

# DEMAREST BOARD OF EDUCATION

## MINUTES –REGULAR MEETING

September 20, 2016

6:45 P.M.

### I. OPENING

A. Vice-President Woods called the meeting to order.

B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Roll Call: Alevrontas, Cantatore, Woods, Kirtane, Molina, Holzberg, and Verna were absent. Also present: Mr. Fox, Superintendent; Mr. Perez, Board Secretary

### II. ADJOURN TO EXECUTIVE SESSION

A. The Board has determined it will enter into Executive Session for the following reasons:

Personnel discussion.

B. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution to enter the Executive Session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

III. REOPEN PUBLIC MEETING

- A. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous voice vote of those present to reopen the Regular Meeting to the public.
- B. Roll Call: Alevrontas, Cantatore, Kirtane, Woods, Molina, Verna, Holzberg, were absent.

IV. PLEDGE OF ALLEGIANCE

Woods led the flag salute.

V. APPROVAL OF MINUTES OF THE MEETINGS

It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to accept the minutes COW and Regular Meeting on August 16, 2016.

VI. CORRESPONDENCE

None.

VII. BOARD PRESIDENT'S REPORT

None.

VIII. SUPERINTENDENT'S REPORT

None.

IX. OTHER REPORTS/PRESENTATIONS

Mr. Mazzini thanked the board and the PTO for all of their support. Mr. Mazzini informed the board of improvements being made at CRS, such as the entrance ceiling, library furniture, and the main playground. Mr. Mazzini also made the board aware that the parents are very happy with the driveway at LLE.

Mr. Regan spoke to the board about the new science standards that are in effect across all grades. Mr. Regan stated that the laptop rollout was a great success.

X. REVIEW OF AGENDA

- A. Board members reviewed the items.
- B. It was moved by Cantatore, seconded by Kirtane, and approved by unanimous voice vote of those present to open the meeting to public discussion limited to agenda items.
- C. Public discussion: There was no public discussion.
- D. It was moved by Cantatore, seconded by Kirtane and approved by unanimous voice vote of those present to close the meeting to public discussion limited to agenda items.

**XI. ACTIONS****A. Instruction – Staffing**

1. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous roll call vote of those present to approve Laura Noel (FMLA Leave Replacement for Lauren Magnifico, 1st Grade Teacher) at BA Step 1, effective September 1, 2016 through December 23, 2016 as recommended by the Chief School Administrator.
2. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous roll call vote of those present to accept the notice of resignation from Patrick Rochford, 5<sup>th</sup> grade social studies teacher at Demarest Middle School, effective August 23, 2016, as recommended by the Chief School Administrator.
3. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the provisional employment of Michael Kassan, 5th grade Social Studies Teacher, as MA Step 7, effective September 21, 2016 to June 30, 2017, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).
4. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the provisional employment of the following substitute teachers for the 2016/2017 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98):

Robert Marmorstein

Mary Kate Portera

5. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous roll call vote of those present to approve guide movement for Colleen Appelblatt, from MA+45 to MA+60, for the 2016/2017 school year effective September 1, 2016, as recommended by the Chief School Administrator.

**B. Instruction – Pupils/Programs**

1. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the PTO to have use of the gym at Demarest Middle School, for play rehearsal on Mondays and Fridays from 3:00 p.m. to 5:00 p.m., from December 1<sup>st</sup> through February 2<sup>nd</sup>, and for the show on Friday February 3<sup>rd</sup> and Saturday February 4<sup>th</sup>, from 7:00 p.m. to 9:00 p.m., as recommended by the Chief School Administrator.
2. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the request of the PTO to use the facilities at County Road School, Luther Lee Emerson School, and Demarest Middle School for the SACC after school program daily from 3:00 p.m. to 6:00 p.m. for the 2016/2017 school year, as recommended by the Chief School Administrator.

XI. ACTIONS**B. Instruction – Pupils/Programs(Continued)**

3. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the request of the PTO to use the facilities at County Road School, and Luther Lee Emerson School, for the Enrichment Program daily from 3:15 p.m. to 4:15 p.m. beginning on September 26, 2016 and ending on December 20, 2016, as recommended by the Chief School Administrator.

4. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following Demarest Middle School **Volleyball** schedule for the 2016/2017 school year, as recommended by the Chief School Administrator:

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Home/Away</u>
Wednesday	09/21	Norwood	Home
Thursday	09/22	Old Tappan	Home
Monday	09/26	Northvale	Away
Thursday	09/29	Haworth	Away
Wednesday	10/05	Closter	Away
Thursday	10/06	Harrington Park	Home
Monday	10/10	Norwood	Away
Tuesday	10/11	Old Tappan	Away
Monday	10/17	Northvale	Home
Thursday	10/20	Haworth	Home
Monday	10/24	Closter	Home
Tuesday	10/25	Harrington Park	Away
Week of	10/26	Tournament	TBD
Week of	10/31	Tournament	TBD

5. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following Demarest Middle School **Soccer** schedule for the 2016/2017 school year, as recommended by the Chief School Administrator:

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Home/Away</u>
Wednesday	09/21	Norwood	Home
Thursday	09/22	Old Tappan	Home
Monday	09/26	Northvale	Away
Thursday	09/29	Haworth	Away
Wednesday	10/05	Closter	Away
Thursday	10/06	Harrington Park	Home
Monday	10/10	Norwood	Away
Tuesday	10/11	Old Tappan	Away
Monday	10/17	Northvale	Home
Thursday	10/20	Haworth	Home
Monday	10/24	Closter	Home
Tuesday	10/25	Harrington Park	Away
Week of	10/26	Tournament	TBD
Week of	10/31	Tournament	TBD

XI. ACTIONSB. Instruction – Pupils/Programs(Continued)

6. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following Demarest Middle School **Boys' Basketball** schedule for the 2016/2017 school year, as recommended by the Chief School Administrator:

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Home/Away</u>
Monday	12/05	Harrington Park	Away
Wednesday	12/07	Norwood	Away
Monday	12/14	Old Tappan	Away
Thursday	12/15	Haworth	Home
Monday	12/19	Northvale	Home
Wednesday	12/21	Closter	Away
Thursday	01/05	Harrington Park	Home
Monday	01/09	Norwood	Home
Wednesday	01/11	Old Tappan	Home
Wednesday	01/18	Haworth	Away
Thursday	01/19	Northvale	Away
Tuesday	01/24	Closter	Home
Week of	01/30	Playoffs	TBD
Week of	02/13	Championships	TBD

7. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following Demarest Middle School **Girls' Basketball** schedule for the 2016/2017 school year, as recommended by the Chief School Administrator:

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Home/Away</u>
Monday	12/05	Harrington Park	Home
Wednesday	12/07	Norwood	Home
Monday	12/14	Old Tappan	Home
Thursday	12/15	Haworth	Away
Monday	12/19	Northvale	Away
Wednesday	12/21	Closter	Home
Thursday	01/05	Harrington Park	Away
Monday	01/09	Norwood	Away
Wednesday	01/11	Old Tappan	Away
Wednesday	01/18	Haworth	Home
Thursday	01/19	Northvale	Home
Tuesday	01/24	Closter	Away
Week of	01/30	Playoffs	TBD
Week of	02/13	Championships	TBD

*XI.*     ACTIONS**C. Support Services – Staffing**

1. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to accept the resignation of Sandra Pepe, Lunch Aide, effective August 31, 2016, as recommended by the Chief School Administrator.
  
2. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to accept the resignation of Deana Lubrani, Paraprofessional Aide, effective August 17, 2016, as recommended by the Chief School Administrator.
  
3. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to accept the resignation of Marjorie Apollo-Rizzo, Paraprofessional Aide at LLE, effective August 17, 2016, as recommended by the Chief School Administrator.
  
4. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to approve Jeongmi Lee as a Paraprofessional Aide at DMS, Step 3, effective September 21, 2016 for the following students: 2283402661, 7169669342, 5848514498, 6797750712, 6658116364, 2794595712, 24226786868, 5652716410, 5246552114, 7290130337, 3964978072, and 6599114891, as recommended by the Chief School Administrator.
  
5. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to approve Mary Carter, as Substitute Lunch Aide, Step 1, for the 2016-2017 school year, as recommended by the Chief School Administrator.
  
6. It was moved by Kirtane, seconded by Cantatore and approved by unanimous roll call vote of those present to approve 10 additional hours for Victoria Zimmerman, technology teacher, to update machine and network, data management, student information system, and learning management system, for the 2016-2017 school year, as recommended by the Chief School Administrator.

**D. Support Services – Board of Education**

1. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the second and final reading of the Bylaws, Section 0000, as recommended by the Chief School Administrator.
  
2. . It was moved by Alevrontas, seconded by Cantatore and approved by unanimous roll call vote of those present to adopt the Demarest School District Nursing Plan for the 2016/2017 school year, as recommended by the Chief School Administrator.

**D. Support Services – Board of Education(Continued)**

3. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the revised Technology Plan 2016-2019, as recommended by the Chief School Administrator.
4. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the Uniform State Memorandum of Agreement with the Demarest Police Department for the 2016/2017 school year, as recommended by the Chief School Administrator.
5. . It was moved by Alevrontas, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the attendance of Tatianna McBride, reading teacher at County Road School, at the New Jersey Dyslexia Association Conference, on Friday, October 14th, at a registration fee of \$230.00, with travel reimbursement as per NJ OMB guidelines, as recommended by the Chief School Administrator.
6. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the attendance of Ossi Mach, LLE/CRS music teacher, at the Carnegie Hall Workshop on September 28th, at no cost, with travel reimbursement as per NJOMB guidelines, as recommended by the Chief School Administrator.
7. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the Demarest Parent Teacher Organization (PTO) as an additional insured under the Board's General Liability Insurance, as recommended by the Chief School Administrator.
8. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the second payment in the amount of \$27,000 to Billy Contracting & Restoration Inc. for the Luther Lee Emerson School partial roof replacement, NJDOE Project #1070-050-16-1000, as reviewed by EI Associates and as recommended by the Chief School Administrator.
9. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous roll call vote of those present to approve disposal of "Decisions for Health" textbooks, as recommended by the Chief School Administrator.
10. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous roll call vote of those present to approve disposal of 47 desks and 50 chairs, as recommended by the Chief School Administrator.
11. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the 8<sup>th</sup> grade Class Trip to Washington, D.C. on May 23-25, 2017, as recommended by the Chief School Administrator.

XI. ACTIONS

**D. Support Services – Board of Education(Continued)**

12. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous roll call vote of those present to adopt the district and board goals for the 2016/2017 school year as follows, as recommended by the Chief School Administrator:

**District Goals:**

1. Implement and monitor a new STEM program in grade four to provide greater articulation into our middle school STEM program.
2. Continue to build trust and engagement with community outreach initiatives with the addition of a new District App.
3. Creation of an integrated preschool program that will benefit children with and without disabilities socially, academically, and emotionally.
4. Expand Teachers College Assessment to the middle school in grade five and including all special education students. 75% of students assessed will increase by one reading level by end of year.

**Board Goals:**

1. Successfully negotiate DEA, support staff, and administrator contracts.
2. BOE will continue its review of the Facility Study, prioritize projects, and identify any additional curriculum and enrollment related construction needs. The Board will develop a timeline for completion of projects.

13. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous voice vote of those present to approve to approve the following resolution, as recommended by the Chief School Administrator.

**RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF DEMAREST IN THE COUNTY OF BERGEN, NEW JERSEY APPROVING, ON FIRST READING, A REFUNDING SCHOOL BOND ORDINANCE PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING REFUNDING SCHOOL BONDS DATED FEBRUARY 21, 2007**

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF DEMAREST IN THE COUNTY OF BERGEN, NEW JERSEY as follows:**



**Section 1.** The Refunding Bond Ordinance attached hereto as Exhibit A is hereby approved. Bond Counsel is hereby authorized and directed to publish the required notice of public hearing for the Refunding Bond Ordinance to be held on October 18, 2016 in The Record, in the form and at the time required by N.J.S.A. 18A:24-61.4.

**Section 2.** This resolution shall take effect immediately.

The foregoing resolution was adopted on September 20, 2016 by the following roll call vote:

**Recorded Vote**

**AYE:** Alevrontas, Cantatore, Kirtane, Woods.

**NAY:** None.

**ABSTAIN:** None.

**ABSENT:** Holzberg, Molina, and Verna.

**EXHIBIT A**

**REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE BOROUGH OF DEMAREST IN THE COUNTY OF BERGEN, NEW JERSEY PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF ITS OUTSTANDING REFUNDING SCHOOL BONDS, SERIES 2007 DATED FEBRUARY 21, 2007, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$7,135,000, AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,000,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS TO EFFECT SUCH REFUNDING**

**WHEREAS**, on February 21, 2007, The Board of Education of the Borough of Demarest in the County of Bergen, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) issued \$7,135,000 aggregate principal amount of tax-exempt Refunding School Bonds, Series 2007 dated February 21, 2007 (the "2007 Refunding School Bonds"); and

**WHEREAS**, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing in the School District through the issuance by the Board of Refunding School Bonds (the "Refunding School Bonds") to refund all or a portion of the \$4,780,000 aggregate principal amount of the outstanding 2007 Refunding School Bonds maturing on or after February 15, 2018 (the "Refunded Bonds"); and

**WHEREAS**, in efforts to realize such taxpayer savings, the Board now desires to adopt and enact a refunding school bond ordinance (the "Refunding Bond Ordinance") authorizing the issuance of the Refunding School Bonds in an aggregate principal amount not to exceed \$5,000,000 (the "Refunding School Bonds"), in one or more series of Bonds, the net proceeds of which shall be used to refund all or a portion of the Refunded Bonds in accordance with their terms; and

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE BOARD OF EDUCATION OF THE BOROUGH OF DEMAREST IN THE COUNTY OF BERGEN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:**

**Section 1.** The Board is hereby authorized to refund all or a portion of the \$4,780,000 aggregate principal amount of the outstanding 2007 School Bonds maturing on or after February 15, 2018.

**Section 2.** In order to finance the cost of the purposes set forth in Section 1 hereof, the Board is hereby authorized to issue not to exceed \$5,000,000 aggregate principal amount of Refunding School Bonds, all in accordance with the requirements of N.J.S.A. 18A:24-61 through 62, which Refunding School Bonds may be issued in one or more multiple series.

**Section 3.** An aggregate amount not exceeding \$110,000 may be allocated from the aggregate principal amount of the Refunding School Bonds to pay for the aggregate costs of issuance for the Refunding School Bonds, including, but not limited to, bond insurance premiums, underwriting fees, official statement printing fees, public advertisement expenses, refunding verification agent fees, refunding escrow agent fees, bond counsel fees and other expenses in connection therewith.

**Section 4.** The purpose of the issuance of the Refunding School Bonds is to realize net present value interest cost savings for property taxpayers residing in the School District ("net" meaning savings after payment of all costs of issuance of the Refunding School Bonds). Applicable State requirements mandate that such net present value interest cost savings equal at least 3% of the principal amount of the Refunded Bonds. In addition, the issuance of the Refunding School Bonds shall comply with the provisions of N.J.A.C. 5:30-2.5, including that within 10 days of the date of the closing on the Refunding School Bonds, the Business Administrator/Board Secretary shall file a report with the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs setting forth (a) a comparison of the Refunding School Bonds' debt service and the Refunded Bonds' debt service, which comparison shall set forth the present value savings achieved by the issuance of the Refunding School Bonds; (b) a summary of the issuance of the Refunding School Bonds; (c) an itemized accounting of all costs of issuance in connection with the issuance of the Refunding School Bonds; and (d) a certification of the Business Administrator/Board Secretary that (i) all of the conditions of Section (b) of N.J.A.C. 5:30-2.5 have been met, and (ii) a resolution authorizing the issuance of the Refunding School Bonds, adopted pursuant to 18A:24-61.5(b), was approved by a two-thirds vote of the full membership of the Board.

**Section 5.** The Supplemental Debt Statement required by N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-61.4 has been duly prepared and filed in the Office of the Clerk of the Borough of Demarest, in the County of Bergen, State of New Jersey (the "Borough") and in the Office of the Business Administrator/Board Secretary as of the date of approval of this Refunding Bond Ordinance and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs, and such Statement shows that the gross debt of the Borough is increased by \$220,000 as a result of the authorization of the Refunding School Bonds.

**Section 6.** The Board covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all Refunding School Bonds issued under this Refunding Bond Ordinance.

**Section 7.** This Refunding Bond Ordinance shall take effect upon final adoption hereof.

14. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous voice vote of those present to approve Brownie Troop #95897 to use the facilities at Luther Lee Emerson School from 3:05 pm. to 5:00 pm, on the following dates for the 2016/2017 school year, as recommended by the Chief School Administrator.

September 30, 2016	February 10, 2017
October 28, 2016	March 17, 2017
November 18, 2016	April 21, 2017
December 16, 2016	May 12, 2017
January 20, 2017	June 8, 2017

**D. Support Services – Board of Education(Continued)**

15. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous voice vote of those present to approve the requests of Demarest Athletic Association (DAA) to use the district facilities for youth sports programs as detailed below, as recommended by the Chief School Administrator:

LOCATION	DATES	TIMES
LLE Gym	10/17/2016 – 10/20/2016	6 pm – 9 pm
LLE Gym	11/7/2016 – 12/21/2016	6 pm – 9 pm
LLE Cafeteria	11/7/2016 – 12/21/2016	6 pm – 9 pm
LLE Gym	1/2/2017 – 3/31/2017	6 pm – 9 pm
LLE Gym	Saturdays 1/7/2017 – 3/25/2017	9 am – 5 pm
LLE Cafeteria	Saturdays 1/7/2017 – 3/11/2017	9 am – 11 am
LLE Cafeteria	1/1/2017 – 3/31/2017	6 pm – 9 pm
DMS Gym	11/7/2016 – 12/21/2016	7 pm – 9 pm
DMS Gym	1/2/2017 – 3/31/2017	6 pm – 9 pm
DMS Gym	Saturdays 1/7/2017 – 3/25/2017	12 pm – 4 pm

16. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous voice vote of those present to approve the use of the Marshall Evaluation Instrument for teacher evaluations, meeting or exceeding all Achieve NJ regulatory requirements, for the 2016-2017 school year, as recommended by the Chief School Administrator.

17. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous voice vote of those present to approve payment application #1 in the amount of \$247,686.70 for the Luther Lee Emerson School Parking & Driveway Addition Project, NJDOE #1070-050-15-2000, to Your Way Construction, Inc., as reviewed by EI Associates and as recommended by the Chief School Administrator.

18. It was moved by Alevrontas, seconded by Cantatore and approved by unanimous voice vote of those present to approve Devoted Contractors, as they provided the most responsible quote for the for installation of a sidewalk along Orchard Road at Demarest Middle School in the amount of \$11,200.00, as recommended by the Chief School Administrator

XI. ACTIONS

**E. Support Services – Fiscal Management**

1. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to confirm the following budget transfers for August 2016:

From:	Account	Amount
11-000-216-320	Related Services Purchased Prof Ed Svcs	\$ 2,000
12-000-400-334	Capital Outlay Architect/Engineering Svcs	<u>4,806</u>
		\$ 6,806

**E. Support Services – Fiscal Management(Continued)**

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-000-216-610	Related Services Supplies & Materials	\$ 2,000
12-000-400-450	Capital Outlay Construction Services	<u>4,806</u>
		\$ 6,806

2. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to confirm the August 16<sup>th</sup> – 31<sup>st</sup>, 2016 payroll in the amount of \$70,610.30.

3. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to confirm the September 1<sup>st</sup> 2016 – 15<sup>th</sup>, 2016 payroll in the amount of \$344,398.70.

4. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the August 2016 in office checks in the amount of \$416,545.44 and September 2016 budget checks in the amount of \$442,958.89 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$617,397.43
12 Capital Outlay	\$132,725.65
40 Debt Service	<u>\$109,381.25</u>
Total Bills:	\$859, 504.33

5. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez, certify that as of August 31, 2016, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

6. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of August 31, 2016 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XI. ACTIONS

**E. Support Services – Fiscal Management(Continued)**

7. It was moved by Cantatore, seconded by Kirtane and approved by unanimous roll call vote of those present to acknowledge receipt of July 31, 2016 Report of the Board Secretary, 148 and Report of the Treasurer, A-149.

**F. Other**

1. It was moved by Kirtane, seconded by Alevrontas and approved by unanimous roll call vote of those present to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, October 18, 2016 at 6:30 PM to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XII. REPORTS

Woods gave the Buildings and Grounds report.

XIII. PUBLIC DISCUSSION

There was no public discussion at this meeting.

XIII EXECUTIVE SESSION (if necessary)

None.

XX. ADJOURNMENT

A. It was moved by Alevrontas, seconded by Kirtane and approved by unanimous roll call vote of those present to adjourn at 7:40 P.M

Respectfully submitted,

  
Thomas J. Perez  
School Business Administrator/Board Secretary