

Colebrook School Board Meeting Minutes

Date	12/20/2022
Time	6:00 pm
Location	Colebrook Elementary School library
Chairperson	John Falconer

Attendance

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

School Board Members				Principal		SAU Members	
P	John Falconer	P	Robert Murphy	P	Kim Wheelock	P	Debra Taylor
P	Deb Greene	P	Tim Stevens		Asst. Principal	P	Bridget Cross
P	Craig Hamelin	P	Tanya Young	P	Ron Patterson		
P	Nathan Lebel				College Career & Technical Education Director		
				E	Tia Cloutier		
Public in Attendance: Kathi Lawton-Haynes, Ryan Eames							

Minutes

Item	Subject	Action
1.	The meeting was called to order by Chairman John Falconer at 6:00 pm.	
2.	Agenda Adjustments: <ul style="list-style-type: none"> • Budget Discussion • Non-Public Session 	
3.	Hearing of the Public: R.Murphy/T.Young : Motion to open 30-minute public session at 6:01 pm. D.Greene/R.Murphy : Motion to end 30-minute public session at 6:39 pm.	VOTE: Motion Carries VOTE: Motion Carries
4.	Reading of the Minutes: C.Hamelin/T.Young : Motion to approve the School Board minutes of December 6, 2022 as amended.	VOTE: Motion Carries
5.	Building Project: - Update - <ul style="list-style-type: none"> • The District received the Department final letter of intent to provide building aid at the rate of 60% reimbursement. The letter outlined the next steps and timelines upon passage of the bond in March. • The PTO will sponsor a forum on the Colebrook Building Expansion and Renovation project. The meeting will be held at 6:00 pm on January 5, 2023. Parents are asked to submit questions in advance which will be incorporated 	

	<p>into the presentation. Presenters include Debra, Ron, Lance Whitehead, Mary Jolles and Jenny Keazer from the Building Communication Committee.</p> <ul style="list-style-type: none"> • Ron is supporting the community get out the vote effort. He has invited the supervisor of the town checklist to attend the meeting on January 5 to register eligible voters. There will be someone on hand to register new voters for the checklist at the PTO informational parent night regarding the building project on Jan 5th at 6:00pm in the cafeteria. In order to register, you need to present a passport, birth certificate, or driver's license and either a utility bill or other proof of physical address. All eligible Colebrook residents may register at the Town Hall as well. The deadline for registration to vote at the Annual School Meeting on March 7 is February 1, 2023. • There is a permanent display in the gym lobby which includes images and information about the building project. 	
6.	<p>School Administrator's Report: Kim Wheelock</p> <ul style="list-style-type: none"> • Kim thanked Tabby Paquette and the students for an excellent winter concert performance last week. The Board commended Tabby and other teachers who participated. They thanked the students for their performance and the parents for participating in the event. Kim wished the Board and administration Merry Christmas. 	
7.	<p>College Career & Technical Education Director: Tia Cloutier</p> <ul style="list-style-type: none"> • The Culinary Team will travel to Laconia on January 12 to compete in the statewide challenge representing the North Country Region. Best of luck to the students! 	
8.	<p>Superintendent's Report – Debra Taylor</p> <ul style="list-style-type: none"> • Janet Hart has informed us of her intention to retire on June 30, 2023. We commend Janet for her twenty-two years of service to the Colebrook School community. 	
9.	<p>Business Administrator's Report – Bridget Cross</p> <ul style="list-style-type: none"> • Annual Report Printing Bid R.Murphy/D.Greene : Motion to accept the quote from Minute Man Press for the printing of the School District Annual Report. • Student Activity Account: K Kids D.Greene/N.Lebel :Motion to approve the Student Activity Account K-Kids. • Budget Analysis – The Board reviewed the budget analysis of the 22-23 school year budget. The estimated revenue to be included in the 23-24 school budget is \$400,000. • Proposed Budget The Board reviewed the draft proposed 23-24 Budget and discussed the anticipated reduction in revenue, proposed expenditures, including fixed costs (such as fuel and health insurance) and program needs. The board/teacher collective bargaining agreement will be included as a separate article on the 	<p>VOTE : Motion Carries</p> <p>VOTE : Motion Carries</p>

	warrant. The bond for the Colebrook School Expansion and Renovation project will also be included as an article on the March Annual School Meeting warrant. The Board will review the budget detail next week and continue their discussion at their next meeting on January 3 rd .	
17.	Unfinished Business: None	
18.	New Business None	
19.	Information – None	
20.	Non-Public Session – RSA 91-A :3, II(c) T.Stevens/D.Greene : Motion to enter non-public session at 7:25 pm. C.Hamelin/T.Young: Motion to seal the minutes of the non-public session. N.Lebel/T.Young: Motion to leave nonpublic session and reconvene public session at 7:46 pm.	VOTE: Motion Carries VOTE: Motion Carries VOTE: Motion Carries
21.	Meetings: <ul style="list-style-type: none"> • Colebrook/Columbia Joint School Board Meeting: Tuesday, January 3, 2023 @ 6:00 pm CAES Library 	
22.	Adjournment: <u>T.Stevens/C.Hamelin:</u> Motion to adjourn the meeting at 7:47 pm.	VOTE: Motion Carries

Respectfully Submitted,
Debra J. Taylor
Superintendent

Minutes Adopted: January 3, 2023