

## Policy of the Board of Trustees

**D** Series

DB

## ANNUAL BUDGET

The Principal will be responsible for preparing, and presenting to the Board for adoption, the annual school budget. The Principal will assess the needs of the school. The Principal will confer with appropriate staff in getting budgetary requests and information on requirements. The Principal will present a final draft of the subsequent years budget to the Board of Trustees for review and approval no later than February.

LEGAL REF: RSA 32:4, Preparation of Budgets: Estimate of Expenditures and Revenues RSA 32:5, Budget Preparation RSA 197:5-a, School meetings and Officers: Budget