



HOOKER PUBLIC SCHOOLS

HOME OF THE BULLDOGS

HOMELESS EDUCATION PROGRAM: FINGERTIP FACTS

DEFINITION

The McKinney-Vento Homeless Assistance Act defines a "homeless student" as a school-aged child who lacks a fixed, regular, and adequate nighttime residence and is living:

- In a shelter, motel, hotel, or transitional living program;
- In an automobile, trailer/ motor home, or campsite temporarily due to inadequate housing;
- In an abandoned building or public place;
- In substandard housing (i.e. no running water or electricity), like a garage;
- In a temporary "doubled up" situation with friends or relatives due to loss of housing stemming from financial hardship;
- Temporarily with an adult that is not the parent/ guardian due to loss of housing;
- On their own without a parent/guardian (runaway or unaccompanied youth);

STUDENT RIGHTS

- Homeless students may continue to attend their school of origin while homeless, which is (1) their last school of enrollment; or (2) enroll in a school in the area where the family is temporarily residing; or (3) enroll in any school they attended within the immediately preceding 15 months and feel most connected to.
- Schools must immediately enroll homeless students, even if they lack documents normally required for admission.
- The school should enroll immediately and request records from previous school.
- Students with out-of-district IEP's must be enrolled immediately, placed in an appropriate special education program in an interim basis. Before the expiration of the thirty (30) day period, an IEP shall be held at the local school.
- If there is a dispute regarding a student's homeless status, enroll immediately and follow Dispute Resolution procedures.

Contact HPS Liaison for questions:

Fidel Velasquez

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(580)652-2516

ENROLLMENT DOCUMENTATION

WHEN TO USE	FORM
How do we identify homeless students?	Student Residency Questionnaire (SRQ) <i>This form should be part of the school's registration packet. If any of the sections other than "none of the above apply" are checked, the family may meet the definition of homeless. Note: Student is <u>not</u> required to complete a lunch application and automatically qualifies for free lunch.</i>
No permanent address/cannot verify address?	Affidavit of Temporary Residence
No proof of age?	Affidavit of Proof of Age of Minor
No parent identification?	Affidavit of Parent/Legal Guardianship
Student not living with parent/legal guardian?	Caregiver Authorization Affidavit

HOMELESS EDUCATION PROGRAM SERVICES

- Assist in the identification of homeless students
- Facilitate school enrollment and equal access to school programs
- Assist unaccompanied youth with enrollment and school placement
- Provide backpacks, school supplies, and assistance with school uniforms and transportation assistance, if eligible
- Provide training and technical assistance to schools and community agencies
- Ensure that parents are informed of their educational rights and are provided with the opportunity to participate in their child's education
- Mediate enrollment disputes

SCHOOL SITE RESPONSIBILITIES

- Each school principal shall designate a school-site homeless liaison to:
- Ensure immediate identification and enrollment of homeless students
 - Ensure the Student Residency Questionnaire (SRQ) is in the school registration packet
 - Review each SRQ, meet with the family to assess need, and fax SRQ to the Homeless Education Program
 - File SRQ's in a CONFIDENTIAL file (not in the student's cumulative record folder)
 - Enter homeless information into WenGage

TITLE: Homeless Education Liaison

JOB FUNCTION: The Homeless Education Liaison is responsible for assuring that homeless/highly mobile children are fully integrated into the mainstream school setting and offered appropriate educational support as authorized under the McKinney-Vento Act for Homeless Education. The Homeless Liaison shall coordinate and collaborate with the state coordinator, community, and school personnel responsible for the provision of education and related services to homeless students.

DUTIES AND RESPONSIBILITIES:

- Act as a liaison between schools, shelters, and the community on behalf of homeless/highly mobile students.
- Ensure that homeless families and students receive educational services for which they are eligible, and referrals to health-care services, dental services, mental health services and other appropriate services.
- Ensure that parents of homeless students are informed of the educational and related opportunities available to the students and are provided with meaningful opportunities to participate in the education of their shelter.
- Ensure that public notice of the educational rights of homeless students is distributed where such students receive services (i.e., schools, family shelters and soup kitchens).
- Ensure that the parent of a homeless student, or any unaccompanied student, is fully informed of all transportation services, including transportation to the school of origin and is assisted in accessing appropriate transportation.
- Create methods and documentation for tracking the number and location of highly mobile/homeless students.
- Inform parents and guardians of homeless children and youth of opportunities and services available.
- Develop a model for tracking homeless students' participation and results on statewide assessment tests on state benchmarks.
- Collect data and information on such students that will help the LEA prepare grant applications and secure services for such students.
- Maintains regular attendance.
- Performs other duties as assigned.



IS YOUR HOUSING UNCERTAIN?

The Federal McKinney-Vento and Oklahoma State Law guarantee that you can enroll in school if you live:

- **IN A SHELTER (FAMILY SHELTER, DOMESTIC VIOLENCE SHELTER, YOUTH SHELTER, OR TRANSITIONAL LIVING PROGRAM)**
- **IN A HOUSE OR APARTMENT WITH MORE THAN ONE FAMILY BECAUSE OF ECONOMIC HARDSHIP OR LOSS**
- **IN AN ABANDONED BUILDING OR A CAR, AT A CAMPGROUND, OR ON THE STREET**
- **IN TEMPORARY FOSTER CARE OR WITH AN ADULT WHO IS NOT YOUR PARENT OR LEGAL GUARDIAN**
- **IN SUBSTANDARD HOUSING (NO ELECTRICITY, NO WATER, AND/OR NO HEAT)**
- **WITH FRIENDS OR FAMILY BECAUSE YOU ARE A RUN-AWAY OR UNACCOMPANIED YOUTH**

Frequently Asked Questions:

WHERE CAN I GET HELP? Every school district must have a McKinney-Vento liaison to help students in temporary housing.

CAN A STUDENT ENROLL THEMSELVES IN SCHOOL? Yes, if the youth is living in temporary housing and not with their parents or legal guardians, (known as unaccompanied youth) they can enroll themselves in school.

CAN STUDENTS STILL ATTEND SCHOOL AND PARTICIPATE IN SCHOOL PROGRAMS WITH CHILDREN WHO ARE NOT HOMELESS? Yes, children cannot be separated from the regular school program because they are homeless.

WHAT SHOULD I DO IF I MOVE? You will need to contact the school district's local liaison for homeless education for help in enrolling your child in a new school. Contact the school and provide any information you think will assist the teachers in helping your child adjust to new circumstances.

**IF YOU HAVE
QUESTIONS ABOUT
ENROLLING IN
SCHOOL, OR NEED
ASSISTANCE WITH
ENROLLING IN
SCHOOL**

CONTACT:

**FIDEL VELASQUZ
SCHOOL LIAISON
(580)652-2516 ext:247**

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220 N. Swern St.
Hooker, OK 73945
www.hookerpublicschools.net
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¿SU SITUACIÓN DE VIVIENDA ES INCIERTA?

La ley federal de McKinney-Vento y las leyes estatales de Oklahoma garantizan que puedes inscribirte en la escuela si vives:

- EN UN REFUGIO (REFUGIO FAMILIAR, REFUGIO PARA VÍCTIMAS DE VIOLENCIA DOMÉSTICA, REFUGIO PARA JÓVENES O PROGRAMA DE VIDA DE TRANSICIÓN)
- EN UNA CASA O APARTAMENTO CON MÁS DE UNA FAMILIA DEBIDO A DIFICULTADES O PÉRDIDAS ECONÓMICAS
- EN UN EDIFICIO ABANDONADO O EN UN AUTOMÓVIL, EN UN CAMPAMENTO O EN LA CALLE
- EN CUIDADO DE CRIANZA TEMPORAL O CON UN ADULTO QUE NO SEA SU PADRE O TUTOR LEGAL
- EN VIVIENDAS DEFICIENTES (SIN ELECTRICIDAD, SIN AGUA Y/O SIN CALEFACCIÓN)
- CON AMIGOS O FAMILIARES PORQUE ERES UN JOVEN FUGITIVO O NO ACOMPAÑADO

Preguntas frecuentes:

¿DÓNDE PUEDO OBTENER AYUDA? Cada distrito escolar debe tener un enlace McKinney-Vento para ayudar a los estudiantes en viviendas temporales.

¿PUEDE UN ESTUDIANTE INSCRIBIRSE EN LA ESCUELA? Sí, si el joven vive en una vivienda temporal y no con sus padres o tutores legales (conocido como joven no acompañado), puede inscribirse en la escuela.

¿PUEDEN LOS ESTUDIANTES SEGUIR ASISTIENDO A LA ESCUELA Y PARTICIPAR EN PROGRAMAS ESCOLARES CON NIÑOS QUE NO ESTÁN SIN HOGAR? Sí, los niños no pueden ser separados del programa escolar regular porque no tienen hogar.

¿QUÉ DEBO HACER SI CAMBIO DE RESIDENCIA? Deberá comunicarse con el enlace local del distrito escolar para la educación para personas sin hogar para obtener ayuda para inscribir a su hijo en una nueva escuela. Comuníquese con la escuela y ofrezca cualquier información que crea que ayudará a los maestros a ayudar a su hijo a adaptarse a las nuevas circunstancias.

SI TIENE PREGUNTAS SOBRE LA INSCRIPCIÓN EN LA ESCUELA O NECESITA AYUDA CON LA INSCRIPCIÓN EN LA ESCUELA

COMMUNICATE CON:

**FIDEL VELASQUZ
ENLACE ESCOLAR
(580)652-2516 ext:247**

ESCUELAS PÚBLICAS DE HOOKER

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