

Mission: Cornerstone Montessori Elementary School's mission is to support children from culturally and economically diverse backgrounds living in or near St. Paul's East Side through a rigorous and high-impact Montessori program that empowers them to make positive decisions, develop self-discipline, and create a true sense of responsibility for themselves and others in their community.

Topic	Description	Supporting Documents	Function ¹	Presenter	Time
Regular Business					
Call to Order	Welcome to Virtual Meeting via Zoom	None	I	Jean	3 min
Public Comment Period	Comments limited to 3 minutes per person	Sign-up sheet, Policy 206	I	Jean/Guests	0-10 min
Consent Agenda	<ul style="list-style-type: none"> Draft Previous Month Meeting Minutes 	Distributed at least 1 week in advance of mtg	M	Jean	5 min
Approve Agenda	Any modifications, any movement of Consent Agenda items NOTE: Rollcall voting, each member's vote recorded in minutes	Consent/Mtg Agenda	M	Jean	3 min
Conflict of Interest	Based on approved agenda, identify any conflicts of interest	Meeting Agenda	D	Jean	1 min
Treasurer's Report	<ul style="list-style-type: none"> Financial Statements - review/accept previous month Accept donations Review/accept revised budget 	Pre-reading/at meeting	D, M	Jean/Joe	15 min
HOS Report	<ul style="list-style-type: none"> School Operations 	Pre-reading/at meeting	I, D	Say Vang	5 min
Today's Meeting					
Dir of Business Operations	<ul style="list-style-type: none"> Enrollment update 	Pre-reading/at meeting	I, D	Chris	5 min
Governance Committee	<ul style="list-style-type: none"> Covid Policy - Review/Approve Financial Policy Updates – Review/Approve 	At Meeting	I, D, M	Julaine	15 min
Board Education	<ul style="list-style-type: none"> Discussion on Frankel Virtual training '<i>Off to the Right Start for MN Montessori Schools</i>' 	Pre-work/at meeting	I, D	Everyone	20 min
Development Committee	<ul style="list-style-type: none"> Give to the Max event Newsletter to Friends of the School 	At Meeting	I, D	Carolyn	5 min
Board Chair Report	<ul style="list-style-type: none"> CMES/MCM Joint Board Meeting Nov 17th 	At Meeting	I, D	Jean	5 min
Meeting Wrap-up					
Next Meeting Agenda	Suggested agenda items for next board meeting	None	D	All	3 min
Reflection & Adjournment	Self-Assessment on board meeting, call for motion to adjourn	None	D, M	All	5 min

¹ **Function Description:** I = Informational, questions only for clarity. D = Discussion item, when item distributed in advance, contact author with questions prior to meeting. E = Educational material, may include reading assignment prior to meeting, M = anticipated motion at meeting. A = Board activity.