

- CALL TO ORDER A regular meeting of the NCOESC Board of Governors was called to order by President Pam Pinney at 6:58 p.m. at North Central Ohio ESC, Tiffin, Ohio.
- ROLL CALL Roll call found the following members present: Mr. Bumgarner, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snavelly, Mrs. West and Mrs. Pinney.
- PLEDGE OF ALLEGIANCE The pledge of allegiance was recited by all present.
- PUBLIC PARTICIPATION No public participation.
- APPROVAL OF AGENDA AND ADDENDUM NCO-24-39 It was moved by Mr. Bumgarner and seconded by Mr. Koschnick to approve the agenda and addendum as distributed.
Vote: Yeas: Mr. Bumgarner, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snavelly, Mrs. West and Mrs. Pinney
Nays: None
- APPROVAL OF MINUTES NCO-24-40 Mr. Landon made the motion, seconded by Mr. Pelter to approve the minutes of the July 16, 2024 Regular Board meeting.
Vote: Yeas: Mr. Bumgarner, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre, Mr. Snavelly, Mrs. West and Mrs. Pinney
Nays: None
- TREASURER'S REPORT NCO-24-41 It was moved by Mr. McFarland and seconded by Mr. Bumgarner to approve the following items contained in the Treasurer's Report:
-Financial Report
-Healthcare Trust Report
-Donations
-"Then & Now" Po
-Appropriations
NCO-24-41
- A. Financial Report for July 2024**
- B. Healthcare Trust Fund Report for July 2024**
- C. Approval of the following donations:**
- | | | | |
|----------|----------------------|----|-----------------|
| \$30.00 | Friendship Club | to | Friendship Club |
| \$400.00 | Friendship Club Dues | to | Friendship Club |
- D. Approval of the following "Then & Now" purchase order:**
- | | | |
|---------|----------|---------------|
| ImpaxRX | \$14,225 | June Services |
|---------|----------|---------------|
- E. Approval of the following appropriations:**
- | <u>Appropriations</u> | <u>Description</u> | <u>Amount</u> | |
|-----------------------|---|---------------|-----------------|
| 001 | General Fund – Programs | \$ 3,000.00 | <i>increase</i> |
| 018 | Activity Funds | \$ 505.00 | <i>increase</i> |
| 019 | Other Local Grants | \$ 75.00 | <i>increase</i> |
| 022 | FCFC | \$ 37,997.52 | <i>increase</i> |
| 499 | Miscellaneous State Grants | \$ 54,095.54 | <i>increase</i> |
| 507 | ESSER | \$ 66,602.57 | <i>increase</i> |
| 516 | SST Title VI-B | \$ 92,083.10 | <i>increase</i> |
| 551 | Title III | \$ 31,406.25 | <i>increase</i> |
| 572 | Delinquent & Abused Youth SST Early Learning | \$ 31,837.50 | <i>increase</i> |
| 587 | Discretionary/ELSR | \$ 3.49 | <i>increase</i> |

| | | | |
|-----|----------------------------|----------------------|-----------------|
| 599 | Miscellaneous State Grants | \$ 20,526.14 | <i>increase</i> |
| | Total | \$ 338,132.11 | |

Vote: Yeas: Mr. Bumgarner, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre,
Mr. Snavelly, Mrs. West and Mrs. Pinney
Nays: None

COMMUNICATIONS
Tri-Rivers Career Center
NCOESC Superintendent

- Tri-Rivers Career Center Report (Mr. Landon, Mr. McFarland, Mrs. Pinney)
- Tri-Rivers had a great start of the school year.
 - They had 90% attendance at their Open House.
- NCOESC Superintendent's Report (Ms. Luhring)
- Ms. Luhring, Mr. Martin and Mrs. Hedrick are working with Crawford County Family & Children First Council to potentially become both their administrative and fiscal agent. We would handle their budgeting, grants, hiring, etc.
 - We had our Administrative Retreat and Opening Day events two weeks ago. They both went very well and were well attended.
 - Ms. Luhring explained how Mr. Holbrook, our new Director of Misconduct & Complaint Investigations is off and running.
 - Ms. Luhring explained how nice it is having Mr. Martin in the office. He is very positive and upbeat!
 - Our HVAC system at the Tiffin Campus is going to be needing replaced in the next several years. We have 11 units total on the roof and we just replaced 2 of them this year. We are going to repair them on a rotation schedule over the new few years.

NEW BUSINESS

- Purchased Service Contracts
- Program Contracts
- FY25 Sen Cty Interagency Agreement
- FY25 BGSU MOU
- FY25 NCORC Title I-D Agreement
- FY25 SCYC Title I-D Agreement
- TCS Treasurer Agreement
- OSU-Marion Agreement
- FY25 Brown Local Agreement
- FY25 Canton Local Agreement
- FY25 Ohio 8 Agreement
- Marion FCFC Fiscal Agent Agreement
- COMMUNITY SCHOOL
- Program Contract
- Eastland Prep Modification
- Strategic Plan for Community Schools
- Community School Policies
- Eastland Prep Resolution
- NCO-24-42

Mr. Koschnick made the motion, seconded by Mr. Landon to approve the following new business items:

A. Purchased Service Contracts:

- Sally Burson - NCOESC Employee Evaluations
- Miles Burson - NCOESC Employee Evaluations
- Findlay Interpreting Services for the Deaf (FIS) – FY25 Interpreter Substitute Services
- Best Life Therapy – Speech Services
- eLuma – FY25 Additional Speech & OT Services
- Speaking-Listening-Connecting Speech Language Pathology LLC – FY25 Speech Services
- EASE Therapy – Speech Services

B. Program Contracts:

- Old Fort Local School – FY25 Mental Health Counselor Services
- Elgin Local School – FY25 CPI Training
- Greater Summit Co. ELC – FY25 Reading Tutor (Hedington)
- Calvert Catholic School – FY25 Intervention Supervisor Services
- Calvert Catholic School – FY25 Intervention Specialist Services
- Tiffin City Schools – FY25 Student & Family Support Specialist Services
- Seneca County Opportunity Center – FY25 Aide Services
- Tri-Rivers Career Center – FY24 Principal Unused Vacation Payout
- Tri-Rivers Career Center – FY24 Director of Special Education Unused Vacation Payout
- Rescind the following contract previously approved at 07/16/2024 meeting:
Sandusky City School – FY25 Athletic Services #2

C. Other:

- Approval of 2024-2025 Seneca County Interagency Agreement between Help Me Grow, GLCAP, Local School Districts and ESCs
- Approval of 2024-2029 MOU between Bowling Green State University and North Central Ohio ESC
- Approval of FY25 Title I-D Partnership Agreement between River Valley Local Schools, NCORC and North Central Ohio ESC
- Approval of FY25 Title I-D Partnership Agreement between Seneca County Youth Center, Tiffin City Schools and North Central Ohio ESC
- Approval of Agreement for Joint Employment of Treasurer (*Jennifer Hedrick*) between Tiffin City Schools and North Central Ohio ESC
- Approval of Affiliation Agreement between Ohio State at Marion and North Central Ohio ESC
- Approval of 2024-2025 service agreement between North Central Ohio ESC and Brown Local School
- Approval of 2024-2025 service agreement between North Central Ohio ESC and Canton Local School
- Approval of 2024-2025 service agreement between North Central Ohio ESC and Ohio 8 Coalition
- Approval of fiscal agent agreement between Marion County Family & Children First Council, Marion County Commissioners and North Central Ohio ESC

D. COMMUNITY SCHOOL CONTRACTS AND NEW BUSINESS:

Purchased Service Contracts:

- None

Program Contracts:

- Hardin Community School – FY25 Classroom Facilitator Services

Other:

- Approval of modification of sponsorship contract for Eastland Preparatory Academy
- Approval of 2024-2027 NCOESC Strategic Plan for Community School Sponsorship
- Approval of the following community school policies:

| | |
|--|----------------------|
| Technical Assistance | Closure Process |
| Termination | Ethics Conflict Form |
| Sponsorship Mission, Vision and Strategic Plan | Disclosure Statement |
| Role as Sponsor | |
| Review of Applications | |
| Application and Decision Making | |
| Contract Modification Policy | |
| Renewal of Sponsored Schools | |
| Sponsor Conflict of Interest | |
- Approval of the following resolution regarding Eastland Preparatory Academy:

The Governing Board of the North Central Ohio Educational Service Center (hereinafter referred to as "Board") met in regular session on the 20th day of August, 2024 at the offices of said Board with the following members present:

Bryan Bumgarner

Ryan Pelter

Jack Koschnick

Dwain Sayre

Mick Landon

Steve Snavelly

Jim McFarland

Dian West

Pamela Pinney

Mr. Koschnick moved the adoption of the following resolution:

WHEREAS, the Board serves as the sponsor of Eastland Preparatory Academy (hereinafter referred to as "School"); and

WHEREAS, in accordance with R.C. 3314.03, the Board and the School's Governing Authority have entered into and are currently parties to a Successor Community School Sponsorship Contract (hereinafter referred to as "Contract"); and

WHEREAS, since the 2019-2020 school year, the School has enrolled students in grades kindergarten through twelve; and

WHEREAS, the Board and the School believe that it is in the School's best interests to reduce its grade levels and only enroll students in grades kindergarten through eight effective at the start of the 2024-2025 school year; and

WHEREAS, the Board and the School desire to approve and enter into the attached Addendum to Successor Community School Sponsorship Contract (hereinafter referred to as "Addendum") in order to authorize such grade level reduction and to amend the Contract to reflect such grade level reduction.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the North Central Ohio Educational Service Center that:

Section 1: The Board hereby approves and authorizes the School to reduce its grade levels and only enroll students in grades kindergarten through eight effective at the start of the 2024-2025 school year.

Section 2: The Board hereby approves the Addendum, and hereby authorizes and directs the Board President, Treasurer, and Superintendent to execute the Addendum on behalf of the Board.

Section 3: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were done in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or otherwise in compliance with all legal requirements.

Mr. Landon seconded the Motion and upon roll call, the vote resulted as follows:

Bryan Bumgarner
Jack Koschnick
Mick Landon
Jim McFarland

Ryan Pelter
Dwain Sayre
Steve Snavely
Dian West

Pamela Pinney

Motion passed and adopted this 20th day of August, 2024.

Board President

ATTEST:

Treasurer

Vote: Yeas: Mr. Bumgarner, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre,
Mr. Snavelly, Mrs. West and Mrs. Pinney
Nays: None

EMPLOYMENT AND
PERSONNEL

-Certified Staff
-Substitute Teachers
-Non-Certified Staff
-Supplemental Contracts
-Substitute Aides
-Salary Schedules
-Resignations
-J. Davoli Title Change
-C. Solis FY24 Unused
Vacation
-A. Ross FY24 Unused
Vacation
-AMENDED B. Luhring
Contract
-AMENDED J. Hedrick
Contract
-C. Bilger Title Change
COMMUNITY SCHOOL
-Certified Staff
-Non-Certified Staff
-Supplemental Contract
-Resignation
NCO-24-43

It was moved by Mr. Bumgarner and seconded by Mr. Snavelly to approve the following employment and personnel items:

A. APPROVE EMPLOYMENT OF CERTIFICATED & CLASSIFIED STAFF:

1. Certified staff:

- *Kattie Harmon* – Supervision – not to exceed 20 days – \$363.55/day - effective 08/01/2024 – 07/31/2025
- *Emily Mathias* – Preschool Intervention Specialist (Fremont City) – effective 08/01/2024 – 07/31/2025
- *Samantha Sabo-Wygant* – Reading Tutor (NCORC) - \$23.13/hr – effective 08/01/2024 – 06/30/2025
- *Annie Mahoney* – Gifted Intervention Specialist (Shelby) – effective 08/01/2024 – 07/31/2025
- *Lorie Zapata* – Itinerant Intervention Specialist – effective 08/01/2024 – 07/31/2025
- *Alexis Wesie* – Art Teacher (GSELCE) – effective 08/01/2024 – 07/31/2025
- *Jerry Lozier* – Teacher (NCORC) – effective 07/01/2024 – 06/30/2025
- *Brittney Stein* – Itinerant Intervention Specialist (Fremont City) – effective 08/01/2024 – 07/31/2025
- *Heidi Smalley* – Occupational Therapy Assistant – effective 08/01/2024 – 07/31/2025
- *Dr. Kristi Graves* – AMENDED Assistant Superintendent of Leadership, Curriculum & Instruction – effective 08/01/2024
- *Nichole Miller* – AMENDED Assistant Superintendent of Student Services – effective 08/01/2024
- *Lindsey Schaffer* – Preschool Intervention Specialist (Fremont City) – effective 08/01/2024 – 07/31/2025
- *Alexis King* – AMENDED Occupational Therapy Assistant – effective 08/01/2024
- *Tammy Mikolajczyk* – Full Time Substitute Teacher (Fremont City) – effective 08/01/2024 – 07/31/2025
- *Jennifer Treadway* – AMENDED SLP Consultant – effective 08/01/2024
- Rescind the following contract previously approved at 07/16/2024 board meeting:
Lisa Deschner – School Nurse (Mansfield St. Peter's) - \$6,959.18 – effective 08/18/2024 – 09/30/2024

2. Substitute Teachers for the 2024-2025 school year:

- *Elizabeth Buko-Kiesel*
- *Deborah Cheek*
- *Eugene Chintala*
- *Heidi Clark*
- *Stephanie Dawson*
- *Miriah Depinet*
- *Gregory Distel*
 - *Britny Focht*
 - *Amber Frank*
 - *Susan King*
 - *Eric Kocher*
- *Molly Lofton*
- *Carl Long*
- *Angie Longden*
- *Deborah Melroy*
- *Ashley Myers*
- *Vicki Parker*
- *Kristy Rettig*
- *Rachel Ritzhaupt*
- *Madison Sayre*
- *Mark Shaferly*
- *George Tucker*

- *Bobbi Korte*
- *Pamela Anderson*
- *Martha Beaver*
- *Victoria Bell*
- *Alivia Carsey (Goettl)*
- *Sandra Chard*
- *Scott Crider*
- *Andrya Dunn*
- *Denise Falzone*
- *Bryce Flickinger*
- *Steven Acton*
- *Mackenzie Klamfoth*
- *Anne Riedel*
- *Gabriella Johnson*
- *Jill Kinn*
- *Tara Klenzman*
- *Miranda Mayberry*
- *McKayle Miller*
- *Taylor Obenour*
- *Autumn Schafer*
- *Beverly Tidd*
- *Wyatt Wells*
- *Victoria Brenner*
- *Paul Porter*
- *Alisha Turner*

3. Classified/Non-certified Staff:

- *Tabitha Bomer* – Paraprofessional – effective 08/01/2024 – 07/31/2025
- *Saige Sheets* – Paraprofessional (Fremont City) – effective 08/01/2024 – 07/31/2025
- *Amy Soluri* – Paraprofessional (Fremont City) – effective 08/01/2024 – 07/31/2025
- *Ivi Weichman* – Paraprofessional (Fremont City) – effective 08/01/2024 – 07/31/2025
- *Melissa Roeder* – Language Facilitator (Fremont City) – effective 08/01/2024 – 07/31/2025
- *Victoria Bowser* – Paraprofessional (Fremont City) – effective 08/01/2024 – 07/31/2025
- *Angela Hush* – Paraprofessional (Fremont City) – effective 08/01/2024 – 07/31/2025
- *Ashley Havens-Kramer* – Paraprofessional (Fremont City) – effective 08/01/2024 – 07/31/2025
- *Amy Terry* – Paraprofessional – effective 08/01/2024 – 07/31/2025
- *Gisela Grant* – AMENDED Paraprofessional – \$25.00/hr - effective 08/01/2024
- *Dr. Tom Fry* - External Evaluator (Canton Local) - \$16,055.25 - effective 08/01/2024 – 06/30/2025
- *Dr. Jennifer Hensley* - External Evaluator (Canton Local) - \$16,055.25 - effective 08/01/2024 - 06/30/2025
- *Dr. Tom Fry* - External Evaluator (Brown Local) - \$10,034.53 - effective 08/01/2024 – 06/30/2025
- *Dr. Jennifer Hensley* - External Evaluator (Brown Local) - \$10,034.53 - effective 08/01/2024 - 06/30/2025
- *Dr. Tom Fry* - External Evaluator (Ohio 8 Coalition) - \$20,470.44 - effective 08/01/2024 – 06/30/2025
- *Dr. Jennifer Hensley* - External Evaluator (Ohio 8 Coalition) - \$20,470.44 - effective 08/01/2024 - 06/30/2025
- *Joshua Green* – Language Facilitator – effective 08/01/2024 – 07/31/2025
- *Janna Sutton* – Bus Aide (Fremont City) – effective 08/01/2024 – 07/31/2025
- *Shabria McDonald* – Paraprofessional (Fremont City) – effective 08/01/2024 – 07/31/2025
- *Barb Beidelschies* – Paraprofessional (SCOC) – effective 08/01/2024 – 07/31/2025
- Rescind the following contract previously approved at 06/25/2024 board meeting:
 - *Amanda Gase* – Family & Community Liaison – effective 08/01/2024 – 07/31/2025
- *Amanda Gase* – School Support Specialist – effective 08/01/2024 – 07/31/2025
- *Sally Baum* – Paraprofessional (Wynford) – effective 08/01/2024 – 07/31/2025
- *Madalynn Lutz* – Paraprofessional (Wynford) – effective 08/01/2024 – 07/31/2025
- *Timothy Weber* – AMENDED Building & Grounds Supervisor
- *Sophia Barrick* – Paraprofessional (Wynford) – effective 08/01/2024 – 07/31/2025
- *Adrienne Franklin* – Preschool Teacher – effective 08/01/2024 – 07/31/2025
 - *Lynn Walker* – Bus Aide (Fremont City) – effective 08/01/2024 – 07/31/2025
 - *Savannah Hook* – Paraprofessional (Fremont City) – effective 08/01/2024 – 07/31/2025
 - *Amanda Slayton* – Paraprofessional (Fremont City) – effective 08/01/2024 – 07/31/2025

4. Supplemental Contract(s):

- *Julie Carlyle* – LPDC Secretary Duties – not to exceed 15 hours at her current hourly rate – effective 08/01/2024 – 07/31/2025
- *Stephen Short* - SST7 OLi4 Coaching - effective 07/01/2024 - 06/30/2025
- *Alicia Reinhart* – Clinical Fellowship Mentoring – effective 08/01/2024 – 07/31/2025
- Approval of \$1.00 per hour supplemental for paraprofessionals that receive and maintain their RBT (Registered Behavior Technician) certification – effective 09/01/2024

5. Approval of Substitute Educational Aides for the 2024 - 2025 school year:

- | | |
|--------------------------|---------------------------|
| • <i>Deborah Cheek</i> | • <i>Ashley Myers</i> |
| • <i>Amber Frank</i> | • <i>Kathy Ollom</i> |
| • <i>Bobbi Korte</i> | • <i>Ronald Ollom</i> |
| • <i>Jennifer Kreais</i> | • <i>Kristy Rettig</i> |
| • <i>Molly Lofton</i> | • <i>Rachel Ritzhaupt</i> |
| • <i>Deborah Melroy</i> | • <i>Madison Sayre</i> |
| • <i>Pamela Anderson</i> | • <i>Victoria Brenner</i> |
| • <i>Victoria Bell</i> | |
| • <i>Denise Falzone</i> | |
| • <i>McKayle Miller</i> | |
| • <i>Melinda Mosley</i> | |
| • <i>Autumn Schafer</i> | |

6. Approval of Leave(s) of absence:

- None

7. Approval of Salary Schedule(s):

- AMENDED FCFC Program Assistant (effective 07/01/2024)
Hourly Rate \$18.00
- AMENDED Gifted Consultant (Tiffin City)
205 Days
\$94,193
- AMENDED Coordinator of PD, Partnerships & Marketing (effective 08/01/2024)
260 Days
\$66,500
- AMENDED Administrative Assistant (McCain) (effective 08/01/2024)
240 Days
\$51,343
- School Support Specialist (Gase) (effective 08/01/2024)
205 Days
\$56,275
- AMENDED Educational Consultant (Bilger)
200 Days
\$70,917
- AMENDED GSCELC Art Teacher
Hourly Rate \$25.00

8. Resignation(s), Retirement(s) and Reductions in Force (RIFs):

Resignations:

- *Jamie Stewart-Coley* – Art Coach (GSCELC) – effective 07/31/2024
- *Brooke Smith* – Bus Aide (Fremont City) – effective 08/01/2024
- *Sue Lisa* – Paraprofessional (Fremont City) – effective 08/07/2024

- *Tami Kern* – TDC Special Education Student Attendant – effective 08/13/2024
- *Dr. Cassandra Parente* – Director of Strategic Initiatives (Mansfield St. Peter's) – effective 08/01/2024
- *Melinda Ricci* – HS Fall/Winter Cheer Assistant (Sandusky City) – effective
- *Jerry Lozier* – Teacher (NCORC) – effective 08/16/2024
- *Taylor Michalski* – Paraprofessional (SCOC) – effective 08/16/2024
- *Kaitlin Kirtley* – Paraprofessional (Elgin) – effective 08/19/2024

Retirement:

- None

RIFs:

- None

Non-Renewal:

- None

Terminations:

- None

9. Other:

- Approval of change of title for *John Davoli* to Director of Special Services - effective 08/01/2024
- Approval to pay, as requested, 12.5 days of unused vacation leave for FY24 for *Chris Solis* (Principal – Tri-Rivers Career Center)
- Approval of AMENDED contract for *Brenda Luhring*, NCOESC Superintendent/CEO – effective 08/01/2024
- Approval of AMENDED contract for *Jennifer Hedrick*, NCOESC Treasurer/CFO – effective 08/01/2024
- Approval of change of title for *Chelsea Bilger* to Educational Consultant effective 08/01/2024

10. Community School – Employment and Personnel

Certified Staff:

- *Heidi Clark* – Long Term Substitute Teacher (NCA) – effective 08/01/2024 – 07/31/2025

Non-Certified Staff:

- *James Rostorfer* – Teacher's Aide/Food Service Assistant (Hardin Community School) - \$20.00/hr – effective 08/01/2024 – 07/31/2025

Substitute Teachers for the 2024-2025 School Year:

- None

Supplemental Contract(s):

- *Amanda Martorana* – ESY Executive Administrative Assistant/Student Service Coordinator Additional Services – up to 10 days at her current

daily rate – effective 05/29/2024 – 07/31/2024

Salary Schedule(s):

- None

Leave of Absence(s):

- None

Resignation(s):

- *Brittany Oglesbee* – Paraprofessional (Hardin Community School) – effective 07/31/2024

Retirement(s):

- None

RIF(s):

- None

Other:

- None

Vote: Yeas: Mr. Bumgarner, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre,
Mr. Snavelly, Mrs. West and Mrs. Pinney
Nays: None

NEXT MEETING

The next regular meeting will be held on Tuesday, September 17, 2024 at 7:00 p.m. at North Central Ohio ESC (Marion Campus), 100 Executive Drive, Marion, OH.

ADJOURN

Mr. McFarland made the motion to adjourn, seconded by Mr. Bumgarner.

Vote: Yeas: Mr. Bumgarner, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Pelter, Mr. Sayre,
Mr. Snavelly, Mrs. West and Mrs. Pinney
Nays: None

Meeting was adjourned at 7:48 p.m.

President

Treasurer