

# **STONY CREEK**

## **Joint Unified School**

### **District**



**ELK CREEK ELEMENTARY SCHOOL**

**INDIAN VALLEY INTERMEDIATE SCHOOL**

**ELK CREEK HIGH SCHOOL**

**BIDWELL POINT HIGH SCHOOL**

**Parent/Student Handbook**  
**2021-2022**

## Stony Creek Joint Unified School District

### **Mission**

*The Stony Creek Joint Unified School District is to be a safe and caring learning environment that promotes student success.*

### **Vision**

*The Stony Creek Joint Unified School District will create a learning environment that fosters initiative and responsibility where all students develop to their full potential. Students will become knowledgeable, thoughtful, contributing members of society and will be capable of entry into any career or academic path desired.*

#### Elk Creek Elementary School

3434 County Road 309  
Elk Creek, CA 95939  
(530) 968-5288

#### Indian Valley Intermediate School

5180 Lodoga-Stonyford Road  
Stonyford, CA 95979  
(530) 963-3210

#### Elk Creek High School

3430 County Road 309  
Elk Creek, CA 95939  
(530) 968-5361

#### Bidwell Point Continuation High School

3430 County Road 309  
Elk Creek, CA 95939  
(530) 968-5177

### Governing Board

Zoe Brandenberger, President	963-3287
Miranda Wycoff-Clerk	963-3093
Delana Martin	526-9773
Adrienne Haylor	(401) 829-7651

Please Note: This handbook contains information relevant to all Stony Creek Joint Unified School District students.

# Stony Creek Joint Unified School District

## Administration

Superintendent/Principal  
Office Manager/Administrative Assistant  
Academic Counselor

Kevin Triance  
Erin Callahan  
Marisol Bobadilla

## Teachers

### Elk Creek Elementary

Sarah Thompson (TK/K/1<sup>st</sup>)  
Erin Powell (2<sup>nd</sup>/3<sup>rd</sup>)  
Lynda Walter (4<sup>th</sup>/5<sup>th</sup>)

### Indian Valley Elementary

Karen Close (6<sup>th</sup>)  
Aleesha Rubini (7<sup>th</sup> & 8<sup>th</sup>)

### Elk Creek High School/Bidwell Point High School

Jeff Flynn (History, PE)	Rex Ricks (Science/Bidwell Point)
Kaitlynn Ramos (Ag/Science)	TBD (English)
Jayne Michael (Math, Life Skills)	Leslie Calzada (RSP)

## Staff

Cook  
Custodian  
Custodian  
Maintenance  
Transportation  
Aide/Bus Driver  
Aide/Van Driver  
Aide  
Aide  
Aide  
Aide  
Aide/Van Driver

Ronda Wycoff  
Jill Swearinger  
Summer Curry  
Ernie Ross  
Alyson Cox  
Abby Swearinger  
Kayleen Swearinger  
Tanesha Hernandez  
Sadie Wells  
TBD  
TBD  
Rosie Vasquez

# Stony Creek Joint Unified School District

## 2021-2022 School Calendar

July '21						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August '21						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						12

September '21						
Su	M	Tu	W	Th	F	S
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12	13	14	15	16	17	18
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26	27	28	29	30		
						20

October '21						
Su	M	Tu	W	Th	F	S
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24	25	26	27	28	29	30
31						21

November '21						
Su	M	Tu	W	Th	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
						15

December '21						
Su	M	Tu	W	Th	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						13

January '22						
Su	M	Tu	W	Th	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					20

February '22						
Su	M	Tu	W	Th	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					
						18

March '22						
Su	M	Tu	W	Th	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
						22

April '22						
Su	M	Tu	W	Th	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						16

May '22						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						21

June '22						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
						3

- School Closed/ Holidays
- Teacher in-Service Day (no school for students)
- Minimum Day
- First and Last Day of School (minimum day)
- Elementary School Minimum Day
- Summer School

Adopted 3/10/21

Our school motto this year is **PRIDE** which stands for **P**olite, **R**espect, **I**ntegrity, **D**etermination and **E**xcellence. With this new motto come certain expectations that I expect from my students and staff and also what you can expect from me.

**I expect from the students:**

- Attend school every day and be on time to class.
- Be prepared for class with all the necessary materials.
- Complete your school work to the best of your ability.
- Keep your school clean and litter free.
- Be compliant to school rules and policies.
- Be respectful and courteous to everyone.
- Model and promote good character traits such as being honest, empathetic and having integrity.
- If you don't understand, ask for assistance from your teachers
- Maintain and promote a safe and productive learning environment.

**What I expect from my teachers and staff:**

- Set clear expectations in your classroom regarding behavior, school work policy and grading.
- Transparent grading practices.
- Good organization and classroom management.
- Teachers' interaction with students and student centered lessons that engage and challenge students.
- Small group instruction for math, reading and writing.
- Be courteous, helpful and respectful to parents and students
- Communicate with students and parents regarding concerns with students.
- Provide a safe, engaging and meaningful academic program for your students.

**What you can expect from the school administration:**

- Provide a vision and clear direction for academic success for all students.
- Create a school climate that is safe and hospitable to education.
- Use data as a basis of decision making and improvement.
- Open communication with parents, students and staff.
- Be visible in the classrooms and on the school campuses.
- Firm and consistent decision making.
- An advocate for staff, students and our school.
- Promote an expansion of school programs.

## HABITS OF MIND

(After Arthur L. Costa and Bena Kallick, *Habits of Mind: A Developmental Series*, Copyright c 2000)

The Habits of Mind are an identified set of 16 problem solving, life related skills, necessary to effectively operate in society and promote strategic reasoning, insightfulness, perseverance, creativity and craftsmanship. The understanding and application of these 16 Habits of Mind serve to provide the individual with skills to work through real life situations that equip that person to respond using awareness (cues), thought, and intentional strategy in order to gain a positive outcome.

1. **Persisting:** Sticking to task at hand; Follow through to completion; Can and do remain focused.
2. **Managing Impulsivity:** Take time to consider options; Think before speaking or acting; Remain calm when stressed or challenged; Thoughtful and considerate of others; Proceed carefully.
3. **Listening with Understanding and Empathy:** Pay attention to and do not dismiss another person's thoughts, feeling and ideas; Seek to put myself in the other person's shoes; Tell others when I can relate to what they are expressing; Hold thoughts at a distance in order to respect another person's point of view and feelings.
4. **Thinking Flexibly:** Able to change perspective; Consider the input of others; Generate alternatives; Weigh options.
5. **Thinking about Thinking (Metacognition):** Being aware of own thoughts, feelings, intentions and actions; Knowing what I do and say affects others; Willing to consider the impact of choices on myself and others.
6. **Striving for Accuracy:** Check for errors; Measure at least twice; Nurture a desire for exactness, fidelity & craftsmanship.
7. **Questioning and Posing Problems:** Ask myself, "How do I know?"; develop a questioning attitude; Consider what information is needed, choose strategies to get that information; Consider the obstacles needed to resolve.
8. **Applying Past Knowledge to New Situations:** Use what is learned; Consider prior knowledge and experience; Apply knowledge beyond the situation in which it was learned.
9. **Thinking and Communicating with Clarity and Precision:** Strive to be clear when speaking and writing; Strive to be accurate when speaking and writing; Avoid generalizations, distortions, minimizations and deletions when speaking and writing.
10. **Gathering Data through All Senses:** Stop to observe what I see; Listen to what I hear; Take note of what I smell; Taste what I am eating; Feel what I am touching.
11. **Creating, Imagining, Innovating:** think about how something might be done differently from the "norm"; Propose new ideas; Strive for originality; Consider novel suggestions others might make.
12. **Responding with Wonderment and Awe:** Intrigued by the world's beauty, nature's power and Vastness for the universe; Have regard for what is awe-inspiring and can touch my heart; Open to the little and big surprises in life I see in others and myself.
13. **Taking responsible risks:** Willing to try something new and different; Consider doing things that are safe and sane even though new to me; Face fear of making mistakes or of coming up short and don't let this stop me.
14. **Finding Humor:** Willing to laugh appropriately; Look for the whimsical, absurd, ironic and unexpected in life; Laugh at myself when I can.
15. **Thinking Interdependently:** Willing to work with others and welcome their input and perspective; Abide by decisions the work group makes even if I disagree somewhat; Willing to learn from others in reciprocal situations.
16. **Remaining Open to Continuous Learning:** Open to new experiences to learn from; Proud and humble enough to admit when I don't know; Welcome new information on all subjects.

**STONY CREEK JOINT UNIFIED SCHOOL DISTRICT**  
**Mandated Notification for All Students**

Children with disabilities who require changes to the basic meal (such as supplements or substitutions) are required to provide documentation with accompanying instructions from a licensed physician. This is to ensure that the modified meal is reimbursable, and to ensure any meal modifications are medically appropriate for the child.

- In order to minimize a chance of misunderstanding, it is recommended that the school food service, at a minimum maintain written instructions or guidance from a licensed physician
- School food service staff must follow these instructions that have been prescribed by the physician

Stony Creek Joint Unified School District assures all dietary accommodation will meet USDA requirements.

## STONY CREEK JOINT UNIFIED SCHOOL DISTRICT ABSENCE POLICY FOR ALL STUDENTS

**VERIFYING ABSENCE BY NOTES:** A student absent from school is responsible for verifying the reason for his/her absence either with a note or a telephone call from a parent/guardian. Students must take their absence note to the office before school begins, at break, during lunch or after school. **Students must clear the absence within three days (72 hours) or receive a truancy.**

Only parents or legal guardians can provide a note for a student's absence. Older brothers, sisters, relatives, or neighbors cannot legally write a note for student's absence. **A student who is 18 does not gain the right to receive unverifiable absences or off campus passes. Absences result in a loss of learning time for students and revenue for students' education and should be avoided when possible. Students with excessive absences will be referred to the Student Attendance Review Board. (SARB)**

**TARDIES:** Three unexcused tardies may require lunchtime detention. Some teachers may require that the student make up the missed time with them. Additional tardies may result in further consequences. If the tardies continue they will be counted as un-excused absences. Tardies will begin at zero (0) at the beginning of each quarter; time owed in detention must be served. If the student does not serve detention, he/she will be ineligible for any school activity, may face suspension, or could be referred to a Student Study Team. Students with a valid excuse for being tardy should go to the office first before returning to the classroom. Seniors must serve their consequences before they can receive their diploma or participate in the graduation ceremony.

**ILLNESS:** If a student becomes ill during school, he/she must report to the office. Student must have parent/guardian permission to leave campus.

**OFF-CAMPUS PASSES:** Off campus passes are issued by the office in those cases when a student must leave school during the school day for a verifiable reason, such as a health care appointment, family emergency, etc. Regardless of a student's age, the office has the right to verify the reason(s) or destination(s) requiring an off-campus pass. To get an off-campus pass, a parent must write a note, which must be presented by the parent or student to the office **before school begins**. Parent/Guardians may phone in to request that the student be given an off-campus pass. However, the office must receive the note or phone call long enough in advance to obtain verification and/or contact the student.

**CUT OR TRUANCY POLICY:** Being absent without permission or verification, skipping class, or cutting class is considered truancy which may be referred to the Student Attendance Review Board (SARB). A truant student will be denied the right to make-up work or turn in any test, quizzes, reports, homework, class assignment, etc. due on the day or period he/she has been given a "Cut"/Truancy. Any student found off-campus, cutting, or on-campus out of class, without proper hall or off-campus pass, may be assigned a school suspension immediately. School discipline is as follows:

Recommended Minimum: Two days of detention-Parent contacted.

Recommended Maximum: One day of school suspension or possible home suspension and Parent contacted.



## **UNEXCUSED ABSENCES**

The Stony Creek Joint Unified School District  
Board Policy            Unexcused Absences  
Education Code 48260 – 48262 (Truancy)

In order to provide a reasonable opportunity for the student's parent/guardian to explain the absences, the parent/guardian has three (3) school days to explain the absence to the office.

To implement this Board Policy, the Stony Creek Joint Unified School District will follow these procedures:

1. Send a letter or phone home to parent/guardian and the School Attendance Review Board when a student has accumulated five (5) days of unexcused absences in one or more classes in a semester
2. Send a letter home to parent/guardian and the School Attendance Review Board when a student has accumulated seven (7) days of unexcused absences in one or more classes in a semester.
3. Students who receive a failure due to accumulating ten (10) days of unexcused absences in three (3) or more classes may be referred to an alternative education program and the School Attendance Review Board for the remainder of the semester.

**BOARD POLICY****NUMBER: 5013.9****HEAD LICE**

The Governing Board believes that the District's head lice management program will emphasize correct diagnosis and treatment of head lice in order to minimize disruption of the education process and to reduce the number of student absences resulting from head lice.

School employees shall report all suspected cases of head lice to administration. If a student is found with active, adult head lice, he/she shall be excluded from attendance.

The Superintendent or designee is directed to promulgate a regulation in furtherance of this policy.

*Policy adopted 10/8/2008*

**ADMINISTRATIVE REGULATION****NUMBER: 5013.9****HEAD LICE****Regular Screening**

The Stony Creek Joint Unified School District will conduct a head lice screening program for students in kindergarten through eighth grade. Students' heads will be checked for lice on Fridays, as scheduling permits, in accordance with CA Ed. Code 49451.

**Exclusion from School**

If a student is found to have active adult head lice, District personnel will contact the parent or guardian to have the child removed from school. Parents should be given information and resources regarding the treatment and removal of lice. If a student is found to have active lice, the student will be reexamined at school on return to school and prior to return to class. If no active lice are found, the child will be admitted to school. The student will be rechecked during normal weekly checks. Students may not return to school transportation until cleared and must be transported by a parent until cleared.

Students will not be excluded from school when an examination reveals the presence of nits; however, he/she will be excluded when active louse/lice are present. Siblings and other students residing in the residence of students found with head lice will also be checked. When a student is found with lice, he/she must return with no lice or nits. Students must be returned by a parent/guardian after being sent home with lice. District personnel will contact the parent or guardian and provide information regarding the removal of nits. Students who are found with nits will be checked daily until no nits are present to ensure that the nits have not hatched.

**Chronic Cases**

Head lice are considered chronic when the student has had active lice either:

- \* During three (3) separate screenings during the school year; or
- \* For six (6) consecutive weeks

IF a student has been found to have live lice upon the third consecutive screening, the parent/guardian must provide a written notice from a licensed medical practitioner that states that treatment plans have been discussed and the parent has received education regarding the life cycle and treatment of head lice. In addition, the District will assist parents with obtaining resources to assist with the removal of lice.

**Students with chronic cases of lice will be checked routinely after readmission to school.**

**Privacy**

District staff shall maintain the privacy of students identified as having head lice and excluded from attendance. Lice checks shall be conducted in the office or other private area to ensure that students' privacy is protected.

*Policy adopted 10/8/2008 and Revised 12/2009*

*Revised 6/15/2011*

**ANNUAL NOTIFICATION OF SELECTED EDUCATION CODE PROVISIONS AFFECTING  
PARENT/STUDENT RIGHTS  
2021-2022 SCHOOL YEAR**

**ATTENDANCE**

- **COMPULSORY SCHOOL ATTENDANCE (Ed. Code Sections 48200, 48400)**  
The law states that school attendance of children and youths between the ages of 6 and 18 are subject to compulsory full-time attendance. All youths 16 to 18 are subject to compulsory continuation education attendance. For every out-of-school youth under 18, a legal disposition is required.
- **RESIDENCY REQUIREMENTS FOR SCHOOL ATTENDANCE (Ed. Code Section 48204)**  
To establish the right for attendance in a school district, a child of compulsory attendance age (6-18 years) must be living with a parent, relative, guardian, or a foster parent who resides in the district and must provide proof of residency in the school district. If one or both parents of an elementary pupil are employed within the district, residency may be established. If a parent has any questions regarding the residency of his or her child, that parent should contact the Superintendent.
- **JUSTIFIABLE ABSENCES (Ed. Code Sections 46010, 48205, 48980)**  
Absence from school is allowed only for justifiable personal reasons (health, court appearance, attendance at a funeral, religious holidays, your child is the custodial parent of a child who is ill or has a medical appointment during school hours, employment interview, jury duty, serving as a member of a precinct board for an election). Assignments and tests missed may be made up if appropriate. Any pupil absent from school for justifiable personal reasons shall not have his/her grade reduced or lose academic credit when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time.

**INTERDISTRICT/INTRADISTRICT ATTENDANCE AGREEMENT**

- **INTERDISTRICT AGREEMENT (Ed. Code Sections 46600, 48204, 48980)**  
A parent/guardian residing outside of the district boundaries may apply for an Interdistrict Attendance Agreement for their child to attend schools in the Stony Creek Joint Unified School District. A parent/guardian residing within the district boundaries may apply for an Interdistrict Attendance Agreement for their child to attend a school in another district.
- **INTRADISTRICT AGREEMENT (Ed. Code Sections 35160.5, 46600, 48980)**  
A parent/guardian residing within the Stony Creek Joint Unified School District may apply for their child to enroll in any school within the District providing they complete an Intradistrict Agreement. A parent/guardian must submit the Intradistrict Agreement to the school they would like their child to attend by June 30 of each year to be eligible for admission to the school the following year under the District's Open Enrollment Policy.

## HEALTH

- Your child and family may be eligible for free or low-cost health coverage. For information about health care coverage options and enrollment assistance, go to [www.CoveredCA.com](http://www.CoveredCA.com).
- All individuals, including students, staff, and community members are prohibited from using tobacco products on district property, including vehicles, buildings, parking areas, grounds, and at district events.
- IMMUNIZATION REQUIREMENTS (CCR Title 17 Sections 6020, 6035)  
Before initial enrollment in California public schools, certain immunization requirements must be met: polio, measles, rubella, mumps, and DTP Booster requirements must be taken as required by law. Upon enrollment after August 1, 1997, children entering school or a child care and development program at the kindergarten level or below shall also present evidence of immunization against hepatitis B. Children, who have not reached the age of four years, six months shall also present evidence of immunization against haemophilus influenza type b. (Health and Safety Code 120335) All students entering or advancing to 7<sup>th</sup> grade shall present evidence of the Tdap immunization against tetanus, diphtheria, and pertussis (whooping cough) and a second dose of measles-containing vaccine (MMR). Chicken Pox immunization is required.
- ADMINISTRATION OF PRESCRIBED MEDICATION FOR PUPIL (Ed. Code Sections 49423, 49480)  
A designated school employee will administer prescribed medication during the school hours only upon written request of both the physician and the parent(s) or the guardian. All student medications must be kept in the office. State law requires that the parent(s) or guardian notify the Principal when their child is on continuing medication for a nonepisodic condition, example: asthma, hay fever, hyperactivity, diabetes, epilepsy, etc.
- MEDICAL AND HOSPITAL SERVICES (Ed. Code Sections 49470-49474) Pupils injured at school or school-sponsored events or while being transported may be insured at District or parent expense. If the District does not provide insurance, the parent will be notified in writing.
- EVALUATION OF VISION AND HEARING (Ed. Code Sections 49452-49457)  
Evaluation of vision and hearing of a child (tests for visual acuity, color vision, and impaired hearing) by the school nurse or other authorized person, if authorized, will be made upon first enrollment and at least every third year thereafter until the child has completed the eighth grade. The evaluation may be waived upon presentation of an appropriate certificate from a physician or optometrist. This provision does not apply if the parent files with the Principal a written statement to a well-recognized faith or teachings, which depend on prayer for healing.
- SCOLIOSIS SCREENING (Ed. Code Section 49452.5)  
Every female pupil in grade 7 and every male pupil in grade 8 shall be screened for the condition known as Scoliosis (curvature of the spine). Mandatory notification to the parent or any pupil suspected of having scoliosis will include an explanation of the condition, the significance of treatment, and public services available for treatment. A statement in writing from the parent will exempt the pupil from the above screening.
- SUSPECTED CHILD ABUSE OR NEGLECT (Penal Code Sections 11166, 11172)  
The Penal Code mandates school personnel to report any incident of suspected child abuse or neglect. Failure to do so is a misdemeanor.
- CONFIDENTIAL MEDICAL SERVICES (Ed. Code Section 46010.1)  
All parents/guardians are hereby notified that all students in grades 7 through 12 may be excused from school, without the consent of the student's parent/guardian, to obtain confidential medical services.

## INSTRUCTION

- **STUDENT USE OF TECHNOLOGY** (Ed. Code Sections 48980, 51870.5)  
The District provides access for students to the Internet as an educational tool. Because the Internet is uncensored and can be misused, no student shall be allowed to use the District's access to the Internet unless the student and the student's parent/guardian first sign the District's Student Electronic Network User Agreement. The District will provide reasonable supervision of students using its access to the Internet and attempt to do what is technologically reasonable with filtering software to prevent students from obtaining access to pornographic or harmful matter. Students using the District's Internet access shall have no right of privacy in their use of that system. Staff may monitor or examine all system activities a student takes part in to ensure proper use of the system. Students who fail to abide by District Internet rules may be subject to disciplinary action, revocation of their privilege to use the system, or legal action as appropriate.

## STUDENTS

- **STUDENT RECORDS** (Ed. Code Sections 49060-49078; 20 U.S.C. Section 1232g, et. seq., 34 CFR Part 99)  
You may obtain a copy of the District policy on student records. The policy, which is located in the District office, identifies the procedures for reviewing your child's records.
- **CONFIDENTIALITY OF STUDENT RECORDS** (Ed. Code Sections 49060, et. seq., 20 U.S.C. Section 1232g, et. seq., 34 CFT Part 99)  
Parents and adult students are hereby notified that all student records are confidential, except as noted in Ed. Code Sections 49060 – 49078.
- **STUDENT DIRECTORY INFORMATION** (Ed. Code Sections 49060-49076; CCR Title 5 Sections 430-438; 20 U.S.C. Section 1232g, et. seq.; 34 CFR Part 99)  
Student directory information may be released to those cooperative agencies normally connected with the activities of a school or school district. District Policy: Parents desiring this information not be released are requested to make this known in writing to the Superintendent/Principal of your child's school.
- **STUDENT DISCIPLINE** (Ed. Code Section 35291)  
The District has established rules governing and disciplining students registered in the district. The rules are included in this handbook and you may obtain a copy of these rules from the district office.
- **GROUND FORS SUSPENSION OR EXPULSION** (Ed. Code Sections 48900, et. seq.)  
The Stony Creek Joint Unified School District adheres to the California Education Code 48900 relating to the suspension and expulsion of students. The District's Board Policies and Administrative Regulations are designed to support our discipline philosophy.

## PERSONNEL

- **NONDISCRIMINATION ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, OR HANDICAP** (Title VI and IX and 34 CFR 100.1 et. seq.; 34 CFR 106.1 et. seq.)  
The Stony Creek Joint Unified School District does not discriminate on the basis of race, color, national origin, sex, disability, age, religious creed, gender, sexual orientation, gender expression, marital or parental status, ancestry, ethnic group identification, medical condition, homelessness or foster status in its programs and activities, and provides equal access to designated youth groups. Discrimination based on protected class includes sexual harassment, sexual violence and bullying. Inquiries regarding nondiscrimination policies may be addressed to the Superintendent/Principal, Kevin Triance @ 968-5361.  
Section 504 of the Rehabilitation Act of 1973: Students and employees have the protection of Section 504 whenever a life-long activity (including learning) is adversely affected by a disabling condition. Contact the 504 Coordinator, Superintendent/Principal Kevin Triance@ 968-5361.

## EDUCATION

- ALTERNATIVE SCHOOLS (Ed. Code Section 58501)

Senate Bill 445 authorizes school districts to provide alternative schools in order to provide maximum opportunity for students. Parents/guardians may obtain information regarding alternatives by contacting the administrative office of the district.
- SPECIAL EDUCATION (Ed. Code Section 56300)

Section 56300 et. seq. provides for the education of an exceptional student requiring services and facilities, which may or may not be part of the local program, at no cost to the parent/guardian.

  - Any child, ages 0 through 21, suspected of or having a disabling condition, shall be entitled to a free and appropriate education.
  - Each pupil has the right to be referred for special education services only after the resources of the regular education program have been considered and, where appropriate, utilized (Ed. Code Section 56031).
  - Any parent/guardian is encouraged to participate in the Community Advisory Council for parents and community members for programs for students with exceptional needs.
  - Parents/guardians of pupils with exceptional needs are hereby notified of the right to electronically record the proceedings of I.E.P. meetings with 24-hour prior notice to the I.E.P. Team.
- AWARD OF ATTORNEY'S FEES (20 U.S.C. Section 1415(e))

The Individuals with Disabilities Education Act states that a court may award reasonable attorney's fees to a parent/guardian of a disabled pupil who is a prevailing party in any action or proceeding brought under the procedural safeguard's section of the Act.

**UNIFORM COMPLAINT PROCEDURES (UPC)** (*California Code of Regulations, Title 5, Sections 4600-4687*)

Stony Creek Joint Unified School District has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The District shall investigate complaints alleging failure to comply with those laws and regulations alleging discrimination, harassment, intimidation, or bullying and unauthorized charging of pupil fees for educational activities. The District shall seek to resolve, at the local level, those complaints in accordance with the procedures set out in Sections 4600-4687 of the Title 5 Regulations and the policies and procedures of the District.

The Uniform Complaint Procedure (UCP) complaint is a written statement alleging discrimination, harassment, intimidation, or bullying of a student based on the actual or perceived characteristics set forth in Penal Code Section 422.5 and Education Code Section 220 which includes; actual or perceived sex, sexual orientation, gender, gender identity, gender expression, race or ethnicity, ethnic group identification, ancestry, nationality, national origin, religion, color, mental or physical disability, age, or on the basis of a person's association with a person or group with one or more of these actual or perceived categories, in any program or activity it conducts or to which it provides significant assistance, or a violation of a federal or state law or regulation. Further information can be obtained at the District Office, located at Elk Creek Junior/Senior High School at 3430 County Road 309, Elk Creek, CA 95939 (530) 968-5361

## **FACILITIES**

- **SCHOOL ASBESTOS INSPECTIONS AND MANAGEMENT PLANS**

The management plan includes the inspections, response actions, post response action activities, periodic inspections and operations, and maintenance activities. It also includes the names of the inspector, the management planner, OLA's management plan required forms, and the documentation of all significant events including any fiber release episodes. All data relating to asbestos activities will be entered into the plan within 30 days of the event. Copies of the District's entire plan are located in the Maintenance Department Office. Individual plans are available at the Superintendent/Principal's office at each site. The management plan(s) are available for reviewing during regular business hours. A nominal duplicating fee may be charged for those who wish to obtain copies of the plans.



**MEDICAL EXEMPTIONS FROM PHYSICAL EDUCATION:** PE exemptions are handled by the PE teacher. Students requesting more than one day of excuse must bring a note from the parent or doctor. Students who do not participate in PE will not be eligible for PE credit.

**OFF LIMITS AREAS:** It is necessary that certain areas of the campus be declared “off-limits” for all or part of the school day. The area behind the *outdoor* basketball court and the football/baseball field are off-limits during the day except when under the direct supervision of a teacher. Students may not be off the path when movement is required up or down the hill between the two schools.

**PROGRESS REPORTS:** Parents are encouraged to monitor homework and call the school if their student does not bring work home and/or they are concerned about their student’s progress. Every reasonable effort will be made to inform students and parents when a student’s work is deficient in a class. This process involves the use of 5-6 week progress reports, report cards, telephone calls to parents, notes and conferences with parents and any combination thereof. A written Academic Progress Report will be completed as necessary by the teacher if a problem is present. The teacher will retain one copy and the other copy will be placed in the student’s active file. Parents will be handed or mailed a copy of the Progress Report and is encouraged to request a conference with the teacher.

# STONY CREEK JOINT UNIFIED SCHOOL DISTRICT APPROPRIATE SCHOOL ATTIRE POLICY FOR ALL STUDENTS

## DRESS CODE

1. Students should maintain a high degree of cleanliness in personal hygiene and clothing (California Code of Reg: Title 5, Section 302, Reg. 77).
2. Backpacks must adhere to requirements in #3 in this list and must be the size typically sized for students. Oversized backpacks and/or duffels may not be taken into classrooms. Duffels containing sports equipment must be left in gym or secured with the Athletic Director.
3. Sexual, alcohol, tobacco and/or drug related pictures, ads, writings, logos, insignia are not allowed on clothing, person and/or materials at school, including backpacks and may result in confiscation for return to parents and/or suspension of a student. Other graphics may not be allowed at the discretion of the Superintendent.
4. Boys and girls must remove sunglasses and/or hats in all classrooms and school buildings. The no hat rule includes stocking caps, bandanas, or hairnets of any color.
5. No chains serving as belts or to secure wallets are allowed on campus.
6. At the discretion of the school administrators, trench coats and other large coats are to be checked in at the office prior to school and checked out after school.
7. Students must wear shoes at all times.
8. All clothing must be worn right side out and may not have slits or tears in the cloth that are excessively revealing. Clothing must not expose undergarments.
9. All straps on bib overalls must be fastened over the shoulder.
10. Buttons on bib overalls, on sides near the hips, must be fastened.
11. All clothing must have appropriate hems and may not drag on the ground. No frayed hems.
12. Modesty is required. Shorts or skirts that are deemed distracting are not allowed on campus. Short-shorts may not be worn at school. All shorts must be no shorter than the middle knuckle of the middle finger when arms are straight at sides, with a 3" minimum in-seam. "Distracting" will be the call of the teachers and/or administrators.
13. No halter tops. Midriff cannot be displayed, and person must be able to lift arms overhead without exposing skin.
14. No sheer blouses, braless outfits, tube tops, strapless garments, open back tops, camisoles, spaghetti straps or open side tops for boys or girls. Straps for top must be at least 1" in width.
15. No oversized pants without belt at the waist and no overly tight pants. No "sagging" or intentionally pulled down clothing.
16. Gang attire varies and changes. What is gang attire will be the call of the school administration. A student will be asked to change and warned not to wear it again. Garments such as bandanas will be confiscated and returned to a student's parents. Repeated offenses can include a one or two day suspension. If a student is on probation, gang attire will be reported to his/her probation officer.
17. No gang names or writing (script initialing) on clothing or body. Gang related tattoos must be covered at all times, including during athletic activities. Violation of this rule of any kind may result in school suspension and/or be reported to a probation officer or law enforcement.
18. No dangerous objects such as spiked collars, rings, and wristbands, which will be the call of the teachers and administration.

**STANDARD OPERATING PROCEDURE FOR  
VIOLATIONS OF THE STUDENT DRESS AND GROOMING CODE**

**If a student is suspected of violating the dress and grooming code, the violation should be reported to the appropriate administrator.**

**The administrator, or his/her designee, shall make the determination that the student may be violating the dress and grooming code. If it is determined that the student is in violation, the student shall be asked to remedy the violation by one of the following solutions:**

- 1. Obtain acceptable clothing from the student's PE locker.**
- 2. Obtain acceptable clothing from those items donated from parent volunteers.**
- 3. Contact parent to bring acceptable clothing to the student (student will wait in appropriate administrator's office, and the parent must be forthcoming within a reasonable period of time.).**
- 4. Parent to contact the office to obtain an off-campus pass to then allow student to go home and change into acceptable clothing.**
- 5. Purchase clothing from the student store.**

**If the violation cannot be remedied by any of the above solutions, the student shall be sent to school suspension for the remainder of the school day and can be suspended for repeated violations.**

## **Student Conduct**

Stony Creek Joint Unified Schools believe that all students can be successful in a safe and productive learning environment. Our expectations are meant to guide students towards making good decisions, staying safe and contributing to an educational climate where all students can learn and all teachers can instruct. Students are to work and promote a healthy learning environment by following school rules and by working with their peers and teachers.

### **Norms & Expectations**

- Attend school every day and be on time to class
- Be prepared for class with all the necessary materials
- Complete your school work to the best of your ability
- Keep your school clean and litter free
- Be compliant to school rules and policies
- Don't be disrespectful
- Model and promote good character traits such as being honest, empathetic and having integrity
- If you don't understand, ask for assistance from your teachers
- Maintain and promote a safe and productive learning environment
- Treat school equipment, books and equipment with care
- No inappropriate conduct: throwing items, pushing, groping, rough play that may result in injury
- Use of appropriate language
- Don't cheat or plagiarize
- Stay out of restricted areas

### **PRIDE**

- Polite: courteous in speech and language to others
- Respect: honor those and show appreciation to everyone you meet
- Integrity: be honest and a person of your word
- Discipline: stay focused and don't get distracted
- Excellence: always strive to do your best

### **List of Prohibited items at school**

- Gum, Sunflower Seeds
- Food or drinks (water bottles are allowed on campus)
- Cell phones or electronic devices are allowed, however they may not be used in any way during class time
- Laser Pens
- Items of clothing with suggestive or explicit images or wording
- Tobacco, alcohol, drugs or any unlawful substances
- Weapons, real or look alike toys

## **Stony Creek Joint Unified School District Discipline Rules and Consequences Policy**

All school rules will be enforced using the following matrix as a guide. Staff and administration treat each situation on an individual basis and, after investigation of the facts, determine what consequences or action may take place. Parents/Guardians of students who receive a formal suspension for any offense will be expected to attend a meeting with the school administrator before the student returns to school. All rules are contained within the California Education Code (48900-48915). *Any student in violation of California Education Code may result in a suspension or recommendation for expulsion in lieu of the consequence matrix or regardless of the level of the consequence.*

Stony Creek Schools use a proactive approach to student discipline which includes clearly communicating our expectations for student behavior. Reinforcing positive behavior and proactively responding to behavior that goes against our agreed-upon school norms and behavior expectations.

The following is a list of possible school-level interventions that may be implemented as a response to student offenses in addition to the options listed in the matrix:

### **Education Code: 48900-48915**

Students who display inappropriate behavior may be subject to suspension as outlined in Education Code 48900-48915. A student may be suspended or expelled for acts which are related to school activity or attendance while: a) on school grounds; b) going to or from school; c) going to, coming from, during the lunch period whether on or off campus, and during or while going to or coming from a school sponsored activity. It is the intent of the school district that alternatives to suspension or expulsion by imposed measures towards any and all pupils who have committed any of the acts whenever possible, keeping in mind all decisions are made in the best interest and safety of the student and the school (Ed. Code 48900(v)).

Students who are threatened with removal from school, depriving them of the fundamental right to a publicly financed education are entitled to notice of the grounds for the removal and an opportunity to be heard. Suspension will be imposed when other means of correction fail to bring about proper conduct. (Ed. Code 38900.5). Any student violation of California Education Code may result in a suspension or recommendation for expulsion in lieu of consequence of the level of consequence.

### **Education Code 48910**

A teacher may suspend any pupil from class for any of the acts enumerated in Section 48900 for the day of the suspension and the following day. (See Education Code 48910)

### **Education Code 48900.6**

Students may serve Community Service on school grounds during non-school hours instead of suspension.

**Education Code 44807:** A student in grades 4-12 may be assigned afterschool detention for up to one (1) hour. In the event the child rides a bus and detention is necessary, the parent will be required to arrange for transportation. Parents and students will receive prior notification of the afterschool detention date. If you have extenuating circumstances, you must write a note to the Principal in advance so your student can serve their detention during recess. Failure of a student to attend a detention may result in suspension.

**Level 1-Level 3 refers not to the number of incidents but to their SEVERITY**

**Cheating, Plagiarism/Forgery:**

**Level 1 infraction may include:**

Cheating  
Copying another person's work  
Plagiarism  
Dress Code  
Violation of internet agreement  
Prohibited items at school  
Tardy, Cutting  
Using unauthorized materials  
Being in restricted areas without permission  
Disrespect

**Teacher Options: Level 1/2 Consequences:**

Parent Contact  
Behavior Reflection  
Apology  
Alternative Assignment  
Teacher/Student Conference  
Parent attend school for a day  
Lunch Detention  
Structured Activities: check in/check out, more supervision during unstructured times, chaperones, remain on campus for lunch, etc.  
Administrative meeting with student & teacher  
Office referral  
Student uses PE clothes/school clothes

**Repeated occurrence of Level 1 infraction necessitates the need for administrative intervention and become level 2/3 infractions.**

**Level 2/3 Infractions may include:**

**Teacher/Administrative Options/Consequences:**

**Physical Aggression**

{Ed. Code 48900 (a)(1)(2)}  
Cause, attempt to cause physical injury to another person, fighting, throwing objects at another person

Parent /Student Conference  
Student Study Team  
Peer Mediation  
Afterschool Detention  
Contact Parent  
Structured Activities  
Behavior Contract  
Confiscation of Item/  
Parent pick-up  
Notify law enforcement  
In-School Suspension  
Suspension  
Possible expulsion  
Alternative Placement  
Recommend Counseling Services  
Community Service  
SARB

**Profanity Obscenity**

{Ed. Code 48900 (i)}  
Habitual profanity, vulgarity, verbal attacks toward another student/staff

**Defiance/Disruptive Behavior**

{Ed. Code 48900 (k)}  
Disrupting the learning environment/  
Impeding the ability for staff to do their duties/  
Willful defiance of staff, challenging or opposing authority

**Theft/Stealing**

{Ed. Code 48900 (g, I)}

Stole or attempted to steal private or School property

**Property Damage**

{Ed. Code 48900 (u, f)}

Caused or attempted to cause damage to school Or private property

**Disrespect**

Rude, discourteous to others

Offensive comments, disregard for others'

Feelings or opinions of others

**Level 3 Infractions may include all Level 1 and 2 infractions:**

**Administrative Options/  
Consequences**

**Controlled Substance:**

{Ed. Code 48900 (c, d, h, j, p, 48902)}

Possessing, using, selling, furnishing, or been under the influence of a controlled substance such as Alcohol, marijuana, prescribed medication without permission, other intoxicant of any kind

Parent contact  
Contact Law Enforcement  
Suspension from school  
Recommendation for Expulsion  
Behavior Contract  
Alternative Placement  
SARB

**Willfully used force or violence upon  
Another person except in self-defense**

Structured Supervision/  
Activities  
Student Study team

**Committed or attempted to commit robbery or extortion**

{Ed, Code 48900(e)}

**Committed or attempted to commit a sexual assault;**

**Sexual battery**

{Ed. Code 48900(n)}

As defined in Section 266, 266c, 286, 288, 288a or 289 of the Penal Code Or committed sexual battery as defined in Section 243.4 of the Penal Code

**Dangerous Object**

{Ed. Code 48900 (b, m)}

Possession, using, selling or furnishing a real or imitation firearm, knife, explosive or other dangerous weapon or object

**Harassment/Bullying/Intimidation**

{Ed. Code 48900(o, r, q, 48900.2, 48900.3, 48900.4)}

Intentionally and repeatedly mistreating or instilling in others;

Making threatening remarks or comments, retaliation or threat of retaliation, using verbal, physical, or using an electronic device to inflict fear, harm or contributing to an offensive or hostile environment for others

**Violations of Education Code 48915 require mandatory Suspension/Recommendation for Expulsion**

- \* (A) Willfully used force or violence upon the person of another, except in self-defense
- \* (B) Possession of a knife or other dangerous object of no reasonable use to the pupil
- \* (C) Unlawful possession of any controlled substance listed in chapter 2 (commencing with Section 11053) Division 10 of the Health and Safety Code, except for either of the following:
  1. The first offense for possession of not more than one avoirdupois ounce of marijuana, other than concentrated cannabis.
  2. The possession of over-the-counter medication for use by the pupil for medical purposes or medication prescribed for the pupil by a physician.
- \* (D) Robbery or Extortion
- \* (E) Assault or Battery, as defined, on a school employee (Section 240 and 242 Penal Code)
- \* (F) Possession, selling or otherwise furnishing a firearm
- \* (G) Brandishing a knife at another person
- \* (H) Unlawfully selling a controlled substance (Section 11053) Division 10 Health and Safety Code
- \* (I) Committing or attempting to commit sexual assault or sexual battery as defined in section Ed. Code 48900 (n)
- \* (J) Possession of an Explosive
- \* (K) Ed. Code 48900.7: Terrorist Threat against school officials or school property or both

**See the School Safety Plan, School Board Policy or Education Code for more details regarding school district policy.**



**STONY CREEK JOINT UNIFIED SCHOOL DISTRICT  
STATE EDUCATION CODE PERTAINING TO ALL STUDENTS**

A pupil shall not be suspended from school or recommended for expulsion unless the Superintendent or Principal of the school in which the student is enrolled determines that the pupil has:

- (a) Caused, attempted to cause, or threatened to cause physical injury to another.
- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the Principal or the designee of the Principal.
- (c) Unlawfully possessed, used, sold or otherwise furnished, or been under the influence of any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code (HSC), an alcoholic beverage or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 of Division 10 of the HSC, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stolen or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or any products containing tobacco or nicotine products, or any electronic nicotine delivery systems (ENDS), such as electronic cigarettes, electronic hookahs, and other vapor emitting devices, with or without nicotine content, which mimics the use of tobacco products and including but not limited to, cigarettes, cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Had unlawful possession of, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the HSC,
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in section 261, 266a, 286, 288a or 289 of the Penal Code or committed a sexual battery as defined in Section 243 of the Penal Code.
- (o) Harassed, threatened or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against the pupil for being a witness, or both.

**48900.2** Suspension for Sexual Harassment.

**48900.3** Suspension for Hate Violence-caused, attempted to cause, or threatened to cause, or participated in an act of hate violence.

**48900.4** Suspension For Prohibited Actions-(if a) pupil has intentionally engaged in harassment, threats, or intimidation, directed against a pupil or group of pupils, that is sufficiently severe or pervasive to have the actual and reasonable expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of the pupil or group of pupils by creating an intimidating or hostile educational environment.

**48900.7** Additional Grounds for Suspension or Expulsion; Terroristic Threats Against School Officials, School Property, or Both.

(a) In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the Superintendent or the Principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property or both.

(b) For the purposes of this section, "terroristic threat" shall include any statement, whether written or oral, by a person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is not intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.

**48901.5 Electronic Signaling Device; Possession or Use Prohibited; Exception**

(a) No school shall permit the possession or use of any electronic signaling device, that operates, through the transmission or receipt of video waves, including, but not limited to, paging and signaling equipment, by pupils of the school while the pupils are on campus, while attending school-sponsored activities, or while under the supervision and control of school district employees, without the prior consent of the Principal or his or her designee. No pupil shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician and surgeon to be essential for the health of a pupil and use of which is limited for purposes related to the health of the pupil.

(b) The governing board of each school district shall take all steps it deems practical within existing resources to discourage pupils from possessing or using electronic signaling devices, except where the use of an electronic signaling device is essential for the health of the pupil.

**48903 Twenty Days of Suspension** – Any combination of school suspension or home suspensions that equal 20 days in a school year will give the school grounds to recommend expulsion or transfer of a student to an alternative education program. After the 8<sup>th</sup> school suspension, a student may be suspended from the school for up to five days.

**Scholastic Dishonesty:** All class work, homework, and tests should be done specifically by the person who submits the work as his or hers. Copying another person's work is considered cheating. Teachers have discretion to apply action in cases of scholastic dishonesty.

**Altering/forging notes:** Students found guilty of forging signatures, altering absence slips or notes will be subject to disciplinary action. Notes of any kind for any reason may not be signed by a student even if he/she has been given permission to do so by a parent or guardian.

First Offense:	Detention
Second Offense:	In-School Suspension

**SEXUAL HARASSMENT:** It is crucial that the Stony Creek Joint Unified School District maintains an academic and work environment that protects the dignity and promotes the mutual respect of all employees and students. Sexual harassment of employees or students will not be tolerated. The Board considers sexual harassment to be a major offense, which may result in disciplinary action up to and including dismissal of an offending employee and expulsion of an offending student. Complaints or other issues of sexual harassment by students should be directed to the Principal. No individual will suffer reprisals for reporting any incidents of sexual harassment or making any complaints. All members of the school community shall treat any matter involving sexual harassment confidentially.

**DEFINITION:** Sexual harassment consists of unwelcome advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature that are made by someone from or in the work or educational setting. Sexual harassment may be implied under any of the following conditions:

1. Verbal Harassment- Derogatory comments, jokes, or slurs, graphic verbal commentaries about an individual's body/dress, sexually degrading words used to describe an individual.
2. Physical Harassment- Unnecessary, unwanted or offensive touching or impeding or blocking movement.
3. Visual Harassment- Derogatory or offensive posters, cards, cartoons, graffiti, drawings, or gestures; suggestive or obscene notes or invitations.
4. Sexual Favors- Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature for a conditional benefit that unreasonably interferes with an individual's performance or creates an offensive environment.
5. Reprisals- Making threatening statements or gestures of revenge or retaliation after a negative response to any form of sexual harassment. Students may contact the California State Department of Education at:

Department of Education, Division Sexual Harassment  
721 Capitol Mall, Sacramento, CA 94244-2720  
(916) 934-2451

## EXPULSION GUIDELINES FOR PRINCIPALS

<p>The Principal must immediately suspend and recommend expulsion when the following occurs at school or at a school activity. The board must expel upon a finding that the student committed the act. (Ed Code 48915(c))</p>	<p>The Principal must recommend expulsion unless the Principal or Superintendent finds that the expulsion is inappropriate due to particular circumstances. (Ed Code 48915 (c))</p>	<p>The Principal may recommend expulsion when either:</p> <ol style="list-style-type: none"> <li>1. Other means of correction are not feasible or have reportedly failed to bring about proper conduct.</li> <li>2. Due to the nature of the act, the presence of the pupil constitutes a continuing danger to the physical safety of the student or others. (Ed Code 48915 (b))</li> </ol>
<p>1. Possessing, selling, or furnishing a firearm. Possession must be verified by a school employee.</p>	<p>1. Causing serious physical injury to another, except in self-defense.</p>	<p>1. Caused, attempted, or threatened to cause physical injury to another.</p>
<p>2. Brandishing a knife.</p>	<p>2. Possession of any knife, explosive, or other dangerous object of no reasonable use to the student.</p>	<p>2. Caused or attempted to cause damage to school property.</p>
<p>3. Unlawful selling of a controlled substance.</p>	<p>3. Unlawful possession of any controlled substance except for the first offense for the possession of not more than one ounce of marijuana.</p>	<p>3. Stole or attempted to steal school property or private property.</p>
<p>4. Committing or attempting to commit sexual assault or sexual battery.</p>	<p>4. Robbery or extortion.</p>	<p>4. Committed an obscene act or engaged in habitual profanity or vulgarity.</p>
<p>5. Hate violence.</p>	<p>5. Act of assault or battery upon any school employee.</p>	<p>5. Possessed or used tobacco or any tobacco products.</p>

The administration will follow the Standard Operating Procedure for Violations of the Student Dress and grooming Code. Students habitually violating the dress and grooming code will be subjected to further disciplinary action as stated in the Stony Creek Joint Unified School District Violations of Discipline Code.

## **PLAYGROUND SAFETY RULES FOR ELK CREEK ELEMENTARY AND INDIAN VALLEY STUDENTS**

1. Respect the playground supervisor at all times.
2. Students are not to play with sticks.
3. No playing in or around restrooms or areas designated off limits.
4. Swings are to be used appropriately: Swing sitting down, one person on a swing at a time. No swinging sideways, do not run through the swings when someone is swinging. Do not bail or jump out of swings. **Play Safe! Be Safe!**
5. No student is allowed on the playground without adult supervision.
6. Students are not to cross streets or climb fences to retrieve a ball without the playground supervisor's permission.
7. Tree climbing and climbing the slide are not allowed.
8. Physical contact activities, such as tackle football, are not allowed.
9. Playing tag on playground jungle gyms, slides, etc. is not allowed.
10. Students must have shoes on at all times.
11. During rainy weather, the playground supervisor or teacher will direct where recess activities will be held.
12. Students need to check with their teacher before bringing athletic balls, equipment, etc., from home. Items brought from home need to be clearly marked to identify its owner, and the school cannot be responsible for these items.

### **Violations of the rules:**

1<sup>st</sup> Offense: Warning (verbal)

2<sup>nd</sup> Offense: 5 minute "Time Out"

3<sup>rd</sup> Offense: Loss of 1 recess, call home

## STUDENT ACTIVITIES FOR ELK CREEK JR/SR HIGH SCHOOL STUDENTS

### Student Council

A.S.B. Officers are elected to the following positions:

*President Vice-President Secretary Treasurer Historian Representative to the Board*

The Student Council has the responsibility of directing and supervising all campus organizations and activities. They will serve for a term of one school year. The Student Council will meet weekly to act on various proposals as they arise. The Student Council Officers must maintain grades of C+ or better.

### Student Representatives

Within the first few weeks of school, each grade level will nominate and elect a representative and an alternate. Every representative has a vote on the Student Council. One of their main purposes is to "bridge the gap" between the student body in general and the Student Council in their projects during the year.

**TEXTBOOKS:** Textbooks will be issued during the first week of school. Students will be charged for books that are marked in or excessively used. Failure to clear fines for texts, library books and/or materials may result in school records and/or a diploma being withheld.

**ELECTRONIC DEVICES:** Electronic devices (cellular telephones, I-Pods, tablets, MP-3 players, etc.) are not allowed at school. If the item is visible on campus, the item will be confiscated and returned to the student's parent/guardian only. Such devices will be allowed in school vehicles for students going to and from a field trip/athletic event.

**HALL PASS:** All students must have a pass when they leave a classroom during a class period. Students are encouraged to use the restroom during the break times.

**HOMEWORK:** Homework is required in most of the Jr/Sr High School courses. The amount & frequency will depend upon the difficulty of the course. Expect an average of ½ hr of homework per class per night. Homework grades may be used in part to determine the course grade. Students absent from class should meet with the teacher for any missed assignments. Parents are strongly encouraged to monitor their student's completion of homework in order to ensure their son or daughter's success.

**CLASS LOAD:** Each student must register for seven classes. Exceptions to this requirement must be made through an administrator and generally require written permission from the parent.

**MAXIMUM CREDIT:** Students may enroll in a maximum of 50 credits per semester during the regular school year and a maximum of 10 credits for each summer school experience. All summer classes must have prior written approval by ECHS administration. Exceptions require approval from the administrator.

**DROP & ADD:** Students are not routinely permitted to drop & add classes after the first 2 weeks (10 school days) of enrollment. Students, parents, advisors and/or teachers may initiate a schedule change for extenuating reasons during this time with no penalty to the student. All requests for schedule changes will be directed through the Academic Counselor and Superintendent/Principal.

**PHYSICAL EDUCATION:** It is the student's responsibility to bring PE clothes, properly mark them and keep them clean. PE students are expected to lock their personal items in their PE lockers. Students must dress properly for PE to receive full participation points. 20 credits of PE are required for graduation

**REPEATING A COURSE:** A student may repeat a course in order to improve a grade received or to pass a course previously failed. However, he/she will receive the grade and credits for the *repeated* class only. Repeat situations for enrichment purposes, i.e. 2 years of Art or Ag Mechanics will receive the grade and credit for each term.

## **ALTERNATIVE SCHOOLS (Ed. Code section 58501)**

Senate Bill 445 authorizes school districts to provide alternative schools in order to provide maximum opportunity for students. Parents/guardians may obtain information regarding alternatives by contacting the administrative office of the district

**WITHDRAWALS:** Students withdrawing from ECHS should bring a parent note or have a parent call the school. Students are required to complete a formal withdrawal form obtained from the District office. All textbooks, equipment, and library books must be returned prior to a student's withdrawal or transfer can be approved.

## **College Prep Course Requirements**

Any student planning to enter a California State University (CSU) or a University of California (UC) *directly* from high school (*without attending a Community College first*) must meet the following **First-time Freshman Entrance Requirements**:

1) Possess a high school diploma, *and* 2) have an ACT or SAT score that meets the requirement matched by GPA (see application), *and* 3) complete with a "C" or better each of the A-G courses in the comprehensive pattern of college preparatory subject requirements in high school

## **CSU and UC A-G High School Course Requirements**

A = History/Social Science-2 years required: 1 yr US History or ½ yr of US History and ½ yr of Civics or American Government; and 1 yr of world history, cultures, and geography.

B = English-4 years required of college prep English that include frequent & regular writing & reading of classic and modern literature.

C = Mathematics-3 years of college preparatory mathematics that include topics covered in elementary & advanced algebra & two and three dimensional geometry.

D = Laboratory Science-2 years of laboratory science providing fundamental knowledge in at least 2 of these 3 disciplines: biology (anatomy, physiology, marine biology, etc.), chemistry, and physics.

E = Language other than English- 2 years of the same language other than English

F = Visual and Performing Arts- 1 year, including dance, drama/theatre, music, and/or visual art

G = College Preparatory Elective-in addition to those courses required above, 1 year of college preparatory electives are required, chosen from visual and performing arts, history, social science, English, advanced math, lab science, and language other than English. Note: Some colleges and private universities may have different requirements. Most universities require applications in the fall of the senior year. Research and plan ahead to assure a timely admissions process!

## **Community College**

Students may choose to enroll at a community college such as Butte, Shasta or Yuba College for further training or education. Requirements for enrollment at a community college are simple: 1) Possess a high school diploma, *or* 2) be 18 years old, *or* 3) Have permission from your Principal.

**Note:** Some community college training programs may have additional requirements. Placement tests may be required. Research and planning on the student's part are essential. Students should make an appointment with the Academic Counselor to begin planning a college preparatory schedule in the 9<sup>th</sup> grade.

**GRADING:** Students receive progress grades every 5-6 weeks. The official semester grades are issued at the end of each semester in January and June. The mark codes for both the progress reports and report cards are:

A—Outstanding Achievement B—Good Achievement C—Satisfactory Achievement

D—Minimum Achievement F—Failure (No Credit) INC—Incomplete

P—Pass Some courses are offered on a pass/fail system with no letter grade given.

The student either passes the class and receives credit or fails the class.

Generally, the only acceptable reasons for an "INC" are long-term illness and/or late entrance into a class. "INC" will not be given if student fails to complete work and/or does not make an effort in

daily class work. If the teacher believes a student's incomplete work will be completed prior to the end of the following semester at the latest, an "INC" will be recorded. If the work is not completed by then, the teacher is obligated to change the grade to an "F".

**HONOR ROLL:** The basis for the honor roll is the "Ranked GPA listing for the current semester" as determined by the most recent report card. Honor Roll = GPA of 3.00-3.49. Dean's List = GPA of 3.5-3.74. Superintendent/Principal's List = GPA of 3.75 or above. (Students with 1 or more incomplete grades of "INC" will be excluded from honor roll eligibility.)

### **PROMOTION REQUIREMENTS FOR JUNIOR HIGH**

Students must pass Math, Science, Social Studies, English, and P.E. to advance to the next grade level, along with an additional ten credits. **Required:** 60 credits from 7<sup>th</sup> grade to enter 8<sup>th</sup> grade; 60 credits from 8<sup>th</sup> grade to enter High School. Students must have at least 90% attendance rate in order to participate in the promotion ceremony.

**GRADUATION/GRADUATION CEREMONY:** To earn credit for the senior year, a senior must be enrolled in a minimum day on campus (240 minutes) and must be enrolled no later than Friday of the first week of the 4<sup>th</sup> quarter. Students must have satisfactorily completed all graduation requirements in order to participate in graduation ceremonies and to receive a diploma; this includes meeting credit requirements, proficiency requirements, and attendance & tardy consequences. **All school bills must be paid to receive the diploma. Students must maintain a minimum of 90% attendance during the year to participate in promotion and graduation ceremonies.**

**STUDENT AUTOMOBILE INFORMATION:** It is a privilege to drive a vehicle to school and to park it on campus. Students may not sit in the vehicles in the student parking area during school hours (8:20 am to 3:30 pm). Students are NOT allowed to drive between campuses for lunch. Students driving vehicles to school are expected to follow the rules listed below:

1. Student parking is restricted to the center area and west side of the parking lot ONLY.
2. Students are required to lock their vehicles and leave the parking area immediately upon arrival at school. The School is not responsible for theft
3. The speed limit in front of the school is 25 mph; the parking lot speed is 5 mph.
4. Students are not to occupy their vehicles during school hours.
5. **The PARKING LOT IS OFF LIMITS DURING SCHOOL**, except at lunchtime.
6. Vehicles may be searched at any time while on school grounds (CVC 21113).

**VISITING STUDENTS:** Prior permission must be obtained from the Superintendent/Principal, all teachers, and parents of both the visiting student and host student. Permission must be obtained a minimum of one week in advance.



## CO-CURRICULAR & EXTRA-CURRICULAR ACTIVITIES

All activities sponsored by Elk Creek High School are under the direct supervision of the personnel of the high school. Students are reminded that while they are in attendance at any activity, all the rules of good conduct & manners apply. Parents are responsible for the supervision of young children. Students who cannot conduct themselves in an acceptable manner will be required to leave. Attendance at athletic & social events is a privilege, not a right. Anyone who causes a disruption will be excluded. Severe misconduct may result in suspension/expulsion from school (EC 44810) (CAC Title 5 Sec. 5531, 305).

**EXTRA-CURRICULAR ACTIVITIES GUIDELINES:** Students participating in extra-curricular activities sponsored by Elk Creek High School are a reflection of the community, the school, their parents, their sponsors (coaches), and themselves. We, at Elk Creek High School, expect that their behavior is a model of which the entire school community can be proud. It is with this in mind that the following guidelines were developed:

***It is expected that when representing any activity or sport as a SCJUSD student, all participants will exhibit exemplary behavior at ALL TIMES.***

1. Students must attend all classes on the day of a contest/performance that are conducted up to the dismissal time for that contest/performance. (Students will be excused from this rule if they are on school business). ONLY Head Coaches may discuss extenuating circumstances with the Superintendent/Principal.
2. All students must ride the school provided/authorized transportation as assigned by the supervising teacher/coach. A student may return from an activity with a responsible parent/legal guardian provided that a signed request has been turned into the supervisor no later than the morning of the activity. The student's parent may also give permission for their child to ride with another parent or adult relative, but again, only with written permission by the parent/guardian no later than the morning of the event.
3. Students absent due to illness or injury requiring a doctor's care may not participate in practices, contests or performances until they bring a written release from the doctor saying that they are now physically able to rejoin the class, squad, group or team.
4. Students who have been suspended from school may return to practice and/or competition after the suspension has been served and only with the approval of the Superintendent/Principal and the coach.
5. Students will not be excused from teacher or school assigned detention for practice, competition or performance. Students failing to serve the detention while participating in a practice, competition or performance will face suspension from the activity until the detention is served.
6. All incidents involving alcohol, tobacco or drugs must be reported to the Superintendent/Principal who, after preliminary investigation and disciplinary action, will report the incident to the School Board for possible further action.
7. Students participating in extra-curricular activities will be held accountable for all other rules (Classroom and/or Campus) that govern the student body in general.
8. Students must have all fees and fines from the prior year paid before they can participate in extracurricular activities.

## BOARD POLICY

TITLE: DISTRICT ELIGIBILITY REQUIREMENTS

NUMBER: 5012.9

The Board recognizes the value and benefit of all interscholastic programs and activities. Interscholastic programs and activities lead to enhanced student self-esteem, promote self-confidence, produce a healthy school climate, and generate a sense of responsibility, team effort and offer leadership opportunities. While profoundly significant, interscholastic programs and activities share a major responsibility with the Board to promote and maintain the academic achievement and fitness of all students. This commitment to student achievement and success is, likewise, a shared responsibility of all staff and advisors of extra-curricular and co-curricular programs and activities.

### Interscholastic Programs and Activities

Interscholastic programs and activities include all athletic teams sponsored by Elk Creek Jr./Sr. High School which operate under the rules of the California Interscholastic Federation (CIF).

### Extra-curricular and Co-curricular Programs and Activities

Included as extra-curricular and co-curricular programs and activities are all school sanctioned or sponsored organizations, athletic events, or other programs or activities which exist for the benefit of the students attending Elk Creek Jr./Sr. High School.

**Eligibility to Participate in Off-Campus Activities: Students must have passing grades in all core classes in order to participate in any activities away from campus.**

### Representatives Of The School

Every student who participates in any school activity is considered a representative of the student body of Elk Creek Jr./Sr. High School. As such his or her behavior becomes a reflection of the ideals and values of our schools. Whether participating in an athletic event either as a team member or supporter, or on a field trip, all students are to comply with established school rules and follow verbal or written directions of their teacher, advisor, or coach.

### Eligibility/Ineligibility Status

The following policies will determine a student's eligibility/ineligibility status for all extra-curricular and co-curricular programs and activities. The District Superintendent/Principal shall develop administrative procedures which ensure the implementation of these policies. The requirements will be administered beginning in Grade 7. Students will have a clean record beginning in Grades 7 and 9.

### Eligibility Requirements

1. A 2.0 grade point average or higher with no more than one 'F' in a non-core class as reported ending a five week grading cycle. The 'F' grade cannot be in a class required for graduation.
2. Complete or be enrolled in all required classes.
3. Behavior is to comply with established school rules and or follow the written and/or verbal directions of the teacher, advisor, or coach.
4. All bills paid at the end of each quarter.
5. A student's attendance must be at or above 90% to participate in activities away from campus.

### Probation Status

Students not meeting the eligibility requirements will be placed on probation for one grade period.

### Ineligibility

1. The second time in the semester a student does not meet eligibility requirement #1 (above) the student is ineligible until the grades are improved and not before the next five week grading cycle is complete. The minimum period of time a student is to remain ineligible as a result of grade point requirements is three weeks. The third time in a semester a student does not meet eligibility requirement #1 (above) the student is ineligible for the remainder of the semester.
2. Any student not completing or enrolled in all required classes is ineligible
3. Any student involved in: (1) fighting or assaults, (2) the use of illegal drugs, and/or alcohol, (3) flagrantly unacceptable use of language and/or gestures, and/or (4) the repeated use of tobacco is ineligible for the remainder of the quarter or the activity. The school Principal, the appropriate teacher(s) and/or coach or advisor will review the circumstances in connection with any alleged violation and will interview the student(s) involved. The Principal will have the responsibility of making the final decision.

4. Any student owing the school money for any reason at the end of the quarter is ineligible until the bill is paid.
5. Exception to the ineligibility rule: To accommodate CIF guidelines, a student who is ineligible at the beginning of the school year is allowed to practice football for a ten day period from the beginning of football practice through the first two weeks of school.

Student Hardship

A student that experiences a genuine hardship which prevented compliance with the eligibility requirements may petition the school Superintendent/Principal for a waiver. The waiver would allow the student to participate in any co-curricular or extra-curricular program or activity. The petition/waiver opportunity may be used once during the student's four years of high school. The student may, however, petition the Board for a waiver if the school Principal deems that the hardship has been exceptionally detrimental to the student's success in school.

Legal Reference:

Board Policy No. 6010.10

Policy Adopted: 2001

Policy Revised: 2008

**Participation Status of Ineligible Students**

Ineligible students are prohibited from the following activities:

- \*Dressing down and competing in extra-curricular and co-curricular events and games
- \*Attending non-curricular related activities (fun trips, etc.)

Ineligible students are able to participate in:

- \*Curricular related activities outside of the classroom (must be passing core classes and have 90% and above attendance)
  - \*Practice of team events
- (These activities must be required to earn a class grade and credit)

## STUDENT ATHLETIC CODE

- The philosophy of the Stony Creek Joint Unified School District stresses the belief an athlete is expected to represent high standards, more so than that of the regular student and that the athletic code will apply to all athletes in our district on a year-round basis.
- We are concerned with maintaining PRIDE in our athletic programs, and believe that outstanding physical condition and high moral standards should be the top goals for our athletes.
- The following rules and regulations govern all athletes that represent the Stony Creek Joint Unified School District in any kind of interscholastic competition and are in addition to California Interscholastic Federation and Northern Section California Interscholastic Federation regulations.
- These guidelines are designed to promote the ideals of sportsmanship, pride in representing the school district, and to insure acceptable standards of participation. They apply to each student from the date of first entering school through graduation.

### **1. SCHOLASTIC REQUIREMENTS**

#### **Eligibility Requirements**

1. Students must possess a 2.0 grade point average and may not be failing any class;
2. The student is currently enrolled in at least 20 semester credits of work;
3. The student was passing the equivalent of at least 20 semester credits of work at the completion of the most recent grading period;
4. The student is maintaining minimum progress toward meeting the high school graduation requirements as prescribed by the governing board;
5. The student has maintained during the previous grading period a minimum unweighted 2.0 grade-point average, on a 4.0 scale, in all enrolled courses.
6. Behavior is to comply with established school rules and or follow the written and/or verbal directions of the teacher, advisor or coach.
7. All bills have been paid at the end of each quarter.

#### **Grading Periods, Eligibility, Ineligibility and Probation Status**

The following policies will determine a student's eligibility/ineligibility status for all extra-curricular and co-curricular programs and activities. The District Principal shall develop administrative procedures, which occur below, which ensure the implementation of these policies:

1. Students not meeting the eligibility requirements will be placed on probation for one grade period.
2. Changes in scholastic eligibility for Northern Section athletes based upon the end of a grading period become effective on the third (3<sup>rd</sup>) school day following:
  - A. Official school-wide written, typed, or printed notification of grades to the student body, regardless of any delay (of any duration) between the end of a grading period and the subsequent official school-wide notification of students OR
  - B. A grade check of ALL athletes (presently eligible or ineligible) authorized by the Principal may take place after the end of the grading period and prior to the distribution of grades.
3. Grading periods will be defined approx. every 5-6 weeks predetermined by the Principal prior to the start of the school year in conjunction with the school calendar. In every case, the period of potential eligibility is exactly equal to the period of potential ineligibility.
4. Students are declared eligible, ineligible, or on probation on the same date for every grading period as defined above during the 5-6 week grading periods.

#### **Ineligibility**

1. The second time in the semester a student does not meet eligibility requirement #1 (above), the student is ineligible until the grades are improved and not before the next five week grading cycle is complete. The minimum period of time a student is to remain ineligible as a result of grade point requirements is five weeks. The third time in a semester a student does not meet Eligibility Requirement #1 (above), the student is ineligible for the remainder of the semester.
2. Any student not completing or enrolled in all required classes is ineligible.
3. Any student involved in: (1) fighting or assaults, (2) the use of illegal drugs and/or alcohol, (3) flagrantly unacceptable use of language and/or gestures, and/or (4) the repeated use of tobacco is ineligible for the remainder of the quarter or the activity. The SCJUSD Principal, the appropriate teacher(s) and/or coach or advisor will review the circumstances in connection with any alleged violation and will interview the student(s) involved. The Principal will have the responsibility of making the final decision.
4. Any student owing the school for any reason at the end of the quarter is ineligible until the bill is paid.
5. Exception to the ineligibility rule: To accommodate CIF guidelines, a student who is ineligible at the beginning of the school year is allowed to practice football for a ten day period from the beginning of football practice through the first two weeks of school.

2. **PENALTIES AND CONDITIONS FOR ELIGIBILITY**

The athlete will not participate in games during the period of ineligibility, but may practice.

3. **RIGHT OF APPEAL**

- A. Athletes shall have the right to appeal, with their parents, or other designated advocate, to the Administration.
- B. Any offense, including those not specifically listed in the Code, may be considered by the Administration. The ruling of the Administration may include a penalty more severe than the minimum penalties listed in the code.

4. **ATTENDANCE**

Athletes must be in school all day in order to participate in practice or games that day. The exception to this rule must be justified by the athlete to the Principal and/or Athletic Director. An unjustified excuse will cause the athlete to be ineligible for the next scheduled athletic contest.

5. **WHEN AN ATHLETE IS SUSPENDED FROM SCHOOL**

- A. If that suspension runs through a day or any part of the day of an athletic contest, then he or she is ineligible to participate that day.
- B. If suspension does not run through a day of an athletic contest, then it is the coach's and Principal's decision whether the athlete is to play.
- C. The Principal may suspend an athlete from a contest outside a suspension period.

6. **EQUIPMENT RETURN**

Athletic equipment issued for a previous sport must be returned, or arrangements made for payment made, before a student is allowed to participate in any game or contest in another athletic activity.

7. **TRANSPORTATION**

In all athletic contests played away from school, the athlete will ride to and from games in school transportation (when provided by school district) unless prior arrangements are made by the parents with the approval of the coach. If the athlete is approved by the coach to ride transportation other than what is provided by the school, written permission is also required by the athlete's parent.

8. **TEAM TRAVEL**

When students are attending an "away" school sponsored function for athletic purposes, and travel time to the venue, the event itself, and return travel from the event includes a meal(s), the expectation is that the student will bring a bag lunch or money to cover the expense of the meal(s) missed.

In the event that transportation breakdown or inclement weather prevents travel back to Elk Creek that day, the District will assume the reasonable cost of lodging. The Stony Creek Joint Unified School District will also assume reasonable meal expense for the team if they miss the next meal not planned for by the coaches. For example, "if the coach planned for lunch but due to bus breakdown, the time away from home extends into the dinner hour, the District will refund the coach for the reasonable cost of a dinner."

## BOARD POLICY

TITLE:            Graduation Requirements

NUMBER:    5011.4

The Board establishes the following graduation requirements:

### NUMBER AND DEFINITION OF UNITS

1. Graduates must earn 225 credits. (175 credits of required course work and 50 credits of elective course work)
2. A class that meets five periods per week for one semester shall earn five credits. Transferring students will have their credits prorated on this scale. Exceptions which must be made for transferring students will be done by administration.
3. The completion of the following requirements will result in the award of a High School diploma.

	California State Requirement Ed. Code 51225.3	Additional Elk Creek High School Requirements	Total Credits
English	30	10	40
Mathematics	20 ( including 10 of Algebra I )	10	30
Social Studies	30 (US History, World History, 5 units Civic, 5 units Economics)		30
Science	20 (10 biological science, 10 Physical science)		20
Visual/Performing Art or Foreign Language	10		10
Physical Education	20		20
Computer Applications		10	10
Career Education		10	10
Drivers Education		2.5	2.5
Health		2.5	2.5
Electives		50	50
Total	130	95	225

Required credits.....175 credits      Elective credits.....50 credits  
**Credits needed for graduation: 225 credits**

4. Students are required to complete Senior Project requirements.
5. Students must have a completed career portfolio.

### ADDITIONAL ELECTIVES

Additional units may be obtained from adult education courses, work experience courses, Regional Occupational Program courses, summer school courses, independent study, satellite, college course work, teaching aide, computer assisted course work, summer school, and accelerated learning classes.

### VARIABLE CREDIT

California Education Code and individual teacher requirements will be the enabling criteria for the granting of variable credit. Students entering mid-year will have variable credits applied on an individual basis.

### CALIFORNIA EQUIVALENCY DIPLOMA

A student may receive a California Equivalency Diploma by passing the California Proficiency Examination under the provisions of the California Education Code.

### EARLY GRADUATION

Early graduation for students that have completed all required units and course work and have attended classes on site for the last year is allowable under the following criteria:

- A. The student must meet all graduation requirements.
- B. The student must submit a request for early graduation to the principal of the high school by the first Monday in November of the intended year of graduation.
- C. Upon receipt of the request, the principal will review the requirements and approve or disapprove early graduation.
- D. Students who graduate prior to the end of their fourth year of high school or have not been attending high school classes on a high school campus for the last year will not be allowed to be valedictorian or salutatorian.

Upon completion of the above requirements and upon recommendation of the principal, the Board may grant the student a diploma. Students graduating early will be allowed to participate in the spring graduation ceremonies if the student has earned a diploma and the District is given notice of intent at the time early graduation is granted.

Ed Code 49066, 49067

Policy Adopted: 2002

Reviewed & Updated: 2006, 2010

Reviewed & Updated: 2015

Reviewed & Updated: 2020

## BOARD POLICY

TITLE:            Graduation Requirements

NUMBER:    5011.4.A

The Board establishes the following graduation requirements for Bidwell Point Continuation High School:

### NUMBER AND DEFINITION OF UNITS

4. Graduates must earn 135 credits
5. A class that meets five periods per week for one semester shall earn five credits. Transferring students will have their credits prorated on this scale. Exceptions which must be made for transferring students will be done by administration.
6. The completion of the following requirements will result in the award of a High School diploma.

Course	California State Requirement Ed. Code 51225.3
English	30
Mathematics	20 ( including 10 of Algebra I )
Social Studies	30 (US History, World History, 5 units Civic, 5 units Economics)
Science	20 (10 biological science, 10 Physical science)
Visual/Performing Arts, Foreign Language or Career Technical Education	10
Physical Education	20
Drivers Education	2.5
Health	2.5
Total required for graduation	135

### VARIABLE CREDIT

California Education Code and individual teacher requirements will be the enabling criteria for the granting of variable credit. Students entering mid-year will have variable credits applied on an individual basis.

Ed Code 49066, 49067

Policy Adopted: 11/15/18

Revised & Approved: 2020



*Please sign this page and return to school with your student.*

I received a copy of the 2021-2022 Stony Creek Joint Unified School District's Parent/Student Handbook and understand that my child is responsible for following the requirements and rules in the Handbook.

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Parent's Signature