

# Randolph County BOE Head Start

## 2024-2025 Attendance Policy



August 1, 2024

Attendance is one of the most powerful tools of academic achievement and having your student in their seat, ready to learn for the entire school day, will benefit them, their classmates, and our whole school community. According to the Head Start Performance Standard (13023.16), the Attendance rate must be at least 85%. Let's work together to ensure your child has great attendance and can maximize their learning opportunities this school year.

### **OUR PROMISE TO YOU**

We know that there are a variety of reasons that students are absent from school, from health concerns to transportation challenges. Our System is prepared to help if you or your student face challenges with getting to school regularly or on time. We promise to track attendance daily, communicate if your child is not attending class, communicate with you to understand why they were absent, and identify barriers and supports available in helping your student attend school.

### **WHAT WE NEED FROM YOU**

We miss your student when they are not at school as we value their contributions to our school community. If your student will be absent whether planned or unplanned, please don't hesitate to get in touch with the school in advance.

### **HOW WE CAN WORK TOGETHER**

- Send your child to school unless they are truly sick, such as fever, vomiting, diarrhea, or a contagious rash.
- Avoid appointments and travel when school is in session.
- Set a regular bedtime
- Have a backup plan for getting to school in case something comes up (alternative bus routes, roads, or a plan with family members, neighbors, or other parents).
- Communicate with the school about how we can work together to support your child's attendance.

## 2024-25 Attendance Protocol

Every absence	Phone Contact
3 consecutive absences	Phone Contact MUST return with Doctor's Excuse
@ 5 unexcused absences	Letter
@ 8 unexcused absences	Conference
@ 11 unexcused absences	Home Visit & Attendance Support Team Meeting
@ 15 unexcused absences	Referred to DFACS
@ 18 unexcused absences	Withdrawal from HeadStart/Must Re-Enroll for ReAdmission

Thank you and have a great school year!