

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING AGENDA

County Road School – Media Center

September 24, 2024

7:00 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into executive session for the following reasons:

- 1. Personnel
- 2. Student Discipline
- 3. Legal

- B. Move to approve the following resolution to enter the executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter executive session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- August 27, 2024 COW and Regular Meeting Minutes
- August 27, 2024 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Board goals and board self-evaluation with Sousa and Stern
- Principal Reports

XII. REVIEW OF AGENDA

A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
- B. Public comment.
- C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the guide movement as follows for the 2024/2025 school year, as recommended by the Chief School Administrator:

Name	From	To
Kaitlyn Bruno	MA	MA+16

2. Move to approve the following substitute teachers for the 2024/2025 school year, as recommended by the Chief School Administrator:

First Name	Last Name
Kyle	Bartus
Elena	Cami
Eitan	Ofeck
Dennis	O'Neil

3. Move to approve the provisional employment of the following substitute teachers for the 2024/2025 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c. 116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.

First Name	Last Name
Nicole	Crolla
Duygu	Tulgar
Eleonora	Rubino

B. Instruction – Pupils/Programs

C. Support Services – Staffing

1. Move to approve the resignation of Rosemary Kim, CRS paraprofessional, effective August 29, 2024, as recommended by the Chief School Administrator.
2. Move to approve the provisional employment of the following paraprofessional not to exceed 29 hours weekly, according to the paraprofessional hourly guide, for the remainder of the 2024/2025 school year, as recommended by the Chief School Administrator. Employment status would become effective upon the candidate's compliance with P.L. 1986, c. 116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7:

School/Position	Staff	Step
CRS - Paraprofessional PK (classroom aide)	Nicole Crolla	3

3. Move to approve the following custodial reassignments for the 2024/2025 school year, as recommended by the Chief School Administrator:

Name	From	To
Eddie Patricio Rosero-Villacres	Luther Lee Emerson (100%)	Luther Lee Emerson (50%) and County Road School (50%)
Demir Cazimoski	County Road School	Luther Lee Emerson School

D. Support Services – Board of Education

1. Move to approve the following request for facilities use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Event	Date(s) and time	Location
Boy Scouts Troop 20	Mondays as available 6:30 PM - 8:30 PM	DMS courtyard and partial cafeteria

2. Move to approve the attendance of the following workshops, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Julia Lefer	NJIDA conference October 19, 2024	\$190.00

3. Move to approve shared services agreement with Northern Valley Regional High School, for Behavioral Consultation Services, at a rate of \$28,578.00, as recommended by the Chief School Administrator.
4. Move to approve the results of the New Jersey Quality Single Accountability Continuum (NJQSAC), as recommended by the Chief School Administrator:

NJQSAC Areas	Initial Placement (August,2024)
Instruction and Program	83%
Fiscal Management	100%
Governance	100%
Operations	100%
Personnel	100%

5. Move to approve and submit the bi-annual Statement of Assurance (SOA) for paraprofessional staff for the 2024/2025 school year, as recommended by the Chief School Administrator.
6. Move to approve agreement with West Bergen Mental Healthcare for mental health assessments and school clearances at a rate not to exceed \$400 per assessment, as recommended by the Chief School Administrator.
7. Move to approve the agreement with Bergen County for the provision of non-public IDEA services for the Academy of Holy Angels in Demarest, with a maximum allotment of \$12,672.00, as recommended by the Chief School Administrator.
8. Move to approve the following non-public school technology agreement between the Demarest Board of Education and the Academy of Holy Angels for the 2024/2025 school year, in the amount of \$3,136, as recommended by the Chief School Administrator.

Non-Public School Technology Initiative Agreement

This is to certify that the Guidelines for Administering the New Jersey Nonpublic School Technology Initiative have been read and further certified that the pupils who will use the technology purchased under this program qualify under the guidelines. Specifically: a) It is understood that the equipment, supplies and materials purchased with the state aid funds are to be used solely for the purpose of enhancing the instructional process for nonpublic school students. The use of equipment, supplies, and materials purchased with state aid funds for religious purposes; the administration of the nonpublic school or other purposes contrary to law is strictly prohibited. State aid funds must be used to meet the specific technology needs of students and teaching staff members. State aid funds cannot be used to supplant benefits normally provided by the nonpublic school. All technology provided under this program to nonpublic school pupils must be used for secular, neutral, non-religious and non-ideological purposes. b) It is understood that the equipment purchased with the state aid is the property of the Demarest school district. Equipment will be purchased by the Demarest school district and delivered to the nonpublic school. The receiving copy of the purchase order will then be returned to the Demarest school district for payment. Upon receipt, equipment will be labeled by the Demarest school district with the labels provided by the Demarest school district. It is agreed that the nonpublic school will store the equipment at the end of the school year at no cost to the Demarest school district. Further, it is understood that only the Demarest school district may

dispose of equipment purchased for this program. Equipment may only be disposed of in accordance with the provisions of the “Public School Contracts Law”. c) Any piece of equipment purchased with the state aid funds will have a maintenance agreement or the nonpublic will be responsible for repairs. State aid funds may be used to purchase such agreement through the selected vendor. Implementation of maintenance agreements and warranties is the responsibility of the nonpublic school. It is agreed that funds must be committed before January 1, 2025 in order to ensure processing before the end of the fiscal year.

9. Move to approve the following non-public school security aid program between the Demarest Board of Education and the Academy of Holy Angels for the 2024/2025 school year, in the amount of **\$106,395** as recommended by the Chief School Administrator.

Non-Public School Security Aid Program

This is to certify that the Guidelines for Administering the New Jersey Nonpublic School Security Aid Program have been read and further certified that the Nonpublic School who will use the security services, technology and equipment purchased under this program qualify under the guidelines. Specifically: a) It is understood that the items purchased with the state aid funds are to be used solely for the purpose of enhancing the security of the faculty and the students of the nonpublic school. The use of equipment, supplies, and materials purchased with state aid funds for religious purposes; the administration of the nonpublic school or other purposes contrary to law is strictly prohibited. State aid funds must be used to meet the specific security needs of students and teaching staff members. State aid funds cannot be used to supplant benefits normally provided by the nonpublic school. All security provided under this program to nonpublic school pupils must be used for secular, neutral, non-religious and non-ideological purposes. b) It is understood that the equipment purchased with the state aid is the property of the Demarest school district. Equipment will be purchased by the Demarest school district and delivered to the nonpublic school. The receiving copy of the purchase order will then be returned to the Demarest school district for payment. Upon receipt, equipment will be labeled by the Demarest school district with the labels provided by the Demarest school district. It is agreed that the nonpublic school will store the equipment at the end of the school year at no cost to the Demarest school district. Further, it is understood that only the Demarest school district may dispose of equipment purchased for this program. Equipment may only be disposed of in accordance with the provisions of the “Public School Contracts Law”. c) Any piece of equipment purchased with the state aid funds will have a maintenance agreement or the nonpublic will be responsible for repairs. State aid funds may be used to purchase such agreement through the selected vendor. Implementation of maintenance agreements and warranties is the responsibility of the nonpublic school. It is agreed that funds must be committed before January 1, 2025 in order to ensure processing before the end of the fiscal year.

10. Move to approve the first of two annual drill for bus riders for the 2024/2025 school year that was conducted as noted below, as per Administrative Code (NJAC 6A:27-11.2), as recommended by the Chief School Administrator:

School	Location	Date/time	Person conducting drill:
County Road School 130 County Road	in front of building	September 13, 2024 9:00 AM - 9:45 AM	Mr. Mazzini, Principal

11. Move to approve the disposal of broken and outdated 3-D printers at Demarest Middle School, as recommended by the Chief School Administrator:

Fixed asset number	Manufacturer
10096	Maker Bot
10097	Maker Bot
10099	Maker Bot
10015	Maker Bot
10014	Maker Bot
10013	Maker Bot
10012	Maker Bot
10011	Maker Bot
10010	Maker Bot

12. Move to dispose of sixty four music textbooks, which are out of date, as recommended by the Chief School Administrator.
13. Move to accept the Nursing Plan for the 2024/2025 school year, as recommended by the Chief School Administrator.
14. Move to approve shared services agreement with the Borough of Demarest for snow plowing/salting, vegetative and solid waste collection and recycling, and small equipment mechanical repair services, as recommended by the Chief School Administrator.

E. Support Services—Fiscal Management

1. Move to confirm the August 2024 payrolls as follows, as recommended by the Chief School Administrator:

August 15	\$ 123,974.13
August 30	\$ 104,065.16

2. Move to approve September 24, 2024 bill list as follows, as recommended by the Chief School Administrator:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 741,096.62
20 Special Revenue Fund	\$ 99,555.50
21 Student Activity Fund	\$ 2,915.40
22 Athletic Fund	\$ 132.00
30 Capital Projects Fund	\$ 296,762.51
40 Debt Service Fund	\$ 22,250.00
60 Cafeteria Fund	\$ 7,505.77
61 Laptop Account	\$ 297.00
Total Bills:	\$1,170,514.80

3. Move to approve the following resolution, as recommended by the Chief School Administrator:
Receipt of Certification from Board Secretary
Pursuant to N.J.A.C. 6:20-2.13 (d), I, Antoinette Kelly, certify that as of August 31, 2024, no budgetary line item account has obligations or payments (contractual orders) that, in total, exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

4. Move to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C. 6:20-2.13 (e), we certify that as of August 31, 2024 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. Move to acknowledge receipt of the August 2024 Report of the Board Secretary, A148 and the Report of the Treasurer, A-149, as recommended by the Chief School Administrator.
6. Move to confirm the following budget transfer for August 2024, as recommended by the Chief School Administrator:

To:

Account Number	Description	Amount
11-000-219-610	Child Study Team Supplies	138.93
11-000-221-104	Improvement of Instruction-Salaries Other Prof Staff	1,200.00
11-000-230-339	General Administration-Other Professional Services	65.81
11-190-100-640	Regular Programs-Instruction-Textbooks	475.08
12-000-261-730	Required Maintenance Non-Instructional Equipment	4,719.34
Total Transfers To		6,599.16

From:

Account Number	Description	Amount
11-000-219-890	Child Study Team Other Objects	138.93
11-000-221-102	Improvement of Instruction-Salary Supervisor of Instruction	641.92
11-000-221-890	Improvement of Instruction-Other Objects	558.08
11-000-230-890	General Administration-Other Objects	65.81
11-190-100-610	Regular Programs Instruction General Supplies	475.08
11-000-261-610	Required Maintenance General Supplies	4,719.34
Total Transfers From		6,599.16

7. Move to approve payment application #6, in the amount of \$291,409.35 to Daskal LLC for the Demarest Middle School Gymnasium addition, NJDOE Project # 1070-040-23-1000, as recommended by the Chief School Administrator.
8. Move to approve a Maintenance Reserve Withdrawal in the amount of \$100,000.00 for the repairs and replacement of HVAC at County Road School and Luther Lee Emerson School as recommended by the Chief School Administrator.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the executive session to discuss personnel/legal matters/negotiations.
- B. Move to close the executive session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.