



**SHIPPENSBURG AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
July 14, 2025**

The Shippensburg Area Board of School Directors met on July 14, 2025
in the Senior High School Library beginning at 8:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

Board of School Directors

Mrs. Steph Eberly

Mr. Daren Donovan - ABSENT

Mr. Jim Bard

Mr. Mike Carey

Mr. Levi Cressler

Mr. Kirk Naugle

Dr. Nathan Goates - ABSENT

Dr. Michael Lyman

Mr. Fred Scott - ABSENT

Administrative Staff

Mr. William August, Superintendent

Mrs. Leslee DeLong, Assistant to the Superintendent

Mr. Caleb Barwin, Business Administrator/Board Secretary

Dr. Susan Donat, Director of Curriculum, Instruction, and Assessment

Dr. Troy Stevens, Director of Technology

Mr. Tim Drawbaugh, Director of Maintenance

Student Representatives

Leonardo Blount

1.f AGENDA APPROVAL

4.h.13 was added to the agenda: Thea Friend – Physical Education Teacher at Shippensburg Area Elementary Schools, at an annual salary of \$55,469 Bachelors Step 1) (pending upcoming SAEA contract agreement) effective August 18, 2025 (new position per the 2025-2026 budget)

4.h.14 was deleted

Carey made a motion, seconded by **Cressler**, to approve the agenda as presented.

The motion passed unanimously.

2. CITIZENS' COMMENTS (AGENDA ITEMS ONLY) -

None

3. REPORTS:

3.a. Superintendent's Report

3.a.a. Donation Report

4. CONSENT AGENDA:

Carey made a motion, seconded by **Bard**, to approve items 4a - 4i of the Consent Agenda.

- 4.a.** Approval Minutes
- 4.b.** Finance
- 4.c.** Disposal of books from the Intermediate School Library and classrooms
- 4.d.** 2025-2026 Volunteer Handbook
- 4.e.** Student Services Renewal Agreements
 - 4.e.a.** Agreement with New Story for Special Education Services
 - 4.e.b.** The Vista School - Extended School Year Educational Services Addendum
 - 4.e.c.** LAUREL LIFE - 2025-2026 SOAR AGREEMENT
 - 4.e.d.** New Story Franklin County Consortium Agreement
- 4.f.** MOU Between Shippensburg University Head Start and SASD
- 4.g.** PSBA Membership Renewal
- 4.h.** Personnel - Professional and Support
- 4.i.** Personnel - Administration

The motion passed unanimously.

5. ACTION AGENDA:

Naugle made a motion, seconded by **Carey**, to approve item 5a of the Action Agenda.

- 5.a. Lego Education - SPIKE PRIME sets**

The motion passed unanimously.

Carey made a motion, seconded by **Cressler**, to approve item 5b of the Action Agenda.

- 5.b. James Burd Elementary - Dishwasher Quote**

The motion passed unanimously.

- 5.c. Track Settlement Repair PCO11**

Carey made a motion, seconded by **Naugle**, to approve item 5c of the Action Agenda.

On roll call vote, all present voted yes except for Eberly & Bard who voted no; motion failed. 4-2

6. DISCUSSION AGENDA – For approval at the August 11th, 2025 Meeting:

- 6.a.** Disposal items - SAIS
- 6.b.** Language Essentials for Teachers of Reading and Spelling (LETRS) licenses
- 6.c.** SASD 2025-2026 Handbooks

6.d. Field Trip Manual - 2025-2026

6.e. Schedule of Fees for Athletic Events

6.f. Memorandum of Understanding (MOU) with the Shippensburg Area Education Association (SAEA)

6.g. Head Start Sponsor-to-Sponsor Agreement 25/26

6.h. Job Descriptions

6.h.a. District Registrar

6.h.b. Business and Operations/Maintenance Office Assistant

6.h.c. Transportation Secretary

6.i. FCL Joint Authority Membership

7. CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS:

Tricia Maciejewski - Commented on internet safety and the need to keep doing more to educate our students.

8. BOARD COMMENTS:

Mr. Cressler - Provided athletic updates that are happening over the summer.

Mrs. Eberly - Asked for an athletic online payment system to be looked into.

9. INFORMATION:

9.a. Date Saver

July 24 - Facilities Committee

August 11 - Committee of the Whole/Planning/Action Meeting

August 14 - Facilities Committee

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**August 21 - First day of school for students**

## **ADJOURNMENT**

The meeting was adjourned at 8:20 P.M.

  
Caleb Barwin, Board Secretary

