

Kansas School for the Deaf

TO ENSURE THAT EACH STUDENT WE SERVE REACHES THEIR FULL POTENTIAL IN AN ACCESSIBLE, LANGUAGE-RICH SETTING, EMPOWERING THEM TO ACHIEVE PERSONAL SUCCESS AND BECOME RESPONSIBLE, PRODUCTIVE CITIZENS.



**** JOB OPENING ANNOUNCEMENT ****

- POSITION TITLE:** Sr. Cook
- SALARY:** Up to \$21 an hour, dependent on experience; Excellent benefits.
- EMPLOYMENT DATE:** Open Until Filled
- SCHEDULE:** 6:00 am - 2:30 pm; Monday - Friday; this position may require attendance at special events outside of normal working hours, including weekends

JOB DESCRIPTION: (Detailed Position Description provided upon request)

This position performs kitchen-based job assignments during regularly scheduled student meal times, which may include, but are not limited to, cooking, baking, meal preparation, menu preparation, cleaning, receiving deliveries, and handling inventory.

Essential Job Functions:

- Prepares, cooks, and bakes items per the planned menu.
- Fully follows multi-step recipes, including any applicable special dietary food. Ensures meals are cooked and prepared per the applicable recipe, including, but not limited to, appropriate serving sizes and individual meal counts.
- Ensures that meals are prepared and ready for consumption at the scheduled meal times.
- Provides leadership and support in the absence of the Food Service Supervisor.
- Operates institutional cooking, baking, and prep equipment, including but not limited to ovens, toasters, mixers, steam cookers, food choppers, etc.
- Ensures that all safety procedures are followed.
- Cleans and/or supervises the cleaning of all appropriate kitchen equipment.
- Serves as a point of contact and performs in a lead capacity for part-time students and food service workers.
- Rotates inventories on a scheduled basis.
- Transports bulk items to work areas for preparation.
- Assists in receiving deliveries of food and/or beverage products.
- All other duties as assigned.

Attend all required meetings; use appropriate communication skills.



MINIMUM REQUIREMENTS:

- Training in safety practices, sanitation, and the operation of dishwashing equipment.
- Skill and knowledge of quantity food preparation, health and safety standards, equipment operation, and general handling and receiving of food storage items.
- Willingness to learn to communicate in Survival American Sign Language (ASL). (ASL and English skills will be assessed)
 - Within 3 years of employment, the employee must reach the minimum proficiency (Survival) level in ASL and must maintain that level throughout their employment to ensure effective and appropriate communication at the Kansas School for the Deaf.
- Ability to read and understand written, oral, and/or signed directives.
- Represent KSD professionally and appropriately at all times. Establish and maintain effective and harmonious working relationships.

PREFERRED REQUIREMENTS:

- One year of experience in institutional cooking and/or baking.
- Previous training in cooking techniques.

SPECIAL REQUIREMENTS: All offers of employment from Kansas School for the Deaf (KSD) are contingent upon background check results and any applicable workplace references. Background checks are completed through the KS Bureau of Investigation, Backgrounds Plus consents, the Kansas Department of Children and Family Services, and the Dru Sjodin National Sexual Offender Registry. KSD may contact previous employers for workplace references. **Within 30 days of employment, a tuberculosis test (and any applicable treatment) and a health certificate must be completed by a medical provider at the employee's expense.**

APPLICATION: Open Until Filled. For consideration, please email Human Resources to request an application. Copies of all applicable licenses, certifications, and transcripts will be required.

CONTACT: Human Resource Office
Voice: 913-210-8114
Videophone: 913-324-5850
E-Mail: hr@kansasdeaf.gov

**TOBACCO-FREE CAMPUS
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