

MEETING MINUTES

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Regular Meeting – July 14, 2022 Vernonia Schools Library, 1000 Missouri Avenue, Vernonia

- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:02 p.m. by Stacey Pelster. MEETING CALLED TO ORDER
- Board Present:** Stacey Pelster, Susan Wagner, Amy Cieloha, Joanie Jones, Greg Kintz, and Javoss McGuire. BOARD PRESENT
- Board Absent:** Scott Rickard BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; Barb Carr, Administrative Assistant; and Brett Costley, Licensed Staff. STAFF PRESENT
- Visitors Present:** Thomas Jones, J. Mitchell, Dale Webb and Scott Laird VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** Remove Discussion Item 6.5 New Hires and the corresponding Action Item #7.3 Add names Robin Manning and Taylor Obley to the motion language in Action Item #7.4. Add Action Item #7.5 Approval of Board Committees. AGENDA REVIEW
- Susan Wagner moved to approve the agenda as amended. Amy Cieloha seconded the motion. Motion passed unanimously with those in attendance.
- 3.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** None PUBLIC COMMENT
- 4.0 BUSINESS REPORTS:**
- 4.1 Superintendent Report:** Jim Helmen provided his Superintendent Report to the Board prior to the meeting. SUPERINTENDENT REPORT
- Susan Wagner asked about the number of meals served daily at the Summer Meal Program in previous years. She expressed concern with low attendance this year. Mr. Helmen stated 100 meals daily was an average in previous years. Discussions have taken place about options of extending to another serving site downtown. He currently has a call into O.D.E. to see what options are available to us at this time.
- Joanie Jones commented on recent updates to the website, appreciating the colors.
- 4.2 Maintenance Report:** Mark Brown's report was reviewed by the Board. MAINTENANCE REPORT
- Joanie Jones asked about door locks being broken. She wanted to know how long this has been and is it a safety issue? Jim Helmen indicated he will check with Mark and report back to the Board. She also asked about mowing lawns at Mist. Mr. Helmen indicated he has visited with Mark Brown and there is a mower on site. There was a questions about the neighboring property line that she will visit with Mr. Helmen about separately.
- Susan Wagner indicated she had questions about the soil and asbestos testing and emailed Superintendent Helmen prior to the meeting to obtain an answer. She suggested others do this as well so a response can be given at the meeting.
- 5.0 BOARD REPORTS/ BOARD DEVELOPMENT:**
- 5.1 OSBA Summer Conference Report:** OSBA SUMMER CONFERENCE REPORT
- Susan Wagner shared that she had a great time at the conference. She attended the all-day community engagement seminar and feels our District is failing at this. She would like to see this discussed at a workshop. There were other processes and procedures she feels the Board is not handling correctly.

Amy Cieloha shared that she attended multiple workshops such as reaching out to unengaged families, having student representatives of the Board, public complaints and public comments, and welcoming signage around the school. She would like to discuss these topics further.

Greg Kintz shared that family engagement was a hot topic as the conference. He also shared that during the regional OSBA meeting held, Vernonia and St. Helens were the only districts that had Board representation at the meeting. Concerns about SIA money was shared. Greg will take this to OSBA hoping they will have the ability to get some flexibility in spending this funding.

The Board has a workshop scheduled on the 27th of August. Steve Kelley with OSBA will be in attendance to conduct new Supt. training. Board members were asked to submit their ideas for discussion on the agenda to the Board Chair by August 1, 2022.

6.0 OTHER INFORMATION and DISCUSSION

- 6.1 Superintendent Advisory Assignments:** Discussion was held and Board members volunteered. 2022-23 SUPT ADVISORY COMMITTEE ASSIGNMENTS SHARED
- 6.1.1 Safety Committee: Susan Wagner
 - 6.1.2 Talented and Gifted Committee: Joanie Jones, Susan Wagner, and Amy Cieloha
 - 6.1.3 Policy Review Committee: Amy Cieloha, Susan Wagner, and Javoss McGuire

It was noted that the curriculum committee was missing from the agenda. Susan Wagner moved to add the Curriculum Committee as item #6.1.4. Javoss McGuire seconded the motion. Motion passed unanimously with those in attendance.

6.1.4 Curriculum Committee: Joanie Jones and Javoss McGuire

- 6.2 Board Assignments:** Discussion was held and Board Members volunteered. 2022-23 BOARD ASSIGNMENTS SHARED
- 6.2.1 Negotiations Team: Susan Wagner, Stacey Pelster, Greg Kintz and Javoss McGuire,
 - 6.2.2 Scholarship Committee: Javoss McGuire, Greg Kintz, Scott Rickard, and Amy Cieloha,
- 6.3 2022-23 Substitute Teacher Pay:** Jim Helmen recommends that we set ours as recommended by ODE - \$201.01 per day. 2022-23 TEACHER SUB PAY RECOMMENDATION

A comment was made about the cost to the District to pull administrators to sub in classrooms. Susan Wagner asked if the District has considered going higher - \$225 or \$230/day. Mr. Helmen indicated it is difficult to quantify due to last year being a different year. He feels he might have a better answer to this midyear. He'd recommend playing it safer initially and readjust if needed later in the year.

Brett Costley commented that paying more than \$200 a day for a sub pays them more than what you are paying a teacher that covers a class. A teacher gets \$25 per hour to cover.

- 6.4 2022-23 Board Meeting Schedule:** A draft schedule was shared and discussed. On the schedule October and April meetings will be held at Mist. Discussion was held on potential workshop dates. Options for workshop dates were given whenever there are 5 Thursdays in a month. The Board consensus was to schedule September 29 as a workshop from 5:00 – 9:00 p.m. with dinner provided. The other 5th Thursday options of Dec. 29 and Mar. 30 were not wanted. 2022-23 DRAFT BOARD MTG SCHEDULE PRESENTED

Jim Helmen shared that he would like to look at data as a team and discuss the Integrated Grant Guidance from ODE and the Continuous Improvement Program at the Sept. 29th workshop.

- 6.5 New Hires:** Removed during Agenda Review. NEW HIRES
- 6.6 Staff Resignations:** Jim Helmen shared that the District has received resignations from High School Math Teacher, Robin Manning and 2nd Grade Teacher, Taylor Obley. STAFF RESIGNATIONS SHARED

Joanie Jones asked about the ability to still provide upper level math? Mr. Helmen shared that current math teacher Dylan Taylor can teach the upper level math courses making it

easier to fill a lower level math position. There are online options as well.

Stacey Pelster shared her frustration that we don't have more options for dual credit for our students. Mr. Helmen shared that it is important to determine what percentage of kids are interested, and change the culture with students and staff.

There was further discussion on offerings to students and helping them find a path.

Stacey Pelster asked Jim Helmen to reach out to the teachers to see how many would be interested in getting certified for dual credit. It was noted that celebrating achievement was a topic at the OSBA conference. The District could then celebrate those that have completed the courses.

Stacey Pelster noted that she had students helping the community on the 4th of July with crafts and face painting. The students did a great job.

7.0 ACTION ITEMS

- 7.1 **2022-23 Substitute Teacher Pay:** Greg Kintz moved to set the 2022-23 Substitute Teacher Pay at \$201.01 / day. Javoss McGuire seconded the motion. Motion passed unanimously with those in attendance. 2022-23 SUBSTITUTE TEACHER PAY SET AT \$ 201.01 / DAY.
- 7.2 **2022-23 Board Meeting Schedule:** Javoss McGuire moved to approve the 2022-23 Board Meeting Schedule as amended. Joanie Jones seconded the motion. Motion passed unanimously with those in attendance. 2022-23 BOARD MEETING SCHEDULE APPROVED
- 7.3 **New Hires:** Removed during Agenda Review. NEW HIRES
- 7.4 **Staff Resignation:** Greg Kintz moved to approve the resignation of Robin Manning, High School Math Teacher, and Taylor Obley, Elementary Teacher. Amy Cieloha seconded the motion. Motion passed unanimously with those in attendance. MANNING and OBLEY RESIGNATIONS APPROVED
- 7.5 **Board Committees:** Javoss McGuire moved to approve filling the board committees as discussed. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance.

8.0 MONITORING BOARD PERFORMANCE: None

9.0 Elect Board Chair & Vice Chair:

- 9.1 **2022-23 Board Chair:** Stacey Pelster stated that she appreciated the work done by the board this past year and she would like to do it again. Greg stated that Board Chairs can serve two consecutive years and then must step away before serving another two year term. Board Chairs can serve many terms. PELSTER TO SERVE AS BOARD CHAIR FOR 2022-23

Joanie Jones nominated Stacey Pelster as the 2022-23 Board Chair. Amy Cieloha seconded the motion. There were no other nominations. Motion carried unanimously with those in attendance.

- 9.2 **2022-23 Board Vice Chair:** Javoss McGuire nominated Susan Wagner as vice chair. Amy Cieloha seconded the motion. There were no other nominations. Motion carried unanimously with those in attendance. WAGNER TO SERVE AS VICE CHAIR FOR 2022-23

10.0 CONSENT AGENDA:

CONSENT AGENDA

- 10.1 Minutes of 06/09/22 Regular Meeting.
- 10.2 Designate:
 - 10.2.1 Chief Administrative & Budget Officer/Clerk: James Helmen
 - 10.2.2 Custodian of Funds: James Helmen
 - 10.2.3 Representative of Federal/State Fund & Grant Applications: James Helmen
 - 10.2.4 Depository of Funds: US Bank & Government Pool
 - 10.2.5 District Auditors: Pauly, Rogers & Co. P.C.
 - 10.2.6 Insurance Agent of Record: Brown and Brown Northwest
 - 10.2.7 Attorney of Record: Garrett, Hemann, Robertson, Jennings, Comstock & Trethewey,

P.C.

10.2.8 Newspaper of Record: Vernonia's Voice

10.3 Set:

10.3.1 Borrowing Limit - \$150,000.00 (limit for what the Superintendent can authorize)

Susan Wagner moved to approve the consent agenda as presented. Joanie Jones seconded the motion. Motion passed unanimously with those in attendance.

CONSENT AGENDA
APPROVED

11.0 OTHER ISSUES:

Susan Wagner shared that during the regional round table discussion Troops to Teachers was brought up.

OTHER ISSUES

The August agenda setting meeting will be Stacey Pelster and Joanie Jones.

Amy Cieloha asked about availability of CPR training in the District for teachers. She needs to renew her training.

12.0 MEETING ADJOURNED at 7:43 p.m.

ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors


Board Chair (Vice-Chair)


District Clerk