



Triennial Assessment Report Template

Background

An assessment of your school wellness policy must be conducted a minimum of once every three years; however, Local Educational Agencies may assess their policy more frequently if they wish. The results of the assessment must be made available to the public.

Districts may use a variety of methods to assess compliance and determine progress of their goals and objectives. For example, action planning documents that contain timelines, goals, and key tasks may assist you in assessing changes over time. One recommended online tool that helps with action planning and recordkeeping is using the School Health Index.

You may use the form below to organize your notes regarding the assessment your district has conducted. Remember to have a copy of the most recent assessment of the school wellness policy available during your school nutrition programs administrative review.

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General Information

Reporting Timeframe (Month, Year – Month, Year):	
School(s) included in the assessment:	
Designated leader(s) of the wellness policy team:	
Web site address for the wellness policy and/or information on how the public can access a copy:	

Assessment Information

Describe how your school(s) is in compliance with the wellness policy regulations.	
Describe how your wellness policy compares to model wellness policies. (Example: the Alliance for a Healthier Generation template)	

Explain the progress made in attaining the goals of the wellness policy. Note: Attach copies or reports of any assessments that have been conducted. Examples: • School Health Index results indicating strengths and weaknesses of your policy. • WellSAT 2.0 results indicating the quality of written policy. • Relevant data sources such as Minnesota Student Survey results or other school/district data.	
Additional notes, if necessary:	