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# 2023-2024 Accomplishments List

June 24, 2024

Superintendent Dr. Ziggy Robeson



## Ripon Unified School District 2023-2024 Accomplishments

Our achievements document reflects the countless hours of dedicated work and unwavering determination of our staff, students, and families. The staff at RiponUSD tirelessly deliver high-quality instruction, maintain clean classrooms, and provide nourishment to students. We extend heartfelt thanks to everyone who supports us in creating a safe, positive, and stimulating environment where students are our top priority. To the parents and family members, we are immensely grateful for your partnership. Our greatest strength lies in our collaborative efforts. Building on the knowledge gained from valuable lessons, we remain committed to fostering a growth mindset and continuous improvement. We take immense pride in the numerous accomplishments achieved during the 2023-24 school year. Below are a few noteworthy highlights, with further details provided in the following pages:

- ❖ January 8, 2024 was Ripon Unified Professional Development Day for all staff. The focus was on effective English Language Development (ELD) strategies in designated groups. Teachers prepared strategic lesson plans to teach to the California State ELD standards. Ripon High school held Professional Development on Universal Design for all Learners with a special emphasis on their EL students. Classified Staff continued their training with SJCOE on “Positive Student Interactions and Trauma - Informed Care.”
- ❖ January 16, 2024 was English Learner Family Night. This year's theme was: **Your Story Holds Power**. Our guest speaker was a children’s author named Jennifer Torres. She shared her journey of how she became a writer and how her childhood as an English Language Learner helped to mold her stories. Bilingual paraprofessionals were trained to provide information and activities to their English learner groups. All families were given a book that was autographed by Jennifer Torres to take home.
- ❖ The Ripon Unified district commitment to fine arts programs continues to expand. Our elementary music program has witnessed significant growth, encompassing beginning and intermediate band and strings, concert band, orchestra, mariachi, drumline, choir, and general music for TK-4th grades. In the 204-25 school year we plan to extend our elementary art program into all grades at our elementary school.
- ❖ Ripon Unified proudly awarded 53 Pathways to Biliteracy awards (including RLA third graders), and 43 Seals of Biliteracy, recognizing their outstanding language proficiency.



## Ripon Unified School District 2023-2024 Accomplishments

- ❖ We have placed increased emphasis on multicultural experiences and Culturally Responsive Teaching Practices, fostering an inclusive and diverse learning environment.
- ❖ Ripon El and Weston Elementary Schools were recognized as Honor Roll Schools for Distinguished Schools, highlighting their exceptional performance
- ❖ Established the Dual Enrollment High School Program with Modesto Junior College
- ❖ We are delighted to report an excellent annual audit with no findings, reflecting our meticulous financial management.
- ❖ Our union contracts were settled with a positive result.
- ❖ Significant facility improvements were undertaken, including the ongoing construction of a two-story Ripon High Career Technical Building.
- ❖ The Multi-Agency Multi-Year Training and Exercise Safety Plan (MYTEP) has been implemented ensuring the safety and preparedness of our district.
- ❖ Purchased a Servesmart nutritional services vehicle.
- ❖ Ripon Unified added a new High School Assistant Farm Manager Apprentice.
- ❖ An additional Transitional Kindergarten has been created at Weston Elementary School for the upcoming 2024-25 school year.

We extend our sincerest appreciation and deepest gratitude to everyone who has contributed to these achievements. Your unwavering support and dedication have been invaluable, and we are truly thankful for your involvement.

Sincerely,

Superintendent Dr. Ziggy Robeson



Ripon Unified School District  
2023-2024 Accomplishments

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Ripon Unified School District  
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## **District Goals 2023-2024**

### **District Goal 1 – Learning Environment**

- **Maintain effective, safe, and engaging learning environments where all children can learn, achieve, and become college and/or career ready.**
- **Utilize a Multi-Tiered System of Supports (MTSS) to provide learning experiences that have evidence of rigor, relevance, and relationships.**
- **Optimize student learning by utilizing high-quality teaching practices and innovative strategies to prepare students to be future contributing citizens.**
- **Improve student learning for all students, including those who have special needs, who come from low income groups, or whose primary language is other than English.**
- **Recognize the value of diversity and promote inclusive and equitable strategies through development of culturally responsive teaching practices.**
- **Focus and expand utilization of language acquisition and writing strategies.**
- **Enhance technology-driven, interactive instructional practices to improve student learning utilizing online learning platforms.**

### **District Goal 2 – Fiscal Accountability**

- **Maintain a sound budget utilizing fiscal planning for the long-term infrastructure development so that the needs of students are central to fiscal decisions.**
- **Continue to communicate and maintain transparency in the budget process. Implement a strategy to address any structural deficits within the budget while anticipating and proactively addressing the impact of subsequent cost increases with limited resources.**



## Ripon Unified School District 2023-2024 Accomplishments

- **Maximize the use of dollars to address future potential budget shortfall in order to protect the interests of the district.**

### **District Goal 3 – Teamwork**

- **Continue to focus on nurturing partnerships with all stakeholders.**
- **Provide opportunities through reciprocal communication with our partners to actively engage with our schools.**
- **Emphasize the role parents and community members play as valued partners with the District, schools, and teachers in the education of children and the future growth of the District.**
- **Staff will work to achieve a high level of customer service throughout the District.**
- **Remain flexible and creative with problem resolution efforts in addressing external factors coming from all levels, such as local, state, and federal.**

### **District Goal 4 – Continuous Improvement**

- **Provide professional development to promote continuous improvement for all staff. Create and offer relevant and research-based professional learning opportunities to develop leadership and talent at all levels.**
- **Recruit, attract, develop, and retain highly qualified staff in order to carry out our District's mission, goals, and objectives.**
- **Support and provide training for updated safety protocols.**
- **All Ripon USD employees are expected to work together to continuously provide a high-quality education to all students.**



Ripon Unified School District  
2023-2024 Accomplishments

**District Goal 5 – Facilities**

- Collaborate to identify and prioritize District facility maintenance projects, as well as capital renovation and improvement projects with limited resources, recognizing that there is a need to maintain and provide quality facilities that support the educational program and related services of our District.
- Examine, implement and address short-term (0-5 years) and long term (5-10 years) recommendations from the Facilities Master Plan.
- Ensure the District continues to secure statewide matching and other funding is protected in order to maximize District’s resources and meet short and long-term needs.

**District Goal 6 - Governance**

- Examine, implement, and communicate organizational strategies that help set, support, and address District needs and priorities.
- Broaden opportunities to expand RUSD’s local input on county and state educational partners’ policy.
- Support specific efforts and recommendations of the Superintendent to achieve the goals of the District.



## Ripon Unified School District 2023-2024 Accomplishments

### **Business Services**

- Prepared the 2022-23 Unaudited Actuals (DG 2)
- Prepared the 2023-24 First Interim (DG 2)
- Hired and Trained Business & HR Assistant (DG 3,4)
- Completed various county, state, and federal financial reporting (DG 1,2,3)
- Conducted budget meetings with principals and program directors (DG 1,2,3)
- Monthly Site Budget Summaries for all school sites and Departments (DG 1,2,3)
- Prepared 174 journal entries (as of 5/23) (DG 2)
- Improved transportation billing process (DG 2,3,4,5)
- Processed 1,525 Requisitions (as of 5/23) (DG 2)
- Processed monthly invoicing for the After School Education and Safety program (DG 1,2,3)
- Prepared MediCal reporting (DG 1,2,3)
- Provided support to school site Escape users (DG 2,3,4)
- Updated all programs to align with CDE allocations (DG 1,2,3)
- Attended Workers' Compensation and Property and Liability JPA meetings (DG 2,3,4)
- Review of Property, Liability/Workers' Compensation Insurance (DG 2,3,4)
- Implemented new Online Forms with Droplet (DG 3,4)
- Prepared Quarterly Federal Cash Management Reports (DG 1,2,3)
- Completed GASB 75 OPEB Audit (DG 2,3)
- Updated Travel and Conference Policy and Process (DG 2,4)
- Streamlined Payroll Accounting Codes (DG 2,3,4)
- Prepared the 2023-24 Second Interim (DG 2)





## Ripon Unified School District 2023-2024 Accomplishments

- **Completed the 2022/23 Year End Audit with zero findings (DG 2,3)**
- **Applied for and were awarded several new grants (DG 2,3)**
- **Attended CASBO's CBO Symposium (DG 2,4)**
- **Purchased iPads to accept electronic payments at school sites (DG 2)**
- **Completed Developer Fee Study (DG 2)**
- **Prepared 2024/25 Adopted Budget (DG 2)**
- **Completed 2023/24 Estimated Actuals (DG 2)**



## Ripon Unified School District 2023-2024 Accomplishments

# Curriculum and State & Federal Programs

- **New teachers received training on district plans, human resources, business department access, technology needs, student services and induction. The Curriculum department shared the teacher evaluation process. Teachers were trained on the use of ELD folders with integrated and designated ELD times. The English learner student information system was covered (Ellevation). Aeries, grade reporting times, and dates were covered at a second training . (DG 1, 3, 4)**
- **All Classified Staff received training on de-escalation and active supervision on August 7th. ( DG 1, 3, 4)**
- **This year we are supporting 21 teachers in the induction program and 12 teachers are currently participating in an intern program. 5 additional teachers are working with RUSD teacher buddies. Another 5 resident teachers are working in mentor teachers' classrooms. 1 student teacher is also in place. ( DG 1, 3, 4 )**
- **Secretary meetings are held monthly to facilitate uniform processes and articulation across the district. ( DG 3, 4 )**
- **Library Clerks' meetings are held quarterly to facilitate uniform processes and articulation across the district. Library clerks are sharing best practices. Library clerks work with Amanda Clifford, from the Ripon Memorial Library to keep their libraries current. (DG 3, 4 )**
- **Monthly bilingual paraprofessional meetings have continued (DG 1, 3, 4 )**
- **Local Control and Accountability Plan (LCAP) work continues with the Parent Advisory Committee (PAC), District English Learner Advisory Committee (DELAC), site and district**



## Ripon Unified School District 2023-2024 Accomplishments

meetings. Stakeholders have reviewed the current LCAP, and continue to give input. ( DG 1, 2, 3, 4, 6 )

- Eight K-2 teachers are participating in Guided Language Acquisition and Design (GLAD) training in Escalon. This helps our instruction for English Learners, while also improving ELA instruction for all students. (DG 1,3,4)
- K-5 teachers were trained in narrative writing as part of Write from the Beginning and Beyond. This group will roll-out the program to the rest of the teaching staff. A 6-12 group was trained in expository writing and will also share with other teachers. (DG 1,3,4)
- Math PD continues which includes Training walks and coaching from SJCOE (DG 1,3,4)
- Collaboration meetings continue for all elementary grade levels. Teams have and will continue to discuss ELD folders, ELPAC scores, designated and integrated ELD, Thinking Maps and Write from the Beginning and Beyond. In addition collaboration meetings will also continue training in the genres of informative writing with their peers. (DG 1, 3, 4 )
- High school teachers and staff met with 8th grade teachers for articulation purposes. (DG 1, 3, 4)
- The high school Science department has convened together 9 times to conduct Project Based Learning workshops. Ripon High School also has 12 teachers working in their math department on higher quality assessments and data analysis. (DG 1,3,4)
- Ripona Language Academy is in its third year. Students in the K-3 grade use a 50/50 model to learn in both Spanish and English. The Ripona Language Academy has monthly planning meetings. The (RLA) teachers have been observing each other and other nearby Dual Immersion programs to build relationships and to continue to make this program even stronger. (DG 1, 3, 4)



## Ripon Unified School District 2023-2024 Accomplishments

### The music program is growing in Ripon Unified:

- Steven Dougherty teaches advanced band for 7th/8th graders. He teaches general music to our 2nd-4th grade students. He also has an after-school choir program, which gives participating students much more time in choir than last year.
- Sarah Gaipa works with the advanced orchestra during 0 period each morning. She has 5th-12th grade students. For the rest of each day she teaches over 200 beginning band and orchestra students. 5 of Mrs. Gaipa's students were honored this year by being selected for the San Joaquin County Honor Orchestra.
- Justin Berona & Jesse Lopez have continued to grow the before-school Drumline program. They have two days a week available for 4-8th graders, and have been able to bring this program to the highschool this year. They are also teaching our TK-1st grade students general music throughout the week.
- Our Mariachi program is expanding. Sarah Burke-Baker is our new Mariachi teacher who instructs 9 students during her after-school program at Ripona. The program has been opened up to students from other schools in grades 4-8. Students get instruction on the violin, trumpet, guitar, guitarron or vihuela. We expect to see some student performances soon.
- A music night was held on August 22nd, to provide students and parents more information about their program opportunities. Students demonstrated instruments for the group. We plan to have students visit each school site in the Spring to demo each music instrument- allowing them to see what options are available to play next school year. (DG 1, 3, 4)
- English Language Proficiency Assessments for California (ELPAC) testing has occurred for initial English Learners. (DG 1, 3, 4)



## Ripon Unified School District 2023-2024 Accomplishments

- Ongoing mentoring of new principals. (DG 1, 2, 3, 4)
- Summer school is in progress. Summer school will focus on remediation and closing the achievement gaps in English language Arts and Math. The theme this year is: Power Up Your Summer and Join the Superhero Academy. Curriculum is being organized and planned for targeted intervention. Enrichment programs will be offered in the afternoons after summer school hours. (DG 1, 3, 4)
- 3rd grade teachers took their classes to participate in AgVenture at the Manteca farm. (DG 1, 3)
- A successful district spelling bee was held and winners moved forward to the county spelling events on December 4 and December 6. (DG 1, 3, 4)
- Principals are currently inputting data for their school site SARCs (DG 1, 4)
- William's Act Inventory was successfully completed, ahead of schedule (DG 3)
- Curriculum warehouse has been reorganized, ensuring staff have sufficient resources to promote student success (DG 1, 3, 4)
- Successfully completed EOY Calpads submissions in compliance with federal and state reporting standards (DG 2, 3)
- Navigated Calpads redesign to maintain accurate English Learner data in TOMS for newly designated students in the 23-24 school year (DG 2, 3)
- Resolved any MIDS in Calpads to retain accurate state and federal student data while CDE completed redesign (DG 2, 3)
- Rostered both students and staff for the 23-24 school year on the Clever platform to provide them with necessary curriculum (DG 2, 3)
- Created staff accounts for Aeries and other learning platforms for all new staff (DG 2, 3)
- Completed rostering in Beyond SST 2023-2024 (DG 2, 3)



## Ripon Unified School District 2023-2024 Accomplishments

- **Data Team created Software Matrix for Apps and Software that is currently being used in schools (DG 2, 3)**
- **Teachers are currently being trained on CAASPP Interim testing and will start administering in November (DG 1,4)**
- **Professional Development for our Library Clerks has been planned & will be implemented over the next few months (DG 1, 3, 4)**
- **January 8, 2024 was Ripon Unified Professional Development Day for all staff. The focus was on effective ELD strategies in designated groups. Teachers prepared strategic lesson plans to teach to the California State ELD standards. We had a guest speaker from San Joaquin named Annie Duong that spoke to all staff about the importance of teaching designated ELD and what it was like growing up as an English learner. Ripon High school had Professional Development on Universal Design for all Learners with a special emphasis on their EL students. (DG 1,3,4)**
- **January 8, 2024 Classified Staff continued their training with SJCOE on “Positive Student Interactions and Trauma - Informed Care.” (DG 1,3,4)**
- **January 16, 2024 was English Learner Family Night. This year's theme was: Your Story Holds Power. Our guest speaker was a children’s author named Jennifer Torres. She shared her journey of how she became a writer and how her childhood as an English language learner helped to mold her stories. All Bilingual paraprofessionals were trained to provide information and activities to their English learner groups. All families were given a book that was autographed by Jennifer Torres to take home. (DG 1,3,4)**
- **Professional development this Spring included Trainer of Trainers for our writing program “ Write from the Beginning and Beyond,” county math walks and math coaching, phonemes and phonics training for summer school with new Heggerty curriculum, GLAD**



## Ripon Unified School District 2023-2024 Accomplishments

training, RHS science, math, and English articulation days, and ongoing Ripona Language Academy coaching. (DG 1, 3, 4)

- Professional development planning is well underway for 2024 -2025. Activities are on the calendar for Heggerty TK - 3rd grade, Handwriting Without Tears TK- 3rd grade, EB Academics (writing and grammar) 5th - 8th grade, Studies Weekly TK - 4th grade, math development with SJCOE 6th - 8th grade, Ripona Language Academy GLAD training, high school science, math and English collaboration days, high school Inclusive Teaching for EL'S, SPED and Push-In Integration and more. (DG 1, 3, 4)
- The meeting calendar is set for 2024-2025. (DG 1,3,4)
- Principals successfully completed their Single Plans for Student Achievement (SPSA)s and School Accountability Report Cards (SARC)s in Document Tracking Services. Our LCAP goals are aligned with the SPSA goals. (DG 1, 2, 3, 4, 5, 6)
- Elementary summer school programs are set and ready to go for approximately 210 students in TK- 5th grade. “Power Up Your Summer” is for intensive targeted intervention. 14 staff members will be teaching along with 12 para educators supporting each classroom. For Extended School Year (ESY) we have 40 students enrolled K -10th grade. There will be 3 certificated staff along with 12 para educators teaching (ESY). We will also provide enrichment in STEAM, band, strings, drumline, and the first ever School Of Rock band and chorus. Lastly RHS will have approximately 22 students attending summer school and 60 students attending for summer credit recovery. (DG 1, 3, 4)
- 45 English Learners were reclassified this year. We continue to focus on reclassification. During our collaboration meetings more information was shared with teachers about reclassification criteria. (DG 1,3,4)



## Ripon Unified School District 2023-2024 Accomplishments

- The program coordinator met with teachers at the beginning of the school year to review the ELPAC scores and expectations to make progress on the Summative ELPAC testing. The teachers then utilized the data to talk with students and drive their designated ELD program. (DG 1, 3, 4)
- The program coordinator met weekly with the bilingual paraprofessionals to discuss EL students, grades, supports and Summative ELPAC testing. (DG 1, 3, 4)
- The high school ELD teacher worked with the program coordinator to complete ELD folders and do summative assessments prep to support the Summative ELPAC spring testing. (DG 1, 3, 4)
- The 4th annual speech contest was held on February 7, 2024. (DG 1, 3, 4)
- Library clerks' meetings were held quarterly to facilitate uniform processes and articulation across the district. Library clerks continue to share best practices. Sites are working with Amanda Clifford to weed the libraries and also build with new choices. All school site old and new textbooks were bar coded in May and loaded into Aeries for district inventory purposes. (DG 3, 4)
- Secretaries' meetings continue to be held monthly to facilitate uniform processes and articulation across the district. (DG 3, 4)
- Training occurred with staff on monitoring ELD folders. Teachers continued the implementation of designated ELD and also began the monitoring of integrated ELD lessons within their ELD folders. (DG 1, 3, 4)
- CALPADS FALL1, FALL 2 were submitted accurately and in a timely manner. (DG 2, 3, 4)
- The Local Control Accountability Plan is in process to be ready for the June public hearing and board approval meetings. The Parent Advisory Committee and DELAC have both acknowledged that the LCAP is ready to move forward. (DG 1, 2, 3, 4, 5)





## Ripon Unified School District 2023-2024 Accomplishments

- The Federal Addendum and Local Indicators are in process and will be ready for the June public hearing and board approval meeting. (DG 1,2,3,4,5)
- Ripon Unified awarded 30 Pathways to Biliteracy awards to 8th grade students, 23 to 3rd grade students that are in the Ripona Language Academy, and 43 Seals of Biliteracy. Ripon High School seniors 2nd semester grades finalized the student's status to receive their seal. The county Seal of Biliteracy presentation was held on April 17, 2024. (DG 1, 3)
- 335 students passed the AP exams with a 3 or higher in 2023. (DG 1, 3, 4)
- Transitional kindergarten and kindergarten orientation is now posted online. Registration was in-person and held at Park View Elementary. Registration for 2024-2025 is still open. We have already accepted 91 transitional kindergarten students, 183 kindergarten students and 40 students who will be in grades 1-8. (DG 1, 2, 3)
- ELPAC Summative Assessment began in February 2024 and has been completed. Student tests have been sent in for scoring. Scores will be made available at the end of May. (DG 1, 3, 4)
- The CAASPP testing window is open and runs through the end of the school year. (DG 1, 3, 4)
- Our Elementary music program continues to grow. We have beginning and intermediate band and strings, concert band, orchestra, mariachi, drumline, choir and general music for TK through fourth grade. (DG 1, 3, 4)
- Meetings continue with SJCOE for Curriculum Directors, LCAP, Bilingual Educators (BELL), Community of Practice for Early Literacy, STEAM, Universal Preschool / Kindergarten, and State & Federal Directors, etc. (DG 1, 2, 3, 4, 6)
- Students who are classified as LTEL and ARTELS are being identified so we can provide



## Ripon Unified School District 2023-2024 Accomplishments

targeted instruction that will lead to EL students being reclassified. Ellevation is making identifying LTEL and ARTEL students easier and assists in productive discussion during grade level collaborations. (DG 1, 3, 4)

- Met with the induction team and mentors of our 28 teachers doing induction throughout the year. (DG 1, 3, 4)
- Conducted a successful Social Studies Experiential Trial /Adoption of Studies Weekly. Studies Weekly is in the experiential process and will be ready for board approval at the June 27, 2024 meeting. (DG 1,3,4,5)
- Ongoing participation in interviews and the hiring process for teachers, paraprofessionals, etc. (DG 1, 3, 4)
- PFT testing is complete and is uploaded into Aeries. (DG 1, 3, 4)
- Ordering is in process to ensure sufficient curriculum for 2024-2025 school year. (DG 1, 2, 3, 4)



## Ripon Unified School District 2023-2024 Accomplishments

### Facilities

- Both gym floors have been refinished at Ripon High (DG 5)
- Renovated Ripon High Practice Field (DG 5)
- Re-sodded areas on the football field at Ripon High (DG 5)
- Renovated football field at Ripon High (DG 5)
- Lined Football field before Home Games (DG 5)
- Had New Air Conditioner Installed At Ripon High School (DG 5)
- Replaced exhaust fan in North Gym at RHS (DG 5)
- Repaired trash compactor at RHS (DG 5)
- Relocated 4 sets of bleachers for RHS Homecoming (DG 3)
- Changed 10 remaining pool lights to LED (DG5)
- Participated in the RHS Homecoming Parade (DG 3)
- Continued to oversee progress of CTE Building Construction (DG 1, 3,5)
- Painted District Kitchen (DG5)
- Had new flooring installed in District Kitchen (DG 5)
- Repaired water line and reinstalled equipment in RHS MUB (DG 5)
- Painted new container purchased to match RHS MUB color scheme (DG 5)
- Set the new container in place next to MUB (DG 5)
- Had trees Pruned at Ripona (DG 5)
- Completed Security Fencing at Ripona (DG 1,5)
- Had a new door installed at Ripona (DG 1,5)
- Installed a Tuff Shed at Ripon EI (DG 5)
- Installed new kindergarten playground at Ripon Elementary (DG 1,5)



## Ripon Unified School District 2023-2024 Accomplishments

- Took Occupancy of 3 classroom building at Ripon Elementary (DG 1,5)
- Renovated, sprayed and fertilized all grass areas at Colony Oak (DG 5)
- Addressed and repaired several HVAC Issues at Colony Oak (DG 5)
- Had flooring installed in offices and staff lounge area at Weston EI (DG 5)
- Installed new oven in kitchen at Weston EI (DG 5)
- New flooring in TK classroom at Park View (DG 5)
- Working to repair several irrigation issues at Park View (DG 5)
- Stripped and waxed all VCT flooring district wide (DG 5)
- Furniture Donation To RUSD, pickled up & stored for future use (DG 5)
- Deployed New 2-way radios district wide (DG 1, 5)
- Built breakroom for Transportation Staff (DG 5)
- Problem solved several HVAC issues throughout the District (DG 5)
- Added sprinklers and landscaping to the front of the Student Services Building (DG 5)
- Hired 2 new night custodians (DG 5)
- Lined soccer fields at all elementary schools (DG 5)
- Replace batteries and repaired 2 auto scrubbers (DG 5)
- Repaired several hot water heater issues throughout the District (DG 5)
- Received donation of 300 No-Touch Thermometers (DG1,5)



## Ripon Unified School District 2023-2024 Accomplishments

# Human Resources

- Started off the school year with 27 new certificated employees. (DG 4)
- Hired 4 CATS (CAT - certificated assigned teacher) to cover long term leaves. (DG 1, 4)
- Onboarded 40 new classified employees. (DG 4)
- Filled three administrator roles, including a Coordinator, Vice Principal, and Elementary Principal. (DG 4)
- Increased our substitute pool by 44 certificated substitutes, 5 of which are Resident Teachers attending Teachers College of San Joaquin and are student teaching in our district. (DG 1, 3, 4)
- Added 30 classified substitutes to our pool, improving coverage availability for a variety of job classes including instructional aides and paraprofessionals, yard duties, custodians, food service, and clerical. (DG 4)
- Worked with universities to place interns, student teachers, and fieldwork students. (DG 3, 4)
- Improved our open enrollment process by developing and sending 390 personalized health insurance open enrollment emails with corresponding electronic packets. (DG 3, 4)
- Assisted in preparing and mailed 390 welcome back letters to employees. (DG 3)
- Generated 390 annual employment notifications and contracts through a new digital platform, Droplet. Over 2,500 papers that previously were stuffed in envelopes and handed back one-by-one were sent out and signed electronically. (DG 3, 4)
- Assigned and monitored annual training for employees through the Keenan Safe Schools platform. (DG 1)
- Hosted our annual Back to School Health Fair with insurance vendors, voluntary benefits vendors, and local vendors. (DG 3)



## Ripon Unified School District 2023-2024 Accomplishments

- **Processed open enrollment changes for the October 1st effective date. (DG 3)**
- **Coordinated with American Fidelity to hold enrollment meetings at each school site, and processed all changes. (DG 3)**
- **Worked with New York Life to offer special plans and hold informational meetings at each school site. (DG 3)**
- **Renewed our Employee Assistance Program, All One Health, for another year. (DG 3, 4)**
- **Reviewed teacher assignments from the 2022-2023 school year to ensure appropriate credentials were held with curriculum and administrators, noting an improvement from the 2021-2022 school year. Discussed ways to continue our success. (DG 1, 3, 4)**
- **Worked with employees regarding credential renewals and waivers. (DG 1, 3, 4)**
- **Processed and monitored Worker's Compensation injuries and employee modified duty. (DG 3)**
- **Met with employees regarding maternity leave, extended sick leave and salary inquiries. (DG 3)**
- **Began hiring in preparation for our 2024-2025 school year, by in person job fairs, as well as posting and maintaining position openings on EdJoin and Indeed. (DG 3,4)**
- **Hosted our second annual job fair for certificated and classified employment opportunities, which had an incredible turnout of 65 candidates. (DG 3,4)**
- **Worked with the Business Department to ensure the end-of-year position control is accurate and up- to- date for budget. (DG 2, 3)**
- **Coordinated with Legacy to begin inviting vendors to our 2022-2023 Health Fair. (DG 3, 4)**



## Ripon Unified School District 2023-2024 Accomplishments

- **Sent out reasonable assurance and intent to return letters to classified and certificated staff. (DG 2, 4)**
- **Successfully negotiated with RUDTA and CSEA on 2023-2024 contract reopeners. (DG 2, 3, 4)**
- **Coordinated with payroll to process retroactive salary increases. (DG 2,3)**
- **Met with upcoming retirees to go over benefit information and answer any additional questions they may have as they prepare for retirement. (DG 3,4)**
- **Met with new employees for the 2024-2025 school year to ensure they have everything turned in and are ready to start for the upcoming year. (DG 3, 4)**



## Ripon Unified School District 2023-2024 Accomplishments

### Nutritional Services

- Participated in virtual weekly meetings with Northern California Directors to share ideas, processes, and best practices to navigate Universal Meals and continuing supply chain issues. (DG 3 4, 6)
- Applied for Provision 2 for two K-8 schools (DG 2)
- Processed free and reduced meal applications. (DG 2,3)
- Interviewed and recruited substitutes (DG 3, 4)
- Maintained daily communication with all sites for mutual support and participated in leadership meetings to learn about the needs of school sites. (DG 3, 4)Adde
- 3 mandated Health Inspections were completed at all kitchens. (DG 1, 4)
- Supported various departments with product requests. (DG 1,2,3)
- Provided after school supplements for RAP (DG 1, 3)
- Provided catering as needed (DG 2 ,4)
- Continued to support professional development to all employees. (DG 4)
- Completed After School Supplement Review to ensure compliance (DG 2,3)
- Launched a new software program to help with nutrient analysis of meals. (DG 1, 4)
- Provided dietary accommodations, and vegetarian meal options. (DG 1, 3)
- Created new food & paper bids Bids for 23-24 (DG 2)
- Attended webinar on proposal for new Community Eligibility Provision threshold. (DG 2,3)
- Applied for Kitchen Infrastructure training funds 2.0 to mitigate costs of scratch-based cooking. (DG 4,5)
- Completed Storage Facility Review (DG 5)
- Completed Commodity Expenditure Entitlement Request for SY 23-34. (DG 2)
- Updated central kitchen to transition our district into speed scratch cooking. (DG 5)





## Ripon Unified School District 2023-2024 Accomplishments

- Added tilt skillet at RHS (DG 5)
- Added sink and new garbage disposal at RHS (DG 5)
- Moved sink to the other side of the central kitchen for better flow of service . (DG 5)
- Repaired unused sinks (DG 5)
- Removed broken equipment (DG 1,2,5)
- Added double steamer central kitchen. (DG 1)
- Added work space stations DG 1,3,5)
- Created new recipes for speed scratch meals that meet sodium and sugar limits (DG 6)
- Added a Head Cook position to assist in speed scratch meals (DG 3,4)
- Annual verification of meal applications completed (11/15/2023) (DG 2)
- Created a contract with Riverbank Christian Food Sharing to comply with Senate Bill 1383: Edible Food Recovery Requirements for Businesses. (DG 3,6)
- Processed meal claims for reimbursements (DG 2)
- Replaced oven at Ripon Elementary (DG 3,4, 5)
- Added an additional oven at Weston Elementary for efficiency (DG 3,4,5)
- Added shelving at Ripona Elementary to help combat lack of storage space inside the kitchen (DG 5)
- Added additional refrigerator to Colony Oak to meet the needs of increased meal participation. (DG 2,5)
- Added a stainless-steel counter at Parkview Elementary to replace a portable table at Parkview Elementary (DG 3, 5)
- Increased meal participation at all sites. (DG 2,3)
- Purchased a ServeSmart vehicle to add another line of participation at RHS. (DG 2,4)
- Added a new Freezer to Colony Oak to eliminate waste and provide storage (DG 2,5)



## Ripon Unified School District 2023-2024 Accomplishments

- Replaced a counter at Colony Oak (DG 2,4)
- Increased hours of 2 RHS employees to help with the growing participation at the HS (DG 3,4)
- Attended CDE Procurement Training (DG 2,4)
- Conducted Wellness committee meeting (DG3,DG4,DG6)
- Finished Wellsat I assessment during wellness meeting (DG3,DG4,DG6)
- Developed interview questions for new Coordinator position (DG,4)
- Hired Nutrition Services Coordinator (DG3,4)
- Modified the Hood in the central kitchen (DG2,5)
- Purchased new walk in and freezer for central kitchen to support the growing participation (DG2,4,5)



## Ripon Unified School District 2023-2024 Accomplishments

# Special Education and Student Services

- **Provided Specialized Academic Instruction (SAI) and various related services in the Least Restrictive Environment (LRE) with thousands of placements and programs along the educational programmatic continuum within and outside school district boundaries and across counties (DG 1, 2, 3, 4, 5, 6)**
- **Provided special education services to 537 students through IEPs (Individual Education Program) and ISPs (Individual Service Plan) for preschool through young adult (DG 1, 2, 3, 4, 5, 6)**
- **Serviced 32 students parentally-placed in private school settings through an ISP, 4 through an IEP, and exited 9 parentally-placed students as a result of no longer meeting eligibility for special education services (DG 1, 2, 6)**
- **Completed 76 exits from the special education program. 49 exits were students reclassified to return to regular education as part of the IEP evaluation process, 3 left the district, 5 were parentally withdrawn from special education services and 19 are high school completers (DG 1, 2, 3 4, 6)**
- **Processed 116 Initial Special Education Referrals for students aged 2 ½ through 22 in district, received from a variety of sources: parents, health care practitioners, Valley Mountain Regional Center (VMRC), SDRTs, SSTs, and educators/staff members for evaluation for special education eligibility (DG 1, 3)**
- **29 referrals to county regional programs for students with IEPs were processed along the educational programmatic continuum, for them to be appropriately placed in a county program as their least restrictive environment (DG 1, 3, 6)**
- **Provided tiered mental health services, individual and group psych services and numerous counseling sessions and classroom presentations (DG 1, 3, 6)**
- **Attended numerous Individual Family Service Plan (IFSP) meetings for toddlers age 2 ½ to explain the upcoming process of age 3 transition from IFSP to IEP (DG 3, 6)**



## Ripon Unified School District 2023-2024 Accomplishments

- **Hired a Student Services TOSA ,as well as Special Education Coordinator and provided ongoing training (DG 1, 3, 4)**
- **Hired full time attendance liaison at the end of the year (DG 1, 3, 4)**
- **Scheduled, participated, and contributed to the Fall 2023 and Spring 2024 Student Data Review Team (SDRT) meetings for all schools, to support educational planning for students identified requiring intervention support (DG 1, 3, 4, 5)**
- **Administered and analyzed results of the Fall 2023 and Spring 2024 district-wide Social, Academic, Emotional, Behavioral Risk Screener (SAEBRS) to all students in district to identify at-risk students and provide targeted support points in the SDRT (DG 1, 3, 5)**
- **Participated in job fairs/recruitment efforts throughout the year (DG 3, 4, 6)**
- **Attended some back to school nights and open house events (DG 1, 3)**
- **Created and maintained electronic and hard copy records and continuously contributed to over 600 special education student master files and records (DG 1, 3, 5, 6)**
- **Implemented district wide distribution and information sharing of Section 504-At-A-Glance and IEP-At-A-Glance documents between general education and special education staff in order to engage staff in the implementation of accommodations/modifications and behavioral supports (DG 1, 3, 4)**
- **Facilitated monthly inter-departmental collaboration meetings with cohorts of student services and special education personnel: Occupational Therapist and Speech Language Pathologists, School Psychologists and Mental Health Clinician, Health Staff, K-8 Education Specialists, High School Education Specialists, Tier III Cadre, Preschool Team, and Student Services Paraeducators (DG 1, 2, 3, 6)**
- **Engaged in monthly SELPA Council of Directors (COD) meetings, engaging in discussion, voting, sharing of ideas, budget analysis, revisions of processes/ procedure, and program recommendations (DG 1, 2, 3, 4, 5, 6)**



## Ripon Unified School District 2023-2024 Accomplishments

- Remained a voting member with SELPA Community Advisory Committee (CAC), maintaining district input and district parent participation (DG 3, 6)
- Continued participation in the Mental Health Student Services Act (MHSSA) through San Joaquin County Behavioral Health and Mental Health Oversight and Accountability Commission to expand mental health services for students (DG 1, 2, 3, 6)
- Developed and processed 16 professional services/agency contracts. Processed numerous nonpublic agency and nonpublic school service agreements, MOUs, and worked with a variety of agencies to provide appropriate services for students with disabilities (DG 1, 2, 3, 5, 6)
- Oversaw home hospital program for students in district, including district's regionally placed students (DG 1, 2, 3)
- Supported short-term independent study program for students in district and district's regionally placed students and advised staff (DG 1, 2, 3, 4, 5)
- Coordinated alternative education referrals to county and enrollment for students into county placements including transfers resulting from behavior, attendance, expulsion and special education services needs (DG 1, 2, 3, 5, 6)
- Contributed to rewriting the Three-Year Plan for Expelled Students through County's Meeting of the Minds (DG 1, 2, 3, 5, 6)
- Completed Local Educational Agency Onsite Visit for Nonpublic Schools and submitted monitoring visit findings to the California Department of Education. Reviewed and verified that nonpublic staff members' annual positive behavioral intervention, behavioral training and support training meet the criteria established by the California Department of Education, Special Education Division (DG 1, 2, 3, 4, 5, 6)
- Facilitated visits and accompanied parents when observing district, county and nonpublic programs and schools to support parental participation in the IEP Process and knowledge of the services and programs offered within and outside of the district as Free and Appropriate Public Education (FAPE) (DG 1, 2, 3, 5)



## Ripon Unified School District 2023-2024 Accomplishments

- **Processed placement of students transferring schools and newly enrolled students with 504s and IEPs for school and program placements and services (DG 1, 2, 3, 5)**
- **Reviewed 30 new enrollments for preschool students and private school students in order to assess for special education eligibility and potentially provide special education services and/or service plans (DG 1, 2, 3, 5)**
- **Offered assessment plans to all students new to the district with pre-existing IEPs (DG 1, 2, 3, 6)**
- **Met with private school administration in regards to child-find responsibilities, distributed child-find notification to all parents of parentally placed private school students in compliance with state legislation, and conduct assessments of private school students as well as provided special education services as indicated on their Individual Services Plan (ISP) (DG 1, 2, 3, 6)**
- **Monitored and adjusted service provider caseloads to balance student needs with provider workloads (DG 1, 2, 5)**
- **Revised job descriptions and interview questions as appropriate (DG 4, 6)**
- **Health team developed, updated, distributed, implemented, and trained staff on Student Health Care Plans (DG 1, 3, 4, 6)**
- **Continuous upkeep of service provider schedules and logs in support of: accountability, billing, tracking of special education service delivery, employee lists, and tape-matching to return funds for services back to the District (DG 2, 3, 6)**
- **Met with private school administrators to establish services for parentally-placed private school students within federal allocation (DG 2, 3, 6)**
- **Provided written notification in accordance with CA Ed Code, to parents of parentally-placed private school students of their right to enroll their student in the public school district to receive FAPE (Free and Appropriate Public Education) (DG 1, 2, 3, 5, 6)**



## Ripon Unified School District 2023-2024 Accomplishments

- Led site-specific data review consisting of multiple data points per student and benchmarks (reading and math), and engaged planning with site administration to inform action steps (DG 1, 3, 4)
- Procured new and replenished assessment tools and protocols utilized by education specialists, speech language pathologists, occupational therapist, mental health clinician, and school psychologists. Made fiscally prudent purchases of material and provided training in the use of new materials (DG 1, 2, 3, 4)
- Purchased, distributed, assigned, and trained staff on intervention curriculum such as Houghton Mifflin Read 180 Universal/ System 44, Houghton Mifflin Math 180, Reading Mastery Transformations, AimsWeb Plus, Renaissance STAR, Do the Math, and TouchMath (DG 1, 3)
- Began converting district to new platform for Houghton Mifflin Read180/System44 and Math 180 beginning second semester 2024 in order to be effective by August 7th, 2024. (DG 1, 2, 3, 4)
- Maintained inventory of curriculum and equipment utilized in district special education and intervention and health programs (DG 1, 2, 3, 4)
- Worked with county SELPA to secure assistive technology and low incidence equipment to eligible students (DG 1, 2, 3)
- Ongoing fulfillment of procurement requests for various items/resources via requisitions utilizing multiple vendors (Amazon, Staples, specialized companies and others), as requested by Student Services staff supporting their students in the classroom and provider environment (DG 1, 2, 5)
- Assisting in obtaining Release/Exchange of Information documents to facilitate communication with other agencies and stakeholders for educational and/or medical planning (DG 1, 3)
- Processed numerous student record requests in compliance with CA Education Code for attorneys, advocates, parents/guardians, previous students and receiving schools (DG 3, 6)



## Ripon Unified School District 2023-2024 Accomplishments

- Resolved all special education CALPADS certification errors to allow for the certification of Fall and end of year data sets (DG 1, 2, 4, 6)
- Supported the implementation of parent/guardian notification and tracking of the requirement for first grade physicals (DG 3, 6)
- Implemented and tracked the completion of the oral health requirement for TK/kinder students. Revised oral health information sheet (DG 3, 6)
- Conducted and recorded vision screening for all students in grades TK, K, 2 and students with special needs (DG 1, 3, 6)
- Ensured student medications were cataloged and distributed in accordance with board policy, physician orders and state codes (DG 3, 4)
- Imparted daily specialized and general medical/safety needs for all students while maintaining parent communication pertaining to student health needs (DG 1, 3, 4, 6)
- Reviewed SEIS Dashboard of IEPs/amendments due dates weekly to remind case managers to hold, affirm, and obtain approval for implementation through parent/guardian signatures, upload signed documents and provide all signed documents to student services dept. for master files (DG 1, 3, 6)
- Ensured that each case manager reviewed and revised their IEPs pertaining to percent in/out of special education for accuracy under CDE's elements of compliance related to least restrictive environment (LRE) (DG 1, 3, 4)
- Addressed disproportionality in accordance with risk ratio and participated in the CA Dept. of Education's mandatory disproportionality review. Conducted and submitted district's self-audited records, policies, procedures and practices that may relate to disproportionality to CDE and received approval of the documents (DG 1, 4, 6)
- Augmented budget through participation in LEA MediCal bill back for student services staff resulting in financial gain (DG 2, 3)





## Ripon Unified School District 2023-2024 Accomplishments

- Reviewed applications, scheduled, interviewed, and contacted references for certificated and classified positions: education specialists, school psychologists, speech-language pathologists/assistants, paraeducators, LVNs, health aides and agency staff (DG 1, 2, 3, 6)
- Conducted a multitude of paper screening, interviews, hiring, intake, onboarding, paperwork, training, shadowing, monitoring and mentoring of new certificated and classified employees (DG 1, 2, 3, 4, 6)
- Maintained a pool of over 40 departmental paraeducators and substitute paraeducators throughout the year; consistently onboarded and trained all paraeducators, provided classified substitute paraeducators daily for school sites experiencing staff absences (DG 1, 3, 4)
- Facilitated monthly paraprofessional collaborative meetings with topics pertinent to supporting students with special needs in all settings. Topics discussed included but were not limited to: Academic Support Strategies, Assuming Competency, and Maximizing Engagement and Minimizing Behavior (DG 1, 3, 4)
- Formed the Tier 3 Cadre. Members of the Tier 3 Cadre include Education Specialists teaching Tier 3 SDC and Special Education Coordinator. The purpose of the monthly Tier 3 Cadre meeting is to build continuity across Tier 3 SDC grade levels (DG 1, 3, 4)
- Formed a comprehensive preschool IEP assessment team (DG 1, 3, 4)
- Maintained collaborative relationships with nearby districts to determine potential placement and revisions to policies and procedures in order to best provide educational benefits for students with special needs (DG 1, 2, 3, 6)
- Conducted academic benchmark assessments and utilized student performance data for students in grades TK-8 in the areas of reading and mathematics to inform Response to Intervention (RTI) placement. Assisted in scheduling Rtl and special education services (DG 1, 3, 4)
- Monitored RTI curriculum implementation to ensure fidelity, observed teaching and learning in the classrooms, gleaned usage and students' progress through gains reports



## Ripon Unified School District 2023-2024 Accomplishments

and graphs, collaborated with administrators on site-specific data analysis and planning (DG 1, 2, 3, 4)

- **Successfully completed Steps 1, 2 and 3 of the four-step Special Education Compliance and Improvement Monitoring (CIM) process per Special Education Plan in accordance with state's timeline (DG 1, 4, 6)**
- **Addressed disproportionality in accordance with risk ratio and participated in the CA Dept. of Education's mandatory disproportionality review in the beginning of the year. Audited student records, policies, procedures and practices that might impact disproportionality (DG 1, 4, 6)**
- **Worked to eradicate disproportionality in special education as an element of concern for district in Spring 2024 (DG 1, 4, 6)**
- **Conducted ongoing monitoring of percent of time inside and outside of general education settings per student and student schedules with case managers and administration to ensure special education services are provided in the least restrictive (LRE) setting (DG 1, 3)**
- **Continue to work in concert with high school in moving forward with a special education inclusion model for 2024-25 school year (DG 1, 2, 3, 4, 5, 6)**
- **Completed the Fall 2023 and Spring 2024 Desired Results Developmental Profile (DRDP) assessments for preschool age students receiving special education services in accordance with CDE guidelines and inputted results in sp ed information system database (DG 1, 3, 4)**
- **Updated, distributed and explained annual notifications and mandatory notices (DG 1, 3, 6)**
- **Provided TB screening for school district personnel through district RN (DG 3, 4, 6)**
- **Provided training focused on the administration and storage of inhalers and epipens to school site staff (DG 3, 4)**



## Ripon Unified School District 2023-2024 Accomplishments

- **Revised immunization requirements sheet. Implemented K-12 school immunization requirements and sent reports to state; certified district as compliant (DG 3, 4, 6)**
- **Navigated custody issues pertaining to parental rights pertaining to educationally-related decision-making. Determined caregiver educational rights of students including foster situations, based on receipt of legal paperwork (DG 6)**
- **Opened Tier III mild-moderate class at Ripon High School to serve students in grades 9-10 (DG 1, 2, 3, 4, 5)**
- **Developed and reviewed data and summaries of logs, behavior emergency reports (BER), special incident reports (SIR) reported to CDE and maintained the same in student records and student information system (DG 1, 4)**
- **Reviewed pertinent inter-district transfer agreement requests to assist with decisions (DG 1, 2)**
- **Maintained EL reclassification process for dually identified students and trained new staff on alternate reclassification processes of English learners with disabilities (DG 1, 3, 4)**
- **Supported and offered, as appropriate, programming in Early Intensive Behavioral Treatment (EIBT) and Intensive Behavioral Treatment (IBT) program placement with non-public agencies funded by district of residence, Valley Mountain Regional Center (VMRC) and SJCOE (DG 1, 2, 3)**
- **Assisted in reviewing drafts and recommending revisions for administrative regulations and board policies for district and SELPA (DG 1, 2, 3, 4, 5, 6)**
- **Obtained and provided an assortment of donated resources (hygiene kits, backpacks, personal necessities, holiday meals, holiday gifts) to in-need students and families (DG 1, 3, 6)**
- **Conducted home visits for many reasons including welfare check-ins, mental health, attendance, residency verification, and to acquire signatures on documents (DG 1, 2)**



## Ripon Unified School District 2023-2024 Accomplishments

- **Selected and distributed CA Healthy Kids Survey samples, instructions and templates to school sites for Dec. 2023 administration. Reviewed results in Spring of 2024, analyzed and created ppt. summary (DG 1, 3, 6)**
- **Supported Local Control Accountability Plan (LCAP) revisions through providing data-based analytical information pertaining to student progress and achievement. (DG 1, 2, 3, 4, 6)**
- **Updated Student Services/Special Education webpages to include postings of mandatory legislation (DG 6)**
- **Ripon USD Attendance Liaison targeted attendance concerns at each school site throughout the year, ensured mailing of truancy letters, scheduling and participating in Tier 2 attendance meetings and SARB, processing referrals, securing materials and facilities, maintaining records, building relationships with families, follow-up on concerns, monitored contracts and reported data to county (DG 1, 2, 3, 5, 6)**
- **Revised pyramid of interventions and collaborated with site administration to create SMART goals towards attendance improvement. Provided incentives and celebrated attendance achievements and improvements (DG 1, 2, 3, 4)**
- **Facilitated 23 Student Attendance Review Board/Discipline Action Review Board (SARB/DARB) hearings, and issued SARB/DARB contracts (DG 1, 2, 3, 4, 6)**
- **Attendance liaison participated in the SJCOE Foster Youth Executive Advisory Council and Families in Transition Meetings (DG 1, 3, 6)**
- **Director and Mental Health specialist participated in SJCOE Prevention Coordinators meetings (DG 3, 6)**
- **The Coordinator of Special Education attended the multi-day Every Student Counts Symposium, “Destination Transformation: Embracing the Journey on the Road Less Traveled,” presented by ACSA’s Student Services and Special Education Council, designed for both beginning and veteran educators and administrators, which focused on the latest topics in the field of student services and special education (DG 1, 2, 3, 4, 6)**



## Ripon Unified School District 2023-2024 Accomplishments

- The TOSA attended a two-day Alternate Dispute Resolution (ADR) training and shared information on embracing conflict and steps to collaboratively working through challenging scenarios during IEPs to help avoid the path of due process (DG 1, 3, 4, 6)
- Speech Language Pathologists attended the CA Speech Language Hearing Association (CSHA) Convergence, a multi-day conference consisting of over 150 professional development, advocacy, and legislative sessions (DG 1, 3, 6)
- Updated schools' and district's emergency plan binders and addendums with current required information (DG 1, 3, 4, 5, 6)
- Created Naloxone Safety Plan/Protocol and acquired the necessary prescriptions (DG 3, 4)
- Edited student information system notification and conducted training to comply with CA Ed Codes under Safe Schools Act, advised on CA Ed Codes in student information system (DG 1, 3, 4)
- Updated Student Services Comprehensive Contact List, providing a single source of information on all Student Services focused staffing (DG 3, 4, 5)
- New teacher training was held that included: Houghton Mifflin Read180/System 44 Reading Intervention Program, Reading Transformation Primary Reading Intervention Program, AIMSweb Plus Progress Monitoring System, STAR Renaissance District Benchmark Monitoring System (DG 1, 3, 4)
- Provided ongoing training to Education Specialists, Speech Language Pathologists, Occupational Therapist, and School Psychologists on the requirements for writing IEP goals for English Learners that include both California State Common Core Standards and English Language Development (ELD) standards, student progress reports, and continuous monitoring of student progress. (DG 1, 3, 4)
- Supported SELPA and county special education programs through committee memberships toward revising SELPA policies and practices (DG 1, 3, 6)



## Ripon Unified School District 2023-2024 Accomplishments

- **Partnered with SELPA to provide job-specific professional learning to support educational specialists to meet the requirements to bridge their credentials to the new Mild to Moderate Support Needs and Extensive Support Needs Credentials (DG 1, 2, 3, 4, 6)**
- **Researched legal issues and participated in symposia and conferences with focus on current case studies, trends, services, and legal issues in special education and student services in support of staff and students (DG 1, 3, 6)**
- **Provided individual coaching and technical assistance for new education specialists, psychologists and Speech Language Pathologists in the areas of: writing compliant IEP documents, facilitating IEP meetings, curriculum implementation, grading, testing, recording special education services delivered, navigation of SEIS, and a variety of educational programs and databases (DG 1, 2, 3, 4)**
- **Added to the robust Student Services and Special Education resources for administrators, support providers and education specialists in Google Drive (DG 1, 3, 4)**
- **Coordinated a two-part targeted 504 compliance training and facilitated discussions of scenarios targeted to enhance district staff implementation. Facilitated ongoing trainings in section 504 and IEPs, such as present levels, baselines and goals for administration, support staff and education specialists (DG 1, 3, 4)**
- **Provided ongoing training to administrators and teachers, focused on accessing student achievement reports, interpreting the data, and how to utilize the data to measure student progress and to target skill deficits for improvement. Provided IEP/504 training at each leadership team meeting (DG 1, 4)**
- **Distributed beginning and end of the year needs assessments, inventories, training screening and checklists to certificated and classified staff for their input to help guide paraprofessional, support provider and education specialist professional development (DG 1, 3, 4)**
- **Provided ongoing training and support for special education staff and administrators on the special education IEP accountability service tracking system; worked with special education staff to ensure accurate and timely tracking of all services for all students with IEPs (DG 1, 2, 3, 4, 6)**



## Ripon Unified School District 2023-2024 Accomplishments

- **Provided First Aid/CPR/AED training and certification for athletic coaches and purchased requisite training supplies and credits for health staff to train participants (DG 2, 3, 4, 6)**
- **Partnered with the high schools and the DA's office to bring Fentanyl Awareness Assembly to RHS (DG 1, 3, 4)**
- **Supported and mentored new staff in a variety of roles: psychologist interns, practicum and fieldwork students, teachers, speech pathologists, speech assistant, and health (DG 1, 3, 4)**
- **Provided education specialists professional development in assessing students using a variety of special education assessment tools, current materials and in analyzing and eliciting multiple data points for reports (DG 1, 3, 4)**
- **Provided training and resources on conducting bilingual special education assessments (DG 1, 4)**
- **Provided training on IEP-driven goals and ELPAC selection alignment and goals with CAASPP for case managers (DG 1, 3, 4)**
- **Revised and disseminated the 2023-24 District Student-Family Handbook in English and Spanish to all school sites and added the same to the District website. Began working on the 2024-25 to ensure completion by August 2024 (DG 1, 3, 6)**
- **Ongoing data entry, trouble-shooting and reporting (daily, weekly, monthly, yearly, quarterly) in support of ongoing departmental operations (DG 1, 3)**
- **Resolved various student, staff and parent concerns (DG 1, 3, 4)**
- **Assisted administrators with inquiries and investigations (DG 1, 3, 4)**
- **Wrote, conducted and processed high school completer surveys for student who completed high school a year ago in accordance with elements of state requirements (DG 1, 6)**



## Ripon Unified School District 2023-2024 Accomplishments

- Ensured local, state and federal timelines are met throughout the department and IEP team members were prepared for and engaged in IEP meetings (DG 1, 3, 4, 5, 6)
- Continued monthly dissemination of the State of California Missing Children Posters to the District Office and all school sites for posting (DG 3)
- Monitored student academic, attendance and behavioral performance in county programs and nonpublic schools via site visits, observations, review of progress reports, student data analysis and submission, and team meetings (DG 1, 6)
- Procured and distributed Red Ribbon Week materials (banners, pennants, posters, wristbands, pencil pouches) to all district school sites and Ripon Christian (wristbands) (DG 1, 2, 3)
- Completed audit of 41 IEPs for special education implementation of services, sent data to state special education division (D G 1, 2, 3, 4, 6)
- Organized the ESY program (DG 1, 3, 6)
- Projected enrollment counts for the 2024-25 special education programs in district and county (DG 1, 2, 3, 5)
- Distributed legislative updates to leadership and implemented as appropriate (DG 1, 4, 5, 6)
- Tracked foster and homeless students' grades, attendance and behavior and provided support and counseling, to focus on student outcomes (DG 1, 3, 6)
- Provided bilingual interpretation/translations to support parent engagement and school-home communication (DG 3, 6)
- Processed fiscally responsible requests for low-incidence materials through our SELPA's low-incidence funding process (DG 1, 2, 3)
- Assisted and advised site administrators, teachers and support staff regularly with MTSS, response to intervention strategies and curriculum, general and special education





## Ripon Unified School District 2023-2024 Accomplishments

teaching strategies, classroom management, student behavior, discipline and attendance (DG 1, 3, 4, 6)

- **Attended LRP Institute, a multi-day student services symposium for cutting-edge information presented by attorneys such as but not limited to IDEA, Severe Behaviors, 504 Regulations, Disciplinary Removal, Title IX, Staff Shortages, Manifestation Determination, FAPE, modified student day, Inclusion, FBAs and BIPs, Exiting from Services, Dyslexia, Student Evaluations, Reports, Restorative Practices, Confidentiality, Transportation, IEEs, Employee Conduct, and various case studies (DG 1, 2, 3, 4, 6)**
- **Submitted Children and Youth Behavioral Health Initiative (CYBHI) application to qualify for the school-linked partnership and capacity grant via the Department of Health Care Services (DHCS) to provide for greater resources to promote mental health (DG 1, 2)**
- **Participated on District's interest-based bargaining team during CSEA negotiations (DG 1, 4, 6)**



## Ripon Unified School District 2023-2024 Accomplishments

### Superintendent

- **Attended the Lions Club Welcome to Ripon Dinner for new certificated staff (DG 3,4)**
- **Developed 2023-24 District Goals (DG 1,2,3,4,5,6)**
- **Continued implementation of the MYTEP – Multiyear Training and Operations Plan, including numerous meetings, tabletop exercises, and active shooter training (DG 1,3,4,6)**
- **Purchased new radios for all campuses throughout the district (DG 1,3,4,5,6)**
- **Completed San Joaquin Grand Jury Written Responses (DG 1,3,4,5,6)**
- **Work in progress on Two Story Ripon High Career Technical Building (DG 1,4,5)**
- **Added new parking area by RHS Football Stadium (DG 1,4,5)**
- **Placed six resident teachers (DG 1,2,3,4)**
- **Held Ripon Unified School Board Annual Planning Workshop (DG 1,2,3,4,5,6)**
- **Implemented new Tier Three Class at Ripon High School (DG 1,3,4,5)**
- **Prepared/ welcomed students to new Transitional Kindergarten Park View (DG 1,3,4,5)**
- **Attended Annual 2023 SJCOE School Board Dinner with Trustees (DG 3,4,6)**
- **Participated in 21 CSLA Professional Learning and Coaching (DG 1,4)**
- **Ripon High School Principal and Athletic Director presented at the CIF Sac San Joaquin Section “Huddle” (DG 1,3,4,5)**
- **Working with PFC/PFA to compile a district wide parent group events calendar (DG 3,4,)**
- **Received funds from Raymus Foundation Grants for 5 schools (DG 1,2,3,4)**
- **Superintendent Representative on CIF Sac-San Joaquin Section Executive Board (DG 1,2,3,4)**
- **Added fencing to Ripona and plans for additional locations (DG 1,3,4,5)**
- **Attended the SJCOE Safety Summit with our team of seven (DG 1,3,4)**



## Ripon Unified School District 2023-2024 Accomplishments

- Held district wide Leadership Workshop (CASL) on November 7, 2023 at Ripon High (DG 1,3,4)
- RiponUSD staff attended the annual Region 7 Classified Employee Educational Leaders Dinner (DG 3,4,)
- Hosted celebration in conjunction with SJCOE for Carter Lacey- the first state registered High School Apprentice in California (DG 1,2,3,4,)
- Updated thirty-two board policies (DG 1,3,4,6)
- Joint submission of CSBA workshop presentation “Today’s Apprenticeships are Tomorrow’s Workforce” - Selected and presented at CSBA Conference (DG 3,4)
- Successful 2023 Family Fun Run (DG 3,4)
- Hired a new Elementary Principal and Director of Curriculum and Instruction at the beginning of the year (DG 3,4)
- Expanded STEAM opportunities including adding additional Art Teacher and Missoula Children’s Theater productions (DG 1,2,3,4)
- Submitted Golden Quill Application (DG 1,3)
- Ripon High School hosted 32 Japanese Students from Kyoto Japan (DG 1,3,4)
- Held a well attended and organized Family Science Night (DG 1,3,4)
- Planned a Leadership Team development day at Camp Taylor (DG 1,3,4)
- Purchased Maple St. property for Harvest High School (DG 1,3,4,5)
- Created renaming facilities subcommittee for press box renaming process (DG 1,3,4,5)
- Attended with our team the SJCOE Cyber Security Symposium (DG 1,3,4)
- Trustees and Superintendent attended Ripon Police Chief retirement (DG 3,6)
- RiponUSD team attended SJCOE Legal GPV Special Ed Summit (DG 1,3,4)



## Ripon Unified School District 2023-2024 Accomplishments

- District administrative staff completing walkthroughs with English Language Learners and Math tools (DG 1,3,4,6)
- Received We Will Grant and partnership grant with San Joaquin A+ (DG 1,2,3,4)
- Created new Assistant Farm Manager Apprentice (DG 3,4)
- Hired new principal at the end of the school year for 2024-25 (DG 3,4)
- Selected to be a CSBA AEC planning committee member for the 2024 AEC (DG 3,4,6)
- Participated as a member of the Superintendent CSBA Advisory Committee (DG 1,3,4,6)
- Purchased a Servesmart nutritional services vehicle (DG 1,2,3,4,5)
- An additional Transitional Kindergarten has been created at Weston Elementary School for the upcoming 2024-25 school year (DG 1,2,3,4,5)
- Hired a third art teacher solely to expand the art program at all elementary schools starting in 2024-25 (DG 1,3,4)
- Purchase two used diesel buses and have been notified we have qualified for the electric bus program (DG 2,3,4)
- Ripon High has expanded its Academic Decathlon, as well as Speech and Debate Programs Two students will be competing in the National Speech and Debate Tournament in June (DG 1,3,4,6)
- Love Ripon projects beautified many schools across the district (DG 1,2,3,4,5,6)
- Dual Enrollment Classes are offered at Ripon High School (DG 1, 3,4)
- 43 high school students achieved the Seal of Biliteracy, 30 eighth grade students and 23 third grade students achieved Pathways to Biliteracy awards (DG 1,3,4)
- Ripon Elementary and Weston recognized as 2024 Honor Roll Schools (DG 1,3,4,6)
- Awarded the Golden State Pathways Grant (DG 1,2,3,4,5,6)



## Ripon Unified School District 2023-2024 Accomplishments

- **Held Superintendent Classified, Certificated Councils and Superintendent Student Cabinet/Council meetings (DG 1,3,4)**
- **Work on communications to families on the state of facilities (DG 1,2,3,4,5,6)**
- **Continued conversations with Richland Developers (DG 1,2,3,4,5,6)**
- **Secured Historical artifact from Hat Ranch (DG 1,3,4,5,6)**
- **Attended SJCOE Curriculum Breakfast/Workshop with Dr. Avelar La Salle on the topic *Where Equity Lives: Eliminating Systemic Inequity Traps in Schools and Districts (2023)* (DG 1,3,4)**
- **Hired two new Information Technology Apprentices (DG 1,3,4)**
- **Participated as a member of the Executive/ Design Teams for We Will (DG 1,2,3,4)**
- **Partnered with the SJCOE Collaborative on Promoting Strategic Focus on Early Literacy (DG 1,3,4,6)**
- **Attended along with the Educational Services Team the 100 Day Challenge through 21CSLA at UC Davis with Dr. Douglas Reeves (DG 1,3,4,6)**
- **Held morning Intervention Summer School and Enrichment in the afternoon (DG 1,3,4)**



## Ripon Unified School District 2023-2024 Accomplishments

# Information Technology

- Provisioned 25 iPads and cart for the new TK classroom at Park View (DG 1,3)
- Provisioned 15 iPads for Colony Oak from parent funding (DG 1,3)
- Provisioned 10 iPads replacements for Weston (DG1,3)
- Provisioned 12 laptops staff laptops for the beginning of the school year (DG 1,3)
- Installed 8 additional cameras at Ripon High (DG 5,6)
- Installed 2 cameras at Ripon Elementary with one pointing at the bike rack (DG 5,6)
- Installed 1 camera each at Park View, Weston, and Ripona (DG 5,6)
- The principals can now access their security cameras from their cell phones (DG 5,6)
- Installed a new Axis server for Harvest High to be able to retrieve recordings a lot easier than before. Working with county on being able to gain cellphone access (DG 5,6)
- Replaced our old backup solutions for our servers with Veeam (DG 4,6)
- Got the Hudl camera working in the north gym to record sporting events (DG 3,5)
- Successfully setup the equipment for the football team to watch recordings from the Hudl camera to see replays during the game (DG 3,5)
- Worked with county on getting Overwatch to work for the e-Sports team (DG 3)
- Assisted operations with programming the radios for each site (DG 3,5,6)
- Our first apprentice has completed their apprenticeship program (DG 1,3,4)
- With the work with county, we now have our 10 gig circuit working for the district that was part of this year's e-Rate (DG 2,3,4)
- Worked with county on applying a filter to our email system that blocks emails that try to imitate as someone in our district (DG 3,4)
- Purchased and deployed 3 desktops and 1 laptop that supports AutoCAD for CTE (DG 1)



## Ripon Unified School District 2023-2024 Accomplishments

- We are now able to run print reports from Uniflow to show how much paper is being used on each site (DG 2)
- Submitted the information needed to county to order the network equipment required for the new CTE building (DG2,5)
- Received the scope of work to replace our fiber infrastructure on each site for e-Rate (DG 2)
- IT team has found a way to provision our laptops faster by making the imaging process better (DG 3,4)
- Installed the Bluebook addon for students that need testing for the Ripon High counselors (DG 1,4)
- Google required us to review each app that students sign in as trusted apps to help lock down what they can sign into to help with privacy. We have successfully set each app to trusted that the district is using (DG 1)
- Resolved a 2 year problem that an attendance printer was having that wasn't working consistently by replacing the printer's power cable (DG 4)
- IT team has provisioned 300 Chromebooks for Ripon High, 100 for Weston, and 100 for Ripona (DG 1,3)
- We have configured the safe search feature in our GoGuardian which monitors keyword searches the students type to help block unnecessary searches such as gambling sites, gaming sites, etc. (DG 1)
- Configured GoGuardian for our Google Workspace for the next school year (DG 1)
- The new Impero server is now up and running for Mr Derrick's classroom which allows him to monitor what the students are doing on their desktops (DG 1,3)



## Ripon Unified School District 2023-2024 Accomplishments

- Permanently installed a mounted projector for the high school MUB so we no longer need to run cabling along the floor for events (DG 1,5)
- We have repaired 83 Chromebooks for the high school and have received 50 new Chromebooks for the new freshman class for next year (DG 1,3)
- Provided a touchscreen Chromebook for the new food truck for food services (DG 1,3)
- We have scanned all the Chromebooks at the high school to provide an accurate count for our new Chromebook insurance program (DG 1)
- There is now a portal for the parents to be able to register their Chromebooks for our insurance provider School Device Coverage (DG 1,2)
- Successfully provided the technology assistance for the Ripon Elementary promotion and Harvest High graduation (DG 1)
- Fixed a WiFi issue in a couple of Parkview classrooms before testing started (DG1,3)
- Brought the vape detectors online in the two bathrooms at Colony Oak and configured the secretaries and principal to get notifications (DG 1,3)
- We have closed 1700 tickets and reduced the number of tickets from 156 to 82 tickets (DG 1,3)
- Provided the technology needs for the March TK and Kindergarten registration at Parkview (DG 1,3)
- Provided the technology needs for the EL event in January (DG 1,3)
- Provided the technology needs for the speech contest in February (DG 1,3)
- Configured all of the high school Chromebooks to now have Bluebook for testing
- Completely migrated the servers that were in the DO office to the IT office (DG 1,3)
- Repaired a failing power supply for the MDF switch at Weston (DG 1,3)
- Our second apprentice completed the IT apprenticeship program in February (DG 4)





## Ripon Unified School District 2023-2024 Accomplishments

- **Corrected a sync issue with Aeries and our Google Workspace which wasn't creating student accounts (DG 1,3)**
- **Updated our help desk ticketing system admin account for the next year to be in compliance with Google's new policy for service accounts (DG 1,3)**
- **Worked with county on getting Colony Oaks new A/V system in the MUB to work within our network (DG 1,3,5)**
- **Worked with county on fixing and issue with our Adtran router at Weston over the spring break and which resolved phone issues (DG 1,3)**
- **Replaced a bad Adtran router in the DO office (DG 1,3)**
- **Worked with county to apply DMARC to our emails which filters out anyone externally trying to imitate a district employee (DG 1,3,6)**
- **Updated 3 servers that had old Windows build for them to be more secure (DG 1,3)**



Ripon Unified School District  
2023-2024 Accomplishments

## Transportation

- Received notification from SJVAPCB that our Grant Application, submitted 4 years ago, was in line to accept funding if we were still interested. Responded and are in the process of moving forward. (DG 3)
- Currently working with the SJVAPCB to provide requested documentation to submit for final approval of Grant Applications. (DG 3)
- Trained an additional bus driver, who has completed all of his requirements and passed the test to obtain his Bus License. He is now our newest Bus Driver. (DG 4)
- 289 students transported (DG 1)
- 52-Athletic trips (DG 1)
- 15-non athletic trips (DG 1,3)
- Provided a driver and a bus for Modesto Christian Football game (DG 3)
- Transported 3rd graders to AgVenture (DG 1,3)
- Passed CHP Inspections on Buses & Personnel (DG 3,4)