



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

BOARD MEETING DISTRICT OFFICE

ZOOM IN BY USING THE FOLLOWING INSTRUCTIONS:

Topic: Board Meeting

<https://us02web.zoom.us/j/89377289651>

Meeting ID: 893 7728 9651
Passcode: 12345

**WEDNESDAY, June 1, 2022
7:00 P.M.**

DOCKET OF BUSINESS

1.0 PRELIMINARY BUSINESS

- 1.1 Call to Order
- 1.2 Pledge of Allegiance
- 1.3 Agenda Review
 - 3.6 JDEA MOU Salary
 - 4.1 Approve June 1st Budget Meeting and Hearing Minutes
 - 4.6 Approve GU Assistant Principal-Andy Lusco
- 1.4 Public Forum
- 1.5 Staff Recognitions
 - Cyndi Nelson – 21 Years
 - Michelle Willey – 15 Years
 - James Mabe – 7 Years

2.0 REPORTS

- 2.1 Superintendent's Report -Verbal
- 2.2 Administrators' Reports
 - 2.2.1 Ryan Gerry -Grant Union Jr./Sr. High Principal-Verbal
 - 2.2.2 Janine Attlesperger -Humbolt Principal -Verbal
 - 2.2.3 Ryan Gerry -Athletic Director -Verbal
 - 2.2.4 Dana McLean -Seneca Head Teacher -Verbal
 - 2.2.5 Rhonda McCumber-Special Ed Director-Verbal
 - 2.2.6 Karen Shelton –Assistant Principal-Verbal
 - 2.2.7 RC Huerta – Engagement Specialist -Verbal

3.0 NEW BUSINESS

- 3.1 Grant Union Curriculum Adoption
 - English Adoption: HMH Intro to Literature

Intervention Curriculum Adoption: Read180, Math 180, No Red Ink

- 3.2 Resolution 2022-5 –District Organizational Procedures for the 2022-23 School Year
- 3.3 Appoint Board Chairman and Vice-Chairman for the 2022-23 School Year
- 3.4 Approve 2022-23 Board/Budget Calendar
- 3.5 Approve Feasibility Study contractor

4.0 CONSENT AGENDA

- 4.1 Approve May 18 Board Meeting Minutes and June 1st Budget Meeting & Hearing Minutes
- 4.2 Resolution 2022-6 – Adopt the District’s 2022-23 Budget and Set Tax Rate
- 4.3 Approve Wrestling, Baseball & Softball Co-ops with Prairie City
- 4.4 Approve GU Behavior/Academic Advisor – Lorie Dix
- 4.5 Accept Letter of Resignation from GU Dance Coach – Carli Bremner
- 4.6 Approve GU Assistant Principal-Andy Lusco

5.0 OLD BUSINESS

- 5.1 Long Range Facility Plan
- 5.2 Security Camera System
- 5.3 SRO Intergovernmental Agreement with the County

6.0 FUTURE AGENDA AND CALENDAR ITEMS

- June 1 Budget Hearing/Board Meeting
- June 2 Last Day of School
- June 3 Teacher In-service
- August 17 New Teacher In-Service
- August 17 Board meeting
- August 22 Teacher In-Service
- August 29 First Day of School

7.0 GOOD OF THE ORDER

8.0 ADJOURN

Board Packet posted on district web site at: <https://grantsd3.schoolinsites.com/>

Grant School District 3 does not discriminate in employment, educational programs, and activities on the basis of race, national origin, color, creed, religion, sex, age, disability, veteran status, sexual orientation, gender identity, or associational preference. The District also affirms its commitment to providing equal opportunities and equal access to its facilities. For additional information or assistance contact the District office at 541-575-1280, 401 N. Canyon City Blvd., Canyon City, OR 97820. For telecommunications relay services for the deaf, hearing or speech impaired call 1-800-735-2900.

3.1

Bret Uptmor

From: Heidi Hallgarth
Sent: Tuesday, May 31, 2022 5:45 PM
To: Bret Uptmor
Subject: FW: Curriculum Adoption

From: Karen Shelton <sheltonk@grantesd.k12.or.us>
Sent: Wednesday, May 25, 2022 10:50 AM
To: Bret Uptmor <uptmorb@grantesd.k12.or.us>
Cc: Heidi Hallgarth <hallgarthh@grantesd.k12.or.us>
Subject: RE: Curriculum Adoption

For the agenda:

- Grant Union English Adoption: HMH Intro to Literature
- Grant Union Intervention Curriculum Adoption: Read180, Math 180, No Red Ink

The English committee selected HMH Intro to Literature for adoption for a couple a reasons. It is state approved, is user friendly for both students and staff, and provides support at multiple levels for differentiated instruction. Once approved, we will purchase this for grades 7-12. Intro to Literature also partners well with the intervention curriculum Read 180, also by HMH. Read 180 has proven success of increasing reading levels by 1.9 years of growth each year of enrollment and a 300% increase in Lexile scores. The committee for interventions not only researched various programs, but reached out to colleagues from other districts and this was highly recommended. It has an assessment component built in which will help us determine placement and growth for reading.

Math intervention is also HMH's Math 180 for the same reasons. It has excellent success rates of 2+ years of growth in a school year, it came highly recommended from our colleagues that have used it, and it includes a diagnostic piece to determine placement as measure growth. Both Read 180 and Math 180 will primarily be used for grades 7-9, but might be used in the Special Education setting as well. We did include the special education department

Both the intervention committee and English committee felt that we needed to add the program No Red Ink to support writing. No Red Ink integrates with learning platforms, is aligned to standards, and has adaptive practice and ongoing assessments. This program will be used in the regular classroom as well as with interventions and Special Education.

Respectfully,

Karen Shelton
Assistant Principal
Grant Union Jr/Sr High School



From: Bret Uptmor <uptmorb@grantesd.k12.or.us>
Sent: Monday, May 23, 2022 11:55 AM
To: Karen Shelton <sheltonk@grantesd.k12.or.us>

Cc: Heidi Hallgarth <hallgarthh@grantesd.k12.or.us>

Subject: RE: Curriculum Adoption

Could you give us some information regarding the selection. For instance publisher, grades to cover, why selected. We didn't get any information from Humbolt and they had to do it verbally. It is easier for board to have something tangible. Send it to Heidi.

Bret Uptmor, Superintendent
Grant School District #3
uptmorb@grantesd.k12.or.us
Office 541 575-1280 Ext. 25
Cell 208 230-4116
Fax 541 575-3614

From: Karen Shelton <sheltonk@grantesd.k12.or.us>

Sent: Monday, May 23, 2022 11:45 AM

To: Bret Uptmor <uptmorb@grantesd.k12.or.us>

Subject: RE: Curriculum Adoption

Perfect, to be added to the board for consent next meeting.

HS Chosen curriculum:

English: Intro to Lit

Interventions: Read 180, Math 180, and No Red Ink

Respectfully,

Karen Shelton
Assistant Principal
Grant Union Jr/Sr High School



Own the Pick

From: Bret Uptmor <uptmorb@grantesd.k12.or.us>

Sent: Monday, May 23, 2022 11:43 AM

To: Karen Shelton <sheltonk@grantesd.k12.or.us>

Subject: RE: Curriculum Adoption

Yes we need to go before the board. The health adoption year elementary didn't adopt. They didn't do an independent adoption. It was not board approved and this caused a big mess when MFMC was trying to take over. Best to have protection. Especially since the next three years there will be a lot of movement to stop certain types of curriculum

Bret Uptmor, Superintendent
Grant School District #3
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Fax 541 575-3614

From: Karen Shelton <sheltonk@grantesd.k12.or.us>

Sent: Monday, May 23, 2022 11:37 AM

To: Bret Uptmor <uptmorb@grantesd.k12.or.us>

Subject: Curriculum Adoption

Good Morning,

I didn't think we needed to do this until the last board meeting, but does our adopted material need to go before the board? It was included in my last board report, but there was no action on it like Janine had.

Thanks!

Respectfully,

Karen Shelton
Assistant Principal
Grant Union Jr/Sr High School



Own the Pick



3.2

GRANT SCHOOL DISTRICT #3

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RESOLUTION #2022-5

DISTRICT ORGANIZATIONAL PROCEDURES FOR THE 2022-23 SCHOOL YEAR

A: DESIGNATION OF CHIEF ADMINISTRATIVE OFFICER

BE IT RESOLVED that the Board of Directors designates Louis Dix as Grant School District #3's Chief Administrative Officer and Custodian of Funds and appoints Louis Dix as School District #3's Clerk and Heidi Hallgarth as Deputy Clerk / Business Manager. Crime coverage in the limit of \$100,000 will be purchased in lieu of fidelity bonds to cover all District employees as per ORS 332.525 and 328.441.

B: DESIGNATION OF BUDGET OFFICER

BE IT RESOLVED that the Board of Directors designates Louis Dix as Grant School District #3's Budget Officer for the 2022-23 school year.

C: DESIGNATION OF CUSTODIAN/AGENT FOR FEDERAL PROJECTS/FUNDING

BE IT RESOLVED that the Board of Directors appoints Louis Dix to act as the Local Agency Representative and be directed to execute and file applications for and in behalf of Grant School District #3 and otherwise act as authorized representative of the Grant School District #3 in all activities related to PL 89-10, Chapter 1 of Section 201 and all other Federal, State and privately-funded projects, proposals and grants.

D. DESIGNATION OF SCHOOL DISTRICT AUDITOR

BE IT RESOLVED that the Board of Directors appoints Solutions Certified Public Accountants as Grant School District #3's auditor for the fiscal year 2022-23.

E: IDENTIFICATION AND DESIGNATION OF CONFIDENTIAL EMPLOYEES OF GRANT SCHOOL DISTRICT #3

Heidi Hallgarth	Deputy Clerk / Business Manager
Sharon Flory	Transportation Coordinator/Facilities Secretary
Rachelle Simmons	Accounts Payable/Payroll Specialist
Natalie Weaver	Head Cook

F: DESIGNATION OF NEWSPAPER FOR PUBLICATIONS

BE IT RESOLVED that the Board of Directors designates the Blue Mountain Eagle as the news source for publishing legal notices for Grant School District #3.

G: DESIGNATION OF DEPOSITORY OF FUNDS

BE IT RESOLVED that the Board of Directors designates that deposits of Grant School District #3 be distributed between First Community Credit Union (Formerly Umpqua Bank), John Day Branch, U.S. National Bank of Oregon, John Day Branch, Bank of Eastern Oregon, John Day Branch and Old West Federal Credit Union, John Day Branch; as being safe and proper banks for the purpose of receiving deposit funds of the District, and be designated as the banks in which the Clerk and Deputy Clerk shall deposit all monies in the Local Government Investment Pool based on the yield. Funds shall be allocated as follows:

FIRST COMMUNITY CREDIT UNION (Formerly Umpqua Bank)

General Fund
Special Funds
Scholarship Accounts
Humbolt Artist in Residence Account
Visa Share Account

U.S. NATIONAL BANK

Humbolt Student Body Account
GUHS Student Body Account

OLD WEST FEDERAL CREDIT UNION

Scholarship Accounts
Visa Share Account

H: AUTHORIZATION TO TRANSFER FUNDS

BE IT RESOLVED that the Board of Directors authorizes the Clerk, Business Manager and/or the Accounts Payable/Payroll Specialist to transfer funds from the Local Government Investment Pool.

I: AUTHORIZATION TO PAY BILLS

BE IT RESOLVED that the Board of Directors authorizes the Clerk, Business Manager and/or the Accounts Payable/Office Specialist to pay bills of the District when due and the payroll as per the 2022-23 budget.

J: AUTHORIZATION OF SIGNATURES

BE IT RESOLVED that the Board authorizes the Clerk and Business Manager to approve district and school purchase orders; authorizes building administrators to approve student body purchase orders; and authorizes the Clerk, Deputy Clerk and Accounts Payable/Payroll Specialist to sign checks. Only one signature is required on all checks.

K: ESTABLISHMENT OF BOARD MEETING DATES

BE IT RESOLVED that the Board of Directors will establish and hold the regular Board meetings in the Board Room of the District Office, unless otherwise determined, on the

third Wednesday of each month at 7:00 p.m. except for July and December when there are no regularly scheduled board meetings and June when the meeting will be held on the last day of school. The April board meeting will be held at the Seneca School. Clerk shall be authorized to publish the meeting dates in the Blue Mountain Eagle and to post such notice for public view, and also to officially notify the news media.

L: DESIGNATION OF AGENT OF RECORD

BE IT RESOLVED that the Board of Directors designates Bisnet Insurance as the Insurance Agent of Record.

Board Chairman

Dated: June 2, 2022

Clerk

Dated: June 2, 2022

2022-2023 Board/Budget Calendar

August 17.... Board Meeting

Sept. 21... Board Meeting

Oct. 19..... Board Meeting

TBD OSBA Fall Regional

Nov. 10-12 Annual OSBA Convention canceled

Nov. 16.... Board Meeting

Jan. 18 Board Meeting

Feb. 15 Board Meeting

March 15 . Board Meeting

April 19 Board Meeting (Seneca)

May 3.... Budget Meeting

May 17 Board Meeting

May 17.... Budget Meeting (optional)

June 14...Budget Hearing, Board Meeting

June 14...Last Day of School

All Meeting are at 7:00 PM at the district office unless otherwise noted

3.5

GRANT SCHOOL DISTRICT 3

Request for Proposals – Project Management, Grant Administration and Related Services

May 31, 2022



Nicholas Green, President
nick@catalyst.win

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Introduction

Catalyst Public Policy Advisors, LLC is pleased to respond to Grant School District 3 (SD3)'s *Request for Proposals – Project Management, Grant Administration and Related Services* dated May 10, 2022.

We have assembled an award-winning integrated planning team with deep understanding of SD3's needs and desires. Our experience is rooted in decades of work and analysis in the communities served by SD3, backed by deep expertise throughout the Pacific Northwest in the disciplines of planning, facility design, economic development, infrastructure systems, transportation, and education planning.

Our approach is rooted in the fabric of the community, with a mix of local and regional teammates whose aim is to create a competitive advantage for SD3 in the education marketplace and position the District and its students for long-term success.

Our Understanding

SD3 is facing two seemingly intractable and opposing problems. The first, the District is struggling to maintain its aging facilities due to the buildings and supporting infrastructure being well past their useful life. The second, SD3 is dramatically losing students.

Challenge one is addressable. The District and community members who participated as key stakeholders already identified their preferred solution in the *Long Range Planning Feasibility Study* completed just before the onset of Covid-19: to create a new school facility that is warm, safe and dry. This should be the District's primary goal, and of the two challenges facing the District, this is the more easily addressed.

Challenge two is the bigger problem. SD3 is losing market share to neighboring school districts, new and alternative distance learning platforms, and from natural attrition of the aging communities the school district serves – at the rate of about 30 students a year.

Overcoming these barriers will require a holistic approach that involves the entire community. SD3 needs to focus on the facilities, while it also needs to emerge as a leader in eastern Oregon by pursuing a community-based approach to solving the larger problem of population decline and brain drain. SD3 needs to adopt a new perspective on creating a 21st Century learning environment that prepares students to compete in the workplace, in higher education, and as engaged community members. The District also has to bring the community along. Without their support, neither rebuilding nor replacing its aging infrastructure will be possible.

SD3 was awarded \$2.25 million in grant funding through 2021 House Bill 5202 to begin solving these problems. This state appropriation to the Department of Administrative Services included \$2 million in funding to address deferred maintenance and emergency repairs of the Grant Union High School roof and the Humbolt Elementary HVAC systems, along with \$250,000 to begin work on the long-term need to replace Grant Union's aging facilities located in a 100-year floodplain with a new campus that will meet the needs of its students and faculty for the next hundred years.

Our Team

To support SD3 in this effort, we have assembled an award-winning team of practitioners, policy analysts, architects, planners, and designers with decades of experience working on difficult problems facing rural-frontier communities in the Pacific Northwest.

Our integrated planning team consists of a mix of local and regional professional services firms who are experts in their craft: Catalyst Public Policy Advisors, LLC; Walker Macy; Sisul Engineering; ECONorthwest; DKS Associates; Benchmark Land Surveying; Straw to Gold; and Opsis Architecture.

Our team has years of experience working together and in the Grant County communities SD3 serves. Our most recent joint project, the John Day Innovation Gateway, won the 2019 League of Oregon Cities Award for Excellence and the 2021 Western Planner President's Award among 13 western states for its innovative design and contribution to the planning profession.

Given our past experience working together and in Grant County, Team Catalyst will be able to engage quickly and expeditiously to achieve the District's long-term goals and objectives with little ramp up time and maximum use of SD3's limited resources.

Our Approach

We have organized our approach into the three task groups described in the request for proposals. The majority of our work will focus on Task Group C, the feasibility study, site selection, area plan and preliminary design for the new school facility.

Task Group A: Grant Administration Services

Team Catalyst will assist SD3 with the grant coordination and administration activities to ensure all tasks and deliverables for this effort are in compliance with the District's grant agreement with the Department of Administrative Services (DAS).

Catalyst has managed millions of dollars in grant revenue from state appropriations through DAS for projects ranging from infrastructure development to critical community facility design and construction. We possess deep knowledge of state procurement policies, laws and regulations as specified in Oregon Revised Statute Chapter 279C Public Contracting - Public Improvements and Related Contracts, as well as other Title 26 Public facilities, contracting and insurance requirements that may affect this project, including ORS Chapter 280 – Financing of Local Public Projects and Improvements; City and County Economic Development.

Our team will ensure each of the requirements of the District's grant agreement are met, including preparing budgets, contracts and agreements in a format that meets the State's auditing and reporting requirements in compliance with these regulations. We will provide periodic reports as specified in the grant agreement and District's contract for services.

Task Group B: Project Management Services

Team Catalyst will work with the District to identify all areas of potential effect associated with this project, prepare project management plans (PMPs), and ensure the District's project complies with relevant grantor requirements. These services include assisting SD3 with navigating the complex local, state and federal regulatory framework associated with building a new school facility.

Our team will help SD3's staff coordinate with relevant state and federal stakeholders throughout this project, including DAS, NOAA/NMS, SHPO/THPO, DSL, the Army Corps of Engineers and other state and federal agencies involved in the Joint Permitting process, as needed.

Task Group C: Feasibility Study, Site Selection, Area Plan and Preliminary Site Design Review

Team Catalyst will approach Task Group C holistically with the recognition that building a new school will also require a community-wide effort to rebuild the school's tax base and student enrollment. This is the most critical of the three tasks solicited in the RFP because it will likely determine the success or failure of the entire endeavor.

Our approach is based on achieving progress against five key milestones that will lead to a successful outcome for the District. They are:

- Milestone 1 (MS1): Goal Framing, Objectives and Stakeholder Engagement;
- Milestone 2 (MS2): Site Selection and Preliminary Design;
- Milestone 3 (MS3): Business Plan Development;
- Milestone 4 (MS4): Go-to-Market Strategy; and
- Milestone 5 (MS5): Pre-Development Planning & Project Implementation.

Milestone 1 (MS1): Goal Framing, Objectives and Stakeholder Engagement

The overall goal for this entire effort should be the establishment of an approved site plan for a new Junior/Senior High School with a business plan that supports it. However, we recognize that to be successful, the school board, parents, teachers, faculty, students and the broader community need to be supportive.

Ecosystem Transformation

The District's ecosystem includes partners, competitors, and community members who coexist in a dynamic and changing landscape that includes both competing and complimentary demands on the District's regional economy and tax base. The need for a new school is mutually reinforcing with other valuable community projects like a new swim center and adequate law enforcement funding. The District is competing for space against these projects within Grant County's narrow tax base and highly conservative culture.

SD3 will need to craft a strategy that fits within this community context and communicate it persuasively enough to drive coherent action across the entire ecosystem.

A new school will be transformative for the new economy Grant County needs to remain relevant and viable in the 21st Century, but it will also require a new perspective on education. In this regard, the District's efforts need to be transformative. We are not setting out to simply build a new school. We are setting out to build an educational environment capable of connecting our students to the best teachers in the world, in real-time, virtually and on-demand. The campus of the future will blend the best of academic fundamentals, vocational training, higher education and real-world experience that prepares students to enter successfully into a variety of career fields, post-secondary education and community roles.

This transformative mindset needs to be adopted not only by District faculty and voters but by all of the potential partners and collaborators in this endeavor. At the outset of the project, we will work with the District to define its ecosystem so that we can begin to position and frame this project for success.

Stakeholder Engagement

Stakeholder engagement is crucial for this effort to succeed. Stakeholders should be identified and engaged early in the decision-making process. We propose SD3 create a diverse steering committee representing the interests of the whole community. This steering committee should be engaged from start to finish. Gaining early buy-in and support from the broader community is essential for the District to achieve its desired outcomes.

SWOT Analysis

One of the first tasks the steering committee will perform is a SWOT analysis to identify the project's strengths, weaknesses, opportunities and threats. For example:

Strengths include a supportive faculty and administration, motivated school board, and local communities on the rise with new subdivisions and housing developments forming in Seneca, Canyon City and John Day at a pace not seen in the last 30 years.

Weaknesses include the District's aging facilities, which are on borrowed time in a 100-year floodplain and at risk of catastrophic failure that will be far more disruptive to students, parents and teachers than Covid-19 ever was. The total loss of the high school in the 100 year flood scenario, when it is 8-10 feet underwater, would result in displacement of students for years while a new school is rebuilt out of the floodplain. Other weaknesses include a community mindset that readily acknowledges problems without creating real, meaningful solutions, and an aging population on fixed incomes.

Opportunities include the real potential for SD3 to create a new learning environment for students to build 21st Century skillsets by creating the campus of the future – one that is responsive to the needs of its students. John Day is increasingly being recognized statewide as a leader in rural innovation and city staff anticipate \$100,000 from DLCD to be awarded in July through a new Rural Transportation Equity program for traditionally-underserved populations. These funds were specifically requested to support the School District's planning efforts and could free up additional investment capital to acquire land needed for the new campus. The state also anticipates \$2 billion in federal infrastructure investment funds for transportation and area planning in the next biennium that could fund a significant portion of the new school facility as early as next year.

Threats to the project are extensive. Moving past the nostalgia for a return to the good old days of the 1970s (or 1950s) is one of the larger paradigm shifts that needs to take place. The digital economy has fundamentally shifted and Grant County has been slow to adapt. District students, by and large, still attend classes in the same traditional format they did 50 years ago, with desks arranged in rows facing a teacher who stands in front of a whiteboard (or chalkboard) and may present in PowerPoint. More motivated, agile, and better funded schools are poaching students into virtual and mixed-reality learning environments that are increasingly experiential. Lack of inertia and continuing to lose enrollment by failing to adapt to the competitive landscape are all threats facing this initiative.

Goal Framing

Following the SWOT analysis, we'll begin framing the goals in concrete, achievable and measurable ways. We'll start by reviewing the facility condition assessment and long range facilities plan adopted in 2019, which set the objective for a new school location that is "warm, safe and dry." These documents demonstrate conclusively that the current school location does not meet your requirements.

Next we'll evaluate the criteria that led to that decision – a location with good transportation access, not located within a flood zone or geological hazard overlay, and in close proximity to city services and school district amenities.

As important, the new location needs to be on a site that the School District can acquire. Site control is paramount to avoid creating a business plan that can't be executed. We will identify 2-3 viable locations within the District boundaries that meet these criteria and quickly rule out the ones that do not.

Beyond the site location itself, we'll facilitate a discussion with the steering committee and community stakeholders about other goals related to the project, including the need for diverse course offerings, the type of learning environment that's desired, and the range of options the District will want to consider in the design of the campus. These education and quality of life factors will help frame the broader goals associated with this project and ultimately the design of the facility.

MS1 Summary of Objectives

At the end of Milestone 1, we will have completed the following objectives:

- 1) Steering committee formation;
- 2) Ecosystem analysis;
- 3) Stakeholder engagement;
- 4) Goal framing; and
- 5) Initial site selection (2-3 viable options).

MS1 Deliverables

- Steering committee memorandum
- Stakeholder engagement plan
- Draft goals and objectives
- Memorandum on site selection criteria and preliminary site alternatives

Milestone 2 (MS2): Site Selection and Preliminary Design

The second milestone will focus on performing due diligence, feasibility studies and an initial area plan for the preferred location.

Due Diligence

This task will test fit our 2-3 sites for a new school that meets the criteria established in Milestone 1. We will evaluate the site conditions, transportation network, utilities, and other infrastructure requirements as part of this task, and score each site accordingly. The highest ranking site will then be recommended for further analysis and we'll request a preliminary decision from the board of directors related to the preferred site.

Preliminary Assessment for Feasibility

The preferred site will then be analyzed for feasibility, including site constraints and opportunities, regulatory constraints and opportunities, and project financing. Any location selected within the District boundaries will require some site preparation and infrastructure development to make it buildable and accessible.

Economic modeling will also be performed to evaluate the broader ecosystem and partnership investments needed to make the project sustainable. For example, a campus built into a mixed-use development or master planned community has a higher likelihood of success because it is designed with the end user (future students and parents) in mind. John Day currently has four master planned housing developments approved or in the planning process, with two more in development (figure 1).

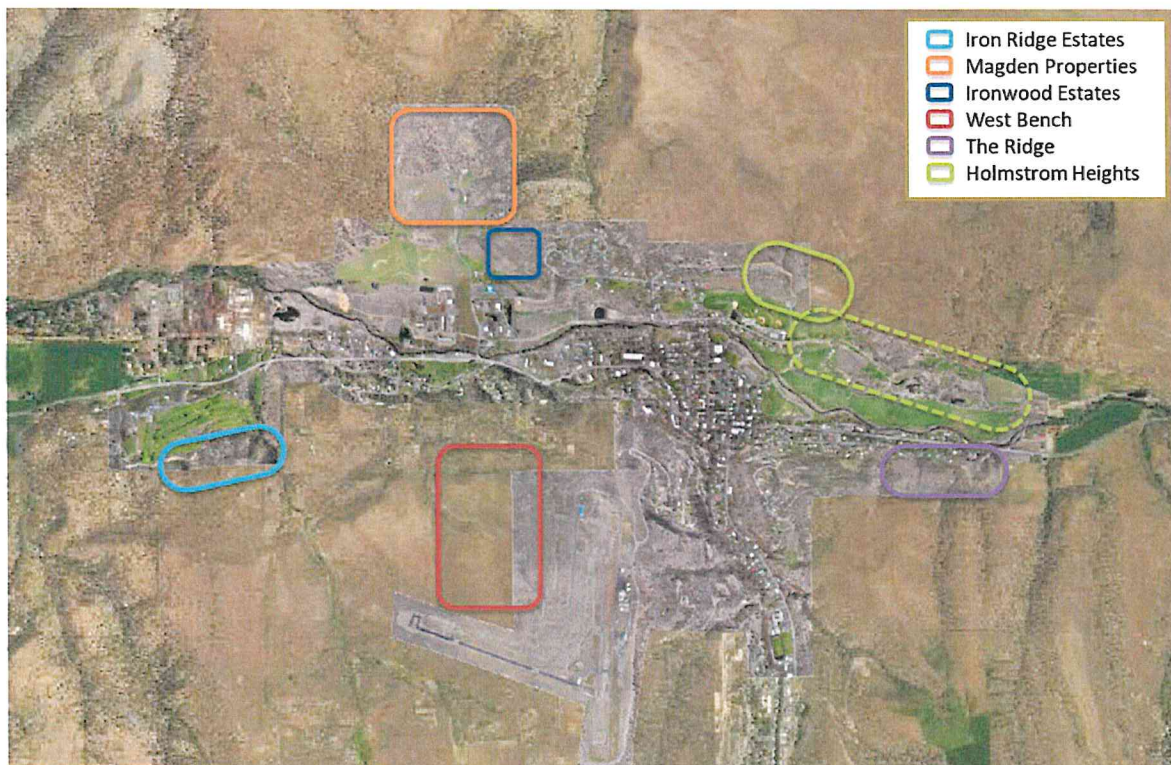


Figure 1. John Day Area Master-Planned Developments

Building a school in close proximity to one or more of these developments would leverage infrastructure investments made by the City of John Day that will offset the direct costs to SD3 and its taxpayers. Our economic model will take these factors into consideration to make sure the market can support the District's project.

This task will summarize the body of work needed to go from concept to certificate of occupancy on a new school campus at the preferred location, one that is economically sustainable for the long haul.

Area Plan Development

The area plan, including the preliminary plat, will be developed in parallel with the Preliminary Assessment for Feasibility. An area plan documents the "as is" and "to be" state of the project, including

plan level documents for all horizontal improvements (water, sewer, reclaimed water, storm water, power, broadband and transportation access).

Local comprehensive plans, land use regulations, community design standards, transportation systems and exceptions to these will all be considered as part of the area plan. The area plan will include innovative design features that result in a project that benefits the entire community ecosystem (i.e., through compatible mixed-use development, improved protection of open spaces, transportation options and consistent application of standards in phased developments).

The area plan will promote development that recognizes the relationship between: the school buildings and their uses (built environment); open space, sports and recreation requirements (natural environment); and transportation options that link the two by providing varied opportunities for multi-modal access.

MS2 Summary of Objectives

The objectives of Milestone 2 are to facilitate the efficient use of land; promote an economic arrangement of land use, buildings, circulation systems, open space, and utilities; preserve to the greatest extent possible the existing landscape features and amenities of the site that may not otherwise be protected through conventional development; and encourage sustainable development through energy conservation and improved air and water quality, all of which is well-coordinated with planned and proposed infrastructure improvements.

MS2 Deliverables

- Existing conditions memo
- Transportation and transit assessment memo
- Utility overlay (existing and proposed)
- Land use planning memo
- Preliminary plat
- Economic model for the project

Milestone 3 (MS3): Business Plan Development

This milestone will build on the work conducted in MS1 and MS2 by developing a business plan for the project.

Bonding Capacity Assessment

This task will consider SD3's bonding capacity and the projected number of students needed to support a new facility. The bonding capacity analysis will take into consideration both the current and projected tax base in various growth scenarios.

School Construction Financing

Included in the business plan will be a detailed description of available funding for site improvements and the built environment. Examples include the Oregon School Capital Improvement Matching (OSCIM) program, which provides matching grants to districts that pass a local general obligation bond. Federal funding sources like USDA Community Facilities (CF) or Water and Environment Program (WEP) grants will also be assessed. Our team will also evaluate alternative financing arrangements, including direct appropriations from the state legislature, congressionally directed spending requests, land and water conservation funds, and private equity investment through public-private partnerships.

Infrastructure Financing

The Oregon Business Development Department, also known as Business Oregon, offers a wide range of infrastructure financing programs through the Infrastructure Finance Authority. These programs can help offset development costs for site improvements through programs like the Special Public Works Fund (SPWF) and Community Development Block Grants (CDBG), which Business Oregon administers.

MS3 Summary of Objectives

The objective of this task is to develop a capital stack of grants, loans, bonds, tax incentives and other financial investments that maximizes the power of the District's own source revenues, including its bonding capacity.

MS3 Deliverables

- Refined economic model
- Capital investment strategic plan

Milestone 4 (MS4): Go-to-Market Strategy

Once a site has been selected and a sustainable business plan developed in line with the District's goals and desired outcomes, our penultimate task will be to position the project for success within the state and the broader community through a Go-to-Market strategy.

A Go-to-Market strategy is a plan that helps define your ideal outcomes, gain stakeholder buy-in, coordinate your messaging, and position the project for launch.

Strategic Positioning

We will contract with an opinion research firm to provide strategic advice to the District as we seek to position the project for success. This will be performed through a combination of quantitative surveys across the District and qualitative research with smaller subgroups (focus groups) that represent specific interests.

Financing Approach

We will also position the capital investment plan for success by socializing the project financing approach with key leaders able to influence the distribution of public funds for the project at the local, state and federal level. This will provide the District with a leg up on the competition for a portion of the \$2 billion in federal infrastructure funds that will be appropriated in the next legislative session.

Communications Campaign

Once our GTM and financing approach are approved by the board, we'll assist the District in developing a communications campaign to begin promoting the project within the broader ecosystem. The communications campaign will be tailored to the board's needs and desired outcomes. It will identify a clear purpose for the communications, target audiences, methods for communicating the message (communications vehicles), and a combination of "push" and "pull" techniques that encourage residents to engage with the District in productive ways throughout this process.

MS4 Summary of Objectives

Milestone 4 will position the project for success by developing a robust Go-to-Market strategy, financing approach and communications campaign that builds support within the broader community for the project to move forward.

MS4 Deliverables

- Go-to-Market playbook
- Actionable financing plan (memo to board)
- Tailored communications campaign

Milestone 5 (MS5): Pre-Development Planning & Project Implementation

Pre-development describes the phase of a capital project between the origination of the concept and the initiation of project implementation – also known as the valley of death. SD3 is undertaking a complex capital improvement with numerous interdependencies. This step will ensure there is good alignment between the concept and the actual work needed to make that concept real, including the local and state approvals needed to proceed with construction.

This task will summarize the work completed in Milestones 1-4 through a completed site design package for a master planned development that meets the quantitative and qualitative criteria needed for approval by the local planning commission and relevant regional authorities.

MS5 Summary of Objectives

This task will prepare the final report, planning applications and implementation agreements with appropriate entities (as required) to ensure a successful start for the project construction.

MS5 Deliverables

- Final Project Report summarizing work accomplished and outlining future tasks
- Planning Commission Applications: Site Design Review (SDR) or Master Planned Development (MPD) application ready for submission to planning commission
- Implementation Agreements: Purchase and sale agreement (PSA) or joint development agreement (DA) ensuring site control for the future site with the landowner (as applicable)

Firm Information; Availability

Firm Information

Our integrated planning team consists of eight professional services firms with decades of experience operating in Oregon:

- **Catalyst Public Policy Advisors** – Government Relations and Public Policy – Single Member Domestic LLC, Oregon (Registry No. 194716198)
- **Walker Macy** – Landscape Architecture, Planning and Urban Design – Domestic LLC, Oregon (Registry No. 10861698)
- **Sisul Engineering (Sisul Enterprises)** – Consulting and Environmental Engineers – Domestic Business Corporation (Registry No. 377928-84)
- **ECONorthwest (Economic Consultants Oregon, Ltd.)** – Economic Consulting Services – Domestic Business Corporation (Registry No. 107542-16)
- **DKS Associates** – Traffic and Transportation Consulting Services – Foreign Business Corporation, California (Registry No. 221955-80)
- **Benchmark Land Surveying** – Land Surveying – Domestic Business Corporation (Registry No. 559037-94)

- **Straw to Gold** – Marketing & Advertising Agency – Domestic Business Corporation (Registry No. 1245926-92)
- **Opsis Architecture** – Architectural Design – Domestic Registered Limited Liability Partnership (Registry No. 697708-82).

Past Performance

See Specific Experience; Key Staff section for types of services provided, experience, and types of similar government engagements.

References

Ron Lundbom, Mayor City of John Day Email: jdmayor@grantcounty-or.gov Project: Housing & Community Development Plan	Cindy Detchon, Assist. Superintendent North Clackamas School District detchonc@nclack.k12.or.us Project: New Urban High School
Cheryl Jarvis-Smith Oregon Department of Transportation Email: Cheryl.JARVIS-SMITH@odot.oregon.gov Project: John Day Innovation Gateway Area Plan	Rich Polkinghorn, Superintendent Hood River County School District rich.polkinghorn@hoodriver.k12.or.us Project: Hood River Middle School

Availability

Team Catalyst is available to begin work in July 2022. We anticipate 18 months from start of work to completion. A notional timeline assuming a July 15, 2022 start date is enclosed in Exhibit A.

Specific Experience; Key Staff

Catalyst Public Policy Advisors, LLC

Our team is led by Catalyst, a public policy and government relations advisory firm headquartered in John Day. Catalyst was founded by former John Day City Manager Nick Green to assist rural-frontier communities with community and regional economic development planning. Catalyst works with clients on land use development and site selection consulting for projects that range from small 5-10 acre housing and industrial developments up to 1,200 acre mixed-use (residential + commercial) master planned communities.

As the City Manager and Chief Planning Official for John Day from 2016 to 2022, Green has extensive experience and practical knowledge that will help SD3 navigate John Day’s complex site design and land use development processes required to design and build a new school facility, along with the supporting infrastructure needed to sustain it. Green has 20-years’ experience in managing large scale capital projects and has managed state and federal grant and loan investment portfolios for local government clients valued at over \$35 million. He holds a Master’s in Public Administration from the University of Washington with a graduate certification in Technology Entrepreneurship and a B.S. in Microbiology from Brigham Young University.

Catalyst will be responsible for client interface, grant administration and overall project management as the team lead and prime contractor for this effort.

Walker Macy

Walker Macy is recognized as a leader in landscape architecture, urban design and planning. We are passionate about creating unique, resilient, and well-built places that last. Founded in 1976 and moving forward with a new generation of leadership, the firm practices throughout the country from offices in Portland and Seattle.

Walker Macy brings creative solutions to a variety of public and private spaces, including urban parks and plazas; waterfront revitalization; higher education and mixed-use development. Our work has been transformative for the region's evolving cities, contributing greatly to downtown placemaking, economic vitality, and environmental quality. We are rare among landscape architectural firms for balancing both planning and design capabilities, and have experience working in a range of development, economic, environmental, and regulatory conditions. Our firm is the recipient of 119 awards and publications and is a leader in its craft.

Walker Macy's lead is Mike Zilis, Principal, Landscape Architect. Mike has a Bachelor of Landscape Architecture from the University of Oregon and has been affiliated with the American Society of Landscape Architects (ASLA) since 2000. He is a Registered Landscape Architect in OR, WA, CA, UT, and ID. He has been a leader in both landscape architectural design and in urban and campus planning, and has participated in long-term, multi-faceted projects from earliest feasibility studies through all phases of planning and implementation.

Walker Macy will be responsible for the landscape architecture, area planning and overall site design for this project.

Sisul Engineering

Sisul Engineering, a division of Sisul Enterprises, Inc., is a Civil Engineering Consulting and Design Firm. Sisul Engineering's John Day office, led by Joe Hitz, specializes in residential subdivisions, municipal projects, multifamily, commercial, and industrial site design work. Sisul has designed public works projects, roadway, wastewater and water system improvements, storm water detention and retention facilities, and water quality facilities throughout Grant County.

Joe graduated with an Agricultural Engineering degree from Oregon State University, has more than two decades of experience working for cities, towns, counties, landowners and private developers throughout Oregon and since 1999 in Eastern Oregon. He is a Registered Professional Engineer, Oregon #18530.

Joe has worked on a large variety and all aspects projects including; field inspections, planning and preliminary design, and design of water systems, sewer collection systems, wastewater treatment systems, spring developments, diversions, small and large fish friendly culverts, storm drain collection systems, solid waste/landfill site development, streets, general grading and erosion control plans, and preparation of cost estimates, bid documents, and contract documents. Through his leadership in projects throughout Eastern Oregon over the last 15+ years, he has developed strong working relationships with many of the various agencies and their local contacts such as; ODFW, EPA, ACOE, DEQ, ODOT, WRD, and DSL. These relationships add tremendous value in developing feasible and effective projects for his clients.

Sisul Engineering will be responsible for the infrastructure planning and civil design for this project.

ECONorthwest

ECONorthwest is an independent economic consulting firm. Since 1974, we have worked with a variety of public and private clients across the country, offering economic perspectives on issues ranging from wildfire recovery to education inequities and affordable housing. Our clients have one thing in common – they want insightful, rigorous analyses to strengthen policy and investment decisions. Our staff are top-notch: seasoned economists, savvy analysts, creative policy wonks, exceptional evaluators, talented communicators. We collaborate across disciplines. We use the best analytic methods available. We incorporate multiple perspectives, and we come to work every day to help create more prosperous, equitable, and resilient communities.

Our work in Grant County includes: the economic analysis for the John Day Innovation Gateway Area Plan (2019); John Day’s Comprehensive Economic Development Strategy - Goal 9 Update (2019); and the John Day Housing and Community Development Analysis - Data for Future Goal 10 Update (2019).

ECONorthwest’s effort will be led by Bob Parker, Senior Policy Advisor, AICP. Bob is an expert Senior Project Director and Policy Analyst who has been with ECONorthwest since 1990. Parker has a Bachelor of Science in Natural Resource Management from Colorado State University and a Master’s Degree in Urban and Regional Planning from the University of Oregon. Bob has been with ECONorthwest for more than 25 years and specializes in economic development, housing, market analysis, and buildable land supply analysis. Bob is a member of the American Planning Association and has been certified by the American Institute of Certified Planners since 1998.

ECONorthwest will lead the economic planning and business plan development for this effort.

DKS Associates

DKS Associates provides specialized transportation planning, design, and engineering services to public agencies across the country. With offices in Portland and Salem, OR; Oakland (headquarters), Sacramento, and Santa Ana, CA; Austin, TX and Seattle, WA, our professional staff members provide expert services in multimodal transportation analysis, planning, and engineering; intelligent transportation systems; pedestrian and bicycle planning and design; and transit planning and design.

DKS provides expert services in multimodal transportation, traffic operational analysis and transportation design. The firm’s experience ranges from initial planning analysis and feasibility studies to traffic operational analysis, preparation of plans, specifications and estimates (PS&E) for traffic signals, traffic signal interconnect, fiber optic networks, street lighting systems, signing and striping, and temporary traffic control during construction. DKS provides clients with construction engineering and inspection services to help ensure consistency between contract documents and field installation. This wide breadth of experience provides our clients a unique blend of planning, operations, and design expertise.

DKS has extensive experience providing transportation engineering services for school districts in the Pacific Northwest. Our team has provided transportation engineering support for over 50 local school district projects. DKS will provide SD3 with senior staff and high-quality, on-budget, on time performance as demonstrated by our repeat work for school districts. We excel in providing input on access locations and on-site circulation at the initial site planning phase of a school project. Our team has experience planning safe routes to schools, school speed zone analysis, school pick up and drop off circulation, multimodal connectivity, parking and analyzing and designing pedestrian crossing

treatments near schools. Our accomplishments have led to a deep understanding of the unique opportunities and constraints associated with school site planning. DKS has managed transportation services for Capital Construction Bonds for seven school districts in Oregon that include Portland, Beaverton, Santiam, Salem-Keizer, Sherwood, West Linn-Wilsonville, and Lake Oswego Public Schools.

The DKS team will be led by Kevin Chewuk, Project Manager / Senior Transportation Planner. Kevin has a Master of Science in Urban and Regional Planning / Transportation Planning and a B.S. in Planning, Environmental Studies from Florida State University. Kevin brings 15+ years of experience in transportation system planning in the Pacific Northwest, including experience providing transportation impact studies for public uses (schools, libraries, sport facilities, community centers). He also brings expertise in the conceptual design of pedestrian and bicycle improvements following national and local standards and practices. Kevin has also reviewed numerous school development applications as the on-call transportation planner for small cities in Oregon and Washington.

DKS will lead the transportation system planning for this effort.

Benchmark Land Surveying

Benchmark Land Surveying, Inc. is a locally owned and operated surveying firm in John Day led by Mike Springer.

Integrity, service and professionalism are qualities that we hold paramount. Since we are a small firm, we have the opportunity to give each client our full attention. We appreciate our clients, and it shows through the quality service we provide, our attention to detail, and our desire to meet their project goals. These qualities and our customized approach to each individual project have helped us establish a reputation for excellence in our field.

Springer is a licensed and certified surveyor who also serves as the Grant County Surveyor. Mike has led the land surveying efforts for numerous projects in Grant County, including four master-planned developments currently under construction in and around John Day.

Benchmark will lead the land surveying and field work for this effort.

Straw to Gold

Straw to Gold is a Portland based studio that problem solves for brands that want to make real impact. We create work that is meant to endure—because as it turns out, not all that glitters is gold. Straw to Gold creates film production, web technology, branding and tailored content to match your communications needs.

Our work in John Day includes the www.DiscoverJohnDay.com website. We also work extensively with other public agencies and industry clients, including the Eastern Oregon Visitors Association, Workforce Development Initiative OpenTech | Department of Labor, and Graffiti Wars for Marvel / Facebook.

Straw to Gold's work on this project will be led by Benjamin Ariff, Executive Producer and Principal. Benjamin is a producer, entrepreneur, problem-solver, and above all, a storyteller. Pairing his entrepreneurial attitude with his multidisciplinary skillset, he started Straw to Gold creative marketing studio and brings a global perspective into crafting enduring work for both national campaigns and local start-ups he believes in. Benjamin strategically elevates the simple into the sublime to bring business success to his clients. He's created a broadcast spot for DoorDash, an app featured by Apple, and

dynamic films for Porsche, Audi, and Honda. Additionally, he has crafted successful work for Streamland Media, Kingston Technologies, Marvel, Facebook, Los Angeles World Airport, and Thomson Reuters.

Straw to Gold will lead the communications campaign for this effort.

Opsis Architecture

Opsis is a 55-person architecture, interior design and planning firm focused on publicly funded and sustainably-designed civic, cultural and educational projects; having completed more than 70 projects throughout the Pacific Northwest. Our portfolio includes significant experience in cost effective, operational-focused structures that perform while exceeding design expectations. We believe the most innovative and creative solutions are discovered by working collaboratively toward a common goal.

Our studio includes 31 registered architects and four interior designers, as well as administrative staff and architectural interns. Over the last five years, Opsis has completed the design of nearly \$450 million of K–12 projects. As a firm dedicated to equity and building strong communities, we bring a unique depth of education design experience from early childhood development and K-12, through four-year research institutions. We have successfully completed multi-project / multi-year contracts with many regional districts, including McMinnville, David Douglas, Salem-Keizer, North Clackamas and Hood River. For us, it is about inclusive, equitable access to learning, regardless of age, grade or institution.

Opsis will lead the K-12 school building programming under the direction of Liz Manser, AIA, LEED AP BD+C. Liz is a dynamic Architect with an extensive know-how in design and programming for PK-12 education projects. A long-time team member at Opsis, Liz has confidently navigated the design of a range of K-12 projects varying in size and complexity.

Rates; Not-to-Exceed Amount

Our team's rates are enclosed as Exhibit B to this proposal. We can provide a firm-fixed price, time and materials or blended rate structure during contract negotiations.

Not-to-exceed amount for Task Group A: Grant Administration Services is eight (8) percent of total direct costs billed to the project, with a not-to-exceed amount of \$20,000.

Not-to-exceed amount for Task Group B: Project Management Services is twelve (12) percent of total direct costs billed to the project, with a not-to-exceed amount of \$30,000.

Insurance

Each teammate carries professional liability insurance appropriate to their profession. As the prime contractor, Catalyst Public Policy Advisors, LLC has enclosed its professional liability insurance certification as Exhibit C.

Contact Information

Catalyst Public Policy Advisors, LLC
205 Valley View Drive
John Day, OR 97845
Email: nick@catalyst.win Tel: (541) 620-2809

Respectfully submitted this 31st day of May, 2022.

Catalyst Public Policy Advisors, LLC

A handwritten signature in blue ink, appearing to read "Nick Green", is written over a horizontal line.

By: Nicholas Green

Its: President



Exhibit A. Timeline

Dates	Duration	Task Group & Milestone
Jul '22 – Dec '23	18 months	Task Group A: Grant Administration Services
Jul '22 – Dec '23	18 months	Task Group B: Project Management Services
	18 months*	Task Group C: Feasibility Study, Site Selection, Area Plan and Preliminary Site Design Review
Jul '22 – Sep '22	3 months	Milestone 1 (MS1): Goal Framing, Objectives and Stakeholder Engagement
Sep '22 – Apr '23	8 months	Milestone 2 (MS2): Site Selection and Preliminary Design
Nov '22 – Apr '23	6 months	Milestone 3 (MS3): Business Plan Development
May '23 – Jul '23	3 months	Milestone 4 (MS4): Go-to-Market Strategy
Jul '23 – Dec '23	6 months	Milestone 5 (MS5): Pre-Development Planning & Project Implementation

*Some milestones in Group C are anticipated to overlap with each other, but all will be completed within 18 months

Exhibit B. Rates

Team Member	Hourly Rate(s)
Catalyst Public Policy Advisors	\$225 President
Walker Macy	\$215 Principal \$155 Landscape Architect (\$80-\$155) \$135 Production Personnel (\$80-\$135)
Sisul Engineering	\$133 Project Manager \$115 Senior Project Engineer \$90 Project Engineer II \$80 Resident Inspector
ECONorthwest	\$150-\$250
DKS Associates	(see attachment)
Benchmark Land Surveying	\$150
Straw to Gold	\$150
Opsis Architecture	\$100-\$250



Fee Schedule

Effective January 1, 2022 through December 31, 2022

<i>ENGINEERS and PLANNER</i>				<i>TECHNICIANS and SUPPORT STAFF</i>	
Grade	Hourly Rate	Grade	Hourly Rate	Tech Level	Hourly Rate
Grade 5	75.00	Grade 38	240.00	Tech Level G	65.00
Grade 6	80.00	Grade 39	245.00	Tech Level H	70.00
Grade 7	85.00	Grade 40	250.00	Tech Level I	75.00
Grade 8	90.00	Grade 41	255.00	Tech Level J	80.00
Grade 9	95.00	Grade 42	260.00	Tech Level K	85.00
Grade 10	100.00	Grade 43	265.00	Tech Level L	90.00
Grade 11	105.00	Grade 44	270.00	Tech Level M	95.00
Grade 12	110.00	Grade 45	275.00	Tech Level N	100.00
Grade 13	115.00	Grade 46	280.00	Tech Level O	105.00
Grade 14	120.00	Grade 47	285.00	Tech Level P	110.00
Grade 15	125.00	Grade 48	290.00	Tech Level Q	115.00
Grade 16	130.00	Grade 49	295.00	Tech Level R	120.00
Grade 17	135.00	Grade 50	300.00	Tech Level S	125.00
Grade 18	140.00	Grade 51	305.00	Tech Level T	130.00
Grade 19	145.00	Grade 52	310.00	Tech Level U	135.00
Grade 20	150.00	Grade 53	315.00	Tech Level V	140.00
Grade 21	155.00	Grade 54	320.00	Tech Level W	145.00
Grade 22	160.00	Grade 55	325.00	Tech Level X	150.00
Grade 23	165.00	Grade 56	330.00	Tech Level Y	155.00
Grade 24	170.00	Grade 57	335.00	Tech Level Z	160.00
Grade 25	175.00	Grade 58	340.00	Tech Level AA	165.00
Grade 26	180.00	Grade 59	345.00	Tech Level AB	170.00
Grade 27	185.00	Grade 60	350.00	Tech Level AC	175.00
Grade 28	190.00	Grade 61	355.00	Tech Level AD	180.00
Grade 29	195.00	Grade 62	360.00	Tech Level AE	185.00
Grade 30	200.00	Grade 63	365.00	Tech Level AF	190.00
Grade 31	205.00	Grade 64	370.00	Tech Level AG	195.00
Grade 32	210.00	Grade 65	375.00	Tech Level AH	200.00
Grade 33	215.00	Grade 66	380.00		
Grade 34	220.00	Grade 67	385.00		
Grade 35	225.00	Grade 68	390.00		
Grade 36	230.00	Grade 69	395.00		
Grade 37	235.00	Grade 70	400.00		

- Project expenses will be billed at *cost plus ten percent* for service and handling. Project expenses include project-related costs such as reproduction through outside services, transportation, subsistence, delivery/postage, and vendor and subcontractor services.
- All invoices are due and payable within 30 days of date of invoice. Invoices outstanding over 30 days will be assessed a 1 1/4 percent service charge, compounded, for each 30 days outstanding beyond the initial payment period. Service charges are not included in any agreement for maximum charges.

Exhibit C. Certificate of Insurance

[Enclosed]

Exhibit C. Certificate of Insurance

PO Box 19150 | Spokane, WA 99219 | www.cochraneco.com
License Number: 100169616



1.800.441.4535

INSURANCE BINDER

T.509.838.0655

In accordance with your instructions, and in reliance upon the statements made by the Retail Broker in the Insured's application/submission, we have obtained insurance at your request as follows:

Date Issued: May 12, 2022

Insured: Catalyst Public Policy Advisors, LLC
DBA:
205 Valley View Dr
John Day, OR 97845

Producer: Bisnett & Associates (2579)
Fax: (541) 575-3581
Reference Number: 3038557
Commission: 12%

Policy Number: MMPL-0088-00
Insurer: Fortegra Specialty Insurance company
Coverage: Miscs E&O - Fortegra Specialty

Term: 5/6/2022 to 5/6/2023
AM Best Rating: A- VIII*

Limits
Professional Liability:
\$1,000,000 Each Claim
\$2,000,000 Aggregate

Deductible
\$5,000 Each Claim

MEP
25%

Premium: \$1,328.00
Fee Schedule: Broker Fee \$250.00
Carrier Policy Fee \$250.00

Terrorism Coverage:
Taxes: \$52.04
Total: \$1,880.04

Policy Form: Claims Made
Retroactive Date: 5/6/2022
Exposure:

Please see the following page for applicable Terms/Conditions and Endorsements.

Page 1 of 2

Terms/Conditions:

Endorsements:

Prepared by: Valerie Valentine, Underwriting Assistant
Email: wvalentine@cochraneco.com
Fax: (509) 838-1710

The terms and conditions of this confirmation of insurance may not comply with the specifications submitted for consideration. Please read this confirmation carefully and compare it with any quote and submission documents and review the policy forms for the actual coverages provided.

This binder is valid for 90 days from the date issued. This insurance binder will be terminated and superseded upon delivery of the formal policy issued to replace it.

No flat cancellations. This policy is subject to the cancellation provisions as found in the policy or certificate(s) currently in use by the Insurer. The insurance effected under the Insurer's binder can be cancelled by the Insurer (subject to statutory regulations) by mailing to the Insured at the address stated on the face of this Confirmation of Insurance, written notice stating when such cancellation shall be effective. In the event of cancellation by the Insured, the earned premium would be subject to the minimum earned premium applicable.

Premium payment is due within twenty (20) days from the effective date unless otherwise stipulated.

*AM Best is an independent rating service which rates the financial strength of insurance companies on a graduated scale from "S" (suspended) to AA++ (superior), with a variety of rating classifications between. Inclusion of the rating classification is for informational purposes only.

This confirmation of insurance is issued based upon the Insurer's agreement to bind and is issued by the Undersigned without any liability whatsoever as an Insurer.

The following pertains to insured locations in the State of Washington, issued with a Non-Admitted Company:

This contract is registered and delivered as a Surplus Lines coverage under the Insurance Code of the State of Washington, enacted in 1947. It is not issued by a company regulated by the Washington State Insurance Commissioner and is not protected by any Washington State Guaranty Fund Law.

The following pertains to insured locations in the State of Alaska, issued with a Non-Admitted Company:

This is evidence of insurance procured and developed under the Alaska Surplus Lines Law, AS 21.34. It is not covered by the Alaska Insurance Guaranty Association Act, AS 21.80. Cochrane Agency Inc, LIC #55860.

For fillable documents and submission email addresses for our other departments, please visit our website at www.cochraneco.com.



5/12/2022
 Valerie Valentine
 Cochrane Agency Inc.
 P. O. Box 19150 , Spokane, WA 99219

We are pleased to provide you with the following binder. The issuing entity providing the coverage bound herein is Fortegra Specialty Insurance Company, a/an Non-Admitted carrier. The limits, coverages, terms and conditions of this binder may vary from the specifications submitted for our consideration and the specifications of your expiring policy. Please read this binder carefully, as any terms and conditions that are not specifically mentioned below are not included.

This binder is provided on the basis that all of the information and data given to the Insurer by or on behalf of the Insured in its underwriting submission and in its responses to underwriters' requests for information is reliable, truthful and complete. Any misrepresentation voids this binder.

New Business Binder
Policy Number: MMPL0088-00

NAMED INSURED: Catalyst Public Policy Advisors LLC
MAILING ADDRESS: 205 Valley View Drive, John Day, OR 97845
ISSUING ENTITY: Fortegra Specialty Insurance Company
POLICY PERIOD: **EFFECTIVE DATE:** 5/6/2022 **EXPIRATION DATE:** 5/6/2023

MISCELLANEOUS PROFESSIONAL LIABILITY

THIS IS A CLAIMS MADE & REPORTED BINDER.

LIMITS OF LIABILITY:	Each Claim	\$1,000,000
	Policy Aggregate	\$2,000,000
DEDUCTIBLE:	Each Claim	\$5,000
PROFESSIONAL SERVICES:	Public Policy Consulting	
RETROACTIVE DATE:	5/6/2022	



SUBJECTIVITIES:

- Copy of Contract
- Surplus Lines Form

FORMS LISTING:

Maven Miscellaneous Professional Liability Declarations Page MPL 001 06 21
 Schedule of Forms and Endorsements BP MPL 015 06 21
 Miscellaneous Professional Liability Policy Form MPL 012 06 21
 Service of Suit Clause Endorsement MPL 015 06 21
 Communicable Disease Exclusion CG 21 32 05 09
 Cyber Exclusion MPL 002 06 21
 Conditional Exclusion of Terrorism CG 21 87 01 15

Note: This forms list may not be a complete listing as additional state and carrier required forms may be applicable to this account.

ECONOMIC TERMS:

Non-Terrorism Premium:	\$1,328.00
Terrorism Premium:	Rejected
Fees (If applicable):	MGA Administration Fee: \$250.00
Total Premium and Fees:	\$1,578.00
Minimum Earned Premium:	25.00%
Payment Terms:	30 days From Date of Invoice
Cancellation Terms:	10 Days or in accordance with the state regulation for the state in which the insured is domiciled in with respect of non-payment of premium

We thank you for your business.

Your Balance Partners, LLC Underwriting Team

Balance Partners, LLC



3.6

GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820

MEMORANDUM OF UNDERSTANDING

between

Grant School District #3

and

John Day Education Association

Grant School District #3 (hereinafter referred to as the “District”) and the John Day Education Association (hereinafter referred to as the “Union”) in an effort to work collaboratively on the ongoing teacher staffing challenges do hereby agree to the following for the 2022-2023 school year, effective August 22, 2022 and ending June 30, 2023.

1. The District and the Union agree to modify Article X - Compensation of the current JDEA collective bargaining agreement to attract and retain teachers. See attachment MOU 06/2022 Appendix A-4 “Licensed Salary Schedule.” The parties have agreed to:
 - a. Add a Lane for “BS/BA” in progress.” This is a three-year lane to allow time to complete a BA or BA degree.
 - b. 5% wage increase from 2021-2022 salary schedule Lane 1 (BS/BA) to new salary schedule Lane 1 (BS/BA in progress) wages.
 - c. 10% wage increase from 2021-2022 salary schedule Lane 1 through Lane 3 to new salary schedule Lane 2 through Lane 4.
 - d. 20% wage increase from 2021-2022 salary schedule Lane 4 through Lane 5 to new salary schedule Lane 5 through Lane 6.
 - i. Minimum starting salary of no less than \$48,000 for new salary schedule Lane 5 and Lane 6, specifically for MS/MA.
 - e. Eliminating Steps in new salary schedule for Lane BS/BA+45, Lane BS/BA+60 (MS/MA), and Lane BS/BA+90 (MS/MA+30).
 - f. Adding a one-time Longevity Stipend for the following based upon the years of employment as of August 22, 2022:
 - i. \$2,400 for 20 – 22 years.
 - ii. \$3,000 for 23-26 years.
 - iii. \$4,000 for 27+ years.

2. For the 2022-23 school year the District and the Union agree to modify Article VII – Work Year and Article VIII – Work Hours of the current JDEA collective bargaining agreement to attract and retain teachers as well as providing more structured instructional time for students and certified staff as described below. The parties have agreed to fourteen (14) additional Fridays off for certified staff during the academic calendar year. To ensure a net zero cost to the district and union the parties have agreed to:

BOARD OF DIRECTORS:

Chairman Haley Walker ■ Chris Labhart ■ Aaron Lieuallen ■ Dr. Colleen Robertson ■ Kelly Stokes ■ Jake Taylor



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820

- a. Article VII. A. is revised as follows: The teacher work year, to be assigned by the district, shall be 176 working days. The 176 work days shall include the following paid holidays:
 - Labor Day
 - Veteran's Day
 - Thanksgiving
 - New Year's Day
 - Martin Luther King, Jr. Day
 - President's Day
 - Memorial Day
 - b. Article VIII. A. is revised as follows: Regular building hours for teachers shall be eight (8) hours forty-five (45) minutes per day, inclusive of a duty-free lunch period of no less than thirty (30) consecutive minutes. Additional minutes added per student day. The allocation of the additional minutes as instructional time and/or preparation time will be dependent upon the specific school's instructional minutes to ensure our schools meet Division 22 Standards for the State of Oregon. The determined preparation time will not be used by the district administration to schedule required meetings.
 - c. Article VIII. C. Preparation Time will not be reduced less than a minimum of 120 minutes per week during the 4-days students are present. Any potential increase in preparation time due to the fourteen (14) additional Fridays off will be determined through negotiations with Union leadership and building Principals and approved by the Superintendent while ensuring all schools meet Division 22 Standards for the State of Oregon for instructional minutes.
 - d. The fourteen (14) additional Fridays off will be determined by negotiating a schedule with District Administration.
3. The District and Union agree to revise instructional time in each school to meet Division 22 Standards For Public Elementary and Secondary Schools prior to the 2022-23 academic calendar year.
 4. In agreeing to this Memorandum of Understanding the District and the Union will not be bound by this agreement in future years beyond the 2022-23 academic calendar year.
 5. The parties agree that all provisions of the collective bargaining agreement not modified by this Memorandum of Understanding will remain in full force and effect.

BOARD OF DIRECTORS:


Chairman Haley Walker ■ Chris Labhart ■ Aaron Lieuallen ■ Dr. Colleen Robertson ■ Kelly Stokes ■ Jake Taylor



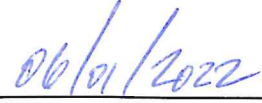
GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820

For the District:

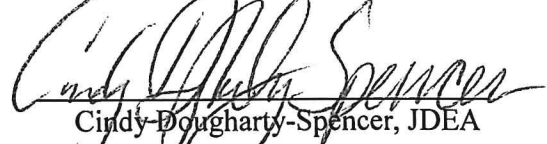


Haley Walker, Board Chairperson

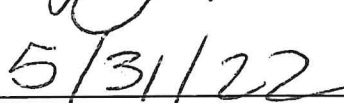


Date

For the Union:



Cindy Dougharty-Spencer, JDEA



Date

BOARD OF DIRECTORS:

Chairman Haley Walker ■ Chris Labhart ■ Aaron Lieuallen ■ Dr. Colleen Robertson ■ Kelly Stokes ■ Jake Taylor

MOU 06/2022 APPENDIX 'A-4'

NEW 2022-23 - (5% increase for no BA, 10% increase for all BS/BA, and 20% increase for all MS/MA to ensure minimum \$48,000) ** from 2021-22

Licensed Salary Schedule - Grant School District #3

Lane →	BS/BA in progress	BS/BA	BS/BA+24	BS/BA+45	BS/BA+60 (MS/MA)	BS/BA+90 (MS/MA+30)
	0		24	45	60	90
Step ↓ 0	\$39,313	\$41,185	\$42,179	\$43,194	\$48,260	\$49,420
1	\$40,579	\$42,511	\$43,537	\$44,585	\$49,814	\$51,011
2	\$41,886	\$43,880	\$44,939	\$46,021	\$51,417	\$52,654
3		\$45,293	\$46,386	\$47,503	\$53,073	\$54,349
4		\$46,752	\$47,880	\$49,032	\$54,782	\$56,099
5		\$48,257	\$49,421	\$50,611	\$56,546	\$57,906
6		\$49,811	\$51,013	\$52,241	\$58,367	\$59,770
7		\$51,415	\$52,655	\$53,923	\$60,246	\$61,695
8		\$53,070	\$54,351	\$55,659	\$62,186	\$63,682
9		\$54,779	\$56,101	\$57,451	\$64,189	\$65,732
10		\$56,543	\$57,908	\$59,301	\$66,255	\$67,849
11			\$59,772	\$61,211	\$68,389	\$70,033
12			\$61,697	\$63,182	\$70,591	\$72,289
13					\$72,864	\$74,616
14					\$75,210	\$77,019
15					\$77,632	\$79,499
16						
17						



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

BOARD MEETING

WEDNESDAY, May 18, 2022 • 7:00 P.M.
DISTRICT OFFICE

MINUTES

1.0 PRELIMINARY BUSINESS

- 1.1 Call to order
- 1.2 Pledge of allegiance

Pursuant to notification of Grant School District 3 board of directors and news release to The Blue Mountain Eagle, KJDY and posted on the district web site. Haley Walker called the school board meeting to order at 7:09 p.m. Other board members in attendance were Jake Taylor, Aaron Lieuallen, Alicia Griffin, Dr. Colleen Robertson, Chris Labhart and Kelly Stokes. Superintendent Bret Uptmor and Business Manager Heidi Hallgarth were also present.

1.3 Agenda Review

- 3.3 Approve ZCS Engineering Contract – Humbolt Seismic
- 3.4 Approve ZCS Engineering Contract – GU Roof Replacement
- 4.9 Accept Letter of Resignation from SPED Director – Rhonda McCumber
- 4.10 Approve GU Health Teacher – Mariah Moulton
- 4.11 Approve GU PE Teacher – Brian Broaddus

1.4 Public Forum

No public comment.

2.0 REPORTS

2.1 Superintendent's Report

Uptmor told the board that himself and Hallgarth spent part of the day at Seneca at an ODE training on the integration process of SIA, HSS, etc.

Uptmor told the board that he is working on a facility feasibility RFP for GU. Uptmor asked the board if they wanted to review the RFPs. Griffin, Lieuallen and Walker agreed to review the RFPs.

2.2 Administrator Reports

2.2.01 Grant Union Junior/Senior High School Principal, Ryan Gerry, told the board that 7th grade orientation was this Friday. Gerry told the board that Sophomore mock interviews are tomorrow. Gerry said that 7 community members are coming in to interview the sophomores. Gerry reminded the board that graduation was June 4th and Robertson and Taylor had volunteered to hand out the diplomas. Lieuallen asked if all sophomores participate in the interviews. Gerry said that it is a requirement for all sophomores.

BOARD OF DIRECTORS:

Chairman Haley Walker • Alicia Griffin • Chris Labhart • Aaron Lieuallen • Dr. Colleen Robertson • Kelly Stokes • Jake Taylor

2.2.02 Humbolt Elementary Principal, Janine Attlesperger, told the board her report was as written. Lieuallen asked if kindergarten round-up had happened. Attlesperger said that it had. Lieuallen asked what the kindergarten numbers looked like. Attlesperger said that the estimated numbers from the last budget committee meeting were still accurate. Attlesperger said they've had 7 or 8 students register so far but they are holding their move up day and hoping that they will get more registered.

2.2.03 GU Athletic Director, Ryan Gerry, told the board that they had the state track and field send off today. Gerry told the board that golf just finished this week and finished 1st at district for the 1st time in GU history. Gerry said that softball was still sitting in 1st place and that they have a home playoff game next Wednesday. Gerry said that if the girls continue to win they will have all home games up until Eugene. Gerry said that baseball is sitting 4th in State and if they win one more game they will make it to the state playoffs.

2.2.04 Seneca Head Teacher, Dana McLean, said her report was as written.

2.2.05 District SPED Director/Diagnostician/DTC/ Tag Coordinator, Rhonda McCumber, told the board that there were 2 students left at GU to finish the State assessments. McCumber said that the 6th/7th transitions were complete and that kindergarten transitions were scheduled for May 26th & 27th.

2.2.06 Assistant Principal, Karen Shelton, told the board that she had been working out the AVID travel logistics because they don't get back until June 29th. Shelton said that the teachers were working on the student handbook and honors diploma. Shelton said that they were continuing to work on the Bullying and harassment policy and have gotten a lot of student input on this issue. Shelton said that she felt that there were good conversations today at Silvie's and that she felt the main focus was on community engagement so that will be a focus next year.

2.2.07 Engagement Specialist, RC Huerta, told the board that Shelton had joined him on the last Coffee Time. Huerta said that he has been fun helping the seniors get their projects done and giving them swag to hand. Huerta asked the board to decide on the video proposals. Uptmor told the board that the prices of the proposals were not high enough that the board had to approve it. It was something that Uptmor and Huerta could discuss and decide on. Uptmor said that they will tell the board who they chose at the June meeting and that the company will probably have already started the project.

3.0 NEW BUSINESS

3.1 Video Proposal

See Engagement Specialist report for minutes on this.

3.2 Humbolt ELA Adoption

Attlesperger said Humbolt reviewed three different curriculums and would like to go with the Wonders 2020 curriculum which is just an updated version of the current curriculum.

Griffin moved to adopt the Wonders 2020 curriculum for Humbolt ELA. Lieuallen seconded. The motion passed with 7 for; 0 opposed.

3.3 Approve ZCS Engineering Contract – Humbolt Seismic

Uptmor told the board that this was on the agenda last time but we only had the proposal. Uptmor said that we now have the contract so we need to approve the contract. Lieuallen asked if ZCS did the job they proposed or if there were any unforeseen items that came up on past projects. Uptmor said that there were not any items. Uptmor said that on the Humbolt project they actually saved money and added it to the overall project so the district could do more construction there.

Labhart moved to approve ZCS Engineering's Contract for the Humbolt Seismic project \$182,700. Taylor seconded. 7 for; 0 opposed.

BOARD OF DIRECTORS:

Chairman Haley Walker • Alicia Griffin • Chris Labhart • Aaron Lieuallen • Dr. Colleen Robertson • Kelly Stokes • Jake Taylor

Robertson asked what \$182,700 was for since they won't be on the ground they are just planning the project. Lieuallen said that there is construction oversight included in the contract. Uptmor explained that there are quite a few areas of the project that they are involved in. Robertson said that they were the ones that were overseeing the project when the gym floor was ruined. Robertson asked what was going to be different this go around. Uptmor said that he talked to ZCS about this and that they agreed that they need to make the contractor selections a little tougher. Lieuallen said that there definitely needs to be a construction bond procured for the project. Lieuallen said that the procurement requirements need to be told to ZCS so that we can ensure that the right language is in the contractor RFP.

3.4 Approve ZCS Engineering Contract – GU Roof Replacement

Uptmor told the board that this proposal was below the level that was needed for board approval but Uptmor wanted to get the board's opinion and input on it anyway. Uptmor told the board that ZCS told him that their proposal was actually below the amount that Uptmor requested from the Legislation. Uptmor said that ZCS will start the process as soon as the contract is approved. Taylor asked what this proposal included since the roof on the new gym and cafeteria had been done already. Uptmor said that the cafeteria, the new gym and wood shop were done so this would be for the remaining. Walker asked if this would cover repairs on the inside as well. Uptmor said that we have applied for a seismic grant for GU so those repairs would be included in that if we receive it. Uptmor told the board that ZCS has already been looking at vendors because contractors across the state are really busy. Lieuallen asked if ZCS had given Uptmor a timeframe of when the RFP will be on the street once they are approved. Uptmor said that they had not because they are not hired so he hasn't asked them yet.

Lieuallen moved to approve ZCS Engineering's Contract for the GU Roof Replacement \$24,550. Robertson seconded. 7 for; 0 opposed.

4.0 CONSENT AGENDA

- 4.1 April 20 Board Meeting Minute
- 4.2 Accept Letter of Resignation from Humbolt 2nd Grade Teacher – Mykal Weissenfluh
- 4.3 Resolution 2022-3 – Transfer funds from the general fund (100) to the Cafeteria Fund (253)
- 4.4 Declare Bus as surplus
- 4.5 Accept Letter of Retirement/Workback from DO Office Manager – Rachele Simmons
- 4.6 Accept Letter of Retirement from Humbolt Title Instructional Assistant – Michelle Willey
- 4.7 Second Reading of Policies:
 - GBA-AR – Veterans; Preference
 - GBL – Personnel Records
 - GBLA – Disclosure of Information --**DELETE**
 - GCBDA/GDBDA-AR (1) – Family Leave
 - IGBAF-AR – Special Education – Individualized Education Program (IEP)
 - IGBAG-AR – Special Education – Procedural Safeguards
 - IGBB – Talented and Gifted Program
- 4.8 Approve Grant Union Principal – Karen Shelton
- 4.9 Accept Letter of Resignation from SPED Director – Rhonda McCumber
- 4.10 Approve GU Health Teacher – Mariah Moulton
- 4.11 Approve GU PE Teacher – Brian Broaddus

Robertson moved to approve the consent agenda as presented. Stokes seconded. The motion passed with 7 for; 0 opposed.

5.0 OLD BUSINESS

- 5.1 Long Range Facility Plan

Uptmor told the board that the feasibility study is what he is using to help move this process forward. Lieuallen said RFP's are due the 31st and you want them done on the 1st. Lieuallen asked if they will have to meet the night of the 31st. Uptmor yes, if not then we will have to do it at a different time and then have the board come back at a later date to approve it.

BOARD OF DIRECTORS:

Chairman Haley Walker ▪ Alicia Griffin ▪ Chris Labhart ▪ Aaron Lieuallen ▪ Dr. Colleen Robertson ▪ Kelly Stokes ▪ Jake Taylor

5.2 Security Camera System

Uptmor told the board that the install was still planned for that this summer. Uptmor said that we have posted a part-time maintenance position for the summer so the custodians can help on this project and any other projects that we have designated for the summer.

5.3 SRO Intergovernmental Agreement with the County

Uptmor told the board that he sent the counter-proposal to the county court and is waiting for their response. Lieuallen asked if it had been communicated to the county that the district was looking at other options so even if the county approves the counter-proposal it is not a done deal. Uptmor told the board that he needed direction from the board on how they would like him to proceed with the county. Lieuallen said that he thinks Uptmor needs to have a conversation with the county letting them know that the district is looking at different options and may not even have an SRO. Walker told Uptmor that he was going to look at different options -retired law enforcement, etc. and bring that information back to the board so they can decide how they want to proceed.

6.0 FUTURE AGENDA AND CALENDAR ITEMS

- May 18..... Board/(Optional) Budget Meeting
- June 1 Budget Hearing/Board Meeting
- June 2 Last Day of School
- June 3 Teacher In-service
- August 17..... New Teacher In-Service
- August 22..... Teacher In-Service
- August 29..... First Day of School

7.0 GOOD OF THE ORDER

Walker said that she had sent out an email to the staff and she meant it. Walker said that she wanted to thank the staff that are finishing strong and let them know that she greatly appreciates the hard work.

Walker asked Uptmor for an update on the JDEA negotiations. Uptmor said that he had an email conversation with Cindy last week but she is in Italy so he will not get an update from her until she gets back next week.

Lieuallen wished the sports teams good luck at State. Lieuallen said that he really appreciated the email that Walker sent out and hopes that communication is encouraged next year.

Griffin thanked the staff for everything they do.

Labhart said he wanted the district to continue having good relations with the new BME reporter.

Robertson said that she was excited about state and was really excited and thankful for the students, staff and coaches.

8.0 EXECUTIVE SESSION ORS192.660 (2)(b) Hear a Complaint Brought Against an Employee

9.0 TAKE ACTION ON THE COMPLAINT APPEAL – UPHOLD OR NOT UPHOLD THE SUPERINTENDENT’S DECISION

Walker moved back into open session at 11:33.

Robertson moved to uphold the Superintendent’s decision on complaints #1, 2 and 4. Griffin seconded. The motion passed with 7 for; 0 opposed.

Labhart moved to not uphold the Superintendent’s decision on complaint #3. Taylor seconded. The motion passed with 7 for; 0 opposed.

BOARD OF DIRECTORS:

Chairman Haley Walker ▪ Alicia Griffin ▪ Chris Labhart ▪ Aaron Lieuallen ▪ Dr. Colleen Robertson ▪ Kelly Stokes ▪ Jake Taylor

Robertson moved to uphold the Superintendent's decision on complaint #5. Lieuallen seconded it. The motion passed with Griffin, Walker, Lieuallen and Robertson voting for and Taylor, Stokes and Labhart voting against.

10.0 ADJOURN

Walker adjourned the meeting at 11:37 pm.

Haley Walker
Chairman's Signature

June 1, 2022

Bret Uptmor
Clerk's Signature

June 1, 2022

BOARD OF DIRECTORS:

Chairman Haley Walker ▪ Alicia Griffin ▪ Chris Labhart ▪ Aaron Lieuallen ▪ Dr. Colleen Robertson ▪ Kelly Stokes ▪ Jake Taylor



4-1

GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

BUDGET HEARING MINUTES

WEDNESDAY, JUNE 1, 2022 • 6:30 p.m. • District Office

- 1.1 Call to Order
- 1.2 Pledge of Allegiance

Pursuant to notification of the Grant School District 3 Board of Directors and news release to The Blue Mountain Eagle, KJDY and posted on the district web site. Budget Committee Chairman Haley Walker called the budget hearing meeting to order at 6:50 pm. and led the pledge of allegiance. Other board and budget members in attendance were Haley Walker, Aaron Lieuallen, Alicia Griffin, Chris Labhart, Kelly Stokes as well as Superintendent Bret Uptmor. Colleen Robertson, Jake Taylor were absent.

2.1 Agenda Review

No changes to the agenda.

2.3 Public Comment

No public comment.

2.4 Committee Discussion

No comments were made

3.0 Adjournment

Walker adjourned the hearing at 6:51 p.m.

Board Chairman's Signature

Dated: June 1, 2022

Clerk's Signature

Dated: June 1, 2022



4/1

GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

BUDGET COMMITTEE MEETING MINUTES

WEDNESDAY, JUNE 1, 2022 • 6:30 p.m. • DISTRICT OFFICE or
Via ZOOM MEETING

- 1.1 Call to Order
- 1.2 Pledge of Allegiance

Pursuant to notification of the Grant School District 3 Board of Directors and news release to The Blue Mountain Eagle, KJDY and posted on the district web site. Budget Committee Chairman Levi Manitsas called the budget committee meeting to order at 6:00 pm. and led the pledge of allegiance. Other board and budget members in attendance were Haley Walker, Aaron Lieuallen, Alicia Griffin, Chris Labhart, Mat Carter, Heather Bailey, Charlene Morris, Kelly Stokes as well as Superintendent Bret Uptmor.

- 2.0 Budget Message
 - 2.1 Approval of May 18 Budget Minutes

Walker moved to approve the May 18 Budget Minutes. Labhart seconded. The motion passed with 8 for; 0 opposed.

- 2.2 Public Comment

No public comment.

- 2.3 Approve 2021-22 Supplemental Budget

Walker moved to approve the. Lieuallen seconded. The 2021-22 Supplemental Budgets as presented. The motion passed with 8 for; 0 opposed.

- 3.0 Adjournment

Lieuallen moved to adjourn the meeting. Morris seconded it. The motion passed with 8 for; 0 opposed. 6:39

Budget Committee Chairman's Signature

Dated: June 1, 2022

Clerk's Signature

Dated: June 1, 2022



4.2

GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

RESOLUTION #2022-6

1. *BE IT RESOLVED, that the Board of Directors of Grant School District #3 hereby adopts the budget for the 2022-23 fiscal year in the total sum of \$24,305,933 a copy of which is now on file in the District Office.*
2. *BE IT RESOLVED, that the Board of Directors of Grant School District #3 hereby imposes the taxes provided for in the adopted budget at the rate of \$1.6468 per \$1,000 of assessed value for operations; and these taxes are hereby imposed and categorized for tax year 2022-23 upon the assessed value of all taxable property within the District as of 12:01 a.m.; July 1, 2022, and that the District Clerk is hereby directed to certify the levy to the County Assessor.*

Subject to the Education Limitation:

Permanent Rate	\$1.6468/\$1,000
Local Option Tax	\$0.00

Excluded from the Limitation:

General Obligation Debit Service	\$0.00
--	--------

3. *BE IT RESOLVED, that for the fiscal year beginning July 1, 2022, the amounts shown below are hereby appropriated for the purposes as indicated in the funds listed:*

General Fund:

Instruction	\$6,173,279	
Supporting Services	4,983,473	
Facilities	148,920	
Transfers	516,451	
Contingency	<u>430,000</u>	
	TOTAL	\$12,252,123

Special Projects

Instruction	\$2,527,226	
Supporting Services	914,994	
Enterprise Services	552,631	
Facilities	485,542	
Contingency	<u>151,567</u>	
	TOTAL	\$4,631,960

Debt Services:

Debt Services	\$928,025	
Contingency	286,534	
Unappropriated End Fund Balance	<u>1,807,291</u>	
	TOTAL	\$3,021,850

Facilities:

Facilities \$4,400,000
TOTAL

\$4,400,000

TOTAL SPECIAL FUNDS \$10,246,519

TOTAL APPROPRIATIONS ALL FUNDS \$22,498,642

TOTAL UNAPPROPRIATED & RESERVE AMOUNTS ALL FUNDS \$1,807,291

TOTAL ADOPTED BUDGET \$24,305,933

Dated this 1st day of June 2022.

Haley Walker
Chairman

Bret Uptmor
Clerk



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

4.4

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Lorie Dix

POSITION: Behavior/Academic Advisor

*FIRST DAY OF WORK: 8/22/2022 WORK HOURS PER DAY: 8

APPLICATIONS RECEIVED: 1 # PERSONS INTERVIEWED: 1

EXPERIENCE: 26 years

EDUCATION: B. A. General Studies, Special Education

NAMES OF REFERENCES CHECKED: Toby Flackus, Josh McKay, Cal Boyle

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE:

Andy Lusco Karen Shelton

Jamie Wright Alicia Griffin

NAMES OF ALL PERSONS INTERVIEWED:

Lorie Dix

NAME OF EMPLOYEE FORMERLY HOLDING POSITION: New Position

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

DATE OF NOTICE OF POSITION: 04/15/2021 DATE APPLICATIONS CLOSED: 5/20/2022

CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

LANE: 24 STEP/YEARS: 12 SALARY: 57,490 (select one) Hourly

Contract issued Annually Season

RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*

[Signature]
SIGNATURE OF SUPERVISOR

May 27, 2022

DATE FORM COMPLETED

[Signature]
SIGNATURE OF SUPERINTENDENT

May 31, 2022
DATE

4.5

Bret Uptmor

From: Bret Uptmor
Sent: Tuesday, May 31, 2022 1:42 PM
To: Heidi Hallgarth
Subject: FW: Dance

Resignation for dance.

Bret Uptmor, Superintendent
Grant School District #3
uptmorb@grantesd.k12.or.us
Office 541 575-1280 Ext. 25
Cell 208 230-4116
Fax 541 575-3614

From: Carli Bremner <carligardner2015@gmail.com>
Sent: Tuesday, May 31, 2022 1:06 PM
To: Ryan Gerry <gerryr@grantesd.k12.or.us>; Karen Shelton <sheltonk@grantesd.k12.or.us>; Andy Lusco <luscoa@grantesd.k12.or.us>; Bret Uptmor <uptmorb@grantesd.k12.or.us>
Subject: Dance

Hello -

It is with careful consideration that I resign from the head dance coach position. As many know I had my son in February and am enjoying motherhood to its fullest. Along with my full-time job, I don't foresee having the time and energy it takes to carry out the dance season. This decision was not easy, as I have a passion for dance and coaching a wonderful group of young adults. I would be happy to sit down with the new coach and go over logistics and any questions when the time comes.

There is a fundraising opportunity for the dance team at family fun day in June. I will be seeing that through before officially leaving.

Thanks for this great opportunity. This is goodbye for now, but not forever.

Sincerely,

Carli Bremner

carligardner2015@gmail.com

541-620-4012



GRANT SCHOOL DISTRICT #3

401 N. Canyon City Blvd. • Canyon City, OR 97820
Phone: (541) 575-1280 • Fax: (541) 575-3614

406

PERSONNEL SELECTION FORM

APPLICANT SELECTED: Andy Lusco

POSITION: Assistant Principal

*FIRST DAY OF WORK: 8/1/2022 WORK HOURS PER DAY: 8

APPLICATIONS RECEIVED: 1 # PERSONS INTERVIEWED: 1

EXPERIENCE: 23 years teaching and coaching experience

EDUCATION: B.S. History, Masters in Education

NAMES OF REFERENCES CHECKED: Rhonda McCumber, Jason Miller, Karen Shelton

DISCLOSURE RELEASE FORMS (LICENSED STAFF ONLY) SUBMITTED TO HR: YES NO

NAMES OF ALL PERSONS ON INTERVIEW COMMITTEE:

Andrea Combs

Aaron Lieuallen

Jamie Wright

Sonna Smith, Karen Shelton

NAMES OF ALL PERSONS INTERVIEWED:

Andy Lusco

NAME OF EMPLOYEE FORMERLY HOLDING POSITION: Karen Shelton

REASON FOR LEAVING: RETIRED RESIGNED TERMINATED NEW POSITION

DATE OF NOTICE OF POSITION: 5/9/2022 DATE APPLICATIONS CLOSED: 5/20/2022

CLASSIFICATION (select one): CLASSIFIED LICENSED ADMINISTRATOR
 CONFIDENTIAL COACH EXTRA DUTY

LANE: HS Asst STEP/YEARS: 0 SALARY: 83,172 (select one) Hourly Annually Season

Contract issued

RECOMMENDED TO THE BOARD FOR HIRE DATE OF BOARD APPROVAL: _____

**ALL CONTRACTS ARE SUBJECT TO BOARD APPROVAL AND SUCCESSFUL COMPLETION OF MEDICAL EXAMINATIONS/DRUG TESTING PER DISTRICT POLICY GBED.*

[Signature]
SIGNATURE OF SUPERVISOR

6/1/2022
DATE FORM COMPLETED

[Signature]
SIGNATURE OF SUPERINTENDENT

6/1/2022
DATE