

AGENDA

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS

Public Meeting

Thursday, August 10, 2023 – 6:00 p.m.

Vernonia Schools, 1000 Missouri Avenue, Vernonia, OR 97064

Public participation on agenda items occurs at the discretion of the chair. Please indicate your interest by completing a “Public Comment Card” provided at the agenda table and give it to the Board Secretary or if attending virtually, email your interest to bcarr@vernoniak12.org 24 hours before the meeting. **Individual comments are limited to 3 minutes. Group comments are limited to 5 minutes.**

At 8:00 p.m., the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of agenda items. For special accommodations call 429-5891 at least 48 hours prior to the meeting.

REGULAR SESSION

1.0 CALL TO ORDERChair

1.1 Flag Salute

2.0 AGENDA REVIEWChair

2.1 Action to Approve the Agenda

3.0 PUBLIC COMMENT ON NON-AGENDA ITEMS

This is a time for public comment on items not on the agenda. Normally the Board will not take any immediate action, but will refer concerns to the Superintendent and ask him to report to the Board. We would appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note: Under Oregon Revised Statutes, we cannot discuss personnel concerns in a public meeting. If you have any concerns with school district personnel, please schedule a meeting with the Superintendent.

4.0 SHOWCASING OF SCHOOLS

4.1

5.0 BUSINESS REPORTS

5.1 SuperintendentJim Helmen

5.1.1 2023-24 Superintendent Goals

5.2 FinancialMarie Knight

5.3 MaintenanceMark Brown

6.0 BOARD REPORTS / BOARD DEVELOPMENTChair

6.1 Committee Reports

6.1.1 Safety Committee

6.1.2 Policy Committee

6.1.3 Scholarship Committee

7.0 OTHER INFORMATION and DISCUSSION

7.1 Superintendent and Board Operating Agreement

7.2 Superintendent Evaluation Process and Timeline for 2023-24

7.3 Staff Resignations

7.4 New Hires

8.0 ACTION ITEMS

8.1 Superintendent Goals for 2023-24

I move to approve Superintendent Jim Helmen’s goals for 2023-24 as presented.

8.2 Superintendent and Board Operating Agreement

I move to approve the Superintendent and Board Operating Agreement for 2023-24 as presented.

8.3 Superintendent Evaluation Process and Timeline for 2023-24

I move to approve the Superintendent evaluation process and timeline for 2023-24 as discussed.

8.4 Staff Resignation

I move to accept the resignation of Kristen Johnston, 4th grade teacher, effective July 26, 2023.

8.5 New Hires

I move to approve the Superintendent’s recommendation to hire Kaitlyn Eyrrick, Middle School Math Teacher, and Dylan Hammons, High School Social Sciences Teacher.

9.0 MONITORING BOARD PERFORMANCEChair

9.1 August Workshop Date Adjustment

10.0 CONSENT AGENDAChair

The Board, on an individual basis prior to the meeting, has reviewed all material. All financial reports are available for review by the public in the business office. All items listed are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items at the time the board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Agenda.

10.1 Minutes of the 07/13/2023 Regular Meeting

I move to approve the consent agenda as presented.

11.0 OTHER ISSUES Chair

12.0 ADJOURN Chair

UPCOMING DATES

(Dates and times are subject to change. Please check the district web site at www.vernoniak12.org for the most up-to-date information)

August 29, 2023

Welcome Back Breakfast – 7:45 a.m.

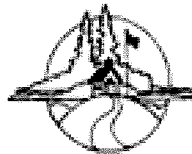
August 31, 2023

“Meet the Families” night – 5:00 – 7:00 p.m.

September 14, 2023

Board Meeting 6:00 p.m.

VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent
Board Report
August, 2023
70 -70 - 90

Superintendent Goals for the 2023 School Year

I am excited to commence my second year as the Superintendent of Vernonia School District. I am grateful and honored to be entrusted with this opportunity. My primary objective for the year ahead is to ensure the success of our students, foster a positive staff culture, and build trust with the community. I am committed to providing our students with the requisite skills for their post-high school endeavors.

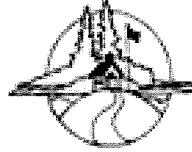
The superintendent's goals are designed to ensure that the human, financial, and capital resources are efficiently and effectively allocated based upon the priorities established by the Vernonia School District Board of Directors, with the fiscal integrity of the District as the cornerstone foundational requirement of the Continuous Improvement Plan. (Please see the Superintendent Goals document for objectives associated with each goal)

- Goal 1: Operate the school district in a fiscally prudent manner while balancing educational needs and opportunities.
- Goal 2: Ensure instruction throughout the district utilizes culturally responsive practices and that all staff are trained.
- Goal 3: Implement structures to help hire and retain quality personnel in all positions.
- Goal 4: Increase K-12 students' Social-Emotional, Mental, and Behavioral health supports.
- Goal 5: Ensure effective District governance through positive Board and community relations.

VSD 23-24 Grants

- I'm excited to announce that Vernonia School District has been chosen to receive the North Coast Region's YDD Reengagement Opportunity Grant. This \$250,000.00 award will fund the 23-25 biennium Check and Connect Mentor Program.
 - Approximately 400 YDD grant applications were submitted, and VSD was one of 120 schools to receive the grant!
- I am thrilled to share that the VSD has received the Community Resilience and Trauma Informed Care Impact grant for 2023. This \$50,000 grant will support the K-12 Social Emotional Learning program options for the 23-24 school year. Special thanks to Dr. Jen Cooper, our new SEL Director (School Psych), for her dedicated efforts in securing this grant.
- VSD awaits the \$500,000 23-28 ODE 21st Century CCLC Grant announcement. The 21st CCLC grant supports the creation of community learning centers that provide academic enrichment

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Jim Helmen-Superintendent
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opportunities during non-school hours (afternoon and summer programming options. We are keeping our fingers crossed.

Union Bargaining and Transportation Contract Agreement

- The bargaining process of OSEA and VEA has concluded.
 - VEA has completed the Collective Bargaining Agreement (CBA) draft, which the union members are ratifying. The district aims to have the contract reviewed by the school board and voted on at the school board meeting scheduled for August 10th, 2023
 - OSEA is currently ratifying the contract, and again the district's goal is to get the contract viewed by the school board and voted on by the August 10th, 2023, school board meeting.
 - Both unions have agreed to a 3-year CBA.

The 22-23 collective bargaining sessions with OSEA and VEA have been very successful for all involved. Our negotiation sessions for both unions have proven to be highly effective. It enables both unions to receive competitive salaries and benefits, leading to the improvement of recruitment and retention of staff. The outcomes of both union negotiations were a win-win for all stakeholders-students, teachers, education support professionals, administrators, parents, and taxpayers. I am grateful for the professionalism exhibited by both unions and their members.

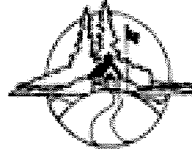
Transportation Agreement 23-28

- VSD has concluded negotiations with Curl Transportation Company agreeing to a 5-year contract with a 3% Cost of Living Allowance (COLA) increase per year.
- The rationale for the COLA agreement is associated with Consumer Price Index (CPI), West Region.

What Is the Consumer Price Index (CPI)

The Consumer Price Index (CPI) measures consumers' monthly price change. The Bureau of Labor Statistics (BLS) calculates the CPI as a weighted average of prices for a basket of goods and services (which includes the cost for Curl Transportation Company) representative of aggregate U.S. consumer spending. The CPI is a measure of inflation and deflation.

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- Overview of Consumer Price Index (CPI), West Region (Portland) — June 2023 to show the perspective of cost for transportation goods (Materials, parts, fuel, etc.)
 - Jan 2023- 6.3%
 - Feb 2023- 6.0%
 - March 2023- 5.1%
 - Apr 2023- 4.9%
 - May 2023- 4.5%
 - Jun 2023- 3.5%
- In the Portland area of the West Region, the Consumer Price Index (CPI) for June averaged 4% between 2019 and 2023 for all goods and services. It has been observed that the Cost of Living Adjustment (COLA) agreements with Curl Transportation have historically been in line with the CPI.
- Due to a significant shortage of drivers, transportation companies in Oregon are offering generous sign-on bonuses and increased hourly wages to attract new drivers.
- To maintain confidence in a salary increase for Curl drivers over time, thus maintaining our drivers, we agreed to extend the contract over five years.
- By maintaining an extended contract, VSD can ensure a transparent and consistent yearly cost for transportation services, which supports the district's budget development process.

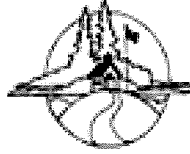
Summer Meals Programming

- Summer Meals will continue through Aug. 18th. The program has seen significant increases in numbers towards the end of July, increasing the average daily meals served from 130 to 140.
- I want to express my gratitude to the summer meals team for their outstanding support to the children and families of the Vernonia community. They have done an exceptional job!

VSD Maintenance and Facilities

I would like to thank the maintenance and ground crew for their exceptional work this summer in preparing for the upcoming school year. Research indicates a significant correlation between building upkeep and maintenance and student attendance and achievement. According to the Environmental Protection Agency, schools with well-maintained grounds and buildings have an average daily attendance (ADA) that is 4 to 5 students per 1,000 higher on average. Additionally, they have an annual dropout rate

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Jim Helmen-Superintendent
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of 10 to 13 students per 1,000 lower. As building conditions improve, test scores also tend to improve, with scores increasing by 3 to 17 percent, according to studies conducted by the EPA.

Facilities Use Process

The facilities' Use Process has been digitized and is available for district staff and community members on our district website.

District In-Service Plan

The In-Service plan correlates to our Continuous Improvement Plan Goals for the 23-24 school year. VSD School board members are welcome to observe any of our sessions.

Important Dates

- August 14-18 & 21-25 - Kinder camp
- August 14 - VHS Fall Sports Begins
- August 22 - VHS Registration
- August 24 - VMS Registration
- August 31 - Meet the Family Night - 5-7 PM Vernonia Schools
- September 5 - First Day of School - All schools & grades

Important Information

- School Day: This year, all K-12 students will have the same start and end time
- School Schedule:
 - MONDAY: K-12 8:00 a.m.-2:15 p.m.
 - TUESDAY-FRIDAY: K-12 8:00 a.m.-3:00 p.m.

VERNONIA SCHOOL DISTRICT 47J



Superintendent Goals 23-24 **Jim Helmen, Superintendent of Schools**

The superintendent's goals are designed to ensure that the human, financial, and capital resources are efficiently and effectively allocated based upon the priorities established by the Vernonia School District Board of Directors, with the fiscal integrity of the District as the cornerstone foundational requirement of the Continuous Improvement Plan(CIP.)

Goal 1: Operate the school district in a fiscally prudent manner while balancing educational needs and opportunities:

Standards: 1,2,7,8

- Develop and maintain a fiscally responsible budget for the school district
- Align resources to identified district goals (Staffing, Academic Achievement, career technical education, social-emotional learning.)

Goal 2: Ensure instruction throughout the district utilizes culturally responsive practices and that all staff are trained.

Standards: 1,2,4

- Development and implementation of A multi-tiered system of support (MTSS) K-12.
- Professional Learning Communities (PLC) system implementation K-12.
- Implementation of Depth of Knowledge (DOK) level of questions Increases Instructional Rigor on classroom formative assessments.
- Implementation of Superintendent/Student Round Table (Seniors and Juniors.)
- Implementation of 5 Pillars Evaluation framework K-12 ALL staff.

Goal 3: Implement structures to help hire and retain quality personnel in all positions

Standards: 1,2,3,6,8

- Develop and implement a Mentor and training program for early career teachers.
- Implement a teacher and substitutes recruitment program.

Goal 4: Increase K-12 students' Social-Emotional, Mental, and Behavioral health supports.

Standards: 2,3,4

- Implementation of Social-Emotional Learning programming (SEL) K-12.
- Increase access to mental health support for K-12 students.
- Implementation of Positive Behavioral Intervention Supports (PBIS) K-12
- Implementation of Youth Reengagement Program- Check and Connect

Goal 5: Ensure effective District governance through positive Board and community relations:

Standards: 2,5,7,8

- School District, Full Policy Update, aligned with OSBA
- Develop and maintain consistent communication channels with the Vernonia/ Mist community via newsletters, open houses, engagement activities, and attendance at school functions.
- Meaningful interpretive reports of student achievement data delivered in accessible language to the school board and community.
- Attendance of professional development opportunities through attendance of state off-the-record meetings, legislative priority meetings, Coalition of Oregon School Administrators (COSA,) Oregon Department of Education(ODE), and Northwest Regional Education Services District (NWRES D)- Collaboration with external partners.

memo

Vernonia School District 47J

To: Vernonia School District Board of Directors, Superintendent Jim Helmen
From: Marie Knight
Date: 8/10/2023
Re: August 2023 financial information

Comments:

There is no financial report for the August school board meeting due to being so early in the new year. We are in the process of finishing up work for 2022-2023 and starting to work in 2023-2024. Work on the audit for 2022-2023 is underway with our audit scheduled for the week of September 11-15.

Summer is a busy time with setting up payroll for the new year as well as getting orders processed in preparation for the fall.

Thanks!

-Marie Knight

Business Manager, Vernonia School District 47J

July 2023 Maintenance Report

Alarm Related Calls:

9

Facility Use:

Fall sports, Board meeting, Celebration of life

Projects/Work for the Month

- *Mist summer cleaning inside is completed. We will address the outside next week.
- *We are in full swing of summer cleaning to get ready for our customers to return in September. Secretaries are here starting on the 1st. Good to see them.
- *Alarm panel for the main building is back online and functioning. I still have a bad sensor on the fire side that will need to be serviced. Should be good for Sept 5th.
- *Board report.
- * District office construction: Dans group is supposed to be restarted this week to finish. I will follow up.
- *Programming and key setup for new staff
- *Working on finding a leak in the girls softball system.
- * Working on two new Tap grants. To address some of our systems to address long range and do assessments of Communication/security and controls hvac..
- *Parking lot cleaned and painted
- *Lots of work on the sprinkler system for football. Had to replace many heads and minor leaks at the base of the lines.
- *Powerwashed rood at the house.
- *Lots of painting in classrooms and areas that were in need.
- *Hernia operation slowed me down for a bit. Thank you to my staff for stepping up again.
- *Had to replace batteries in scissor lift
- *Bleachers and backstops inspected and repaired.
- *Organized chair storage area
- *Deep/summer cleaned house
- *Completed Lead water testing for the HASS program required. All test results came back good.
- *Moved some classrooms.
- *Fix dishwasher
- *Annual fire extinguisher and hood testing and inspection
- *Trimm front hedges, lots of ground work this summer
- *Repaired sinks in basement
- *Clean roof drains
- *Inspect hvac units, start filter change
- *Clean windows in commons and the front of the school. (lifts required for this)
- *Clean woodshop and Metal shops
- *Pre order fuel for biomass.
- *Service biomass for new season use.

Weekly/Monthly

- *Equipment repair: regular maintenance weekly
- *AED inspections and testing
- *Generator quarterly maintenance and testing.
- *The lighting and security schedule changed about once a month as times change
- *Shop work
- *Custodial meetings
- *deliver lunches to mist daily
- *IPM inspections
- *Inspect roof units (weekly)
- *Fire extinguisher inspection (Monthly)
- *Generator testing (monthly)
- *Playground inspections (Monthly)
- *Paperwork (weekly)
- *weekly biomass maintenance during winter months

Miscellaneous:

I check facilities/systems, check emails and handle miscellaneous or minor repairs. The remainder of the day I try to get caught up on any maintenance/grounds items and or assist staff, students and admin with day to day needs that arise. Along with ordering, reports and follow ups with customers and suppliers. Weekly/monthly /facility inspections.

Vandalism:

Graffiti, damage to Miscellaneous bathroom equipment and fixtures.

Thank you

Mark Brown

Facility/Maintenance/Grounds Supervisor/IPM Coordinator

Vernonia School District

971-297-6403

VERNONIA SCHOOL DISTRICT

BOARD – SUPERINTENDENT OPERATING AGREEMENT

PURPOSE:

The Board of Directors is the educational policymaking body for the Vernonia School District. To effectively meet the systems challenges the School Board and Superintendent must function together as a leadership team. To ensure unity among team members, effective group agreements must be in place. The following are the group agreements for the Board and Superintendent.

We will work collectively for the benefit of students in the district and agree to keep children at the focus of our work and decisions.

COLLABORATIVE GOVERNANCE:

1. Place the district's mission, vision, and goals above personal interests.
2. Respect the board's responsibility to establish policy and the superintendent's responsibility to manage the district.
3. Maintain appropriate confidentiality with district information.
4. Members of the Board and the Superintendent shall work together as a team; modeling lifelong learning and collaboration.
5. Board members shall recognize and respect the Superintendent's responsibility to manage the school district and to direct employees in district and school matters.
6. Board members shall give careful consideration, listening to all perspectives, to all issues brought to the board by individuals and district leadership.
7. The Board shall make decisions only at properly called meetings. Board members recognize that individual members have no authority to take action on behalf of the board.

COMMUNICATION AGREEMENTS:

1. Board members shall follow the chain-of-command and communicate directly with the Superintendent when a question arises, or a concern or complaint is voiced by a staff member, student, parent or community member.
2. Board members shall communicate directly with the Superintendent or Board Chair prior to meetings of the board to address questions and/or concerns about agenda items.
3. Board members and the Superintendent shall communicate one-on-one, when an individual concern arises, with any member of the board-superintendent team as appropriate.
4. In order to avoid surprises, board members will communicate directly with the superintendent whenever possible:
 - When a question, concern or complaint is voiced by a staff member, student, parent, community member or by an individual board member.
 - When a board member has a concern about the superintendent.
 - Prior to meetings of the board to address questions or concerns about agenda items, and when possible at least one business day prior to the meeting.
 - When an individual board member request district information and documents outside the meeting
5. The superintendent will communicate directly with the board:
 - In a regularly established scheduled communication process for information sharing.
 - When an individual board member requests information, it shall be disseminated to all members of the board.
 - In anticipation of an adverse event or adverse media coverage.

- When a serious incident involving staff, students, parents or community members occurs.
- When the superintendent has concern about an individual board member.
- When requested to do so buy a majority of the board.

Individual board members make statements as individuals. If a statement is made on behalf of the board, the designation of a spokesperson shall follow policy BCB. If an individual response to constituents is made, the board member has the responsibility to make it clear that they are speaking as an individual and not on behalf of the board.

The following expectations are to be a priority for the school year 2022-23.

BOARD EXPECTATIONS OF THE SUPERINTENDENT	SUPERINTENDENT EXPECTATIONS OF THE BOARD
<ul style="list-style-type: none"> • Create and/or sustain a district-wide climate of respect and inclusivity among students, staff, parents, and community members. • Provide the board with the information analysis, and sound professional advice it needs in formulating policy and monitoring district operations/student achievement. • Provide visionary leadership enabling the district to continually improve the educational experiences of students and achieving the goals which have been established. 	<ul style="list-style-type: none"> • Integrity in the highest order • Willingness to acknowledge and follow the chain of command of the school district • Practice of avoiding surprise items at board meetings

DISTRICT PRIORITIES:

1. Improve Academic Proficiency Levels for All Students
2. Innovative Career Pathways
3. Inclusive / Equitable Programs and Opportunities

GUIDING PRINCIPLES:

We believe in providing a safe caring environment which celebrates and honors differences.

We believe in preparing students to become confident, productive citizens in the global community.

We believe our school inspire our students to become life-long learners through quality instruction based on meaningful, challenging, and exciting experiences.

We believe in building a collaborative relationship with our community based on respect, trust, honest and open communication.

Adopted this 10th day of August, 2023

Scott Rickard, Chair

Jim Helmen, Superintendent

Greg Kintz, Vice Chair

Susan Wagner

Joan Jones

Amy Cieloha

Stacey Pelster

Javoss McGuire

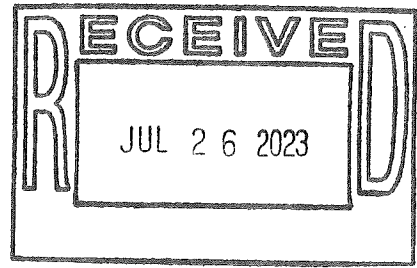
Vernonia School District

Superintendent Evaluation Timeline for 2023-24

ACTION	DATE	PERSON(S)
Board/superintendent review the evaluation process standards, (additional goals, if any), and timelines to be used this school year. Board formally adopts all of these in open session.	8/10/23	Board & Superintendent
Superintendent reports interim progress on evaluation standards (also goals, if any) to the board. Any specific feedback from board to the superintendent can be done in executive session. (see below)	10/12/23 11/9/23 12/14/23	Superintendent
Evaluation documents are sent to individual board members for their individual evaluation of the superintendent.	1/11/24	Board Secretary or designee
Evaluation documents sent to board /superintendent to be completed and returned to the board secretary (or designee) by 2/9. Results must be compiled by the 2/16 board meeting.	2/1/24	Board Secretary or designee
Superintendent presents their self-evaluation and/or “artifacts of evidence” of performance to the Board. Superintendent exits upon completion. Board members discuss their individual evaluations and develop the board’s written summative evaluation. (speak with one voice).	2/8/24	Board & Superintendent
ONLY IF NEEDED & NOT FINISHED ON 2/16: Board members meet to discuss their evaluations and develop the board’s official written summative evaluation document(s) that will be shared with the superintendent.	2/29/24*	Board
Board chair or designee presents draft of the summative evaluation to Supt. prior to the 3/14 board meeting. Details of the evaluation will be discussed with the whole board at the upcoming executive session. This is a preview copy.	3/8/24	Board Chair (or designee)
Board and superintendent meet to discuss and clarify the summative evaluation document. Superintendent exits executive session. Changes to the evaluation may be made at this time. Board votes in open session to approve the summative evaluation. A copy of the final written summative evaluation form is placed in the superintendent’s personnel folder.	3/14/24	Board & Superintendent
Notify superintendent of contract extension/non-extension (if applicable)	3/15/24	Board
Superintendent/board set evaluation goals for upcoming year. (open session). Board/superintendent review the evaluation process (including feedback from targeted feedback survey if being used), standards (additional goals if any) and timelines to be used this school year. Board formally adopts all of these in open session.	4/11/24	Board & Superintendent
Superintendent reports interim progress on evaluation goals/standards to the board. Any specific evaluative feedback from the board to the superintendent can be done in executive session.	7/11/24	Superintendent

*denotes a special meeting. All other meetings are regular meetings. Evaluation meetings may be held in executive session unless otherwise requested by the superintendent to be done in open session ORS 192.660 (2) (i). **(This is noted above with bold italics.)** This adopted timeline shall serve as notice to the superintendent of the pending stated executive sessions within this document.

July 26, 2023
Vernonia School District



Dear Jim Helman,

I am writing this letter to serve as notice of my resignation from my fourth grade position at Vernonia Elementary School.

I have had an amazing and fulfilling experience working here but I have decided to pursue an opportunity closer to home.

I would like to take this chance to thank you and the district for the opportunities you have given me this last year as I started my first year teaching. You and Michelle, along with my colleagues, have been so supportive as I navigated this last year. I wish you all the best as you begin this next school year.

Thank you,

Kristen Johnston

MEETING MINUTES

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Regular Meeting – July 13, 2023 Vernonia Schools Library, 1000 Missouri Avenue, Vernonia

- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:02 p.m. by Stacey Pelster. MEETING CALLED TO ORDER
- Board Present:** Stacey Pelster, Susan Wagner, Greg Kintz, Javoss McGuire, Joanie Jones and Amy Cieloha (virtually) BOARD PRESENT
- Board Absent:** None BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; and Barb Carr, Administrative Assistant STAFF PRESENT
- Visitors Present:** \ Scott Laird VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 SWEAR IN NEWLY ELECTED BOARD MEMBERS**
- 2.1 Oath of Office:** Jim Helmen administered the Oath of Office to Amy Cieloha, Greg Kintz, and Scott Rickard.
- 3.0 AGENDA REVIEW:** AGENDA REVIEW
- Susan Wagner moved to approve the agenda as amended (numbering adjusted in the Action Items section). Javoss McGuire seconded the motion. Motion passed unanimously.
- Susan Wagner moved to amend her motion to also add Action Item 8.3 Approval of the CIP Action Plan for 2023-2028. Javoss McGuire seconded the motion. Motion passed unanimously.
- 4.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** None. PUBLIC COMMENT
- 5.0 BUSINESS REPORTS:**
- 5.1 Superintendent Report:** SUPERINTENDENT REPORT
- Jim Helmen shared the final copy of CIP Action Plan for 2023-2028. The document is reflective of a 5-year plan to achieve the District’s goal of 70% student math proficiency, 70% student ELA proficiency, and 90% student attendance. The document is also reflective in CTE, dual college credit, SEL and wellness programs. During the 2022-23 year, systems and processes were put into place that led to the creation of this document. The goals listed in the document, follows the goals developed by the District Leadership team. The Action Plan is a fluid document and can be amended during the 5 years and in 2028 a new document will be approved.
- Mr. Helmen reviewed the comparisons on how Vernonia students performed on the State Smarter Balance assessments compared to how students performed across the county. The growth Vernonia Elementary students made in Star Reading is reflective of approximately 70% of the students showing over a year’s worth of growth.
- Scott Rickard asked about the low middle school math scores and it was shared by Mr. Helmen, that when he reviewed the Star Assessment results, a huge amount of growth in the area of concepts was achieved. Vernonia Middle School created a 50 and 100-point club to help incentivize students when taking the test. This year the staff focused on knowing where our kids are to enable the development of the best instructional practices for growth going forward.
- Overall Mr. Helmen and the staff are happy and proud of student Star Assessment scores. Star is the most widely used assessment program in the country. A lot of our students are 3 years behind. Teachers are teaching, but the District has a long way to go. Attendance rates are increasing. Behavior issues are down.

5.2	Financial Report: As this is the first month of the new year, a financial report was not provided by Marie Knight.	FINANCIAL REPORT
5.3	Maintenance Report: Mark Brown's report was provided to the Board prior to the meeting. There were no questions from the Board.	MAINTENANCE REPORT
6.0	BOARD REPORTS/ BOARD DEVELOPMENT:	
6.1	Committee Reports: The Negotiation's Team is still working with both union groups to negotiate their respective contracts. Greg Kintz, a member of the negotiations team, shared that they do have tentative agreements with both OSEA and VEA.	NEGOTIATION TEAM COMMITTEE UPDATE
6.2	Policy Committee: Nothing discussed.	POLICY COMMITTEE
7.0	OTHER INFORMATION and DISCUSSION	
7.1	May 16, 2023 Election Abstract: The election abstract provided by the Columbia County Elections office was shared. The abstract shows the number of votes received.	ELECTION ABSTRACT REVIEWED
7.2	Superintendent Advisory Assignment: Discussion was held on the advisory committee assignment options and board members volunteered to serve on a committee.	SUPT ADVISORY ASSIGNMENTS DISCUSSED
	7.2.1 Safety Committee: Susan Wagner	
	7.2.2 Policy Review Committee: Javoss McGuire and Scott Rickard	
7.3	Board Assignments: Discussion was held on the Board Assignment Committees and board members expressed their interest.	BOARD ASSIGNMENTS DISCUSSED
	7.3.1 Negotiations Team: Joanie Jones, Javoss McGuire and the board chair (Scott Rickard)	
	7.3.2 Scholarship Committee: Stacey Pelster, Joanie Jones, Javoss McGuire, Greg Kintz, and Amy Cieloha.	
7.4	2023-24 Substitute Teacher Pay: Jim Helmen reviewed the memo from the State on substitute minimum requirements and recommends the daily rate of \$206.35. This is up from \$201.05 for the 2022-23 year.	2023-24 SUBSTITUTE TEACHER PAY REVIEWED
7.5	2023-24 Board Meeting Schedule: The board reviewed the draft calendar and held discussion on the potential workshop dates.	2023-24 BOARD MEETING SCHEDULE REVIEWED
7.6	New Hires: Jim Helmen shared the he has two new hires. Cecelia Barrie is an amazing band/choir teacher coming from Madras to lead our MS/HS Band & Choir program. Dawn Rhoads-Jay will join as our 2 nd Grade teacher. Dawn comes from Cannon Beach Academy. Internally, the District has hired Raynett Mann as the Tier 3 Behavior classroom teacher. Raynett spent last year as an instructional assistant in the life skills program. Lita Blodgett was our head Life Skills teacher last year and has been hired her back as a K-12 Behavior person in the Life Skills classroom which will be supervised by Susanne Myers.	NEW HIRES
7.7	Staff Resignations: Jim Helmen shared that Celeste Avy, Mist K-2 teacher, and Geoff Schwartz, high school Science teacher have resigned.	STAFF RESIGNATIONS
8.0	ACTION ITEMS	
8.1	Election Abstract: Susan Wagner moved to approve the May 16, 2023 Election Abstract as presented. Javoss McGuire seconded the motion. Motion passed unanimously.	MAY 2023 ELECTION ABSTRACT APPROVED
8.2	Board Committee Assignments: Scott Rickard moved to appoint Javoss McGuire, Joanie Jones and the 2023-24 chair to the Board Negotiations Team and all board members but Susan Wagner and Scott Rickard to the Board Scholarship Committee for 2023-24. Susan Wagner seconded the motion. Motion passed unanimously.	BOARD COMMITTEE ASSIGNMENTS APPOINTED
8.3	CIP Action: Joanie Jones moved to approve the CIP Action for 2023-28 as presented. Motion seconded by Scott Rickard. Motion passed unanimously.	
8.4	2023-24 Substitute Teacher Pay: (insert name) moved to set the substitute teacher pay	SUBSTITUTE TEACHER

for 2023-24 at \$206.35 per day. Javoss McGuire seconded the motion. Motion passed unanimously. PAY ESTABLISHED FOR 2023-24

8.5 2023-24 Board Meeting Schedule: Javoss McGuire moved to approve the 2023-24 Board Meeting Schedule as presented. Motion seconded by Joanie Jones. Motion passed unanimously. BOARD MEETING SCHEDULE APPROVED

8.6 New Hires: Joanie Jones moved to approve the Superintendent's recommendation to hire Cecilia Barrie, MS/HS Band and Choir Teacher, Dawn Rhoads-Jay, Vernonia Elementary 2nd Grade Teacher, Raynett Mann, Tier 3 Teacher, and Lita Blodget, K-12 Behavior Specialist in Life Skills. Javoss McGuire seconded the motion. Motion passed unanimously. BARRIE, RHOADS-JAY, MANN and BLODGET HIRED

8.7 Staff Resignations: Greg Kintz moved to accept the resignation of Celeste Avy, Mist K-2 teacher, and Geoff Schwartz, High School Science Teacher. Susan Wagner seconded the motion. Motion passed unanimously. AVY and SCHWARTZ RESIGN

9.0 MONITORING BOARD PERFORMANCE: Nothing discussed.

10.0 ELECTION OF BOARD CHAIR and VICE CHAIR

10.1 Election of 2023-24 Board Chair: Stacey Pelster nominated Scott Rickard for chair. Susan Wagner nominated Greg Kintz. There were no other nominations and the chair called for a vote by individual: RICKARD ELECTED CHAIR FOR 2023-24

Susan Wagner voted for Greg Kintz
Scott Rickard voted for Scott Rickard
Greg Kintz voted for Greg Kintz
Javoss-McGuire voted for Scott Rickard
Joanie Jones voted for Scott Rickard
Amy Cielooha voted for Scott Rickard
Stacey Pelster voted for Scott Rickard.

Scott Rickard will be the chair for the 2023-24 school year.

10.2 Election of 2023-24 Board Vice Chair: Scott Rickard nominated Stacey Pelster as Vice Chair. Susan Wagner nominate Greg Kintz. There were no other nominations and the chair called for a vote by individual: KINTZ ELECTED VICE CHAIR FOR 2023-24

Susan Wagner voted for Greg Kintz
Scott Rickard voted for Stacey Pelster
Greg Kintz voted for Greg Kintz
Javoss McGuire voted for Greg Kintz
Joanie Jones voted for Greg Kintz
Stacey Pelster voted for Greg Kintz
Amy Cielooha voted for Stacey Pelster.

Greg Kintz will be the vice chair for the 2023-24 school year.

11.0 CONSENT AGENDA: Scott Rickard, asked to remove item 11.2.7 Attorney of Record from the consent agenda and further asked the District to advertise an RFP to be able to check and compare attorney rates to a target group of educational law firms. Stacey Pelster indicated she was not happy with the interaction she had with the firm and would support going out for an RFP. CONSENT AGENDA

Susan Wagner suggested in lieu of doing a full RFP, to do a rate study instead.

Jim Helmen indicated that it would be easy to look at rates. At this time, he would not recommend removing this from the consent agenda so as not to interrupt service. The District can make a change at any time during the year. The District is currently working with our attorney of record on an on-going issue and would prefer to resolve this before addressing any potential changes in the District's legal counsel.

- 11.1 Minutes of 06/08/2023 Regular Meeting.
- 11.2 Designate:
 - 11.2.1 Chief Administrative & Budget Officer/Clerk: James Helmen
 - 11.2.2 Custodian of Funds: Authorize Signatures, Use of Facsimile Signatures for District Checks, as appropriate: James Helmen
 - 11.2.3 Representative of Federal/State Fund & Grant Applications: James Helmen
 - 11.2.4 Depository of Funds: US Bank & Government Pool
 - 11.2.5 District Auditors: Pauly, Rogers & Co. P.C.
 - 11.2.6 Insurance Agent of Record: Brown & Brown Northwest
 - 11.2.7 Attorney of Record: Garrett, Hemann, Robertson, Jennings, Comstock & Trethewy, P.C.
 - 11.2.8 Newspaper of Record: Vernonia's Voice
- 11.3 Set:
 - 11.3.1 Borrowing Limit - \$150,000

Stacey Pelster moved to approve the consent agenda as presented Greg Kintz seconded the motion.
Motion passed unanimously.

CONSENT AGENDA
APPROVED

12.0 OTHER ISSUES:

Next Board Meeting Agenda Setting will be Scott Rickard and Amy Cieloha.

OTHER ISSUES

13.0 MEETING ADJOURNED at 7:25 p.m.

ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk