

DRAFT – Unofficial Until Approved
Meeting Minutes 8/10/17

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Board Meeting on August 10, 2017 in the Board Room, at the Tanque Verde School District Administrative Office - 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 6:58 p.m.

1. ROLL CALL

Board Members present:

Mr. Carlos Ruiz, President

Mr. Jeffrey Neff, Board Clerk (Absent)

Mr. Steven Auslander, Board Member

Mr. Jeremy Schalk, Board Member

Ms. Susan Fry, Board Member

Administrative Staff:

Dr. Scott Hagerman, Superintendent

Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the agenda. Mr. Schalk seconded; the motion carried unanimously.

3. REPORTS

• Superintendent's Report – Dr. Scott Hagerman

- SFB Update – Dr. Hagerman updated Board Members that he will be meeting regularly with the State Facilities Board (SFB) regarding the status of district projects: roof at ACES, and doors at TVHS. He is also looking for regular updates on the progress of the Adjacent Ways project. Dr. Hagerman said with these regular SFB meetings his hope to ensure progress continues.
- New Teacher Support – Dr. Hagerman said steps are in place to ensure we are providing new teacher support at all the sites. Ms. Frances Verbois will be overseeing teacher mentors at the elementary sites and teacher mentors from outside the district will be retained for the secondary sites. We are committed to providing help and support to all new teachers. Our goal is to support teachers based on their needs and experience.
- 100 Day Plan~Live Graphic Recording – Dr. Hagerman displayed graphics as an example of Taryl Hansen's work. Ms. Taryl Hansen is affiliated with Arizona K12 and NAU. He recommended this type of art work that can represent the District's direction, mission and vision. The art work would be generated in the moment, based on conversations with staff, parents and students, at each site and by the Governing Board. Ms. Fry asked if there would be a summary report that specifically tracked the themes from the discussions. Dr. Hagerman said this could be done easily.

- Community Liaison Report – Ms. Claire Place

- School Culture (*see attached report*)

Ms. Place created a video of highlights of the *First Day of School*. Governing Board members really enjoyed the video that had representation from each site. Ms. Place indicated Dr. Hagerman was at the sites meeting with staff, parents and students throughout the day. There was a definite sense of excitement and a celebratory feeling from staff, students and parents.

Ms. Fry mentioned it would be nice to have a video gallery of school events for Kinder Round up. Ms. Place added we may be able to place this on the website, she will look into it.

- Enrollment Report – Mr. Adam Hamm

Mr. Hamm indicated our enrollment is up this year. The sites are reporting we had an increase in district resident enrollment. Some capacity remains at some grade levels, if there is a wait list; phone calls are taking place with offers. Some of our grade levels have a higher student to teacher ratio than we've experienced in the past – and we will be watching this closely.

- District Report Card – Mr. Adam Hamm

Mr. Hamm stated, the report reflects business as usual. He mentioned section #2 – Operational Indicators, is being monitored and updated to ensure accuracy.

- Legislative Update – Mr. Jeff Neff

Due to Mr. Neff's absence, Mr. Ruiz reported the Legislature is not in session; therefore, there isn't much happening; however, the news is reporting vouchers have been placed on 'hold'.

- Facilities Report – Mr. Adam Hamm

Schools are up and running and the fields are in good condition. Mr. Hamm reported the District is in the process of purchasing a tractor.

- Board Comments – Mr. Carlos Ruiz

Mr. Ruiz mentioned he has noticed a change in traffic since the start of school.

All Board members said the Welcome Back was well done, and appreciated Mr. Wick's presentation.

4. CALL TO THE PUBLIC

There were no requests

5. INFORMATION AND DISCUSSION ITEMS

None

6. CONSENT AGENDA (*see attached personnel report*)

MOTION: Ms. Fry made a motion to approve the Consent Agenda. Mr. Schalk seconded; the motion carried unanimously.

7. ACTION ITEMS

A. Board Goals – Dr. Hagerman

Dr. Hagerman presented Board members with the draft language of Board Goals. There was discussion and minor changes were recommended. Following are the final Board Goals:

Student Achievement – Support students so they demonstrate quantifiable academic growth across content areas.

Fiscal Responsibility – Maintain financial effectiveness and transparency to ensure support of student learning.

High Quality Professionals – Retain and recruit high performing staff.

School Culture – Enhance school educational climate through continuous improvement on each school's safe, nurturing and welcoming environment.

Community Engagement – Collaborate with parents and the community to gather input and to develop partnerships.

Ms. Fry said these goals need clear steps and they should all be measurable. Mr. Ruiz also would like us to remember to consider ALL of our constituents, and is hopeful there is a way we can measure their input.

MOTION: Mr. Schalk made a motion to approve the Board Goals as modified. Mr. Auslander seconded; the motion carried unanimously.

B. New Position: Mechanic II – Dr. Hagerman

This is a result of combining two positions, due to attrition. The District also has a need for this new position to require a higher mechanical skill set. Board members mentioned how well written and detailed the job description is for this position.

MOTION: Ms. Fry made a motion to approve the new position of Mechanic II. Mr. Schalk seconded; the motion carried unanimously.

C. Qualified Teacher Evaluator: Mr. Mario Gastellum – Dr. Hagerman

TVHS Assistant Principal / Athletic Director, Mr. Mario Gastellum has completed the Qualified Evaluator training. Therefore, I am requesting Governing Board approval for Mr. Mario Gastellum to participate in the TVHS Teacher evaluations. The Governing Board is required to approve all Qualified Teacher Evaluators. Currently all principals, assistant principals and the Special Education Director have completed the training and have received Governing Board approval.

MOTION: Mr. Auslander made a motion to Mr. Mario Gastellum as a Qualified Teacher Evaluator. Ms. Fry seconded; the motion carried unanimously.

D. Arizona School Boards Association Bylaw Amendments – Dr. Hagerman

The Board discussed ideas for possible bylaw amendments to be submitted to ASBA as part of their annual membership governance process and concluded they don't have any recommendations.

MOTION: Board discussion did not generate any recommendations to amend the ASBA bylaws; therefore, no motion was made.

8. EXECUTIVE SESSION

MOTION: Mr. Ruiz made a motion to adjourn into Executive Session pursuant to

A.R.S. § 38-431.03. (A) (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

a. Personnel Issue

Mr. Auslander seconded; the motion carried unanimously.

The Governing Board adjourned into Executive session at 7:55 p.m.

The Governing Board reconvened from Executive session at 8:36 p.m.

9. FUTURE BOARD AGENDA ITEMS

Climatec LED Lights – Sept./Oct.

Secondary Schools capacity limits – Aug. /Sept

Facility Use Report - September

10. ANNOUNCEMENTS

Open Houses:

ACES - Monday, August 14th - 6:15 p.m.

TVES - Monday, August 14th - 5:30 p.m. (Kinder & 6th)

TVES - Tuesday, August 15th - 5:30 p.m. (Grades 1-5)

EGJH - Wednesday, August 16th - 6:00 p.m.

TVHS - Thursday, August 17th - 6:00 p.m.

11. ADJOURNMENT

Mr. Ruiz adjourned the meeting at 8:36 p.m.

Respectfully submitted by,
Judy Bower, Governing Board Secretary

Carlos Ruiz, Board President

Absent
Jeffrey Neff, Board Clerk

Steven Auslander, Board Member

Jeremy Schalk, Board Member

Susan Fry, Board Member

Community Liaison Report
August 10, 2017 Governing Board Meeting
Respectfully submitted by Claire Place, TVUSD Community Liaison

Positive School Culture / Community Engagement

The school year is off to a great start, with plans to celebrate student, staff and school successes throughout the year. To begin, cheerful homemade bouquets of sunflowers were delivered with best wishes from the Board and Superintendent to our school sites, transportation department and district office as a bright greeting for anyone who may be visiting or working at these locations to start the year's celebrations! In addition, we've highlighted our schools and department preparations for the opening of school by sharing some of the following photographs on our social media accounts. They received a lot of positive feedback in the way of 'likes' and 'shares!'



Community Liaison Report
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Personnel Items - Board Meeting - August 10, 2017

Administrator Contracts	Position	Reason	Site	FTE	Date
Administrator Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
Matthew Copley	Drama Teacher	Replace Debbie MacKinney	TVHS	1.0	7/31/2017
Certified Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Date
Armida Soto	Lunchroom Monitor	Replace Leticia Madria	TVES	0.31	8/2/2017
Shawn Johnston	Crossing Guard	Replace Webb Eliscu	EGJH	0.25	8/2/2017
Shawn Johnston	Playground Monitor	Replace Kristin Szaniszlo	TVES	0.25	8/2/2017
Kristina Rivera	Instructional Aide I	Replace Sherry Hodges	ACES	0.712	8/2/2017
Alyse Hergenrother	Paraprofessional I	Replace Heather Hanna	ACES	0.70	8/2/2017
Tania Scott	Paraprofessional I	Replace Kristy Vandermark	ACES	0.674	8/2/2017
Jennifer Collins	Food Services Assistant	Replace Chris Ralyea	TVHS	0.50	8/7/2017
Theresa Badalamenti	Paraprofessional I	Replace Ron Scrima	ACES	0.70	8/2/2017
Elizabeth Rama	Paraprofessional II/III	Replace Webb Eliscu	EGJH	0.80	8/7/2017
Classified Resignations	Position	Reason	Site	FTE	Date
Jeanne Mayer	Food Service Assistant	Personal	TVES	0.5625	7/24/2017
Other Continuations		Reason (Replace / New)	Site	FTE	Date
Other Discontinuations	Position	Reason	Site	FTE	Date
Julie Groce	Assistant Cross Country Coach	Personal	EGJH	Varies	8/3/2017
Other New Hires	Position	Reason	Site	FTE	Date
Webb Eliscu	Social Studies Teacher - TOSA	Replace Cynthia Perksin	EGJH	0.75	7/31/2017
Jerrica Marchello	C-Team Volleyball Coach	Replace Sarah Barker	EGJH	Varies	7/31/2017
William Smith	B-Team Volleyball Coach	Replace Kelli Wilson	EGJH	Varies	7/31/2017
Aaron Gruber	Assistant Flag Football Coach	Replace Kevin Birch	EGJH	Varies	7/26/2017
Matthew Copley	Theatre Performace Extra Duty Assignment	Replace Debbie MacKinney	TVHS	Varies	7/31/2017
Lisa Nielsen	Student Council Advisor	TVES	TVES	Varies	7/31/2017
Patti Redden	Classified Substitute	New	Varies	Varies	8/7/2017