

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

RECEIVED
TOWN CLERK
2024 NOV -8 A 7:55 am
NEW MILFORD, CT

DATE:	November 12, 2024
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Discussion and Possible Action

- A. Monthly Reports
 - 1. Budget Position dated October 31, 2024
 - 2. Purchase Resolution D-788
 - 3. Request for Budget Transfers

4. Items of Information

- A. Employment Report - November 2024
- B. Enrollment Report - November 1, 2024
- C. Pegpetia Technology Grant Update
- D. Update on Transportation Requests

5. Public Comment

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member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. Adjourn

Sub-Committee Members: **Eric Hansell, Chairperson**
Tom O'Brien
Wendy Faulenbach
Brian McCauley

Alternates: Leslie Sarich



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	32,733,177	-37,320	32,695,857	7,198,024	25,024,462	473,371	98.55%
100'S	SALARIES - NON CERTIFIED	10,632,621	0	10,632,621	2,805,112	5,641,514	2,185,995	79.44%
200'S	BENEFITS	12,619,527	0	12,619,527	6,123,365	5,287,227	1,208,935	90.42%
300'S	PROFESSIONAL SERVICES	4,272,573	37,320	4,309,893	1,291,254	2,121,677	896,962	79.19%
400'S	PROPERTY SERVICES	956,488	0	956,488	360,298	279,726	316,463	66.91%
500'S	OTHER SERVICES	11,941,059	0	11,941,059	2,705,888	8,113,252	1,121,918	90.60%
600'S	SUPPLIES	2,913,450	0	2,913,450	747,211	1,464,270	701,970	75.91%
700'S	CAPITAL	73,948	0	73,948	37,364	4,069	32,515	56.03%
800'S	DUES AND FEES	108,225	0	108,225	68,519	11,688	28,019	74.11%
900'S	REVENUE	-2,788,559	0	-2,788,559	-118,539	0	-2,670,020	4.25%
GRAND TOTAL		73,462,509	0	73,462,509	21,218,496	47,947,885	4,296,128	94.15%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	567,125	0	567,125	30,050	0	537,075	5.30%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,319,679	0	2,319,679	462,223	1,619,012	238,445	89.72%
51202	SALARIES - NON CERT - SUBSTITUTES	1,023,360	0	1,023,360	321,754	0	701,606	31.44%
51210	SALARIES - NON CERT - SECRETARY	2,395,436	0	2,395,436	698,235	1,488,009	209,191	91.27%
51225	SALARIES - NON CERT - TUTORS	134,201	0	134,201	26,109	0	108,092	19.46%
51240	SALARIES - NON CERT - CUSTODIAL	2,055,127	0	2,055,127	703,780	1,290,956	60,391	97.06%
51250	SALARIES - NON CERT - MAINTENANCE	1,028,252	0	1,028,252	307,042	640,044	81,166	92.11%
51285	SALARIES - NON CERT - TECHNOLOGY	540,116	0	540,116	150,062	332,986	57,068	89.43%
51336	SALARIES - NON CERT - NURSES	569,325	0	569,325	105,858	270,508	192,959	66.11%
TOTAL		10,632,621	0	10,632,621	2,805,112	5,641,514	2,185,995	79.44%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	638,191	0	638,191	179,386	0	458,805	28.11%
52201	BENEFITS - MEDICARE	574,096	0	574,096	141,439	0	432,657	24.64%
52300	BENEFITS - PENSION	1,122,406	0	1,122,406	1,122,406	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	25,000	0	25,000	4,063	13,586	7,351	70.59%
52810	BENEFITS - HEALTH INSURANCE	9,598,448	0	9,598,448	4,400,378	4,915,778	282,292	97.06%
52820	BENEFITS - DISABILITY INSURANCE	105,000	0	105,000	32,990	72,010	0	100.00%
52830	BENEFITS - LIFE INSURANCE	144,000	0	144,000	44,214	87,786	12,000	91.67%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	412,386	0	412,386	198,489	198,067	15,830	96.16%
TOTAL		12,619,527	0	12,619,527	6,123,365	5,287,227	1,208,935	90.42%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	32,733,177	0	32,695,857	7,198,024	25,024,462	473,371	98.55%
51200	NON-CERTIFIED SALARIES	10,632,621	0	10,632,621	2,805,112	5,641,514	2,185,995	79.44%
52000	BENEFITS	12,619,527	0	12,619,527	6,123,365	5,287,227	1,208,935	90.42%
53010	LEGAL SERVICES	279,880	0	279,880	0	279,880	0	100.00%
53050	CURRICULUM DEVELOPMENT	80,000	0	80,000	1,221	0	78,779	1.53%
53200	PROFESSIONAL SERVICES	2,403,010	37,320	2,440,330	798,669	1,003,674	637,987	73.86%
53201	MEDICAL SERVICES - SPORTS	2,700	0	2,700	0	855	1,845	31.67%
53210	TIME & ATTENDANCE SOFTWARE	7,500	0	7,500	1,324	0	6,176	17.65%
53220	IN SERVICE	146,150	0	146,150	47,403	608	98,139	32.85%
53230	PUPIL SERVICES	645,336	0	645,336	176,891	485,745	-17,300	102.68%
53300	OTHER PROF/ TECH SERVICES	35,410	0	35,410	22,195	22,199	-8,984	125.37%
53310	AUDIT/ACCOUNTING	45,450	0	45,450	45,450	0	0	100.00%
53500	TECHNICAL SERVICES	241,892	0	241,892	119,185	64,375	58,332	75.89%
53530	SECURITY SERVICES	267,042	0	267,042	30,245	236,797	0	100.00%
53540	SPORTS OFFICIALS SERVICES	118,203	0	118,203	48,671	27,544	41,988	64.48%
54101	CONTRACTUAL TRASH PICK UP	83,766	0	83,766	30,696	39,109	13,961	83.33%
54301	REPAIRS & MAINTENANCE	491,487	0	491,487	203,281	126,086	162,120	67.01%
54303	GROUND MAINTENANCE	12,200	0	12,200	3,543	733	7,924	35.05%
54310	GENERAL REPAIRS	44,170	0	44,170	13,957	8,598	21,615	51.06%
54320	TECHNOLOGY RELATED REPAIRS	43,947	0	43,947	6,171	3,119	34,657	21.14%
54411	WATER	68,195	0	68,195	15,889	49,981	2,325	96.59%
54412	SEWER	14,300	0	14,300	7,204	7,096	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	198,423	0	198,423	79,557	45,004	73,862	62.78%
55100	PUPIL TRANSPORTATION - OTHER	185,200	0	185,200	62,452	59,259	63,489	65.72%
55101	PUPIL TRANS - FIELD TRIP	56,900	0	56,900	8,387	5,400	43,113	24.23%
55110	STUDENT TRANSPORTATION	6,390,980	0	6,390,980	1,102,967	5,044,788	243,225	96.19%
55200	GENERAL INSURANCE	345,363	0	345,363	345,363	0	0	100.00%
55300	COMMUNICATIONS	28,396	0	28,396	8,685	11,431	8,279	70.84%
55301	POSTAGE	28,200	0	28,200	5,311	18,688	4,201	85.10%
55302	TELEPHONE	45,896	0	45,896	39,835	6,061	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	10,000	0	10,000	3,097	510	6,393	36.07%
55505	PRINTING	28,160	0	28,160	1,208	6,140	20,812	26.09%
55600	TUITION - TRAINING	30,000	0	30,000	0	0	30,000	0.00%
55610	TUITION - PUBLIC PLACEMENTS	1,594,949	0	1,594,949	259,453	773,405	562,091	64.76%
55630	TUITION - PRIVATE PLACEMENTS	3,153,050	0	3,153,050	862,993	2,187,570	102,487	96.75%
55800	TRAVEL	43,965	0	43,965	6,138	0	37,827	13.96%
56100	GENERAL INSTRUCTIONAL SUPPLIES	181,637	0	181,637	78,594	12,463	90,580	50.13%
56110	INSTRUCTIONAL SUPPLIES	491,493	0	491,493	193,861	42,523	255,109	48.10%
56120	ADMIN SUPPLIES	33,678	0	33,678	10,574	2,668	20,436	39.32%
56210	NATURAL GAS	250,424	0	250,424	29,041	221,383	0	100.00%
56220	ELECTRICITY	1,064,997	0	1,064,997	236,265	828,732	0	100.00%
56230	PROPANE	4,251	0	4,251	0	0	4,251	0.00%
56240	OIL	234,796	0	234,796	226	234,570	0	100.00%
56260	GASOLINE	37,286	0	37,286	4,066	25,634	7,586	79.65%
56290	FACILITIES SUPPLIES	323,542	0	323,542	82,614	89,154	151,774	53.09%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	1,870	400	14,205	13.78%
56292	UNIFORMS/ CONTRACTUAL	13,622	0	13,622	0	0	13,622	0.00%
56293	GROUNDKEEPING SUPPLIES	25,445	0	25,445	7,596	19	17,830	29.93%
56410	TEXTBOOKS	41,064	0	41,064	17,261	1,476	22,328	45.63%
56411	CONSUMABLE TEXTS	75,313	0	75,313	53,289	40	21,984	70.81%
56420	LIBRARY BOOKS	64,591	0	64,591	11,392	3,510	49,689	23.07%
56430	PERIODICALS	15,717	0	15,717	11,947	663	3,107	80.23%
56460	WORKBOOKS	3,000	0	3,000	0	0	3,000	0.00%
56500	SUPPLIES - TECH RELATED	36,119	0	36,119	8,615	1,036	26,468	26.72%
57340	COMPUTERS	48,624	0	48,624	27,799	999	19,826	59.23%
57345	INSTRUCTIONAL EQUIPMENT	15,824	0	15,824	7,217	3,000	5,607	64.56%
57400	GENERAL EQUIPMENT	5,000	0	5,000	2,348	70	2,582	48.36%
57500	FURNITURE & FIXTURES	4,500	0	4,500	0	0	4,500	0.00%
58100	DUES & FEES	108,225	0	108,225	68,519	11,688	28,019	74.11%
EXPENDITURE TOTAL		76,251,068	37,320	76,251,068	21,337,035	47,947,885	6,966,149	90.86%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-2,321,720	0	-2,321,720	0	0	-2,321,720	0.00%
43105	MEDICAID REIMBURSEMENT	-79,000	0	-79,000	-54,194	0	-24,806	68.60%
44705	BUILDING USE FEES (BASE RENTAL)	-42,490	0	-42,490	-2,389	0	-40,101	5.62%
49102	BUILDING USE FEES (CUSTODIAL)	-35,689	0	-35,689	-2,794	0	-32,895	7.83%
44800	REGULAR ED TUITION	-143,800	0	-143,800	-25,222	0	-118,578	17.54%
44822	SPECIAL ED TUITION	-34,660	0	-34,660	-33,940	0	-720	97.92%
49103	DCF TUITION	-85,000	0	-85,000	0	0	-85,000	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-18,400	0	-18,400	0	0	-18,400	0.00%
44861	PARKING PERMIT FEES	-27,800	0	-27,800	0	0	-27,800	0.00%
REVENUE TOTAL		-2,788,559	0	-2,788,559	-118,539	0	-2,670,020	4.25%

GRAND TOTAL	73,462,509	37,320	73,462,509	21,218,496	47,947,885	4,296,128	94.15%
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BOE Capital Reserve Acct #43020000-10101	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Asside	201,875
Wastewater Management Plan - SMS	-17,562
NMHS Woodshop	-233,980
Central Office to SNIS Move	-150,000
Fiscal Year End 21/22 Deposit	2,816,025
New Security Grant Set-Asside	-139,800
1/2 of NMHS Fire Insurance Claim Shortfall	-28,538
Approved by BoF - 5 year Capital Withdraw 23/24	-984,078
Observatory Contribution	-12,500
Additional HVAC FUNDS	-150,000
Fiscal Year End 22/23 Deposit	1,568,696
Energy Systems Group 2023 & 2024 Payments	-895,443
Approved by BoF - 5 year Capital Withdraw 24/25	-1,424,000
*TOTAL AS OF 10/31/24	2,160,489

*DOES NOT INCLUDE FISCAL YEAR END 23/24 DEPOSIT

Turf Field Replacement Acct Contributions #43020000-10130	
FROM BOE 17/18 FYE BALANCE	50,000
FROM BOE 18/19 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 16/17, 17/18, 18/19	10,225
FROM TOWN DATED 6/4/20	50,000
FROM TOWN DATED 6/16/21	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 19/20	3,765
FROM BOE TEAM FEE'S & BANNER SALES - 20/21	1,890
FROM BOE 20/21 FYE BALANCE	100,000
FROM TOWN DATED 6/9/22	50,000
CONTRIBUTION - FROM BOE 21/22 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 21/22 & 22/23	12,960
CONTRIBUTION - FROM BOE 22/23 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN 22/23 FYE BALANCE	100,000
FROM TOWN DATED 4/18/24	50,000
TOTAL AS OF 10/31/24	678,840



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object
GENERAL	DISTRICT	M&J BUS, INC.	24/25 YEARLY - ODP TRANSPORTATION (1 STUDENT)	\$ 63,550.00	55110
GENERAL	SPED	PROCARE THERAPY	24/25 YEARLY - STUDENT CARE WORKER AT SMS	\$ 56,420.00	53200
GENERAL	SPED	PROCARE THERAPY	24/25 YEARLY - STUDENT CARE WORKER AT SNIS	\$ 48,300.00	53200
GENERAL	SPED	THE FORMAN SCHOOL	24/25 YEARLY - ODP TUITION (1 STUDENT)	\$ 42,000.00	55630
5 YEAR CAPITAL	FACILITIES	OMNI DATA	NES CAMERA UPGRADES	\$ 41,045.94	57340
GENERAL	FACILITIES	SIEMENS INDUSTRY	24/25 YEARLY - BUILDING CONTROLS AT SNIS & NMHS	\$ 39,324.00	54301
5 YEAR CAPITAL	IT	CDW	LENOVO CHROMEBOOKS GEN 3 (145 UNITS)	\$ 34,945.00	57340
5 YEAR CAPITAL	FACILITIES	OMNI DATA	SNIS CAMERA UPGRADES	\$ 33,242.93	57340
5 YEAR CAPITAL	FACILITIES	CONSULTING ENGINEERING SERVICES	NMPS HVAC EVAL 5YR REPORTING	\$ 32,356.62	53204
5 YEAR CAPITAL	FACILITIES	OMNI DATA	HPS CAMERA UPGRADES	\$ 30,621.72	57340
5 YEAR CAPITAL	IT	CDW	PANEL INSTALLS FOR SMARTBOARDS (42 UNITS)	\$ 26,980.00	57340
GENERAL	DISTRICT	TELESERV (NEW ERA TECHNOLOGY)	24/25 YEARLY - ANNUAL MAINTENANCE AVAYA PHONES - ALL SCHOOLS	\$ 22,663.80	55302
GENERAL	NMHS	TOWN OF NEW MILFORD	24/25 YEARLY - POLICE SUPERVISION AT ATHLETIC EVENTS	\$ 22,500.00	53540
5 YEAR CAPITAL	IT	DELL	POWEREDGE R760 SERVERS (2 UNITS)	\$ 19,002.64	57340
GENERAL	DISTRICT	REBEL INTERACTIVE	WEBSITE PHASE 4 PLUS 1 MONTH HOSTING AND 15HRS MANAGEMENT	\$ 18,900.00	53200
5 YEAR CAPITAL	FACILITIES	NORCOM	PROVIDE/INSTALL UPGRADED RADIO REPEATER AT NMHS	\$ 18,513.23	56999
5 YEAR CAPITAL	FACILITIES	OMNI DATA	SNIS CAMERA UPGRADES	\$ 18,104.34	57340
GENERAL	DISTRICT	REBEL INTERACTIVE	WEBSITE PHASE 5 PLUS 1 MONTH HOSTING AND 15HRS MANAGEMENT	\$ 17,375.00	53200
5 YEAR CAPITAL	FACILITIES	NORCOM	PROVIDE/INSTALL UPGRADED RADIO REPEATER AT HPS	\$ 15,272.39	56999
GENERAL	SMS	JTR TRANSPORTATION	24/25 YEARLY - ANTICIPATED SMS ATHLETIC TRANSPORTATION	\$ 15,000.00	55100
5 YEAR CAPITAL	NMHS	BMI SUPPLY	THEATRE LIGHTING UPGRADES	\$ 14,997.50	57340
GENERAL	DISTRICT	QUADIENT FINANCE USA, INC.	24/25 YEARLY - METERING MACHINE LEASE & POSTAGE FOR ALL LOCATIONS	\$ 14,989.33	55301
5 YEAR CAPITAL	FACILITIES	NORCOM	PROVIDE/INSTALL UPGRADED RADIO REPEATER AT SMS	\$ 14,767.74	56999
GENERAL	SPED	LAURA GUTMAN	24/25 YEARLY - NEUROPSYCHOLOGICAL EVALUATIONS	\$ 10,000.00	53230
5 YEAR CAPITAL	FACILITIES	SILVER, PETRUCELLI & ASSOCIATES	NES ROOF EVALUATION SERVICES	\$ 9,250.00	53200
5 YEAR CAPITAL	FACILITIES	BROTHERS PARSONS	NEW GUTTERS & DOWNSPOUTS AT HPS	\$ 8,620.00	57300
GENERAL	IT	BASE TECHNOLOGIES	COPIER CONTRACT BASE RATE CHARGE FOR 10/1/24-12/31/24	\$ 7,298.25	54420
GENERAL	FACILITIES	SARTRON LLC	REPLACE VFD FOR AHU-9 SUPPLY AT NMHS	\$ 6,870.00	54301
5 YEAR CAPITAL	FACILITIES	NEW ENGLAND MASONRY & ROOFING	COPING STONES/VERTICAL JOINTS - COURTYARD ROOF AT NMHS	\$ 6,714.00	53204
GENERAL	SMS	JOSH SHIP PRODUCTIONS	SPEAKER AT THREE, 45 MINUTE STUDENT ASSEMBLIES AT SMS IN MARCH	\$ 6,000.00	53200
5 YEAR CAPITAL	FACILITIES	BROTHERS PARSONS	NEW GUTTERS & DOWNSPOUTS AT HPS - LIBRARY AREA	\$ 5,900.00	57300
GENERAL	SMS	EDWARD GERETY (GERETY PRESENTATIONS)	STUDENT LEADER PROGRAM & WORKSHOP AT SMS IN FEBRUARY	\$ 5,500.00	53200

ITEMS LISTED IN BOLD AND ITALIC FONT ABOVE WERE FUNDED VIA GRANT(S)



BUDGET TRANSFER REQUESTS

#	DETAIL			FROM (-)			TO (+)		
	REASON	AMOUNT	LOCATION	ORG	OBJ	LOCATION	ORG	OBJ	
DISTRICT-1	USE OF BUDGETED INSURANCE MONEY BEYOND WHAT OUR ACTUARIAL ANTICIPATES US HAVING TO EXPEND IN THE CURRENT FISCAL YEAR TOWARDS DEVELOPMENT AND IMPLEMENTATION OF NEW DISTRICT WEBSITE & BRANDING MATERIALS	\$36,275.00	DISTRICT	BAZ25043 BENEFITS	52810 HEALTH INSURANCE	DISTRICT	BGZ25843 TECHNOLOGY	53200 PROFESSIONAL SERVICES	

#	DETAIL			FROM (-)			TO (+)		
	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT	



NEW MILFORD PUBLIC SCHOOLS

EMPLOYMENT REPORT

Regular Meeting of the Board of Education

New Milford, Connecticut

November 12, 2024-Operations/ November 19 BOE Meeting

CERTIFIED STAFF – APPOINTMENTS

<p>Courtney Young -1.0 English Teacher at NMHS. -Effective Date: December 2, 2024 -Salary \$58,409 (MA/Step 3) With less than 1 year of experience. -Replacing J, Groccia who resigned \$59,853 (MA/Step 4)</p>
<p>Darcey Markelon -PT Special Education Teacher at Faith Academy -Effective Date: November 6, 2024 -Salary \$29,016 (MA/15 @ .3)</p>
<p>Tyler Munroe -1.0 English Teacher at SMS. -Effective Date: November 18, 2024 -Salary \$54,283 (BA/Step 2) -Replacing A, Pickett who resigned \$62,986 (MA/Step 6)</p>

NON-CERTIFIED STAFF APPOINTMENTS

<p>Brandon Pancoast -1.0 Special Education Paraeducator at SMS. -Effective Date: November 4, 2024 -Salary \$17.48 an hour. Replacing P, Buonanno who resigned (Salary \$17.48 an hour).</p>
<p>Nadira Seeala-Safir -1.0 General Worker at SNIS. -Effective Date: November 18, 2024 -Salary \$15.69 an hour. Replacing L, Worden (Salary \$15.69 an hour).</p>

CERTIFIED STAFF – RESIGNATIONS

<p>Michelli Anatolio -1.0 Social Worker at HPS -Effective Date: November 15, 2025</p>	<p>Jessica Groccia -1.0 English Teacher at NMHS -Effective Date: November 8, 2024.</p>	<p>Melissa Olin -1.0 Grade 1 Teacher at NES -Effective Date: October 25, 2024</p>
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-Salary \$58,409 (MA22/Step 3). Took a position in another district.	-Salary \$59,853 (MA/Step 4). Took a position in another district.	-Salary \$92,069 (BA/ Step 15). Leaving the district due to personal reasons.
Rebekka Rosen -1.0 Music Teacher at NMHS. -Effective Date: November 21, 2024 -Salary \$59,853 (MA/Step 4). Took a position in another district.		

NON-CERTIFIED STAFF – RETIREMENTS

Maura Jabbonsky -1.0 Library Clerk -Salary \$20.16 per hour -Effective Date: December 31, 2024 after 13 years with the district.
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NON-CERTIFIED STAFF AND LICENSED STAFF- RESIGNATIONS

Maria Breton -1.0 Administrative Secretary to Assistant Superintendent -Salary \$29.56 per hour. -Effective Date: December 2, 2024 after 23 years with the district. Took a position in another district.
James Mattia -1.0 Maintainer II with license -Salary \$32.78 per hour. -Effective Date: November 22, 2024 after 17 years with the district. Left due to personal reasons.

COACHING STAFF – APPOINTMENTS

Henry Dietter -1.0 Varsity Boys Ice Hockey Coach -Effective Date: December 2, 2024 -Stipend for assignment: \$3916
Todd Hommel -1.0 JV Boys Basketball Coach -Effective Date: December 5, 2024 -Stipend for assignment: \$3830
Marquese Ward-Morning -1.0 Freshman Boys Basketball Coach -Effective Date: December 5, 2024 -Stipend for assignment: \$2946

COACHING STAFF- RESIGNATIONS

David Cardoso

-1.0 Girls Varsity Soccer Coach

-Resigned effective October 24, 2024.

-Stipend for assignment: \$4410.40



New Milford Enrollment Matrix By School

November 1, 2024

NES	Actual 6/1/23	Proj 24-25	Actual 11/01/24	Proj Variance
PK	56	39	55	16
K	139	129	107	-22
1	134	129	131	2
2	128	137	137	0
Totals	457	434	430	-4

HPS	Actual 6/1/23	Proj 24-25	Actual 11/01/24	Proj Variance
PK	48	39	43	4
K	117	121	92	-29
1	120	121	118	-3
2	105	115	123	8
Totals	390	396	376	-20

Actual 6/1/23	Tot Proj 24-25	Actual 11/01/24	Proj Variance
104	78	98	20
256	250	199	-51
254	250	249	-1
233	252	260	8
847	830	806	-24

SNIS	Actual 6/1/23	Proj 24-25	Actual 11/01/24	Proj Variance
3	252	252	261	9
4	262	237	234	-3
5	250	258	261	3
Totals	764	747	756	9

SMS	Actual 6/1/23	Proj 24-25	Actual 11/01/24	Proj Variance
6	281	269	270	1
7	255	243	246	3
8	286	277	278	1
Totals	822	789	794	5

NMHS	Actual 6/1/23	Proj 24-25	Actual 11/01/24	Proj Variance
9	293	267	250	-17
10	334	300	301	1
11	302	298	291	-7
12	308	324	313	-11
Totals	1237	1189	1155	-34

	Actual 6/1/23	Actual 11/01/23	Proj 24-25	Actual 11/01/24	Proj Variance	Actual Variance
PK-2	847	832	830	806	-24	-41
SNIS	764	757	747	756	9	-8
SMS	822	781	789	794	5	-28
NMHS	1237	1210	1189	1155	-34	-82
Totals	3670	3580	3555	3511	-44	-159

LHTC total = 18



New Milford Public Schools
Technology Department

To: Dr. Janet Parlato, Superintendent
From: Jeff Turner, Technology Director
Date: 10/16/2024
Re: Pegpetia Grant Purchases

Dr. Parlato,

New Milford Public Schools was awarded \$22,263 for the 2024 [PURA Pegpetia Grant](#) from the State of Connecticut. These funds are meant for use with Audio and Video purposes per the grant.

Using these funds we have completed all purchases and have purchased the following:

New Milford High School Theatre purchased 2 ipads, 2 macbook pro laptops and 1 apple monitor for their sound booth and for use on the stage to communicate with students/staff during performances. They were also able to purchase a [Chauvet Maverick Force 1 Portable Spotlight](#) for use in the Theatre as well.

We also continued use of Discover Video with its ability to cast google slides to TV's in our district.

We look forward to applying for the 2025 version of this non matching grant for items for New Milford Public Schools.

Jeff Turner, Technology Director



TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: November 7, 2024
RE: Update on Transportation Requests & All Star Transportation

Transportation Requests

Since the start of the current school year there have been 30 complaints or inquiries regarding busing issues **not related to late buses**. Most of these were requests for a stop/route change. 5 of the 30 required a site visit by either me or the Transportation Manager from All-Star Transportation.

- All of these requests were considered and all were rejected based off of the fact that the current stop/route was within policy. None of the rejections have resulted in a request for hearing at this time.
- During the same time period last year we had 41 total complaints or inquiries regarding general busing issues.

Board of Education Policy 5163 is the lens through which each request for a change is evaluated. That policy was last updated in October of 2023 and is attached to this memo.

Third-Tier Late Buses & All-Star Driver Staffing

All-Star Transportation has only had to perform a single third-tier late run during the current school year as they have supplemented the driver pool for New Milford. We currently have:

- 5 drivers allocated to New Milford from other depots to help out and provide coverage.
- 3 spare drivers for when call outs exceed both our out of town and local pool(s) of drivers.

Other Issues

We continue to meet with All-Star management on a monthly basis to refine protocols to ensure smoother operations and communications pertaining to topics such as:

- Notifications for buses that are delayed due to the numerous road works projects in the district.
- Missing student alert(s) when/if a student gets on the wrong bus.
- Contacting families when a parent/guardian is not present at a stop for elementary students.
- Deployment of replacement buses mid-run when a mechanical issue renders the bus inoperable. We have had 8 of these occur so far in the current school year. Some of these incidents were quickly resolved without a replacement bus needed but the number of these so far this year are higher than normal.
- Possibility of a parent bus application in the future.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations

TRANSPORTATION

I. Statement of Policy

The Board of Education will provide transportation for students under provisions of state law and regulations. In determining the provision of transportation, the superintendent of schools shall consider the guidelines contained in this policy and shall administer the operation so as to:

1. provide for the safety of students, including consideration of hazardous conditions whether or not described in this policy;
2. provide for appropriate supervision for students while on school transportation, consistent with the Board's student discipline policy; and
3. assist disabled students by providing appropriate specialized transportation when required by law.

II. Definitions

1. "School transportation" means the procedure, program, or implemented plan by which a pupil is transported to and/or from school from the pupil's residence or the assigned bus stop at public expense, whether by use of publicly owned equipment or by contract. Such transportation shall be over public roads approved and maintained by the municipality or the state of Connecticut, or private roads approved pursuant to C.G.S. Section 10-220c.
2. "Walking distance" means the linear measure of a prescribed or authorized pedestrian route between the pupil's residence and the pupil's school from a point at the curb or edge of a public or private road nearest the pupil's residence to a point at the entrance of the school, or a safe entrance to the school grounds located within one hundred feet of the school building entrance or the bus pick-up area, or the route from the point on the public thoroughfare nearest the residence to the school bus or vehicle embarkation point established by the New Milford Board of Education.
3. "One mile walking distance" means a reasonable measurement of a route to be traversed extending from the point of measurement at least 5,280 feet, but not more than 5,380 feet.
4. "Grade K" means kindergarten, or a school program appropriate to a beginning pupil.

5. "Hazard" means a thing or condition, as prescribed in this policy under "Hazardous Conditions" that affects the safety of pupils walking to or from school and/or to or from a designated bus pick-up area.
6. "Sidewalk" means a portion of the landscape right of way approximately three feet wide, usually parallel to the traffic lanes which may be paved or unpaved, and marked by curbing, drainage ditch, grass area or fencing; apart from and independent of any white line safety markings along the street pavement.
7. "Raised walk area" means a portion of the landscape right of way approximately three feet wide, usually parallel to the traffic lanes which may be paved or unpaved, distinguished by some elevation above the street pavement level and marked by curbing, drainage ditch, grass area or fencing; apart from and independent of any painted safety markings along the street pavement.
8. "Walking route" means the route that the student is expected to travel between his/her residence to and from school and/or an assigned bus stop.
9. "Bus stop" shall be defined as a geographical location designated by the Board of Education, school administration or their designee where students can safely wait for purposes of embarking or disembarking a school bus.
10. "Pupil" means any individual of school age enrolled in a public or nonprofit private school located within the school district or contiguous school district as the case may be.

III. Provision of Transportation

Transportation by private carrier may be provided whenever such practice is more economical than using school district-owned/leased facilities. If parents volunteer, and the administration permits, parents may be reimbursed for transportation of eligible students whenever such practice is more economical or convenient for the school district.

In determining the provision of transportation for resident public and eligible private school students, the following guidelines regarding walking distances will be considered. Distance measurements will be based on the most direct route from the student's home beginning at a point at the curb or edge of a public road or highway nearest the home to the edge of the school property or bus pickup areas.

<u>Grade</u>	<u>Limit</u>
K-2	0.5 mile
3-8	1 mile
9-12	1.5 miles

Students living within the stated distance limits will receive transportation when, in the opinion of the Superintendent of Schools, it is in the best interests of the district to provide transportation.

IV. Access to Bus Stops/Transportation and Behavior

Parents and/or guardians are responsible for ensuring the safety of their children up until the point when students board the school bus or other school provided transportation, and after students get off the bus after school. This responsibility includes the selection of walking routes to/from any bus stop and/or the school building, compliance with health and safety precautions at the bus stop and along walking routes, and the provision of supervision that is appropriate to the student's age, maturity and conditions along the walking route and/or at the bus stop at all times.

Given that bus pick up times may vary, the Board expects that parents and/or guardians will ensure that their children arrive at the bus stop in advance of any scheduled pick up time.

Students accessing school transportation are expected to behave in an appropriate manner, in accordance with all school rules and regulations. The Board's policies and procedures concerning student discipline shall apply to student behavior while accessing student transportation.

V. Hazardous Conditions

The administration shall consider the following guidelines for hazardous conditions when making decisions regarding the transportation of children:

1. Except as provided in Paragraph 7 of this Section, a street or road, along a designated walking route to or from school and/or to or from a designated bus pick-up area, having an adjacent or parallel sidewalk or raised walk area shall be deemed hazardous when any one of the following conditions exist:
 - a) For pupils under age ten, or enrolled in grades K through 2:
 - (i) the absence of a pedestrian crossing light or crossing guard where three or more streets intersect, and a pupil is expected to cross the street; OR
 - (ii) street crossings where there are no stop signs or crossing guards and the traffic count during the time that pupils are walking to or from school exceeds sixty vehicles per hour at the intersection, and a pupil is expected to cross the street.
 - b) For pupils r enrolled in grades 3 through 12, the absence of a traffic light or stop signs or crossing guard at an intersection where three or more streets intersect which has a traffic count which exceeds ninety vehicles per hour during the time that pupils are walking to or from school, and such pupils are expected to cross the street;

- c) For all pupils:
 - (i) any street, road, or highway with speed limits in excess of forty miles per hour which does not have pedestrian crossing lights or crossing guards or other safety provisions at points where pupils must cross when going to or from school or the bus stop; OR
 - (ii) the usual or frequent presence of any nuisance such as open man-holes, construction, snow plowed or piled on the walk area making walkways unusable, loading zones where delivery trucks are permitted to park on walkways, commercial entrances and exits where cars are crossing walking areas at speeds in excess of five miles per hour, and the like, including such nuisances which are hazardous or attractive to children.

- 2. Any street, road, or highway, along a designated walking route to or from school and/or to or from a designated bus pick-up area, that has no sidewalks or raised walk areas shall be deemed hazardous if any one of the following conditions exist:
 - a) For pupils enrolled in grade K through 2:
 - (i) any street, road, or highway possessing a traffic count of sixty or more vehicles per hour at the time that pupils are walking to or from school; OR
 - (ii) any street, road, or highway possessing a speed limit in excess of thirty miles per hour.

 - b) For all pupils:
 - (i) the presence of human-made hazards including attractive nuisances, as stated in 1(c)(ii) above; OR
 - (ii) any roadway available to vehicles that does not have a minimum width of approximately twenty-two feet; OR
 - (iii) any roadway available to vehicles that, when plowed free of snow accumulations, does not have a minimum width of approximately twenty feet; OR
 - (iv) any street, road, or highway where the line-of-sight visibility together with posted speed limits do not permit vehicular braking/stopping in accordance with the Connecticut Drivers Manual or Department of Transportation, Division of Design Standard, or other reasonable standard.

- 3. Any walkway, path, or bridge, along a designated walking route to or from school and/or to or from a designated bus pick-up area, in an area adjacent or parallel to railroad tracks shall be considered hazardous unless a suitable physical barrier along the entire pedestrian route is present and fixed between pupils and the track; and any crossing of railroad tracks

carrying moving trains during hours that pupils are walking to or from school or to and from a designated bus pick-up area shall be deemed hazardous unless:

- a) a crossing guard is present; OR
 - b) for pupils enrolled in K-2, an automatic control bar is present at crossings; OR
 - c) for pupils enrolled 3-12, a bar or red flashing signal light is operational.
4. For pupils in grades K through 5, the following conditions shall be deemed hazardous:
 - a) a lake, pond, stream, culvert, water-way, or bridge shall be deemed a hazard in the absence of a fence or other suitable barrier fixed between the pupil and the water; OR
 - b) any area adjacent to a roadway, sidewalk, or bridge, along a designated walking route to or from school and/or to or from a designated bus pick-up area, having a drop of three or more feet per four feet of travel length on either side of the established lanes, in the absence of a fence or other suitable barrier.
 5. For pupils in grades K through 5 walking to or from school or the bus stop at any time prior to one-half hour before sunrise or any time one-half hour after sunset shall be deemed hazardous.
 6. For all students, walking along any street, road, walkway, sidewalk, or path designated as a walking route which passes through an area which has a history of aggressive acts of molestation resulting in actual or threatened physical harm or moral degradation during the hours when pupils ordinarily walk to or from school shall be deemed hazardous.
 7. It shall not be a “hazard” or “hazardous condition” for a pupil whose residence abuts a public street, road or highway to (1) wait for the bus on the private property where the pupil resides for the school bus, until the school bus’s flashing red lights are activated to stop traffic so that the student can enter onto or cross the public street, road or highway to get on a school bus; or (2) exit a school bus that is stopped on the public street, road or highway, when the bus’s flashing red lights are activated to stop traffic so that the pupil can enter onto or cross such street, road or highway to access the private property where the pupil resides.

VI. Applicability and Exceptions

1. This policy is applicable to public road approved and maintained by the municipality or state of Connecticut, or private roads approved for passage

of school transportation vehicles in accordance with C.G.S. Section 10-220c.

2. Special Education pupils and pupils eligible for accommodations under Section 504 of the Rehabilitation Act shall be judged on an individual basis, and appropriate transportation provided.
3. The Superintendent of Schools may grant an exception to any guideline set forth in this policy where a peculiar condition or combination or conditions renders such condition(s) a hazard based upon reasonable judgment; or where under the circumstances, other conditions exist under which the safety of students necessitates a variance with the guidelines within this policy.

VII. Complaint Procedure

1. All complaints concerning school transportation safety shall be made in writing to the Superintendent of Schools or designee. The Superintendent or designee shall maintain a written record of all such complaints, and shall conduct appropriate investigations of the allegations in a timely manner. The investigation shall include 1) the review of the complaint raised with appropriate personnel responsible for transportation of students and 2) the opportunity for the parent or other person making the complaint to meet with the Superintendent to discuss the complaint and any possible resolution thereof.
2. Annually, within thirty (30) business days of the end of the school year, the Superintendent of Schools or designee shall provide the Commissioner of Motor Vehicles (“Commissioner”) with a copy of the written record of complaints received during the previous twelve (12) month period.
3. The Superintendent of Schools or designee shall make a written report of the circumstances of any accident within the Board’s jurisdiction and knowledge, involving a motor vehicle and any pedestrian who is a student, which occurs at a designated school bus stop or in the immediate vicinity thereof, to the Commissioner within ten (10) business days thereafter on a form prescribed by the Commissioner.
4. If a complaint covered by Section 10-186 of the Connecticut General Statutes, and is not resolved by the Superintendent, the Superintendent shall inform parent or guardian, or an emancipated minor or a pupil eighteen years of age or older, of the right to request a hearing regarding the complaint. Such hearing, if requested, shall be held in accordance with Section 10-186 of the Connecticut General Statutes, as it may be amended from time to time.

Legal Reference: Connecticut General Statutes

- 10-186 Duties of local and regional boards of education re: school attendance. Hearings. Appeals to state board. Establishment of hearing board. Readmission. Transfers.
- 10-187 Appeal from finding of hearing board.
- 10-220 Duties of boards of education.
- 10-220c Transportation of children over private roads. Immunity from Liability.
- 10-221c Development of policy for reporting complaints regarding school transportation safety.
- 10-273a Reimbursement for transportation to and from elementary and secondary schools.
- 10-280a Transportation for students in non-profit private schools outside school district.
- 10-281 Transportation for pupils in nonprofit private schools within school district.
- 14-275 Equipment and color of school buses.
- 14-275b Transportation of mobility impaired students.
- 14-275c Regulations re: school buses and motor vehicles used to transport special education students.

Policy approved: October 19, 2023

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut