**ST. EDWARD EDUCATION COMMITTEE MEETING MINUTES**

**Tuesday, June 15, 2021**

**6:00 - 8:00 pm**

I. Opening Prayer-Fr. Todd Petersen

II. Roll Call- Erika Gorecki, Fr. Petersen, Tina Myhre, Michael Ludwikowski, Shannon Gossen, Jaci Garvey, Teresa Myhre & Brad Hennen

III. Acceptance of Agenda-agenda accepted

IV. Approval of Minutes from Last Meeting-meeting minutes approved

V. Comments from Audience/Open Forum-none

VI. Review of Budget-reviewed last month

VII. Unfinished Business

1.

VIII. Reports

1. Principal and Staff Report-Jaci
	1. Summer Program- Program Director resigned last week-Sarah DeCock and Jaci were helping to fill in the gap initially, Jaci has since hired three staff to fill the 40-hour needs; Summer programs are still in place and will continue to run as is
	2. Covid Update-no major changes expected and hopeful for normal routine in the Fall
	3. Teacher Update-Mrs. Rybinski has resigned-advertisements were put out last week and they do have an applicant; Miss Evers is resigning and that position will be opening up tomorrow
2. Religious Education and Adult Formation/RCIA-Tina said there were 47 students (25 students in the day program and 22 in the evening group) and it went really well having the summer care kids, religious education will start again in the fall and end in April, discussion around Sunday fellowship opportunities and Liturgy of the Word for young children; group decided to offer weekly Sunday fellowship (coffee & rolls after 8:30 mass along with Catechesis of Good Shepherd, and opportunities for older adult group
3. PEACE Report-no update
4. Scrip Report - Julie -no update
5. Marketing Report
	1. Enrollment Plan
		1. Preschool/Kindergarten – Discussed mailings and outreach
	2. Community Events:
		1. Back to School Night – Thursday August 19th
	3. Round Table Discussions
		1. These will begin again in the fall
	4. Fundraising-Calendar fundraiser is going on right now
	5. Promotional Items –Water Bottles & T-shirts-these were not done as the company told Jaci they were too expensive for them
	6. Signage-complete
6. Technology Report-EANS funding came through and just need to get the stuff ordered; Jaci wants the technology committee to come together so she will reach out to them along with Scott Peterson; server was upgraded on Monday
7. Accreditation SY22-23-Julie Pohlen has agreed to sit on accreditation committee-need one more committee member
	1. Handbook Review-tables
8. Grants
	1. EANS funding was received
	2. Theatre grant-Theresa was looking into this and were denied-but will continue to look for funding theatre projects in the future
9. Building Updates
	1. Painting-Mr. Bothun will be working on this
	2. Bathroom Project-Wayne has been working on this and it’s going well; budget was less than expected

IX. New Business

1. New Committee Members-will need two committee members

X. Prayer

 Next Meeting – July 20th at 6 pm (planning for Summer Festival)-August 17th, 2021