

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

POLICY SUB-COMMITTEE
MEETING NOTICE

RECEIVED
TOWN CLERK

2022 FEB 25 A 8:04

NEW MILFORD, CT

DATE: March 1, 2022
TIME: 6:45 P.M.
PLACE: Sarah Noble Intermediate School Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order
2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Discussion and Possible Action

- A. Policy for First Review:
 1. 5121.2 Eligibility for Honor Rolls
- B. Policies/Regulations for Second Review:
 1. 3321 Requesting Goods and Services (Requisitions)
 2. 3324.1 Contracts - Regulation
 3. 3432/3433 Budget & Expense Report/Annual Financial Statement

4. Discussion

- A. Policy Review Update:
 1. 5132 Dress and Grooming

5. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board

member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. Adjourn

**Sub-Committee Members: Olga I. Rella, Chairperson
Tammy McInerney
Leslie Sarich
Keith A. Swanhall, Jr.**

**Alternates: Brian McCauley
Eric Hansell**

Students

Eligibility For Honor Rolls

To recognize outstanding scholastic achievement, motivate students to do well in their studies, and teach students the importance of meeting all their responsibilities, the Board of Education hereby establishes the following categories of honors and the criteria for eligibility for said honors.

High School (9-12)

- Highest Honors:** All grades 90 or better in all subjects.
- High Honors:** An average of 90 or better in all subjects. No grade below 70.
- Honors:** An average of 85 or better in all subjects. No grade below 70.

Middle School (6-8)

- Highest Honors:** All grades 90 or better in all major subjects.
- High Honors:** An average of 90 or better in all major subjects. No grade below 70 in minor subjects.
- Honors:** An average of 85 or better in all major subjects. No grade below 70 in minor subjects.

A middle school “major subject” includes English, mathematics, science, social studies, and world language. All other subjects are considered minor subjects.

Policy adopted: June 12, 2001
Policy revised: June 11, 2002
Policy revised: June 12, 2007
Policy revised: June 14, 2011
Policy revised: June 9, 2015

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR SECOND REVIEW

COMMENTARY: This policy is not legally mandated and can be deleted since the District has an established budgetary process and the Superintendent has the authority to direct District staff in connection with that process.

3321

Business/Non-Instructional Operations

Requesting Goods and Services (Requisitions)

Requisitions for budgeted items shall originate from the personnel directly responsible for their use. The Superintendent of Schools or designee shall arrange appropriate administrative review channels in which all requisitions will be examined and approved prior to purchase.

The Superintendent or designee shall receive and process requisitions in a manner most beneficial to the overall purposes of the school.

Policy adopted: June 11, 2002
Policy revised: June 10, 2008
Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR SECOND REVIEW

COMMENTARY: This document is listed as a regulation rather than a policy although it takes the form of a policy so the designation as a regulation may be incorrect. In any event, whether as a policy or regulation the document is not legally mandated. The Board may want to consider adopting the document as a policy with the suggested changes below simply as a useful reminder that all contracts that the District enters into with other entities must comply with legal requirements.

The suggested revisions in the first section are for clarity. In the second section, the reference to affirmative action contracting obligations has been replaced by a Non-Discrimination section. This change is recommended because Connecticut General Statutes § 4a-60 and 4a-60a only directly apply to “municipal works projects” and the Board ordinarily would not enter into such contracts since items like school construction and remediation projects are typically governed by school construction committees which are deemed town rather than board of education bodies. The added section on Non-Discrimination achieves the same objective and reflects state and federal non-discrimination statutes.

3324.1(a)

Business/Non-Instructional Operations

Contracts

All contracts between the district and outside agencies parties including private entities, non-profit organizations and governmental bodies and organizations shall conform to prescribed standards as required by law.

All contracts between the district and outside agencies parties shall be prepared under the supervision of the Superintendent or designee, and where appropriate, be reviewed by the legal adviser to the district.

Affirmative Action

Non-Discrimination

The District shall not contract with any vendor that it knows or has reason to believe discriminates against any person on account of such person’s religion, national origin, alienage, color, race, sex, gender identity or expression, sexual orientation, blindness, mental disability, physical disability or status as a veteran.

~~The school district shall require contractors to agree and warrant that they will not unlawfully discriminate on the basis of race, color, national origin, ancestry, sex, marital status, age, disability, religion, sexual orientation, gender identity or expression, veteran status, or genetic information either in employment practices or in the provision of benefits or services to students or employees.~~

Business/Non-Instructional Operations

Contracts

Legal Reference: Title VII, Civil Rights Act, 42 U.S.C. 2000e et seq. as amended by Title IX, Equal Employment Opportunity Act

Title IX of the Education Amendments of 1972; 42 U.S.C. 1134n et seq. (Higher Education Act)

~~Connecticut General Statutes~~

~~4a-60 Nondiscrimination and affirmative action provisions in contracts of the state and political subdivisions other than municipalities~~

~~4a-60a Contracts of the state and political subdivisions, other than municipalities, to contain provisions re nondiscrimination on the basis of sexual orientation~~

Regulation approved: June 11, 2002
Regulation revised: June 10, 2008
Regulation revised: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR SECOND REVIEW

COMMENTARY: This policy is not legally mandated however the Board may wish to maintain such policy to clearly define the District's internal monthly budget reporting process. If the Board wishes to change its internal accounting/reporting practices it could do so via changes to the policy. FOLLOW UP to February 1, 2022 Policy discussion: Legal states that it is fine to delete 3433, since dual numbering is when the same policy applies to multiple series and that is not the case here. Legal also approved Board suggested language added in green since it reflects current practice and the intent of the Board going forward. The change is also in line with Bylaw 9132 with respect to the responsibilities of the Operations subcommittee.

3432
3433

Business/Non-Instructional Operations

Budget & Expense Report/Annual Financial Statement

The Superintendent of Schools shall submit to the Board of Education a monthly report of disbursements and budget balances at the regular meeting each month, **and at any scheduled Operations subcommittee meeting**, and shall submit an annual report covering the preceding school year.

Legal Reference: Connecticut General Statutes
10-222 Appropriations and budget.

Policy adopted: June 11, 2002
Policy reviewed: June 10, 2008
Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Students

Dress and Grooming

1. In order to promote a positive learning environment the Board of Education supports these standards for safe and appropriate student dress; nothing in this policy shall be intended to infringe upon students' freedom of expression or their religious beliefs.
 - a. Headwear: All headwear shall be removed prior to entering school and must be placed in the students' locker or where outer garments are stowed, for the entire school day.
 - b. Blouses/Shirts: Blouses/shirts should be constructed so that the tops of the shoulders are covered. Blouses/shirts will not allow exposure of any portion of the waist, hips, midriff or exposure of the chest.
 - c. Skirts/Shorts/Dresses/Pants: Skirts, shorts and dresses should have hemlines that are mid-thigh. With safety as our primary concern, pants should be worn to stay close to the waist; undergarments shall be completely covered.
 - d. Outdoor Garments: All outdoor garments will be placed in the students' locker immediately upon entering the school and will remain there for the entire school day.
 - e. Shoes: Safe footwear must be worn at all times.
 - f. Attire: Attire that displays indecent language, pictures or symbols that contain sexual references, or that advertise or encourage the use of drugs, tobacco products, alcoholic beverages are prohibited. Messages of violence or gang allegiance are prohibited. Pajamas, slippers and other lounging attire are not allowed.
 - g. Accessories: Students may not wear accessories that could cause injury to others or that are substantially or materially disruptive of the education process.
2. The school administration and faculty are responsible for the implementation of this policy. Exceptions to the above dress standards will be considered for medical reasons, special events and cultural beliefs or to promote school spirit as determined by the school principal or his/her designee.
3. When the above stated standards have not been met, any or all of the following will occur:
 - a. individual counseling;
 - b. sending the student home to change and return to school;
 - c. parental conferences;
 - d. suspension for insubordination (refusal to change and/or follow the directions of the administration/designee).

Legal Reference: Connecticut General Statute § 10-233 et seq.
10-221f School Uniforms

Policy adopted: June 12, 2001
Policy revised: June 24, 2004
Policy revised: June 13, 2006
Policy revised: June 12, 2007
Policy revised: March 12, 2013

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