



Anna F. Booth Elementary School
2023-2024 Parent and Family Engagement Plan



During the first quarter that school is in session, Booth Elementary School will hold its annual meeting for all parents of participating children in the Title I School-wide Program. Parents are notified of the meeting through (1) notices sent home through students; (2) school website;

(3) Booth Facebook Page. Topics to be discussed at this year's meeting are:

- Continuous Improvement Plan
- An explanation of the school's curriculum and the state's content standards
- Title I program and participation, its services, and parents' rights which include the following:
 - School-Parent Compacts
 - The Parent Resource Center
 - The Parent Survey
 - Requesting qualifications of your child's teacher
 - Notifications of teachers who are not Highly Qualified
 - The process for how all Title I parents may have involvement in the 1% Set-Aside
 - The LEA Title I Plan
 - The revisions of compacts
 - The LEA and School Parental Involvement Plans
 - The annual evaluation of the LEA Parental Involvement Plan

1. The leadership and staff of Booth Elementary School have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. Our annual meeting for parents of participating children will be offered during the first quarter of school. Statewide Parenting Day workshops will be offered throughout the school day. Parent resources and information are available in the Parent Resource Center. Parents may call to arrange to meet with the facilitator to check out parent materials from the parent resource center during school hours and either before or after school.

2. Booth Elementary School believes in involving parents in all aspects of its Title I school-wide program. We have parent representatives on our Continuous Improvement Plan committee who were active participants in the development of the CIP. We also have an active Parent Advisory Council that makes recommendations for spending Title I Parenting Funds and reviews/evaluates the parent compacts and parent involvement policy for our school. Parents can access the Continuous Improvement Plan (CIP) through the Booth Elementary web site. A copy of the CIP is also available for parents to review in the Parenting Center. For the Parental Involvement Plan, all parents are urged to complete the online parent survey seeking their input on activities, training, and materials that the school should offer to parents next school year. Parents are invited to complete the surveys on the computer in the Parent Resource Center or ipads at school events. Each year, the school-wide plan, including the parental involvement plan is reviewed and evaluated. Results of parent surveys are reviewed by the Parent Advisory Council (PAC), and the CIP committee and are used for determining needed changes.

3. Booth Elementary School uses its parental involvement funds to purchase all materials and supplies in our school's parent resource center, including GED preparation books and software. Past parenting funds have been used to purchase a computer and an iPad for the Parent Resource Center. Parenting funds have also been used to purchase paper that was used for printing weekly parent bulletins and other important parent information/ notifications that were sent home to parents. Summer Counts parent/child workbooks continue to be a useful resource. Classroom teachers and the Intervention teachers provide parents with guidance for supporting their children in effectively using the Summer Counts workbooks. Many parents have picked up Summer Counts books to use with their children during the regular school year and for use during the summer months. For the 2023-2024 school year, Booth Elementary is allotted \$2,346 in Title I Parenting funds. The Parent Advisory Council (PAC) recommends using the Title I Parenting funds to purchase materials for the Parents that are aligned to Booth's Continuous Improvement Plan. Specifically, we will purchase communication folders and purchase materials that support parents as they work with their children on sight word fluency, oral reading fluency, reading vocabulary and comprehension and math fluency.

At its annual meeting of parents at the beginning of the school year, Booth Elementary School will hold a general meeting where information will be presented about its Title I program, the curriculum, and forms of academic assessment used. Parents will learn about the Title I program and the following subjects taught: reading, math, language, science, social studies, physical education, art, music, and computer science. They will also learn about how to schedule parent-teacher conferences and how they can participate in decisions related to the education of their child. Parents will be given a copy of the parent handbook, which includes more detailed information on these topics and a copy of a draft of Booth's parental involvement plan for the new school year. Parents will have an opportunity to make suggestions regarding Booth's parental involvement plan at this time. Immediately following the Title I parent meeting, parents are encouraged to visit their child's classroom where specific grade level information will be provided by their child's classroom teacher.

Through a coordinated effort of school staff members and the Booth Elementary Parent Advisory Council, Booth Elementary School revised its school-parent compact in May of 2023. All parents who have not already signed a 2023-2024 compact will be given a copy of the new compact at our annual Title I parents meeting. The compact will be explained to the parents, and they will be asked to sign the compacts signifying their commitment to working in partnership with the school and their child in ensuring that their child is successful in school. The compacts will be discussed with teachers at faculty meetings. Each teacher will be given the responsibility to explain the compact to the students and obtain the students' signatures. The teachers will house the compacts in their classrooms for use during parent-teacher and/or student-teacher conferences.

After the plan is finalized and approved, if a parent finds the plan to be unsatisfactory, they have the right to submit their concerns in writing to the school, and the school will submit their concerns to the central office. Booth Elementary School parents can also request a meeting with the principal and/or intervention teacher to discuss concerns with the Continuous Improvement Plan. The concerns will be addressed and the parent will be informed of the date for the next PAC meeting. During the PAC meeting, the concerns may be addressed with the group and the concerns may be resolved.

Booth Elementary staff believes parents and the community should become equal partners in the education of their children. Booth Elementary School will accomplish much of this through its annual parents' meeting to be held at the beginning of the school year. At that time, parents will receive an overview of the state academic content standards, academic achievement standards, and assessments. In addition, an explanation will be given regarding Title I, the services that will be offered, and how parents have the right to be involved in their children's education. The facilitator will also inform parents about materials from the Parent Resource Center for working with their children at home.

To ensure effective involvement of parents and to support a partnership among Booth Elementary School, parents, and the community to improve student academic achievement, Booth Elementary School will provide parenting classes on Statewide Parenting Day on various topics including, but not limited to, reading with your child, creating a home learning environment, testing and homework tips. A variety of resource materials are available in our parent resource center. These resources include informational booklets for working with your child in reading and math at home, Parent's Homework Dictionaries (available in English, Vietnamese, Cambodian and Spanish), vocabulary enhancement books, reading tips and strategies, math activity packs, homework tips, Summer Counts parent/student workbooks, and supplies for making individualized learning materials. All parenting materials are carefully selected to align to our school's identified goals. Reading and math practice materials including engaging family games, flashcards, math manipulatives, hand-held electronic vocabulary and math games and other activities are available for check-out by all Title I parents anytime during the regular school day and before or after school by appointment.

Booth Elementary School will continue to work with its teachers through in-services, faculty meetings, and grade-level meetings focusing on understanding the importance of parental involvement and the understanding that parents are partners. All staff members are expected to welcome parents to the school,

as appropriate, and to work with our facilitator in meeting parents' needs for their children. Parents will be reminded of the materials available in the parent resource center periodically through the weekly parent bulletin, media page, and Schoology page.

Booth Elementary coordinates its Parent Involvement Program for all parents through a Parent Resource Center that supports parent involvement. We presently have 30 ELL students and many of these parents are actively involved in our parenting activities. We have a part-time EL teacher. We have 6 identified migrant students. Many of these parents are also actively involved in our parenting activities. Migrant materials are available for check out in the Title I Resource Center. Migrant parents and/or EL parents are invited to serve on the Booth Elementary CIP committee and on the Parent Advisory Council. Migrant and EL students are provided extended day learning opportunities through the Title I tutoring program. Fidelity to implementation of our CIP plan ensures that all tutoring activities are aligned to both content standards and parental involvement goals.

Parents will be encouraged to attend as full participants in school CIP meetings, including meetings focused on planning, developing, monitoring and evaluating the school's improvement plan. Parents will be encouraged to serve as members of district-level and school-level Parent Advisory Committees. Parents will be encouraged to serve as school volunteers, serving as individual volunteers or as a member of a larger volunteer parent group. Parents will be engaged in Parent-Teacher-Student Partnership Conferences. Parenting support will be provided through Statewide Parent Engagement Day activities/programs. The school/counselor/principal will also provide support to parents in relation to specific family needs regarding ensuring a positive school experience for all students. Support may include "connecting" parents with social, mental and health services.

Booth Elementary School makes every effort to work with parents in meeting their requests as related to their involvement in their children's education. Booth Elementary School provides opportunities for the participation of parents with limited English proficiency and parents with disabilities. We utilize TransACT translations that are offered through MCPSS. Translators from the EL Department are utilized for parent conferences as needed. At this time, Booth Elementary School has 6 migrant students. Resources for migrant parents are available. These resources include materials for working with your child at home and Rosetta Stone software for learning English. Every effort is made to accommodate parents with disabilities. Booth Elementary School is a handicapped-accessible building.