

MEETING MINUTES

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Regular Meeting – April 11, 2024 Mist Elementary School, 69163 Hwy 47, Mist, OR

- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:02 pm by Scott Rickard. MEETING CALLED TO ORDER
- Board Present:** Amy Cieloha, Stacey Pelster, Joanie Jones, Javoss McGuire, Susan Wagner, and Scott Rickard. BOARD PRESENT
- Board Absent:** Greg Kintz BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; Michelle Eagleson, Elementary School Principal; Marie Knight, Business Manager; Barb Carr, Administrative Assistant; and Lee Costanzo, Tabetha Groshong, Sena Wilmoth and Olivia Keister, Licensed Staff. STAFF PRESENT
- Visitors Present:** Julie Ramsey, Doris Buchholz, and Tom Jones VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** Other Information & Discussion item #7.2 Surplus Item and Action Item #8.3 Declare Surplus Item were added to the agenda. Stacey Pelster moved to approve the agenda as amended. Javoss McGuire seconded the motion. Motion passed unanimously with those in attendance. AGENDA REVIEW
- 3.0 PUBLIC COMMENT:** None PUBLIC COMMENT
- 4.0 SHOWING CASING of SCHOOLS**
- 4.1 Administrative Reports:** Administrator reports were provided to the Board prior to the meeting. ADMINISTRATOR REPORTS
- Jim Helmen noted that Nate Underwood was attending a track meet and Susanne Myers was at a special education training. Michelle Eagleson is present to answer any questions on the elementary board report. He will try to answer questions on the middle/high school and special education report.
- Susan Wagner appreciated the thorough reports.
Joanie Jones stated that she was impressed with large number of students on the awards list. Stacey Pelster asked if VFA was included. According to Jim Helmen, yes.
- Amy Cieloha asked if VFA will continue to be categorized the same as the main school? Jim Helmen stated that they are looking to combine academics for next year due to some VFA students being on campus for some classes.
- Susan Wagner noted the small number of students participating in the Germany trip and hopes to see it continue.
- Scott Laird asked for clarification on the high school report. Is the information included about Career Education from Ashley Ward? According to Jim Helmen, yes.
- 4.1.1 Out of State Travel 2024-25:** Annually our seniors go to Disneyland and 8th graders go to Washington D.C. There is also the trip to Germany for high school students. Per board policy all out of state travel requires board approval. By approving now, students have the green light to begin fundraising. If anything else comes up, the board can approve those trips at a later date. OUT OF STATE TRAVEL FOR 2024-25 DISCUSSED
- Ms. Keister stated that she would like to bring students next month to the board meeting to talk about their recent trip to Germany. They went to Munich and had a day trip to Szalburg. They are ready to begin fundraising the next trip and make it even bigger.

5.0	BUSINESS REPORTS:	SUPERINTENDENT REPORT
5.1	Superintendent Report: The superintendent report was provided to the Board prior to the meeting.	
	Scott Rickard stated that with the upcoming Smarter Balance testing in May, he is hoping to see some short term improvements.	
	There were no question from the board.	
5.2	Financial Report: Stacey Pelster commented on the ending fund balance increasing. Marie Knight stated that as she has been going through budgeting she is finding some areas that haven't spent as much as budgeted. She also recently received an updated state school fund estimate. Marie complimented Lee Costanzo and Justin Benassi for doing a great job tracking and spending their funds.	FINANCIAL REPORT
	Marie also thanked the board member for completing the statement of economic interest.	
5.3	Maintenance Report: Mark Brown's report was provided to the Board prior to the meeting. Javoss McGuire commented on the pattern of damage to boys bathroom. Jim Helmen stated there is an issue with the grates. Lee Costanzo indicated that he has a plan for the grates in his welding class.	MAINTENANCE REPORT
6.0	BOARD REPORTS/ BOARD DEVELOPMENT:	
	6.1 COMMITTEE REPORTS	COMMITTEE REPORTS
	6.1.1 Safety Committee – Susan Wagner shared that the recent meeting was short and things are moving along smoothly. They are looking at the PACE report and evaluating some changes for next year regarding the building vs the shop area during fire drills.	
	6.1.2 Policy Committee –Jim Helmen, Javoss McGuire and Scott Rickard got through 3 or 4 polices plus AR's and have more to go through. Another meeting was scheduled for 4/30/24 at 5:30 p.m. They will have policies ready to present at the next meeting for a first reading.	
	6.1.3 Scholarship Committee – A date was set to meet and review scholarships applications for Wednesday, April 24 th at 5:30 p.m.	
7.0	OTHER INFORMATION and DISCUSSION	OTHER INFORMATION INSTRUCTIONAL CALENDAR
7.1	2024-25 Instructional Calendar: Two options for the 2024-25 instructional calendar were presented at the March board meeting. Tonight the Board will adopt their choice. It was noted that the majority of the staff preferred option #2.	
7.2	Surplus Items: Jim Helmen explained that the items presented are owned by the District whether purchased or donated. Any item with a value of over \$100 is required to be declared surplus by the Board and then the District can dispose of and sell or auction off the item. The vehicle was donated and the small engine and machine shop repaired it. Discussions are taking place as to the best way to offer a drawing for the car. Tickets would be sold through the business office and a student body account opened up to be the owner of the funds for all items sold. The final process when developed will be advertised.	SURPLUS ITEMS DISCUSSED
8.0	ACTION ITEMS:	
8.1	2024-25 Out of State Travel: Susan Wagner moved to approve 2024-25 out of state travel for the senior class trip to Disneyland, the 8 th grade trip to Washington, DC, and the high school trip to Germany. Stacey Pelster seconded the motion. Motion passed unanimously with those in attendance.	2024-25 OUT OF STATE TRAVEL APPROVED
8.2	2024-25 Instructional Calendar: Susan Wagner moved to adopt the 2024-25 school year calendar option #2 as presented and discussed. Javoss McGuire seconded the motion. Motion passed unanimously with those in attendance.	2024-25 INSTRUCTIONAL CALENDAR ADOPTED
8.3	Declare Items Surplus: Javoss McGuire moved to declare the items described on the list dated 4-9-24 as surplus. Amy Cieloha seconded the motion. Motion passed unanimously with those in attendance.	ITEMS DECLARED AS SURPLUS

9.0 **MONITORING BOARD PERFORMANCE:** Nothing discussed.

BOARD PERFORMANCE

10.0 **CONSENT AGENDA:**

CONSENT AGENDA

10.1 Minutes of 03/14/2024 Regular Meeting

Stacey Pelster moved to approve the consent agenda as presented. Joanie Jones seconded the motion. Motion passed unanimously.

CONSENT AGENDA APPROVED

11.0 **OTHER ISSUES:**

OTHER ISSUES

11.1 Next Agenda Setting Meeting

The next agenda setting meeting will be with Scott Rickard and Joanie Jones on May 1, at 5:00 p.m.

Budget Committee Meeting next Thursday, April 18th.

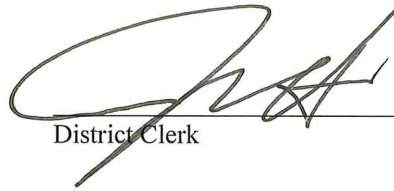
12.0 **MEETING ADJOURNED** at 6:43 p.m.

ADJOURNED

Submitted by Barb Carr, Administrative Assistant



Board Chair



District Clerk