.
- Remain in safe, but separate area, isolated from those who are unaffected, until emergency response personnel arrive.

In the event that the school receives a bomb threat by telephone, follow the Bomb Threat Checklist on the next page to document information about the threat. Keep the caller on the telephone as long as possible and listen carefully to all information the caller provides. Make a note of any voice characteristics, accents, or background noises and complete the Bomb Threat Report as soon as possible.

PERSON RECEIVING THREAT BY TELEPHONE:

- Listen. Do not interrupt caller.
- Keep the caller on the line with statements such as *"I am sorry, I did not understand you. What did you say?"*
- Alert someone else by prearranged signal to notify the telephone company to trace the call while the caller is on the line.
- Notify site administrator immediately after completing the call.
- Complete the Bomb Threat Checklist.

**PERSON RECEIVING THREAT BY MAIL:**

- Note the manner in which the threat was delivered, where it was found and who found it.
- Limit handling of item by immediately placing it in an envelope so that fingerprints may be detected. Written threats should be turned over to law enforcement.
- Caution students against picking up or touching any strange objects or packages.
- Notify principal or site administrator.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Call 911.
- If the caller is still on the phone, contact the phone company to trace the call. Tell the telephone operator the name of school, name of caller, phone number on which the bomb threat came in. This must be done quickly since the call cannot be traced once the caller has hung up.
- Instruct staff and students to turn off any pagers, cellular phones or two-way radios. Do not use those devices during this threat since explosive devices can be triggered by radio frequencies.
- Determine whether to evacuate the threatened building and adjoining buildings. If the suspected bomb is in a corridor, modify evacuation routes to bypass the corridor.
- Use the intercom, personal notification by designated persons, or the PA system

to evacuate the threatened rooms.

- If it is necessary to evacuate the entire school, use the fire alarm.
- Notify the District Superintendent of the situation.
- Direct a search team to look for suspicious packages, boxes or foreign objects.
- Do not return to the school building until it has been inspected and determined safe by proper authorities.
- Avoid publicizing the threat any more than necessary.

SEARCH TEAM ACTIONS:

- Use a systematic, rapid and thorough approach to search the building and surrounding areas.
- Check classrooms and work areas, public areas (foyers, offices, bathrooms and stairwells), unlocked closets, exterior areas (shrubby, trash cans, debris boxes) and power sources (computer rooms, gas valves, electric panels, telephone panels).
- If suspicious item is found, make no attempt to investigate or examine object.

STAFF ACTIONS:

- Evacuate students as quickly as possible, using primary or alternate routes.
- Upon arrival at the designated safe site, take attendance. Notify the principal/site administrator of any missing students.
- Do not return to the building until emergency response officials determine it is safe.

The following checklist can be obtained in PDF form from FEMA at:

http://emilms.fema.gov/is906/assets/ocso-bomb_threat_samepage-brochure.pdf

Copies should be available at all stations where incoming calls are received. The checklist should be completed by the person taking the call.

BOMB THREAT CALL PROCEDURES

Most bomb threats are received by phone. Bomb threats are serious until proven otherwise. Act quickly, but remain calm and obtain information with the checklist on the reverse of this card.

If a bomb threat is received by phone:

1. Remain calm. Keep the caller on the line for as long as possible. **DO NOT HANG UP**, even if the caller does.
2. Listen carefully. Be polite and show interest.
3. Try to keep the caller talking to learn more information.
4. If possible, write a note to a colleague to call the authorities or, as soon as the caller hangs up, immediately notify them yourself.
5. If your phone has a display, copy the number and/or letters on the window display.
6. Complete the Bomb Threat Checklist (reverse side) immediately. Write down as much detail as you can remember. Try to get exact words.
7. Immediately upon termination of the call, do not hang up, but from a different phone, contact FPS immediately with information and await instructions.

If a bomb threat is received by handwritten note:

- Call _____
- Handle note as minimally as possible.

If a bomb threat is received by email:

- Call _____
- Do not delete the message.

Signs of a suspicious package:

- No return address
- Excessive postage
- Stains
- Strange odor
- Strange sounds
- Unexpected delivery
- Poorly handwritten
- Misspelled words
- Incorrect titles
- Foreign postage
- Restrictive notes

DO NOT:

- Use two-way radios or cellular phone; radio signals have the potential to detonate a bomb.
- Evacuate the building until police arrive and evaluate the threat.
- Activate the fire alarm.
- Touch or move a suspicious package.

WHO TO CONTACT (select one)

- Follow your local guidelines
- Federal Protective Service (FPS) Police
1-877-4-FPS-411 (1-877-437-7411)
- 911

BOMB THREAT CHECKLIST

Date: Time:

Time Caller Hung Up: Phone Number Where Call Received:

Ask Caller:

- Where is the bomb located? (Building, Floor, Room, etc.) _____
- When will it go off? _____
- What does it look like? _____
- What kind of bomb is it? _____
- What will make it explode? _____
- Did you place the bomb? Yes No
- Why? _____
- What is your name? _____

Exact Words of Threat:

Information About Caller:

- Where is the caller located? (Background and level of noise) _____
- Estimated age: _____
- Is voice familiar? If so, who does it sound like? _____
- Other points: _____

Caller's Voice

- Accent
- Angry
- Calm
- Clearing throat
- Coughing
- Cracking voice
- Crying
- Deep
- Deep breathing
- Disguised
- Distinct
- Excited
- Female
- Laughter
- Lisp
- Loud
- Male
- Nasal
- Normal
- Ragged
- Rapid
- Raspy
- Slow
- Sturred
- Soft
- Stutter

Background Sounds:

- Animal Noises
- House Noises
- Kitchen Noises
- Street Noises
- Booth
- PA system
- Conversation
- Music
- Motor
- Clear
- Static
- Office machinery
- Factory machinery
- Local
- Long distance

Threat Language:

- Incoherent
- Message read
- Taped
- Irrational
- Profane
- Well-spoken

Other Information:



Homeland Security

EMERGENCY RESPONSE

BUS ACCIDENT

Each school should maintain a folder for each bus serving the school. This folder should contain rosters, including an emergency telephone number for each student assigned to ride the bus. The teacher in charge of a special activity trip should prepare trip bus folders; one copy of the student emergency contact information should be placed in the trip folder and a second copy should accompany the teacher on the trip. Bus drivers may need to make spontaneous, independent decisions, based on the nature of the emergency, age of children, location of bus and other unique circumstances.

BUS DRIVER:

- Turn off power, ignition and headlights. Use safety lights, as appropriate.
- Evaluate the need for evacuation.
- Remain with the vehicle. Notify California Highway Patrol.

STAFF ACTIONS AT THE SCENE:

- Call 911, if warranted.
- Notify principal.
- Implement basic first aid until emergency medical services and/or law enforcement arrives and takes charge of the emergency.
- Move all uninjured students to a safe distance from the accident.
- Document the names of all injured students and their first aid needs.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Notify law enforcement.
- Notify parents/guardians of all students on the bus as soon as accurate information is available.
- Designate a school staff representative to proceed to any medical treatment facility to which an injured student has been taken to assist parents and provide support to students, as appropriate.
- Notify school community about the incident and status of injured students and/or staff. Prepare news release for media, if appropriate.

Earthquake during bus trip

BUS DRIVER ACTIONS:

- Issue DUCK, COVER and HOLD ON instruction.
- Stop bus away from power lines, bridges, overpasses, buildings, possible landslide conditions, overhanging trees or other dangerous situations.
- Set brake, turn off ignition and wait for shaking to stop.
- Check for injuries and provide first aid, as appropriate.
- Contact the school administrator and bus dispatch to report location and condition of students and the bus.
- Do not attempt to cross bridges, overpasses or tunnels that may have been damaged.

- If instructed to continue route,
- Enroute to school, continue to pick up students.
- Leaving school, continue dropping off students, provided there is a responsible adult at the bus stop.
- If it is impossible to return to school, proceed to nearest designated shelter indicated on the bus route. Upon arriving at the shelter, notify the school administrator.
- Remain with students until further instructions are received from site administrator.
- Account for all students and staff throughout the emergency

Flood during bus trip

BUS DRIVER ACTIONS:

- Do not drive through flooded streets and/or roads.
- Take an alternate route or wait for public safety personnel to determine safe route.
- If the bus is disabled, stay in place until help arrives
- Contact the school administrator and bus dispatch to report location and condition of students and the bus.
- Do not attempt to cross bridges, overpasses or tunnels that may have been damaged.
- Account for all students and staff throughout the emergency.

EMERGENCY RESPONSE

CHEMICAL ACCIDENT (offsite)

Chemical accidents the magnitude of a disaster could result from a transportation accident or an industrial spill, involving large quantities of toxic material.

PERSON DISCOVERING SPILL:

- Alert others in immediate area to leave the area.
- Close doors and restrict access to affected area.
- Notify principal/site administrator.
- DO NOT eat or drink anything or apply cosmetics.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Notify Fire Department and the Department of Public Health. Provide the following information:
 - School name and address, including nearest cross street(s)
 - Location of the spill and/or materials released
 - Characteristics of spill (color, smell, visible gases)
 - Name of substance, if known
 - Injuries, if any
- Notify Maintenance/Building and Grounds Manager.
- Determine whether to implement **SHELTER IN PLACE, EVACUATION** and/or student release.
- Post a notice on the school office door stating location of alternate school site.
- Notify District Superintendent of school status and location of alternate school site.

STAFF ACTIONS:

- If **SHELTER-IN-PLACE**, close all doors and windows, shut off ventilation, and monitor the radio. If necessary, use tape, rags, clothing or any other available material of seal air leaks.
- If you believe that gas is entering the building, protect everyone with a wet cloth or towel over the mouth and nose. Have everyone breathe in short, quick shallow breaths.
- If **EVACUATION** is implemented, direct all students to report to nearest designated building or assembly area.
- Upon arrival at safe site, take attendance to be sure all students have been evacuated and accounted for. Notify principal/site administrator of any missing students.

EMERGENCY RESPONSE

CHEMICAL ACCIDENT (onsite)

This incident could be the result of spilled cleaning chemicals within the school building, in the school lab, a material a student brings to school, or a broken gas main. Any such accidents could endanger the students and staff. Hazardous material spills may occur inside a building, such as a spill in a chemistry lab.

PERSON DISCOVERING SPILL:

- Alert others in immediate area to leave the area.
- Close windows and doors and restrict access to affected area.
- Notify principal/site administrator.
- DO NOT eat or drink anything or apply cosmetics.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Notify Fire Department and the Department of Public Health. Provide the following information:
 - School name and address, including nearest cross street(s)
 - Location of the spill and/or materials released; name of substance, if known
 - Characteristics of spill (color, smell, visible gases)
 - Injuries, if any
 - Your name and telephone number
- Notify Maintenance/Building and Grounds Manager to shut off mechanical ventilating systems.
- If necessary, proceed with school **EVACUATION** using primary or alternate routes, avoiding exposure to the chemical fumes.
- Post a notice on the school office door stating location of alternate school site.
- Notify District Superintendent of school status and location of alternate site.
- Send home with students for their parents/guardians a brief written description of the emergency, how it was handled and, if appropriate, what steps are being taken in its aftermath.

STAFF ACTIONS:

- If **EVACUATION** is implemented, direct all students to report to nearest designated building or assembly area. Take class roster and emergency backpack and student kits. Check that all students have left the building. Students are not to be left unattended at any time during evacuation process. Students are to remain quiet during evacuation.
- Upon arrival at evacuation site, take attendance. Notify principal/site administrator of any missing students.
- Upon arrival at evacuation site, take roll and report attendance to Principal immediately. Notify emergency response personnel of any missing students.

- Do not return to the building until emergency response personnel have determined it is safe.

A civil disturbance is an unauthorized assemblage on the school grounds with the potential to:

- disrupt school activities;
- cause injury to staff and students; and/or
- damage property.

Precautionary measures must be taken to keep school personnel and students from undue exposure to danger. Efforts should be made to remain calm, to avoid provoking aggression, and to keep students in their classrooms.

Inside School

STAFF ACTIONS:

- Report disruptive circumstances to principal/site administrator.
- Avoid arguing with participant(s).
- Have all students and employees leave the immediate area of disturbance.
- Lock doors. Account for all students and remain in classroom unless instructed otherwise by the principal or law enforcement.
- Stay away from windows and exterior doors.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- If the students are engaging in civil disobedience, keep the students confined to one room in the school building.
- Set up a communication exchange with the students, staff and principal. Try to restore order.
- If unable to calm students and violent or uncontrolled behavior is probably, notify police of situation and request assistance.
- Send home with students for their parents/guardians a brief written description of the emergency, how it was handled and, if appropriate, what steps are being taken in its aftermath.

Outside of School

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Call 911.
- Move any students who are outside into the school building. If unable to do so, have students lie down and cover their heads.
- Once students are in the school building, lock and secure all exterior doors, including restrooms. Have custodians remove trash containers and other burnable items from public access.
- Cancel all outside activities.
- Maintain an accurate record of events, conversations and actions.
- Assign staff members to assist nurse as necessary.

STAFF ACTIONS:

- Close and lock classroom doors. Close all curtains and blinds. Keep students away from windows and take precautions to protect them from flying glass in the event windows are broken.
- Instruct students to **DUCK AND COVER**, lie on the floor and keep students calm.
- Care for the injured, if any.
- Remain with students within locked classrooms until all clear is given, regardless of bells and the school schedule.

EMERGENCY RESPONSE

DEATH of a STUDENT

A student's death may be the result of a suicide, homicide, car accident, illness or other causes. It may have a profound effect on the school and may be one of the most difficult situations an administrator will face. A communications strategy developed in advance of such tragedy will help the administrator know what to say to the student's family and the school community.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Call 911 and the District Office. Verify the death and obtain as much information about it as possible.
- Contact the student's family or visit the home to offer condolence and support. Obtain information about the funeral/memorial service. Respect their wishes.
- Protect the privacy of the family; the school neither gives nor confirm information to the media or others without consent.
- If the death occurred in the evening or weekend, implement the staff phone tree so that teachers and staff members are informed about the occurrence. Notify teachers prior to notification of students.
- Meet with front line staff/crisis team as soon as possible so that everyone understands the response plan.
- Determine whether additional resources are needed and make appropriate requests.
- Schedule a staff meeting as soon as possible to share the details that are known, review procedures for the day and discuss the notification of students, availability of support services and the referral process for students and staff who want or need counseling support and assistance.
- Develop a plan for notifying other students and sharing information about availability of support services. Do not use the public address system.
- Go to each of the student's classes and notify his/her classmates in person.
- Prepare a parent/guardian information letter and distribute it to students at the end of the day.
- Contact parents of those students who are affected by the crisis to determine appropriate support needed after leaving school. Offer assistance to parents of impacted students. If necessary, designate areas for crisis team/community resource persons to meet with affected students.
- Make arrangements with the family to remove the student's personal belongings from the school.
- Meet with your staff/crisis team to evaluate the response and determine what additional resources might be needed. Thank all those who assisted.

STAFF ACTIONS:

- Allow students who wish to meet in counseling office or other appropriate place to do so. Encourage students to report any other students who might need assistance. Arrange with facilitator/counselor to individually escort each student to the counseling support site.

EMERGENCY RESPONSE

DEATH of a STAFF MEMBER

A reported death or serious illness among the school community may have a profound affect on students and staff alike.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Verify the death and obtain as much information about it as possible. Contact the Coroner's Office.
- Protect the privacy of the family; the school neither gives nor confirms information to the media or others without consent.
- If the death occurred in the evening or weekend, implement the staff phone tree so that teachers and staff members are informed about the occurrence. Notify teachers prior to notification of students.
- Contact the decedent's family to offer condolence and support. Obtain information about the funeral/memorial service. Respect the wishes of the family.
- Meet with front line staff/crisis team as soon as possible so that everyone understands the response plan.
- Determine whether additional resources are needed and make appropriate requests.
- Develop a plan for notifying students and sharing information about availability of support services. Do not use the public address system.
- Schedule a staff meeting as soon as possible to share the details that are known, review procedures for the day and discuss the notification of students, availability of support services and the referral process for staff who want or need support and assistance.
- Facilitate classroom and small group discussions for students.
- Prepare a parent/guardian information letter and distribute it to students at the end of the day.
- Determine who from the decedent's family will secure the personal belongs. Make arrangements to remove the personal belongings from the school after school hours. Do not clean out personal belongings in the presence of students or staff.
- Meet with your staff/crisis team to debrief at the end of the day and determine what additional resources might be needed.
- Thank all those who assisted.
- Continue to monitor staff and students for additional supportive needs.

A dirty bomb is a mix of explosives, such as dynamite with radioactive power or pellets, set off to scatter dust and smoke in order to produce radioactive contamination. The main danger from a dirty bomb is from the explosion, which can cause serious injuries and property damage. While the radioactive materials used in a dirty bomb are probably insufficient to create immediate serious illness, they can be dangerous to health if inhaled. Low levels of radiation exposure do not cause noticeable symptoms. Higher levels of radiation exposure may produce nausea, vomiting, diarrhea and swelling and redness of the skin.

Outside, close to the incident.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- DO NOT MIX POPULATIONS. For those outside at the time of the explosion, initiate **REVERSE EVACUATION** to a separate building or location. Isolate them from those already inside. Do not risk contamination of those inside at the time of the explosion.
- Call 911. Provide location and nature of the emergency and school actions taken.
- Set up decontamination station where students and staff may shower or wash with soap and water.
- Prepare a list of those who are in the affected area to provide to emergency response personnel.
- Turn on a battery-powered commercial radio and listen for instructions.
- Notify District Superintendent of the situation.
- Arrange for medical attention for those injured by the explosion.
- Arrange for psychological counseling for students and staff.

STAFF ACTIONS:

- Cover nose and mouth with a cloth to reduce the risk of breathing in radioactive dust or smoke.
- Move students quickly to the closest suitable shelter to shield them from radiation. Keep them isolated from individuals inside at the time of the explosion. Do not risk contamination of those who were not outside.
- Avoid touching any objects thrown off by the explosion—they might be radioactive.
- Follow standard student assembly, accounting and reporting procedures.
- Immediately remove outer layer of clothing and mouth cover and seal in a plastic bag, if available. Removing outer clothes may get rid of up to 90% of radioactive dust. Put plastic bag away from the population where others will not touch it until authorities provide further instructions.
- Supervise decontamination station where students and staff may shower or wash with soap and water. Do not come into contact with water runoff.
- Do not return outside after decontamination. Remain in safe area, isolated from those who are unaffected, until emergency response personnel arrive

Inside, close to the incident

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- DO NOT MIX POPULATIONS. For those inside at the time of the explosion, initiate **SHELTER IN PLACE** procedures. Turn off HVAC system.
- Move to central location where windows and doors can be sealed with duct tape.
- Call 911. Provide location and nature of the emergency and school actions taken.
- Turn on a battery-powered commercial radio and listen for instructions.
- Notify District Superintendent of the situation.
- Remain inside the building until the Department of Health or Fire Department determines it is safe to leave.
- Arrange for psychological counseling for students and staff.

STAFF ACTIONS:

- Keep students calm. Instruct students to **DUCK and COVER**.
- Turn off fans and air conditioning systems. Seal windows and air vents with duct tape. Close all curtains and blinds.
- Do not consume water or unpackaged food that was out in the open. Wash the outside of any container before opening it.

Earthquakes strike without warning. Fire alarms or sprinkler systems may be activated by the shaking. The effect of an earthquake from one building to another will vary. Elevators and stairways will need to be inspected for damage before they can be used. The major shock is usually followed by numerous aftershocks, which may last for weeks.

The major threat of injury during an earthquake is from falling objects, glass shards and debris. Many injuries are sustained while entering or leaving buildings. Therefore, it is important to quickly move away from windows, free-standing partitions and shelves and take the best available cover under a sturdy desk or table, in a doorway or against an inside wall. All other actions must wait until the shaking stops. If persons are protected from falling objects, the rolling motion of the earth may be frightening but not necessarily dangerous.

Inside Building

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Direct inspection and assessment of school buildings. Report building damage and suspected breaks in utility lines or pipes to fire department responders.
- Send search and rescue team to look for trapped students and staff.
- Post guards a safe distance away from building entrances to assure no one re-enters.
- Notify District Office of school and personnel status. Determine who will inform public information media as appropriate.
- Do NOT re-enter building until it is determined to be safe by appropriate facilities inspector.
- Determine whether to close school. If school must be closed, notify staff members, students and parents.

STAFF ACTIONS:

- Give **DROP, COVER and HOLD ON** command. Instruct students to move away from windows, bookshelves and heavy suspended light fixtures. Get under table or other sturdy furniture with back to windows.
- Check for injuries, and render First Aid.
- After shaking stops, **EVACUATE** building. Avoid evacuation routes with heavy architectural ornaments over the entrances. Do not return to the building. Bring attendance roster and emergency backpack.
- Check attendance at the assembly area. Report any missing students to principal/site administrator.
- Warn students to avoid touching electrical wires and keep a safe distance from any downed power lines.
- Stay alert for aftershocks
- Do NOT re-enter building until it is determined to be safe.

Outside Building

STAFF ACTIONS:

- Move students away from buildings, trees, overhead wires, and poles. Get under table or other sturdy furniture with back to windows. If not near any furniture, drop to knees, clasp both hands behind neck, bury face in arms, make body as small as possible, close eyes, and cover ears with forearms. If notebooks or jackets are handy, hold over head for added protection. Maintain position until shaking stops.
- After shaking stops, check for injuries, and render first aid.
- Check attendance. Report any missing students to principal/site administrator.
- Stay alert for aftershocks.
- Keep a safe distance from any downed power lines
- Do NOT re-enter building until it is determined to be safe.
- Follow instructions of principal/site administrator.

During non-school hours

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Inspect school buildings with Maintenance/Building and Grounds Manager to assess damage and determine corrective actions.
- Confer with District Superintendent if damage is apparent to determine the advisability of closing the school.
- Notify fire department and utility company of suspected breaks in utility lines or pipes.
- If school must be closed, notify staff members, students and parents. Arrange for alternative learning arrangement such as portable classrooms if damage is significant and school closing will be of some duration.
- Notify District Office, who will inform public information media as appropriate.

Emergency response will depend on the type of explosion (smoke bomb, chemical lab incident, etc.) and proximity to the school. All students should be kept away from the explosion and under supervision.

PRINCIPAL/SITE ADMINISTRATOR:

- Determine whether site evacuation should be implemented. If so, sound fire alarm. This will automatically implement action to **EVACUATE** the building. **EVACUATION** may be warranted in some buildings but others may be used for **SHELTER IN PLACE**.
- Notify Fire Department (call 911). Provide school name, address, exact location within the building, your name and phone number and nature of the emergency.
- Secure area to prevent unauthorized access until the Fire Department arrives.
- Advise the District Superintendent of school status.
- Notify emergency response personnel of any missing students.
- Notify utility company of breaks or suspected breaks in utility lines or pipes. Provide school name, address, location within building, your name and phone.
- Direct a systematic, rapid and thorough approach to search the building and surrounding areas. Check classrooms and work areas, public areas (foyers, offices, bathrooms and stairwells), unlocked closets, exterior areas (shrubbery, trash cans, debris boxes) and power sources (computer rooms, gas valves, electric panels, telephone panels).
- Determine if Student Release should be implemented. If so, notify staff, students and parents.
- If damage requires the school to be closed, notify parents and staff of school status and alternate site for classroom instruction. Do not return to the school building until it has been inspected and determined safe by proper authorities.

STAFF ACTIONS:

- Initiate **DROP, COVER AND HOLD ON**.
- If explosion occurred inside the school building, **EVACUATE** to outdoor assembly area. Keep students and staff at a safe distance from the building(s) and away from fire-fighting equipment.
- Check to be sure all students have left the school site. Remain with students throughout evacuation process.
- Upon arrival at assembly area, check attendance. Report status to site administrator immediately.
- Render first aid as necessary.
- Do not return to the building until the emergency response personnel determine it is safe to do so.
- If explosion occurred in the surrounding area, initiate **SHELTER IN PLACE**. Keep students at a safe distance from site of the explosion.

A fire in an adjoining area, such as a wildland fire, can threaten the school building and endanger the students and staff. Response actions are determined by location and size of the fire, its proximity to the school and the likelihood that it may endanger the school community.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Determine if **EVACUATION** of school site is necessary.
- Contact local fire department (call 911) to determine the correct action for your school site.
- If necessary, begin evacuation of school site to previously identified safe site using school evacuation plan. If needed, contact bus dispatch for **OFF-SITE EVACUATION**.
- Direct inspection of premises to assure that all students and personnel have left the building.
- Notify the school district where the school has relocated and post a notice on the office door stating the temporary new location.
- Monitor radio station for information.
- Do not return to the building until it has been inspected and determined safe by proper authorities.

STAFF ACTIONS:

- If students are to be evacuated, take attendance to be sure all students are present before leaving the building site.
- Stay calm. Maintain control of the students a safe distance from the fire and firefighting equipment.
- Take attendance at the assembly area. Report any missing students to the principal/site administrator and emergency response personnel.
- Remain with students until the building has been inspected and it has been determined safe to return to.

Should any fire endanger the students or staff, it is important to act quickly and decisively to prevent injuries and contain the spread of the fire. All doors leading to the fire should be closed. Do not re-enter the area for belongings. If the area is full of smoke, students and employees should be instructed to crawl along the floor, close to walls, which will make breathing easier and provide direction. Before opening any door, place a hand an inch from the door near the top to see if it is hot. Be prepared to close the door quickly at the first sign of fire. All fires, regardless of their size, which are extinguished by school personnel, require a call to the Fire Department to indicate that the "fire is out".

Within School Building

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Sound the fire alarm to implement **EVACUATION** of the building.
- Immediately **EVACUATE** the school using the primary or alternate fire routes.
- Notify the Fire Department (call 911).
- Direct search and rescue team to be sure all students and personnel have left the building.
- Ensure that access roads are kept open for emergency vehicles.
- Notify District Office of situation.
- Notify appropriate utility company of suspected breaks in utility lines or pipes.
- If needed, notify bus dispatch for **OFF-SITE EVACUATION**.
- Do not allow staff and students to return to the building until the Fire Department declares that it is safe to do so.

STAFF ACTIONS:

- **EVACUATE** students from the building using primary or alternate fire routes. Take emergency backpack and student kits. Maintain control of the students a safe distance from the fire and firefighting equipment.
- Take attendance. Report missing students to the Principal/designee and emergency response personnel.
- Maintain supervision of students until the Fire Department determines it is safe to return to the school building.

Near the School

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Notify the Fire Department (call 911). The Fire Marshall will direct operations once on site.
- Determine the need to implement an **EVACUATION**. If the fire threatens the school, execute the actions above. If not, continue with school routine.

Flooding could threaten the safety of students and staff whenever storm water or other sources of water threaten to inundate school grounds or buildings. Flooding may occur if a water pipe breaks or prolonged rainfall causes urban streams to rise. Flooding may also occur as a result of damage to water distribution systems such as failure of a dam or levee. If weather-related, an alert message will be broadcast over the weather radio station.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Issue **STAND BY** instruction. Determine if evacuation is required.
- Notify local police department of intent to **EVACUATE**, the location of the safe evacuation site and the route to be taken to that site.
- Delegate a search team to assure that all students have been evacuated.
- Issue **Off Site Evacuation** instruction if students will be evacuated to a safer location by means of buses and cars.
- Post a notice on the office door stating where the school has relocated and inform the District Office.
- Monitor AM radio weather station _____ for flood information.
- Notify District Superintendent of school status and action taken.
- Do not allow staff and students to return to the building until proper authorities have determined that it is safe to do so.

STAFF ACTIONS:

- If warranted, **EVACUATE** students using evacuation plan. Take the class roster, emergency backpack and student comfort kits. Take attendance before leaving the campus.
- Remain with students throughout the evacuation process.
- Upon arrival at the safe site, take attendance. Report any missing students to principal/site administrator and emergency response personnel.
- Do not return to school building until it has been inspected and determined safe by property authorities.

BUS DRIVER ACTIONS:

- If evacuation is by bus, **DO NOT** drive through flooded streets and/or roads. **DO NOT** attempt to cross bridges, overpasses or tunnels that may be damaged by flooding.

All school personnel, including cafeteria managers and custodians, shall immediately report any gas odor or suspected gas leak to the principal. If an odor is detected outside the building, it may not be necessary to evacuate.

STAFF ACTIONS:

- Notify principal.
- Move students from immediate vicinity of danger.
- Do not turn on any electrical devices such as lights, computers, fans, etc.
- If odor is severe, leave the area immediately.
- If the building is evacuated, take student attendance and report any missing students to Principal/Site Administrator.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- If gas leak is internal, evacuate the building immediately.
- Call 911.
- Notify utility company.
- Determine whether to move to alternate building location.
- If extended stay outdoors in inclement weather, contact transportation to provide bus to transport students to partner school or shelter students on buses.
- Do not return to the building until it has been inspected and determined safe by proper authorities.

The nature of the material and the proximity of the incident to the school site will determine which emergency ACTION should be implemented. Police, Fire or Public Health Department may order **EVACUATION** of the school. See also **BIOLOGICAL AGENT RELEASE** and **CHEMICAL ACCIDENT**.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Call 911, if necessary.
- If there is a threat of airborne toxicity, shut-off ventilation system in affected area.
- Initiate **EVACUATION**. Any toxic cloud that can affect students in their classrooms would very likely affect them outside on the school grounds as well. If evacuating by foot, move crosswind to avoid fumes, never upwind or downwind.
- Isolate anyone suspected of being contaminated with a substance that could be transferred to others until public safety personnel carry out decontamination procedures.
- If time is available, initiate **Off Site Evacuation**, which may include the use of busses. Move students and staff away from the path of the hazardous materials.
- Notify District Superintendent.
- Wait for instructions from emergency responders-- Health or Fire Department.
- Do not allow the return of students to the school grounds or buildings until public safety officials declare the area safe.
- Upon return to school, ensure that all classrooms are adequately aired.

TEACHER ACTIONS:

- Follow standard student assembly, accounting and reporting procedures.
- Report names of missing students to office.
- Do not take unsafe actions such as returning to the building before it has been declared safe.

Hostage situations may unfold rapidly in a variety of ways. Events may range from a single perpetrator with a single hostage to several perpetrators with many hostages. Specific actions by school staff will be limited pending arrival of law enforcement officers. It is their responsibility to bring the situation to a successful conclusion. When as much of the school has been evacuated as can be accomplished, school staff should focus on providing support as needed to the police department, communicating with parents, and providing counseling for students.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS

- Call 911. Provide all known essential details of the situation:
- Number of hostage takers and description
- Type of weapons being used
- Number and names of hostages
- Any demands or instructions the hostage taker has given
- Description of the area

- Identify an assembly area for responding officers away from the hostage situation. Have school liaison wait at assembly area for police to arrive.
- Protect building occupants before help arrives by initiating a **LOCKDOWN** or **EVACUATION** (or combination of both) for all or parts of the building.
- Secure exterior doors from outside access.
- When police arrive, assist them in a quiet, orderly evacuation away from the hostage situation.
- Gather information on students and/or staff involved and provide the information to the police. If the parent of a student is involved, gather information about the child.
- Identify media staging area, if appropriate. Implement a hotline for parents.
- Account for students as they are evacuated.
- Provide recovery counseling for students and staff.

STAFF ACTIONS:

- If possible, assist in evacuating students to a safe area away from the danger. Protect students by implementing a **LOCKDOWN**.
- Alert the principal/site administrator.
- Account for all students.

All public schools are required to post signs at points of entry to their campuses or buildings from streets and parking lots. The following statement should be used on signage:

All visitors entering school grounds on school days between 7:30 a.m. and 4:30 p.m. must register at the Main Office. Failure to do so may constitute a misdemeanor.

-- California Penal Code Title 15, Chapter 1.1 § 627.2

To prevent intruders on campus, keep doors secure, use sign-in sheets for visitors and cameras and staff to monitor entryways.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Initiate **LOCKDOWN**.
- Request intruder to leave campus. Remain calm. Be courteous and confident. Keep distance from the intruder. Speak in soft, non-threatening manner. Avoid hostile-type actions, except in cases when necessary to safeguard person or property. Listen to the intruder. Give him or her an opportunity to vent. Attempt to be helpful. When talking to the intruder, use phrases such as:
 - *"What can we do to make this better?"*
 - *"I understand the problem, and I am concerned."*
 - *"We need to work together on this problem."*
- As soon as the conversation or actions of the individual become threatening or violent, call 911 immediately. Provide description and location of intruder.
- Keep subject in view until police or law enforcement arrives.
- Take measures to keep subject away from students and building.
- Designate an administrator or staff member to coordinate with public safety at their command post; provide a site map and keys to public safety personnel.
- When scheduling a meeting with an individual known to be aggressive, arrange for another staff member or student resource officer to be present.
- Be available to deal with the media and bystanders and keep site clear of visitors.

STAFF ACTIONS:

- Notify the principal/site administrator. Provide description and location of the intruder. Visually inspect the intruder for indications of a weapon.
- Keep intruder in view until police or law enforcement arrives. Stay calm. Do not indicate any threat to the intruder.
- Isolate intruder from students. Lock classroom and office doors. Close blinds and stay clear of windows and panes of glass. Remain inside rooms until the **ALL CLEAR** instruction is announced.

A risk to the life and safety of students and staff may exist there is a serious display of disordered thought or behavior. Possible symptoms include: hallucinations, extreme paranoia, impaired judgment that may lead to unsafe decision-making and dangerous behavior (to self or others), incoherent or disjointed speech and self-injurious behavior such as: hitting head, cutting self. Attempts should be made to use de-escalation strategies, calming techniques (e.g., deep breathing), and to implement behavior plans, crisis plans or strategies in IEP, if in place.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Keep the individual under continuous adult supervision.
- Keep the individual on campus until parent/guardian has been notified.
- Arrange appropriate support services for necessary care of individual.
- If the individual actively displays dangerous behavior or there is reason to believe the student cannot be safely transported, call agencies as appropriate to coordinate emergency mental health services (e.g., mental health facilities, juvenile court, law enforcement).
- School professional (psychologist, counselor, social worker, nurse) should recommend next steps to the principal. The next steps may include:
- Provide parents/guardian with the names and phone numbers of mental health resources
- Recommend that the parents make an immediate contact with a therapist.
- Request that parents/guardian to sign release forms to allow two-way communication between the school and the treating agency.
- Make a follow-up check with the treating agency, family and student as appropriate, to ensure that appropriate care has been arranged.
- Provide follow-up collaborative support for the student and parents (as indicated) within the school
- Develop a safety plan prior to the student's return to school.
- Document actions taken on behalf of the student (referrals, phone contacts, follow-up activities, etc.)

STAFF ACTIONS:

- Take immediate action to isolate the individual and provide safety to the student body. Do not leave the irrational individual alone.
- Notify principal/site administrator.
- Notify school nurse, school psychologist, counselor or social worker.
- Protect individual from injury.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Verify information with the source of the abduction report.
- Contact law enforcement (call 911) for assistance.
- Provide a picture and complete information on the student: name, age, description, home address, emergency contact information, and custody information if known (Emergency Protective Order, Domestic Violence Order).
- Provide suspect information to the police, if known.
- Contact the parents/guardian of the student involved and establish a communication plan with them.
- Obtain the best possible witness information.
- Conduct a thorough search of the school/campus/bus.
- Relay current information to police, parents and essential school staff.
- Designate a staff member as a key contact and personally answer the phone line (no voice mail) to receive and provide updated status as it becomes available.
- Advise the law enforcement dispatcher of the staff member key contact's name and number.
- Provide the key contact with access to school records.
- Ask key contact to be available at school by phone beyond the close of the school day, if needed, until dismissed by the principal or law enforcement.
- When the child is found, contact all appropriate parties as soon as possible.

STAFF ACTIONS:

- Notify principal, providing essential details:
- Name and description of the student
- Description of the suspect
- Vehicle information
- Move students away from the area of abduction.

Medical accidents and emergencies can occur at any time and may involve a student or staff member. Some emergencies may only need first aid care, while others may require immediate medical attention. This is not a First Aid manual. When in doubt, dial 911. Medical emergencies involving any student or employee must be reported to the Principal/Site Administrator.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Assess the victim (ABC – Airway, Breathing, Circulation. Call 911, if appropriate. Provide:
 - School name, address including nearest cross street(s) and fastest way for ambulance to reach the building
 - Exact location within the building
 - Nature of the emergency and how it occurred
 - Approximate age of injured person
 - Caller's name and phone number
 - Do not hang up until advised to do so by dispatcher.
- Assign staff member to meet rescue service and show medical responder where the injured person is.
- Assemble emergency care and contact information of victim
- Monitor medical status of victim, even if he or she is transported to the hospital.
- Assign a staff member to remain with individual, even if he or she is transported to the hospital.
- Notify parents/guardian if the victim is a student. Describe type of illness or injury, medical care being administered, and location where student has been transported.
- Advise staff of situation (when appropriate). Follow-up with parents.

Universal Precautions when Treating a Medical Emergency

- Always use non-latex or nitrile gloves and, if necessary, mask and gown, to reduce the risk of transmission of body fluids.
- Wash hands thoroughly after providing care.

STAFF ACTIONS:

- Assess the scene to determine what assistance is needed. Direct students away from the scene of the emergency.
- Notify Principal/Site Administrator.
- Stay calm. Keep individual warm with a coat or blanket.
- Ask school nurse to begin first aid until paramedics arrive. Do not move the individual unless there is danger of further injury.
- Do not give the individual anything to eat or drink.

If a student is missing, a search of the school should be organized immediately. If at any point the child is found, inform everyone who was notified of the incident that the student is no longer missing.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Call 911 and explain the situation.
- Appoint staff to surveillance points; ask staff to note license plate numbers and look for any unusual activity.
- Conduct an immediate search of the school campus/bus, as appropriate.
- Gather information about student to provide to law enforcement authorities:
 - photo
 - home address
 - parent contact numbers
 - class schedule
 - special activities
 - bus route /walking information
- Notify parents/guardians if the student is not found promptly.
- If case involves abduction, begin gathering witness information for the police. Interview friends, last person to see student.
- Double-check circumstances:
 - Did someone pick up the student?
 - Could the student have walked home?
 - Is he or she at a medical appointment or another activity?
- Assist police with investigation. Provide a photo and complete information on the missing child: name. Assure that all parties who know the student or have participated in the search are available to speak with police when they arrive.
- Designate a staff member as a key contact and personally answer the phone line (no voice mail) to receive and provide updated status as it becomes available.
- Advise law enforcement dispatcher of the staff member key contact's name and number.
- If missing during bus transportation, provide law enforcement with child's bus stop location and nearest other bus stops.
- Have driver keep in communication with the transportation dispatcher. Have transportation dispatcher coordinate efforts and information with the law enforcement dispatcher
- Exchange phone numbers (household, cell phone, school key contact) with parents/ guardian.
- When the child is found, contact all appropriate parties as soon as possible.
- Arrange for counseling of students, as needed.

STAFF ACTIONS:

- Confirm that student attended school that day. Notify Principal.
- Provide description of the student, including height, weight, clothing worn that day, backpack, where last seen and when.
- Bring all students indoors. Immediately lock exterior access to the school and secure the campus. Do not let any individuals leave. Do not let unauthorized individuals come onsite.
- Take attendance in the classroom and report any other missing students to the office. Keep students in secure areas until notified to resume regular school activities.

ELOPING STUDENT**PRINCIPAL/SITE ADMINISTRATOR ACTIONS:**

- Take radio and go to area student was last seen and try to locate student.
- Contact Special Services and other staff searching for student to determine next steps.
- If student is found, secure student and provide all clear signal on radio.
- If student is not found, begin Missing Person protocol above.

STAFF ACTIONS:

- Notify Administration and staff by radio that the student eloped, including full name of student and description of where they were last seen headed.
- Any staff not working with students move to nearest gate and stand at gate to assure student cannot escape off campus. Give a radio confirmation when a gate has been cleared.
- Any staff not working with students but are nearest to student's last seen location, move in the direction they think the student might go in. Give a radio confirmation if student has been sighted.
- Wait for all clear signal.

A motor vehicle crash may result in a fuel or chemical spill on school property. If the crash results in a utility interruption, refer to the section on Utility Failure.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Notify police and fire department (call 911).
- Determine immediate response procedures, which may include **EVACUATION**, or **OFF- SITE EVACUATION** which may include the use of busses or alternate transportation.
- Arrange for first aid treatment and removal of injured occupants from building.
- Secure area to prevent unauthorized access until the public safety officials (police, sheriff, fire department) arrive.
- Ensure that students and staff remain at a safe distance from the crash.
- Account for all building occupants and determine extent of injuries.
- Notify District Superintendent.

STAFF ACTIONS:

- Notify Principal.
- Move students away from immediate vicinity of the crash.
- **EVACUATE** students to a safe assembly area away from the crash scene. Take class roster/nametags and emergency backpack.
- Check school site to assure that all students have evacuated.
- Take attendance at the assembly area.
- Report missing students to the principal /designee and emergency response personnel.
- Maintain control of the students a safe distance from the crash site.
- Care for the injured, if any.
- Escort students back to the to the school site when emergency response officials have determined it is safe to return to the building.

**NARCAN[®] (naloxone HCl)
NASAL SPRAY**

QUICK START GUIDE
Opioid Overdose Response Instructions

Use NARCAN Nasal Spray (naloxone hydrochloride) for known or suspected opioid overdose in adults and children.

Important: For use in the nose only.

Do not remove or test the NARCAN Nasal Spray until ready to use.

1 Identify Opioid Overdose and Check for Response

Ask person if he or she is okay and shout name.

Shake shoulders and firmly rub the middle of their chest.

Check for signs of opioid overdose:

- Will not wake up or respond to your voice or touch
- Breathing is very slow, irregular, or has stopped
- Center part of their eye is very small, sometimes called "pinpoint pupils"

Lay the person on their back to receive a dose of NARCAN Nasal Spray.



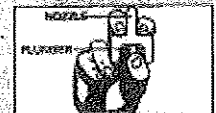
2 Give NARCAN Nasal Spray

Remove NARCAN Nasal Spray from the box.

Peel back the tab with the circle to open the NARCAN Nasal Spray.



Hold the NARCAN nasal spray with your thumb on the bottom of the plunger and your first and middle fingers on either side of the nozzle.



Gently insert the tip of the nozzle into either nostril.

- Tilt the person's head back and provide support under the neck with your hand. Gently insert the tip of the nozzle into one nostril, until your fingers on either side of the nozzle are against the bottom of the person's nose.



Press the plunger firmly to give the dose of NARCAN Nasal Spray.

- Remove the NARCAN Nasal Spray from the nostril after giving the dose.



3 Call for emergency medical help, Evaluate, and Support

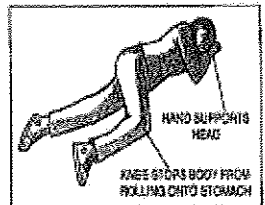
Get emergency medical help right away.

Move the person on their side (recovery position) after giving NARCAN Nasal Spray.

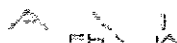
Watch the person closely.

If the person does not respond by waking up, to voice or touch, or breathing normally another dose may be given. NARCAN Nasal Spray may be dosed every 2 to 3 minutes, if available.

Repeat Step 2 using a new NARCAN Nasal Spray to give another dose in the other nostril. If additional NARCAN Nasal Sprays are available, Repeat step 2 every 2 to 3 minutes until the person responds or emergency medical help is received.



For more information about NARCAN Nasal Spray, go to www.narcannasalspray.com, or call 1-844-4NARCAN (1-844-462-7226).



Influenza is a highly contagious viral disease. Pandemic influenza differs from both seasonal influenza (flu) and avian influenza in the following aspects:

- It is a rare global outbreak which can affect populations around the world.
- It is caused by a new influenza virus to which people do not have immunity.
- Depending upon the specific virus, it can cause more severe illness than regular flu and can affect young healthy people more so than older, sick people.

The Department of Health and Human Services will take the lead in mobilizing a local response to pandemic influenza. Public health alerts will be reported to schools and the community. Individual schools may be closed temporarily to contain spread of the virus.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Activate heightened surveillance of illness within school site. Gather data on symptoms of students and staff who are sick at home.
- Insure that students and staff members who are ill stay home.
- Send sick students and staff home from school immediately.
- Provide fact sheets and guidelines for school families to make them aware of symptoms and remind them of respiratory hygiene etiquette
- Monitor bulletins and alerts from the Department of Health and Human Services.
- Keep staff informed of developing issues.
- Assist the Department of Health and Human Services in monitoring outbreaks.
- Respond to media inquiries regarding school attendance status.
- Implement online education, if necessary, so that students can stay home.
- Maintain surveillance after the initial epidemic in the event a second wave passes through the community.

STAFF and STUDENT ACTIONS:

- Stay home when ill with cough or other flu-like symptoms (chills, fever, muscle aches, sore throat).
- Practice "respiratory hygiene etiquette".
- Disinfect surfaces contaminated with infected respiratory secretions with a diluted bleach solution (1 part bleach to 100 parts water).
- Implement online homework assignments so that students can stay home.

Respiratory Hygiene Etiquette

- Cover your cough and sneeze with a tissue
- Wash hands with soap and water or a waterless hand hygiene product
- Place used tissues into a sealed bag

throat).

This procedure applies if there is evidence of tampering with food packaging, observation of suspicious individuals in proximity to food or water supplies or suspicion of possible food/water contamination. Indicators of contamination may include unusual odor, color and/or taste or multiple individuals with unexplained nausea, vomiting or other illnesses.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Call 911.
- Isolate suspected contaminated food/water to prevent consumption. Restrict access to the area.
- Maintain a log of affected students and staff and their systems, the food/water suspected to be contaminated, the quantity and character of products consumed and other pertinent information.
- Provide list of potentially affected students and staff to responding authorities.
- Provide staff with information on possible poisonous materials in the building.
- Notify District Superintendent of situation and number of students and staff affected.
- Confer with Department of Health and Human Services before the resumption of normal school activities.
- Prepare communication for families advising them of situation and actions taken.

STAFF ACTIONS:

- Notify principal/site administrator.
- Call the Poison Center Hotline 1-800-222-1222.
- Administer first aid as directed by poison information center.
- Seek additional medical attention as needed.

PREVENTATIVE MEASURES:

- Keep poisonous materials in a locked and secure location.
- Post the Poison Control Center emergency number in the front office, school clinic and on all phones that can call outside.
- Post the names of building personnel who have special paramedic, first aid training or other special lifesaving or life-sustaining training.

When an advance notice of a planned protest is given, inform the staff of the planned demonstration. An information letter to parents should be developed.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Obtain information on when, why and how many people are expected. Identify the spokesperson for the group
- Contact local police department for the school's jurisdiction and advise them of the situation.
- Notify staff of the planned demonstration.
- Develop an information letter to parents.
- Assign a staff member to act as liaison with police, media and, possibly the demonstrating group.
- Designate a staff member to handle incoming calls during the demonstration.
- Establish areas where demonstrators can set up without affecting the operation of the school
- Notify transportation of demonstration and any possible impact buses may encounter arriving at or departing from the school.

STAFF ACTIONS:

- Do not allow students to be interviewed by the media or join in the demonstration

Sexual assault and abuse is any type of sexual activity that a person does not agree to, including:

- inappropriate touching
- vaginal, anal, or oral penetration
- sexual intercourse that is not wanted
- rape
- attempted rape
- child molestation

Sexual assault can be verbal, visual, or anything that forces a person to join in unwanted sexual contact or attention. It can occur by a stranger in an isolated place, on a date, or in the home by someone who is a friend or acquaintance. Depending on the situation, the victim should not eat or drink, change clothes or shower while awaiting police.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Call 911 if the assault is physical.
- Close off the area to everyone.
- Assign a counselor/staff member to remain with the victim.
- Review possible need for a **Lockdown** or **Secure Campus** until circumstances surrounding the incident are known.
- Notify victim's family.
- If child abuse is suspected, notify law enforcement. Notify student services staff members, as appropriate.
- The police will coordinate collection of evidence and questioning of the victim and suspects. Cooperate with any law enforcement agency conducting investigations.
- Discuss with counselors how to handle emotional effects of the incident on student and staff population. Plan appropriate school events for next day.
- Coordinate statements to media, families and community. Be aware of rumors that may start from this type of incident and address those rumors directly using facts.

STAFF ACTIONS:

- Determine if immediate medical attention is needed. If so, call 911.
- Isolate the victim from activity related to the incident.
- Avoid asking any questions except to obtain a description of the perpetrator.

Severe weather can be accompanied by high winds, downed trees, and swollen creeks. An emergency response is required when this type of weather poses any risk to the staff and students. Assure that each student's method of returning home is safe and reliable.

Severe Storm

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Monitor weather forecasts and weather-related communications to determine onset of storm conditions that may affect school operations.
- Report to site by 6 a.m. to check for power outages, flooding, etc.
- Determine whether school will be closed or remain open.
- Notify superintendent of school status.
- Assign staff to activate staff and parent phone trees
- Post school status on school website.
- Notify utility companies of any break or suspected break in utility lines.
- Take appropriate action to safeguard school property.
- Upon passage of the storm, return to normal routine.

Windstorm

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Monitor weather forecasts to determine onset of storm conditions that may affect school operations
- Notify utility companies of any break or suspected break in utility lines.
- Keep staff and students in sheltered areas of the building until winds have subsided and it is safe to return to the classroom.
- Take appropriate action to safeguard school property.
- Upon passage of the storm, return to normal routine.

STAFF ACTIONS:

- Evacuate any classrooms bearing full force of wind. Evacuate to lower floor of school building near inside walls.
- Initiate **TAKE COVER** with students in the shielded areas within the building. Stay away from windows.
- Take attendance. Report any missing students to principal/site administrator.
- Close all blinds and curtains.
- Avoid auditoriums, gymnasiums and other structures with large roof spans.
- Remain with students near an inside wall or on lower floors of the building. Make arrangements for special needs, snacks and quiet recreational activities.

A student riot is an assemblage of students whose purpose and conduct threatens the safety and security of the school community and school property. Students who participate in a riot on campus should be informed that they will be suspended or possibly arrested if they do not comply with instructions. Providing a timely opportunity for students to vent, in a safe and constructive atmosphere, should prevent the escalation of violence.

STUDENT ACTIONS:

- In a violent situation, immediately notify the first available adult.
- Do not retaliate or take unnecessary chances.
- Move away from the area of agitation.
- Hold on to belongings to the extent that it is safe to do so; do not pick up anything and do not go back for anything until receiving clearance to do so.
- Stay calm and reassure fellow students.
- Assist teachers and staff in accounting for students.
- Share all relevant information with law enforcement, teachers, and school staff.
- Follow directions from school administrator or law enforcement directions about where to go.
- Do not speculate to others or perpetuate rumors.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Initiate **LOCKDOWN**, if warranted. Alert other administrators about the incident.
- Control student ingress and egress from campus.
- Identify why the disruption is occurring. If necessary, notify police to request assistance.
- If disruption is non-violent, notify school resource officer or school education officer.
- Clearly communicate to all students (via announcement or bullhorn), in the presence of staff or adult witnesses, that students should either attend classes or move to a designated safe area. Inform students that they will be suspended or possibly arrested if they do not comply with instructions.
- Assign staff member to be responsible for media relations and for setting up a staging area for the media.
- If student disruption persists, after a second warning, take appropriate disciplinary action as outlined by the Student Responsibilities and Rights Handbook.
- Notify parents about the incident, as appropriate.
- After insuring physical safety of those involved, provide crisis intervention or counseling to meet psychological needs of students and staff.

Suicide, attempted suicide, and suicidal gestures have a significant detrimental effect, not only on the involved student, but also on others in the school community. There is no way to predict who will commit suicide, or when, but there are warning signs, including: increasing talk of death, talk about not being worth living and reckless behavior. School staff with reasonable cause to believe that a student is suicidal should begin the intervention process immediately. Parents must always be contacted. Attention should focus on the safety and best interests of the student, whose health, life or safety may be endangered

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Call ambulance in event of overdose or injury requiring medical attention.
- Call 911 if immediate threat exists to the safety of the student or others.
- Calm student by talking and reassuring until police arrive. Try to have the student relinquish devices for and means of harming self. If individual is armed with any type of weapon, **USE EXTREME CAUTION**. Do not attempt to remove the weapon from the possession of the individual. Allow police to do so.
- Cancel all outside activities.
- Determine if the student's distress appears to be the result of parent or caretaker abuse, neglect, or exploitation. If not, contact parents/guardians and encourage them to have the child evaluated. Provide a list of referral sources and telephone numbers.
- If allegations warrant, refer student to Child Protective Services. Contact parents/guardians and inform them of actions taken.
- Arrange for medical or counseling resources that may provide assistance.

STAFF ACTIONS:

- Inform the Principal of what was written, drawn, spoken and/or threatened.
- Move other students away from the immediate area, but remain with the troubled student until assistance arrives.
- Calmly talk to the student to determine whether he/she has any life-threatening devices (e.g., gun, knife, drugs, etc.) If possible, calmly remove them from the student and the immediate environment. Do NOT struggle if you meet resistance.
- Calmly move the student to a pre-arranged, non-threatening place away from other students where a Crisis Intervention Team member and a telephone will be close by.

Steps for Suicide Intervention

- Stabilize individual
- Assess risk
- Determine services needed
- Inform
- Follow-up

EMERGENCY RESPONSE

SUSPICIOUS PACKAGE

The following list shows some types of parcels that should draw immediate concern:

- Foreign mail, air mail and special delivery
- Restrictive markings, e.g., "Personal"
- Handwritten or poorly-typed addresses
- Titles but no names
- Misspelling of common names
- Excessive weight, unevenly distributed
- No return address
- Excessive postage
- Excessive masking tape, string
- Oily stains or discoloration
- Protruding wires or tin foil
- Rigid envelope

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Call 911.
- Make a list of all persons who came into contact with the package. Include work and home phone numbers for any necessary follow-up.
- Prevent others from coming into the area.
- Ask everyone who has been in contact with the package to remain until instructed to leave by Public Safety or Public Health responders.
- If powder spills out, shut the ventilation system, heating system, or air
- Public health and safety staff will determine the need for decontamination and initiation of prophylaxis treatment.
- Advise staff when the emergency is over. Go home, take a shower and wash clothes. Do not use bleach on your skin.

STAFF ACTIONS if package is unopened and not leaking:

- Do not open package. Do not pass it around to show it to other people.
- Do not bend, squeeze, shake or drop package.
- Put package in a container such as a trash can to prevent leakage. Move it a safe distance from other people.
- Leave the room promptly and prevent anyone from entering.
- Notify principal or Site Administrator.

STAFF ACTIONS if package is leaking:

- Do not sniff, touch, taste, or look closely at the spilled contents.
- Do *not* clean up the powder.
- Put the package on a stable surface.
- Leave the room promptly and prevent anyone from entering.
- Wash hands thoroughly with soap and water.
- Notify principal or Site Administrator.

Thorough crisis planning will carry the school and district a long way in responding to a terrorist incident during school hours. A terrorist attack may result in the following:

- Damage beyond school boundaries;
- Victims who are contaminated or seriously injured;
- Widespread fear and panic;
- A crime scene to protect.

Civil Defense Warning of Possible Enemy Attack

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Move students to closest suitable shelter.
- If the above is not advisable, remain in school building and initiate **Duck, Cover and Hold On**.

STAFF ACTIONS:

- Keep students calm.
- Close all curtains and blinds.

Enemy Attack Without Warning

STAFF ACTIONS:

- Keep students calm.
- Close all curtains and blinds.
- Instruct students to **DUCK AND COVER**.

These are actions to take when the Homeland Security Advisory System risk is set at "Threat Level Red", specific to the community.

During school hours

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Listen to radio and TV for current information and instructions.
- Initiate **ACTION** appropriate for the situation. Action may likely involve **DUCK, COVER and HOLD, EVACUATION, SHELTER IN PLACE** or **TAKE COVER**.
- Continue to monitor media for specific situation.
- Be alert and immediately report suspicious activity to proper authorities.
- If circumstances and time allow, move students to closest suitable shelter.
 - Location: _____
 - Procedure for movement to shelter: _____
- If moving students is not advisable, remain in building as place of shelter.
- Close school if recommended to do so by appropriate authorities.

OFFICE STAFF ACTIONS:

- Require identification check for anyone entering school other than students, staff and faculty.
- Escort visitors to location in school building.

Threats occur when a belligerent or armed person on the school site bullies, intimidates or coerces others, targeting an individual, particular group or the entire school community. Threats are presented as overt hostility. They may be received by written note, email communication, phone call or orally. The procedure below applies to an oral threat.

PRINCIPAL/SITE ADMINISTRATOR ACTIONS:

- Assess the type of threat to determine the level of risk to the safety of students and staff. In categorizing the risk, attempt to determine:
 - 1) Is the individual moving towards violent action?
 - 2) Is there evidence to suggest movement from thought to action?
 - High violence potential qualifies for arrest or hospitalization.
 - Safety is endangered when there is: (a) sufficient evidence of repetitive/ intentional infliction of emotional distress upon others; or (b) sufficient evidence of the unintentional infliction of emotional distress upon others.
 - Notify police (dial 911), if the safety of students or staff is endangered. Provide exact location and nature of incident and school response actions.
 - Isolate the threatening person from other students and staff, if it is safe to do so. Initiate appropriate response actions, which may be **LOCKDOWN** or **EVACUATION**. Cancel all outside activities.
 - Respond to students who are prone to overt displays of anger in a calm, non-confrontational manner. If an immediate threat is not clearly evident, attempt to diffuse the situation.
 - If an individual is armed with any type of weapon, **USE EXTREME CAUTION**. Do not attempt to remove the weapon from the possession of the individual. Allow police to do so.
 - Facilitate a meeting with student(s) and family to review expectations.
 - Facilitate a staff meeting to review plans for keeping school safe. Enlist the support of community service providers.

STAFF ACTIONS:

- If any students are outside, move them inside the building or away from the site of the threat/assault. If unable to do so, have students lie down and cover their heads. Keep students calm.
- Inside the classroom, institute **LOCKDOWN**. Close all curtains and blinds.
- Disconnect the school television system in classrooms so the individual cannot view news coverage and see locations of police/students/etc.
- Remain with students until **ALL CLEAR** is given.

EMERGENCY RESPONSE

UTILITY FAILURE

Failure of any of the utilities (electricity, gas, water) during school hours constitutes a condition that must be dealt with on a situational basis. Advance notice may be received from a utility company regarding loss of service. In many cases, such loss of service will be of short duration and require no special action other than notifying staff of the temporary interruption of service.

PRINCIPAL/SITE ADMINISTRATOR:

- Notify utility company. Provide the following information:
- Affected areas of the school site
- Type of problem or outage
- Expected duration of the outage, if known
- Determine length of time service will be interrupted.
- Determine desired action, which may include relocation of students and staff, notification of parents, and alternate food service.
- If disruption in service will severely hamper school operation, notify students and staff by appropriate means.
- Use messengers with oral or written word as an alternate means of faculty notification.
- Notify District Office of loss of service.
- Implement plan to provide services without utilities or with alternate utilities.

A. Plan for Loss of Water

Toilets: _____
Drinking Water: _____
Food Service: _____
Fire Suppression: _____
Other: _____

B. Plan for Loss of Electricity

Ventilation: _____
Emergency Light: _____
Computers: _____
Other: _____

C. Plan for Loss of Natural Gas

Heat: _____
Food Service: _____
Other: _____

D. Suspension & Expulsion Policies

CALIFORNIA EDUCATION CODE FOR STUDENT DISCIPLINE

Administrators may suspend a student for any one incident. Education Code 48900 states that a pupil may be suspended if he/she has:

Students who display inappropriate behavior may be subject to suspension as outlined in the California State Education Code 48900 and 48915. A student may be suspended or expelled for acts which are related to school activity or attendance while on the school grounds, while going to or coming from school, during the lunch period whether on or off campus, and during or while going to or coming from a school sponsored activity.

EDUCATION CODE, SECTION 48900:

A student who has committed the following acts is subject to discipline by suspension or expulsion:

- (a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (a)(2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stole or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section, means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261,266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing as defined in Section 32050.
- (r) Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.
- (s) A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following.
 - (1) While on school grounds.
 - (2) While going to or coming from school.
 - (3) During the lunch period whether on or off the campus.
 - (4) During, or while going to or coming from, a school sponsored activity.

(t) A pupil who aids or abets, as defined in Sec. 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to the provisions of this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

(a). EDUCATION CODE 48900.2: SEXUAL HARASSMENT:

In addition to the reasons specified in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5. For the purpose of this chapter, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive education environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive. (Add. Stats, 1992, Ch. 909).

EDUCATION CODE 48900.3: HATE VIOLENCE:

In addition to the reasons specified in Sections 48900 and 48900.2 a pupil in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of, hate violence.

EDUCATION CODE 48900.4: HARASSMENT, THREATS, OR INTIMIDATION:

In addition to the grounds specified in Sections 48900 and 48900.2, a pupil enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class-work, creating an intimidating or hostile educational environment. A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or expelled for acts which are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

- (1) While on school grounds.
- (2) While going to or coming from school.
- (3) During lunch period whether on or off the campus.
- (4) During, or while going to or coming from, a school sponsored activity. It is the intent of the Legislature that alternatives to suspensions or expulsion be imposed against any pupil who is truant, tardy, or otherwise absent from school activities.

EDUCATION CODE 48900.5: REQUIRED OTHER MEANS OF CORRECTION/EXCEPTIONS:

"At the very minimum...students who are threatened with removal from school, depriving them of the fundamental right to a publicly financed education, are entitled to notice of the grounds for the removal and an opportunity to be heard." (Goss v. Lopez)

Suspension shall be imposed only when other means of correction fail to bring about proper conduct. However, a pupil, including an individual with exceptional needs as defined in Section 56026, may be suspended for any of the reasons enumerated in Section 48900 upon a first offense, if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil's presence causes a danger to persons or property or threatens to disrupt the instructional process.

EDUCATION CODE 48900.6: DISCIPLINARY ACTION/COMMUNITY SERVICE:

Instead of disciplinary action prescribed by this article, the principal of a school, the principal's designee, or the superintendent of schools, or the governing board, may require a pupil to perform community service on school grounds during non-school hours. For the purposes of this section "community service" may include, but is not limited to, work performed on school grounds in the areas of outdoor beautification, campus betterment, and teacher or peer assistance programs. This section shall not apply to instance where suspension or expulsion is required by this article. (Add. Stats. 1995, Ch. 972).

EDUCATION CODE 48900.7: SUSPENSION OR EXPULSION FOR TERRORISTIC THREATS:

(a) In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property, or both.

(b) For the purposes of this section, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family. (Add. Stats. 1997, Ch. 405)

EDUCATION CODE 48900.8: SUSPENSION, EXPULSION, PARENT NOTIFICATION AND STATE DEPARTMENT OF EDUCATION REPORT:

For purposes of notification to parents, and for the reporting of expulsion or suspension offenses to the State Department of Education, each school district shall specifically identify, by offense committed, in all appropriate official records of a pupil each suspension or expulsion of that pupil for the commission of any of the offenses set forth in subdivisions (a) to (e), inclusive, of subdivision (a) of, or paragraphs (1) to (4), inclusive of subdivision (c) of, Section 48915. (Add Stats. 1997, Ch637).

EDUCATION CODE SECTION 48915:

(a) Mandatory Recommendations, Permissive Expulsions: Except as provided in subdivisions (c) and (e) the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent finds that expulsion is inappropriate, due to the particular circumstance:

- (1) Causing serious physical injury to another person, except in self-defense.
- (2) Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.
- (3) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 1053) of Division 10 of the Health and Safety Code, except for the first offense for the possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis. (For second offense, any amount, expulsion recommendation is mandatory. (AR 5131.6)
- (4) Robbery or extortion.
- (5) Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

(b) Dual finding required for 48915(a) and 48900(a), (b), (c), (d) and (e): Upon recommendation by the principal, superintendent of schools, or by a hearing officer or administrative panel appointed pursuant to subdivision (d) of Section 48918, the governing board may order a pupil expelled upon finding that the pupil committed an act listed in subdivision (a) or in subdivision (a), (b), (c), (d), or (e) of section 48900. A decision to expel shall be based on a finding of one or both of the following:

- (1) Other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
- (2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others.

(c) Mandatory Expulsions (one year from date of expulsion): Principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:

- (1) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a fire arm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.
- (2) Brandishing a knife at another person. As used in this section, "knife" means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade longer than 3 ½ inches, a folding knife with a blade (any size) that locks into place, or a razor with an unguarded blade.
- (3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code. (any amount)
- (4) Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.
- (5) Possession of an explosive.

****Staff are notified of students who have been suspended or expelled and a plan is put into place to assist the student to overcome the incident. Administration also communicates with the staff, of students enrolling into Oak Valley who have a record of prior suspensions or who have been expelled from their prior school. The goal at Oak Valley is to provide the students with a chance to overcome their obstacles and be given an opportunity to make a positive change.**

E. Procedures for Notifying Teachers of Dangerous Pupils

In order to fulfill the requirements made by Education Code 49079 and Welfare and Institutions Code 827 that state teachers must be notified of the reason(s) a student has been suspended. The Oak Valley Elementary School has incorporated this notification into the existing "Attendance Reporting screen". On the daily attendance report, when a student is suspended, will show an "" next to the students name. The teacher can access the suspension by looking at the student's discipline screen. The information provided is for the student's current teachers only. All information regarding suspension and expulsion is **CONFIDENTIAL**, is not to be shared with any student(s) or parent(s). Teachers are asked to secure the list so students and others may not view it.*

Pursuant to Welfare & Institution Code 827(b) and Education Code 48267, the Court notifies the Superintendent of the Oak Valley Elementary School District regarding students who have engaged in certain criminal conduct. This information is forwarded to the site Principal. The site Principal is responsible for prompt notification of the student's teachers. Per Education Code 49079, this information must be kept confidential. This information is also forwarded to all administrators and the student's counselor.

F. Discrimination & Harassment Policy

Oak Valley Board Policy 0410 States:

The Board of Trustees is committed to equal opportunity for all individuals in education. District programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

Pursuant to 34 CFR 104.8 and 34 CFR 106.9, the Superintendent/Principal or designee shall notify students, parents/guardians, employees, employee organizations, applicants for admission and employment, and sources of referral for applicants about the district's policy on nondiscrimination and related complaint procedures. Such notification shall be included in each announcement, bulletin, catalog, application form, or other recruitment materials distributed to these groups.

The district's nondiscrimination policy and related informational materials shall be published in a format that parents/guardians can understand and, when required by law, in a language other than English.

Access for Individuals with Disabilities

District programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act and any implementing standards and/or regulations.

The Superintendent/Principal or designee shall ensure that the district provides that which is necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity.

Individuals with disabilities shall notify the Superintendent/Principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to the school-sponsored function, program, or meeting.

G. School-wide Dress Code Prohibiting Gang Attire

DRESS CODE

Our major purpose and concern is that each student *learns* to the maximum of his/her potential. It is not our purpose to dictate specific dress, but rather to ensure that our students will be dressed in such a way as to maximize their school experience. Decency and safety are the guidelines by which the principal makes a decision regarding clothes. A student may not remain in the classroom dressed in a manner which:

1. Creates a safety hazard for said student or for other students.
2. Constitutes a serious or unnecessary distraction to the learning process.
3. Tends to disrupt the campus order, or
4. Conflicts with the district's goals and philosophy of the prevention of substance abuse and gang activities.

In order to assist parents in planning for their child's apparel at Oak Valley School, the following guidelines are presented:

1. Caps, bandannas, nets, or other types of head coverings are not allowed. Hats may be worn outdoors and must be:
 - Made of pliable canvas material with a 3-5 inch brim around the entire circumference of the hat
 - free of designs other than school logo
 - may never be worn indoors or on buses, vans, etc., during the normal school day and must be stored when not being worn
2. Shoes must be worn at all times and:
 - have a back strap
 - no high heels, cleated or spiked shoes, sock like (including aqua- socks) or slippers
3. Shorts, skorts, skirts must reach to mid- thigh with hems
 - no holes/tears/frays above mid-thigh showing skin or undergarments are allowed
 - biker shorts or lycra stretch
 - materials and similar skin tight materials are not allowed as outer garments
4. Shirts must be worn at all events, including sporting events
 - all tank tops must have 2" width continuous strap
 - no low cut, spaghetti strap, see through, bare midriff, strapless, off the shoulder, fishnet blouses, or halter tops are allowed
 - no shirts cut low under the arm will be allowed
5. Underwear and bras must always be covered with clothing.
 - Words or pictures that are not appropriate for the school environment may not be worn on clothing (examples include, but not limited to: obscenities, vulgarity, symbols representing alcohol, drugs, or tobacco, and gang colors or materials).
 - Words and pictures on all garments may not be altered in any way.
6. Glasses, other than prescription, shall not be worn inside school buildings.
7. Pants must fit at waist, hips, crotch and thigh.
 - Sagging pants, skirts, shorts, or pants that expose posteriors or that do not cover

8. Undergarments, or that have excessively large legs are not allowed
9. Hanging belts, initialed belt buckles, wallets with attached chains, suspenders, or straps hanging off of the shoulders are not permitted
10. Oversized clothing and pajamas will not be allowed (other than on designated dress up days)
11. Visible tattoos of any kind, (including temporary tattoos), are not allowed
12. Mohawks may be no taller than 2"
13. Unnatural hair colors/extensions (i.e. blue, green, pink, etc...) are not allowed
14. Altered eyebrows, facial piercings, hoop *earrings larger than a quarter, or hanging earrings longer than an inch*, temporary facial jewelry, hair colors and/or styles that disrupt student education will not be allowed.

H.

Safe Ingress and Egress

Students, Staff, visitors and volunteers Arriving to Campus

All buses drop off the students in one location. Students are not allowed on campus prior to 7:30 a.m. Students arriving before school starts, after 7:30 a.m. must be checked in to the Auditorium, which opens at 7:30 a.m. Playground supervision begins at 8:00 a.m. Teachers arrive by 8 a.m., or 8:15 a.m., with classified reporting at the time indicated on their schedule. All visitors or volunteers must report to the office to sign in and receive the appropriate badge. Staff are to instruct visitors or volunteers without a badge to report to the office.

Bus Rules

Riding the bus is a privilege, not a right. Proper behavior is expected from all students when they are on the bus and when they are waiting for the bus at school and at neighborhood stops. Students are to remain seated and facing forward at all times. Students may not eat, drink, or chew gum on the bus. Arms, legs or head, should not be extended from the windows. All writing utensils must remain in the student's backpack. No animals are allowed on the bus. Students who don't follow the rules will be issued citations by the bus drivers or office personnel, and may lose their privilege to ride the bus.

I. Safe and Orderly Environment

The School's Social Environment

The Superintendent and principal provide strong leadership, are readily available and highly visible on campus and in the community, and have a positive attitude in working with staff, students and parents. They seek and want ideas and suggestions from the staff, students, parents and the community.

Oak Valley's staff, students and parents actively participate in goal setting and are involved in the decision making process on important school issues.

Classroom environments enhance learning and positive interaction among students and staff. Classrooms are orderly. There is maximum use of instructional time.

Personal and social skill development, self-esteem, self-identity, goal setting and effective communication is incorporated in all subject area curriculum and lessons.

Parents are involved in decision making and policy formation; the home-school relationship is positive. Staff, students, parents and community members have a strong sense of school ownership. Parents and the community are encouraged to become involved (Parent Club, SSC, DLAC, and other various parent committees).

Cultural Environment

The school's rules are realistic, practical, fair and consistently enforced. Behavioral expectations are clearly outlined through the school's Positive Behavior and Interventions Support System (PBIS). Expectations are stated in the Student Handbook, at parent conferences, parent meetings and to the staff and students on a regular basis. The school models high moral standards, sends positive messages to students, and communicates high expectations of all students that they will excel academically and behave properly. Programs are in place to help foster both character, academic outcomes, respect for diversity, personal and social responsibility, effective interpersonal and communication skills, self-esteem, anger management and conflict resolution.

Learning and productivity are valued, and success is expected of everyone. Students and staff want and expect class time to be used efficiently and effectively.

Students and staff are concerned about what happens to each other, and accept responsibility for what happens at school. A working relationship exists between students and staff. Students feel comfortable going to staff members or administration with a concern or question. The administration has an open-door policy which encourages parents, students and staff to bring their questions and concerns forward.

The administration and the staff, work hard to make Oak Valley a place in which everyone belongs and feels safe. The school maintains a policy where gang symbols, dress and activities are not tolerated. Oak Valley students, staff, and community members work together to reinforce positive feelings and behaviors.

Safety Precautions

Oak Valley School has procedures and drills in place for the following: Fire/Evacuation, Duck and Cover, Lock Down, Intruder on Campus, Bomb Threat, Missing Student, Shelter in Place, and Outbreak of disease or infection. The staff is trained on these drills/procedures annually as well as practiced school wide systematically. Each of these procedures/drills are outlined in the schools Emergency Preparedness Plan, which is only distributed to staff for safety reasons. The Plan includes roles and responsibilities for staff members and students. For any emergency drill or procedure, adaptations for pupils with disabilities will take place which will be tended to by classified staff or the Resource Teacher. The staff is aware of the classrooms and locations of those students. Also in the plan is a staff buddy system. In case a staff member is not available to tend to their students in an emergency situation, the buddy staff member would be responsible for tending to them. These plans are updated, approved by the School Site Council, school board and reviewed with staff annually.

The Administration evaluates suspension/expulsion data, behavior referrals, attendance rates and the Youth Truth data to assess the status of the student's overall safety, mental health and connectedness at school. Parents and staff have the opportunity to complete the survey annually. This information is reviewed monthly. To ensure a safe campus as well as a safe facility, the Maintenance Director completing the "Facility Inspection Tool", 30 days prior to the start of the school year. Parents and staff have the opportunity to complete the survey annually.

Oak Valley Union ESD | BP 5141.52 Students

Suicide Prevention

The Board of Trustees recognizes that suicide is a leading cause of death among youth and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. In an effort to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and postvention.

In developing measures and strategies for use by the district, the Superintendent or designee may consult with school health professionals, school counselors, school psychologists, school social workers, administrators, other staff, parents/guardians, students, suicide prevention experts, local health agencies, mental health professionals, and community organizations.

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Such measures and strategies shall include, but are not limited to:

1. Staff development on suicide awareness and prevention for teachers, school counselors, and other district employees who interact with students

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

2. Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others

(cf. 6142.8 - Comprehensive Health Education)

3. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

4. The provision of information to parents/guardians regarding risk factors and warning signs of suicide, the severity of the suicide problem among youth, the district's suicide prevention curriculum, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis

5. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions

6. Crisis intervention procedures for addressing suicide threats or attempts

7. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

The Board shall review, and update as necessary, this policy at least every five years. (Education Code 215)

Legal Reference:

EDUCATION CODE

215 Student suicide prevention policies

215.5 Suicide prevention hotline contact information on student identification cards

216 Suicide prevention online training programs

32280-32289 Comprehensive safety plan

49060-49079 Student records

49602 Confidentiality of student information

49604 Suicide prevention training for school counselors

GOVERNMENT CODE

810-996.6 Government Claims Act

PENAL CODE

11164-11174.3 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

5698 Emotionally disturbed youth; legislative intent

5850-5883 Children's Mental Health Services Act

COURT DECISIONS

Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009

NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS PUBLICATIONS

Preventing Suicide: Guidelines for Administrators and Crisis Teams, 2015

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012

Preventing Suicide: A Toolkit for High Schools, 2012

WEB SITES

American Association of Suicidology: <http://www.suicidology.org>

American Foundation for Suicide Prevention: <https://afsp.org>

American Psychological Association: <http://www.apa.org>

American School Counselor Association: <https://www.schoolcounselor.org>

California Department of Education, Mental Health: <http://www.cde.ca.gov/ls/cg/mh>

California Department of Health Care Services, Suicide Prevention Program:
<http://www.dhcs.ca.gov/services/MH/Pages/SuicidePrevention.aspx>

Centers for Disease Control and Prevention, Mental Health: <http://www.cdc.gov/mentalhealth>

National Association of School Psychologists: <https://www.nasponline.org>

National Institute for Mental Health: <http://www.nimh.nih.gov>

Trevor Project: <http://thetrevorproject.org>

U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration:
<http://www.samhsa.gov>

Policy OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

adopted: February 12, 2019 Tulare, California



Quote

11/28/2023

Project:
Oak Valley Union School District
24500 Rd. 68
Tulare, CA 93274

From:
Avanti Restaurant Solutions
Sara Weaver
3199C Airport Loop Dr
Costa Mesa, CA 92626

Job Reference Number: 14498

PRICING IS GOOD FOR 7 DAYS. ALL PRICING IS SUBJECT TO APPLICABLE PRICE INCREASES AND SURCHARGES AFTER 7 DAYS.

The rapid return to pre-Covid-19 manufacturing levels has created unprecedented pressure on our global supply chain. Covid-19 related restrictions and closures, labor and raw material shortages, container shortages, freight demand and rising fuel and freight costs are causing extended lead times, price increases and availability issues. In addition, many suppliers are accepting purchase orders and placing your orders into the fabrication queue however they will not guarantee to hold the date of PO pricing, if a price increase occurs prior to shipping they may charge the current price at date of shipping. These increases will be pass onto the end-user.

We anticipate these challenges to continue through 2023. As your partner, we are committed to minimizing the impact to your business and projects, and ask you to place all orders as early as possible to avoid increases and delays.

Item	Qty	Description	Sell	Sell Total
1	1 ea	WALK IN FREEZER Kolpak Model No. CUSTOM Freestanding Freezer: Overall Dimensions: 11'-0" x 19'-0" x 8'-6 1/4"	\$42,856.92	\$42,856.92
	1 ea	WARRANTY 5 1/2 HP 2 - 5 YR Extended Compressor Warranty	\$730.25	\$730.25
			ITEM TOTAL:	\$43,587.17
502	1 ea	FREIGHT FOR WALK-IN(S) Avanti Restaurant Solutions Model No. FREIGHT-WALKIN Freight for walk-in cooler(s) and/or freezer(s) to jobsite. Includes lift-gate delivery to job-site. Walk-in(s) will be delivered on date scheduled by owner. Unless installation is specified as a separate line item in this bid, owner will be responsible for off-loading, uncrating, construction of walk-in(s), and installation of walk-in refrigeration. Freight quote is good for 30 days after quote is submitted to owner.	\$1,173.38	\$1,173.38
			ITEM TOTAL:	\$1,173.38
508	1 ea	INSTALLATION OF WALK-IN(S) Avanti Restaurant Solutions Model No. INSTALL-WALKIN Walk-In Installation - includes off-loading, uncrating, construction of walk-in box(s). Does not include electrical or plumbing connections, ceiling or wall penetrations.		<By Owner>
TAX	1 ea	SALES TAX Avanti Restaurant Solutions Model No. SALES TAX SALES TAX: Estimated Sales Tax to be collected on this order. AVANTI collects sales tax in all U.S. states except the four states that do not charge a sales tax: Delaware, Montana, New Hampshire and Oregon. The appropriate state sales tax will be added to your order and included on your invoice(s). The amount of tax charged on your order will depend upon many factors including the type of item purchased and destination of the shipment. The tax rate applied to your order will generally be the combined state and local rate for the address where your order is shipped. Factors can change between the time you place an order and the time of shipment, which could affect the calculation of sales tax. The amount appearing as Estimated Sales Tax may differ from the sales tax ultimately charged.		<TBD>
			Merchandise	\$44,760.55
			Tax 8.25%	\$3,692.75
			Total	\$48,453.30

PRICING GOOD FOR 7 DAYS from printed date on this quote.

TERMS AND CONDITIONS

Agreement. Client agrees to the following terms and conditions, which, together with the applicable Quote prepared for Client and any subsequent Change Order(s), constitute a binding agreement between Avanti and Client ("Agreement"). Avanti reserves the right to terminate this Agreement at any time in the event Client does not timely pay any amounts required to be paid under this Agreement. Where any other agreement exists or arises between Avanti and Client, whether written or oral, and such agreement presents any ambiguity, or contrary provision, this Agreement shall control absent a statement therein to the contrary.

Payment Terms. Client agrees to the following payment terms:

100% of the Grand Total (as set forth in the original Quote) shall be due and payable on the Effective Date (as defined on the signature page hereto) of this Agreement ("First Installment").

Delivery: All equipment delivered pursuant to this Agreement, including any Change Orders, shall be drop shipped to the project address specified in the Quote or Change Order(s), as applicable ("Delivery Site"), and Client shall be solely responsible for any rigging, unpacking, and installation of equipment, unless otherwise included Addendum A quotation. Client understands that Avanti will use commercially reasonable efforts to have all equipment delivered by Avanti at the Delivery Site; provided such Delivery Site is reasonably accessible, and subject to further direction, supervision, and control of Client and/or Client's contractor(s) at Delivery Site. Inspection Upon Delivery: Client shall inspect any and all equipment delivered to the Delivery Site at the time of delivery. Title to equipment transfer to Client upon delivery of equipment to the Delivery Site. Client shall notify Avanti of any concealed damages to equipment not later than 24 hours following delivery by Avanti. If equipment is delivered or shipped by anyone other than Avanti, or its contracted shipper, Avanti shall have no responsibility to assist Client regarding claims for concealed damage. Avanti is not responsible for security, vandalism, loss, or damage to equipment following its delivery to the Delivery Site. Installation: Installation of equipment (if applicable) shall be expressly conditioned on: (1) the existence of a ground floor kitchen location, with adequate access as required by Avanti, and (2) straight-time hours and non-union labor.

Acceptance: _____ Date: _____
 Printed Name: _____

Central Valley Refrigeration

Page No. _____ of _____

Lic. # 573131
 P.O. Box 1567 Tulare CA 93275
 (559) 688-7959 (Office)
 (559) 688-4278 (Fax)

PROPOSAL

PROPOSAL SUBMITTED TO Oak Valley Union School District		TODAY'S DATE 12/07/2023	LOCATION Kitchen
PHONE NUMBER 559-688-2908	ATTENTION Heather Pilgrim	JOB NAME New Walk In Freezer	
ADDRESS, CITY, STATE, ZIP 24500 Rd 68, Tulare, Ca 93274		EMAIL h.pilgrim@oakvalleyschool.org	

Price to Supply and Install New Outdoor Walk In Freezer
\$65,900.00

Price Includes

- (1) Outdoor Freezer Box 19ft wide X 11ft deep X 8ft high. All Cam together 4" foamed in place urethane, white stucco Acrylume finish in and out. (DOES NOT INCLUDE FLOOR)
- (2) Rain hood over door and white outdoor membrane roof (No Sloped Roof Foam)
- (3) 36" x 78" high heated door with strip curtains and kick plates in and out
- (4) Two 4' LED light fixtures shipped loose
- (5) One 5-1/2 HP low temp scroll condensing unit, 208-230-3
- (6) One Matching freezer evaporator coil with mounted TXV, LLS, T-Stat
- (7) Insulated Copper Drain line run to nearest floor drain
- (8) Prevailing Rate Labor

Does Not Include

- (1) Concrete Base with Insulated Floor Built Into
- (2) Electrical
- (3) Concrete Base for Condensing Unit
- (4) Pallet Jack Door
- (5) Bond

We propose hereby to furnish material and labor - complete in accordance with above specifications for the sum of:
Sixty Five Thousand Nine Hundred dollars (\$ _____)

Payment as follows: Within 30 days of completion

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation relating to said legal action, as determined by a court of competent jurisdiction.

Authorized Signature _____

Note: this proposal may be withdrawn by us if not accepted within **30** days.

ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance _____

8.8

ALUM-LINE, INC.
CUSTOM ALUMINUM PRODUCTS
PO BOX 59, HIGHWAY 9 WEST, CRESCO, IOWA 52136
563-547-3247 / 800-446-1407 FAX 563-547-5366
www.alum-line.com
Quote 220720

To: Oak Valley School District
 Attn: Kelsie Pitigliano
 Tulare, CA
 Email: kelsie.pitigliano@oakvalleyschool.org

Date: 7/20/2022
 Salesman: Gary Gooder
 Phone: 559-972-6436

Model: All Aluminum Bumper Pull Showmaster 6' x 20'			AMOUNT
Width: 6'	Height: 6'	Length: 16' plus 4'	\$ 21,350
Double Deck Option:	Deck Rail:	Deck Flooring:	
GN Access Door:	Driver's Side:	Passenger Side:	
Escape Door: Yes	Driver's Side:	Passenger Side: Yes	
Nose Gate:	Standard:	Other:	
Center Gate: No	Standard:	Other:	
Extra Gate: Yes – Removable 48" tall	Standard: (6) Removable Pens	Other:	\$ 4,545
Rear Door: Double Doors	Standard: Yes	Other: 4' fold-up ramp	\$ 1,980
Rubber Dock Bumper w/Skid Plate: No	2 5/16" Ball Type Hook Up: Yes		
Other:	Adjustable Coupler:		
Dome Lights: (2)	Other: LED w/Switch		\$ 180
Back Up Lights:	Stop Lights: (2) LED	Clearance Lights: LED	
Axle Size: 3,500 lbs.	Number: 2	Degree of Axle:	
W/Elec Brakes: Yes	Extra for Hydraulic:	8 Hole: 6 hole	
Wheels: 15"	Solid Rims: Aluminum	Number: 5	
Tires:	Size: ST205/75R15C	Location: Front V	\$ 470
Spare Tire & Carrier Included: Yes			
Flooring: 1" Extruded Aluminum			
5" Air Space Under Nose W/Hinged Cover Panels:			
Number of Air Spaces: 1 – 2"; 2 – 5"			
Location & Width of Each Space:			
Cover Panels – Hinged:	Bolt On:	Lexan:	
Enclosed Area Description:			
Type of Fender: Extruded	Style of Nose: V-front w/gravel guard (choice of skin color)		
Extra Height:	Trailer Plug: 7-way RV		
Type of Jacks: H.D. Castor Wheel			
Lettering/Decals:			
Other Options:			
1. (6) tie rings up high in stock area; (3 each side)		\$ 30 @	\$ 180
2. Includes solid tack door; P.S.			
		TOTAL	\$ 28,705
		Educational Discount	(\$ 2,870)
		Your Cost	\$ 25,835
		Freight – CA	\$ 4,000
		Total Delivered	\$ 29,835

Quote good for 30 days

F.O.B. Cresco **Down Payment Required \$**

Payment is due upon notification of completion. All orders are subject to a 20% cancellation fee.
 Cancellations are not allowed after the product is in production.