

FILE: ABD

Cf: [BBA](#), [BBBD](#)

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SCHOOL SUPERINTENDENT LEGAL STATUS

The Superintendent of the Jefferson Davis Parish School Board is a constitutional school officer as provided in the Constitution and laws of the State of Louisiana. As such, he/she has certain authorities and functions which are provided for by law.

The Superintendent shall be the chief executive officer and secretary/treasurer of the Jefferson Davis Parish School Board. He/she shall be responsible to the School Board for the efficient administration of the school district according to the laws governing the school district and the policies which are adopted by the Louisiana Board of Elementary and Secondary Education (BESE) and the Jefferson Davis Parish School Board. His/her discharge of duties shall be of such a caliber as to assure that the quality of the school district's educational program is consonant with legislative intent, needs of students and employees and commensurate with changing needs of the local citizenry. As the instructional leader of the school district and its chief executive officer, he/she shall have primary responsibility for personnel actions in the district as may be outlined in state law and/or School Board policy.

He/she shall keep, or cause to be kept, an accurate copy of all minutes in an official minute book reflecting all business of the School Board conducted at regular or special meetings. As Secretary of the School Board, the Superintendent shall see that copies of all minutes are provided to all School Board members and that the official School Board minutes are made available for public examination in accordance with state law.

The Superintendent shall sign each teacher contract issued.

Revised: July 19, 2012

Ref: Constitution of Louisiana, [Art. VIII, Sec. 9](#)

La. Rev. Stat. Ann. §§[17:54](#), [17:81](#), [17:83](#), [17:90](#), [17:91](#), [17:92](#), [17:93](#), [17:94](#), [17:95](#), [17:96](#), [17:97](#)

Board minutes, [12-16-10](#), [7-19-12](#)

Jefferson Davis Parish School Board