

2021-2022 Field Trip Meal Request Form

**Due to Cafeteria Manager no later than
2 weeks prior to date of Field Trip**

*Date Request Received: _____

*(to be completed by Cafeteria Manager)

School Site: _____

Date of Trip: _____

Contact Person: _____

Destination: _____

Grade Level(s): _____

Number of Students: _____

Number of Adults: _____

(School System employees only)

Requested Date & Time of Meal Pick Up from Cafeteria Manager by Contact Person: _____

Are there any meal modifications required for students or staff who are attending field trip (food allergies, food textures, etc)? Circle response.

No

Yes, please specify modifications AND name of student or staff member:

School Staff/Contact Signature: _____

Cafeteria Manager Signature: _____

2021 Field Trip Meal for Prek-12:

* Cold Pack Items

Room Temp Items (may pack in boxes)

*PBJ Sandwich

Chips

*Fresh Carrots & Ranch Dip

Crackers or Cookies or Rice Krispy Treats

*String Cheese

Paper tray for meal service

*Fresh fruit

Wrapped napkin and utensils

*6 oz juice

MEAL SERVICE COUNT FORM

*Unflavored milk

**TO BE COMPLETED BY FIELD TRIP STAFF &
RETURNED IN A TIMELY MANNER TO
CAFETERIA MANAGER**