



Management Council Regular Meeting Minutes

Date: March 6, 2024
Time: 8:30 a.m.
Meeting called to order by: Dale Olinger, Board Chair

The Management Council of the Missoula Area Education Cooperative met for a regular meeting in person with a virtual (Zoom link) option at the MAEC Conference Room located at 2825 Stockyard Rd, Suite i-2, Missoula, MT. All motions carried unanimously unless otherwise stated.

ATTENDEES

Stacia Vaughn, Cooperative Director
Dale Olinger, Superintendent, Lolo Schools
Jason Sargent, Superintendent, St. Ignatius School
Jim Howard, Superintendent, Bonner School
Logan Labbe, Superintendent, Superior School
Rhonda Decker, Cooperative Business Manager

ABSENT

Erin Lipkind, Missoula County Superintendent of Schools

APPROVAL OF MINUTES

1. Logan Labbe moved to accept the Minutes of the February 7, 2024 Management Council meeting. Jim Howard- Second.

PUBLIC COMMENT

2. None

CORRESPONDENCE

3. None

OLD BUSINESS

4. None

NEW BUSINESS

5. BUSINESS MANAGER'S REPORT: Information & Action
 - A. Rhonda Decker, Cooperative Business Manager, reported to the Board. Year to date expenditures through February were \$869,901.00.
 - B. Treasurer's Financial Statement Fund Balance for January was \$499,945.04. Jason Sargent moved to approve the Business Manager's report. Logan Labbe- Second.
 - C. The Board approved the Business Manager to pay April claims and payroll.

PERSONNEL REPORT

6. Stacia Vaughn advised the board that on February 23rd she received and accepted Ann Normandeau's resignation effective June 30, 2024. Ms. Normandeau was a Speech Language Pathologist for the Cooperative for 18 years and served in the Arlee & Dixon School Districts this fiscal year. The Cooperative appreciates her years of service.

GRANTS/CONTRACTS

7. None

POLICY UPDATES

8. None

DIRECTOR'S REPORT

9. Ms. Vaughn reviewed her Director's report that was submitted with the full Management Council board packet.
 - A. Back to Basics Special Education training provided by Kaleva Law on 1/23 and 2/8/2024. Montana Council for Exceptional Children conference will be in Missoula April 3-5, 2024 and will also provide MANDT training opportunities during that time.
 - B. Cooperative special education preschool teacher is very busy and is currently serving preschool students at four member districts: Clinton, DeSmet, Lolo and Potomac Schools. Ms. Fields will also be serving as the P/K-12 Special Education Case Manager and Instructor for Alberton School in place of a teacher who will be on leave from the end of March through May 23, 2024.
 - C. The Cooperative special education teacher continues to support and provide consultation services to sped staff at Clinton, Dixon, Lolo, Potomac and St. Ignatius Schools. She is available remotely by appointment to assist staff at member district schools.
 - D. The Director hosted a regional special education district's meeting at the Cooperative on February 29, 2024.
 - E. The annual "Invitation to Join" letters are being sent out to non-member districts this week. Those interested in joining have 60 days to respond and submit a completed application.

NEXT BOARD MEETING

10. NEXT MANAGEMENT COUNCIL MEETING DATE: 4/3/2024, 8:30 a.m.

OTHER

11. None

ADJOURN

12. ADJOURN: Dale Olinger called the meeting adjourned at 8:39 a.m.

Rhonda Olinger
Business Manager, Attest

4/3/2024
Date

4/3/2024
Date Copies sent to JAB

Dale Olinger
Chairman

4/3/24
Date