

DRAFT – Unofficial Until Approved
Meeting Minutes 3/12/2013

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Session on March 12, 2013 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Bldg. #1, and Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Mrs. Claire Place, President

Mr. Jeffrey Neff, Board Member

Mr. Peter Livingston, Clerk

Mr. Carlos Ruiz, Board Member

Mr. Steven Auslander, Board Member (absent) Rachel Dick, Student Board Member

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Marty O'Shea, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Livingston made a motion to approve the Agenda, with exception. He asked if under Information Items, under Item C, if policy I-4561 IIB-R Class Size could be heard first, and if under Action Items, under Action Item B, if policy I-4561 IIB—R Class Size could be heard first. Mr. Neff seconded; the motion carried unanimously.

3. REPORTS

- Student Board Member report –Miss Rachel Dick presented her student Board member report.

Past:

TVES exceeded their fundraising goal for their Spell-a-thon by raising more than \$22,000. As a reward, the entire school will be having a Pancake breakfast.

The TVES Student Council raised \$1115.46 for the Leukemia Lymphoma Society.

At TVES, Mr. Kipling has been teaching jump rope skills and participated in Jump Rope for Heart.

Current:

The TVHS softball team has been doing very well, and is still undefeated!

The Tanque Verde Student Council has chosen to fundraise for Vaccinate a Village this year, an organization that vaccinates villages in more than 80 countries against measles. \$1 is enough to vaccinate one child.

Future:

This Thursday, the TVES first graders are holding a Spring Concert, in which they will be singing cowboy songs.

March 17th, the Tanque Verde National Society and others are walking in the Susan G. Komen Race for the Cure.

The TVES Field Day is coming up on April 5th.

Dr. Price asked if the Sadie Hawkins Dance was well attended, Rachel said, yes.

- **Superintendent's Report** – Dr. Price shared with board members he met with Ms. Cathy Contreras, the Preschool Director to discuss short term plans for the preschool at ACES. There are special needs students attending the preschool which impact our programs, conversations with Ms. Contreras continue – he will report more under Information Item A.

Dr. Price said he met with the Calendar committee today and is making progress on the 2014-15 calendar. He said he should have a recommendation before the board in April.

Dr. Price also met with the Soccer and Lacrosse clubs directors earlier this week to discuss possible solutions for the parking situation on Limberlost and Melpomene. The coaches and directors are actively patrolling the area and talking to parents regarding the parking restrictions in the area. Dr. Price will be working with the County and ask for assistance in developing plans for a parking lot. After the plans are developed Dr. Price would like the neighbors input to see if this is really the solution they're looking for.

Baptist Church Community Park discussions are ongoing and encouraging. Mr. Livingston is involved in developing the irrigation plans. We expect to break ground the first week in April.

- **Enrollment update** – Mr. O'Shea advised the board that our current enrollment is at 1911, an increase of 5 students.
- **District Report Card** – Mr. O'Shea reported to board members our cash balance dropped, he explained this happens this time of year every year, this is normal. He added he is working with our software vendor to try and provide the board with the report they asked for, discussions are ongoing and he's anticipating he'll have something for the board in April.
- **Legislative update** – Mr. O'Shea said he will be participating in a ASBO Webinar – there are a number of rumors, and there is potential for good news relating to the Classroom site fund, we're hopeful. Senator Rich Crandall announced he will resign after this Legislative session; he's resigning to take his dream job. Mr. O'Shea said he can't recall the bill number, but a bill is currently under review that would tap into our cash balances. This would negatively impact the district, potentially causing us to use our cash reserves and adversely affect tax rates. Mr. O'Shea said he will be following this closely.

There is also a 200 School Day bill before the Legislature, only D and F schools would qualify for this calendar, and the schools have already been identified.

- **Facilities report** – Mr. O'Shea said there is very little activity occurring on our Campuses at this time. Dr. Price mentioned there is an Art Patio under construction on the ACES campus – they've creatively managed to establish an outdoor classroom for Art. Dr. Price talked about how fortunate this district is to have such a talented maintenance staff.

Also, there is a storage shed (block building) on the ACES campus that is large enough it will be converted and used as a classroom. Another storage shed will be used by the preschool for storage – allowing space in their current building to be better utilized. Dr. Price added they are really looking to maximize all the spaces on the ACES campus.

At the high school, they are trying to identify areas to be established for student gathering spaces, one such area is by the fields, where solar panels were recently placed.

- **Board comments** – Mr. Livingston asked if the Vouchers need to be placed in the board packet. Mr. O’Shea said, yes because the board is required to approve and ratify these expenditures.

Mr. Livingston added the board really appreciated and thanked the principals and administrative staff who attended the board retreat; he feels the board now has a better understanding having heard from all of them.

Mrs. Place added her thanks and appreciation for the Solar dedication event on February 28. Dr. Price added while he was at the Tucson Festival of Book event this weekend, he heard from some of the people who were invited to the dedication, but were unable to attend. All expressed their regrets at not attending, but thanked Dr. Price for taking the initiative, as a school district, to commit to Solar power.

4. CALL TO THE PUBLIC

There was no call to the Public

5. CONSENT AGENDA *(see attached)*

MOTION: Mr. Neff made a motion to approve the Consent Agenda. Mr. Ruiz seconded; the motion carried unanimously.

6. INFORMATION ITEMS

A. Preschool Screening- March 20, 2013 at the district office

Dr. Price shared with board members he met with Preschool Director, Mrs. Cathy Contreras this week regarding the future of the preschool. Mrs. Contreras mentioned licensing fees are going up and many preschools in the area are closing down. Dr. Price stated there will be ongoing discussions with Mrs. Contreras regarding the preschool program and the best way the district can support the preschool.

B. Tax Credit Summary Update

Mr. O’Shea reviewed the Tax Credit Summary with board members. There was discussion among board members regarding a focused Tax Credit Donation campaign; specifically targeting programs, schools, and parents. Mrs. Placed asked if Technology devises used by students could be a category eligible for Tax Credit Donations – Mr. O’Shea and Dr. Price were not sure if this would qualify, adding they like the idea.

C. First Reading Policies:

I-4561 IIB-R – Class Size

Mr. Livingston stated he felt the third grade class size should remain at 1:18 to 22 and not be adjusted to 1:25 to 26. He felt third grade to be a critical time with the implications tied to Move on When Reading – board members agreed. Mrs. Place also noted a typo; the year was incorrect in the policy language.

J-1050 JFB – Open Enrollment

Mr. Ruiz presented this policy, stating this is a formality, the board approved excess capacity for the 2013-14 school year at the February 28, 2013 board meeting.

G-8461 GDL-R - Support Staff Workload

Mr. Livingston asked questions relating to policy **GDL-R – Support Staff Workload**; “Do we have a lot of staff accruing compensatory time”, Mr. O’Shea responded, no. Mr. Livingston also asked if our staff could be at risk of losing their compensatory time, if they didn’t use the time by the close of a Fiscal year. Human Resources Director, Mrs. Sharp responded, saying no; we must compensate our employees for their work – it’s illegal not to.

B-0131 BAA-E - Evaluation of School Board / Board Self-Evaluation

Mrs. Place spoke with board members asking if they completed the Board Self Evaluation form. She asked if they would please complete the evaluation form and return them to her for the April 11 board meeting. Mrs. Place asked Rachel Dick, the student board member to complete the form too. Dr. Price asked her to please call and schedule a meeting with him so he can go over the form with her and to discuss the minutes from the retreat.

I-6532 IJOA-EB – Field Trips and Excursions

Mr. Neff presented this policy. Dr. Price added, this exhibit is one that we are currently using. We are updating our manual.

D. Energy Audit – Dr. Price and Mr. O’Shea met with the Climatec Representatives. Climatec provided a free Energy Audit. In the scope of work they’ve identified three areas:

- ✓ Building Automation Systems (timers for AC units)
- ✓ Lighting / Computer monitors
- ✓ Windows/Tinting

Mr. O’Shea added he is researching through statute A.R.S. 15.213.01, the possibilities for the district to receive rebates. Under this statute, because we did the TEP energy program with our Solar projects, we may be entitled to rebates.

Dr. Price added he will invite Climatec to a board meeting to make a presentation to the board.

E. Follow Up Solar Project – Mr. O’Shea said he will soon have access to the Solar Monitoring System so he can see our usage, by month and by site.

F. Community Linkage Update – Dr. Price said we continue to look for revenue sources; through open enrollment opportunities, we will continue to investigate Charter opportunities. A conference call is scheduled for March 22; we hope to have all our questions answered during the call. Dr. Price explained he is reviewing the Budget Committee recommendations from last year. He is meeting with people regarding programs that potentially could be cut.

G. Virtual School / AP Courses/ Summer School – Dr. Price said he is pursuing information relating to these topics and will bring back to the board what he’s learned.

H. Baptist Church Update – Dr. Price said he covered this in the Superintendent’s Report.

I. Soccer and Lacrosse Parking Lot Update – This too was covered in the Superintendent’s Report.

7. ACTION ITEM

A. Discuss and consider suspension of policy B-2600, *BGB Policy Adoption* (related to a first and second reading) as stated in policy B-2850, *BGF Suspension / Repeal of Policy*. In relation to having a First and Second reading for policies: J-1050 **JFB** Open Enrollment, J-4561 **IIB-R** Class Size, G-8461 **GDL-R** Support Staff Workload, B-0131 **BBA-E** Evaluation of School Board / Board Evaluation, I-6532 **IJOA –EB**-Field Trips and Excursions during a single Board meeting.

MOTION: Mr. Livingston made a motion to approve suspension of policy **BGB** – Policy Adoption and policy **BGF** Suspension / Repeal of Policy in order to have a First and Second reading for policies: J-1050 **JFB** Open Enrollment, J-4561 **IIB-R** Class Size, G-8461 **GDL-R** Support Staff Workload, B-0131 **BBA-E** Evaluation of School Board / Board Evaluation, I-6532 **IJOA –EB**-Field Trips and Excursions during a single Board meeting. Mr. Ruiz seconded; the motion carried unanimously.

B. Second Reading Policies:
I-4561 **IIB-R** – Class Size

MOTION: Mr. Livingston made a motion to leave policy **IIB-R**- Class Size as written for the 2012-13 school year. Mr. Neff seconded; the motion carried unanimously. Policy **IIB-R** as presented was defeated.

J-1050 **JFB** – Open Enrollment

MOTION: Mr. Livingston made a motion to adopt policy **JFB** – Open Enrollment as presented. Mr. Neff seconded; the motion carried unanimously.

G-8461 **GDL-R** - Support Staff Workload

MOTION: Mr. Ruiz made a motion to adopt policy **GDL-R** Support Staff Workload

B-0131 **BAA-E** - Evaluation of School Board / Board Self-Evaluation

MOTION: Mr. Livingston made a motion to table policy **BAA-E** until the April 11, board meeting. Mr. Neff seconded; the motion carried unanimously.

I-6532 **IJOA-EB** – Field Trips and Excursions

MOTION: Mr. Ruiz made a motion to adopt policy **IJOA-EB** – Field Trips and Excursions as presented. Mr. Neff seconded; the motion carried unanimously

C. Discussion and consider Superintendent Evaluation-Alternative Procedure Standards to be followed by TVUSD as required by Arizona Statute 15-341 (A) 40.

Board members discussed the timing for this, and declared they need to have a Special Board meeting. The board decided to call for a Special Board Meeting on Thursday, April 4, at 7:00 p.m.

MOTION: Mr. Neff made a motion to implement Alternative Superintendent Evaluation Procedure Standards. Mr. Livingston seconded; the motion carried unanimously.

8. **ANNOUNCEMENTS –**

The board announced there will be a Special Board Meeting on April 4 at 7:00 p.m.

Taste of Tanque Verde is on Saturday, April 27 at 49ers Country Club 6:00 p.m. to 11:00 p.m.

Coaches needed at the high school, Head Varsity Coach for Boys Soccer, and Assistant Varsity Volleyball Coach

The Pima County School Board/Superintendent Collaborative is on Monday, March 18

9. **FUTURE BOARD AGENDA ITEMS –**

Preschool Update

Climatec Energy Audit Presentation

Policy BAA-E Evaluation of School Board / Board Self-Evaluation

Superintendent Evaluation /Contract

10. **ADJOURNMENT**

Mr. Neff made a motion to adjourn. Mr. Livingston seconded; the motion carried unanimously. The meeting adjourned at 9:20 p.m.

Respectfully submitted by,
Judy Bower, Board Secretary

ABSENT

Steven Auslander, Board Member

Jeffrey Neff, Board Member

Carlos Ruiz, Board Member

Personnel Items - Board Meeting - March 12, 2013

| Administrator Contracts | Position | Reason | Site | FTE | Salary | Date |
|-----------------------------------|------------------------|----------------------------------|------|--------|------------|-----------|
| | | | | | | |
| | | | | | | |
| Certified Contracts | Position | Reason (Replace / New) | Site | FTE | Salary | Date |
| | | | | | | |
| | | | | | | |
| Administrator Resignations | Position | Reason | Site | FTE | Salary | Date |
| | | | | | | |
| | | | | | | |
| Certified Resignations | Position | Reason | Site | FTE | Salary | Date |
| | | | | | | |
| | | | | | | |
| Classified Agreements | Position | Reason (Replace/New) | Site | FTE | Wage | Date |
| | | | | | | |
| | | | | | | |
| Classified Resignations | Position | Reason | Site | FTE | Wage | Date |
| Melissa Gilbert | Paraprofessional | Offered a better paying position | TVHS | 0.80 | \$9.56 | 3/8/2013 |
| | | | | | | |
| | | | | | | |
| OTHER | | | | | | |
| John Clark | Head Boys Soccer Coach | Voluntary Resignation | TVHS | varies | \$2,868.00 | 2/27/2013 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |