

HAPPY VALLEY SCHOOL DISTRICT
Regular Board Meeting
March 10, 2021
MINUTES

The Regular Board meeting was called to order by the President at 3:31pm

BOARD MEMBERS PRESENT: Frandle, Willet, Freeman, Richardson Click, Jolliffe

BOARD MEMBERS ABSENT: none

STAFF MEMBERS PRESENT: McKinny, Lynd, Frier

COMMUNITY MEMBERS PRESENT: Michelle Stewart

A. APPROVAL OF AGENDA

1. MSC WILLET/CLICK RICHARDSON to approve the Board Meeting agenda as written. Unanimous.

B. APPROVAL OF MINUTES – REGULAR BOARD MEETING – February 10, 2021

1. MSC JOLLIFFE/FREEMAN to approve the minutes from the Regular Board Meeting February 10, 2021. Unanimous.

C. COMMUNITY INPUT

Nothing to report.

D. STAFF REPORT

Caroline Frier informed the Board of the following:

1. Lots of things happening at the school and everyone is excited for students to come back, most are seeing students one on one and in small groups. Everyone getting rooms ready and technology set up.
2. Kindergarten and first grade are getting classrooms ready for students starting on March 15th.
3. Second grade had a writing celebration, Flat Stanley project and has been getting a lot of support from families.
4. Third grade has been doing informational writing, little buddies with kindergartners and virtual field trips.
5. Fourth/fifth grade class has been doing novel studies, hands on science, informational writing and virtual field trips.
6. Fifth/sixth grade class has been doing hands on science, novel studies and studying American history of music.

E. BOARD REPORT

1. Katie Freeman informed the Board she attended a county wide forum with county representatives.

F. SUPERINTENDENT'S REPORT

Michelle McKinny informed the Board of the following:

1. Everyone is excited to get kids back in the classroom.
2. Kindergarten and first grade start March 15th.
3. Shared an SSDA article regarding executive assistants.
4. Shared "HVS Welcome Back Procedures" video and thanked Sarah DeMeyer-Guyer for her hard work and incredible effort for this video. The assistants in the video were also thanked.

G. INFORMATION ITEMS

1. REVIEW OF ANNUAL FINANCIAL AUDIT 2019/2020 FROM SANTA CRUZ COUNTY OFFICE OF EDUCATION.
The Board received information regarding Happy Valley's Review of Annual Financial Audit.
2. LETTER FROM ROBERTSON AND ASSOCIATES
The Board received a letter from Robertson and Associates regarding our positive 2019/2020 audit report.
3. COMMUNITY FOUNDATION OF SANTA CRUZ
The Board received an update regarding the Happy Valley School Foundation Fund through December 31, 2020.
5. 2021 SCHOOL COVID 19 SCHOOL GUIDANCE CHECKLIST (CSP), COVID 19 PREVENTION PROGRAM (CPP) AND TOWN HALL SLIDE DECK.
The Board received information regarding Happy Valley's 2021 COVID 19 School Guidance Checklist and Prevention Program. They also received a copy of the Santa Cruz County Office of Education's Town Hall Slide Deck.
6. DAILY MINUTES AND RECESSES FOR REOPENING
The Board received a copy of the Happy Valley Elementary School District daily minutes and recesses for reopening.
7. 2019-2020 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)
The Board received information regarding Happy Valley School 2019-2020 LCAP. Discussed going forward for the next three year plan.

H ACTION ITEMS

1. ENGAGEMENT LETTER FROM ROBERTSON AND ASSOCIATES
MSC FREEMAN/JOLLIFFE to approve the engagement letter from Robertson and Associates for the years ending June 30, 2021, June 30, 2022 and June 30, 2023. Unanimous.
2. APPROVAL OF THREE 0.46875 FTE CLASSIFIED INSTRUCTIONAL AIDES
MSC JOLLIFFE/FREEMAN to approve the following 0.46875 FTE classified instructional aides. Unanimous.
 1. One 0.46875 FTE classified instructional aide position effective March 11, 2021 through the remainder of the 2020-2021 school year.
 2. One 0.46875 FTE classified instructional aide position effective March 25, 2021 through the remainder of the 2020-2021 school year.
 3. One 0.46875 FTE classified instructional aide position effective April 12, 2021 through the end of the remainder of the 2020-2021 school year.
3. 2020-2021 2ND INTERIM BUDGET REPORT FOR HAPPY VALLEY SCHOOL
MSC CLICK RICHARDSON/FREEMAN to approve Happy Valley School District's 2020/2021 2nd Interim Budget and Multi Year Project Report. Unanimous.

I. CONSENT ITEMS

1. MSC JOLLIFFE/WILLET to approve the vendor warrants paid since the last meeting. Unanimous.

J. CLOSED SESSION

The meeting was closed at 4:31pm to discuss one time compensation, 2021-2022 classified compensation and medical.

K. REPORT OUT OF CLOSED SESSION

The Board reporting out of closed session at 4:44pm.

1. MSC JOLLIFFE/FREEMAN to approve a \$2000 off salary schedule one-time bonus, regardless of FTE, for the following salary schedules. Approved 4-0. Willet recused himself.
 - a. Certificated Teachers – CETEACH (to be paid from parcel tax)
 - b. Certificated Speech – CESPEECH
 - c. AACF Classified Conf Admin Asst – CLCONF
 - d. AA1 Classified Administrative – CLADASST
 - e. Administrator - CEMGMT
2. MSC FRANDLE/RICHARDSON CLICK to approve a 1% salary schedule increase effective 7-1-2021 for the following salary schedules. Unanimous:
 - a. AACF Classified Conf Admin Asst – CLCONF
 - b. AA1 Classified Administrative – CLADASST
3. MSC JOLLIFFE/WILLET to approve a medical cap to \$1300 effective 10-1-2021 for the following salary schedules. Unanimous:
 - a. AACF Classified Conf Admin Asst – CLCONF
 - b. AA1 Classified Administrative - CLADASST

L. COMMUNICATION AND ANNOUNCEMENTS

1. March 15, 2021 – School Reopening, Kindergarten and 1st Grade
2. March 18, 2021 – Picture Day Retakes, 10:00am, Stage
3. March 18, 2021 – Parent Club Meeting, 6:30pm, Via Zoom
4. March 19, 2021 – No School, Staff Development Day
5. March 26, 2021 – Praise Note Assembly, 11:30am, Via Zoom
6. March 29, 2021-April 2, 2021 – No School, Spring Break
7. April 5, 2021 – School Reopening, 2nd through 6th Grade
8. April 9, 2021 – Praise Note Assembly, 11:30am, Via Zoom
9. April 14, 2021 – Board Meeting, 3:30pm, Via Zoom
10. April 15, 2021 – Parent Club Meeting, 6:30pm, Via Zoom

L. ADJOURNMENT

1. MSC CLICK RICHARDSON/FRANDLE to adjourn the meeting, there being no further business, 4:44pm. Unanimous.