

DECEMBER 16, 2024

****The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING MINUTES
MONDAY, DECEMBER 16, 2024
6:00 P.M.**

AGENDA

1. CALL TO ORDER: **Mr. MacDonald called the meeting to order at 6:00 p.m.**

2. OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the North Wildwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the City Clerk, the Atlantic City Press and the Cape May County Herald.

3. ROLL CALL

Present:

Michael Brown, Sr.
James Farrell
Gerald Flanagan
Ronald Golden
Michele Devine-Hartnett
April Howard
David C. MacDonald
Haroula Rotondi

Absent:

Scott McCracken
Laura Stefankiewicz

4. ATTENDANCE

Also, in attendance:

Philip Schaffer, Superintendent
Dawn Cottrell, Board Secretary/SBA

5. FLAG SALUTE

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6. EXECUTIVE SESSION

Entered into closed session at 6:17 p.m.

Motion: Mr. Farrell

Second: Ms. Devine-Hartnett

Authorization of Executive Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

To discuss attorney client privilege.

RESUME PUBLIC SESSION, MOTION TO RESUME at 6:46 p.m.

Motion: Mr. Flanagan

Second: Mr. Farrell

All voted in the affirmative.

7. PUBLIC COMMENT- AGENDA ITEMS ONLY - **None**

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [agenda items only]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

8. APPROVAL OF MINUTES: **October 28, 2024 Closed, November 18, 2024 Regular and Closed**

9. APPROVAL OF TRANSFER OF FUNDS: **None**

10. APPROVAL OF BILL LIST: **December 2024**

11. APPROVAL OF FINANCIAL STATEMENTS as of October 31, 2024 and November 30, 2024, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF October 31, 2024 and November 30, 2024,

On a motion made by Mr. Farrell and seconded by Ms. Devine-Hartnett, the board unanimously approved the Secretary and Treasurer's Report for October 31, 2024 and November 30, 2024, as per the following:

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- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of October 31, 2024 and November 30, 2024, and after review of the Secretary's Monthly Financial Report (appropriations section) as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President _____

- Pursuant to N.J.A.C. 6A:23-2.11(c)4, I certify that as of October 31, 2024 and November 30, 2024, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of October 31, 2024 and November 30, 2024.

Dawn Cottrell, Secretary _____

Motion: Mr. Farrell

Second: Ms. Devine-Hartnett

Voting Yes:

Michael Brown, Sr.

James Farrell

Gerald Flanagan

Ronald Golden

Michele Devine-Hartnett

April Howard

David C. MacDonald

Haroula Rotondi

Absent:

Scott McCracken

Laura Stefankiewicz

12. BOE MEMBER REPORTS

A. Committee Reports, WHS Reports

13. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

A. On the recommendation of the Superintendent, to approve the School Integrated Pest Management Plan for the 2024-2025 school year (*See Board Info*).

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- B. On the recommendation of the Superintendent, to approve the revisions to the Grade 5 Social Studies Curriculum.
- C. On the recommendation of the Superintendent, to approve the revisions to the Grade 5 Science Curriculum.
- D. On the recommendation of the Superintendent, to approve the submission of the QSAC Equivalency Waiver Appendix A IP 1-7.
- E. On the recommendation of the Superintendent, to approve the following field trips

<u>GRADE / GROUP</u>	<u>PLACE / SPEAKER</u>	<u>DATES</u>
PreK	Parents decorating cookies with the students	December 18, 2024
PreK-8	Prismatic Magic Laser Show	March 12, 2025
Grade 4	Cold Spring Village	June 6, 2025

- F. Report of Drills Fire 11/13/2024 Evacuation 11/20/24.

FINANCE

- A. On the recommendation of the Superintendent and School Business Administrator, to accept and place on file the 2023-2024 Annual Comprehensive Financial Report (ACFR) and Auditor's Management Report (AMR) as presented by Ford-Scott & Associates. Additionally, to acknowledge and approve their Peer Review documentation.
- B. On the recommendation of the Superintendent and the School Business Administrator, to approve J. Byrne Agency, Inc. to provide Health Insurance Brokerage Services through June 30, 2025 per their Fee Structure outlined in the RFP packet received November 13, 2024.
- C. On the recommendation of the Superintendent and School Business Administrator, to approve Allan Jauregui, Educational Consultants of NJ, LLC, for completion of the following: student bilingual evaluations for the cost of \$750 per evaluation; student monolingual evaluations for the cost of \$700 per evaluation; IEP Meeting 1 Hour Zoom, for \$65.00 per meeting and each Translated Report in Spanish for \$100. for the 2024-2025 School Year.
- D. On the recommendation of the Superintendent and School Business Administrator, to approve Freda Glick, Bilingual Speech Language Service LLC, for completion of student bilingual evaluations for the cost of \$600 per evaluation for the 2024-2025 School Year.

PERSONNEL

- A. On the recommendation of the Superintendent, to regretfully accept the retirement of Stanley DelCorio effective February 1, 2025.
- B. On the recommendation of the Superintendent, to approve Gerardo D'Antonio as Wildwood Catholic Academy Non Public Basic Skills Instructor to be charged to Chapter 192 Non Public Funds @ \$30/hour not to exceed 25 hours per week.
- C. On the recommendation of the Superintendent, to approve a FMLA leave designation

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for Andrew Stone commencing November 25, 2024 through December 10, 2024 to run concurrent with days used.

- D. On the recommendation of the Superintendent, to approve Michelle Shaw as School Guidance Counselor at a salary of \$94,000 prorated for the 2024-2025 school year.
- E. On the recommendation of the Superintendent, to approve Lisa Kobierowski's request for an extension of her medical leave to return to work January 21, 2025.
- F. On the recommendation of the Superintendent, to approve Mary Rulon as Substitute for Lisa Kobierowski's extension of medical leave through January 17, 2025.

POLICIES

- A. On the recommendation of the Superintendent, to approve Policy 8600 Student Transportation.

PROFESSIONAL DEVELOPMENT AND RELATED EXPENSES

<u>NAME</u>	<u>PLACE</u>	<u>SUBJECT</u>	<u>DATES</u>	<u>COSTS</u>
Philip Schaffer	Ocean County College, Toms River	HIB Training- Strauss Esmay	January 21, 2025	\$145 + Tolls/Mileage
Jennifer Fisher	Ocean County College, Toms River	HIB Training- Strauss Esmay	January 21, 2025	\$145 + Tolls/Mileage
Janet Neill	Harrah's Atlantic City	Techspo 2025	January 29-31	\$590 +Tolls/Mileage

MOTION TO APPROVE CONSENT AGENDA

Motion: Mr. Brown

Second: Ms. Rotondi

Voting Yes:

Michael Brown, Sr.
James Farrell
Gerald Flanagan
Ronald Golden – abstain from Personnel C
Michele Devine-Hartnett
April Howard
David C. MacDonald
Haroula Rotondi

Absent:

Scott McCracken
Laura Stefankiewicz

14. PUBLIC COMMENTS - **None**

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The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [any item or matter]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

15. BOARD COMMENTS

16. ADMIN COMMENTS

17. HARASSMENT, INTIMIDATION, BULLYING REPORTS - **None**

18. SUPERINTENDENT'S REPORT

19. ADJOURNMENT at **6:47 p.m.**

Motion: Ms. Devine-Hartnett

Second: Ms. Rotondi

Respectfully submitted,



Dawn Cottrell

School Business Administrator/Board Secretary

20. BOARD INFORMATION

- A. DelCorio Retirement Notice
- B. School Integrated Pest Management Plan
- C. RFP-Health Insurance Broker Services
- D. QSAC Equivalency Waiver Appendix A IP 1-7
- E. Kobierowski Medical Leave Extension Request

21. NEXT MEETING

January 6, 2025 Reorganization meeting at 6:00 pm