



OWOSSO PUBLIC SCHOOLS
Ready for the World

Board of Education Agenda
April 25, 2022
5:30 pm

Washington Campus
645 Alger Street
Owosso, Michigan 48867

1. Call to Order

2. Pledge of Allegiance

3. Building Reports

- Madalyn Hasyn Student Representative Report
- 5th Grade Exhibition Presentation - Marsha Ladd
- Recognition of JoEllen Smith

4. Board Correspondence:

- Superintendent's Report
- Curriculum Director's Report

5. Public Participation

6. For Action

▪ **Consent Agenda:**

March 14, 2022, Board of Education Meeting Minutes-----	Report 21-119	Page 1
April 11, 2022, Board of Education Committee of the Whole Meeting Minutes-----	Report 21-120	Page 8
Current Bills-----	Report 21-121	Page 13
Financials-----	Report 21-122	Page 24
▪ Sinking Fund Recommendation-----	Report 21-123	Page 28
▪ Approval of Spicer Contract-----	Report 21-124	Page 31
▪ Budget Revision #1-----	Report 21-125	Page 41
▪ Bentley Grant Funded Air Conditioning Units-----	Report 21-126	Page 47
▪ Therapy Dog Training Services-----	Report 21-127	Page 50
▪ OHS Out of State Travel, Dallas, TX-----	Report 21-128	Page 56
▪ OHS Out of State Travel, Atlanta, GA-----	Report 21-129	Page 59
▪ Personnel New Administrator Hire-----	Report 21-130	Page 62
▪ Personnel New Teacher Hire-----	Report 21-131	Page 64

7. For Future Action

▪ Sinking Fund Recommendation-----	Report 21-132	Page 67
▪ ESS Midwest (Education Solutions Services), formerly PCMI/WillSub, Contract Renewal----	Report 21-133	Page 69
▪ Obsolete Material-----	Report 21-134	Page 72
▪ Purchase and Lease of Busses-----	Report 21-135	Page 74

8. For Information

▪ Personnel Update-----	Report 21-136	Page 78
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9. Public Participation

10. Closed Session: Negotiations

11. Board Reports: Board Member Comments/Updates

12. Upcoming Board Meeting Dates:

May 9: Committee of the Whole Meeting, Washington Campus Gymnasium, 5:30PM

May 23: Board of Education Meeting, Washington Campus Gymnasium, 5:30PM

Important Upcoming Dates:

May 6,7,8: OHS Spring Play, Friday and Saturday 7:00pm, Sunday 2:00pm, PAC

May 13, 14, 15: OHS Cabaret, Friday and Saturday 7:00pm, Sunday 2:00pm, PAC

May 16: OHS Athletic Awards, 7:00pm, PAC

May 17: OHS Honor Convocation, 7:00pm, PAC

May 18: LHS Graduation, 5:30pm, PAC

May 19: OHS Commencement, 7:00pm, Willman Field

May 21: OMS 8th Grade Awards, 6:00pm, PAC

May 21: OMS Spring Fling, 7:00pm, OMS Gym

May 27: Last Day of School

June 1: OPS Job Fair, 4:00pm, PAC

13. Adjournment

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. Board Policy 0166

BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

Therefore, we guarantee that:

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

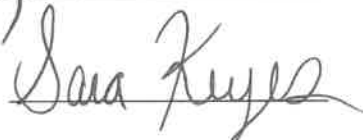
Rick Mowen
President



Shelly Ochodnicky
Vice President



Sara Keyes
Treasurer



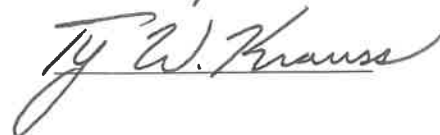
Marlene Webster
Secretary



Adam Easlick
Trustee



Ty Krauss
Trustee



Olga Quick
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

Ready for the World

BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



OWOSSO PUBLIC SCHOOLS

Ready for the World

Public Participation at Board Meetings Statement

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

For Action

March 14, 2022 Regular Board Meeting Minutes

OWOSSO PUBLIC SCHOOLS
Board of Education Minutes
Regular Meeting
March 14, 2022
Report 21-119

Present: Adam Easlick, Ty Krauss, Rick Mowen, Shelly Ochodnick, Olga Quick,
 Marlene Webster
 Absent: Sarah Keyes

President Rick Mowen called the Board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Gymnasium, 645 Alger Street, Owosso MI 48867.

Pledge of Allegiance

Building Reports

Dr. Tuttle welcomed the first presenters of the evening, owners of Paradise Dog Training Lori and Jack Grigg. Dr. Tuttle explained the District is considering purchasing therapy dogs to help ease the mental health issues that have been prevalent among students and staff in the last couple of years. Lori and Jack introduced therapy dogs Emmy and Wally and started by saying they are a small company out of Fenton, Michigan, and they train about four to six dogs per year. Lori explained the selection process for each dog is extensive; they research the genetic history of the dog dating back 100 years, they verify the health of the dog, and the dog must have a specific temperament. Each dog is trained for several months to Therapy Dog International Standards. Once the dog is placed with a host family within the District, Lori and Jack spend several months training those who will be handling the dog at the school (up to 18 handlers per dog). Dr. Tuttle thanked Lori and Jack for their time and willingness to come before the Board and answer questions.

For the Celebrate Kids portion of the evening, Bentley Bright Beginnings teachers Ms. Erika Sumbera, Ms. Brittany Murphy, Ms. Heather Kirby, and a group of their Bentley students (Killian Shaulis, Meadow Domingos, Liviana Amburgey, River Stiff, Ariella Cannon, Amara Mason, Aubrey Lamrouex, and Nylah Griffin) demonstrated for the Board that they are learning their letters. The teachers held up single letters on flash cards and the students identified the letter, the sound the letter makes, and an animal associated with the letter. Dr. Tuttle thanked Bentley Bright Beginnings for their presentation and praised the students for their dedication to learning.

For her report, Student Representative Madalyn Hasyn congratulated the participants at the BPA State Finals in Grand Rapids. Madalyn commended student Elijah Whiteside as he will be moving on to the national competition in Dallas, Texas. Elijah is the first student in Owosso history to earn the honor of participating in the national competition. Madalyn reported the J.V. Quiz Bowl team earned second place in their competition in Grand Rapids and the varsity team

was awarded third place. The band and choir achieved the superior rating of 1 at their festival competition the previous week. Madalyn wished the Trojan Marching Band the best of luck in their travels to Disney and their performance in the park. Madalyn finished her report by congratulating the students who were inducted into the National Honor Society and thanked the seniors who are graduating for making OPS and their community a better place.

To end the building reports, Coach Curran escorted student athlete Hannah Hart to the microphone and described her recent accomplishment in girls' wrestling. Hannah competed in the all-female MHSAA Wrestling Tournament and placed in the top eight. She earned all-state honors and accomplished this with a broken finger. The Board commended Hannah for her perseverance and determination.

Board Correspondence

Dr. Tuttle reported the third graders at Bryant participated in a field trip to the Capitol Building in Lansing. The students were invited to the Senate and had a wonderful time while also learning about Michigan's government. District-wide, the third graders also had their musical debut at the Performing Arts Center, the performances were well-received by the students and parents alike. Dr. Tuttle continued that March is Reading month at all OPS schools and many guest readers from the community have signed up to visit the classrooms and read to students. The middle school had their annual history day, students could build a website or make an exhibit and the judges are always complimentary of the Owosso students and the effort they put into their projects. In athletics, Owosso had great success with both seventh and eighth grade boys' basketball teams having winning seasons. Dr. Tuttle congratulated the OPS band and choir for their ratings at the district festival. The unveiling of the state championship softball banner occurred at the Corunna basketball game two weeks prior; Dr. Tuttle, several members of the girls' softball team, Athletic Director Mr. Steve Irelan and Coach JoEllen Smith were there to commemorate the occasion. Dr. Tuttle also commended Transportation Director Renee Secor-Jenks and Connor Sergent for their hard work during the snow days over the past week. Dr. Tuttle finished her report by welcoming the new high school football coach Mr. Rob Tyner.

Curriculum Director Mr. Steve Brooks began his report by saying that the Professional Development planned for March 11 had to be rescheduled due to the snow days, the District is working on another opportunity to provide Professional Development for staff. Mr. Brooks also said that for the last couple of months, administration has been working on 6-12 math resources and to provide family support at home. Administration is also preparing for testing season next month, organizing materials and enrollment that needs to be done for the SAT and PSAT. Mr. Brooks finished his update by saying that administration is also preparing for the 2022-2023 school year to have all materials ready by fall 2022.

Public Participation

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less.

Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following individuals addressed the Board:

- Tom Manke
- Karen Michalec
- James Zimmerman
- Dan Sellen
- Karen Robinson

For Action

- Moved by Krauss, supported by Webster to approve the February 21, 2022, Regular Board Meeting Minutes, the Current Bills and Financials as presented. Motion carried unanimously.
- Moved by Quick, supported by Ochodnický to approve the OHS Out of State Travel Chicago Choir trip. Motion carried unanimously.
- Moved by Quick, Supported by Easlick to approve the ESSER Fund Recommendation. Secretary Webster conducted a roll-call vote. Trustees Easlick, Krauss, Quick, Secretary Webster and Vice President Ochodnický voted for the recommendation. Keyes is absent. Motion passed in roll-call vote.
- Moved by Quick, supported by Krauss to authorize the Owosso Public School's Maintenance department to dispose of two vehicles that no longer service the needs of the district, a 1994 Chevy Dump Truck and a 1995 GMC Pick Up Truck. Motion Carried unanimously.
- Moved by Quick, supported by Webster to approve the discontinuation of the Daily COVID testing at the Performing Arts Center. Motion carried unanimously.
- Moved by Krauss, Supported by Webster to table the Paradise Dog Training contract until the April 25, 2022, regular Board meeting. Motion carried unanimously.

For Future Action

- The Board will be asked to authorize the Superintendent to award the contract on April 25, 2022, for replacement of interior doors at all three elementary schools based on bids to be submitted on March 16, 2022.
- The Board will be asked to approve the contract with Spicer Group, as presented, for retention of their services for the design, bidding and fieldwork for the projects identified for summer work.
- The Board will be asked to adopt the Budget Revision #1 resolution for the 2021-22 appropriations for the General, School Service, and Sinking Funds as presented.

For Information

Dr. Tuttle announced the following personnel changes:

Accepted Positions

- Heather Dorn has accepted the 6.5-hour Monitor position at Emerson Elementary.
- Theresa Riley has accepted the floating Bus Driver position.
- Julie Nelson has accepted the 52-week Secretary position at Owosso Middle School.

Resignations

- Jennifer Sanders, Special Education Teacher at Bryant Elementary has submitted her letter resignation effective February 25, 2022.
- Maggie Keech, Third Grade Teacher at Bryant Elementary has submitted her letter of resignation to be effective at the conclusion of the 2021-2022 school year.
- Scott Buddy, Science Teacher at Owosso Middle School has submitted his letter of resignation to be effective at the conclusion of the 2021-2022 school year.
- Angelina Manns, Food Service Supervisor has submitted her letter of resignation to be effective March 21, 2022.
- Nathan Lepley, Custodian II at Owosso High School has submitted his letter of resignation to be effective February 25, 2022.

Retirements

- Shawn Alexander, English Teacher at Owosso Middle School has submitted her letter of retirement effective at the conclusion of the 2021-2022 school year after 25 years of service with the District.
- Devin Pringle, Teacher at Owosso High School and Head Football coach has submitted his letter of retirement to be effective at the conclusion of the 2021-2022 school year after 5 years of service with the District.
- Gerald Gerstler, Teacher at Owosso High School has submitted his letter of retirement to be effective at the conclusion of the 2021-2022 school year after 26 years of service with the District.
- Tammy Smith-Schaar, Paraprofessional at Bryant Elementary has submitted her letter of retirement to be effective at the conclusion of the 2021-2022 school year after 26 years of service with the District.
- Elizabeth Ramirez, Paraprofessional at Emerson Elementary has submitted her letter of retirement to be effective at the conclusion of the 2021-2022 school year after 24 years of service with the District.

Public Participation

The following individuals address the Board:

- Tom Manke

Board Reports

Vice President Ochodnicky congratulated Hannah Hart on her success and likened her to another successful Owosso wrestler, Megan Vondrasek.

Secretary Webster praised the Bentley students for their presentation and applauded administration for the marketing that was done for kindergarten registration. Secretary Webster said OPS does make a commitment to not send registration packets to neighboring districts, but the school should be doing everything in its power to draw new students to the district. Secretary Webster ended her comments by saying that Lincoln Alternative High School rose to the top spot it is at now under Dr. Tuttle's leadership and commended her for administrative guidance.

Trustee Quick congratulated the band for their performance during the district festival. She also congratulated Hannah Hart for her success and thanked CFO Omer for her hard work on the budget.

Trustee Easlick said he is excited to learn more about the therapy dogs and think they would be a great addition to the community. He thanked Madalyn for her student report and congratulated Hannah Hart for her success in wrestling.

Trustee Krauss congratulated Hannah Hart, the band for their festival performance, and wished good luck to the new football coach. Trustee Krauss ended his comments by saying that several of the Board members works closely with Shiawassee Economic Development Partnership and focus on the needs and work-force development in our community. He stressed that it is important that we share information amongst each other and the community about the CTE program Owosso has to offer.

President Mowen said he was delighted to be a judge at the Natural History Day exhibition. He said the projects by the students were fascinating and he enjoyed talking with the students about their interests. President Mowen also praised the new facilities and said other judges were impressed by all that Owosso has to offer. He wished the best to the Owosso retirees and thanked them for their service to the District. President Mowen praised Lincoln Alternative High School teachers for their passion for their students and their subjects and thanked them for their hard work. He finished his comments by applauding the IB curriculum Owosso has to offer, and that Owosso teaches our kids to be knowledgeable, to be thinkers, to communicate, to be principled and open-minded, to be caring, to be risk-takers, to be balanced and reflective.

Upcoming Dates

- **April 11:** Board of Education Committee of the Whole Meeting, Washington Campus Gymnasium, 5:30pm
- **April 25:** Board of Education Regular Meeting, Washington Campus Gymnasium, 5:30pm
- **March 17-22:** OHS TMB Disney Trip
- **March 20:** District Art Show at the Performing Arts Center, All Day
- **March 28-April 1:** Spring Break

Adjournment

Moved by Quick, supported by Easlick to adjourn at 7:16 p.m. Motion carried unanimously.

Minutes recorded by Brooke Barber.

Respectfully submitted,

Marlene Webster, Secretary

April 11, 2022 Committee of the Whole Board Meeting Minutes

OWOSSO PUBLIC SCHOOLS
Board of Education Minutes
Committee of the Whole
April 11, 2022
Report 21-120

Present: Adam Easlick, Ty Krauss, Rick Mowen, Shelly Ochodnicky, Olga Quick
Absent: Marlene Webster, Sarah Keyes

President Rick Mowen called the Board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Gymnasium, 645 Alger Street, Owosso MI 48867.

Pledge of Allegiance

ESSER II, III, and Sinking Fund

Dr. Tuttle began with an update on Sinking Fund projects. The district is currently waiting on bids for the Bryant roof, window renovations, and Emerson's basketball and tennis courts. The bids for the replacement doors came in much lower than anticipated, with a bid of \$440,000. The sum of those projects is an estimated \$1,250,000. The bathroom air quality renovations were completed this summer, using ESSER II funds. Dr. Tuttle said the District would like to purchase five leased busses that are coming up this year using ESSER II funds and depending on the remaining funds, the District would like to purchase as least one additional bus. Continuing with ESSER II funds, Dr. Tuttle said the technology department purchased new one-to-one devices for all secondary level students and some funds were allocated for COVID supplies. The 2021-22 3% off-schedule payment is an estimated \$750,000 out of ESSER II funds. If the Board approves the therapy dogs, the funding source will be both ESSER II and III funds; the district is looking to purchase six dogs total. Dr. Tuttle continued with ESSER III funds; HVAC at Emerson was approved by the Board earlier in the year, the therapy dogs, and the remainder for learning loss. Trustee Krauss asked what the benefit is of purchasing the buses as opposed to continuing the lease. Dr. Tuttle replied to Trustee Krauss that the buses have served the District well and the cost to purchase them would be based on when the buses were first acquired, which would be more cost effective then continuing the lease. Vice President Ochodnicky asked for an update on additional liaison officers. Dr. Tuttle responded that CFO Omer wrote a grant which the District hopes to use for two additional liaison officers; the District is currently working with Chief Lenkart on this matter. No more questions were asked by the Board.

County-Wide Calendar

Dr. Tuttle stated that by statute, every school district in the county must follow the county-wide calendar. This calendar includes three dates: the first day of school, winter-break, and spring-break. OPS has always followed the county-wide calendar except for the years when the District has had on-going construction. This year, the county wrote a waiver to start on August 18 to follow the Lansing Community College calendar. The only choices the District has is to start on August 18 or submit a waiver to the county-wide waiver to start the day after Labor Day. Dr. Tuttle stated as of now, the District plans to start school on August 18.

Middle School

Dr. Tuttle stated that over spring break, maintenance staff and volunteer staff cleaned out the old middle school facility on Water Street. The clean-up crew did a phenomenal job, and the facility looks great. Dr. Tuttle said anything that was of any value was saved and any useless material was scrapped.

Dr. Tuttle stated the District is still working with Spicer Group and FEMA to redraw the map to show that the building is not in the floodplain. The next step is to receive a letter of map revision before the map can be redrawn, and the District is expecting significant progress in the following months. Dr. Tuttle said once the map is redrawn the building will go up for bid.

Kingscott

Dr. Tuttle stated moving into litigation with Kingscott will be extremely pricey, and the District would like to avoid that at all costs. The hope is that Kingscott will produce an offer in mediation, however the District should be prepared for litigation if necessary.

Principal at Bryant

At the next Board meeting, Dr. Tuttle will be bringing a recommendation to the Board to hire Mr. Taylor Sergent as the new principal of Bryant elementary. Mr. Sergent will be finishing his master's degree in administration in May. His position as principal will not begin until July 1.

Principal at Lincoln

At the next Board meeting, Dr. Tuttle will be bringing a recommendation to the Board to hire Mrs. Carrie Rugenstein as the new principal of Lincoln Alternative High School. Dr. Tuttle said she would like to forego the interview process for Mrs. Rugenstein as she is currently serving in the position in the interim, she has been in the OPS District for a long time and is highly respected amongst students and staff. Dr. Tuttle stated there is very little another candidate could bring to the table that Mrs. Rugenstein could not; Mrs. Rugenstein knows the District, the students and has been at Lincoln for several years. Dr. Tuttle encouraged the Board to let her know if they had any concerns about forgoing the interview process for this position.

Teacher/Staff Member of the Year (Michael Tolrud and Terry Carsten)

Dr. Tuttle said the Teacher and Staff Member of the Year awards were started three years ago, and she was delighted to present this year's awards to teacher Michael Tolrud and support staff member Terry Carsten. Both members received a bouquet of flowers and had their pictures taken, both are well respected in the OPS community. Dr. Tuttle shared there were numerous nominations this year.

Starfish Awards (Staff Recognition)

Dr. Tuttle shared that students who earn a GPA of 4.0 or higher have the opportunity to write a Starfish Award for the staff members that have impacted their lives the most. This year there are 27 students who have achieved this academic excellence and all 27 will be writing Starfish Awards.

KDG REG Update

Dr. Tuttle gave kudos to the elementary principals and their teams, Curriculum Director Mr. Brooks, and Community Education Director Mrs. Thompson for their tireless efforts to market the kindergarten registration week. Currently the District has 205 students registered for kindergarten, and the goal is to have 250 by the time the 2022 school year starts.

Assessments

Curriculum Director Mr. Brooks shared that this week is the start of MSTEP testing, third grade reading will begin first, and the results will be submitted back to the state before the other testing. PSAT 8,9 and SAT will take place Wednesday April 13 and Thursday April 14 at the secondary campus. Mr. Brooks gave special kudos to Mrs. Carrie Warning and the building principals for their preparation work.

YMCA/OPS Partnership

Mr. Brooks shared that OPS and the YMCA will be partnering to provide childcare. The YMCA has a grant in place that will help with childcare needs. The YMCA will oversee hiring staff, the registration, and the fees that will be charged to the families. OPS is responsible for providing the space for the YMCA to use and those spaces will be the multi-purpose room at Emerson, the gymnasium, and the music room.

Public Participation

President Rick Mowen announced the Board of Education is a public body and recognizes the value of public comment on educational issues. Time was included in the meeting's agenda for public participation. Members of the audience should announce their name and group affiliation when applicable and limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following individuals addressed the Board:

- Nola Dockery

Board Comments

Trustee Easlick commented it is a busy time for his family as they are preparing for their senior child to graduate. He ended his comments by saying he thinks the YMCA partnership is a great idea and will be useful to many families in the community.

Trustee Quick commented she is excited about all the great things happening in the District and she is grateful OPS staff gets to be celebrated with recognition such as the Starfish Award.

Vice President Ochodnicky commented she is excited about the partnership with the YMCA and commended all the staff involved in getting this partnership started. She said this will be a wonderful resource for OPS families and a good start in moving forward. She ended her comments by saying she is glad things are getting back to normal.

Trustee Krauss thanked the staff involved in the preparation for testing season. He also thanked Dr. Tuttle, CFO Omer, and Curriculum Director Mr. Brooks for keeping the Board well informed.

Upcoming Board Meeting Dates

- April 25, 2022: Board of Education Meeting, 5:30PM, Washington Campus Gymnasium
- May 9, 2022: Committee of the Whole, 5:30PM, Washington Campus Gymnasium

- May 23, 2022: Board of Education Meeting, 5:30PM, Washington Campus Conference Room

Important Upcoming Dates

- April 20: OHS Blue & Gold Awards, 6:00pm, PAC
- April 23: Prom, 7:00pm, Z Hall
- May 16: OHS Athletic Awards, 7:00pm, PAC
- May 17: OHS Honor Convocation, 7:00pm, PAC
- May 18: LHS Graduation, 7:00pm, location TBA
- May 19: OHS Commencement, 7:00pm, Willman Field
- May 21: OMS 8th Grade Awards, 6:00pm, PAC
- June 1: OPS Job Fair, 4:00pm, PAC

Adjournment

Moved by Quick, supported by Easlick to adjourn at 6:13 p.m. Motion carried unanimously.

Minutes recorded by Brooke Barber.

Respectfully submitted,

Marlene Webster, Secretary

Current Bills

OWOSSO PUBLIC SCHOOLS
EXPENDITURE REPORT
3/7-4/17/2022
REPORT 21-121

CHECK RUN ACTIVITY BY FUND

GENERAL FUND	\$1,562,176.06
SERVICE FUND	\$111,193.66
SINKING FUND	\$176,949.47
CAPITAL PROJECTS - BOND FUND	\$39,277.59
CAPITAL PROJECTS - COOK FAMILY FOUND	\$0.00
CHECK RUN TOTAL	<u>\$1,889,596.78</u>

DRAW FROM ACCOUNT

GORDON FOOD SERVICE PAYMENT (3/09/2022)	\$ 1,804.41
GORDON FOOD SERVICE PAYMENT (3/17/2022)	\$ 3,752.43
GORDON FOOD SERVICE PAYMENT (3/24/2022)	\$ 5,778.20
	<u>\$ 11,335.04</u>

CREDIT CARD ACTIVITY BY FUND (3/05/22-4/04/22)

GENERAL FUND	\$ 45,330.13
SERVICE FUND	\$ 551.31
ORGANIZATIONAL FUND	\$ 821.57
CREDIT CARD TOTAL	<u>\$ 46,703.01</u>

PAYROLL (#19) 3/18/2022	\$ 885,297.77
PAYROLL (#20) 4/1/2022	\$ 845,386.01
PAYROLL (#21) 4/15/2022	\$ 788,255.30
STABILIZATION PAYMENT - (3/28/2022 - MARCH)	\$ 260,145.28
	<u>\$ 2,779,084.36</u>

GRAND TOTAL

\$ 4,726,719.19

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
104860 03/11/2022	1	Clr 04/08/2022	ARDELEAN, JEFF	ATH/SMITH/GAME MGMT	180.00
104861 03/11/2022	1	Clr 04/08/2022	ARGUS-PRESS CO.	COMM/THOMPSON/K & PREK REGIS ADS	1,018.96
104862 03/11/2022	1	Clr 04/08/2022	BASGALL, JAKE	TECH/FEB 2022 MILEAGE	57.28
104863 03/11/2022	1	Clr 04/08/2022	CAREERSAFE LLC	OHS/PARSONS/CAREER SAFE	2,625.00
104864 03/11/2022	1	Clr 04/08/2022	CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORMS	2,203.68
104865 03/11/2022	1	Clr 04/08/2022	CLEVENGER, DEB	ATH/SMITH/CPR	20.00
104866 03/11/2022	1	Clr 04/08/2022	DALTON ELEVATOR	OPER/KLAPKO/WELDING SUPPLIES	50.00
104867 03/11/2022	1	Clr 04/08/2022	DAVE KIMBLE	ATH/SMITH/GAME MGMT	20.00
104868 03/11/2022	1	Clr 04/08/2022	DE LAGE LANDEN FINANCIAL SERV, I	TRANS/OMER/PMT 3 OF 3 FOR BUS LEASES	28,151.84
104869 03/11/2022	1	Clr 04/08/2022	DELUX TROPHIES	OPER/KLAPKO/DOOR NUMBER PLATES	202.50
104870 03/11/2022	1	Clr 04/08/2022	EPS SECURITY	OPER/KLAPKO/UPGRADE TO LTE	199.00
104871 03/11/2022	1	Clr 04/08/2022	ESS MIDWEST INC	BB/ROWELL/STAFF PAYMENT	15,186.67
104872 03/11/2022	1	Opn	GOLDBERG, DIANE	OPER/FEB 2022 MILEAGE	32.76
104873 03/11/2022	1	Clr 04/08/2022	GREGORY, MIKE	ATH/SMITH/GAME MGMT	980.00
104874 03/11/2022	1	Clr 04/08/2022	HANKINS, MARY	EM/NIDEFSKI/REIM OPS FOUND MINI GRANT	393.59
104875 03/11/2022	1	Clr 04/08/2022	HUNTINGTON NATIONAL BANK PUB C	ADM/OMER/3RD PMT ON AUG 21 STATE AID N	315,284.21
104876 03/11/2022	1	Clr 04/08/2022	INDEPENDENT NEWSPAPERS/160 ME	COMM/THOMPSON/PRESCHOOL ADS	2,836.70
104877 03/11/2022	1	Clr 04/08/2022	KLAPKO, JOHN	OPER/FEB 2022 MILEAGE	115.04
104878 03/11/2022	1	Clr 04/08/2022	KRAWCZYK, ALEX	ATH/SMITH/GAME MGMT	640.00
104879 03/11/2022	1	Clr 04/08/2022	KRISTY CRANE	ATH/SMITH/GAME MGMT	215.00
104880 03/11/2022	1	Clr 04/08/2022	LANSING SANITARY SUPPLY INC.	BE/ROWELL/AUTOVAC	11,130.40
104881 03/11/2022	1	Clr 04/12/2022	LOOMIS, JULIANNA	ATH/SMITH/GAME MGMT	45.00
104882 03/11/2022	1	Clr 04/08/2022	MACY IRELAN	ATH/SMITH/GAME MGMT	100.00
104883 03/11/2022	1	Opn	MAIER, JAMIE	ATH/SMITH/GAME MGMT	315.00
104884 03/11/2022	1	Clr 04/08/2022	MICHALANGELO ENTERPRISES LLC	CURR/BROOKS/PD 2/22,24,28	1,350.00
104885 03/11/2022	1	Opn	MORRIS MECHAN. CONTRACTING INC	OPER/KLAPKO/REPLACE WATER CUTOFF & S	2,552.50
104886 03/11/2022	1	Clr 04/08/2022	MURRAY, ANDREW	MS/MURRAY/SCIENCE SUPPLIES	125.18
104887 03/11/2022	1	Clr 04/08/2022	NAPA AUTO PARTS	OPER/KLAPKO/BULB	89.13
104888 03/11/2022	1	Clr 04/08/2022	OWOSSO PUBLIC SCHOOLS	ADM/BARBER/BOARD MTG BEVERAGES	87.00
104889 03/11/2022	1	Clr 04/08/2022	PFM FINANCIAL ADVISORS LLC.	ADM/OMER/BOND DISCLOSURE REQ 2021/22	1,000.00
104890 03/11/2022	1	Clr 04/08/2022	PUMFORD, EMILY	ATH/SMITH/GAME MGMT	505.00
104891 03/11/2022	1	Clr 04/08/2022	REPUBLIC SERVICES # 237	OPER/TRAH SRVCS FEB 2022	1,575.29
104892 03/11/2022	1	Clr 04/08/2022	SCHOOL SPECIALTY LLC.	EM/NIDEFSKI/SUPPLIES	744.64
104893 03/11/2022	1	Clr 04/08/2022	STINSON, GUNNAR	TECH/FEB 2022 MILEAGE	160.35
104894 03/11/2022	1	Clr 04/08/2022	STREETER, DE'NAE	OHS/STREETER/REIM FOR BEEHIVES	540.00
104895 03/11/2022	1	Clr 04/08/2022	SUMMIT FIRE PROTECTION	OPER/KLAPKO/SEMI ANNUAL INSPECTION	130.25
104896 03/11/2022	1	Opn	SVSU TRACK	ATH/SMITH/ENTRY 3/24	400.00
104897 03/11/2022	1	Clr 04/08/2022	THRUN LAW FIRM, P.C.	ADM/OMER/LEGAL SERVICES	357.50
104898 03/11/2022	1	Clr 04/08/2022	UNEMPLOYMENT INSURANCE AGENC	ADM/HILL/UNEMPLOYMENT TAX ACCOUNT B	1,736.95
104899 03/11/2022	1	Clr 04/08/2022	VIC BOND SALES	OPER/KLAPKO/PLUMBING SUPPLIES	292.12
104900 03/11/2022	1	Clr 04/08/2022	WATSON, JOE	TECH/FEB 2022 MILEAGE	184.91
104901 03/14/2022	1	Clr 04/08/2022	POSTMASTER	OHS/PARSONS/BULK MAIL	135.40
104902 03/17/2022	1	Clr 04/08/2022	APPLE COMPUTER, INC.	ADM/WATSON/IPAD	1,498.00
104903 03/17/2022	1	Clr 04/08/2022	AUE, JESSICA	EM/AUE/SUPPLIES	44.97
104904 03/17/2022	1	Clr 04/08/2022	AZEE BUSINESS SOLUTIONS	COMM/THOMPSON/KINDERGARTEN INSTRUC	1,000.00
104905 03/17/2022	1	Clr 04/08/2022	CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORMS	119.18
104906 03/17/2022	1	Clr 04/08/2022	CONSUMERS ENERGY	UTIL/GAS & ELEC/FEB 2022	61,869.96
104907 03/17/2022	1	Clr 04/08/2022	CULLIGAN OF OWOSSO	ADM/TUTTLE/WATER	10.00
104908 03/17/2022	1	Clr 04/08/2022	DELUX TROPHIES	OPS FOUND/AWARD PLAQUES - TEACHER/ST	210.00
104909 03/17/2022	1	Clr 04/08/2022	EDWARDS SIGN & SCREEN PRINTING	OHS/PARSONS/LETTERING FOR STORE	35.00

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
104910 03/17/2022	1	Clr 04/08/2022	EPS SECURITY	BB/ROWELL/FIRE SYSTEM INSTALLATION	674.99
104911 03/17/2022	1	Clr 04/08/2022	ESS MIDWEST INC	BBB/ROWELL/STAFF PMT	13,091.16
104912 03/17/2022	1	Clr 04/08/2022	GILBERT'S DO IT BEST HARDWARE	OPER/KLAPKO/FEB SUPPLIES	1,000.29
104913 03/17/2022	1	Clr 04/08/2022	GILLIAM, EMMA	COMM/THOMPSON/LIFEGUARD	60.00
104914 03/17/2022	1	Clr 04/08/2022	H. K. ALLEN PAPER COMPANY	OPER/KLAPKO/MAR SUPPLIES	1,233.35
104915 03/17/2022	1	Clr 04/08/2022	IRELAN, MACY	COMM/THOMPSON/LIFEGUARD 3/10	190.00
104916 03/17/2022	1	Clr 04/08/2022	LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/MAR SUPPLIES	140.89
104917 03/17/2022	1	Clr 04/08/2022	LEPLEY, CORY	OPER/MILEAGE	43.36
104918 03/17/2022	1	Clr 04/08/2022	LIVINGSTON, EVAN	COMM/THOMPSON/LIFEGUARD	60.00
104919 03/17/2022	1	Clr 04/08/2022	MALLORY, ROBERT	OHS/MALLORY/MILEAGE TO SKILLS COMP	63.41
104920 03/17/2022	1	Clr 04/08/2022	MANTIS PEST MANAGEMENT SVC LL	OPER/KLAPKO/MARCH 22 PEST MGMT	390.00
104921 03/17/2022	1	Clr 04/08/2022	MASB	ADM/WINTER INSTITUTE- KEYES	630.00
104922 03/17/2022	1	Opn	MICHALEC, KAREN	OMS/MICHALEC/PIZZAS	36.00
104923 03/17/2022	1	Clr 04/08/2022	MICHIGAN COMPANY, INC.	OPER/KLAPKO/MAR SUPPLIES	523.38
104924 03/17/2022	1	Clr 04/12/2022	OWOSSO H.S. ORGANIZATION ACCT.	ADM/THOMPSON/SUPPLIES	65.00
104925 03/17/2022	1	Clr 04/08/2022	OWOSSO PUBLIC SCHOOLS	AE/KLAPKO/STUDENT SUPPLIES	12.00
104926 03/17/2022	1	Clr 04/08/2022	PIONEER VALLEY BOOKS	ADM/BROOKS/INTERVENTION KITS	8,820.00
104927 03/17/2022	1	Vod 03/21/2022	POSTMASTER	MS/WALWORTH/POSTAGE	406.00
104928 03/17/2022	1	Clr 04/08/2022	QUADIENT FINANCE USA, INC.	ADM/HAHN/POSTAGE INK	139.73
104929 03/17/2022	1	Clr 04/08/2022	QUADIENT INC.	ADM/METER RENTAL 4/6-7/5/22	89.97
104930 03/17/2022	1	Clr 04/08/2022	QUILL CORPORATION	ADM/HAHN/FOLDERS & CARDSTOCK	81.56
104931 03/17/2022	1	Clr 04/08/2022	R. C. HENDRICK & SONS., INC.	APPLICATION #6B - HVAC RENO FINAL	9,865.93
104932 03/17/2022	1	Clr 04/08/2022	SCHOOL SPECIALTY LLC.	OMS/HOAG/MEDICAID	653.63
104933 03/17/2022	1	Clr 04/08/2022	SHATTUCK SPECIALTY ADVERTISING	OPER/KLAPKO/BATHROOM DOOR SIGNS	35.00
104934 03/17/2022	1	Clr 04/08/2022	SHIAWASSEE RESD	OHS/OMER/SPRING 2022 DUAL ENROLLMENT	44,800.00
104935 03/17/2022	1	Clr 04/08/2022	TASC-CLIENT INVOICES	PLAN ADMIN 4/1-4/30/22	347.10
104936 03/17/2022	1	Clr 04/08/2022	UPS	OHS/KOWALCZYK/RETURN	7.12
104937 03/17/2022	1	Clr 04/08/2022	WARNING, CARRIE	OHS/WARNING/MILEAGE TO SKILLS COMP	55.11
104938 03/21/2022	1	Clr 04/08/2022	POSTMASTER	MS/WALWORTH/POSTAGE	406.00
104939 03/25/2022	1	Opn	AUE, JESSICA	EM/AUE/BOOKS FOR TITLE I LIBRARY	468.00
104940 03/25/2022	1	Clr 04/08/2022	B & H PHOTO VIDEO	OHS/PARSONS/CAMCORDER	8,229.12
104941 03/25/2022	1	Clr 04/08/2022	BLICK ART MATERIALS	OHS/GOBEL/AP SUPPLIES	296.86
104942 03/25/2022	1	Clr 04/08/2022	BP CANADA ENERGY MARKETING GR	OPER/FEB 2022 NATURAL GAS	28,660.47
104943 03/25/2022	1	Clr 04/08/2022	BROOKS, STEPHEN	ADM/REIM MACUL CONF EXPENSES	239.75
104944 03/25/2022	1	Clr 04/08/2022	CAROLINA BIOLOGICAL SUPPLY CO.	OHS/PARSONS/DISSECTING PANS	739.83
104945 03/25/2022	1	Opn	CDW GOVERNMENT, INC.	ADM/WATSON/LICENSE	22,276.00
104946 03/25/2022	1	Opn	CIARLINO, JERRY	OHS/CIARLINO/WINDOW COVERINGS	142.00
104947 03/25/2022	1	Clr 04/08/2022	CINTAS CORPORATION # 308	OPER/KLAPKO/SANITIZER RENTALS	267.59
104948 03/25/2022	1	Clr 04/08/2022	COMMITTEE FOR CHILDREN	CE/MICULKA/GRANT KITS	872.00
104949 03/25/2022	1	Clr 04/08/2022	DAYSTARR COMMUNICATIONS	UTIL/PHONE BILL	1,121.28
104950 03/25/2022	1	Clr 04/08/2022	EDWARD VANSTRATE & SON PLUMBI	BB/ROWELL/INSPECT WATER HEATER	200.00
104951 03/25/2022	1	Clr 04/08/2022	ESS MIDWEST INC	ATH/WHITE/OHS WINTER COACHES	51,124.29
104952 03/25/2022	1	Clr 04/08/2022	JOHN KRAUSS PIANO SERVICE	OHS/NIEUWKOOP/TUNE PIANO	230.00
104953 03/25/2022	1	Clr 04/08/2022	LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/RUGS	709.88
104954 03/25/2022	1	Opn	LITTLE, LANCE	OMS/LITTLE/TESTING SUPPLIES	39.00
104955 03/25/2022	1	Opn	LOBB, EMILY	MS/LOBB/CLASS SUPPLIES	47.86
104956 03/25/2022	1	Opn	MESSA	APRIL 2022 BILL/TEACHERS	237,134.11
104957 03/25/2022	1	Opn	MESSA	APRIL 2022 BILL/ADMIN STAF	23,551.74
104958 03/25/2022	1	Opn	MESSA	APRIL 2022 BILL/NON-UNION	16,032.13
104959 03/25/2022	1	Opn	MESSA	APRIL 2022 BILL/OESPA STAFF	47,797.20

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
104960 03/25/2022	1	Opn	MESSA	APRIL 2022 COBRA BILL	1,267.08
104961 03/25/2022	1	Opn	MURRAY, ANDREW	MS/MURRAY/CLASS SUPPLIES	29.21
104962 03/25/2022	1	Clr 04/08/2022	OFFICE DEPOT INC.	ADM/BAILEY/SUPPLIES	76.75
104963 03/25/2022	1	Opn	OREILLY AUTOMOTIVE INC	OPER/KLAPKO/CLEANER	40.65
104964 03/25/2022	1	Opn	SCHOOL SPECIALTY LLC.	OHS/PARSONS/TISSUES	333.77
104965 03/25/2022	1	Opn	SECOR-JENKS, RENEE	TRANS/SECOR/SD CARDS	199.98
104966 03/25/2022	1	Clr 04/08/2022	SET-SEG	APRIL 2022 BILL/GF STAFF	11,668.24
104967 03/25/2022	1	Clr 04/08/2022	SET-SEG	APRIL 2022 COBRA BILLING	92.21
104968 03/25/2022	1	Clr 04/08/2022	SET-SEG	APRIL 2022 BILL/ADMIN STAF	571.50
104969 03/25/2022	1	Opn	SHIAWASSEE RESD	EDUSTAFF BILL 2/6-2/19/22	37,035.09
104970 03/25/2022	1	Clr 04/08/2022	SIGNATURE FORD	OPER/KLAPKO/VACUUM LINE CONNECTOR	146.90
104971 03/25/2022	1	Clr 04/08/2022	SKILLS USA	OHS/WARNING/MEMBERSHIP CHAP ID 12364	26.00
104972 03/25/2022	1	Clr 04/08/2022	SONITROL	TECH//WATSON/SERVICE LATCH RETRACTIO	285.00
104973 03/25/2022	1	Clr 04/08/2022	UNUM LIFE INSURANCE	APRIL 2022 BILL/ADMIN	1,188.16
104974 03/25/2022	1	Clr 04/08/2022	UNUM LIFE INSURANCE	APRIL 2022 BILL/GF STAFF	1,449.10
104975 03/25/2022	1	Clr 04/08/2022	US OMNI & TSACG COMPLIANCE SER	PLAN ADMIN FEE FEB 2022	137.24
104976 03/25/2022	1	Opn	USPS	COMM/THOMPSON/KINDERGARTEN REGIS M	150.00
104977 03/25/2022	1	Clr 04/08/2022	VERIZON NORTH	ADM/JETPACKS FOR STUDENTS	196.39
104978 03/25/2022	1	Clr 04/08/2022	WAKELAND OIL	OPER/KLAPKO/DIESEL	1,743.99
104979 03/25/2022	1	Opn	WATSON, JOE	ADM/REIM MACUL CONF EXPENSES	149.75
104980 03/25/2022	1	Clr 04/08/2022	WHITE, BEVERLY	HR/WHITE/MILEAGE TO CONF	131.04
104981 03/31/2022	1	Opn	ALLEN, LAURETTA	ATH/SMITH/WRESTLING SCORING CONF	575.00
104982 03/31/2022	1	Opn	AMWAY GRAND PLAZA HOTEL	OHS/WARNING/STATE LEADERSHIP CONF R	614.76
104983 03/31/2022	1	Opn	APPLEBEE OIL COMPANY	TRANS/SECOR/PROPANE	238.20
104984 03/31/2022	1	Opn	BIRD, CHRIS	ATH/SMITH/REIM MIHSSCA TEAM REGIS FEE	50.00
104985 03/31/2022	1	Opn	BSN SPORTS	ATH/SMITH/SOCCER GOALS	16,226.43
104986 03/31/2022	1	Opn	D & D TRUCK - TRAILER PARTS	TRANS/SECOR/GREASE GUN	91.69
104987 03/31/2022	1	Opn	HUMPHREY ENTERPRISES INC.	TRANS/SECOR/TEST - SERGENT & RILEY	370.00
104988 03/31/2022	1	Opn	HURLEY OCCUPATIONAL HEALTH	HR/WHITE/DOT PHYS- JACOBS,DEVOE,RIGO	225.00
104989 03/31/2022	1	Opn	IRELAN, STEVE	ATH/IRELAN/MILEAGE	1,268.03
104990 03/31/2022	1	Opn	J & H OIL CO.	TRANS/SECOR/FUEL	7,287.29
104991 03/31/2022	1	Opn	J. W. PEPPER & SON INC.	OHS/NIEUWKOOP/MUSIC	332.38
104992 03/31/2022	1	Opn	JOSTENS	OHS/PARSONS/GRAD GOWNS	72.00
104993 03/31/2022	1	Opn	KLAPKO, GREG	OHS/KLAPKO/MILEAGE TO CONF	217.32
104994 03/31/2022	1	Opn	LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/SUPPLIES	386.72
104995 03/31/2022	1	Opn	LEPLEY, CORY	OPER/MILEAGE	50.02
104996 03/31/2022	1	Opn	MCCLELLAN, SHANDEE	OHS/KLAPKO/REIM MILEAGE FOR CONF TRA	217.32
104997 03/31/2022	1	Opn	MICHALANGELO ENTERPRISES LLC	ADM/BROOKS/PD 3/14-15, 3/23	1,350.00
104998 03/31/2022	1	Opn	MOMAR, INCORPORATED	OPER/KLAPKO/SUPPLY AGREEMENT	345.00
104999 03/31/2022	1	Opn	OWL BRAND DISCOVERY KITS	CE/KLAPKO/OWL PELLET KITS FOR 3RD GRD	668.81
105000 03/31/2022	1	Opn	OWOSSO HITCH & PLOW CENTER IN	OPER/KLAPKO/HYDROLIC COUPLINGS	5,532.23
105001 03/31/2022	1	Clr 04/08/2022	OWOSSO PUBLIC SCHOOLS	OHS/POYNER/FLOUR	125.72
105002 03/31/2022	1	Opn	QUILL CORPORATION	EM/NIDEFSKI/IINK	676.56
105003 03/31/2022	1	Opn	SCHOOL SPECIALTY LLC.	BB/HURLEY/PAPERLAMINATE	630.16
105004 03/31/2022	1	Opn	SECOR-JENKS, RENEE	TRANS/SECOR/CLEANING SUPPLIES	65.70
105005 03/31/2022	1	Opn	SKILLS USA MICHIGAN	OHS/WARNING/REGISTRATION FEE - STATE	300.00
105006 03/31/2022	1	Opn	SLH METALS INC	TRANS/SECOR/METAL BRACKETS	67.66
105007 03/31/2022	1	Opn	SMITH, JO ELLEN	ATH/SMITH/REIM MIAA CONF	220.26
105008 03/31/2022	1	Opn	SPIELMAN, BRIDGIT	CURR/BARBER/MACUL CONF REIM	40.00
105009 03/31/2022	1	Opn	STAUFFER, STEPHEN	AE/STAUFFER/ECOSYSTEM SUPPLIES	186.07

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
105010 03/31/2022	1	Opn	WALLACE, AMY	ADM/OMER/OUT OF POCKET CLAIM	30.00
105011 04/07/2022	1	Opn	ACP DIRECT	EM/HANKINS/HEADPHONES	107.00
105012 04/07/2022	1	Opn	BASGALL, JAKE	TECH/MARCH 22 MILEAGE	111.86
105013 04/07/2022	1	Opn	CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORMS	119.18
105014 04/07/2022	1	Opn	ESS MIDWEST INC	ATH/DWYER/7TH GRD BOYS BBALL COACH	16,591.51
105015 04/07/2022	1	Opn	JOHNSTONE SUPPLY OF LANSING	OPER/QUICK/FILTERS	201.00
105016 04/07/2022	1	Opn	KINECT ENERGY INC.	OPER/APRIL 22 ENERGY MGMT	315.00
105017 04/07/2022	1	Opn	KONICA MINOLTA BUSINESS SOLUTI	LEASE PMT 34/60- 3/21/2022-4/20/2022	3,067.59
105018 04/07/2022	1	Opn	PIONEER VALLEY BOOKS	ADM/BROOKS/LITERACY FOOTPRINTS	3,465.00
105019 04/07/2022	1	Opn	STINSON, GUNNAR	TECH/MILEAGE MARCH 22	193.83
105020 04/14/2022	1	Opn	ALDERMANS INCORPORATED	OPER/KLAPKO/TRACTOR	8,583.00
105021 04/14/2022	1	Opn	ALP INC	OHS/PARSONS/SECURITY SHADES	3,080.66
105022 04/14/2022	1	Opn	AMERICAN SPEEDY PRINTING CENTE	OMS/WALWORTH/ENVELOPES	157.00
105023 04/14/2022	1	Opn	ARGUS-PRESS CO.	BB/ROWELL/SUPPLIES	48.51
105024 04/14/2022	1	Opn	AUE, JESSICA	EM/AUE/MACUL CONF EXPENSES REIM	149.89
105025 04/14/2022	1	Opn	AZEE BUSINESS SOLUTIONS	OHS/STREETER/COMPETITION SHIRTS AGSC	540.00
105026 04/14/2022	1	Opn	BIG TEAMS LLC	ATH/SMITH/SCHEDULING PROGRAM - OWOS	1,600.00
105027 04/14/2022	1	Opn	CINTAS CORPORATION # 308	OPER/KLAPKO/SANITIZER RENTALS	754.00
105028 04/14/2022	1	Opn	CITY OF OWOSSO	OPER/WATER & SEWER 12/17/21-3/24/22	21,505.54
105029 04/14/2022	1	Opn	CONSUMERS ENERGY	UTIL/GAS & ELEC/MARCH 2022	50,656.33
105030 04/14/2022	1	Opn	CULLIGAN OF OWOSSO	ADM/HAHN/WATER	87.50
105031 04/14/2022	1	Opn	DALTON ELEVATOR	OPER/KLAPKO/WELDING SUPPLIES	50.00
105032 04/14/2022	1	Opn	DOMAIN REGISTRY SERVICES	ATH/SMITH/DOMAIN RENEWAL	190.00
105033 04/14/2022	1	Opn	DORNBOS SIGN INC	ATH/BARBER/SIGNS	446.21
105034 04/14/2022	1	Opn	HOLLAND BUS COMPANY	TRANS/SECOR/SENSOR - BUS 0413	488.99
105035 04/14/2022	1	Opn	HUBER, CRYSTAL	BB/HUBER/MILEAGE	61.78
105036 04/14/2022	1	Opn	HUNTINGTON NATIONAL BANK PUB C	ADM/STATE AID NOTE PMT -4TH PMT	315,182.07
105037 04/14/2022	1	Opn	HUTSON INC	OHS/PARSONS/EQUIPMENT	9,300.00
105038 04/14/2022	1	Opn	J & H OIL CO.	TRANS/SECOR/GAS	10,455.39
105039 04/14/2022	1	Opn	JOSTENS	AE/KLAPKO/GRADUATION SIGNATURE	12.30
105040 04/14/2022	1	Opn	K & K CLEAN LLC	OPER/KLAPKO/DRAIN CLEANER	508.08
105041 04/14/2022	1	Opn	KLAPKO, JOHN	OPER/MARCH 22 MILEAGE	127.41
105042 04/14/2022	1	Opn	KLAPKO, SANDY	AE/KLAPKO/STUDENT SUPPLIES	8.72
105043 04/14/2022	1	Opn	KONICA MINOLTA BUSINESS SOLUTI	QRTL Y MAINT PMT 1/1-3/31/2022	6,874.92
105044 04/14/2022	1	Opn	L. L. JOHNSON LUMBER MFG. CO.	OHS/KRANTZ/LUMBER	4,460.00
105045 04/14/2022	1	Opn	LANSING SANITARY SUPPLY INC.	BE/ROWELL/MAT	2,571.53
105046 04/14/2022	1	Opn	LEPLEY, CORY	OPER/MILEAGE	35.66
105047 04/14/2022	1	Opn	MEYER ELECTRIC INC	OPER/KLAPKO/REPLACE SUMP PUMP CONTR	2,715.00
105048 04/14/2022	1	Opn	MICHIGAN POLY PIPE INC	OPER/KLAPKO/REPAIR CLAMP	195.95
105049 04/14/2022	1	Opn	MOBILE DEFENDERS LLC	ADM/WATSON/LCD SCREENS	869.94
105050 04/14/2022	1	Opn	OREILLY AUTOMOTIVE INC	OPER/KLAPKO/SUPPLIES	44.98
105051 04/14/2022	1	Opn	OWOSSO CARPET CENTER, INC.	BB/ROWELL/CARPETING	5,661.79
105052 04/14/2022	1	Opn	OWOSSO FLORAL	EM/NIDEFSKI	47.40
105053 04/14/2022	1	Opn	OWOSSO HITCH & PLOW CENTER IN	OPER/KLAPKO/LIFT ARM ASSEMBLY	253.32
105054 04/14/2022	1	Opn	OWOSSO PUBLIC SCHOOLS	ADM/BARBER/MEETING REFRESHMENTS	40.20
105055 04/14/2022	1	Opn	PERRY, ANTHONY	SALEM/BARBER/REIM CONF EXPENSES	451.98
105056 04/14/2022	1	Opn	POSTMASTER	MS/WALWORTH/POSTAGE	406.00
105057 04/14/2022	1	Opn	PULSE BUILDING AUTOMATION LLC	OPER/KLAPKO/BMS SYSTEM DOWN -CENTRA	525.00
105058 04/14/2022	1	Opn	QUADIENT FINANCE USA, INC.	ADM/HAHN/POSTAGE METER REFILL	500.00
105059 04/14/2022	1	Opn	QUILL CORPORATION	TRANS/SECOR/TONER	571.11

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
105060 04/14/2022	1	Opn	REPUBLIC SERVICES # 237	OPER/TRAH SRVCS MARCH 2022	1,781.28
105061 04/14/2022	1	Opn	ROTARY CLUB OF OWOSSO	ANDREA TUTTLE - MARCH DUES	141.00
105062 04/14/2022	1	Opn	SCHOOL SPECIALTY LLC.	BRY/VOORHIES/GENERAL SUPPLIES	1,698.95
105063 04/14/2022	1	Opn	SHERWIN-WILLIAMS COMPANY	OPER/KLAPKO/FIELD PAINT	2,700.00
105064 04/14/2022	1	Opn	SIEBEL, KATHLEEN	EM/SIEBEL/POSTERBOARDS	50.00
105065 04/14/2022	1	Opn	SUMMIT FIRE PROTECTION	OPER/KLAPKO/SEMI ANNUAL INSPECTION	200.00
105066 04/14/2022	1	Opn	ULINE	OPER/KLAPKO/DUST MOPS	295.09
105067 04/14/2022	1	Opn	US POSTAL SERVICE	ADM/PO BOX RENEWAL	398.00
105068 04/14/2022	1	Opn	VALLEY LUMBER COMPANY	OHS/MALLORY/SUPPLIES	1,356.72
105069 04/14/2022	1	Opn	VIC BOND SALES	OPER/KLAPKO/PLUMBING SUPPLIES	740.56
105070 04/14/2022	1	Opn	WATSON, JOE	TECH/MARCH 22 MILEAGE	189.90
Total of All Checks					1,562,176.06
Less Voids					406.00
Grand Total					1,561,770.06

Check Summary

Check Status	Count	Amount
Open	111	912,306.07
Cleared	99	649,463.99
Void	1	406.00
Total	211	1,562,176.06

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
008081 03/11/2022	1	Clr 04/14/2022	KLAPKO, JOHN	FS/MILEAGE FEB 2022	115.04
008082 03/11/2022	1	Clr 04/14/2022	PRINCE, MICHELE	FS/MILEAGE	26.09
008083 03/11/2022	1	Opn	TOBEY, CHRISTINE	FS/MILEAGE	64.27
008084 03/17/2022	1	Clr 04/14/2022	BANANA BROTHERS PRODUCE	FS/MANNS/FOOD PURCHASE	5,874.00
008085 03/17/2022	1	Clr 04/14/2022	PRAIRIE FARMS DAIRY	FS/MANNS/FOOD PURCHASE	4,515.23
008086 03/17/2022	1	Clr 04/14/2022	VAN EERDEN FOOD SERVICE COMPA	CREDIT - FOOD	17,798.95
008087 03/25/2022	1	Clr 04/14/2022	BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	9,134.00
008088 03/25/2022	1	Clr 04/14/2022	GREAT LAKES COCA-COLA DISTRIBU	FS/PRINCE/FOOD PURCHASE	914.34
008089 03/25/2022	1	Opn	MESSA	APRIL 2022 BILL/FS STAFF	1,073.59
008090 03/25/2022	1	Opn	PITT, JANICE	FS/FEB 22 MILEAGE	29.60
008091 03/25/2022	1	Clr 04/14/2022	PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD PURCHASE	1,729.93
008092 03/25/2022	1	Clr 04/14/2022	SET-SEG	APRIL 2022 BILLING/FS STAFF	158.85
008093 03/25/2022	1	Clr 04/14/2022	UNUM LIFE INSURANCE	APRIL 2022 BILL/FS STAFF	57.37
008094 03/25/2022	1	Opn	VAN EERDEN FOOD SERVICE COMPA	FS/PRINCE/FOOD & PAPER PURCHASE	38,417.97
008095 03/25/2022	1	Clr 04/14/2022	WAKELAND OIL	FS/PRINCE/FUEL	234.27
008096 04/07/2022	1	Opn	PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD PURCHASE	4,222.54
008097 04/07/2022	1	Opn	VAN EERDEN FOOD SERVICE COMPA	FS/PRINCE/FOOD & PAPER PURCHASE	12,238.02
008098 04/14/2022	1	Opn	AUNT MILLIE'S BAKERY	FS/PRINCE/FOOD PURCHASE	146.80
008099 04/14/2022	1	Opn	BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	6,594.20
008100 04/14/2022	1	Opn	FD HAYES ELECTRIC CO.	FS/PRINCE/REPAIR	1,502.50
008101 04/14/2022	1	Opn	KLAPKO, JOHN	FS/MARCH 22 MILEAGE	127.41
008102 04/14/2022	1	Opn	PITT, JANICE	FS/MARCH 22 MILEAGE	18.84
008103 04/14/2022	1	Opn	PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD PURCHASE	3,682.85
008104 04/14/2022	1	Opn	SHIAWASSEE COUNTY HEALTH DEPT	FS/KLAPKO/LICENSE RENEWAL	2,517.00
Total of All Checks					111,193.66
Less Voids					0.00
Grand Total					111,193.66

Check Summary

Check Status	Count	Amount
Open	13	70,635.59
Cleared	11	40,558.07
Void	0	0.00
Total	24	111,193.66



Check Register

Owosso Public Schools

Bank Account SF_1, From 03/07/2022 to 04/17/2022

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
600980 03/17/2022	1	Clr 04/12/2022	LA CONSTRUCTION	SF/APPLICATION #6- SITE IMPROVE THEU 1/3	118,906.04
600981 03/17/2022	1	Clr 04/12/2022	SPICER GROUP INC.	SF/2021 SF SERVICES - AIR QUALITY THRU 1/	26,706.38
600982 03/25/2022	1	Clr 04/12/2022	R. C. HENDRICK & SONS., INC.	SF/APP #7A - EMERSON REMODEL	25,776.55
600983 03/25/2022	1	Clr 04/12/2022	SPICER GROUP INC.	SF/AIR QUALITY THRU 2/26	5,560.50
Total of All Checks					176,949.47
Less Voids					0.00
Grand Total					176,949.47

Check Summary

Check Status	Count	Amount
Open	0	0.00
Cleared	4	176,949.47
Void	0	0.00
Total	4	176,949.47



Check Register

Owosso Public Schools

Bank Account BOND, From 03/07/2022 to 04/17/2022

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
900625 03/17/2022	1	Clr 04/12/2022	SONITROL	BOND/SECURITY SYSTEM THRU 2/4/22	13,747.10
900626 03/17/2022	1	Clr 04/12/2022	THE DATACOM GROUP	BOND/STRUCTURED CABLING - FINAL PMT	25,530.49
Total of All Checks					39,277.59
Less Voids					0.00
Grand Total					39,277.59

Check Summary

Check Status	Count	Amount
Open	0	0.00
Cleared	2	39,277.59
Void	0	0.00
Total	2	39,277.59

Home > Search Reporting Structure > Account Summary

Displaying page 1 of 1 search results.

ACCOUNT SUMMARY

OWOSSO PUBLIC SCHOOLS • JULIE OMER • 645 ALGER ST - PO BOX 340 • OWOSSO, MI48867-4601

* Indicates required field

SEARCH CRITERIA Advanced Search >

Reporting Cycle: Select v

Date Range: From:* 03/05/2022

To:* 04/04/2022

Date Type: Posting Date v

Data available starting 04/19/2019 Search

SEARCH RESULTS

Page 1 of 1 Page

Account Name	Account Number*	Transaction Amount	Adjustment Amount	Total Transaction Amount
EMERSON ELEMENTARY	[REDACTED]	916.58	0.00	916.58
MIKE GRAHAM	[REDACTED]	797.88	0.00	797.88
LINCOLN HIGH SCHOOL	[REDACTED]	940.96	0.00	940.96
BRIGHT BEGINNINGS OFFICE	[REDACTED]	747.13	0.00	747.13
OWOSSO SCHOOLS	[REDACTED]	551.31	0.00	551.31
CTE CULINARY ARTS	[REDACTED]	1,230.99	0.00	1,230.99
CTE CONSTRUCTION TRADES	[REDACTED]	869.90	0.00	869.90
OWOSSO PUBLIC SCHOOLS	[REDACTED]	0.00	(24,544.98)	(24,544.98)
DAN CLARK	[REDACTED]	182.34	0.00	182.34
BEN COBB	[REDACTED]	428.97	0.00	428.97
OWOSSO HIGH SCHOOL	[REDACTED]	1,792.43	0.00	1,792.43
TECHNOLOGY DEPT	[REDACTED]	159.00	0.00	159.00
JOHN QUICK	[REDACTED]	757.33	0.00	757.33
OWOSSO MIDDLE SCHOOL	[REDACTED]	547.39	0.00	547.39
CENTRAL ELEMENTARY	[REDACTED]	365.55	0.00	365.55
OPERATIONS DEPT	[REDACTED]	289.48	0.00	289.48
CENTRAL OFFICE	[REDACTED]	28,475.57	0.00	28,475.57
OWOSSO HIGH SCHOOL 2	[REDACTED]	821.57	0.00	821.57
DISTRICT TRAVEL	[REDACTED]	4,454.44	0.00	4,454.44
BRYANT ELEMENTARY	[REDACTED]	1,031.62	0.00	1,031.62
BRIGHT BEGINNINGS	[REDACTED]	1,342.57	0.00	1,342.57

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46,703.01

Financials

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
March 31, 2022
Report 21-122

Statement of Deposits and Investments
As of 3/31/2022
Unaudited

	<u>General Fund</u>	<u>School Service</u>	<u>Building & Site</u>	<u>Capital Projects Bond Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>
Summary of Deposits and Investments						
Cash on hand	\$ 448,538	\$ 22,395	\$ 452,955	\$ 959	\$ 420,668	\$ 1,345,514
Investments	7,015,833		3,611,108	435,006	2,503,538	13,565,484
Total Deposits and Investments	\$ 7,464,370	\$ 22,395	\$ 4,064,063	\$ 435,965	\$ 2,924,206	\$ 14,910,999
 Detail of Deposits and Investments						
Cash on hand	\$ 448,538	\$ 21,891	\$ 452,955	\$ 959	\$ 420,668	\$ 1,345,010
Petty Cash on hand	-	504	-	-	-	-
Total Cash on hand	\$ 448,538	\$ 22,395	\$ 452,955	\$ 959	\$ 420,668	\$ 923,888
Chemical Bank Savings Account	\$ 5,928	-	97			\$ 6,025
Mich Class Investment	7,009,905	-	3,611,011	435,006	2,503,538	13,559,460
Total Investments	\$ 7,015,833	\$ -	\$ 3,611,108	\$ 435,006	\$ 2,503,538	\$ 13,565,484
Total Deposits and Investments	\$ 7,464,370	\$ 22,395	\$ 4,064,063	\$ 435,965	\$ 2,924,206	\$ 14,910,999

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
 March 31, 2022
 Report 21-1122

Combined Statement of Revenue, Expenditures, and Fund Balance
General, School Service, and Capital Project Funds
 As of 3/31/2022
 Unaudited

	General Fund				School Service Fund				Capital Projects Fund- Sinking Fund and Cook Family Foundation			
	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	Rec'd/Used %	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	Rec'd/Used %	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	Rec'd/Used %
REVENUE												
Local sources	3,684,679	3,245,244	(439,435)	88%	56,214	52,870	(3,344)	94%	1,184,629	1,063,630	(120,999)	90%
Slate sources	25,688,303	15,012,691	(10,675,612)	58%	63,706	42,864	(20,842)	67%	37,794	43,577	5,783	115%
Federal sources	1,143,024	1,445,641	302,617	128%	1,514,424	1,332,046	(182,378)	88%	-	-	-	-
Interdistrict sources-RESD	740,946	54,033	(686,913)	7%	-	-	-	-	-	-	-	-
Interdistrict sources-transfers in and other sources	-	114	114	-	-	-	-	-	-	-	-	-
Total revenue and other sources	\$ 31,256,952	\$ 19,757,723	\$ (11,499,229)	63%	\$ 1,634,344	\$ 1,427,780	\$ (206,564)	87%	\$ 1,222,423	\$ 1,107,407	\$ (115,016)	91%
EXPENDITURES												
INSTRUCTION												
BASIC PROGRAMS:												
ELEMENTARY	7,626,662	4,543,666	(3,083,016)	60%								
MIDDLE SCHOOL	3,575,956	2,151,290	(1,424,666)	60%								
HIGH SCHOOL	4,335,333	2,497,392	(1,837,941)	58%								
ALTERNATIVE EDUCATION	456,631	259,525	(197,106)	57%								
PRESCHOOL	151,573	143,538	(8,035)	95%								
PRESCHOOL (MICHIGAN READINESS) GRANT	188,298	100,960	(87,338)	53%								
TOTAL BASIC PROGRAMS	\$ 16,334,473	\$ 9,695,971	\$ (6,638,502)	59%								
ADDED NEEDS:												
SPECIAL EDUCATION	3,510,763	2,054,282	(1,456,481)	59%								
CHILD CARE PROGRAM	298,910	161,435	(137,475)	54%								
TITLE I GRANT	775,764	414,159	(361,605)	53%								
ESSER GRANTS (STABIL, FORMULA, COMPETITIVE)	-	709,390	709,390	-								
GEERS FUND, CHILDCARE GRANTS, PET	-	40,750	40,750	-								
VOCATIONAL EDUCATION	701,820	424,773	(277,047)	61%								
AT RISK GRANT	1,343,389	554,813	(788,576)	41%								
ROBOTICS, ADAPTIVE TECH GRANTS	11,049	-	(11,049)	0%								
ESSER SUMMER, BEFORE/AFTER SCHOOL	-	-	-	-								
GRANTS, INNOVATIVE PRACTICES	-	113,052	113,052	-								
EARLY LITERACY GRANT/LITERACY COACH GRANT	179,455	76,907	(102,548)	43%								
TOTAL ADDED NEEDS	\$ 6,821,150	\$ 4,549,561	\$ (2,271,589)	67%								
CONTINUING EDUCATION:												
ADULT EDUCATION	172,066	86,099	(85,967)	50%								
COMMUNITY EDUCATION	155,256	116,373	(38,883)	75%								
TOTAL CONTINUING EDUCATION	\$ 327,322	\$ 202,472	\$ (124,850)	62%								
TOTAL INSTRUCTION	\$ 23,482,945	\$ 14,448,004	\$ (9,034,941)	62%								
SUPPORTING SERVICES:												
PUPIL SERVICES:												
GUIDANCE SERVICES	361,005	184,534	(176,471)	51%								
TOTAL PUPIL SERVICES	\$ 361,005	\$ 184,534	\$ (176,471)	51%								
INSTRUCTIONAL STAFF:												
TITLE II, PART A/RURAL EDUCATION GRANT/TITLE IV	338,009	87,083	(250,916)	26%								
IMPROVEMENT OF INSTRUCTION	337,031	196,841	(140,190)	58%								
MEDIA SERVICES	176,270	115,071	(61,199)	65%								
TOTAL INSTRUCTIONAL STAFF	\$ 851,310	\$ 399,005	\$ (452,305)	47%								
GENERAL ADMINISTRATION:												
BOARD OF EDUCATION	114,966	91,261	(23,685)	79%								
EXECUTIVE ADMINISTRATION	413,851	295,696	(118,155)	71%								
HUMAN RESOURCES	230,863	150,363	(80,500)	65%								
TOTAL GENERAL ADMINISTRATION	\$ 759,680	\$ 537,340	\$ (222,340)	71%								

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
 March 31, 2022
 Report 21-122

Combined Statement of Revenue, Expenditures, and Fund Balance
General, School Service, and Capital Project Funds
As of 3/31/2022
 Unaudited

	General Fund			School Service Fund			Capital Projects Fund- Sinking Fund and Cook Family Foundation		
	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget
			% Rec'd/Used			% Rec'd/Used			% Rec'd/Used
SCHOOL ADMINISTRATION:									
SCHOOL ADMINISTRATION	\$ 2,724,185	\$ 1,965,038	72%						
TOTAL SCHOOL ADMINISTRATION	\$ 2,724,185	\$ 1,965,038	72%						
BUSINESS SERVICES:									
BUSINESS SERVICES	\$ 379,121	\$ 266,801	70%						
FISCAL SERVICES	445,018	264,788	60%						
TECHNOLOGY MANAGEMENT	824,139	551,569	65%						
TOTAL BUSINESS SERVICES	\$ 1,648,278	\$ 1,083,158	65%						
OPERATIONS AND MAINTENANCE:									
OPERATIONS AND MAINTENANCE	\$ 3,088,838	\$ 2,301,090	74%						
TOTAL OPERATIONS AND MAINTENANCE	\$ 3,088,838	\$ 2,301,090	74%						
PUPIL TRANSPORTATION SERVICES:									
PUPIL TRANSPORTATION SERVICES	\$ 1,016,859	\$ 717,734	71%						
TOTAL PUPIL TRANSPORTATION	\$ 1,016,859	\$ 717,734	71%						
OTHER SERVICES:									
COMMUNICATION SERVICES	55,117	28,935	52%						
ATHLETICS	442,371	342,956	78%						
PRINTING AND OTHER SUPPORT SERVICES	48,295	31,714	66%						
TOTAL OTHER SERVICES	\$ 545,783	\$ 403,605	74%						
TOTAL SUPPORTING SERVICES	\$ 10,171,799	\$ 7,038,935	69%						
OUTGOING TRANSFERS/FUND MODIFICATIONS:									
OTHER	45,000	29,216	65%						
TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS	\$ 45,000	\$ 29,216	65%						
FOOD SERVICE EXPENDITURES									
CAPITAL PROJECT EXPENDITURES									
TOTAL EXPENDITURES	\$ 33,699,744	\$ 21,517,155	64%						
REVENUE OVER or (UNDER) EXPENDITURES	\$ (2,442,792)	\$ (1,759,432)							
AUDITED FUND BALANCE, JULY 1, 2021	5,750,851	5,750,851							
PROJECTED FUND BALANCES - June 30, 2022	3,308,059	3,308,059							

Sinking Fund Recommendation

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
April 25, 2022
Report 21-123

FOR ACTION

Subject:

Awarding of the bid for replacement of interior doors at the elementary schools

Recommendation:

Recommend that the Board authorize the Superintendent to contract with R.C. Hendrick in an amount not to exceed \$440,000 from Sinking funds to promote safety and security

Statement of Purpose/Issue:

To award the contract for replacement of interior doors at all three elementary schools and Bentley Bright Beginnings which also houses the early childhood special education program based on bid submitted on March 16, 2022

Facts/Statistics:

Replacing the current doors was identified by internal stakeholders in 2020-21 as priority for safety and security and therefore Spicer Engineering was asked to design a system that would address this issue at all three of the elementary schools and Bentley Bright Beginnings to protect the youngest of the district's students.

Typically, the process for awarding bids would be for the board to review the bids in a "For Future Action" report, however, the Board was asked to move a "blank" recommendation forward at the March 14th meeting to this regularly scheduled board meeting. This was based on the fact that the to proceed with the project on a timely basis, to have waited until the May meeting for awarding the contract (the second board meeting after the bids came in on March 16th) would not have allowed for the doors to be ordered, delivered and any of the work to commence during the summer of 2022. As it is, the work is expected to commence at the earliest in August with work either being performed after school hours and during breaks or moved into after the close of the 2022-23 school year. It should be noted if work is done after school hours, there may be a possibility that the work that is being done will be evident the next day. R.C. Hendrick was the only bidder on this project however, with an original estimated cost of \$700,000 (as indicated in the Board report on March 14th) the bid provided is felt to be very competitive, especially given the high demand for construction projects during this time. In addition, the district has worked with R.C. Hendrick in the past and found them to be a reliable partner. Spicer Engineering, the architects on this project, have also reviewed R.C.'s work plan and feel that they are qualified and prepared to perform the work.

If approved by the Board, sinking funds will be utilized to fund this project with work commencing the Summer of 2022 with ultimate completion in the Summer of 2023.

Motion

Seconded

Vote – Ayes

Nays

Motion

**AWARDING OF CONTRACT
SAFETY AND SECURITY – DOOR PROJECT
BIDS RECEIVED ON 3/16/2022**

CONTRACTOR	BRYANT)	CENTRAL	EMERSON	BENTLEY	ALLOWANCE	TOTAL BID
R.C. Hendrick, Saginaw, MI	\$133,000	\$79,000	\$142,000	\$36,000	\$50,000	\$440,000

Spicer Contract Approval

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
April 25, 2022
Report 21-124

FOR ACTION

Subject:

Sinking Fund Project Administration for Summer 2022 sinking fund projects and elementary door replacement

Recommendation:

Resolve that the Board of Education approve the contract with Spicer Group, as presented, for retention of their services for the design, bidding and fieldwork for the projects identified for summer work

Rationale:

The district has been satisfied with the service provided by Spicer for assisting with the administration and architectural services for the sinking fund over the years as well as their services as a subcontractor for the bond project.

Facts/Statistics:

The district has identified the Bryant roof work, Emerson pavement work, window work at all three elementary schools and door replacement work at all three elementary schools as requiring Spicer services. It is necessary to obtain complete bids prior to making a final recommendation which would come before the board. This makes it necessary to retain the services of Spicer for the following reasons:

- The project requires a complex knowledge of the design and construction of all projects
- These projects are time consuming in nature to manage, which would draw District personnel away from other important operational areas.
- The bidding process requires a full knowledge of the players involved including the integrity of the bidders. A project manager would be held accountable for this process as well as the outcome thereby minimizing the risk to the district associated with these projects and the related contracted service.
- Communication is key in carrying out these projects. A project manager will be responsible for communicating to District personnel regarding the progress on these projects as well as meeting budgetary guidelines.
- The purpose of the contract administration will be to monitor progress during the course of construction activities to ensure systems are in compliance with the construction documents. This will provide protection for the district that the projects involved are being done correctly and that the District is acting as a good steward of the taxpayers' funds.
- The total estimated fee for this project is \$157,000 Fees will be paid for out of sinking fund proceeds.

District Goal Addressed:

Facilities

Motion

Seconded

Vote – Ayes

Nays

Motion

March 9, 2022

Dr. Andrea Tuttle, Superintendent
Owosso Public Schools
645 Alger Street
Owosso, Michigan 48867

RE: 2022 Sinking Fund and ESSR Improvements
Owosso Public Schools, Owosso, Michigan

Dr. Tuttle:

This document contains Spicer Group's proposal to you to act as the Owner's Representative and provide Professional Design Services for the Owosso Public School's Facilities Improvement Sinking Fund.

BACKGROUND:

The voters of Owosso Public Schools have entrusted a millage-financed sinking fund in the Board of Education to provide miscellaneous capital improvements at facilities owned by the Owosso Public Schools. Improvements are needed in order to provide the staff and students with a positive physical environment conducive to learning. To attain the most value from these improvements, professional administration of the sinking fund is warranted. Spicer Group has been involved in the 2002 through 2021 sinking fund improvements and we believe this relationship to be of great benefit to both parties. We feel that it is imperative to start the design and permitting of the 2022 improvements as soon as possible to allow the work to be completed over the summer, if the lead time of ordered materials will allow it.

SCOPE OF PROFESSIONAL SERVICES:

Spicer's proposed services follow. They are phased as annual segments to reflect the orderly and reasonable progress of the project and, unless directed by you, we will only proceed from one year to the next with your concurrence and approval. This proposal will remain valid for sixty days. In the following narrative, "you" or "your" means Owosso Public Schools and "we" or "our" means Spicer Group, Inc.

1.01 SINKING FUND ADMINISTRATION

- 1.01.1 Meet with you to walk through the facilities. Based upon input from you, we shall coordinate, plan, develop, and detail the master schedule of identified improvements, including confirmation that the projects or portions of a project qualifies for payment out of the sinking fund per State of Michigan guidelines. This schedule, including appropriate cost estimates, will be revised from time-to-time on a semi-annual basis and will be reflective of the perspectives of the school district at large, the subject facility, construction "window" time periods, and budget. We will help you identify projects that will be done in house by the Operations Staff.
- 1.01.2 Update you periodically on the status and progress of each activity related to the sinking fund. This may include verbal reports at your meetings, memos, or information you may want to use for public or press release purposes. The frequency of these updates will be determined by you.
- 1.01.3 Advise and recommend to you any alternatives that may be more cost-efficient, that will achieve the same purpose, and that will add value to the project(s).

2.01 PROCUREMENT SERVICES

- 2.01.1 Upon your approval for construction, assist you in the bidding process for construction services. This will include advertising for bids in appropriate publications, hosting any necessary pre-bid meetings and walk through, coordinating any necessary addenda and assisting you when bids are opened. We will evaluate the low bids with emphasis on the bidder's ability to satisfactorily complete the project within the specified time and the bidder's ability to adequately staff, insure, bond, equip, and finance its efforts. In concert with the architect of record, if applicable, we will prepare letters of recommendation for you regarding approval of the award of the construction contract.
- 2.01.2 It is NOT the intent of the Procurement Services scope to develop and implement more than one (1) set of bidding and or procurement documents to support the 2022 Sinking Fund.

3.01 PROJECT ADMINISTRATION

- 3.01.1 During each design or construction phase, we will provide general administrative oversight to assure adherence to the contract's scope, budget, and schedule. This will include attendance at necessary pre-design, and post-bid conferences meetings and project team progress meetings at a frequency determined by you.
- 3.01.2 Provide general construction observation oversight, review and recommend any changes to the work; review and recommend approval of progress payments and change orders and provide periodic reports on the financial status of the project budget.
- 3.01.3 Inform and update you as to the progress of the particular project with memos and attendance at your meetings. This will include a weekly project meeting with you during the construction season.

4.01 FIELD SERVICES

- 4.01.1 As needed, if needed, and as approved by you and upon our recommendation we will provide specialized on site construction inspection and material testing services during certain identified segments of the construction project to assure a value and quality construction product and conformance to the approved bidding documents.

5.01 PROFESSIONAL DESIGN SERVICES

- 5.01.1 During the design phase of the project we will meet with School district personnel for input prior to beginning the design.
- 5.01.2 Provide field investigation to verify existing conditions in as much as feasible.
- 5.01.3 Prepare plans and specifications for permitting and construction for door replacements:
- Replacement of 50 interior doors at Bryant Elementary
 - Replacement of 40 interior doors at Central Elementary
 - Replacement of 50 interior doors at Emerson Elementary.
 - Replacement of 20 interior doors at Bentley Bright Beginnings.
 - Replacement of 40 interior doors at Washington.

- Based upon our field investigation and coordination with Owosso Public School Staff arrange for the replacement of door frames, door hardware and cores as identified (assumed to be 30% of frames and 70% of cores).
- 5.01.4 Prepare plans and specifications for roof replacement at Bryant Elementary.
- 5.01.5 Prepare plans and specifications for paving improvements at Emerson Elementary.
- 5.01.6 Prepare plans and specifications for window refurbishment in elementary Schools.
- 5.01.7 Meet with School District personnel to review project documents and incorporate input from review.
- 5.01.8 Submit bidding documents to the State of Michigan for project approval, if required.
- 5.01.9 Review shop drawings submitted by the contractor.
- 5.01.10 At the end of construction provide the School District with record documents of the completed work.
- 5.01.11 Design Professionals responsible for the design will be involved with the construction process as needed to address design related issues.

SERVICES NOT INCLUDED:

We will not be providing any construction services. Professional Environmental Services will need to be obtained once the exact scope of potential abatement is understood.

ADDITIONAL SERVICES:

Additional services related to this project will be furnished by us after you review the scope and authorize the work. Our fee for the additional services will be determined at the time they are agreed to and rendered.

FEE SCHEDULE:

Our proposed fee schedule follows. We will submit monthly invoices to you for our basic professional services, any additional authorized services, and any reimbursable expenses. For each annual segment, our total proposed fee will be an amount equal to the schedule as follows:

- A. Administration – NOT USED
- B. Procurement – hourly rates not to exceed \$7,500.00
- C. Field Services– hourly rates not to exceed \$42,00.00.
- D. Professional Design Services – 6.9% of the construction costs (estimated at \$1,560,000) - \$107,500 to be billed at our standard hourly rates.
- E. Our total estimate fee for basic services for 2022 Sinking Fund - \$157,000

Upon each annual amendment of this Agreement for subsequent segments, the fee will be negotiated and proposed in a similar fashion reflective of the services you request.

As the fee is hourly, not to exceed, our invoice will be based upon our actual effort and our standard hourly rates.

We have calculated these fees based on our understanding of what you want us to do and what you have told us. Should we approach the amount of the fee for any reason before we are finished with the work, if the scope changes or our understanding was incorrect, we will notify you and discuss with you the option of adjusting the amount of the fee or adjusting the scope of services.

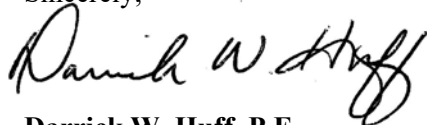
2022 Sinking Fund
March 9, 2022
Page 4 of 4

In addition, attached to this letter is a copy of our general conditions for our services which are part of this agreement. Any changes to this agreement must be agreed to by both of us.

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return the enclosed copy to us. Upon receipt, we will start our services promptly.

We deeply appreciate your confidence in Spicer Group. We look forward to working with you and for you on this exciting endeavor.

Sincerely,



Darrick W. Huff, P.E.
Project Manager

SPICER GROUP, INC
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (989) 754-4717
Cell: (734) 787-0339
mailto: darrickh@spicergroup.com

Above proposal accepted and approved
by Owner.

OWOSSO PUBLIC SCHOOLS

By: _____
Dr. Andrea Tuttle
Superintendent

Date: _____

cc: SGI File 132057SG2022
John Klapko, Owosso Public Schools
Julie Omer, Owosso Public Schools
KAJ/ACCTG

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GENERAL CONDITIONS ATTACHED TO LETTER AGREEMENT

SECTION 1

1.1 **Preamble.** This agreement is based upon a mutual obligation of good faith and fair dealing between the parties in its performance and enforcement. Accordingly, the OWNER and the PROFESSIONAL, with a positive commitment to honesty and integrity, agree to the following:

That each will function within the laws and statutes that apply to its duties and responsibilities; that each will assist in the other's performance; that each will avoid hindering the other's performance; that each will work diligently to fulfill its obligations; and that each will cooperate in the common endeavor of the contract.

1.2 **Ownership of Instruments of Service.** All reports, plans, specifications, computer files, field data, notes and other documents and instruments prepared by the PROFESSIONAL as instruments of service shall remain the property of the PROFESSIONAL. The PROFESSIONAL shall retain all common law, statutory and other reserved rights, including the copyright thereto.

1.3 **Covenant not to Hire.** OWNER agrees that during the term of this agreement and for a period of one (1) year thereafter that it will not hire for its own employment any person employed by the PROFESSIONAL in the performance of this agreement.

1.4 **Standard of Care.** Service performed by PROFESSIONAL under this AGREEMENT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this AGREEMENT, or in any report, opinion, document or otherwise.

1.5 **Defects in Service.** OWNER and OWNER's personnel, contractors and subcontractors shall upon discovery promptly report to PROFESSIONAL any defects or suspected defects in PROFESSIONAL's work, in order that PROFESSIONAL may take prompt, effective measures which in PROFESSIONAL's opinion will minimize the consequences of a defect in service. PROFESSIONAL shall not be responsible for additional costs due to any tardiness in reporting defects in service.

1.6 **Reimbursable Expenses** mean the actual expenses incurred by PROFESSIONAL or PROFESSIONAL's independent professional associates or consultants, directly or indirectly in connection with the Project, such as expenses for; transportation and subsistence incidental thereto; obtaining bids or proposals from Contractor(s); providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representatives and their assistants; toll telephone calls and courier services; reproduction of reports, drawings, specifications, bidding documents, and similar project-related items; and, if authorized in advance by OWNER, overtime work requiring higher than regular rates.

1.7 **Standard Hourly Rates** used as a basis for payment mean those rates in effect at the time that the work is performed, for all PROFESSIONAL's personnel engaged directly on the Project, including, but not limited to, architects, engineers, surveyors, designers, planners, drafters, specification writers, estimators, other technical and business personnel. The Standard Hourly Rates include salaries and wages, direct and indirect payroll costs and fringe benefits. The Standard Hourly Rates of personnel of PROFESSIONAL will be adjusted periodically to reflect changes in personnel and in PROFESSIONAL's overall compensation procedures and practices.

1.8 **Limitation of Liability.** To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of the PROFESSIONAL and the PROFESSIONAL's officers, directors, partners, employees and subconsultants, and any of them, to the OWNER and anyone claiming by or through the OWNER, for any and all claims, losses, costs or damages, including attorneys' fees and costs and expert-witness fees and costs of any nature whatsoever or claims expenses resulting from or in any way related to the Project or the Agreement from any cause or causes shall not exceed the total compensation received by the PROFESSIONAL under this Agreement, or the total amount of \$100,000.00, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

1.9 **Indemnification.** The PROFESSIONAL agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, Owner) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the PROFESSIONAL's negligent performance of professional services under this Agreement.

The OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants (collectively, Professional) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the OWNER's negligent acts in connection with the Project and the acts of its contractors, subcontractors or PROFESSIONAL or anyone for whom the OWNER is legally liable.

Neither the OWNER nor the PROFESSIONAL shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

1.10 **Severability.** Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

1.11 **Survival.** Notwithstanding completion or termination of this Agreement for any reason, all rights, duties and obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

1.12 **Betterment.** If, due to the PROFESSIONAL's negligence, a required item or component of the Project is omitted from the PROFESSIONAL's construction documents, the PROFESSIONAL shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the PROFESSIONAL be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

1.13 **Mediation.** In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the OWNER and the PROFESSIONAL agree that all disputes between them arising out of or relating to the Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The OWNER and the PROFESSIONAL further agree to include a similar mediation provision in all agreements with independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

1.14 **Changed Conditions.** If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the PROFESSIONAL are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the PROFESSIONAL may call for renegotiation of appropriate portions of this Agreement. The PROFESSIONAL shall notify the OWNER of the changed conditions necessitating renegotiation, and the PROFESSIONAL and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions.

1.15 **Hazardous Materials.** Both parties acknowledge that the PROFESSIONAL's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event the PROFESSIONAL or any other party encounters any hazardous or toxic materials, or should it become known to the PROFESSIONAL that such materials may be present on or about the job site or any adjacent areas that may affect the performance of the PROFESSIONAL's services, the PROFESSIONAL may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the OWNER retains appropriate PROFESSIONAL's or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the job site is in full compliance with all applicable laws and regulations.

SECTION 2

2.1 **Assignment.** Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the PROFESSIONAL shall not be considered an assignment for purposes of this Agreement.

2.2 **Governing Law & Jurisdiction.** The OWNER and the PROFESSIONAL agree that this Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Michigan.

2.3 **Billing and Payment Terms.** *Payment Due:* invoices shall be submitted by the PROFESSIONAL (2nd) are due upon presentation and shall be considered past due if not paid within thirty (30) calendar days of the due date. *Interest:* If payment in full is not received by the PROFESSIONAL within thirty (30) calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

2.4 **Suspension of Services.** If the OWNER fails to make payments when due or otherwise is in breach of this Agreement, the PROFESSIONAL may suspend performance of service upon ten (10) calendar days' notice to the OWNER. The PROFESSIONAL shall have no liability whatsoever to the OWNER for any costs or damages as a result of such suspension caused by any breach of this Agreement by the OWNER. Upon payment in full by the OWNER the PROFESSIONAL shall resume services under this Agreement, and the time scheduled and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expenses necessary for the PROFESSIONAL to resume performance. *Termination of Services:* If the OWNER fails to make payment to the PROFESSIONAL in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by the PROFESSIONAL. *Set-off, Backcharges, Discounts:* Payment of invoices shall not be subject to any discounts or set-off's by the OWNER unless agreed to in writing by the PROFESSIONAL. Payment to the PROFESSIONAL for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

2.5 **Collection of Costs.** In the event legal action is necessary to enforce the payment terms of this Agreement, the PROFESSIONAL shall be entitled to collect from the OWNER any judgement or settlement sums due, plus reasonable attorneys' fees, court costs and other expenses incurred by the PROFESSIONAL in connection therewith and, in addition, the reasonable value of the PROFESSIONAL's time and expenses spent in connection with such collection action, computed according to the PROFESSIONAL's prevailing fee schedule and expense policies.

2.6 **Delays.** The OWNER agrees that the PROFESSIONAL is not responsible for damages arising directly or indirectly from any delays for causes beyond the PROFESSIONAL's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters; fires, riots, war or other emergencies or acts of God; failure of any government agency to act in timely manner; failure of performance by the OWNER or the OWNER's contractors or consultants; or discovery of any hazardous substances or differing site conditions.

In addition, if the delays resulting from any such causes increase the cost or time required by the PROFESSIONAL to perform its services in an orderly and efficient manner, the PROFESSIONAL shall be entitled to an equitable adjustment in schedule and/or compensation.

2.7 Delivery and Use of Electronic Files. In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by the PROFESSIONAL, the OWNER agrees that all such electronic files are instruments of service of the PROFESSIONAL, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights.

The OWNER agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project. The OWNER agrees not to transfer these electronic files to others without the prior written consent of the PROFESSIONAL. The OWNER further agrees to waive all claims against the PROFESSIONAL resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than the PROFESSIONAL.

The OWNER and the PROFESSIONAL agree that any electronic files furnished by either party shall conform to the original specifications. Any changes to the original electronic specifications by either the OWNER or the PROFESSIONAL are subject to review and acceptance by the other party. Additional services by the PROFESSIONAL made necessary by changes to the electronic file specifications shall be compensated for as Additional Services.

Electronic files furnished by either party shall be subject to an acceptance period of fourteen (14) days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files.

The OWNER is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the PROFESSIONAL and electronic files, the signed or sealed hard-copy construction documents shall govern.

In addition, the OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants (collectively, Professional) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than the PROFESSIONAL or from any reuse of the electronic files without the prior written consent of the PROFESSIONAL.

Under no circumstances shall delivery of electronic files for use by the OWNER be deemed a sale by the PROFESSIONAL, and the PROFESSIONAL makes no warranties, either expressed or implied, or merchantability and fitness for any particular purpose. In no event shall the PROFESSIONAL be liable for indirect or consequential damages as a result of the OWNER's use or reuse of the electronic files.

2.8 Opinions of Probable Construction Costs. In providing opinions of probable construction cost, the OWNER understands that the PROFESSIONAL has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the PROFESSIONAL's opinions of probable construction costs are

made on the basis of the PROFESSIONAL's judgement and experience. The PROFESSIONAL makes no warranty, express or implied that the bids or the negotiated cost of the Work will not vary from the PROFESSIONAL's opinion of probable construction costs.

SECTION 3

3.1 Design Without Construction Administration. Unless Authorized, it is understood and agreed that the PROFESSIONAL's Basic Services under this Agreement do not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the OWNER. The OWNER assumes all responsibility for interpretation of the Contract Documents and for construction observation and the OWNER waives any claims against the PROFESSIONAL that may be in any way connected thereto.

3.2 Verification of Existing Conditions. Inasmuch as the remodeling and/or rehabilitation of the existing structures requires that certain assumptions be made by the PROFESSIONAL regarding existing conditions, and because some of these assumptions may not be verifiable without the OWNER's expending substantial sums of money or destroying otherwise adequate or serviceable portions of the structure, the OWNER agrees to bear all costs, losses and expenses, including the cost of the PROFESSIONAL's Additional Services, arising from the discovery of concealed or unknown conditions in the existing structure.

3.3 Jobsite Safety. Neither the professional activities of the PROFESSIONAL, nor the presence of the PROFESSIONAL or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies, the PROFESSIONAL and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The OWNER agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the OWNER's contract with the General Contractor. The OWNER also agrees that the OWNER, the PROFESSIONAL and the PROFESSIONAL's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.

3.4 Construction Observation. The PROFESSIONAL shall visit the site if authorized at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the OWNER and the PROFESSIONAL, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the PROFESSIONAL, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, the PROFESSIONAL shall keep the OWNER informed about the progress of the Work and shall endeavor to guard the OWNER against deficiencies in the work.

If the OWNER desires more extensive project observation or full-time project representation, the OWNER shall request that such services be provided by the PROFESSIONAL as Additional Services in accordance with the terms of this Agreement. The PROFESSIONAL shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the contractor in accordance with the Contract Documents.

The PROFESSIONAL shall not be responsible for any acts or omissions of the contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The PROFESSIONAL does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

3.5 Pre-Engineered Buildings. The OWNER acknowledges that it has requested the PROFESSIONAL to specify a pre-engineered building. The OWNER further acknowledges that the PROFESSIONAL will not engineer, design, manufacture, assemble or erect said building and is not responsible in any way for defects or deficiencies in the building. Therefore, the OWNER waives all claims against the PROFESSIONAL arising in any way from the specification of the building or for any defects, deficiencies, errors or omissions in the design, fabrication or erection of the building.

3.6 Client Requested Substitutions. Upon request by the OWNER, the PROFESSIONAL shall evaluate and make recommendations regarding substitutions of materials, products or equipment proposed by the OWNER's consultants or contractors. The PROFESSIONAL shall be compensated for these services, as well as any services required to modify and coordinate the construction documents prepared by the PROFESSIONAL with those of the PROFESSIONAL's subconsultants and the OWNER's consultants, as Additional Services. The PROFESSIONAL also shall be entitled to an adjustment in schedule caused by this additional effort.

3.7 Record Drawings. If authorized by the Agreement, upon completion of the Work, the PROFESSIONAL shall compile for and deliver to the OWNER a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor. These Record documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which the PROFESSIONAL shall assume will be reliable, the PROFESSIONAL cannot and does not warrant their accuracy.

These General Conditions shall be attached to and made part of the Agreement between Spicer Group, Inc. (PROFESSIONAL) and the Owner.

3.8 Certifications, Guarantees and Warranties. The PROFESSIONAL shall not be required to sign any documents, no matter by whom requested, that would result in the PROFESSIONAL's having to certify, guarantee or warrant the existence of conditions whose existence the PROFESSIONAL cannot ascertain. The OWNER also agrees not to make resolution of any dispute with the PROFESSIONAL or payment of any amount due to the PROFESSIONAL in any way contingent upon the PROFESSIONAL's signing any such certification.

3.9 Contingency Fund. The OWNER and the PROFESSIONAL agree that certain increased cost and changes may be required because of possible omissions, ambiguities or inconsistencies in the drawings and specifications prepared by the PROFESSIONAL and, therefore, that the final construction cost of the Project may exceed the estimated construction cost. The OWNER agrees to set aside a reserve in the amount of 10 percent of the Project construction costs as a contingency to be used, as required, to pay for any such increased costs and changes. The OWNER further agrees to make no claim by way of direct or third-party action against the PROFESSIONAL or its subconsultants with respect to any increased costs within the contingency because of such changes or because of any claims made by the Contractor relating to such changes.

3.10 Code Compliance. The PROFESSIONAL shall put forth reasonable professional effort to comply with applicable laws, codes and regulations in effect as of the date of (*submission to building authorities*). Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the PROFESSIONAL to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provisions of this Agreement.

3.11 Permits and Approvals. The PROFESSIONAL shall assist the OWNER in applying for those permits and approvals normally required by law for projects similar to the one for which the PROFESSIONAL's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by the PROFESSIONAL and included in the scope of Basic Services of this Agreement.

3.12 Right of Entry. OWNER shall provide for PROFESSIONAL's right to enter from time to time property owned by OWNER and/or other(s) in order for PROFESSIONAL to fulfill the scope of services indicated hereunder. OWNER understands that use of testing or other equipment may unavoidably cause some damage, the correction of which is not part of this AGREEMENT.

Budget Revision #1

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
April 25, 2022
Report 21-125

FOR ACTION

Subject:

2021-22 General, School Service and Sinking Fund Appropriations Revision #1

Recommendations:

Resolve that the Board adopt the Budget Revision #1 resolutions for the 2021-22 appropriations for the General, School Service and Sinking funds as presented.

Rationale:

The purpose of budget amendments are to provide a more accurate picture of what is anticipated for the financial year to look like for the District than was originally previewed during the June 2021 budget process. This is then utilized for completion of the planning process for the current fiscal year as well as for the budgeting process for the coming fiscal year.

Statement of Purpose/Issue:

The Board is being asked to adopt the amendments to the budgets to incorporate projected revenues and expenditures in order to comply with statutory requirements.

Facts/Statistics:

- Revisions to the budget are always necessary to reflect changes in expenditures and revenues based on the best information available at the time of revision.
- Revised budgeted expenditures can be used for comparative purposes in the 2022-23 budgeting process with more validity.
- The major changes in the budget revisions stem from somewhat better estimates for revenue and expenses including staffing, particularly given the significant changes to the revenue sources that have taken place due to the pandemic
- An executive summary of the major changes that have taken place since the June 2021 adoption has been provided to provide a more detailed picture of the changes that have occurred.
- Another budget revision, at a minimum, will be adopted in June 2022 as a final.
- It also should be noted that the budget, by law, is required to be posted on the District's website. After the potential adoption by the Board at the next regular meeting, the budget resolutions for the funds indicated will be posted by the Technology department.

Motion

Seconded

Vote – Ayes

Nays

Motion

BUILDING AND SITE 2021-22 BUDGET REVISION #1
 APPROPRIATION RESOLUTION FOR ADOPTION BY THE BOARD
 OF EDUCATION
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING ON
 APRIL 25, 2022

RESOLVED, that this resolution shall be the Building and Site Fund Appropriations of the Owosso Public Schools for the fiscal year ending June 30, 2022. A Resolution to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Building and Site Fund of the Owosso Public Schools for the fiscal year ending June 30, 2022 is as follows:

Revenue:	
Local	\$1,193,306
State	43,577
Federal	0
Incoming Transfers & Other Transactions	0
Total Revenue	<u>\$1,236,883</u>
Audited Fund Balance, July 1, 2021	\$4,768,094
Less Estimated Appropriated or Reserved Fund Balance	0
Fund Balance Available to Appropriate	<u>\$4,678,094</u>
Total Available to Appropriate	<u>\$6,004,977</u>

BE IT FURTHER RESOLVED, that \$2,283,801 of the total available to appropriate in the Building and Site Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Land, buildings, and improvements	\$1,796,978
Purchased Services-professional fees	486,823
Total Appropriated	<u>\$2,283,801</u>
Estimated Ending Fund Balance, June 30, 2022	<u>\$3,721,176</u>

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This appropriation resolution is to take effect immediately after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

2021-22 GENERAL FUND BUDGET REVISION #1
 APPROPRIATION RESOLUTION
 FOR ADOPTION BY THE BOARD OF EDUCATION
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING
 ON APRIL 25, 2022

RESOLVED, that this resolution shall be the General Appropriations of Owosso Public Schools for the fiscal year ending June 30, 2022: A resolution to make appropriations; to provide for the expenditures of the appropriations; and to provide for the disposition of income received by Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund of the Owosso Public Schools for fiscal year ending June 30, 2022 is as follows:

Revenue:	
Local	\$ 3,832,082
State	27,470,743
Federal	4,246,975
Incoming Transfers & Other Transactions	<u>789,932</u>
Total Revenue	<u>\$36,339,732</u>
Audited Fund Balance, July 1, 2022	\$ 5,750,851
Less Appropriated Fund Balance	
Fund Balance Available to Appropriate	<u>\$ 5,750,841</u>
Total Available to Appropriate	<u>\$42,090,583</u>

BE IT FURTHER RESOLVED, that \$38,498,271 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Instruction:	
Basic Programs	\$17,054,512
Added Needs	10,238,396
Continuing Education	341,926
Support Services	
Pupil	383,004
Instructional Staff	796,478
General Administration	817,491
School Administration	2,794,094
Business Services	934,275
Operation and Maintenance	3,355,595
Pupil Transportation	1,089,402
Other Services	648,098
Outgoing Transfers and Other Transactions	<u>45,000</u>
Total Appropriated	<u>\$38,498,271</u>
Estimated Ending Fund Balance, June 30, 2022	<u>\$ 3,592,312</u>

FURTHER RESOLVED, that 18 ad valorem mills shall be levied in 2021 on the taxable non-homestead and non-agricultural property located within the Owosso Public School District. The 18 mills shall be used for the appropriations itemized in this resolution.

FURTHER RESOLVED, that no Board of Education member or employee of the Owosso Public Schools shall expend any funds or obligate the expenditures of any funds except pursuant to appropriations made by the Board of Education keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount unappropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED that, for purposes of meeting emergency needs of the school district, transfers of appropriations may be made upon the written authorization of the Superintendent per Board of Education Policy. In addition, the Superintendent or his/her designee authorize budget transfers between accounts specifically included in the individual building budget allocations provided the total amount allocated to a specific building does not exceed the allocation included in the Appropriations Act. When the Superintendent makes a transfer of appropriations as permitted by this resolution, except transfers within the building budget allocations, such transfer shall be presented to the Board of Education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Education at such meeting.

This appropriation resolution is to take effect immediately after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

**2021-22 SCHOOL SERVICE FUND BUDGET REVISION #1 FOR
ADOPTION BY THE BOARD OF EDUCATION
OF OWOSSO PUBLIC SCHOOLS AT A MEETING ON
APRIL 25, 2022**

RESOLVED, that this resolution shall be the School Service Fund Appropriations of the Owosso Public Schools for the fiscal year ending June 30, 2022. A resolution to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the School Service Fund of the Owosso Public Schools for the fiscal year ending June 30, 2022 is as follows:

Revenue:	
Local	\$76,743
State	73,054
Federal	1,984,653
Incoming Transfers & Other Transactions	<u>0</u>
Total Revenue	<u>\$2,134,450</u>
Audited Fund Balance, July 1, 2022	\$2
Less Appropriated Fund Balance	<u>0</u>
Fund Balance Available to appropriate	<u>\$2</u>
Total Available to appropriate	<u><u>\$2,134,452</u></u>

BE IT FURTHER RESOLVED, that \$2,103,851 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Food Service	\$2,103,851
Total Appropriated	<u><u>\$2,103,851</u></u>
Estimated Ending Fund balance, June 30, 2022	<u><u>\$ 30,601</u></u>

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This appropriation resolution is to take effect immediately after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

Bentley Grant Funded Air Conditioning Units

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
April 25, 2022
Report 21-126

FOR ACTION

Subject:

Purchase of 8 Roof Top Units and Security Cameras for the Bentley location to be purchased from the Childcare grant funds. Please note: The nature of this grant requires that funds be committed by no later than May 20th (prior to the next regular board meeting on May 23rd) for Bentley to be eligible for the next round of funding therefore necessitating that these items be brought forth directly “For Action” rather than through the normal process of For Future Action and then “For Action”. (The grant funds were not made available until February resulting in the district moving forward quickly with eligible purchases while being mindful to look for purchases that will benefit the program long term while adhering to bid requirements)

Recommendation

Resolve that the Board of Education authorize the district to accept the bid from Great Lakes Air Mechanical Services out of Bay City, Michigan to supply and install 8 new Carrier to replace the existing roof top air conditioning units at cost not to exceed \$41,141.80 inclusive of demolition and disposal of the old units and approve the bid of \$26,457.49 from Presidio to install cameras at the Bentley campus to promote safety and security (bid based on REMC pricing).

Facts/Statistics:

As part of the Childcare stabilization grant awarded to Bentley Bright Beginnings, it is allowable to provide for capital improvements that benefit the program. Two areas of need were identified that were considered in immediate need of improvement: 1) The 8 air conditioning units at the facility that, due to the nature of being on top of the roof, are showing their age and are nearing the end of their life expectancy. Due to the nature of this program being year-round, air-conditioning is an essential component to allowing the program to operate; and 2) Additional security cameras both inside and outside of the facility to promote safety and security for the students, staff and visitors of the program.

A request for proposal was sent out for the roof top units with a due date of April 21st. The results of the bids are shown on the accompanying table with Great Lake Air Mechanical Services being the lowest bidder. In addition to being the lowest bidder, Owosso Public Schools personnel have found them also to be a responsible bidder through the process of thoroughly reviewing the bid (the Carrier unit that is being proposed by Great Lakes meets the specifications and is the right size where other bidders quoted units that would have been heavier than the units that are being replaced), speaking with their references, talking to the owner to verify their understanding of the bid and what is required, and speaking with Spicer Engineering personnel (though Spicer didn’t have any previous experience with the bidder, they have not heard anything negative regarding the performance). The nature of this installation is felt to be straightforward and therefore there wasn’t any other concerns that were brought forward.

The security cameras placement and need were thoroughly reviewed by the technology department and the bid brought forward by Presidio consistent with REMC pricing thereby not requiring any additional bidding process. The district has worked with Presidio on many occasions and found them to be a reliable and responsible partner.

Motion

Seconded

Vote – Ayes

Nays

Motion

**8 ROOF TOP AIR CONDITIONING UNITS
BENTLEY BRIGHT BEGINNINGS
BIDS OPENED APRIL 21, 2022
2:00 P.M.**

VENDOR	UNIT TYPE	COST OF UNITS (8)	INSTALLATION COST INCLUSIVE OF ELECTRICAL RECONNECTION	DEMO AND DISPOSAL OF OLD UNITS	TOTAL COSTS
Great Lakes Air Mechanical Services, Bay City, MI	Carrier (5OUL-C24-3)	\$33,408.00	\$6,633.80	\$1,100.00	\$41,141.80
Great Lakes Air Mechanical Services, Bay City, MI	Alternate – Bryant Units	\$40,148.57	\$6,633.80	\$1,100.00	\$47,882.37
Victory Worldwide, LLC, St. Johns, MI 48879	Trane 4TCC4024A000A	\$58,928.00	\$6,000	Included with installation	\$64,928.00
Dee Cramer, Inc. Holly, MI	Carrier-50VL-F30---3	\$44,976.00	\$22,704	\$1,920.00	\$69,600.00
Wm Floyd, Co., Howell, MI	Carrier-50VL-F30---3	\$44,943.00	\$27,695.00	Included in installation	\$72,638.00

Therapy Dog Training Services

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
April 25, 2022
Report 21-127

FOR ACTION

Subject:

Approval of the Facility Therapy/Training Agreement

Recommendation:

Resolve that the Board of Education approve the agreement with Paradise for Facility/Therapy Training to be funded out of ESSER funds for training of staff for six therapy dogs at a cost of \$11,000 overall staff training for each dog

Rationale:

The training services provided by Paradise for staff to place therapy dogs in the schools have been proven to provide social-emotional learning (SEL) for both students and staff as prescribed under identified needs for ESSER funds

Facts/Statistics:

Paradise representatives Lori and Jack Paradise-Grigg discussed and demonstrated at the March 14th regular meeting of the Board of Education the capabilities of the therapy services that the dogs could provide if staff are provided the needed training. These capabilities have also been witnessed at schools in the Michigan area like Brighton and Oxford. Due the high demand for the dogs and the lead time for careful of identification of the dogs by Paradise that are suitable for staff to be trained on, the initial staff training will be associated with one dog to be placed at Emerson with the remaining five trainings to take place at the other instructional facilities and placement to occur at that time. It is anticipated that training for all staff or all therapy animals will take place within 24 months.

Some key components of the contract:

- The training will be for staff that have applied and approved by the school district. The therapy dogs will reside with those staff (host) that have been primarily trained for that purpose though other on-site staff will be trained to allow for use of the therapy throughout the designated schools.
- If a “host” staff member leaves employment of the district, an alternate “host” will need to be identified by the district and receive training.
- The dogs associated with this training are ultimately the responsibility of the school district inclusive of maintenance costs (food, vet bills, etc.) Alternative funding sources through fund raising by the individual schools for ongoing maintenance of the animals is felt to be a viable option so that the maintenance of the animals does not become a general fund responsibility.
- A 50% deposit is required at the time of signing the contract in recognition of the need for Paradise to commence the search process for therapy dogs that are suitable for staff training.

Paradise Training has been vetted by district personnel and found to be a reliable partner to provide training services to staff in conjunction with the placement of the therapy dogs.

Motion

Seconded

Vote – Ayes

Nays

Motion

Paradise Dog Training Facility/Therapy Training Agreement

The following defines the terms of the agreement between *Paradise Dog Training* and the Facility: Owosso Public Schools (herein referred to as The Facility). *Paradise Dog Training* will be referred to as the Provider, and agrees to provide the Facility with trained Facility/Therapy Dog(s) for the cost of training designated district personnel to handle and care for the Facility/Therapy Dog.

AGREEMENT TERMS:

1. **PROVIDER OBLIGATIONS** will include:

- A. Proper selection and training of a suitable Facility/Therapy Dog that will meet the needs of the Facility (Hospital/School).
- B. Assistance in selection of the Facility's Host Home(s) for the Facility Dog when the dog is "off-duty".
- C. One visit up to 2 hours of instruction for the Facility's Host Home(s) individual on general dog care, obedience, and any other specialized information needed to provide a safe and healthy environment for the Facility Dog.
- D. Assistance in selection of up to eighteen handlers per dog designated Facility staff people who will be responsible for the Facility/Therapy Dog while in the workplace.
- E. Up to 12 hours of instruction for the 4-6 designated Facility staff people to assist in a successful integration of the Facility/Therapy Dog into the Facility's workplace.
- F. One to two weeks shadowing the original team handlers in the workplace and public areas.
- G. One annual follow-up certification of the Facility/Therapy Dog. This annual check-up with the Host Home and Facility staff will continue to insure that the Facility/Therapy Dog is performing well and meeting the needs of the Facility as well as that the training of Facility personnel was successful.
- H. Continued monitoring of the Facility/Therapy Dog's care and well being. If at any time the Provider becomes aware of inappropriate or abusive behavior directed toward the Facility/Therapy Dog by the Host Home or Facility staff member, the Provider will contact the Facility's representative regarding the concern(s) and will discuss the necessity to remove the Facility/Therapy Dog from the Facility and/or Host home.

- I. It is understood that the identification of the six (6) dogs that will be placed by the Provider with the Facility will take place over the course of time but as timely as possible. The Provider acknowledges that training of staff, in conjunction with the placement of the dogs, will take occur within 24 months of the signing of this agreement. If additional time is necessary due to unforeseen circumstances, the Facility will be contacted to determine if additional time is allowable or if the agreement needs to be renegotiated.

2. **FACILITY OBLIGATIONS** (to ensure the greatest success of the staff training) will include:

- A. Selection of a Facility Host Home to provide for the needs of the Facility/Therapy Dog when the dog is “off duty” and not working on Facility property. This Host Home will provide a safe, loving home environment when the Facility/Therapy Dog is not working. The Facility/Therapy Dog will live indoors at the Host Home, be fed and cared for according to the Provider’s instructions at placement time. The Host Home agrees to never allow the Facility/Therapy Dog to be off-leash except in a fenced-in area or in the home.
- B. Selection of up to eighteen Facility staff per dog who will be responsible for the Facility/Therapy Dog while on Facility property.
- C. Ensure that the Host Home maintains a safe, loving environment for the Facility/Therapy Dog and that the dog is well cared for and current on all vaccinations.
- D. Ensure that the Host Home and designated Facility staff are available for ongoing pre-arranged training sessions with the Provider.
- E. Ensure that the Facility/Therapy Dog will not be in the workplace for longer than 8-10 hours a day, or on-duty for more than 1-2 hours at a time and no more than 40 hours per week. Adequate breaks and rest times must be provided in order to assure the success of the training.
- F. Full responsibility for the Facility/Therapy Dog and its daily costs once placed in the Host Home(s) will include the dog’s health care and feeding. This maintenance cost should include but is not limited to daily dog food, treats, water and food bowls, dog toys, patches for the dog’s cape, collars, leashes and any other associated expenses.
- G. As part of the training costs, the Host Home agrees to either attend an on-site instruction training class or attend the Provider’s 6-week household obedience class with the Facility/Therapy Dog free of charge at one of the training locations. Other arrangements will be made as needed.
- I. If additional handlers come on board after the initial training/shadowing, the Facility agrees to pay for additional training as needed, or new handlers may attend the Provider’s household obedience class for free with a Facility/Therapy Dog.

3. **MUTUAL PROVIDER AND CLIENT OBLIGATIONS** will include:

- A. Commitment to successful integration of the Facility/Therapy Dog into the Facility's workplace as defined in this agreement for a period of 3-6 months or more as needed.
- B. The Facility staff will inform the Provider of any issues or concerns that may arise during the duration of this agreement.

4. **INDEMNIFICATION**

- A. The Provider shall not be deemed to assume any liability for intentional or negligent acts of the Facility or any officer, agent or employee thereof with respect to the Facility/Therapy Dog and the Facility, to the extent permitted by law, agrees to indemnify and hold the Provider's employees, officers and directors harmless for any and all claims arising out of such acts.

5. **ADDITIONAL FUNCTIONS**

- A. After the Facility/Therapy Dog is placed in the Facility, the Facility staff may request the Provider to further train the Facility/Therapy Dog to perform additional tasks needed to aid the Facility.
- B. The Provider reserves the right to determine whether the additional tasks are reasonable for the Facility/Therapy Dog to perform.
- C. The requested tasks may require the Facility to pay additional compensation. Additional compensation will be determined based on the request.

6. **COMPENSATION AND PAYMENT** will be as follows:

- A. The Facility agrees to pay the Provider the sum of \$11,000.00 for Facility staff training for each *Paradise Dog Training* Facility/Therapy Dog placed per this agreement. Payment will be as described below:
 - 1. A deposit of \$33,000.00 will be paid upon signing, which commits both parties to this agreement in good faith.
 - 2. Upon placement of each Facility/Therapy Dog in the Facility, the Facility will pay the remaining balance of \$5500.00 per staff training as outlined in the Provider obligations which will then fulfill the total sum of \$11,000 per staff training sessions per placed dog.
- B. Following full payment, ownership of the Facility/Therapy Dog will be signed over to the Facility in consideration of the staff training fee paid.

- C. As this total price is less than market value for a *Paradise Dog Training Facility/Therapy Dog*, the Facility agrees to make a concerted effort to include the Facility/Therapy Dog in its public relations events and materials, thus allowing the Provider public relations exposure to other opportunities as deemed allowable by Facility policy.

7. RETIREMENT OF THE FACILITY DOG

- A. Upon retirement of the Facility/Therapy Dog, or in the event the Facility does not plan to keep the Facility/Therapy Dog, the Facility agrees to find an appropriate host home for the dog with the assistance of the Provider.

Agreed and accepted by:

Facility Representative Signature

Print Name: Facility Representative

Print Name: Facility

Date

And

Paradise Dog Training Representative Signature

Lori M. Paradise-Grigg

Print Name: *Paradise Dog Training* Representative

Date:

OHS Out of State Travel – Dallas, TX

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
April 25, 2022
Report 21-128

FOR ACTION

Subject:

Out-of-State Student Travel – OHS 2022 BPA National Leadership Conference – Dallas, TX

Recommendation:

Resolve that the Board of Education approve the out-of-state travel for Owosso High School Business student and parent chaperone on a trip to Dallas, TX, May 4-8, 2022

Rationale:

OHS Junior business student Elijah Whiteside and his parent chaperone will travel by plane for the BPA National Leadership Conference in Dallas, TX. Elijah will be accompanied by his parents. This is an enhancement to the Entrepreneurship and Innovation course and the CTE curriculum. Also, it is a leadership building opportunity for the student.

Statement of Purpose:

The purpose of this trip is to provide our student with a an opportunity for extended leadership training outside the classroom and to compete in national leadership skills contests. The student will be provided the opportunity to attend the national leadership conference from May 4-8, 2022. The conference will allow the student to experience networking opportunities with other students and industry professionals as well as learn more about all of the programs and opportunities BPA has to offer. This will allow the student to reflect on what they personally are capable of and the many options for their future. The student will also have the opportunity to visit some city attractions and landmarks as well as spend time exploring the city.

Facts/Statistics:

This trip is sponsored by OHS Career Technical Education (CTE) department. BPA is offering a package price for travel, hotel, registration and potentially other bonus activities and meals. Students will be responsible \$200 (maximum) for package price, plus any additional for food and entertainment costs not covered by the trip package. Funding for the trip is being covered by 61a CTE added costs and CTE fundraising. According to the current itinerary, chaperones and students will leave for the trip on May 4th and will return May 8, 2022. At this time, we do not have information from the national office as to what the Covid requirements are, but we plan to ensure student safety during our trip.

Motion
Seconded
Vote – Ayes

Nays

Motion

OHS Out of State Travel – Atlanta, GA

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
April 25, 2022
Report 21-129

FOR ACTION

Subject:

Out-of-State Student Travel – OHS 2022 SkillsUSA National Leadership and Skills Conference – Atlanta, GA

Recommendation:

Resolve that the Board of Education approve the out-of-state travel for Owosso High School Engineering students and teacher Carrie Warning on a trip to Atlanta, GA, June 17-25, 2022

Rationale:

Mrs. Warning and 2 engineering students (one 9th grader and 1 11th grader) will travel by plane for the SkillsUSA National Leadership and Skills Conference in Atlanta, GA. Students will be accompanied by Mrs. Warning. This is an enhancement to the Engineering and CTE curriculum and is leadership building opportunity for the students.

Statement of Purpose:

The purpose of this trip is to provide our students with a an opportunity for extended leadership training outside the classroom and to compete in national leadership skills contests. Students will be provided the opportunity to attend the national leadership training from June 18-20, 2022 and attend the national conference from June 20-24, 2022. The conference will allow students to experience networking opportunities with other students and industry professionals as well as learn more about all of the programs and opportunities SkillsUSA has to offer. This will allow students to reflect on what they personally are capable of and the many options for their future. Students will also have the opportunity to visit some city attractions and landmarks as well as spend time exploring the city.

Facts/Statistics:

This trip is sponsored by OHS Career Technical Education (CTE) department. SkillsUSA Michigan is offering a package price for travel, hotel, registration and potentially other bonus activities and meals. Students will be responsible \$200 (maximum) for package price, plus any additional for food and entertainment costs not covered by the trip package. Funding for the trip is being covered by 61a CTE added costs and CTE fundraising. According to the current itinerary, chaperones and students will leave for the trip on June 17th and will return June 25, 2022. A parent letter will be sent home after the State conference, April 8-10, 2022 with trip details to each qualifying student. At this

time, we do not have information from the national office as to what the Covid requirements are, but we plan to ensure student safety during our trip.

Motion

Seconded

Vote – Ayes

Nays

Motion

Personnel New Administrator Hire

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
April 25, 2022
Report 21-130

FOR ACTION

Subject:

New Administrator Hire

Recommendation:

Resolve that the Board of Education approve the hiring of the following professional staff:

Name	Building/Grade	Recommending Administrator	Salary Schedule Step
Taylor Sergent	Bryant Elementary Principal	Superintendent Dr. Tuttle	Step 1 of 10 Salary \$95,879
Carrie Rugenstein	Lincoln Alternative Education High School Principal	Superintendent Dr. Tuttle	Step 1 of 10 Salary \$91,444

Please note, the Step rate is based upon the 2021-2022 salary schedule of the Administrator Agreement and is subject to negotiations for the 2022-2023 school year.

Mr. Sergent is an Alumni of Owosso Public Schools and has worked for the district in many capacities including food service and custodial prior to moving to Texas for a teaching position. Mr. Sergent returned to Owosso this year as a Social Studies Teacher at Lincoln Alternative Education High School. Mr. Sergent is currently enrolled at Michigan State University to earn his K-12 Education Administration and scheduled for completion May 6, 2022 to complete the requirement of obtaining his K-12 Administrator Certification. Mr. Sergent will provide his Administrator Certificate by July 1, 2022. If this requirement is not met, his salary shall reflect a reduction of \$15,000 less than step 1 and pursuant to Section 380.1246(3) of the Revised School Code, he shall have 3 years to meet the certification requirement or his employment shall be terminated immediately.

Mrs. Rugenstein has a Master's in Education Administration and her Administrator Certificate. Mrs. Rugenstein has been the acting Dean of Students at Lincoln since February 1, 2022 upon the resignation of former Principal, Dr. Dallas Lintner. Prior to her role as Dean of Students, Mrs. Rugenstein has been employed with the District since 2004 as a secondary Math Teacher at Owosso High School and then joined the Lincoln teaching staff in 2011.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

Personnel New Teacher Hire

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
April 25, 2022
Report 21-131

FOR ACTION

Subject:

New Teacher Hire

Recommendation:

Resolve that the Board of Education approve the hiring of the following certified staff:

Name	Building/Grade	Recommending Administrator	Salary Schedule Step
Alexandria Brown	Central/Bryant Special Education Teacher	Superintendent Dr. Tuttle	BA Step 1 Salary \$41,252 (to be prorated based on start date)

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

For Future Action

Sinking Fund Recommendation

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
April 25, 2022
Report 21-132

FOR FUTURE ACTION

Subject:

Awarding of the contracts for sinking fund work for the summer of 2022

Recommendation:

Recommend that the Board authorize the Superintendent to contract with _____ in an amount(s) not to exceed _____ from Sinking funds for partial renovation of the roofing at Bryant Elementary, renovation of pavement (site improvements) at Emerson Elementary, and the potential for renovation of flooring in select carpeted rooms at Bryant elementary (depending on bid amounts)

Statement of Purpose/Issue:

To award the contract for the above referenced projects based on bids to be submitted on April 22nd and April 28th which is after this board meeting but requiring approval at the May 23, 2022, board meeting

Facts/Statistics:

The district, in conjunction with Spicer Engineering, takes a comprehensive review of the buildings and grounds of the district to determine what capital renovation projects are needed to keep the district in good condition with safety and security being the top priority along with preserving the assets of the district to be good stewards. An estimated cost for the projects is also provided at the time of the review. Once this process is completed and discussion has taken place, projects are selected to go out for bid not only based on a prioritization of need but also what financially and time wise is feasible to be accomplished, primarily, in the summertime. The above referenced projects, along with some window renovation work at the elementary schools, are considered to meet the criteria for the summer of 2022. It should be noted that the flooring renovation at Bryant may or may not be moved forward depending on the results of the bids

Typically, the process for awarding bids would be for the board to review the bids in a “For Future Action” report, however, the Board is being asked to move a “blank” recommendation at this meeting. This is based on the fact that in order to proceed with the project on a timely basis, to wait until the June meeting for awarding the contracts (the second board meeting after the bids come in during April) would not allow for materials to be ordered, delivered and for the work to be completed during the summer of 2022.

If approved by the Board at the May 23, 2022 meeting, sinking funds will be utilized to fund this project with work to be completed in the Summer of 2022.

Motion

Seconded

Vote – Ayes

Nays

Motion

ESS Midwest Contract Renewal

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
April 25, 2022
Report 21-133

FOR FUTURE ACTION

Subject:

Agreement for the continued use of ESS Midwest (formerly PCMI/Willsub) to provide contracted services for the Athletic department for non-employee coaches, Bentley Bright Beginnings non-certified/non-Administrative staff and for special circumstances in which specialized non-union staff are needed

Recommendation:

Resolve that the Board of Education authorize the Superintendent to sign the proposed contract with ESS Midwest (formerly PCMI/Willsub) for the contract for the 2022-23 fiscal year.

Facts /Statistics:

The original goals of the District have continued to be met with this ongoing relationship which were primarily as follows:

- Provide a mechanism to reduce the costs associated with providing Childcare and preschool services while trying to preserve the programming
- Reduce the costs for coaches in the Athletic area while trying to preserve the programming
- Contract for non-primary educational services in order to satisfy the push from the State to contract for services
- Fees will remain unchanged from the previous year.

The contracted relationship between ESS Midwest (formerly PCMI/Willsub) for these services has been ongoing since 2011. The services have been deemed to be satisfactory during this time period and beneficial to the District in meeting the goals outlined above. Other opportunities have been reviewed since 2011 and ESS Midwest (formerly PCMI/Willsub) has continued to be determined to be the best fit for the District's needs. All terms remain of the agreement remain unchanged including rates. The Administrative fee has remained steady over the last several years and ESS has provided assurances that they have attempted to keep the increase to a minimum. Given the uncertainty of the current employment environment, it is considered prudent for the District to continue its relationship with ESS that is known and reliable partner through the last 11 years.

Motion

Seconded

Vote – Ayes

Nays

Motion

ADDENDUM TO EXTEND AGREEMENT

This is an Addendum to an Agreement between **ESS Midwest, Inc.**, (the “Company”) located at 212 Kent St., Suite 12, P.O. Box 516, Portland, MI 48875, and the **Owosso Public Schools** (hereinafter referred to as “LEA” for Local Education Agency).

Whereas, the LEA and the Company entered into an Agreement whereby Company is to provide staffing to fill positions at the request of the LEA for a period ending June 30, 2022;

Whereas, LEA and Company are desirous of extending the term of the Agreement through June 30, 2023 with the provisions set forth below;

Now, Therefore, be it agreed between the parties, as follows:

1. The Term of the Agreement is hereby extended from July 1, 2022 through June 30, 2023;
2. This Agreement will automatically renew for additional one (1) year periods unless either party provides written notice of termination at least ninety days prior to the end of the fiscal school year.
3. Except as specifically and explicitly set forth herein, all other terms of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first set forth below.

Owosso Public Schools

ESS Midwest, Inc.

By: _____

By: _____

Title: _____

Title: Executive V.P., ESS Midwest, Inc.

Date: _____

Date: _____

Obsolete Material

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
April 25, 2022
Report 21-134

FOR FUTURE ACTION

Subject:

Declaration of Obsolete Material – Bentley Bright Beginnings, Operations and Athletics

Recommendation

Resolve that the Board of Education authorize Bentley Bright Beginning, Owosso Public School’s Operation and Athletic departments to dispose of items that they have identified as no longer considered of use to the staff or students of the district.

Facts/Statistics:

Pursuant to Board Policy #7300, “the Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes”.

Bentley Bright Beginnings was afforded an opportunity to utilize grant funding to update some existing equipment and supplies thereby rendering some gently used items of the same nature as obsolete. The Operations department has also identified two infield tarps inclusive of rollers that have been utilized for the athletic fields but have subsequently been replaced. In addition, the athletic department has identified two golf carts that are over 20 years old that were generously donated by Youngs five plus years ago that would require investment in maintenance due to the batteries that are utilized to keep them operational. The cost exceeds any useful value to the department therefore they will not be replaced and therefore they are requesting to declare the existing ones obsolete. The items identified are as follows:

- Bentley classroom furniture
- Shelving
- Bentley Appliances
- Gently used toys
- 170’x170’ 5 mil thick infield tarp with polyethylene tube roller (quantity – 1)
- 140’x140’ 5 mil thick infield tarp with tube roller (quantity – 1)

The items will be put up for sale utilizing methods that are consistent with the market for such items, made available to the public through that means and if not sold, be disposed of in a manner that is appropriate for the nature of the item(s) and the condition. Proceeds from the sale of the golf carts will be returned to the athletic department, per the wishes of the donor of the carts. All other proceeds will be shown in the general fund without restriction.

Motion

Seconded

Vote – Ayes

Nays

Motion

Purchase and Lease of Busses

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
April 25, 2022
Report 21-135

FOR FUTURE ACTION

Subject:

Purchase of 77 passenger buses – 7 used (5 currently in the fleet and coming off lease in October 2022 and 2 currently in the fleet and coming off lease in February 2023) and lease 2 additional new 77 passenger stock gas buses in August of 2022 that will replace outdated buses in the fleet to provide for a fleet that allows for more spacing between students and safety. The seven used buses, pending approval, will be purchased using ESSER funds. The lease of the 2 additional bus, if approved, will be funded out of general funds. It should be noted that due to very limited availability of buses due to supply chain issues, if the district does not commit to purchasing the leased buses, the ability to obtain replacements could result in not enough buses to maintain the routes at their current number thereby resulting in overcrowding on the buses.

Recommendation

Resolve that the Board of Education authorize the district to purchase 7 used 77 passenger buses and lease 2 additional buses.

Facts/Statistics:

The District is in need of making sure that the current fleet of buses accommodates 77 students in order to facilitate adequate spacing of students, especially given the increase in the number of students on each route with the creation of the secondary 6-12 campus and to assure that the buses in the fleet are up to date for safety. To maintain the status of the current fleet at an economical cost, the following is being recommended:

- Purchase of 5 - 77 passenger gas buses that are currently being leased (end of a three year lease term) by the district at a cost of \$269,000 (\$53,800/bus). These buses were ordered to specifications in 2019 and have performed well. Purchase of 2 - 77 passenger gas buses that are currently being leased (end of a three year lease term) by the district at a cost of \$99,068 (\$49,534/bus). These buses were ordered to specifications in 2020 and have performed well. It is deemed prudent to purchase these buses particularly considering the escalation in costs of buses and the lack of availability. The purchase of these buses would be out of ESSER funds, pending approval.
- Lease of 2 stock 77 passenger gas bus at a cost of \$19,328.18/year/bus using Holland bus company as the supplier of the buses and KS Statebank as the leasing agent for 3 years commencing in August of 2022. The cost to purchase these two buses would be \$101,500/bus (up from \$87,546.00 in June of 2021 – up 16%). Although the district did not go out to formal bid on the buses, it is felt, unfortunately, that this is the market rate for the buses at this time. This is based on the following factors, the MSBO bus program that just closed for the year showed costs of \$101,263 (Hoekstra), \$99,198.00 (Holland) and \$100,084.00 (Midwest). These bids are no longer being honored because recent reports from Holland indicate that any new buses being ordered would be delivered, at the earliest in December of 2022 and that we would be putting in for two of the last stock buses they have available by committing at this time. The supply chain disruption has hit the bus industry very hard. In order to obtain two buses that are needed to replace two buses that are not expected to pass inspection in the Fall, it is deemed prudent to commit to leasing them now. The leasing option will allow for the district to keep the fleet current while maintaining operation costs to an appropriate level and allow the district to determine if the buses are worthy of purchasing at the end of the lease term for a cost of \$57,000 if deemed the appropriate thing to do at that time. Holland and KS Statebank have found to be reliable partners in past dealings.

If approved, all financial transaction would take place after July 1, 2022 but in order to secure the pricing, action is needed in this fiscal year.

Motion

Seconded

Vote – Ayes

Nays

Motion

# OF BUSES	COST/BUS – 77 PASSENGER	LEASE/BUY RECOMMENDATION	POTENTIAL FUNDING SOURCE	TOTAL COST
5	\$53,800/BUS	BUY	ESSER FUNDS	\$269,000
2	\$49,534	BUY	ESSER FUNDS	\$99,068
2	\$101,500	LEASE	GENERAL FUNDS	\$19,328.28/YEAR/BUS – LEASE TERM THREE YEARS 15,000 MILES/ YEAR – BUYOUT AT END OF LEASE \$57,000/BUS

For Information

Personnel Update

OWOSSO PUBLIC SCHOOLS
Board of Education
April 25, 2022
Report 21-136

FOR INFORMATION

Subject:

Personnel Update

Accepted Positions

Valentina Mariutza has accepted the Custodian II position at Owosso High School.

Cletus Tithof has accepted the Custodian II position at Owosso Middle School.

Maria Luisa Petroff has accepted the GSRP Associate Teacher position at Bentley Bright Beginnings.

Racheal Metzger has accepted the Bus Monitor position.

Resignations

Katelyn Horgan, Teacher at Owosso High School has submitted her letter of resignation effective at the conclusion of the 2021-2022 school year.

Retirements



OWOSSO PUBLIC SCHOOLS

Ready for the World

NOTICE OF OWOSSO BOARD OF EDUCATION MEETING

The Board of Education of Owosso Public Schools, Shiawassee County, Michigan, will be holding a regularly scheduled meeting. The meeting will be held on Monday, April 25, 2022 at 5:30p.m. at the Washington Campus Gym, 645 Alger St.

Date of Meeting: Monday, April 25, 2022

Hour of Meeting: 5:30p.m.

Place of Meeting: Washington Campus Gym
645 Alger Street
Owosso, MI 48867

Purpose of Meetings: Regular Meeting

Telephone Number of Principal Office
of Board of Education: (989) 723-8131

Board Minutes are Located at the
Principal Office of the Board of
Education: 645 Alger Street
Owosso, Michigan 48867

Dr. Andrea Tuttle, Superintendent
OWOSSO PUBLIC SCHOOLS