

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**May 23, 2022**

The Liberty Center Local Board of Education met in regular session on Monday, May 23, 2022 at 7:00 p.m. in the Media Center. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver and Mrs. Andi Zacharias were in attendance. The Pledge of Allegiance was recited.

**#51-22 Approve Minutes**

The motion was made by Mr. Weaver and seconded by Mr. Benson to approve the minutes of the Regular Meeting held on April 25, 2022 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

Ms. Postl and Mr. Storrer introduced the newly hired employees: Regina Babcock and Dylan Bush

**Treasurer's Report**

Mrs. Buenger reviewed her consent agenda items. She reported on the regular monthly reports and thanked the generous donors. She explained changes made to the Non-Union Wage Schedules, including the addition of a Technology Facilitator and removing the Network Assistant and Technology Coordinator information. The wage increases are the same as what is anticipated to be approved at tonight's meeting for the OAPSE contract. Mrs. Buenger also informed the Board the HPC contract is increasing \$500.00, but there has not been an increase since FY16. For the property, fleet and liability insurance policies through SORSA, the cost is increasing \$3,894.00, which is approximately 4.7%. The coverage has increased from \$56,003,926 to \$61,838,883. Vehicle coverage has also increased with the recent bus purchases, and the District is also paying for a cyber liability as part of the policy.

Mrs. Buenger presented information on the Five Year Forecast, noting the District expects to end the fiscal year in the black by approximately \$239,564. In FY19, the District was deficit spending; however, has since ended each fiscal year positive. FY21 ended with a cash balance of \$8.168 million. With the anticipated revenue in excess of expenditures, the District expects the carryover balance to be \$8.408 million for FY22. Mrs. Buenger noted the income tax collections were 11% higher than budgeted, which accounts for a portion of the excess revenues. Mrs. Buenger informed the Board that for the future, she anticipates real estate collections to remain flat. She also noted that future revenues from pipeline money are not guaranteed as the pipeline companies are appealing their values. Mrs. Buenger highlighted the recent changes to the state funding formula, which includes moving of funds that were once considered grants to the general fund, such as student wellness and success. Mrs. Buenger also explained how open enrollment impacts the district and the forecast. There are 175 students open enrolled in and only 47 open enrolled out. Revenues for open enrollment have increased from \$765,647 in FY19 to \$940,455 in FY21, with FY22 expected to be similar.

For the expenditure portion of the forecast, Mrs. Buenger noted that the District's substitute costs have increased significantly and health insurance increased approximately 10% for calendar year 2022. Salaries and benefits account for 78% of the District's budget. Utility costs have also increased this year. Using a conservative approach, Mrs. Buenger estimates that the District will be deficit spending in FY23-FY26. These estimates include salary and benefit increases each year, as agreed to in the LCCTA Negotiated Agreement and OAPSE Negotiated Agreement. By FY26, the District expects the cash balance to be approximately \$4.572 million.



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**#52-22 CFO/Treasurer's Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mr. Benson and seconded by Mrs. Zacharias that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

Monthly Bank Reconciliation  
Cash Summary Report  
Disbursement Summary Report  
Investment Report  
Budget vs. Actual

Approve the following donations:

Three Cord	After Prom T-shirts	\$931.33
LC Athletic Boosters	State Wrestling Hotel Rooms	\$968.97
LC Athletic Boosters	Track Fundraiser	\$1,027.50
Kevin Sonnenberg/Red Barn	Parts/Labor to Repair Mower	\$91.80
KK Collision	Girls Soccer Jerseys	\$4,625.00
Henry County Hospital	Ad for Scorer's Table	\$350.00

After Prom Donations:

Jennifer Maassel	Tiger Den Dairy Bar	Marco's Pizza
Skye Cinema	Walmart-Wauseon	Wicked Graphic
Northwest State	LC Styling	Pisanello's Pizza
Ann's Custom Crafts	Subway	Tiffany Mohler
Staci Cramer	Log Cabin	Merry Giesige
Stacy Bowers	Henry County Bank	Drs. J. Brennan & A Johnson
Dental Excellence Napoleon	Homan Seed Service, LLC	Norm & Sarrah Zeiter
Lauf & Meentz LLC	K.D.S. Trucking LLC	Swanton Welding
Davis Farm Services Inc.	Robin Lewis	Select Sanitation
Automatic Feed Company	Bretts Towing and Repair	North Star Blue Scope
Bayer Construction LLC	Accurate Equipment Repair	STN Designs, LLC
KK Collision Inc.	Andi Zacharias	Toledo Zoo
Katie Fuller	Holgate Metal Fab	Field of Dreams
Melissa Heath	LC Athletic Dept	Shadybrook Acres
Hammontree Family	Shawn Wymer Family	Stacy Bowers
Dave's Auto Service	Grandma's General Store	Marigold Market
Audrey Bowers	Hope Oelkrug	Meredith Bowers

Approve the Non-Union Wage Schedules for years 2022-23, 2023-24 and 2024-25.

Approve the Five-Year Forecast as presented.

Approve the agreement with Healthcare Process Consulting, Inc. (HPC) for assisting the District's Ohio Medicaid School Program, in order to procure Federal Medicaid reimbursement for Medicaid eligible services provided by the District, beginning July 1, 2022 and ending June 30, 2025, at a cost of \$6,000.00 per year.



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Renew the property, fleet and liability insurance policies with SORSA (Schools of Ohio Risk Sharing Authority), Frost Insurance Agency, at a total annual premium of \$84,696.00. This policy will be in effect from July 1, 2022 through June 30, 2023.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

**Principals' Reports**

**Elementary**

Ms. Postl reported on the activities in the elementary for the end of the school year. Field Day was held on Friday. Each class has the opportunity to go to the park for a day and go to the Tiger Den Dairy Bar for a treat. Students have also enjoyed field trips this year, including trips to Sauder's Village, Ft. Meigs, Toledo Zoo and Valentine Theatre.

Ms. Postl highlighted the preliminary results of the spring math state testing for 3<sup>rd</sup> and 4<sup>th</sup> grade. 88% of the 3<sup>rd</sup> grade passed, which is up from 86% last year. 93% of the 4<sup>th</sup> grade passed, which is up from 83% last year.

**Middle School**

Mr. Storrer highlighted various activities and events in the middle school. Students in 6<sup>th</sup> grade went to Camp Willson from May 9-11. Students were able to experience a variety of hands on activities. The middle school also held their awards ceremony, recognizing student organizations and individual student successes. Mr. Storrer informed the Board that Elliot McMaster placed 1<sup>st</sup> in the Regional Science Bee. He is moving on to the National Science Bee in Orlando, Florida. Students in grades 5-12 had the last choir concert for the year. Lastly, Mr. Storrer explained the PBIS Committee will be sharing details of the 7 Mindsets with the entire middle school staff over lunch during the work day. Outlaw BBQ has generously donated the meal for the entire middle school staff.

**High School**

Mr. Radwan provided a high school update on end of year activities. The Senior Awards Ceremony will be Thursday, May 26<sup>th</sup> at 7:00 p.m. in the Auditoria. Graduation rehearsal will be Friday, May 27<sup>th</sup> from 8:00-10:00 a.m. at Rex Lingruen Stadium. Graduation will be held at Rex Lingruen Stadium, or in the Auditoria if there is inclement weather, at 2:30 p.m. on Sunday, May 29<sup>th</sup>. Mr. Radwan also noted the spring band concert was held May 17<sup>th</sup> and the spring choir concert was held May 19<sup>th</sup>. Lastly, Mr. Radwan congratulated all spring sport athletes for competing and representing Liberty Center Schools. He also commended the track participants competing at Regionals this week.

**Athletic Director's Report**

Mr. Pohlman highlighted spring sports. Girls track was the NWOAL champion and set a league record with 190 team points. They followed that accomplishment with a District championship this past weekend. A number of athletes will be competing at Regionals this week. Boys track will also be sending athletes to Regionals this week. The boys placed 4<sup>th</sup> in the league and 3<sup>rd</sup> at Districts. Softball finished as Sectional runner-up after falling to state ranked Otsego. Baseball fell in the first round of the Sectional tournament to Paulding, but played tough all year. Mr. Pohlman noted that OHSAA awards will be given at the Senior Awards Ceremony, including the Archie Griffin Sportsmanship Award, OHSAA Scholar Athlete Award and NFHS Award of Excellence.



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The NWOAL held its bi-annual Leadership Conference on May 9<sup>th</sup> at Sauder Village. This was highlighted by our own Mr. Ryan Miller providing a keynote presentation on leadership and a panel of former NWOAL athletes who participate in collegiate sports talking about leadership. Mr. Pohlman chose the participants, taking into account the sports played and students' leadership abilities. Some students were selected because they are great leaders and some were chosen because they could use leadership guidance based on the position they will be playing in coming sports seasons:

8<sup>th</sup> Grade: Aletha Fausnight and Mason Like

9<sup>th</sup> Grade: Addi Zientek and Grady Miller

10<sup>th</sup> Grade: Eliza Jones and Logan Estelle

11<sup>th</sup> Grade: Owen Box and Alyssa Giesige

Mr. Pohlman also noted the OHSAA referendum voting took place this past month and the details are available on the OHSAA website. Decisions worth highlighting include the Name, Image and Likeness Referendum that mimicked the college format was voted down, a transfer exception was approved if a student is subject to inappropriate behavior from an adult, and due to inflation, an increase in the amount a student athlete can receive during competition was increased from \$400 to \$500, for example, free pizzas from WNDH, player of the week gift cards, etc.

Lastly Mr. Pohlman commended the following seniors who will be continuing their academic and athletic careers:

Hope Oelkrug – Track and Cross Country at Ohio University

Evan Conrad – Basketball at Defiance College

TeJay Moore – Football at Adrian College

Kenny Miles – Track and Cross Country at Heidelberg University

Ethan Tampurages – Football at Anderson University

Dakota Shultz – Football at Adrian College

Claire McMaster – Golf at Concordia University

Owen Johnson – Wrestling at the University of Toledo Club Team

Camren Foster – Wrestling at the University of Toledo Club Team

### **Superintendent's Report**

Mr. Peters provided information to the Board on the OAPSE negotiation process. An agreement was reached that benefits both the Union members and the Board. He acknowledged the work that was done by both teams to collaboratively reach the final agreement. Included in the agreement is a 3% increase on the base in year one and a 2.5% increase on the base in years two and three of the contract, which follows what was negotiated with the teachers last year. He also noted a \$500 COVID Learning Recovery Stipend will be paid to all members in November of the first two years of the contract.

Mr. Peters highlighted the new teacher hires for the 2022-23 school year, including Regina Babcock, 3<sup>rd</sup> grade, and Dylan Bush, 8<sup>th</sup> grade social studies. There were 37 applicants for the 3<sup>rd</sup> grade position and 43 applicants for the 8<sup>th</sup> grade position.

Mr. Peters also informed the Board the district was recently awarded funding through the K-12 School Safety Grant Program. The District will be receiving \$99,754.53 to improve safety and security in the District. Of the 1,500 applications, Liberty Center was 1 out of 98 selected for the grant.



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**#53-22 Superintendent's Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver that the Board approve the Superintendent's Consent Agenda items as follows:

Approve the Girls Basketball team and coaches for an overnight trip to attend a team basketball camp at the Cedar Point Sports Complex from June 13-15, 2022.

Approve the Boys Basketball team and coaches for an overnight trip to attend a team basketball camp at the University of Findlay from June 20-21, 2022.

Approve the FFA students and teachers for an overnight trip for FFA Camp in Carrollton, OH from June 6-10, 2022.

Approve the Memorandum of Understanding with the Henry County Sheriff's Office to provide a School Resource Officer (SRO) for the period beginning June 1, 2022 through June 1, 2025 at a cost of 75% of the SRO's salary and benefits.

Approve the contract renewal for the (free) Basic Educational Technology Membership in NWOET for July 1, 2022 through June 30, 2023.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter

Nays: None – Motion Carried

**#54-22 Superintendent's Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Benson, that the Board approve the Superintendent's Consent Agenda items as follows:

Approve the NwOESC substitute teacher and paraprofessional list, as presented, for the 2021-22 school year to obtain substitute teachers and paraprofessionals.

Accept the retirement resignation of DeeAnn Shafer, Athletic Secretary, effective May 31, 2022.

Approve paying Andrea Panning \$500 for teaching the 2022 NwOESC Summer Honors Academy at Archbold Schools June 6-9, 2022. Payment will be received from NwOESC.

Offer Regina Babcock a one-year probationary contract as a Classroom Teacher (Third Grade), effective at the beginning of the 2022-23 school year. Placement on the salary schedule is pending confirmation of coursework and credit hours. All benefits will be per the LCCTA Negotiated Agreement.

Offer the following certified individuals each a one-year supplemental contract for the position indicated for the 2022-23 school year. Their salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

Kathy Bailey – Senior Class Advisor

Jessica Keller – Junior Class Advisor (50%)

Katherine Bell – Junior Class Advisor (50%)



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Heather Underwood – Sophomore Class Advisor  
Jeff Ressler – Freshman Class Advisor  
Holly Weber – Elementary Student Council  
Ashley Braucksieck – National Honor Society  
Carrie Sines – National Junior Honor Society  
Shelley Ahleman – High School Quiz Team  
Cassie Hartzell – Middle School Quiz Team  
Emily Hill – Elementary Art Show  
Holly Weber – Jr. Great Books  
Heather Underwood – District Mentor Coordinator  
Nicole Carter – Archery Advisor (33.33%)  
Jacob Rupp – Archery Advisor (33.33%)  
Stephen Doseck – Archery Advisor (33.33%)  
Matt Bryan – Tiger Tales Advisor  
Jeff Ressler – Yearbook Advisor  
Lynn Leatherman – Pit Band Director  
Lynn Leatherman – Director of Bands  
Mary Chamberlin – Elementary Musical  
Amy Spieth – Art Club  
Kati Weeks – Future Business Leaders of America  
Chelsey Kester – Vocal Music Director  
Mary Bentancur – Spanish Club  
Chelsey Kester – Musical Director  
Matt Bryan – Assistant Football Coach  
Ryan Miller – Assistant Football Coach  
Luke Crozier – Jr. High Football Coach  
Raellen Merritt – Jr. High Volleyball Coach  
Pam Righi – Head Girls' Track Coach  
Katherine Bell – Varsity Basketball Cheerleading Coach (50%)  
Doug Hinton – Freshman Boys' Basketball Coach

Offer the following certified individuals each a one-year supplemental contract for the position indicated for the 2022-23 school year. Their salary will be per the LCCTA Negotiated Agreement's Salary Schedule:

Paul Amstutz – Assistant Coach  
Bryan Miller – Jr. High Football Coach  
Jon Mignin – Freshman Girls' Basketball Coach  
Kyle Bostater – Assistant Boys' Basketball Coach

Whereas the Board of Education has offered and advertised the following supplement positions per ORC 3313.53, and received no interested or qualified licensed employees, move to offer the following non-certified individuals each a one-year supplemental contract for the position indicated for the 2022-23 school year, with salary as stipulated per the LCCTA Negotiated Agreement:

Chris Righi – Assistant Football Coach  
Nick Miller – Assistant Football Coach



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Brad Howe – Freshman Football Coach  
Eric Wymer – Freshman Football Coach  
James Whitmire – Jr. High Football Coach  
Jesse Miller – Jr. High Football Coach  
Tim Davis – Head Girls' Basketball Coach  
Kaitlin Cordes – Assistant Girls' Basketball Coach  
Josh Williams – Assistant Girls' Basketball Coach (JV)  
Brooklyn Wymer – Girls' Jr. High Basketball Coach  
Taylor Snyder – Girls' Jr. High Basketball Coach  
Brandi Lingruen – Head Volleyball Coach  
Caitlin Westhoven – Assistant Volleyball Coach  
Breanna Niedzwiecki – Jr. High Volleyball Coach  
Bruce Engler – Boys' Bowling Coach  
Rick Shadday – Girls' Bowling Coach  
Rob Myers – Head Boys' Track Coach  
Shelley Davis – Head Varsity Football Cheerleading Coach  
Breanna Tammarine – Freshman/JV Football Cheerleading Coach  
Sydney Arno – Head Varsity Basketball Cheerleading Coach (50%)  
Greg Badenhop – Head Boys' Basketball Coach  
Justin Frye – Assistant Boys' Basketball Coach  
Kyle Pieracini – Jr. High Boys' Basketball Coach  
Jesse Miller – Jr. High Boys' Basketball Coach  
Ryan Zeiter – Head Baseball Coach  
Kenan Newbold – Head Boys' Soccer Coach  
Troy Westhoven – Head Wrestling Coach  
Chad Ball – Head Girls' Soccer Coach  
Shane Hollenbaugh – Assistant Coach Girls' Soccer Coach (50%)  
Colleen Roth – Assistant Girls' Soccer Coach (50%)  
Brian Dotson – Head Golf Coach  
Dustin Mays – Assistant Musical

Approve the following volunteers for the activity indicated for the 2022-23 school year, contingent upon completion of all necessary paperwork:

Camden Krugh – Football  
Todd Spangler – Football  
Karlee Badenhop – Volleyball  
Tyler Sharpe – Volleyball  
Kurt Rohrs – Girls' Basketball  
Kent Snyder – Girls' Basketball  
Logan Meyer – Boys' Basketball  
Jody White – Cheerleading  
Sue Irving – Cheerleading  
Lexi Davis – Cheerleading  
Rod Metzger – Boys' Bowling  
Taylor Snyder – Girls' Bowling



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Accept the resignation of Corey Meister, Custodian, effective May 27, 2022.

Approve the contract Addendum for Dustin Mays, Network Assistant, effective July 1, 2022.

Offer Dylan Bush a one-year probationary contract as a Classroom Teacher (Eighth Grade Social Studies), effective at the beginning of the 2022-23 school year. Placement on the salary schedule is pending confirmation of coursework and credit hours. All benefits will be per the LCCTA Negotiated Agreement.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**#55-22 Ohio Association of Public School Employees (OAPSE) Negotiated Agreement**

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mrs. Zacharias that the Board approve the changes to the OAPSE Negotiated Agreement as voted on and approved by OAPSE #414 for the term of July 1, 2022 through June 30, 2025.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

**#56-22 Superintendent's Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver to offer the following certified individual a one-year supplemental contract for the positions indicated below for the 2022-23 school year. Their salary will be per the LCCTA Negotiated Agreement.

Casey Mohler – Head Varsity Football Coach  
Casey Mohler – Weight Room Coordinator

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mr. Benson, Mr. Carter  
Abstain: Mrs. Zacharias  
Nays: None – Motion Carried

**#57-22 Superintendent's Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Weaver to offer the following certified individuals a one-year supplemental contract for the positions indicated below for the 2022-23 school year. Their salary will be per the LCCTA Negotiated Agreement:

Stephanie Sharpe – Freshman Volleyball Coach  
Elizabeth Spangler – Jr. High Cheerleading Coach

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
Abstain: Mr. Spangler  
Nays: None – Motion Carried



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**New Business**

LEC Graduation: May 26, 2022 at 10:00 a.m. at the LEC

Employee Appreciation Breakfast: May 27, 2022 at 8:00 a.m. in the Auditoria

Graduation: May 29, 2022 at 2:30 p.m.

Next Board Meeting: June 27, 2022 in the Media Center

Retire/Rehire Public Hearing for DeeAnn Shafer: June 27, 2022 at 7:00 p.m. during the Regular Board Meeting

**Board Members' Committee Reports**

The Finance Committee met prior to the May Board Meeting and reviewed the Five Year Forecast.

**#58-22 Executive Session**

Mr. Weaver made the motion and Mr. Benson seconded the motion that the Board adjourn to executive session at 7:30 p.m. for the purpose of considering the employment of a public employee of the School District.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

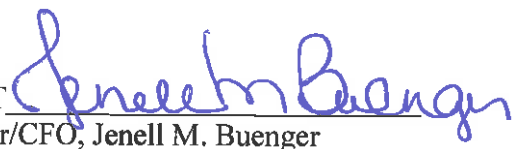
The Board returned from executive session at 8:16 p.m.

**#59-22 Adjournment**

Mr. Weaver made the motion and Mr. Benson seconded the motion to adjourn the May 23, 2022 regular meeting of the Liberty Center Local Board of Education at 8:17 p.m.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

  
\_\_\_\_\_  
President, Neal Carter

ATTEST   
\_\_\_\_\_  
Treasurer/CFO, Jenell M. Buenger



