

Date: November 8, 2024

Dear Shasta County Board of Supervisors,

On behalf of Shasta County school districts, we write to urge you to consider setting aside 10% of the recently allocated opioid settlement funds to support school-based prevention and intervention efforts that address youth substance use within our community. As our county received a substantial \$10.5 million to date, with an expected total of \$38.9 million through the 2038-2039 fiscal year, we have the opportunity to invest in the health and well-being of Shasta County's future generations.

We recognize the many needs within our community and the variety of ways these funds could be utilized for impactful purposes. However, the opioid settlement funds offer a unique and timely avenue to make strategic investments in our schools to address the root causes of substance use and addiction. By investing in programs designed to educate, engage, and support our youth through school-based initiatives, we create a pathway toward a generation equipped to live free from opioid addiction and its ripple effects on their lives, families, and communities.

The urgency of this effort is underscored by data. According to the California Healthy Kids Survey, 48% of Shasta County 11th graders report having tried alcohol or other drugs, while 25% report current use. These numbers reflect the scale of substance use among our youth—a reality compounded by the increasing presence of fentanyl in recreational drugs, which has transformed casual substance use into a potentially fatal risk. Nationally, fentanyl is now the leading cause of death for adults ages 18 to 45, a statistic that reflects the life-threatening danger our youth face as they transition to adulthood. These alarming trends highlight the critical need for school-based prevention and intervention programs that target substance use early, before it escalates into a long-term or life-threatening issue.

Increases in youth substance use rates and the forever-changed fentanyl-laden recreational drug landscape highlight the urgency of addressing youth substance use in our schools. Rising substance use trends among our students indicate not only a need for immediate intervention but also for sustained, preventative measures that reach youth early and consistently. This approach aligns with allowable activities for these funds, particularly in education and student engagement. For Shasta County, directing a portion of settlement dollars to develop and strengthen these types of programs means taking critical steps toward reversing the troubling trends we see in substance use among young people.

The existing framework within our schools already strives to support youth in need; however, the increasing complexities of substance use have stretched these resources thin. A recently established workgroup examining our countywide expelled youth plan underscored the struggle to adequately serve students who have been affected by substance use. These students—who are in alternative education settings—often require additional resources, including mental health and substance use support, to engage in their education fully. The lack of sufficient resources, both within and outside the classroom, only amplifies the challenges in guiding these youth toward healthier and more productive lives.

Additionally, recent changes in state policy, which restrict the use of informal probation for minors, and the local decision to close Crystal Creek Boys Camp in 2009, have further compounded the challenges in supporting at-risk youth. For many of these students, schools represent their primary, and sometimes only, consistent connection to a positive support system. Schools, when appropriately resourced, can serve as a critical line of defense against substance use disorders by providing education, intervention, and engagement programs that support long-term health and success.

Yet, as a community, we have an urgent need to reverse the cycle for students who face expulsion or disciplinary issues, where too often a single misstep can lead to a lifelong pattern of disengagement, substance use, and limited opportunities. We have an opportunity—and a responsibility—to stop the pattern that leaves once-expelled students facing a dead-end future and, for many, passing this cycle of substance use on to future generations. By using these funds to create strong, supportive interventions, we can offer real alternatives and foster a path toward success that reaches beyond punitive measures. This approach will help ensure that our schools become a place not only for academic growth but also for meaningful second chances, where every student has the support to envision—and achieve—a better future.

We recognize that today's meeting was scheduled to hear proposals from community organizations and entities regarding the opioid settlement funds, with only two weeks to prepare these presentations. While we commend the county's openness to community involvement, we believe that a truly effective use of these dollars will require significant planning and collaboration. To that end, we do not come today with a specific proposal or a budget; rather, we come with a simple ask: that 10% of the opioid settlement funds be set aside for a school-based prevention and intervention project. This approach would allow the time necessary to develop a comprehensive, cross-district plan that maximizes the impact of this significant investment.

Setting aside 10% of the settlement funds for school initiatives would allow us to expand existing promising practices such as DEA agent, Rocky Herron's annual program and expand collaboration with local law enforcement partners—including Probation, the Shasta County Sheriff's Office, and local police departments—in designing an evidence-informed, countywide strategy. Such collaboration would ensure that all students across Shasta County have increased access to the resources and support they need, maximizing the return on this investment. This approach would also allow for collective buy-in across districts, aligning our efforts with law enforcement's critical insights and resources.

If we delay addressing substance use prevention and intervention among youth today, we risk increasing costs and challenges down the line as these young people enter adulthood. Conversely, by acting now, we capitalize on a unique opportunity to significantly impact the trajectory of our community's health and resilience. We respectfully ask that the Board refrain from fully allocating the settlement funds at this time and, instead, set aside 10% to allow for a thoughtful, organized approach that prioritizes the well-being of Shasta County's youth.

Thank you for considering this request to invest in the long-term health and safety of our students and our community. Together, we can make a lasting difference in the fight against substance use and the impacts of the opioid epidemic in Shasta County.

Sincerely,



Anderson Union High School District

Brian Parker, Superintendent



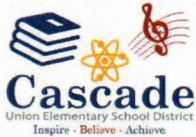
Bella Vista Elementary School District

Jason Provence, Superintendent



Black Butte Elementary School District

Tyler Simon, Superintendent



Cascade Union Elementary School District

Jason Provence, Superintendent



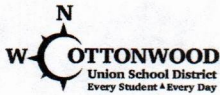
Castle Rock Elementary School District

Leslie Rames, Superintendent



Columbia Elementary School District

Clay Ross, Superintendent



Cottonwood Union Elementary School District

Doug Geren, Superintendent



Enterprise Elementary School District

Heather Armelino, Superintendent



Fall River Joint Unified School District

Morgan Nugent, Superintendent



Gateway Unified School District

Kyle Turner, Superintendent



Grant Elementary School District

Ed Schneider, Superintendent



Happy Valley Elementary School District

Gina Murphy, Superintendent



Junction Elementary School District

Darin Pust, Superintendent



Millville Elementary School District

Mindy DeSantis, Superintendent



Mountain Union Elementary School District

Tony Moebes, Superintendent



North Cow Creek Elementary School District

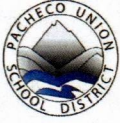
Rob Effa, Superintendent



Oak Run Elementary School District

Misti Livingston

Misti Livingston, Superintendent



Pacheco Union School District

Cathy Henderson, Superintendent



Redding Elementary School District

Cindy Bishop, Superintendent

Redding Elementary, Igo-Ono-Platina Union Elementary, and Shasta Union Elementary



Shasta County Office of Education

Mike Freeman, Superintendent



Shasta Union High School District

Jim Cloney, Superintendent



Whitmore Elementary School District

Tony Moebes, Superintendent

Signature: 
Misti Livingston (Nov 8, 2024 11:39 PST)

Email: mlivingston@oakrunschool.org

Schools Opioid Settlement Letter

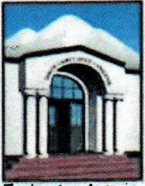
Final Audit Report

2024-11-08

Created:	2024-11-08
By:	Chasity Konu (ckonu@shastacoe.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_B3mkH5VsXArun4stFow5fAj5UisC7V-

"Schools Opioid Settlement Letter" History

-  Document created by Chasity Konu (ckonu@shastacoe.org)
2024-11-08 - 4:26:00 PM GMT
-  Document emailed to Misti Livingston (mlivingston@oakrunschool.org) for signature
2024-11-08 - 4:26:35 PM GMT
-  Email viewed by Misti Livingston (mlivingston@oakrunschool.org)
2024-11-08 - 7:38:24 PM GMT
-  Document e-signed by Misti Livingston (mlivingston@oakrunschool.org)
Signature Date: 2024-11-08 - 7:39:32 PM GMT - Time Source: server
-  Agreement completed.
2024-11-08 - 7:39:32 PM GMT



SHASTA COUNTY OFFICE OF EDUCATION

To be leaders in educational excellence, offering support to schools and community to ensure Shasta County students receive a quality education preparing them for high school graduation and success in career and college.

Superintendent
Mike Freeman

Board of Education
Robert Brown
Amy Cavalleri
Authur Gorman
Laura Manuel
Denny Mills
Cindy Vogt

MEMORANDUM

DATE: October 7, 2024

TO: Chief School Administrators
Shasta College Office of the President

FROM: Mike Freeman, Shasta County Superintendent of Schools

SUBJECT: ANNUAL ORGANIZATIONAL MEETING OF THE BOARD

Education Code 35143 requires that an annual organization meeting of the Board be held within 15 days after the 2nd Friday in December (December 14-28, 2024). The date, time, and location of this meeting shall be set at the Board Meeting immediately preceding the organizational meeting. The Clerk of the Board shall notify members at least 15 days prior to the organizational meeting date. The Clerk shall also notify the County Superintendent of Schools of the date and time of the organizational meeting.

Education Code Section 35022 requires every school district Board consisting of five or more members to elect a President from its membership at each organizational meeting. In addition, each district (except a community college district) will elect a Clerk.

Further business of the annual organizational meeting shall include setting of the date, time, and location for regular meetings and the authorization of persons to sign warrants.

Listed below are the **attached forms** that shall be completed by the district and returned to the County Superintendent of Schools.

- Notice of Annual Organizational Meeting
 - **Due on or before November 29** (scanned copy is ok: berlei@shastacoe.org)
- Resolution Fixing Date, Time, Location for Regular Meetings –
 - **Due on or before December 31** (scanned copy is ok: berlei@shastacoe.org)
- Signature Card
 - **Due on or before December 31 – Submit 2 Originals** via interdistrict mail, box #8 Attn: Barbara Erlei

If there is any change in your Board Members i.e.: new president or clerk, new member, name change, address change, use the attached *Registry of Public Agencies* form that is to be filed with the Secretary of State at the address included in the instructions for completing the form within ten (10) days after the change. In addition, please send a copy to each of the following:

1. County Superintendent of Schools (scanned copy is ok: berlei@shastacoe.org)
2. Cathy Darling Allen, County Clerk/Elections, 1450 Court Street, Suite 108, Redding, CA 96001

School districts that are not in an election year, the law now allows the organizational meetings to be held between December 1 and December 20:

The governing board of each school district shall hold an annual organizational meeting. In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the second Friday in December following the regular election.

Organizational meetings in years in which no such regular election for governing board members is conducted shall be held on any date in December, but no later than December 20.

(Education Code, section 35143(a) [emphasis added].) So long as this is not an election year for the district in question, their organizational meeting can be held anytime between December 1st and December 20th.

**NOTICE OF THE
ANNUAL ORGANIZATIONAL MEETING OF THE BOARD**

School District

Date

Time

Location

Return by November 29th to Shasta County Office of Education, Attn: Superintendent's Office, Box 8

RESOLUTION
FIXING DATE, TIME, AND LOCATION OF REGULAR MEETINGS
_____ **SCHOOL DISTRICT**
BOARD OF TRUSTEES

WHEREAS, Education Code Section 35143 requires that an Annual Organizational Meeting of the Board of Trustees be held to determine the date, time, and location of regular meetings.

BE IT RESOLVED by the Board of Trustees of the _____ School District that regular meetings of said Board shall be held between the 1st day of January 2025, and the last day of December 2025.

Date: _____ of every month between said dates

Exceptions: _____

Time: _____

Location: _____

PASSED AND ADOPTED this _____ day of _____, 2024, by the Board of Trustees of the _____ District, Shasta County, California.

AYES:

NOES:

ABSTENTIONS:

ABSENT:

President, Board of Trustees

Superintendent

**SHASTA COUNTY OFFICE OF EDUCATION
SCHOOL DISTRICT
WARRANT SIGNATURE CARD**

School District: _____ **Org #:** _____

In accordance with Education Code Sections *42631, 42632, and 42633, the Board of Trustees of the School District authorizes the following persons to sign for approval of warrants and fund transfers of the above-named district:

<u>Typed/Printed Name</u>	<u>Original Signature</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Allow Electronic Authorization and/or Signature for Warrant Approval (check one): YES NO

Passed and adopted this _____ day of _____, 20_____

By _____
Clerk of the Board

*Return to Shasta County Office of Education
Attn: Superintendent's Office*

Education Code Section 42631: All payments from the funds of a school district shall be made by written order of the governing board of the district. Orders shall be on forms prescribed by the county superintendent of schools unless the warrants are processed by an on-line data processing system. Forms may be printed and furnished by the board of supervisors or the county superintendent of schools.

Education Code Section 42632: Each order drawn on the funds of a school district shall be signed by at least a majority of the members of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name. No persons other than an officer or employee of the district shall be authorized to sign orders.

Education Code Section 42633: The governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name. Except for districts determined to be fiscally accountable pursuant to Section 42650, no order on the funds of any school district shall be approved by the county superintendent of school unless the signatures are on file in his office and he is satisfied that the signatures on the order are those of persons authorized to sign the order.

**SHASTA COUNTY OFFICE OF EDUCATION
SCHOOL DISTRICT
WARRANT SIGNATURE CARD**

School District: _____ **Org #:** _____

In accordance with Education Code Sections *42631, 42632, and 42633, the Board of Trustees of the School District authorizes the following persons to sign for approval of warrants and fund transfers of the above-named district:

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_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Allow Electronic Authorization and/or Signature for Warrant Approval (check one): YES NO

Passed and adopted this _____ day of _____, 20_____

By _____
Clerk of the Board

*Return to Shasta County Office of Education
Attn: Superintendent's Office*

Education Code Section 42631: All payments from the funds of a school district shall be made by written order of the governing board of the district. Orders shall be on forms prescribed by the county superintendent of schools unless the warrants are processed by an on-line data processing system. Forms may be printed and furnished by the board of supervisors or the county superintendent of schools.

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SHASTA COUNTY OFFICE OF EDUCATION

To be leaders in educational excellence, offering support to schools and community to ensure Shasta County students receive a quality education preparing them for high school graduation and success in career and college.

Superintendent
Mike Freeman

Board of Education
Robert Brown
Amy Cavalleri
Authur Gorman
Laura Manuel
Denny Mills
Cindy Vogt

IMPORTANT DATED INFORMATION

MEMORANDUM

DATE: October 3, 2024

TO: Chief School Administrators

FROM: Mike Freeman, Superintendent
Shasta County Office of Education

SUBJECT: **Governing Board Member Appointments**

My office has received the attached notification from the Elections Department, for the upcoming November 5, 2024 election, that the Governing Board of your district is required per Ed. Code 5326-5328.5 to do an Appointment In Lieu of Election.

The Appointment In Lieu of Election must be an action item on your Board Agenda and take place prior to November 5, 2024. Following are the procedures to follow:

Appointment In Lieu of Election

An Appointment In Lieu of Election is required when the number of candidates who have filed to be a Governing Board Member does not exceed the number of offices to be filled.

Attached is a *Certificate of Election and Oath of Office* from the Elections Department for each of those candidates that are to be Appointed In Lieu of Election for your district. The length of term and ending date is stated on each certificate. Also provided is a sample *Appointment In Lieu of Election Resolution* for you to revise and include in your Board packet for approval.

Upon appointment, please complete the *Certificate of Election and Oath of Office* and obtain the necessary signatures. The original certificate is for the candidate, the copy marked "CLERK COPY" is to be returned to the Elections Department, and the copy marked "COPY" is for your district records.

In addition, please forward a copy of the signed *Certificate of Election and Oath of Office* and *Appointment In Lieu of Election Resolution* to my office.

Again, Governing Board Members that are Appointed In Lieu of Election are to be appointed by your Board prior to November 5, 2024. They will take office on the second Friday in December and serve the term As If elected.

Please note that as my office is responsible for tracking Governing Board Members and reporting changes to the Elections Department, it is essential that we receive copies of the *Certificate of Election and Oath of Office*, and *Appointment in Lieu of Election Resolution*.

As a reminder, on occasion, there may be a reason for a Board Member to resign. Per Ed. Code 5090 a Governing Board Member vacancy resulting from a resignation occurs when the resignation is filed with the County Superintendent of Schools. Please be sure that all resignations are sent to my office so that they can be officially recognized. When making a provisional appointment to fill the vacancy, please complete the *Certificate of Appointment of Governing Board Members* and forward a copy to my office so that we can keep our records and the Elections Department updated on current Board Members.

Please feel free to contact Barbara Erlei at 225-0317, should you have any questions.

Attachments: Notification from Elections Department
Certificates of Election and Oath of Office (In-Lieu appointments)
Sample Resolution

_____ SCHOOL DISTRICT

GOVERNING BOARD MEMBER
APPOINTMENT IN LIEU OF ELECTION

RESOLUTION # _____

WHEREAS, the _____ School District Governing Board
has (#) position(s) for office which expire(s) on December 13, 2024; and

WHEREAS, the declaration of candidacy period for nominees to file was conducted by
the Shasta County Clerk from July 15, 2024 to August 9, 2024; and

WHEREAS, there was (were) _____ (#) legitimate candidate(s) who filed during
this period; and,

WHEREAS, the County Clerk has certified to the Shasta County Superintendent
of Schools that _____ (name(s)) is(are) to be appointed in lieu of
election to the office of the _____ School District Governing Board,
for a _____ (#) year term, ending December _____ (month/year); and

NOW, THEREFORE, BE IT RESOLVED, that the _____ School
District Governing Board appoint(s) _____ (name(s)) in lieu of election
to the office of the _____ School District Governing Board, for a _____
_____ (#) year term, ending December _____ (month/year).

PASSED AND ADOPTED this _____ day of _____ (month/year).

Board President

Superintendent



SHASTA COUNTY

Tom Toller, County Clerk/Registrar of Voters

Joanna Francescut, Assistant County Clerk/Registrar of Voters

County Clerk/Elections Department / www.elections.co.shasta.ca.us

1643 Market St., Redding, CA 96001 / PO Box 990880, Redding, CA 96099-0880

Phone: 530-225-5730 / FAX: 530-225-5454 / CA Relay Service: 711 or 800-735-2922

October 2, 2024

Mike Freeman
Shasta County Office of Education
1644 Magnolia Ave
Redding, CA 96001

Dear Mike Freeman,

Enclosed are the Certificates of Election for each of those candidates that are to be appointed in-lieu of election. Full terms run from December 13, 2024, to December 08, 2024.

After signing the certificates, the original certificate is for the candidate and one signed photocopy is to be returned to the Elections Department and the other signed copy is for the School District.

According to Education Code 5328, in those districts where an insufficient number of candidates filed, persons appointed prior to Tuesday, November 5, 2024, serve as if elected.

Per Education Code 60, The Superintendent of Public Instruction, Deputy and Assistant Superintendents of Public Instruction, secretary of the Superintendent of Public Instruction, members of the Board of Governors of the California Community Colleges, the Chancellor of the California Community Colleges, county superintendents of schools, school trustees, members of boards of education, secretaries and assistant secretaries of boards of education, city superintendents of schools, district superintendents of schools, assistant superintendents of schools, deputy superintendents of schools, principals of schools, and every other officer charged with the performance of duties under the provisions of this code may administer and certify oaths relating to officers or official matters concerning public schools.

Should you have any questions regarding this process, please do not hesitate to contact our office.

Thank you,

A handwritten signature in cursive script, appearing to read "Mary Paul".

Mary Paul
Agency Staff Services Analyst

Enclosures



SHASTA COUNTY

Tom Toller, County Clerk/Registrar of Voters

Joanna Francescut, Assistant County Clerk/Registrar of Voters
County Clerk/Elections Department / elections.shastacounty.gov
1643 Market St., Redding, CA 96001 / PO Box 990880, Redding, CA 96099-0880
Phone: 530-225-5730 / FAX: 530-225-5454 / CA Relay Service: 711 or 800-735-2922

**Certificate of County Clerk of
Qualified Candidates to be Appointed in-Lieu of Election for
the General Election of November 5, 2024**

STATE OF CALIFORNIA }
COUNTY OF SHASTA } ss.

I, Thomas P. Toller, Shasta County Clerk, do hereby certify pursuant to the provisions of Section 5326 of the Education Code, that each of the attached named candidates has filed a declaration of candidacy for the office of Governing Board Member and that the number of candidates who have filed for that office of the said district does not exceed the number of offices to be filled at said election and that no petition has been submitted requesting that the general election be held. As such, I respectfully request Pursuant to Section 5328 of the Education Code that these said candidates (attached hereto as Exhibit A) be appointed at a governing board meeting held prior to Tuesday November 5, 2024, and shall be seated at the organizational meeting of the board as if elected at a district election.

WITNESS my hand and Official Seal this 26th day of September 2024.



Thomas P. Toller
Shasta County Clerk/Registrar of Voters

_____ SCHOOL DISTRICT

GOVERNING BOARD MEMBER
APPOINTMENT IN LIEU OF ELECTION

RESOLUTION # _____

WHEREAS, the _____ School District Governing Board
has ___ (#) position(s) for office which expire(s) on December 13, 2024; and

WHEREAS, the declaration of candidacy period for nominees to file was
conducted by the Shasta County Clerk from July 15, 2024 to August 9,
2024; and

WHEREAS, there was (were) _____ (#) legitimate candidate(s) who filed
during this period; and,

WHEREAS, the County Clerk has certified to the Shasta County
Superintendent of Schools that _____ (name(s)) is(are) to be
appointed in lieu of election to the office of the _____ School
District Governing Board, for a _____ (#) year term, ending December _
_____ (month/year); and

NOW, THEREFORE, BE IT RESOLVED, that the _____
_____ School District Governing Board appoint(s) _____
_____ (name(s)) in lieu of election to the office of the _____
School District Governing Board, for a _____ (#) year term, ending
December _____ (month/year).

PASSED AND ADOPTED this _____ day of _____ (month/year).

Board President

Superintendent

Certificate of Election and Oath of Office

This certifies that, the following candidate shall be appointed in-lieu of Election for the General Election of November 5, 2024

Deatra "Dede" Masala

to the office of Oak Run School District, Board Member.

IN WITNESS WHEREOF, I hereunto affixed my hand and the seal of the County of Shasta on this 3rd day of October 2024.


Thomas P. Toller, Shasta County Clerk/Registrar of Voters

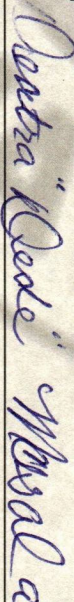
STATE OF CALIFORNIA

} ss.

County of Shasta

I, Deatra "Dede" Masala, solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature:



Subscribed and sworn to before me, this 5 day of NOVEMBER, 2024
Signature of person administering oath: _____

Title:

Administrator

