

- CALL TO ORDER The Organizational meeting of the North Central Ohio ESC Board of Governors was called to order by President Pro Tem Steve Snavelly at 7:00 p.m. at the Marion office.
- PLEDGE OF ALLEGIANCE The Pledge of Allegiance to the Flag was recited by all present.
- ROLL CALL Roll call found the following members present: Mr. Bumgarner, Mr. Ellis, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mrs. Pinney, Mr. Sayre and Mr. Snavelly. Mr. Pelter was absent.
- OATH OF OFFICE Swearing in of re-elected/newly elected board members – Bryan Bumgarner, Mick Landon, James McFarland and Steve Snavelly by Treasurer Jeff McCuen.
- ELECTION OF OFFICERS  
NCO-22-1 The motion to nominate Steve Snavelly as President and Pam Pinney as Vice President of NCOESC Board of Governors for 2022 was made by Mr. McFarland and seconded by Mr. Koschnick.
- Vote: Yeas: Mr. Bumgarner, Mr. Ellis, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mr. Sayre  
Nays: None  
Abstain: Mrs. Pinney, Mr. Snavelly
- OATH OF OFFICE The Oath of Office was administered to the re-elected President, Steve Snavelly and Vice President, Pam Pinney by Treasurer Jeff McCuen.
- RESOLUTIONS FOR 2022  
CALENDAR YEAR  
NCO-22-2 Mr. Ellis made the motion, seconded by Mrs. Pinney to approve the following resolutions for 2022:
- A. Appointments of Educational Service Center Personnel:
1. Designate the Superintendent/CEO and Treasurer/CFO to be the official representatives of the North Central Ohio Educational Service Center in matters pertaining to the procurement of surplus property, federal and state special projects, and authorization to make applications and reports thereto:
    - Designate the Superintendent/CEO or designee as purchasing agent for the District
    - Authorize the Treasurer/CFO or designee to pay all contractual obligations within the adopted appropriations for the school district
    - Authorize the Superintendent/CEO to approve professional dues related to job performance for all for employees
    - Designate the Superintendent/CEO as the official spokesperson for all public matters involving the NCOESC
  2. Appointment of Donald Ellis to serve as the delegate and Bryan Bumgarner to serve as alternate to the Ohio School Boards Association Annual Conference
  3. Appointment of Dwain Sayre to serve as the legislative liaison to the Ohio School Boards Association and Jim McFarland to serve as the alternate legislative liaison
- B. Investment of Funds
- Authorize the Treasurer/CFO or designee to invest any excess active funds available in the interim accounts of North Central Ohio Educational Service Center, and to credit the interest earned to the appropriate fund
- C. Designate the Tiffin Advertiser Tribune, Marion Star and Fremont News Messenger as the official newspaper(s) for publications of NCOESC notices which are required by law (R.C. 7.12)

- D. Designation of the Title VII and IX Compliance Officers:
- Bruce Gast, Assistant Superintendent
  - Heather Justen, Assistant Superintendent
  - Other designee(s) as appointed by Superintendent/CEO

- E. Designate day, place and time for regular Board of Governors Meetings as follows:

**2022 NCOESC BOARD MEETING SCHEDULE**

Date	Location	Time
January 18, 2022	Marion	7:00 p.m.
February 15, 2022	Tiffin	7:00 p.m.
March 15, 2022	Marion	7:00 p.m.
April 19, 2022	Tiffin	7:00 p.m.
May 17, 2022	Marion	7:00 p.m.
June 21, 2022	Tiffin	7:00 p.m.
July 19, 2022	Marion	7:00 p.m.
August 12, 2022	Tiffin	12:00 p.m.
September 20, 2022	Marion	7:00 p.m.
October 18, 2022	Tiffin	7:00 p.m.
November 15, 2022	Marion	7:00 p.m.
December 20, 2022	Tiffin	7:00 p.m.
January 17, 2023	Marion	7:00 p.m.

\* (Organizational Meeting)

- F. List of Subdistricts & Board Representatives with Term Status:

Subdistrict	Name	Term	Length of Term
1	Donald Ellis	01/01/20 - 12/31/23	4 years
2	Steven Snavelly	01/01/22 - 12/31/25	4 years
3	Dwain Sayre	01/01/20 - 12/31/23	4 years
4	James McFarland	01/01/22 - 12/31/25	4 years
5	Mick Landon	01/01/22 - 12/31/23	4 years
6	Bryan Bumgarner	01/01/22 - 12/31/25	4 years
7	Pamela Pinney	01/01/20 - 12/31/23	4 years
8	Ryan Pelter	01/01/22 - 12/31/25	4 years
9	Jack Koschnick	01/01/20 - 12/31/23	4 years

- G. Establish a fee of 10¢ per copy charged to individuals requesting copies of the schedule of meetings, agenda or notices of individual meeting (R.C. 121.22 (F))

- H. Appropriate \$5,000 for the Service Fund for payment of expenses as incurred by or on the behalf of members of the Board of Governors (R.C. 3315.15)

- I. To authorize the Superintendent/CEO to accept resignations which have been submitted by employees during times when this Board is not in session.

- Said such resignations shall be deemed effective as of the date and time of the Superintendent/CEO's acceptance.

- J. To authorize the Superintendent/CEO to offer employment of personnel to candidates for either teaching or non-teaching positions on behalf of this Board during periods when this Board is not in session.

- Formal employment is effective on the date of board ratification.

Nothing in this resolution shall require the Board of Governor's to employ or continue to employ an individual who has not provided a satisfactory background and/or criminal records check or who has not satisfied any other prerequisite to employment created by law or Board policy.

K. Appointment of Committees:

- *Records Commissions Committee* - Board President, Treasurer/CFO, Superintendent/CEO
- *Audit/Finance Committee* - Board President, Board Vice President, Treasurer/CFO, Superintendent/CEO

L. Approve the following legal firms to represent the NCOESC in legal matters on an as needed basis:

Walter Haverfield, LLP  
Holmes Legal Services, LLC  
Dickinson Wright  
Bricker & Eckler

M. Authorize the Treasurer/CFO or designee for Public Records Training

N. Authorize full settlement authority to Ms. Brenda Luhring, Superintendent/CEO for any/all legal matters coming before the NCOESC

Vote: Yeas: Mr. Bumgarner, Mr. Ellis, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mrs. Pinney, Mr. Sayre, Mr. Snavelly  
Nays: None

ADJOURNMENT

Mrs. Pinney made the motion to adjourn the Organizational Meeting at 7:13 p.m., seconded by Mr. Landon.

Vote: Yeas: Mr. Bumgarner, Mr. Ellis, Mr. Koschnick, Mr. Landon, Mr. McFarland, Mrs. Pinney, Mr. Sayre, Mr. Snavelly  
Nays: None

---

President

---

Treasurer