

Knappa School District No. 4 • Astoria, Oregon 97103

*The Knappa School District will Inspire all learners to Achieve
academically and Thrive as independent and Productive citizens.*

5:30 pm-iReady Recognition!

6:00 p.m. ORS 192.660(2)(i) Executive Session, the governing body of a public body may hold an executive session: (i) to review and evaluate the employment related performance of the chief executive officer of any public body, a public officer, employed or staff member who does not request an open hearing.

Board of Directors' Regular Board Meeting

Wednesday, March 6, 2024

6:30 p.m.

Classified Appreciation Week!

1. **Call to Order** – Chair Cullen Bangs
 - 1.1 Flag Salute-6:30 p.m.

2. **Consent Agenda- (Motion for approval needed)**
 - 2.1 Minutes from the February 21, 2024 Regular Board Meeting.
 - 2.2 Renewal of Licensed Teaching Personnel 24-25
 - 2.3 Boys Baseball Trip to Arizona and Art Trip to Seattle
 - 2.4 Personnel Update

3. **Information-8**

4. **Communications and Hearing of Interested Parties**

The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personnel. We also ask that presentations be limited to (3) minutes.

5. **Superintendent Report-9**

6. **New Business-11**
 - 6.1 Superintendent Evaluation Summary Letter- (Cullen Bangs-no action)
 - 6.2 Classified Employees Appreciation- (motion on resolution)

6.3 24-25 School Board Meeting Calendar

6. **District Reports-14**

6.1 **Financial Report-** (Diane Barendse)

- 6.2
- Hilda Lahti Elementary/Middle School
 - Knappa High School

7. **Board Member Reports and Future Agenda Items**

Meetings •Wednesday, March 21, 2024 6:30 p.m. Work Session and April 10, 2024, 6:30 p.m. Work Session Meetings, Knappa High School Library.

Knappa School District No. 4 • Astoria, Oregon 97103

*The Knappa School District will Inspire all learners to Achieve
academically and Thrive as independent and Productive citizens.*

Board of Directors' Regular Board Meeting

Wednesday, February 21, 2024

6:30 p.m.

Present

Cullen Bangs-Vice Chair
Will Isom-Director
Michelle Finn-Director
Christa Jasper-Director
Brian Montgomery-Director

Absent

William Fritz-Superintendent
Diane Barendse-Business Manager
Tammy McMullen-HLE Principal
Paul Isom-KHS Principal
Jennifer Morgan-Board Secretary

1. **Call to Order** – Chair Cullen Bangs
 - 1.1 Flag Salute-6:30 p.m.
2. **Consent Agenda- (Motion for approval needed)**
 - 2.1 Minutes from the January 24, 2024 Regular Board Meeting
 - 2.2 Surplus Property
 - 2.3 Move June 19, 2024 Meeting to June 18, 2024

Isom moved to approve the consent agenda as presented, Finn seconded, approved unanimously.

3. **Information**
 - 3.1 Classified Personnel Update
Dr. Fritz read a statement regarding budgeting issues due to enrollment decline and ESSER grants expiring.

4. **Communications and Hearing of Interested Parties**

The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personnel. We also ask that presentations be limited to (3) minutes.

Shannon Harrington spoke regarding the layoff of Mike Gribbin.

Pam Engblom spoke about staff and SPED.

Bill Hunsinger spoke about his grandchildren and the layoff of staff.

Otis Hunsinger spoke about staff and the new buildings.

5. **Superintendent Report**-Dr. Fritz reviewed his report with the board. No discussion.

6. **New Business**

Resolution in Support of Law Enforcement-(motion needed)-Isom stated this discussion started around M110, and the board felt this should be an overall support for law enforcement and giving them the tools to do what is in the best interest of kids. Bangs read the resolution to the board and community. Isom moved, Jasper seconded, moved to vote, approve unanimously.

2024-25 NWRESD Local Service Plan Presentation- (Need motion and approval)-The NWRESD reviewed the 24-25 service plan, Isom stated that sometimes the cost of the NWRESD out way the benefits, he stated that he felt the NWRESD was not a good use of government funds. He felt they put political advocacy over students. Finn asked if Dan Goldman or Lynne Griffin had any comments, Dan stated they would still help our school even if the board voted no, they would still provide SPED staffing, and technology, he stated that yes they do advocate, especially for kids with special needs and early childhood development. Dr. Fritz stated the NWRESD's exist to provide support for local school districts, such as technology, business services, PD, and many other services. Discussion followed. Bangs moved to approve the 24-25 Local Service Plan Resolution, Montgomery seconded, moved to vote, Bangs yes, Montgomery yes, Finn no, Isom no, Jasper no, resolution fails.

Baseball Trip to Arizona-Paul Isom read the statement regarding the baseball trip to Arizona, the funds in the ASB account will cover the cost of the trip. Bangs asked how this fits in the school calendar, Isom stated they will miss 1 school day and be gone part of spring break. No discussion.

Art Trip to Seattle-Paul Isom reviewed the art trip to Seattle, this is funded by the foundation. They will have two chaperones for twelve students, and visit an art museum, galleries, no discussion. Paul thanked the foundation for funding trips and opportunities.

Adopt 2024-25 Budget Calendar-Diane Barendse- (Need motion and approval)- Barendse stated the timeline for the budget process is the same as previous years and the final meeting is June 18th this year. Isom stated he has concerns about the timeline, would like to add an additional meeting before the regular board meeting on May 15th at 6:30, Montgomery moved to adopt the calendar with the addition of a tentative budget committee meeting, Finn seconded, moved to vote approved unanimously.

7. **District Reports**

7.1 • **Financial Report**- (Diane Barendse-motion needed)-Barendse reviewed the financials, they include the new classified wages due to their recent approval of the contract. She

stated we have three open budget committee positions. Montgomery moved to approve as presented, Finn seconded, moved to vote, motion carries.

- **Hilda Lahti Elementary/Middle School**-McMullen reviewed the report that was included in the board packet. Thanked Tina Nicholson, our new librarian for her hard work putting our library back to the dewy decimal system. Dr. Fritz stated the potential new science materials will be available for review during parent teacher conferences, she stated she received a \$28,000 grant for PD through the NWRESD. No discussion.

- **Knappa High School**-Isom reviewed his report and stated we lost two students since this report was published. We had 11 students achieve a 4.0. CCC preview day is on Friday He recognized Mylie Lempea for her hard work. No discussion.

Board Member Reports and Future Agenda Items

Montgomery-nothing at this time, thanked the community and the speaker's tonight

Jasper-nothing at this time.

Isom-nothing at this time.

Finn-thanked the community and Mike for his hard work, and thanked her fellow board members.

Bangs-thanked everyone for their time.

Moved to executive session-8:00 pm.

ORS 192.660(2)(i) Executive Session, the governing body of a public body may hold an executive session: (i) to review and evaluate the employment related performance of the chief executive officer of any public body, a public officer, employed or staff member who does not request an open hearing.

Moved to open session, 9:31 pm

Adjournment-9:32 pm

Meetings • March 6, 2024, 6:30 p.m., Regular Board Meeting, Knappa High School. March 20, 2024, Board Work Session Meeting, Knappa High School

**Changes of Certified Employee Status
March 6, 2024**

The Superintendent recommends accepting the following:

The resignation of Kyle Anderegg as a teacher at KHS-6/5/24.

Knappa School District # 4

**Information
March 6, 2024**

The Superintendent accepts the following:

The resignation of Alea Beedle-3/6/24

The hiring of Moses Peitsch as the Assistant Track Coach at KHS

Superintendent Report

March 6, 2024

Capital Projects Update. The middle school framing has begun this week. The gym slab is almost ready to be poured. Everything is running according to schedule. We are awaiting final pricing on the seismic scope for KHS, and will be bringing forth that contract for Board consideration at the March 20 meeting. The visitor dugout for the softball field is almost complete and will be ready for the season. The new water line is scheduled to be installed along the “ramp” this week, so the lower parking lot will be inaccessible.

Athletics. I am sure that Principals Isom and McMullen will make mention of the teams’ winter season successes. The high school girls did well in Pendleton, and with their team being young (only two seniors), they have a good shot at a few more trips. And, the middle school girls’ team is solid as well, meaning we should have a good long run of success. I had the chance to attend the boys’ playoff game at Regis and to cheer for the wrestlers at state, where our team had two second place finishes and one third place finish. Thank you to the Knappa Faithful who traveled long distances to support our students. Also a big thanks to the coaches who mentored our students throughout the season...Tracie Brockey, Shane Maher, Bryan Lempea, Katie Patterson, Kyle Anderegg, Chase Roe,

Ashley Arnold, Paul Isom, James Nichols, Tim Peitsch, Will Isom, Dakota Severson, Pat Kelly, Mike Oien, Matt Myers and Ashley Gaffney. We are now gearing up for spring sports...we just need the weather to cooperate.

Academics. HLE teachers continue to provide quality literacy and mathematics education to our students. The staff training and high-dosage tutoring are taking shape. Teachers are using mid-year formative data to plan improvements in their whole-class instruction and to also plan strategies to individualize. Thank you to Ms. McMullen and Ms. Palenske for your leadership with these efforts and to the entire HLE staff for embracing these student improvement efforts.

Spring conferences are scheduled for March 20-21.

Next week, our juniors and seniors will attend the Job and Career Fair at Clatsop Community College, where they will learn about local job opportunities for high school and beyond. Thank you to the College for arranging this annual event.

Knappa Classified Employee Appreciation Week resolution

WHEREAS, the education of youth is essential to the future of our community, state, country and world; and

WHEREAS, classified employees are the backbone of our public education system; and

WHEREAS, classified employees work directly with students, educators, parents, volunteers, business partners and community members; and

WHEREAS, classified employees support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition and direct instruction of students; and

WHEREAS, our community depends upon and trusts classified employees to serve students; and

WHEREAS, classified employees, with their diverse talents and true dedication, nurture students throughout their school years.

NOW, THEREFORE, BE IT RESOLVED that the Knappa Board of Directors proclaims March 4-8, 2024 to be **CLASSIFIED EMPLOYEE APPRECIATION WEEK**; and

BE IT FURTHER RESOLVED that the Knappa Board of Directors strongly encourages all members of our community to join in this observance, recognizing the dedication and hard work of these individuals.

Adopted this 6 day of March, 2024.

Signed:

Chair, Cullen Bangs, School District Board of Directors

Attest:

Superintendent

Knappa School District 2024-2025 Board Calendar

School Board Meetings start @ 6:30 pm., and are held in the high school library.

4 Independence Day

Swear in new board members
Tentatively

JULY '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY '25						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

15 Work Session
29 Board Meeting

Board Recognition Month
Superintendent Self Evaluation

7 Board Work Session
21 Board Meeting

Board Goals
Board Self Evaluation
Supt. Evaluation Timeline

AUGUST '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

19 Board Meeting

Approve Teacher Contracts
Approve NWRES D Plan
Approve District Calendar
Audit Report
Approve Budget Calendar
Superintendent Board Evaluation

18 Board Meeting

Finish District and Board Goals

SEPTEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MARCH '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

5 Board Meeting
19 Board Work Session

Final Superintendent Evaluation
Approval of Supt. Contract

23 Board Meeting

Test Results Discussion
Improvement Discussion

OCTOBER '24						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL '25						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Board Work Session
23 Board Meeting

20 Board Meeting

OSBA Elections
Approve
Division 22
Assurances

NOVEMBER '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY '25						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

7 Budget Meeting
6:30 pm
21 Board Meeting

Possible Board Elections
First Reading of the Budget

18-Board Meeting

DECEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE '25						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

4 Budget Meeting 6:30 pm

18 Public Hearing on Budget
followed by Board Meeting 5:45
pm -include appropriations

Designate Officers & Agents of
Record
Approval of union contracts
Custody & Disbursement of
School Funds
Adopt Budget

**KNAPPA SCHOOL DISTRICT #4
BUSINESS OFFICE
Phone: 503-458-5993 Fax: 503-458-6979**

**March 6, 2024
Board Meeting**

NOTES FROM THE BUSINESS OFFICE:

General

I have enclosed the February 29, 2024 financial report for your review. I have reduced Total Expected SSF Revenue based on the most recent estimate and adjusted projected property tax revenue and timber revenue based on prior years' collection rates.

Other items to note:

1. Total expenditures include an estimate of \$250,000 for consortium costs that will be billed and paid in Fall 2024.
2. For F/Y 22-23, the General Fund had to absorb approximately \$47,500 for athletics, after the budgeted transfer. Current year adjustment is not reflected in this report.
3. For F/Y 22-23, the General Fund had to absorb approximately \$150,000 to cover grant shortfalls. For example, the Title I expenses were \$135,508 and we received \$83,794. Current year adjustments are not reflected in this report.

The February 29, 2024 balance in the bond account is \$12,119,806.78.

We currently have three open positions on the budget committee. I have reached out to the two members whose terms expired and have heard back from one. Applications are available on the website.

**2023-2024 REVENUE AND EXPENDITURES
GENERAL FUND
As of February 29, 2024**

		ACTUAL through February 29, 2024	ACTUAL % of BUDGET	PRIOR YEAR % of BUDGET	PROJECTED REV through June 30, 2024	Total Expected Revenue	Balance From Budget	BALANCE as % of BUDGET
REVENUES	BUDGET							
Property Taxes	1,452,500	1,426,413	98%	99%	29,206	1,455,618	(3,118)	0%
County School Fund	205,000	238,819	116%	139%	105,063	343,882	(138,882)	68%
State School Fund	4,738,091	3,729,698	79%	59%	991,435	4,721,133	16,958	0%
Unrestricted Grants (Small High School)	20,000	-	0%	0%	20,000	20,000	-	0%
Common School Fund	63,911	29,386	46%	60%	29,386	58,772	5,139	-8%
State Managed County Timber	75,000	46,787	62%	21%	26,508	73,296	1,704	-2%
Asset Recovery	-	3,525	100%	100%	-	3,525	(3,525)	
Total State Support Formula Revenues	6,554,502	5,474,627	84%	70%	1,201,598	6,676,225	(121,723)	2%
Revenue ESD	210,000	100,000	48%	0%	140,000	240,000	(30,000)	14%
Other Local Sources	70,000	92,782	133%	208%	40,000	132,782	(62,782)	90%
Total Revenue	6,834,502	5,667,409	83%	71%	1,381,598	7,049,007	(214,505)	3%
Interfund Transfers	-	-			-	-	-	
Beginning Fund Balance	800,000	694,587			-	694,587	105,413	-13%
TOTAL RESOURCES	7,634,502	6,361,996			1,381,598	7,743,594	(109,092)	1%

		ACTUAL through February 29, 2024	ACTUAL % of BUDGET	PRIOR YEAR % of BUDGET	PROJECTED EXP through June 30, 2024	Total Expected Expenditures	BALANCE	BALANCE as % of BUDGET
EXPENDITURES BY OBJECT	BUDGET							
Personal Services	3,647,949	2,259,783	62%	55%	1,407,262	3,667,045	(19,096)	-1%
Associated Payroll Costs	1,693,772	1,087,914	64%	51%	701,058	1,788,972	(95,200)	-6%
Purchased Services	704,300	406,538	58%	43%	134,925	791,463	(87,163)	-12%
Supplies & Materials	250,341	188,219	75%	77%	87,355	275,574	(25,233)	-10%
Capital Outlay			0%	0%	-	-	-	0%
Other Objects	146,140	158,896	109%	101%	480	159,376	(13,236)	-9%
Transfers	577,000		0%	0%	577,000	577,000	-	0%
Total Expenditures	7,019,502	4,101,350	58%	49%	2,908,080	7,009,430	10,072	0%
Contingency / Unappropriated	615,000	-	0%	0%	615,000	615,000	-	0%
TOTAL EXPENDITURES	7,634,502	4,101,350	54%	45%	3,523,080	7,624,430	10,072	0%

		ACTUAL through February 29, 2024	ACTUAL % of BUDGET	PRIOR YEAR % of BUDGET	PROJECTED EXP through June 30, 2024	Total Expected Expenditures	BALANCE	BALANCE as % of BUDGET
EXPENDITURES BY MAJOR FUNCTION	BUDGET							
1000 - Instruction	3,536,395	2,072,448	59%	52%	1,379,601	3,452,049	84,346	2%
2000 - Support Services	2,906,107	2,028,902	70%	64%	951,479	2,980,382	(74,275)	-3%
5000 - Other Uses/Debt Services/Transfers	577,000	-	0%	0%	577,000	577,000	-	0%
Total Expenditures	7,019,502	4,101,350	58%	47%	2,908,080	7,009,430	10,072	0%
6000 - Contingency / Unappropriated	615,000		0%	0%	615,000	615,000	-	0%
TOTAL EXPENDITURES	7,634,502	4,101,350	54%	43%	3,523,080	7,624,430	10,072	0%

HLE Board Report - March 2024

23-24	Aug	Sept	Oct	Nov	Jan	Feb	Mar	Apr	May	June
preK	18	18	18	18	17	18	18			
K	33	34	33	33	33	33	33			
1/2	50	52	51	50	52	52	52			
3	35	35	35	35	34	34	34			
4/5	65	69	70	70	71	71	72			
6	39	38	38	38	35	35	35			
7	37	38	38	38	37	38	37			
8	37	34	34	34	36	36	36			
KVA	7	7	7	8	7	7	7			
K-8 Total	303	307	306	306	305	306	306			
<hr/>										
22-23	311	317	310	314	313	315	316	312	315	311
<hr/>										
21-22	332	316	318	320	318	321	321	324	330	327

This week, we will celebrate the classified support staff who make our schools run each day. I am so thankful for each and every one who truly makes every interaction matter with our students.

Spring... winter... spring... the weather can present some challenges with student behavior. I am hopeful that some sunshine will warm us soon. Kids need time to play outside!!

High dose interventions are underway. We continue to identify students who need additional small doses of extra help and find pockets of time in staffing to make these 15 minute bursts of teaching happen. Our goal is to see a significant increase in student achievement for Spring!

Missoula Children's Theatre will be here next week! Thank you Knappa Schools Foundation and HLE Parent Club for supporting this yearly treat.

Maddy Buoy took several students to a multicultural event at Clatsop last Friday.



Track will start April 1st after Spring Break. Conferences will be right before Spring Break.

The picture below is of a 1st grade student figuring out how many days left we had of school. The school year is speeding by! We are trying to make each moment count!!!



Thank you for your continued support.

Respectfully submitted,

Tammy McMullen
Principal
Hilda Lahti Elementary and Knappa Middle School





Knappa High School

All learners prepared to rise to the opportunities and challenges of the world

Paul Isom
Principal
isomp@knappak12.org

Jenny Smith
Athletic Director
smithj@knappak12.org

Chris Gremar
Guidance Counselor
gremarc@knappak12.org

Stephanie Baldwin
Head Secretary
baldwins@knappak12.org

April 2024 KSD Board Report

Enrollment 2023-24

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
9	34	35	35	33	33	34	32	32			
10	36	34	33	33	33	31	31	31			
11	34	34	34	33	33	32	32	31			
12	35	36	36	35	35	36	36	36			
Total	139	139	138	134	134	133	131	130			

2022-23

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
9	36	37	37	36	34	34	35	34	35	35	35
10	39	35	33	33	33	33	33	33	33	33	33
11	39	35	35	36	34	34	35	35	34	34	34
12	34	36	37	37	36	36	35	35	35	35	35
Total	148	143	142	142	137	137	138	137	137	137	137

2021-22

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
9	43/1	44	44	44	43	44	44	44	40	39	39
10	39/1	40/2	40/2	40/2	38/2	38/1	40/1	41/1	38/1	38/1	38/1
11	35	33/1	33/1	34	33	33	33	33	33	33	33
12	34/4	34/4	34/4	34/4	33/4	33/4	33/1	32/2	32/2	32/2	32/2
Total	151/6	151/7	151/7	152/6	153	153	154	153	146	145	145

*KHS enrollment/KVA enrollment



Knappa High School

*All learners prepared to rise to the
opportunities and challenges of the world*

Paul Isom

Principal

isomp@knappak12.org

Jenny Smith

Athletic Director

smithj@knappak12.org

Chris Gremer

Guidance Counselor

gremarc@knappak12.org

Stephanie Baldwin

Head Secretary

baldwins@knappak12.org

Our wrestlers and girls basketball team performed very well in the postseason! We had 3 wrestlers place in the top 3, Blaine Ogier was 3rd, while Kiya Roe and Corbin Roe both earned 2nd!

Our girls basketball team went to Pendleton and placed 3rd, the highest finish for our girls since 1978!! Ari Miller was also selected first team all tournament for her stellar performances over the three days.

I also want to thank our bus drivers, Ty Cope and Sara Cameron, who took those two trips. Good drivers make these trips so much more enjoyable, and Ty and Sara could not have been better or more flexible.

In addition to those two drivers, I'd like to thank the rest of our classified staff. A single "Appreciation Week" seems like not enough time to recognize the contributions our classified staff makes to our school. Our hard working classified staff is the backbone of our district and I can't thank them enough for all they do!

Respectfully,

Paul Isom

Principal, KHS