

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Tuesday, April 25, 2023
9:00 a.m. – Cooperative Office

MINUTES – FINAL

1. **Call to Order** – Dr. DoBell called the meeting to order at 9:03 AM. Board members in attendance: Dr. DoBell, Ms. Woodard, Mr. Fiske via Zoom, and Mr. Biesiot by phone. Board members not in attendance: Mr. Thennis. BVEC Admin in attendance: Ms. Rammell, Director, and Mr. Hughes, Mental Health Program Manager. Staff in attendance: Liz Pepion and Robin Williams, Victor Elementary CSCT. Board clerk: Jill Reynolds.
2. **Consent Agenda** - Approved by unanimous consent.
 - A. Minutes
 - B. Warrants
 - C. Financial Report
 - D. Resignations-
 1. Lindsay Davis, Mental Health Therapist, Lone Rock-See attached.
 2. Bradley Armour, CSCT Behavior Consultant, Stevensville-See attached.
 - E. New Hires-
 1. Ellie Garrett, Speech Language Pathologist, Lone Rock
 - F. Next Meeting – Tuesday, May 23, 2023, 9:00 am.
3. **Public Comment** – None.
4. **Correspondence/Communications**
 - A. Denning, Downey & Associates, P.C. Audit Report
 - B. Terese Athman request for incentive
5. **Board Action**
 - A. 2023-2024 Classified Contract Renewals – Mr. Biesiot made a motion to approve classified contract renewals as presented. Ms. Woodard seconded the motion. Motion carries 4-0.
 - B. 2023-2024 Certified Contract Renewals – Mr. Fiske made a motion to approve certified contract renewals as presented. Ms. Woodard seconded the motion. Motion carries 4-0.
 - C. 2023-2024 Administrative/Office Staff Renewals/Salaries – Mr. Fiske made a motion to approve administrative contract renewals as presented. Ms. Woodard seconded the motion. Motion carries 4-0.

6. Information and Discussion

- A. Third Party Contract Renewals – There was discussion around the increase for the Medical Director, but all agreed the costs are minimal for the services provided.
- B. Maintenance of Effort-as of March YTD all districts and the cooperative are forecast to meet or exceed MOE.
- C. CSCT Summer Program District Vehicle Use – Mr. Hughes asked that summer school schedules, vehicle reservation process, and any time when vehicles wouldn't be available be communicated to the cooperative so CSCT could plan around these as needed. Mr. Fiske asked that Chris contact Donna in his office as soon as possible to reserve Florence School vehicles. Ms. Woodard said they still had the van CSCT used last year and CSCT was first in line for that vehicle again this summer.

7. **Adjourn** – Dr. DoBell adjourned the meeting at 9:30 AM.

R. DoBell

Board Chair Signature

5/23/23

Date

J. Reynolds

Board Clerk Signature

5/23/23

Date