

**Our Community School  
Finance Committee Meeting  
Wednesday November 30, 2022 at 5:00pm**

**Our Community School is inviting you to a scheduled Zoom meeting  
pursuant to Executive Orders N-25-20 and N-29-20**

**Join Zoom Meeting**

<https://ourcommunityschool-org.zoom.us/j/85493712964?pwd=VGgxOWpwZTZVL2VleWd5WXdvMEJtUT09>

**Meeting ID: 854 9371 2964  
Passcode: jkfx1c**

**Meeting Agenda**

*Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (818) 538-9313. All efforts will be made for reasonable accommodations.*

*Public Folder for Supporting Documents:*

*[https://drive.google.com/drive/folders/1tWWsybhbvqbH6B\\_\\_IFPFx2G0KmMKHvJN?usp=sharing](https://drive.google.com/drive/folders/1tWWsybhbvqbH6B__IFPFx2G0KmMKHvJN?usp=sharing)*

**I. Approval of Finance Committee Findings Relating to Teleconference Meetings During State of Emergency (3 minutes)**

**A. Finance Committee findings pursuant to Government Code Section 54953(e)**

The Charter School Finance Committee determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Finance Committee has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact ability of the Finance Committee to meet safely in person and/or that State or local officials continue to recommend measures to promote social distancing.

**II. Community Speakers (3 mins each):**

Members of the public calling in will be given the opportunity to address the Finance Committee during the meeting. Those who wish to comment may use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. The Finance Committee may limit the total time for public comment to a reasonable time.

**III. Consent Agenda (3 mins)**

The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member’s request (without any need for a vote to pull from consent).

- A. Approve Agenda for November 30, 2022 meeting
- B. Approve Minutes from October 26, 2022 meeting

**IV. October 2022 Financials (15 mins)**

The committee will **review and vote to approve** the October Financials, including the financial dashboard as prepared by ExEd, check register, and credit card register.

**V. Hiring of Additional Paraprofessionals and Yard Supervision Staff (5 mins)**

The committee will be advised of need to hire additional paraprofessionals (2 positions) and field staff, resources to provide for same, and will consider **recommending approval** to Board for hiring such staff.

**VI. 2021-2022 Audit Task Force (3 mins)**

The Committee will hear from the Audit Task Force regarding:

- A. Status of previously approved OCS Audit Report for FY 21-22
- B. Status of IRS Form 990

The Committee will consider **recommending approval** to Board of OCS IRS Form 990 for FY 21-22.

**VII. Update Fiscal Policy and Procedures (7 mins)**

The committee will review and vote to approve updated Fiscal Policies and Procedures for 2022-23.

**VIII. OCS Investment Strategy (3 mins)**

The Committee will receive update on status of reinvestment of \$250,000 CD in new account with First Republic Bank in Encino, and reinvestment of \$250,000 CD 's (two).

**IX. Acknowledgments (3 mins)**

- A. Review 2022-2023 Finance Committee Tasks
  - 1. Upcoming: address FY 2023-24 anticipated budget shortfall