

**DRAFT – Unofficial Until Approved**  
**Meeting Minutes 6/9/2016**

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Board meeting on June 9, 2016 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

**1. ROLL CALL**

Board Members present:

Dr. Peter Livingston, President (absent)

Mr. Carlos Ruiz, Board Clerk

Mr. Steven Auslander, Board Member

Ms. Susan Fry, Board Member

Mr. Jeffrey Neff, Board Member (absent)

Grace Gerbing, Student Board Member

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent

Mr. Adam Hamm, Business Manager

**2. APPROVAL OF AGENDA**

**MOTION:** Mr. Auslander made a motion to approve the agenda. Ms. Fry seconded; the motion carried unanimously.

**3. REPORTS**

• **Superintendent's Report – Ms. Kimberly Sharp presented the following reports:**

➤ **Open Enrollment Update**

TVHS: is at capacity. The senior graduating class was 120. The 2016-17 freshman class is currently at approximately 150-166 students. We won't know until the start of school how many of our EGJH students will transition to TVHS, this is fairly typical; however the trend is more students are choosing to stay in the district.

EGJH: is at capacity as anticipated.

ACES: we have 15 kindergarten spots available. The remaining grades are within the expected range with limited slots left to fill.

TVES: we have 15 spots available, and in 1<sup>st</sup> grade we have room for 17. The other grades are within the expected range. The exception is 2<sup>nd</sup> grade, which is at capacity.

The Elementary Principals have been advised in the past to hold a couple of spots per grade level to ensure available capacity for district resident enrollments.

➤ **Preliminary Survey Update**

A Climate Survey was made available to all the parents and/or legal guardians of students attending our schools. This is an on-line survey, and the individual comments are anonymous. We hope to learn information that is valuable for introducing positive change within the district.

The survey was sent through Constant Contact from each site. At the elementary level, parents/legal guardians received communication via the student's backpacks as well.

The survey has 24 structured questions, ranging from safety and campus cleanliness to food choices, to site administration and teacher communication, including district administration accessibility. All questions provide a place for comments. The last question, number 25, asks 'What else' would you like us to know – which many are responding to.

The survey is open until the end of this month. If anyone reading these meeting minutes would like to participate in the survey and would like to have access, please call the District office for information.

Ms. Sharp provided the following breakdown in the number of responses so far:

TVHS: 94

EGJH: 43

TVES: 82

ACES 77

Once all the results are in, Ms. Sharp said she would send a complete report to the Governing Board for review. This information should aid in goal setting for the 2016-17 school year. Ms. Sharp added she will provide each principal a copy of the survey and she'll schedule a meeting with each principal regarding their specific results. These meetings will help direct goal setting portion for their individual performance reviews.

Ms. Sharp hopes this activity is repeated in the future - as a measurement of how we are doing and where we are improving and where we may still need to focus. Board members agreed this should occur with more frequency.

They also asked that we acknowledge and thank parents for their participation. Board members asked principals to please send another "request to participate" out through Constant Contact. Board members discussed how to distribute the survey results.

- **Community Liaison Report – Ms. Claire Place**

- **Community Outreach /Engagement**

The Tanque Verde Foundation invited the participation of Kim Sharp and Claire Place in their annual grants meeting in order to have representation from the district to inform the group regarding district needs and planning in relation to grant requests. Thank you to Ms. Susan Fry who also attended as a liaison of the governing board. The TVUSD teachers and staff members who were requesting grants were well informed and presented their ideas effectively.

TVF has awarded the Dr. Douglas Price Innovation Award in the amount of \$1650, for the development of STEAM Integrated Curriculum Kits for the First Grade at ACES and TVES. Ms. Krista Young and Ms. Barbara Drummond work with teachers to identify their areas of need/interest for these curriculum materials. The funding is intended to cover supplies for kits to be shared among all interested kinder and 1st grade teachers.

The following teachers/classrooms also received TVF grants; Mr. Tom Crawford, Elem/EGJH Band teacher - \$720, Orchestra Bells; Ms. Maggie Janecki, Ms. Johanna Belobraydic and Ms. Leanna Stetson, EGJH Math/Science teachers - \$3500 grant (doubled to \$8300), Graphing Calculators; Ms. Alicia Marrano, TVES art teacher - \$2,000, 5 iPad Minis plus Otterbox cases; Ms. Svea Anderson and Ms. Krista Young, ACES 4th Grade and Science Lab coordinator –

\$2500 LittleBits Electronic Building Blocks, one set each-ACES and TVES; Ms. Molly Homoki, ACES 4th grade teacher - \$600, iPad for mobile instruction; Ms. Svea Anderson, ACES 4th grade teacher - \$600, Robot Finches for coding instruction; Principals, ACES, TVES, EGJH, and TVHS - \$4,000 (\$1,000 each site) additional Professional Development Funding.

Congratulations to all these award recipients! Ms. Place also wanted to commend all the presenters.

We would like to acknowledge the generous support of the Tanque Verde Foundation, and thank them for providing over \$15,000 in grants to our teachers, principals and staff to support classroom innovation and student learning.

The Foundation is seeking new members for the 2016-17 school year. Please direct any potential volunteers to their website for information.

(District Goal 4.1 Support collaborations with community groups)

Pima Community College - College of Education Student Volunteers

In preparation for the Fall 2016 PCC college of Education Student Volunteer program, the TVUSD School Volunteers certification form has been updated. PCC advisor Cindi Calenti, has been provided with the principals' school site and contact information, TVUSD Volunteer form, Confidentiality Acknowledgement form and procedures for PCC student volunteer applicants for possible placement as classroom volunteers beginning in the fall. If placed, College of Education Student Volunteers will complete 60 hours of classroom volunteer time with a TVUSD classroom teacher.

(District Goal 4.1 Support collaborations with community groups)

#### ➤ **Public Relations & Communications**

Meetings have been held with local advertising media to obtain information regarding targeted marketing for consideration in possible fall and winter marketing efforts. Thank you to Mr. Carlos Ruiz for providing a local connection and participating in one of the initial meetings.

(District Goal 4.0 Involve and engage the community in district pursuits)

Teacher webpage guidelines have been updated and distributed to principals for their input.  
(District Goal 4.2 Enhance district communications)

#### ➤ **School Safety and Emergency Preparedness Planning/Training**

The Administrative Team attended the Arizona Department of Education Regional Workshop for Emergency Preparedness today (June 9) in Vail USD. The workshop covers Homeland Security Updates, a Pediatric Disaster Response tabletop training, Infectious Disease protocol, Educating Your Parent Community, an overview of the new Incident

Command System (ICS) webinar on Emergency Preparedness Planning for schools, newly released ADE bomb threat protocol, Active Shooter Planning and Training, and Continuity of Operations Planning (COOP) guidance for districts and schools.

- **District Report Card – Mr. Adam Hamm**

Mr. Hamm reported in District Additional Assistance, there will be an adjustment through the M & O fund with the revised budget up for consideration tonight. There is a lot of clean up underway due to recent changes. A big thank you to Ms. Stephanie Silva, she is working closely with him to help with all the changes.

- **Legislative Update – Ms. Claire Place** (*see attached*)

Ms. Place provided a handout for Board members. Her report provided note-worthy Educational House and Senate Bill legislation and an update on Prop 123 as well as local general election contests for the November 8, 2016 ballot.

- **Facilities Update – Mr. Adam Hamm**

- Maintenance Project List

Mr. Hamm reported he started a maintenance report in order to track projects previously discussed, as well as any new issues/projects. The report will include the original request date in order track how long projects are on the list, and to ensure they aren't overlooked. This project list will help us to prioritize projects district wide and by site level. Mr. Hamm will provide the list to Ms. Sharp for review before it is distributed to the Board. He also noted several summer projects underway: ACES storage room roof to be installed, EGJH storage being built, and the TVHS parking lot painting.

- **Board Comments – Mr. Carlos Ruiz**

None

5. **CALL TO THE PUBLIC**

There were no comments from the public.

6. **CONSENT AGENDA** (*see attached*)

**MOTION:** Mr. Auslander made a motion to approve the consent agenda. Ms. Fry seconded; the motion carried unanimously.

7. **INFORMATION AND DISCUSSION ITEMS**

A. HB-2481 Setting Tax Rate change - Mr. Adam Hamm

Mr. Hamm explained with passage of HB-2481 districts will no longer be involved in setting property tax rates and the 4% cap for budget carryforward has been eliminated. The County School Superintendent's office will be setting the property tax rates. There will be a brief transition period allowing for some district input, but will likely be phased out in the coming years.

B. Preschool Update – Mr. Adam Hamm

The Facilities / Finance Preschool committee continues to meet, funding options are being explored. The next scheduled meeting is on June 23.

8. **ACTION ITEMS**

A. Policy Adoption: IJOC School Volunteers and IJOC – R School Volunteers

**MOTION:** Mr. Ruiz made a motion to adopt IJOC School Volunteers and IJOC –R School Volunteers as submitted. Mr. Auslander seconded; the motion carried unanimously.

**B. TVHS Job description for Extra Duty Assignments:**

- Snack Bar Coordinator / Extra Duty Assignment
- Dance Team Coach
- Guard Coach

Please note, the job description title Guard Coach should be Color Guard Coach.

**MOTION:** Mr. Ruiz made a motion to approve the Snack Bar Coordinator, Dance Team Coach and Color Guard Coach job descriptions. Mr. Auslander seconded; the motion carried unanimously.

**C. 2016 -17 School Lunch Pricing**

**MOTION:** Ms. Fry made a motion to approve the 2016-17 School Lunch pricing as submitted. Mr. Ruiz seconded; the motion carried unanimously.

**D. 2015-16 Budget Revision #2**

**MOTION:** Ms. Fry made a motion to approve the 2015-16 FY Budget Revision #2 as submitted. Mr. Auslander seconded; the motion carried unanimously.

**E. 2016-17 Intergovernmental Agreement – Pima County JTED**

**MOTION:** Mr. Auslander made a motion to approve the IGA with Pima Co. JTED as submitted. Ms. Fry seconded; the motion carried unanimously. There were no changes made from the previous year's signed agreement.

**9. EXECUTIVE SESSION**

**MOTION:** Mr. Ruiz made a motion to adjourn into Executive session pursuant to:

A.R.S. 38-431.03 A. (1) Upon a public majority vote of the members constituting a quorum, a public body may hold an executive session but only for the follow purposes:

Discussions or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting. Mr. Auslander seconded; the motion carried unanimously.

**A. Employee Issue**

The Board adjourned into Executive Session at 8:11 p.m.

The Board reconvened at 8:39 p.m.

**10. ANNOUNCEMENTS**

Board Retreat June 23, 2016

**11. FUTURE BOARD AGENDA ITEMS**

**12. ADJOURNMENT**

Mr. Ruiz adjourned the meeting at 8:41 p.m.

Respectfully submitted by,  
Mr. Adam Hamm, Business Manager

ABSENT

Peter Livingston, Board President

Susan Fry, Board Member

Carlos Ruiz, Board Clerk

ABSENT  
Jeffrey Neff, Board Member

Steven Auslander, Board Member

## **Legislative Report – June 9, 2016**

The Fifty-Second Arizona Legislature Second Regular Session adjourned Sine Die (to conclude a regular or special session without setting a day to reconvene) on May 7th, 2016 at 5:45 A.M. The General Effective date of chaptered bills is August 6th, 2016.

On May 4th, at 1:40 a.m., a state budget agreement was approved by the Arizona Legislature, which will take effect July 1, 2016. On May 11th, the Governor signed into law the \$9.5 billion Arizona state budget.

### **Legislation to note (not a comprehensive list):** (source: ASBA and AASBO)

**HB 2190**, Chapter - Education Omnibus - over 30 changes; intended to reduce the reporting burden for districts; will be addressed in a future ASBA presentation.

**HB 2544/SB 1321, Chapter 10** - Schools; statewide achievement assessments; menu - SBE must adopt a menu of assessments. ADE must report on progress of menu development on or before December 15, 2017; LEA's may select from the menu in the timeframe as follows: Grades 9-12 SY 2018, Grades 3-8 SY 2019.

**SB 1430**, Chapter ; - Schools; Achievement profiles; improvement plans - Annual profiles must include: multiple measures of academic performance indicators of school quality as determined by SBE; Academic progress on English language arts and math assessments; academic progress on English language learner assessments; progress toward college and career readiness for grades 9-12; school ratings/rankings by the ADE may be issued during 2017 based on 2016 results of the AzMERIT.

**SB 1280 and SB 1457**, Chapter ; - Empowerment scholarship accounts expansion; eligibility; administration - ESAs expanded to include more eligible students based on disabilities; children with IEP or section 504 requiring specialized instructional materials; year-round applications to ADE; parents required to allocate monies annually rather than quarterly.

**HB 2234**, Chapter ; Schools; audits; county school superintendent - Audit reports must be sent to the county school superintendent, in addition to the Auditor General.

**SB 1137**, Chapter ; Schools; CPR instruction - Req. to provide one CPR training session to high school students by July 1, 2019; retroactive to January 1, 2016.

**HB 2518**, Chapter ; Regulatory exemption; school garden produce - Exempts fruits and vegetables grown in public school gardens for immediate consumption from food safety regulations; fruits and vegetables must be washed and cut on-site

## Prop 123 Update

Arizona Education Finance Amendment, Proposition 123 (May 2016) passed with a vote of 536,365 votes Yes (50.92%), and 516,949 votes No (49.08%) according to Arizona Secretary of State website.

Arizona Treasurer Jeff DeWit asked Attorney General Mark Brnovich to consider the legality of Prop 123, arguing that the measure violated the original federal law granting Arizona 10 million acres of federal land to support schools. According to Chuck Essigs, of AASBO, the AG released an opinion on June 8th on the distribution of Prop 123 funds. In the opinion, Mr. Brnovich concludes,

*"The Board does not face liability, personal or otherwise, for acting in compliance with the law as it stands currently. Arizona's public officials have a duty to obey laws unless a court enjoins them or declares them unconstitutional."*

Education advocates immediately began conducting a public opinion campaign, following the election, which emphasizes Prop. 123 was only a first step to improving school funding, in an effort to bring continued attention to the issue with Arizona voters and legislative leaders.

## November 8, 2016 Local General Election Contests

### Legislative Candidates LD 10 (Bruce Wheeler, not running /Stephanie Mach)

Todd Clodfelter  
Kirsten Engel  
Courtney Frogge  
Stefanie Mach

### State Senate LD 10 (David Bradley)

David Bradley  
Bill Wildish

### Pima County School Superintendent (Linda Arzoumanian, not running)

Margaret Burkholder  
Michael Gordy  
Dustin Williams

### Pima County Supervisor District 4 (Ray Carroll, not running)

John Backer  
Steve Christy  
Marla Closen



**Personnel Items - Board Meeting - June 9, 2016**

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Certified Resignations	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Other Continuations	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Joel Perez	Maintenance Coordinator	Transfer to EGJH from ACES / Replace Manny Maldonado	EGJH	1.0	\$15.00	7/1/2016
Classified Resignations	Position	Reason	Site	FTE	Wage	Date
Miranda Perez	Paraprofessional II/III	Other employment	TVES	0.80	\$10.84	5/25/2016
TOSA Contracts	Position	Reason	Site	FTE	Wage	Date
Other Discontinuations	Position	Reason	Site	FTE	Wage	Date
Cynthia Perkins	Head Softball Coach	Time commitment	Varies	Varies	\$1,434.00	5/25/2016
Kelsey Poag	Assistant Softball Coach	Personal	Varies	Varies	\$717.00	5/25/2016
Other New Hires	Position	Reason	Site	FTE	Wage	Date